



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

Thursday, September 10, 2020 6:00 PM - 7:00 PM (EDT)

Meeting Being Held Telephonically



Topic: Mt. Holly Municipal Utilities Authority Monthly Board Meeting
Time: Sep 10, 2020 06:00 PM Eastern Time (US and Canada)
Every month on the Second Thu, until Feb 11, 2021, 6 occurrence(s)
Sep 10, 2020 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://zoom.us/meeting/tJYkf--srDwrE9G_GWGalqz5XmCd3u8ATBv/ics?icsToken=98tyKuCqzMsHtaSsRCCRowQHYqgM-jzpmZcj_p6ozjSJCFfZBLsY9pPEbYsBYDx](https://zoom.us/join/https://zoom.us/meeting/tJYkf--srDwrE9G_GWGalqz5XmCd3u8ATBv/ics?icsToken=98tyKuCqzMsHtaSsRCCRowQHYqgM-jzpmZcj_p6ozjSJCFfZBLsY9pPEbYsBYDx)

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Passcode: 537220

Find your local number: <https://zoom.us/u/ahWG6V2hG>

To: Mount Holly Municipal Utilities Authority
From: Robert G. Maybury, Executive Director
Date: September 10, 2020
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, September 10, 2020 at 6:00 PM telephonically. The agenda for this meeting is as follows:

Roll Call Mr. Thiessen____, Mr. Silcox____, Mr. Springer____, Mr. Banks ____

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes Regular Meeting Minutes August 13, 2020

New Business

Resolution 2020-92	A resolution for renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund
Resolution 2020-93	A resolution authorizing advertisement of request for proposal (RFP) for a High Efficiency Blower.
Resolution 2020-94	A resolution authorizing extension of contract for supply and delivery of Bioxide (Liquid Calcium Nitrate)
Resolution 2020-95	A resolution authorizing extension of contract for supply and delivery of magnesium hydroxide-63%
Resolution 2020-96	A resolution approving an S-3 application for approval of sewer construction plans between the Mt. Holly Municipal Utilities LLC and Lumberton Family Apartments Urban Renewal for real property in the township of Lumberton, Identified as Block 40 lot 11
Resolution 2020-97	A resolution authorizing the award of goods and services contract through the Federal Supply Schedules of the Government Services Administration (GSA) for supply and demand of one (1) Kohler 15KW emergency diesel generator system with 1500 automatic transfer switch for Tarnsfield Pump Station.
Resolution 2020-98	A resolution rejecting the proposals submitted for certified environmental laboratory testing services

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2020-88	A resolution approving the operating expenses for the month of August
*Resolution 2020-89	A resolution approving the sewer refunds for the month of August
*Resolution 2020-90	A resolution approving the expenditures for the month of August from the escrow fund.
*Resolution 2020-91	A resolution approving the expenditures for the month of August from the improvement replacement fund.

- Communications
- To be presented by the public
- Report of the Executive Director
- Report of the Engineer
- Report of the Operations Superintendent
- Report of the Safety Director and Special Projects
- Report of the Solicitor
- Report of the Finance Administrator/Treasurer
- Other new business
- Matters to be presented by the Commissioners
- Executive Session (Proposed Resolution 2020- ____)
- Adjournment 1st Motion _____ 2nd Motion _____ Time: __: __PM

***Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 18, 2020 and the Courier-Post on February 18, 2020. On Monday, September 07, 2020 advanced written notice of meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes August 13, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, August 13, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary
Mr. Lou Manchello, Certified Court Reporter, Manchello Reporting

ABSENT: Mr. Christopher Banks, Commissioner

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2020 and the Courier Post on February 21, 2020. On Monday, August 10, 2020 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

<u>Approval of Minutes</u>	Regular Meeting Minutes	July 09, 2020
	Executive Session Minutes	July 09, 2020 (Resolution 2020-75)

Commissioner Silcox moved for the approval of the Minutes and Executive Session from the July 09th meeting. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

Old Business

Resolution 2020-73 A resolution of the Mt. Holly Municipal Utilities Authority stating the Authority will waive interest penalty payments during a public health emergency. After discussion among the Commissioner and Solicitors Resolution 2020-73 will be permanently removed from the agenda. Commissioner Silcox moved for the approval of removing the resolution 2020-73. Commissioner Springer Seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

New Business

RATE HEARING: Chairman Thiessen turned the meeting over to Special Counsel Lou Garty, Esq., who conducted the Public Hearing. A court stenographer, Lou Manhella, was present to record the hearing. A copy of the transcript is inserted below and made part of the minutes.

MOUNT HOLLY MUNICIPAL UTILITY AUTHORITY
2020 RATE HEARING
August 13, 2020

CHAIRMAN THIESSEN: I would like to call the 2020 Rate Hearing of the Mt. Holly Municipal Utility Authority to order. As advertised in the official newspapers and we have the Authority's Rate hearing scheduled for 6 PM this evening.

Public Notice has been served as follows: (Sunshine Statement)

Special Counsel M. Lou Garty will be conducting the hearing tonight and will handle most of the questions and testimony tonight. I will now turn the meeting over to SPECIAL COUNSEL GARTY.

SPECIAL COUNSEL GARTY: Thank you. Chairman and Commissioners the following exhibits have been pre-marked and entered into evidence and I will read them into the record as they have been marked:

EXHIBIT A - NOTICE OF PUBLIC HEARING TO THE PUBLIC Affidavit of Publication from the Courier Post

EXHIBIT B - NOTICE OF PUBLIC HEARING TO THE PUBLIC Affidavit of Publication from the Burlington County Times

EXHIBIT C - NOTICE OF PUBLIC HEARING TO CUSTOMER MUNICIPALITIES Certified Letters and Receipts to the Township Clerks of Mount Holly, Eastampton, Lumberton, Hainesport, Westampton, and Moorestown dated July 13, 2020

SPECIAL COUNSEL GARTY: Several Witnesses will be called this evening. The first is Ms. BRANDY BOYINGTON, Assistant to the Executive Director, she will testify about the public notices in the official newspapers and the notices to the customer Municipalities.

Next will be Mr. ROBERT MAYBURY, Executive Director who will testify as to the Authority's Budget and the current schedule of service charges to the customer municipalities.

Finally, Mr. MICHAEL DEHOFF, Finance Administrator, will then testify as to his review of the Authority's Budget and the current schedule of service charges to the customer municipalities

The first witness I will call is Ms. BRANDY BOYINGTON (witness is sworn)

Q: Are you employed by the Authority?

A: Yes.

Q: In what capacity?

A: I am Assistant to the Executive Director and Board Secretary

Q: How long have you been the Assistant to the Executive Director and Board Secretary?

A: Since December, 2014.

Q: In that capacity and particularly in connection with this rate hearing, at the request and direction of the Executive Director, did you prepare and cause a notice of the hearing on the proposed rate adjustments to be published in the newspapers?

A: Yes.

Q: There was a Public Notice which you personally arranged to be published in the Courier Post; is that correct?

A: Yes

Q: I'm showing you a document that has been marked as EXHIBIT "A." Do you recognize the document marked as EXHIBIT "A" to be a true copy of the Public Notice which you had published in the Courier Post?

A: Yes

Q: What is the date of Publication of the Notice marked as EXHIBIT "A" for publication in the Courier Post?

A: July 16, 2020.

Q: There was a Public Notice which you personally arranged to be published in the Burlington County Times, is that correct?

A: Yes

Q: I'm showing you a document that has been marked as EXHIBIT "B." Do you recognize the document marked as EXHIBIT "B" to be a true copy of the Public Notice which you caused to be published in the Burlington County Times?

A: Yes

Q: What is the date of Publication of the Notice marked as EXHIBIT "B" for the Burlington County Times?

A: July 16, 2020.

Q: Were you directed by Mr. Maybury to personally arrange for official notice of this hearing to be served on the customer municipalities? And if so, how did you accomplish that task?

A: Yes, I did that by preparing a letter for signature by Mr. Maybury. I then sent a copy of the letter signed by Mr. Maybury by certified mail to each Township Clerk of the customer municipalities.

Q: I refer you to EXHIBIT C. Is the letter marked as EXHIBIT "C" a true copy of the letter signed by Mr. Maybury that was mailed to all of the Customer Municipalities?

A: Yes, it is a copy of Mr. Maybury's letter dated July 13, 2020, which I personally sent to all of the customer Municipalities.

Q: For the record, the document marked as EXHIBIT "C" indicates that Certified Letters were sent to the Township Clerks of Mount Holly, Eastampton, Lumberton, Westampton, Hainesport and Moorestown. Is that true and correct?

A: Yes, that is correct.

SPECIAL COUNSEL GARTY: That is all I have for Ms. BOYINGTON. If there is anyone from the audience that has any questions for Ms. BOYINGTON, this would be the time to ask a question of Ms. BOYINGTON.

Seeing none,

Next witness is Mr. ROBERT MAYBURY (witness is sworn)

Q: Are you employed by the Authority?

A: Yes

Q: In what capacity?

A: I am the Executive Director

Q: How long have you been Executive Director?

Abstain:

Resolution 2020-83 A resolution of the Mt. Holly Municipal Utilities Authority awarding contract #2020-14 for supply and delivery of WHIPPS, Inc Model 900 series stainless steel gate or equivalent. Executive Director Maybury stated this resolution is for three stainless slide steel gates to control the flow near the discharge point of the Rancocas Road treatment facility the original gates were installed approximately ten years ago, unfortunately with the use of the chlorine broke down the metal. The cost is \$17,365 for all three and recommended for approval. Commissioner Springer moved for the approval of resolution 2020-83 Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2020-84 A resolution of the Mt. Holly Municipal Utilities Authority awarding contract #2020-15 for short circuit, overcurrent device evaluation, overcurrent device coordination and Arc Flash Analysis of two water pollution control facilities. Executive Director Maybury explain Arc flash an assessment of the energy available in the electrical cabinets providing a rating per cabinet. The cost for this is \$43,250 and recommended for approval. Commissioner Springer moved for the approval of resolution 2020-84. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2020-85 A resolution approving the **S-3** application for approval of sewer plans between the Mt. Holly M.U.A and Smithville Road Maintenance Facility for sanitary sewerage service in the township of Eastampton. Executive Director Maybury stated the county built a maintenance building approximately 12,000 square feet at the intersection of Powell Road and Smithville Road, this facility is already paid the connection fee and has been connected since December of 2019. A letter was sent to the County because this parcel is not in our service area and needs to be added to our service area Commissioner Silcox moved for the approval of resolution 2020-85 Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2020-86 A resolution approving the **S-3** application for approval of sewer plans between the Mt. Holly M.U.A and Hainesport Commerce Center for sanitary sewerage service in the township of Hainesport. Executive Director Maybury stated this application is for another warehouse approximately 250,000 square foot. This proposed warehouse be built near the Sonic on Route 38 and construction has begun and is recommended for approval. Commissioner Springer moved for the approval of resolution 2020-86 Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

Resolution 2020-87 A resolution of the Mt. Holly MUA authorizing non-fair and open purchase of HVAC system for the Rancocas Road Laboratory. Executive Director Maybury explained this is a replacement system for the laboratory employees at Rancocas Road. Executive Director Maybury stated the current system has been failing over time. Chairman Thiessen asked what the reason for non-fair and open. Mr. Stagliano stated four separate vendors came in, three of which did not provide a quote, and the Authority's position with a failing system not ready for the season change ahead. The cost is below the bid threshold and in a window contract. We went with a non-fair and open and we recommend Air Comfort as the vendor to replace the system. Commissioner Silcox moved for the approval of resolution 2020-87. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox

Nays:

Absent: Commissioner Banks

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- | | |
|---------------------|--|
| *Resolution 2020-78 | A resolution approving the operating expenses for the month of July |
| *Resolution 2020-79 | A resolution approving the sewer refunds for the month of July |
| *Resolution 2020-80 | A resolution approving the expenditures for the month of July from the escrow fund. |
| *Resolution 2020-81 | A resolution approving the expenditures for the month of July from the improvement replacement fund. |

Commissioner Silcox moved for the approval of consent agenda. Commissioner Springer seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox
Nays:
Absent: Commissioner Banks
Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury informed the board that there will be some computer upgrades throughout the Authority that have been planned for but is being fast tracked because of warning from FBI about potential hackers targeting Windows 7. Executive Director continued stating Ms. Garty supplied the Authority with a telecommunicating policy for review, in the near future we will be adopting a telecommunicating policy for any future emergencies like the current. Executive Director Maybury continued by informing the board about a webinar scheduled for September 15th called Facing and Embracing Crisis. Tts two hours long, they are pretty informative and willing to send out the information to those interested.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Mr. Young praised all the Essential Employees at the Authority, thanking them for their dedication and hard work through the pandemic.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Nothing additional.

Other new business None

Matters to be presented by the Commissioners None

Executive Session None

Commissioner Springer moved for the adjournment. Commissioner Silcox seconded the motion. At the call of The roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Silcox
Nays:
Absent: Commissioner Banks,
Abstain:

Adjournment Time 6:42 PM

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary

RESOLUTION 2020-92

RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

WHEREAS, the Mount Holly Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Mount Holly Municipal Utilities Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution agreed to this 10th day of September, 2020 by a vote of:

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

ATTEST:

The Mt. Holly Municipal Utilities
Authority

Brandy C. Boyington, Board Secretary

Jules Thiessen, Chairman

Dated: _____

RESOLUTION 2020-93
RESOLUTION OF THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY AUTHORIZING FUNDING FROM THE RENEWAL &
REPLACEMENT FUND FOR A NEW AERATION BLOWER AT THE MAPLE
AVENUE WASTEWATER TREATMENT FACILITY.

WHEREAS, the Mount Holly Municipal Utilities Authority (“Authority”) has requested a proposal for engineering services and construction estimate related to the installation of a new aeration blower at the Maple Avenue Wastewater Treatment Facility (“Project”); and

WHEREAS, Alaimo has presented a proposal for engineering services necessary to prepare specifications for the Project (a copy of which is attached hereto and made a part hereof) (the “Proposal”) which the Authority deems to be necessary and in its best interest.

NOW, THEREFORE, be it resolved by the Mount Holly Municipal Utilities Authority this 10th day of September, 2020, as follows:

1. A Contract between the Authority and Alaimo for the performance of engineering services for the Project as set forth in the Proposal for a fee of not to exceed One-Hundred Thousand Dollars (\$100,000.00) is hereby approved upon the condition that there are to be no change orders increasing the proposal amount.
2. Construction estimate is listed as Four Hundred Forty-Five Thousand Dollars (\$445,000.00)
3. Funding in the total amount of Five Hundred Forty-Five Thousand Dollars (\$545,000) is hereby authorized from the Renewal & Replacement Fund.
4. The Chairman and Secretary of the Authority are hereby authorized and directed to execute the attached Contract with the Alaimo Group.

Record Vote

AYE NO ABSTAIN ABSENT

Chairman Thiessen

Commissioner Silcox

Commissioner Banks

Commissioner Springer

The foregoing is a true copy of a resolution adopted by the Authority on September 10, 2020.

Brandy C Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Jules Thiessen, Chairman

Resolution No.: 2020-94

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR SUPPLY AND DELIVERY OF BIOXIDE (LIQUID CALCIUM NITRATE)

WHEREAS, The Mount Holly Municipal Utilities Authority (the "MHMUA") entered into Contract #13-16 with Evoqua Water Technologies, LLC for the supply and delivery of Bioxide (Liquid Calcium Nitrate), which was duly awarded and approved by Resolution 2016-91 on September 8, 2016 with a contract dated October 6, 2016 (the "Contract"); and

WHEREAS, the Contract was for an initial term of three (3) years; and

WHEREAS, the Contract can be renewed or extended only by written agreement signed by both parties to the Contract in accordance with the terms and conditions contained in N.J.S.A. 40A:11-15; and

WHEREAS, the Finance Administrator has recommended that the Contract be extended for a period of one year (January 1, 2021 – December 31, 2021) and certified that sufficient funds will be available subject to the approval of the 2021 budget; and

WHEREAS, the extension will be on the same terms and conditions, including price, set forth in the existing Contract; and

NOW THEREFORE, BE IT RESOLVED by The Mount Holly Municipal Utilities Authority as follows:

1. The term of the Contract dated October 6, 2016 between the Authority and Evoqua Water Technologies, LLC, be and the same is hereby extended for a period of one year (January 1, 2021 – December 31, 2021) at a contract price of \$79,650.00 per year at a rate of \$2.95 per gallon (27,000 gallons) as provided in the Contract #13-16 and permitted by the Local Public Contracts Law (N.J.S.A. 40A:11-15);
2. The extension shall be on the same terms and conditions, including price, set forth in the original Contract dated October 6, 2016, which Contract was awarded by the Authority by Resolution 2016-91;
3. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized and directed to execute and deliver an extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on September 10, 2020

ATTEST:

The Mount Holly Municipal Utilities Authority

Brandy C. Boyington, Board Secretary

Jules Thiessen, Chairman

Dated: _____

Resolution No.:2020-95

**RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR SUPPLY AND DELIVERY OF
MAGNESIUM HYDROXIDE – 63%**

WHEREAS, The Mount Holly Municipal Utilities Authority (the "Authority") entered into Contract #CONT11-16 with Coburn Chemical, Inc. for Supply and Delivery of Magnesium Hydroxide – 63%, which was duly awarded and approved by Resolution 2016-89 on August 11, 2016 with a contract dated September 15, 2016 (the "Contract"); and

WHEREAS, the Contract was for an initial term of three (3) years; and

WHEREAS, the Contract can be renewed or extended only by written agreement signed by both parties to the Contract in accordance with the terms and conditions contained in N.J.S.A. 40A:11-15; and

WHEREAS, the Finance Administrator has recommended that the Contract be extended for a period of one year (January 1, 2021 – December 31, 2021) and certified that sufficient funds will be available subject to the approval of the 2021 budget; and

WHEREAS, the extension will be on the same terms and conditions, including price, set forth in the existing Contract; and

NOW THEREFORE, BE IT RESOLVED by The Mount Holly Municipal Utilities Authority as follows:

1. The term of the Contract dated September 15, 2016 between the Authority and Coburn Chemicals, Inc., be and the same is hereby extended for a period of one year (January 1, 2021 – December 31, 2021) at a contract price of \$63,650.00 per year, purchased at a rate of \$636.50 per dry ton as provided in the Contract #CONT11-16 and permitted by the Local Public Contracts Law (N.J.S.A. 40A:11-15);
2. The extension shall be on the same terms and conditions, including price, set forth in the original Contract #CONT11-16 dated September 15, 2016, which Contract was awarded by the Authority by Resolution 2016-89;
3. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized and directed to execute and deliver an extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

Record Vote

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on September 10, 2020

ATTEST:

The Mount Holly Municipal Utilities Authority

Brandy C. Boyington, Board Secretary

Jules Thiessen, Chairman

Dated: _____

RESOLUTION 2020-96

A RESOLUTION APPROVING AN S-3 APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND LUMBERTON FAMILY APARTMENTS URBAN RENEWAL, LLC FOR REAL PROPERTY IN THE TOWNSHIP OF LUMBERTON, IDENTIFIED AS BLOCK 40 LOT 11

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Lumberton Family Apartments Urban Renewal, LLC; (hereinafter “Applicant”) has its address or principal place of business at; and

WHEREAS, the Applicant proposes to construct seventy (70) single family dwellings to be known as the Lumberton Family Apartments Urban Renewal LLC (hereinafter “Project”) on Block 22, Lot 8.03 in the Township of Lumberton ; and

WHEREAS, the Applicant has received final approval for the Project from the Township of Lumberton Land Use Board on _____; and

WHEREAS, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Banks				
Commissioner Springer				

The foregoing is a true copy of a Resolution adopted by the Authority on September 10, 2020.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

RESOLUTION #2020-97

**RESOLUTION AUTHORIZING THE AWARD OF GOODS AND SERVICES CONTRACT THROUGH THE FEDERAL
SUPPLY SCHEDULES OF THE GOVERNMENT SERVICES ADMINISTRATION (GSA) FOR
SUPPLY & DELIVERY OF ONE (1), KOHLER 15 KW EMERGENCY DIESEL GENERATOR SYSTEM WITH 1500
AUTOMATIC TRANSFER SWITCH FOR TARNSFIELD PUMP STATION**

WHEREAS, N.J.S.A. 40A:11-12 authorizes that a contracting unit may use, without advertising for bids, or having rejected all bids obtained pursuant to advertising, the Federal Supply Schedules of the General Services Administration or schedules from other federal procurement programs promulgated by the Director of the Division of Purchase and Property in the Department of the Treasury pursuant to section 1 of P.L.1996, c.16 (C.52:34-6.1); and

WHEREAS, the goods or services to be purchased through the Federally-Based Contract are not available under existing State contract; and

WHEREAS, the Mount Holly Municipal Utilities Authority has the need on a timely basis to purchase goods or services utilizing such contracts; and

WHEREAS, the Mount Holly Municipal Utilities Authority will be purchasing one (1) KOHLER 15kW Emergency Diesel Generator Model: 15REOZK (sound attenuating & weatherproof enclosure) with Automatic Transfer Switch Model: KCP-DFTF-0150S at an amount not to exceed Twenty-One Thousand, Two-Hundred Ninety-Two Dollars and Thirty-Five Cents **(\$21,292.35)** (KOHLER Quotation #'s: 21602778 Generator & 21603461 Automatic Transfer Switch through the General Services Administration Federally-Based Contract:

GSA Contract #: GS-07F-019DA
KOHLER Power Systems
444 Highland Drive, MS 072
Kohler, Wisconsin, 53044

WHEREAS, the Certifying Finance Officer has certified the availability of funds for the aforementioned components (including shipping); and

NOW THEREFORE, BE IT RESOLVED that the Board of the Mount Holly Municipal Utilities Authority authorizes the Qualified Purchasing Agent to purchase goods or services from the approved vendor listed above, pursuant to all conditions of GSA Contract #: GS-07F-019DA as described herein; and,

BE IT FURTHER RESOLVED that the Determination of Value be placed on file with this resolution.

Record Vote

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on September 10, 2020

[SEAL]

Brandy C. Boyington, Board Secretary

THE MOUNT HOLLY
MUNICIPAL UTILITIES AUTHORITY

BY: _____
Jules Thiessen, Chairman

KOHLER POWER SYSTEMS

Customer Name	GSA	Project / RFP #:	20-74
Job Name	Mount Holly MUA	Date	8/26/2020
Location	Mount Holly MUA, 300 Rancocas Rd., Mt Holly, NJ 08060	Quote expires:	9/25/2020
Project Contact	Mr. Anthony Staglino, Safety Director, Tel: 609-267-0015		staglianoa@mhmu.com
Availability	Generator Systems (FOB destination) w/shipping (weeks) -- >	13	Total: \$ 20,939.58
Quotation No.	21802778 Genset; 21803461 ATS		Freight: \$ 352.77
	GSA quotation, Contract #: GS-07F-019DA		Net Total: \$ 21,292.35

Part Number	Description	Qty	Net UNIT Price	Net EXT. Price
GM15REOZK	15REOZK Generator System	1		
15REOZK-CP1	15REOZK Generator Set	1	\$ 12,356.34	\$ 12,356.34
GM91294-KP	Lit Kit, Overhaul, 15REOZK	1	\$ 46.20	\$ 46.20
GM90661-KP1	Electronic Governor Option	1	\$ 660.00	\$ 660.00
GM89099-GA1	15REOZK 12V 60Hz Standby	1		
000000000000222661	Nameplate Rating, Standby 130 Degree	1		
GM91336-KA1	Decal UL2200 Listing	1		
GM71450-AA1	Software, Fuel Level & Fuel in Basin	1		
000000000000333703	Voltage, 60Hz, 120/240V, 3Ph, 4W, 0.8PF	1		
GM88320-MA3	Alternator, 4D3.1	1		
GM88199-MA2	Cooling Module	1		
GM88334-MA1	Air Intake	1		
GM104445-MA1-BLK	Controller, APM402, 3Ph	1		
GM88335-KA2	Enclosure, Sound	1		
GM107611-KA1	Block Heater, 600W, 120V	1		
GM107815-KA1	Battery, 1/12V, 690CCA, Wet	1		
GM106451-KA1	Battery Charger, 12V-6A	1		
GM89315-KA4	2 Input/5 Output Module	1		
GM88179-CA1	Breaker 1 Components	1		
GM79729-KA1	LCB, 50A, HDP, Therm Mag, 80%	1		
GM90199-KA1	Mtg, LCB H-Frame, 15-125A 3-Pole, 4D	1		
GM90204-KA1-KCB	Cover, 4D/4E J-Box H/J LCB	1		
GM90122-KA1	Neutral, 300A 4D	1		
GM86123-KA1	Decals, Bonding and Phasing	1		
GM90288-KA1	Flexible Fuel Lines	1		
GM28625-KA1	Coolant in Genset 5 gals.	1		
GM50088	Warranty, 1 Year Standby	1		
GM90278-MA1	Skid/Tank, 80 Gallon	1		
ATS Components:				
GMATS1500	ATS 1500 Transfer Switch System	1	\$ 48.56	\$ 48.56
ATS1500-CP1	KCP-DFTF-0150S	1	\$ 6,426.60	\$ 6,426.60
GM89328-KP	Lit Kit, ATS Overhaul, KCS/KCP/KCC	1	\$ 27.60	\$ 27.60
GM87000-CA2	KCP Contactors	1		
GM49386	Contact, DT, 150A, 3P, 220-240V, None	1		
GM49949-KA2	Enclosure, ATS 150-600A Nema 4X	1		
GM21071-KA1	Neutral, 150-400A ATS	1		
GM89839-MA4	MPAC 1500 - Prog & Closed Transition	1		
GM21311-KA1	Field Connection Block	1		
801-30-314	Packing material - ATS	1		
GM51453	Warranty, 1 Year Standard	1		

Customer Name	GSA	Project / RFP #:	20-74
Job Name	Mount Holly MUA	Date	8/26/2020
Location	Mount Holly MUA, 300 Rancocas Rd., Mt Holly, NJ 08060	Quote expires:	9/25/2020
Project Contact	Mr. Anthony Staglino, Safety Director, Tel: 609-267-0015		staglianoa@mhmu.com
Availability	Generator Systems (FOB destination) w/shipping (weeks) -- >	13	Total: \$ 20,939.58
Quotation No.	21802778 Genset; 21803461 ATS		Freight: \$ 352.77
	GSA quotation, Contract #: GS-07F-019DA		Net Total: \$ 21,292.35

5:34-9.7 Use of the General Services Administration's Federal Supply Schedules

(a) A contracting unit statutorily subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., or the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., may use without advertising for bids, or having rejected all bids obtained pursuant to N.J.S.A. 40A:11-13.2 or 18A:18A-22, as appropriate, the Federal Supply Schedules procurement programs, or update thereto. A contracting unit shall, pursuant to N.J.S.A. 40A:11-12.b or 18A:18A-10.b, submit the following documentation to the Director of the Division of Purchase and Property within five working days of the award of any such contract:

1. A copy of the purchase order;
2. A copy of the requisition or request for purchase order (if applicable); and
3. Documentation identifying the price of the goods or services, under the Federal Supply Schedules or schedules from other Federal procurement programs.

(b) All purchase orders or contract documents shall include the identifier "N.J.A.C. 5:34-9.7" and if available, the State contract number issued by the Division of Purchase and Property in order to validate the legal basis under which the purchase was made, and to assist in the conduct of audits and other reviews for statutory compliance.

(c) Contracting units statutorily authorized to contract under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. or the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. and procuring goods or services under the General Services Administration's Federal Supply Schedules or schedules from other Federal procurement programs or update thereto, shall comply with administrative rule promulgated by the Department of the Treasury Purchase Bureau at N.J.A.C. 17:12-1A.5, Use of Federal Supply Schedules.

(d) The Division has provided an optional submission checklist in chapter Appendix C, "Use of the General Services Administration's Federal Supply Schedules N.J.S.A. 40A:11-12b and N.J.S.A.

18A:18A-10b." The checklist is intended to help contracting units comply with the provisions of this section. The checklist is available in the public contracts law section of the Division's website <http://www.state.nj.us/dca/divisions/dlgs>.

N.J.A.C. 5:34 – Appendix C N.J. DIVISION OF LOCAL GOVERNMENT SERVICES SUBMISSION CHECKLIST
Use of the General Services Administration's Federal Supply Schedules
N.J.S.A. 40A:11-12b and N.J.S.A. 18A:18A-10b

CONTRACTING UNIT'S NAME: Mount Holly Municipal Utilities Authority (MHMUA) COUNTY: Burlington
ITEM PURCHASED: One (1) KOHLER 15kW Emergency Diesel Generator Model: 15REOZK (sound attenuating & weatherproof enclosure) with Automatic Transfer Switch Model: KCP-DFTF-0150S

DATES:

Resolution 2020-97 Approved by MHMUA Board:	Thursday, September 10, 2020
Documents mailed to Chairman for review and signature:	September __, 2020
Signed Documents received from Chairman to be processed by Board Secretary:	September __, 2020
Checklist completed by QPA with copies of Requisition and Purchase Order:	September __, 2020
Documents mailed to Director of the Division of Purchase and Property:	September __, 2020

Note: The above timeline is provided for consideration as the 5-working day award notification to the Director could not be met because of ongoing COVID-19 restrictions the MHMUA Board held its monthly meeting via remote conference call. As contact with the public is limited, all documents requiring signature by the Board Chairman were mailed through USPS. This process resulted in a delay for receiving the signed documents.

The Local Public Contracts Law at N.J.S.A. 40A:11-12(b) and the Public School Contracts Law at N.J.S.A. 18A:18A-10(b) require information on this particular type of purchasing transaction(s) to be filed with the Director of the Division of Purchase and Property. The rule, N.J.A.C. 5:34-9.7, codifies and supplements the requirements of the provisions of law. The rule requires documentation to be submitted to the Director within five (5) working days of the award of any such contract under the General Services Administration's Federal Supply Schedules or schedules from other Federal procurement programs pursuant to N.J.S.A. 40A:11-12(b) or 18A:18A-10(b). The following documentation is submitted:

DOCUMENTATION INCLUDED WITH SUBMISSION

- | | |
|---|-----------------|
| 1. Copy of the purchase order with the reference N.J.A.C. 5:34-9.7 included; | YES (X) NO () |
| 2. Copy of the requisition or request for purchase order (if applicable); | YES (X) NO () |
| 3. Documentation identifying the price of goods or services under the General Services Administration's Federal Supply Schedules or schedules from other Federal procurement programs pursuant to N.J.S.A. 40A:11-12.b or 18A:18A-10.b. | |
| | YES (X) NO () |

OTHER COMMENTS: Please use a separate sheet of paper and attach to Checklist.

FORM SUBMITTED BY:

Anthony G. Stagliano, Sr.
(Please Print Name)

Qualified Purchasing Agent
(Title)

609-267-0015 / staglianoa@mhmu.com
(Telephone or E-mail)

September __, 2020
(Date)

Please return this form with all the required documentation to the Division of Purchase and Property, Attn: Co-op Liaison, PO Box 230, Trenton, New Jersey 08625-0230.

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2020-98

**REJECTING THE PROPOSAL SUBMITTED FOR
CERTIFIED ENVIRONMENTAL LABORATORY TESTING SERVICES**

WHEREAS, the Mount Holly Municipal Utilities Authority (the "Authority") previously authorized and advertised a Request for Proposals (RFP) for Certified Environmental Laboratory Testing Services, to be awarded by the competitive contracting process; and

WHEREAS, only one (1) proposal was received on or before the submission due date; and

WHEREAS, the Authority has identified deficiencies regarding the proposer's qualifications that may prohibit successful completion of the technical specifications required by this RFP as was determined by review of documents provided by the proposer; and

WHEREAS, the Authority reserved the right to reject all proposals, and the rejection of any proposal is permitted by law where the Authority determines that the proposal received is not advantageous to the Authority; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of the Mount Holly Municipal Utilities Authority, County of Burlington, State of New Jersey that the Authority hereby rejects the proposal received from New Jersey Analytical Lab, LLC for Certified Environmental Laboratory Testing Services; and

BE IT FURTHER RESOLVED, by the Board of the Mount Holly Municipal Utilities Authority, County of Burlington, State of New Jersey that the Authority will re-advertise the Request for Proposals for Certified Environmental Laboratory Services.

The foregoing is a true copy of a resolution adopted by the Authority on September 10, 2020.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

BY: _____
Jules Thiessen, Chairman

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						

RESOLUTION 2020-88

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR SEPTEMBER AND THE ACTUAL PAYROLL FOR THE MONTH
OF AUGUST AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the Payroll and Operating Expenditures in the amount of \$556,216.44 per the attached listing are hereby approved.

CERTIFICATION

STATE OF NEW JERSEY }
COUNTY OF BURLINGTON }

:SS

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 10th day of September, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the
seal of said MUA this 10th day of September, 2020.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: Y
Format: Condensed	Received Date Range: 08/14/20 to 09/10/20	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMERI010 AMERICAN AQUATIC TESTING INC.								
	20-00642	06/23/20	NJPDES TOXICITY TESTING	Open	2,250.00	0.00		
AMERI065 AMERICAN WATER								
	20-00810	08/06/20	AMERICAN WATER BILLING	Open	932.54	0.00		
BDS00005 BDS								
	20-00782	07/31/20	BEARINGS	Open	387.00	0.00		
BLOCK005 BLOCK LINE SYSTEMS								
	20-00819	08/10/20	PHONE LINE SERVICE BILLING	Open	83.45	0.00		
BOBDR005 BOB DRAYTON INC.								
	20-00765	07/28/20	STAND-BY EDWARDS ST P/S	Open	481.25	0.00		
BRUCE005 BRUCE REED BUILDING MAINT								
	20-00902	09/01/20	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00		
CINTA005 CINTAS CORPORATION								
	20-00769	07/28/20	UNIFORM RENTAL	Open	437.26	0.00		
	20-00797	08/04/20	UNIFORM RENTAL	Open	622.27	0.00		
	20-00822	08/11/20	UNIFORM RENTAL	Open	457.92	0.00		
	20-00853	08/18/20	UNIFORM RENTAL	Open	486.80	0.00		
	20-00871	08/25/20	UNIFORM RENTAL	Open	450.03	0.00		
					2,454.28			
CITYE005 CITY ELECTRIC SUPPLY CO								
	20-00723	07/16/20	BLADES & MOTOR	Open	109.51	0.00		
	20-00732	07/20/20	SEAL, OCAL ERICKSON, OCAL NIPP	Open	500.35	0.00		
	20-00757	07/27/20	CONDUIT, RECPT, LAMPS, STRAPS	Open	283.98	0.00		
	20-00778	07/30/20	RAB SHARK LIGHTS	Open	2,601.92	0.00		
	20-00783	08/03/20	FAN BLADE & LED T8 LAMPS	Open	114.69	0.00		
	20-00808	08/06/20	LED FLOOD LAMP	Open	186.25	0.00		
					3,796.70			
COBUR005 COBURN CHEMICAL, INC.								
	20-00777	07/30/20	MAGNESIUM HYDROXIDE	Open	8,215.42	0.00		
COMCA005 COMCAST BUSINESS								
	20-00891	08/31/20	BUSINESS INTERNET	Open	244.57	0.00		
COUNT010 COUNTY OF BURLINGTON								
	20-00658	06/30/20	REIMBURSEMENT FOR VMB DAMAGE	Open	6,975.00	0.00		
COURI005 COURIER TIMES, INC.								
	20-00843	08/17/20	PUBLIC NOTICE CONTRACTS AWARD	Open	379.94	0.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
WEEK0005 COURIER-POST & THIS WEEK						
20-00846	08/17/20	ADVERTISEMENT PUBLIC NOTICE	Open	457.12	0.00	
CROSS005 CROSS COUNTRY						
20-00817	08/10/20	GRIT DOLLIES & TOILET PAPER	Open	248.50	0.00	
DESIG010 DESIGN PLASTIC SYSTEMS, INC.						
20-00812	08/06/20	6500 GALLON PSS STORAGE TANK	Open	26,898.00	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
20-00866	08/24/20	GUMM CUTTER	Open	114.24	0.00	
20-00908	09/01/20	BATTERY	Open	85.95	0.00	
				200.19		
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
20-00861	08/19/20	SCHEDULED TANK EXCHANGES	Open	1,087.66	0.00	
FACTS005 FLEX FACTS						
20-00844	08/17/20	FSA BILLING	Open	50.00	0.00	
GLOBA005 GLOBAL EQUIPMENT COMPANY, INC.						
20-00779	07/30/20	LOCKERS FOR COLLECTION OFFICE	Open	1,733.89	0.00	
GRAIN005 GRAINGER						
20-00695	07/13/20	SCHNEIDER ELECTRIC PTT LIGHT	Open	666.22	0.00	
20-00744	07/22/20	MOTOR- POST AERATION AERATOR	Open	2,462.40	0.00	
20-00809	08/06/20	FUSE HOLDER & CHAIN	Open	68.96	0.00	
20-00840	08/13/20	BRAKE LIGHT	Open	11.80	0.00	
				3,209.38		
GROWE005 GROWERS SUPPLY						
20-00811	08/06/20	RODENTICIDE	Open	225.85	0.00	
GSMFI005 GSM FILTRATION INC.						
20-00640	06/23/20	SET OF BELTS FOR PRESS #10R #2	Open	2,647.46	0.00	
HACHC005 HACH COMPANY						
20-00756	07/24/20	LABORATORY SUPPLIES AND SOLNS	Open	373.47	0.00	
HAWKI015 HAWKINS TECHNOLOGIES, LLC						
20-00826	08/12/20	IT SERVICES	Open	3,008.00	0.00	
20-00877	08/27/20	IT SERVICES	Open	10,562.50	0.00	
				13,570.50		
HEALT005 HEALTH & SAFETY SERV UNLIMITED						
20-00745	07/22/20	ANNUAL FUMEHOOD TESTING	Open	168.00	0.00	
HUBER005 HUBER TECHNOLOGY INC.						
20-00774	07/30/20	VALVE COIL REBUILD KIT	Open	396.00	0.00	
20-00824	08/11/20	SOLENOID VALVE REBUILT KIT	Open	112.00	0.00	
				508.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
INTER020 INTERSTATE MOBILE CARE, INC.						
20-00906	09/01/20	HEALTH & SAFETY SERVICES	Open	1,235.00	0.00	
JHBER005 J & H BERGE INC						
20-00750	07/23/20	LABORATORY SUPPLIES	Open	457.70	0.00	
LOWES005 LOWE'S						
20-00703	07/13/20	SUMP PUMP & DEHUMIDIFIER	Open	279.30	0.00	
20-00775	07/30/20	INERTUBES, FAN, VENT COVER	Open	113.62	0.00	
				392.92		
LUCAS005 LUCAS CHRYSLER DODGE JEEP RAM						
20-00865	08/20/20	VEHICLE SERVICE	Open	548.91	0.00	
MANCH005 MANCHELLO REPORTING						
20-00899	09/01/20	RATE HEARING JULY 11, 2019	Open	260.00	0.00	
MANSF005 MANSFIELD OIL COMPANY						
20-00850	08/18/20	FUEL PURCHASES	Open	889.50	0.00	
20-00910	09/01/20	FUEL PURCHASES	Open	715.49	0.00	
				1,604.99		
MCMAS005 MCMASTER-CARR SUPPLY CO.						
20-00833	08/12/20	GFCI CORDS, WELDING WIRE & GLOVES	Open	333.90	0.00	
METLI005 METLIFE						
20-00879	08/27/20	DISABILITY INSURANCE	Open	831.31	0.00	
MIDDL010 MIDDLESEX WELDING SALES						
20-00851	08/18/20	CYLINDER RENTAL	Open	61.50	0.00	
SHOES005 MIKES BETTER SHOES						
20-00816	08/10/20	WORK BOOTS	Open	255.00	0.00	
20-00832	08/12/20	WORK BOOTS - MIKE JOHNSON	Open	115.00	0.00	
				370.00		
MISSION005 MISSION COMMUNICATIONS, LLC						
20-00857	08/19/20	BATTERY PACK KIT	Open	88.00	0.00	
20-00858	08/19/20	SERVICE PACKAGE RENEWAL	Open	4,507.20	0.00	
				4,595.20		
TOILE005 MR. BOB PORTABLE TOILETS						
20-00813	08/06/20	PORTABLE TOILET RENTAL	Open	92.00	0.00	
NEWJE005 NEW JERSEY AMERICAN WATER						
20-00875	08/27/20	BILLING FOR WATER CONSUMPTION	Open	2,073.11	0.00	
COMMI005 NJ MOTOR VEHICLE COMMISSION						
20-00870	08/25/20	TITLE & REGISTRATION	Open	60.00	0.00	
ONECA005 ONE CALL CONCEPTS, INC.						
20-00829	08/12/20	MARK OUT REQUESTS	Open	632.06	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
PATUR010 PA TURNPIKE						
20-00852	08/18/20	TOLL CHARGE	Open	20.70	0.00	
PEROX010 PEROXYCHEM LLC						
20-00784	08/03/20	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00	
BOWES005 PITNEY BOWES						
20-00898	09/01/20	POSTAGE MACHINE	Open	514.26	0.00	
POSTM005 POSTMASTER						
20-00839	08/13/20	MAILING - BILLS & 2ND METER	Open	2,202.94	0.00	
PRIME005 PRIMEPOINT LLC						
20-00847	08/17/20	PAYROLL PROCESSING	Open	732.05	0.00	
PSEG0005 PSE&G						
20-00876	08/27/20	GAS & ELECTRIC CHARGES	Open	31,669.61	0.00	
PURCH005 PURCHASE POWER						
20-00890	08/31/20	POSTAGE MACHINE	Open	2,126.04	0.00	
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP						
20-00912	09/02/20	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00	
RICHA005 RICHARD A. ALAIMO ASSOCIATES						
20-00900	09/01/20	ENGINEERING SERVICES	Open	6,692.50	0.00	
RIGGI005 RIGGINS INC.						
20-00830	08/12/20	ULS DIESEL & GASOLINE	Open	769.69	0.00	
20-00859	08/19/20	ULS DIESEL	Open	2,056.24	0.00	
20-00872	08/25/20	ULS DIESEL	Open	72.82	0.00	
				2,898.75		
RUSSE015 RUSSELL REID INC.						
20-00868	08/24/20	JULY SLUDGE,GRIT,TRASH HAULING	Open	8,557.00	0.00	
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT						
20-00878	08/27/20	MEDICAL/RX/DENTAL INSURANCE	Open	95,787.00	0.00	
SPRIN005 SPRINT						
20-00855	08/18/20	PCS CONNECTION CARD/PLANT	Open	38.49	0.00	
ADVAN020 STAPLES BUSINESS CREDIT						
20-00776	07/30/20	OFFICE SUPPLIES	Open	143.55	0.00	
20-00831	08/12/20	OFFICE SUPPLIES	Open	202.54	0.00	
				346.09		
STEVE005 STEVENSON SUPPLY CO. INC.						
20-00848	08/18/20	8" DI GATE VALVE NRS	Open	792.40	0.00	
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL						
20-00919	09/03/20	SOLAR POWER PURCHASE	Open	12,479.25	0.00	

Total Purchase Orders: 98 Total P.O. Line Items: 0 Total List Amount: 327,172.08 Total Void Amount: 0.00

Totals by Year-Fund		
Fund Description	Fund	Expend Total
	0-01	327,172.08
Total of All Funds:		<u>327,172.08</u>
		A

Total Per Report:	\$327,172.08	A
Add: August Payroll:	\$261,142.36	
Less: Improvements:	\$(32,098.00)	Resolution 2020-91
Total Operating Expense:	\$556,216.44	Resolution 2020-88

RESOLUTION 2020-89

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of August are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$213.45

CERTIFICATION

STATE OF NEW JERSEY }

:SS

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 10th day of September, 2020.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA
this 10th day of September, 2020.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: G/L Received Date Range: 08/14/20 to 09/10/20 Include Items without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
SWR REFUND	SEWER REFUNDS									
20-00892	1	CASEY005	CASEY KORNDORFER	SEWER REFUND/209 CURLEW LANE	01-000-2020	1.00	10.78	other	09/02/20	Rcvd
20-00893	1	WILLI055	WILLIAM LISTER	SEWER REFUND/29 RIDGLEY ST	01-000-2020	1.00	25.46	other	09/02/20	Rcvd
20-00894	1	GEOFF010	GEOFFREY ACOLIA	SEWER REFUND/7 WILKINS RD	01-000-2020	1.00	55.61	other	09/02/20	Rcvd
20-00895	1	DAVID015	DAVID & LINDA WENTZ	SEWER REFUND/4 NEWTON PLACE	01-000-2020	1.00	14.86	other	09/02/20	Rcvd
20-00896	1	WILLI060	WILLIAM & HARLEE WALLACE	SEWER REFUND/11 MIDDLETON DR	01-000-2020	1.00	106.74	other	09/02/20	Rcvd
Bid:		0.00	State:	0.00	Other:	213.45	Exempt:	0.00	Total:	5.00
							213.45			
Total Tracking Ids:		1	Total Qty:		5.00	Total Amount:		213.45		
Total Bid:		0.00	Total State:		0.00	Total Other:		213.45	Total Exempt:	
								0.00		

RESOLUTION 2020-90
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

Total Escrow Fund Expenditures: \$9,382.38 (per attached report)

CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 10th day of September, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 10th day of September, 2020.

Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Project Received Date Range: 08/14/20 to 09/10/20 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
ESCROW ESCROW PROJECTS										
20-00897	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	LENNAR @ RANCOCAS	0000000108	1.00	286.90	other	09/01/20	Rcvd
20-00897	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	EASTAMPTON PLACE WEST	0000000048	1.00	596.73	other	09/01/20	Rcvd
20-00897	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	W. RANCOCAS 1B-2-3C	0000000167	1.00	1,696.25	other	09/01/20	Rcvd
20-00897	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	SHEN WAREHOUSE FACILITY	0000000180	1.00	1,505.00	other	09/01/20	Rcvd
20-00897	5	RICHA005	RICHARD A. ALAIMO ASSOCIATES	HAINESPORT COMMERCE CENTER	0000000183	1.00	190.00	other	09/01/20	Rcvd
20-00897	6	RICHA005	RICHARD A. ALAIMO ASSOCIATES	RESERVE AT CREEKSIDE	0000000184	1.00	195.00	other	09/01/20	Rcvd
20-00897	7	RICHA005	RICHARD A. ALAIMO ASSOCIATES	PARKER'S LANDING	0000000186	1.00	4,035.00	other	09/01/20	Rcvd
20-00897	8	RICHA005	RICHARD A. ALAIMO ASSOCIATES	FOUNTAIN SQUARE	0000000170	1.00	877.50	other	09/01/20	Rcvd
Bid:		0.00	State:	0.00	Other:	9,382.38	Exempt:	0.00	Total:	8.00
										9,382.38

Total Tracking Ids: 1 Total Qty: 8.00 Total Amount: 9,382.38

Total Bid: 0.00 Total State: 0.00 Total Other: 9,382.38 Total Exempt: 0.00

RESOLUTION 2020-91

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (Per Attached Listing)	<u>\$32,098.00</u>
--	---------------------------

CERTIFICATION

STATE OF NEW JERSEY	}	
		:ss
COUNTY OF BURLINGTON	}	

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 10th day of September, 2020.

Brandy C. Boyington, Secretary

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2020-91

DATE: September 10, 2020

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Design Plastic Systems Inc.	\$26,898.00	PAA Storage Tank
Richard A. Alaimo Assoc.	\$ 3,600.00	Garden St Pump Station
Richard A. Alaimo Assoc.	\$ 1,600.00	Generator A

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #XXXXXXX607 at WSFS Bank.

Dated:

By: _____
Authorized Officer

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Expenditure Received Date Range: 08/14/20 to 09/10/20 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id	Description
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P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA CAPITAL ITEMS - R&R RESOLUTION										
20-00812	1	DESIG010	DESIGN PLASTIC SYSTEMS, INC.	6500 GALLON PAA STORAGE TANK	01-010-6303	1.00	26,898.00	other	09/01/20	Rcvd
20-00900	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEER SVC GARDEN ST PUMP ST	01-010-6303	1.00	3,600.00	other	09/01/20	Rcvd
20-00900	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEER SVCS - GENERATOR A	01-010-6303	1.00	1,600.00	other	09/01/20	Rcvd
Bid:		0.00	State:	0.00	other:	32,098.00	Exempt:	0.00	Total:	3.00
							32,098.00			

Total Tracking Ids:	1	Total Qty:	3.00	Total Amount:	32,098.00
Total Bid:	0.00	Total State:	0.00	Total Other:	32,098.00
				Total Exempt:	0.00

Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of Commissioners

September 10, 2020

Executive Director's Report

- Blower Purchase – Maple Avenue Treatment Facility – Resolution 2020-93: A new standard technology (positive displacement) blower is needed for the biological process at the Maple Avenue Facility. Last July, the Authority installed one new standard technology blower because of the failing high-speed turbo blowers. Resolution # 2020-93, if approved, will start the process to remove two of the failed/worn-out turbo blowers and replace them with one new standard technology blower. Once this project is complete, the Authority will have two reliable blowers and one standby turbo blower. The cost of the project is as listed below:

Alaimo Associates (Engineering Services):

Task 1 – Design Phase	\$60,000.00
Task 2 – Bid Phase	\$8,000.00
Task 3 – Construction Management Services	<u>\$32,000.00</u>
	\$100,000.00

Construction Estimate:

Estimated Construction Costs	\$370,430.00
Contingencies	<u>\$74,090.00</u>
	\$445,000.00

The total anticipated cost for this second blower is **\$545,000.00**. The money is budgeted and this purchase is recommended for approval. The draft engineering proposal is attached.

- The 2021 Southern New Jersey Health Insurance Fund (“HIF”) Rates: The HIF released the 2021 rates and the Authority is anticipated to experience a 4.16% increase, adding approximately \$49,718.82 for calendar year 2021.
- 37 Washington Street Shared Service Agreement: Mount Holly Township is currently utilizing 37 Washington Street under a formal shared service agreement with the Authority under Resolution # 2016-45. The agreement expires January 1, 2021 and Mount Holly Township has been notified about the approaching end date.
- Garden Street Pump Station upgrade status: The Mount Holly Planning Board held a meeting on July 20, 2020 for the Garden Street Pump Station upgrade site plan review. The site plan was approved by the planning board and the Authority is awaiting the approved resolution. Alaimo continues to work on the electrical design and power upgrade for this station. Once complete, the project will be advertised for competitive bidding.
- PAA Storage and Metering Project - Resolution # 2018-40/Contract 2020-12: The 6,500-gallon chemical storage tank was received on August 26, 2000. The metering pump skid has been ordered, but has not been delivered as of September 3, 2020.
- WEFTEC 2020 – National Environmental Conference: The 2020 Water Environment Federation's Technical Exhibition and Conference (“WEFTEC”) scheduled to be held in the first week of October has been cancelled due to Covid-19 concerns.

Mr. Robert G. Maybury, Jr., Executive Director
Mount Holly Municipal Utilities Authority
37 Washington Street
Mount Holly, NJ 08060

DRAFT

RE: Mount Holly Municipal Utilities
Authority (MHMUA)
Maple Avenue WWTP
Blower GD2 Replacement
Proposal for Engineering Design, and
Construction Phase Services
Proposal No. MH-19-124

Dear Mr. Maybury:

Per your request, the Alaimo Group (Alaimo) is submitting to the Mount Holly Municipal Utilities Authority (MHMUA) a proposal for engineering design and construction phase services for the replacement of the Maple Avenue Blower GD2 at MHMUA's Maple Avenue Wastewater Treatment Plant. The following is an outline of the tasks required for the completion of the final design engineering and construction phase services for the blower replacement.

1.0 Background

Three (3) aeration turbo blowers were installed during the original construction of the plant in 2009/2010. Two (2) of these turbo blowers have failed and the third is in operation. One (1) of the failed blowers (#1) has been repaired.

The MHMUA has installed a backup Gardner Denver (GD1) positive displacement blower west of the Pump and Blower Building in an outdoor location.

2.0 Project Tasks and Costs

2.1 Task 1 – Design Phase

Alaimo will complete the following design tasks:

- 2.1.1 Field survey for the existing aeration blower room and the existing building switchgear.

of work and preparation of site inspection reports, attendance at project meetings, preparation of Current Estimates for payment, and preparation of project closeout documentation (based on Contractor's mark-ups).

Estimated \$32,000.00

Total Tasks 1 through 3, Estimated \$100,000.00

3.0 Estimated Project Costs

Construction (refer to attached cost estimate) \$445,000.00

Engineering (Design through Construction Phase:
Tasks 1 through 3 above) \$100,000.00

TOTAL \$545,000.00

Upon completion of the design documents and incorporation of MHMUA comments, Alaimo will establish a bid schedule convenient to the MHMUA for blower replacement at the Maple Avenue Wastewater Treatment Plant.

We thank you for the opportunity to submit this proposal. In the event you should have any questions regarding our proposal, please do not hesitate to contact us.

Very truly yours.

RICHARD A. ALAIMO ASSOCIATES

David J. Skibicki, P.E.
Associate

DJS/dal
Enclosures

c: Brandy Boyington, Asst. to the Executive Director, MHMUA
Richard A. Alaimo, P.E., P.P., President, RAAA
Richard Checinski, P.E., Associate, RAAA
James Nicodemus, III, Associate, RAAA
Daniel Menders, P.E., Senior Project Engineer, RAAA

**Mt. Holly MUA
Maple Avenue Blower GD2 Project
Project Construction Cost Estimate**

File: MH-19-024

Item	Description	Qty.	Cost	Total Cost
1	Mobilization	1 LS	\$15,000.00	\$15,000.00
2	Allowance for Permit Fees	1 LS	\$5,000.00	\$5,000.00
3	Demolition	2 LS	\$8,000.00	\$16,000.00
4	Crane	1 LS	\$8,000.00	\$8,000.00
5	Equipment	1 LS	\$160,000.00	\$160,000.00
6	Materials	1 LS	\$8,000.00	\$8,000.00
8	Piping & Insulation	1 LS	\$27,430.00	\$27,430.00
10	Instrumentation & Controls	1 LS	\$6,900.00	\$6,900.00
11	Electrical Work	1 LS	\$106,000.00	\$106,000.00
12	Civil/Structural Work	1 LS	\$15,600.00	\$15,600.00
14	Testing, Adjusting & Balancing	1 LS	\$2,500.00	\$2,500.00

Engineering & Design - 10%

Construction Mgt, Inspection, Shop Dwgs - 10%

Estimated Construction Cost		\$370,430.00
Contingencies	20%	\$74,090.00
Total Estimated Construction Cost		\$445,000.00

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
September 8, 2020

- M-0030-0317 Garden Street Pump Station Replacement
- Design is essentially complete. TWA was resubmitted with revised drawings and specifications for MHMUA's review and signature on March 27, 2020. Per the MHMUA, TWA to include electrical drawings to receive Township signoff. Alaimo submitted 95% specifications and design drawings on May 1, 2020. Alaimo received MHMUA comments on July 2, 2020. Received Mount Holly Township comments at meeting on July 20, 2020. **Received MHMUA comments on August 31, 2020. Alaimo to finalize documents for bidding in September 2020.**
- M-0030-0320 Sludge Tank Conversion
- Alaimo will submit a proposal for final design for MHMUA review and comment.**
- M-0030-0321 TSST Tank Demolition
- Alaimo upon MHMUA's request will submit a final design proposal for MHMUA review and comment.
- M-0030-0322 Reactor Demolition
- Alaimo will submit a design proposal for MHMUA review and comment.**
- M-0030-0324 Turbo Blower Replacement
- Alaimo has completed proposal to replace Turbo Blower with piping modifications at Maple Avenue Plant and submitted to the MHMUA on January 17, 2020. Awaiting authorization on the project.
- M-0030-0325 P.S. Corrosion Protection System
- Alaimo upon MHMUA's request to submit a design proposal and scope of work for MHMUA review and comment.

M-0030- Locker Room/Shower Facility

Alaimo sent preliminary sketches on layout options to the MHMUA on February 11, 2020 for review and comment. **Alaimo received MHMUA comments on August 19, 2020. Alaimo to finalize proposal in September 2020.**

M-0031-0215-001 Walters Group/Viking, Lumberton Family Apts., LLC

Received preliminary documentation package, TWA, and Flow Study for review on February 28, 2020. Review letter was sent out on March 20, 2020. TWA has been "Approved as Noted". Other documents have been noted "Revise and Resubmit". Revised TWA was submitted on April 13, 2020 for review. TWA was approved on April 15, 2020. Received revised documents on July 28, 2020. **Review and comment letter was issued on August 20, 2020. Received revised documents for review on September 4, 2020. Performance Bond letter to be issued.**

M-0031-0223 Lennar at Rancocas Creek

Sanitary sewer main and manhole installation has continued. Construction site inspection is ongoing.

M-0031-0224 Eastampton Place West

Punchlist inspection was completed and Performance Bond was released via letter on June 24, 2020.

M-0031-0226 Rancocas Glen, Phase 1B, 2, and 3C

A revised Performance Bond letter was issued on June 26, 2020.

M-0031-0227 Fountain Square

Review and comment letter was issued on December 10, 2019 and designated as "Revise and Resubmit". Review and comment letter was issued on April 1, 2020 and designated as "Revise and Resubmit". Package was resubmitted on April 2, 2020. Review and comment letter issued on April 16, 2020. Documents were deemed "Approved as Noted".

M-0031-0230 Smithville Park Maintenance Facility

A revised documentation package was submitted on July 21, 2020, including Plumbing Plan and As-Built Details. **An approval letter was issued August 12, 2020.**

M-0031-0231 Dunkin Donuts Western Drive

Received revised package on November 21, 2019. Review and comment letter was issued on December 16, 2019. Received revised package on January 9, 2020. Review and comment letter was issued on February 10, 2020 and still noted as "Revise and Resubmit."

M-0031-0232 Retail Store Mari's Liquors

Review and comment letter was issued on August 6, 2019 and designated as "Approved as Noted". Details submitted by Engineer were approved on October 1, 2019.

M-0031-0236 Shen Warehouse

Received revised drawings on May 13, 2020. Review letter was completed on May 21, 2020 and package was deemed "Approved as Noted".

M-0031-0237 Hainesport Commerce Center

Revised documents were received on March 13, 2020. Review and comment letter was issued on March 19, 2020, designated as "Approved as Noted". A Performance Bond letter was issued on August 3, 2020.

M-0031-0238 The Reserve at Creekside

Review and comment letter was issued on February 20, 2020 and deemed "Approved." Signed drawings were received on March 2, 2020.

M-0031-0239 Westampton Logistics Center

Review and comment letter was issued on April 10, 2020 and documents deemed "Approved as Noted". **Shop drawings were reviewed the week of August 31, 2020.**

M-0031-0240

Parker's Landing

Received documentation for review on April 17, 2020. Review and comment was issued on June 2, 2020 and package was deemed "Revise and Resubmit".

DJS/dal

- 2.1.2 Mechanical and electrical demolition drawings for the removal of Aeration Blowers #2 and #3, Heat Exchangers #2 and #3, and piping and components in the Pump and Blower Building.
- 2.1.3 Mechanical installation drawings for one (1) replacement Gardner Denver 825 HF series positive displacement blower, acoustical sound enclosure, and piping and components. These drawings will show:
 - a) The relocation of the existing mass flow sensor/transmitter located in the blower room to downstream of the 16" x 10" tee located in the 16" diameter vertical pipe outdoors.
 - b) The relocation of the inlet silencer from the newly installed Gardner Denver 825 Model HF series positive displacement blower (located west of the Pump and Blower Building) to the Pump and Blower building roof.
- 2.1.4 Electrical drawings showing the new layout and revisions to blower equipment and components, including a new Variable Frequency Drive (VFD); VFD will be a Yaskawa AC Drive-A1000 High Performance Vector Control Drive.

Specifications for the design will include major equipment and components for bidding and construction.

Estimated \$60,000.00

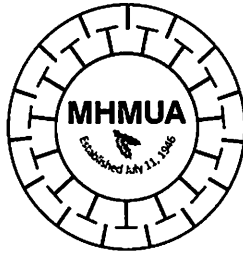
2.2 Task 2 – Bid Phase

- 2.2.1 Alaimo will provide assistance during the bid phase, including responding to bidder's inquiries, preparation of addenda, evaluation of bids, recommendation of award to lowest responsible bidder, and answer bidders questions.

Estimated \$8,000.00

2.3 Task 3 – Construction Management Services

- 2.3.1 Alaimo will provide engineering services during construction including: evaluation and review of shop drawings and O & M Manual, observation



SUPERINTENDENT OF OPERATION'S REPORT

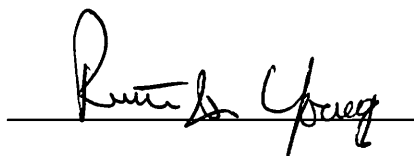
FOR

September 10, 2020

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for August, 2020 is included. There were **no violations** during the month of August.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for August, 2020 is attached.
3. The **SLUDGE QUALITY** data summaries through August, 2020 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS REPORT** for August, 2020 is attached.
5. There were **TWO ODOR COMPLAINTS** received during the period covered by this report. Both complaints were called into MHMUA on August 30, 2020 from residents at 20 Hainesport-Mt. Laurel Road and 50 Hainesport-Mt. Laurel Road in Hainesport Township about 8:00 PM. An on call supervisor responded and spoke to the resident's about their issues; while he was on site he did not detect any sewer odors. Afterwards the upstream pump stations were inspected for proper chemical dosages. The Hainesport Chase Pump Station Bioxide system was found to be pumping 20 GPD instead of the required 26 GPD and the Laurel Creek Pump Station chemical was found to be only pumping 34 GPD instead of the required 48 GPD, adjustments were made to both station Bioxide systems.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for August, 2020 is attached.

Respectfully submitted,



Robert I. Young
Operations Superintendent

MONTHLY AVERAGE VALUES

PARAMETER	10/19	11/19	12/19	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.2	3.2	3.6	3.41	3.39	3.38	3.44	3.21	3.19	3.12	3.18				5
CBOD5(influent)	177	166	207	161	249	281	250	257	246	218	195				n/a
CBOD5(effluent)	< 2	< 2	3	5.6	7.1	4.9	3.5	2.3	3.1	< 2	< 2				15
COD(influent)	811	955	816	789	721	1300	906	813	749	933	834				n/a
COD(effluent)	26.7	29.4	30.1	28.5	30.4	32.6	33.6	29.1	30.4	34.6	28.8				n/a
TSS(influent)	320	459	286	424	465	543	487	423	535	529	352				n/a
TSS(effluent)	3.25	1.25	2	3	2.25	4.5	3	2.5	3	< 1	< 1				30
pH(influent-Max)	6.9	8.5	7.1	7.4	6.7	7.8	8.5	6.9	7.8	7.5	6.9				n/a
pH(influent-Min)	6.3	6.4	6.3	6.4	6.4	6.3	6.3	6.3	6.2	6.2	6.1				n/a
pH(effluent-Max)	6.9	7	6.7	6.8	6.7	6.7	6.6	6.7	6.7	6.9	6.9				9
pH(effluent-Min)	6.6	6.4	6.3	6.4	6.3	6.4	6.3	6.2	6.2	6.3	6.6				6
Oil & Grease (effluent)	< 3.9	< 3.8	< 3.8	< 3.9	< 3.9	< 3.8	< 3.9	< 3.8	< 4.1	< 3.7	< 3.9				10
SQAR															
Arsenic	< 12.3	15.6	< 12.1	< 12.7	< 11.5	< 11.6	< 12	< 12.5	< 11.3	< 12	< 11.2				41
Beryllium	< 6.1	< 5.6	< 6	< 6.4	< 5.7	< 5.8	< 6	< 6.3	< 5.6	< 6	< 5.6				n/a
Cadmium	< 3.1	< 2.8	< 3	< 3.2	< 2.9	< 2.9	< 3	< 3.1	< 2.8	< 3	< 2.8				39
Chromium	24.5	27	26.1	25.5	23.1	20.5	20.9	17.8	20.6	22	20.8				n/a
Copper	696	824	668	699	661	538	672	619	715	674	658				1500
Lead	29	53.6	27.9	26.6	25.8	25.8	27.9	23.6	23	21.7	20.6				300
Mercury	0.49	0.56	0.44	1.1	0.33	< 0.31	0.31	0.37	1.4	0.5	0.43				17
Molybdenum	15.6	14.6	< 12.1	13.9	13.7	< 11.6	< 12	< 12.5	13.8	12.2	< 11.2				75
Nickel	14.8	17.1	15	17.3	15.5	13.7	15.4	14	21.2	14.2	13				420
Selenium	< 30.7	< 27.9	< 30.2	< 31.9	< 28.6	< 29	< 29.9	< 31.3	< 28.2	< 29.9	< 28				100
Zinc	1930	2200	1850	2260	2030	1610	1870	1760	2190	2170	1810				2800
Cyanide	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	< 1.5				n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

Annual Consumables Summary- 2020

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2020		2020
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTD AVE	YTD COST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	141.70	150.04	160.34	175.61	142.20	164.25	172.37	196.58					1303.09	162.89	\$777.68	1954.64	\$1,166.53	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles ****	2.8500	104.20	90.40	112.69	62.00	62.52	197.29	120.66	148.60					898.38	112.30	\$2,560.33	1347.54	\$3,840.49	\$5,000.00
020-6044	Diesel Fuel (gal) Gen	2.2762	82.00	69.00	78.00	84.00	45.00	353.00	668.00	495.00					1874.00	234.25	\$4,265.60	2811.00	\$6,398.40	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2762	31.00	31.00	63.00	31.00	31.00	229.00	937.00	219.00					1572.00	196.50	\$3,578.19	2358.00	\$5,367.28	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00					120.00	15.00	\$690.00	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,352.00	2,156.00	2212.00	2,016.00	2,072.00	1,960.00	2,044.00	1,904.00					16716.00	2089.50	\$48,821.52	25074.00	\$70,232.27	\$350,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	1,133.70	960.56	2094.20	208.02	232.79	146.37	140.07	170.97					5086.68	635.84	\$54,534.30	7630.02	\$81,801.44	\$175,000.00
022-6102	Hypochlorite - Maple Ave	1.0850	59.00	107.00	166.00	156.00	145.00	244.00	497.00	371.00					1745.00	218.13	\$1,893.33	2617.50	\$2,839.99	\$5,000.00
020-6105	Lime (lbs)	0.0970	1,250.00	700.00	1200.00	900.00	1,050.00	1,100.00	900.00	900.00					8000.00	1000.00	\$776.00	12000.00	\$1,164.00	\$1,000.00
020-6104	MgOH (gal)	2.4013	2,809.00	2,763.00	2627.00	1,489.00	2,712.00	2,525.00	3,120.00	2,723.00					20768.00	2596.00	\$49,870.20	31152.00	\$74,805.30	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	55.10	61.00	17.20	63.00	4.00	18.70	37.00	16.70					272.70	34.09	\$281.29	409.05	\$421.94	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1252	886.606	882.598	2381.00	N/A	143.139	54.478	4.273	4.273					4356.37	622.34	\$4,901.78	7468.06	\$8,403.06	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	663.00	600.00	645.00	632.00	609.00	584.00	605.00	688.00					5026.00	628.25	\$36,438.50	7539.00	\$54,657.75	\$82,000.00
020-6101	Polymer (lbs)	1.6800	1,980.00	1,860.00	1470.00	1,500.00	1,410.00	1,800.00	2,260.00	1,580.00					13860.00	1732.50	\$23,284.80	20790.00	\$34,927.20	\$55,000.00
040-6045	Unleaded-MUA (gal) Pit Tank	2.1955	24.10	8.40	52.20	78.10	63.1	78.90	44.70	101.80					451.30	56.41	\$990.83	676.95	\$1,486.24	\$145,000.00
040-6045	Unleaded-MUA (gal) ****	2.5600	695.12	580.42	294.03	608.07	678.05	637.75	578.81	651.58					4723.83	590.48	\$12,093.00	7085.75	\$18,139.51	
Subtotal																	\$243,757.34		\$366,686.39	\$935,500.00

Collection System Consumables

040-6104	Bioxide (gals)	2.8900	2,721.00	1,959.00	1952.00	1,759.50	2,314.00	2,220.40	2,299.30	2,022.60					6,632.00	2,210.67	\$19,166.48	26,528.00	\$76,665.92	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2762	35.00	20.10	38.10	22.10	21.20	171.40	20.00	144.87					93.20	31.07	\$212.14	372.80	\$848.57	\$500.00
040-6046	Natural Gas (ccf)	1.0315	8,864.00	8,330.00	8117.00	5,500.00	3,700.00	63,300.00	4,800.00	83,400.00					25,311.00	8,437.00	\$26,108.30	101,244.00	\$104,433.19	\$3,500.00
Subtotal																	45,486.92		181,947.67	94,000.00
Total																	\$289,244.26		\$548,634.06	\$1,029,500.00

Mount Holly Municipal Utilities Authority
Receipt Summary Report for the Period

Report Date:09/01/2020

8/1/2020 Through 8/31/2020

Page 1

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
760 Duncan Ave	Groundwater	161	5,000		1	0.1	\$80.00
A & L SEPTIC SERVICES	Septage	10255	317,900		64	0.5	\$12,716.00
AAA Septic	Septage	303	9,400		2	0.4	\$376.00
BEMS / BIG HILL LANDFILL	Leachate	2903	89,982		18	0.3	\$3,509.30
BROWN, ALBERT S.	Septage	645	20,000		5	0.6	\$800.00
Burlington County RRF PO# 13-09265	Leachate	35773	1,108,970		187	0.6	\$19,961.46
Champion Contracting, LLC	Septage	2677	83,000		20	0.6	\$3,320.00
Cinnaminson GW Contamination Site	Groundwater	516	16,000		4	0.1	\$280.00
DREDGE HARBOR BOAT CENTER LLC	Septage	452	14,000		2	0.3	\$560.00
Deckers Septic	Septage	6068	188,100		57	0.3	\$7,524.00
Dey Farms	Miscellaneous	913	28,300		5	0.3	\$1,415.00
Dimeglio Septic	Septage	3716	115,200		32	0.1	\$4,608.00
Drayton	Septage	9871	306,000		67	0.6	\$12,240.00
Drayton Transfer Station	Septage	5387	167,000		35	0.6	\$6,855.00
Due Process Golf Course	Sludge	387	12,000		3	0.5	\$960.00
Fieldsboro	Sludge	323	10,000		2	1.4	\$800.00
First Choice Waste Disposal, LLC	Septage	323	10,000		2	0.7	\$400.00
Homestead Treatment Utilities, Inc.	Sludge	526	16,300		3	1.4	\$668.30
Jackson Transfer Station	Septage	1829	56,700		12	0.6	\$2,268.00
Joseph J Carbin Plumbing	Septage	218	6,750		3	0.6	\$270.00
Laird & Company	Miscellaneous	553	17,157		3	0.9	\$789.22
MT. LAUREL MUA	Sludge	3710	115,000		23	2.5	\$3,450.00
Medford Township STP	Sludge	10568	327,600		60	1.5	\$18,018.00
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	1.9	\$400.00
Potty Pros	Septage	848	26,300		36	1.2	\$1,142.61
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.6	\$1,200.00
SANITARY LANDFILL (CINNAMINSON)	Leachate	129	4,000		1	0.1	\$70.00
State Environmental Services	Septage	268	8,300		2	0.3	\$332.00
United Hospital Supply Corp.	Miscellaneous	610	18,900		5	0.6	\$945.00
VOIDED RECEIPTS	Miscellaneous	0	0		1	0.0	\$0.00
Waste Management/Parklands Landfill	Leachate	784	24,300		6	0.4	\$607.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,157,159	0	667	\$106,565.39

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2020

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	7	10	10	4	5	17	12	7					72
2)	MISCELLANEOUS CALLS NOT OURS	1	0	3	0	1	3	2	1					11
3)	NUMBER OF OVERTIME CALLS	6	10	6	3	2	6	10	6					49
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0	0					0
5)	NUMBER OF FEET OF PIPE CLEANED	34,494	29744	32,963	24304	5935	48859	46136	51803					274238
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0	0	0	1					1
7)	LATERAL INSPECTIONS	6	3	0	3	1	2	1	0					16
8)	MANHOLE INSPECTIONS	17	13	12	10	4	18	12	12					98
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	10	6	6	5	2	8	6	6					49
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	9	6	6	4	2	7	6	5					45
11)	NUMBER OF OVERTIME SERVICE	6	1	2	1	1	1	4	2					18
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0					0
13)	NUMBER OF SECOND WATER METER READINGS	11	4	4	0	0	0	0	18					37
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0					0
15)	NUMBER OF FEET OF PIPE TELEVISED	80	0	80	0	0	405	0	0					565
16)	MARK OUT REQUESTS	309	185	352	308	487	508	452	439					3040

** SAME MAIN IN A 3 MONTH PERIOD

Odor Complaint Record

Odor Complaint Instructions

The Shift Supervisor or other qualified employee of the MHMUA must complete this form and investigate the complaint within 2-hours of receipt of an odor complaint.

Name of MHMUA employee taking call Don James Date: 8/30/2020 Time 20:20
Caller: Name Dan Valeriani Telephone: (732)556-8884
Address: 50 Hainesport Mt Laurel Road Township Hainesport Select check box on all odor complaints to send an email ☒

Questions to be asked of caller by MHMUA employee

What time did you first detect an odor: 20:15 Do you still smell the odor: No
Have you smelled the odor before: Yes Where: at his home same address
When:
Is the odor constant or intermittent: Intermittent Describe the odor: sewage
Caller comments Caller said sorry but it smells like Sewage. This is not the first time and was told if he smells it again to call.

If the caller indicates that they no longer detect an odor, advise them that we cannot investigate an odor complaint unless the odor is currently present. Advise them that if the odor returns t please call back as soon as possible so that we can investigate

Name of MHMUA investigator: Jason Conn Time Investigated: 21:00 Date: 9/30/2020
Weather Conditions: Clear Humidity Level 83%
Wind Information: Speed: 0 MP Direction: Fast Gusting: No GustingTo 0 MP
Did you investigate the complaint: Yes Did you detect an odor: No

If you do not detect an odor, advise the resident of that and that they should call if they detect another odor. Do not make any unsubstantiated statements.

If an odor is detected:

Print Current Record

Did you isolate the source of the odor: No Did you speak with the caller: Yes

What did you tell the caller about your findings:

What corrective actions, if any are needed:

Upon arrival I parked out front of the resident's home. I walked up the driveway toward the homeowner's driveway. He was working on a car in the garage which had the bay door open. I called the resident by name and he came walking out. He apologized for calling but he stated the last MHMUA employee told him to call the next time he detected an odor and I told him he did the right thing by calling. We spoke for a short while outside the front of his garage and he said he was not detecting the odor at that time the way he had before he called us. He said for the most part he was not detecting it at all just faint whiffs from time to time. I on the other hand was not detecting an odor at all. I explained to him there have been residents on his road that have called in the past with odor complaints and on occasions we were able to detect an odor from time to time.

I informed the resident we feed odor control chemicals at upstream pump stations and I told him I would check those feed rates tomorrow and get back to him later in the day.

Update - When I went home after investigating this complaint, Karen Kautermann who is a friend of my wife and lives at 20 Hainesport Mt. Laurel Road texted my wife and said to let me know she was detecting odors outside her home that was entering her home from open windows. I informed her I would check our chemical feed on 8-31-20 at the pump station in Hainesport Chase # 221 and report back to her after that. I checked the feed rates at PS 221 on Monday morning 8-31-20. We are supposed to be feeding around 26 gallons per day but were only feeding around 20 gallons per day. I increased each pump and now we are feeding 28 gallons per day. I stopped at Karen's house and informed her of my findings and corrective action and told her to keep us informed if she continues to detect odors. I also called the resident of 50 Hainesport Mt. Laurel Road and informed him of the same information.

Update - We collected the end of the month pump station consumables on Monday 8-31-20. I calculated the gallons per day since last Thursday 8-27-20 and we were only pumping around 34 gallons per day. I had an operator respond and check the system. He reported back to me that pump # 2 was not pumping. He was able to prime the pump and set each pump to the set points they need to be for downstream odor control. We need to feed around 48 gallons per day which is where we are now feeding.

If the odor is emanating from the plant, then the source must be identified and corrected:

Name of Supervisor contacted: Time

**TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM**

October 2019 through September 2020
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	3	3	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		1		0		0		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		3		0		1		2
Total number of POTW sampling visits to IUs.	3	4 ¹		1	1	1	1	2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm, United Hospital Supply

Bulk Waste Monitoring August, 2020

	August	July	October 2019- September 2020	October 2018- September 2019
1. Number of bulk delivery pH, T.S. and sensory checks:	667	744	6,907	6,482
2. Number of bulk delivery conventional pollutant checks:	0	0	62	113
3. Number of bulk septage sources:	15	20	23	22
4. Number of bulk sludge sources:	6	5	13	12

Sampling (August): None
Inspections (August): None

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
August, 2020

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
S/CWEA State/CWEA Violation
FLV Federal Limit Violation
RV Reporting Violation
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
SE Spill/Emergency at Discharger
SN Number of Facilities that are Significant Non-Compliers
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
August, 2020

August, 2020																			
Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
United Hospital Supply	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

September 3, 2020
MHMUA STATUS REPORT
Safety Director and Special Projects & Purchasing Agent
MONTHLY AGENDA UPDATE for August 2020

Claims:

- Edward Street PS:
 - Recent storms caused a tree to fall onto the security fence at the rear of the pump station
 - A property loss claim was filed with Qual-Lynx for the removal of the downed tree and repair/replacement of the damaged fence
 - Storm Damage Claim – Discussions with Doris at Qual-Lynx regarding claim, review quote from Hyperion for tree removal and discussions with Russ
- Maple Avenue Claims:
 - Blower Damage - Confirmation email was received from the NJUA that the claim payment will be approved and payment will be forthcoming
 - An email was sent to the RMC requesting a status update on the claim as payment has not been received
 - Reported CNA should be mailing check after Labor Day
 - Storm Damage - Recent storms caused several trees to fall onto the security fence at the rear of the plant in two locations
 - A property loss claim was filed with Qual-Lynx for the removal of the downed tree and repair/replacement of the damaged fence
 - Discussions with Doris at Qual-Lynx regarding claim and review of the quote from Hyperion for tree removal
- VACTOR Claim:
 - The County was reimbursed for the repairs to their VMB that was damage by the Authority VACTOR in June.
 - The Authority also made final payments to the three vender involved in remediating the claim

2020 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual-Care/Qual-Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
05/05/20	0	3	Struck in left forearm by rotating handle of davit winch	Abrasion/contusion / Struck by
05/08/20	0	0	Plant operator felt discomfort in left calf as he exited the cab of the new F-250 at Maple Avenue. No offsite treatment required	Sprain/Strain
*07/29/20	0	5	Emp. Vehicle rear-ended by commercial vehicle while stopped at res light	Upper body sprain strain

2020 General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION	
01/28/2020	Ms. Cadiente	Alleged T/F in sinkhole at Mi-Place Apts., inspected area and emailed info and photos to Qual-Lynx w/copy to Brian
04/28/20	County of Burlington	Boom of VACTOR allegedly struck variable message board on shoulder of Route 541 as part of Property claim below

2020 Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
*04/28/20	The elbow of the VACTOR boom caught a low hanging wire on the exit from Route 541 to Woodlane Road causing the boom to lift out of the support bracket, bending and breaking the boom sleeve
*07/29/20	Truck 55 rear-ended by commercial vehicle while stopped at red light

Health & Safety:

- COVID-19 (Coronavirus) & Infectious Disease:
 - Continue to monitor and review the most recent revisions to the procurement rules issued by OSHA, NIOSH and CDC and provide informational bulletins for employees
- Electrical Safety
 - Researched availability of auto-reset GFCI pig-tails for extension cords to replace older ones in use by all departments that have been prone to occasional malfunction
 - Purchased two (2) new GFCI pig-tails for each department
- Employee Physicals, Pulmonary Function Tests (PFT's) and Audio Tests:

- Revised and updated employee listing, deleted former employees and emailed info to IMC for scheduling
 - Physicals were completed for 11 employees on August 26th
 - We also have been discussing the concerns regarding the long-term use of respiratory protection, especially for those that may already have latent or chronic respiratory issues
- First Aid Kits & Safety Equipment:
 - Checked and refilled first aid kits as needed and provided several departments with additional PPE
- Incinerator Stack:
 - Emails from employees regarding debris (brick & mortar) that falls from incinerator stack and has the potential to strike employees or vehicles
 - Completed a web search for construction netting that could be affixed to catch debris and emailed to Bob for review
 - Recommendation is to remove stack
- NJUA:
 - Assisted Brandy with revisions to the property and equipment schedules to the Origami Program as part of the annual review and renewal process
 - Email from Brian Maitland of JA Montgomery to schedule walkthrough of WWTPS and provided activity update
 - Completed walkthrough with Brian on August 27th
- PPE & Hand Sanitizers:
 - There continues to be an ongoing shortage of these items used daily by Authority employees
 - We continue to seek other supplier to maintain an appropriate inventory of these supplies
 - Prices vary depending on the supplier inventory
- Plant Walkthroughs:
 - Completed walkthroughs and took pictures of unsafe conditions that were provided to and reviewed with Russ for discussion with operators
- Regulatory Updates:
 - Continue reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies, training and safety bulletins
- Safety Bulletin:
 - Safety bulletins were drafted and email to employees for the following topics:
- Safety Committee:
 - Next tele-meeting is scheduled for Tuesday October 20, 2020 at 1330
 - A notice and agenda will be sent to all committee members

Human Resources:

- Personnel Files:
 - Reviewed information from OSHA regarding revisions to the rules for accessing, reviewing and obtaining copies of personnel files related to an investigation or routine inspection
 - Also included recommended cyber safety protocols that should be considered to protect the records
 - Provide detailed information to Mike and John

State & Federal Regulatory:

- Spill Prevention Control & Countermeasure (SPCC)
 - Inventoried and refilled spill containment equipment at Rancocas Road and relocated the remaining inventory to the dry-goods storage trailer

Purchasing & Contracts:

- Arc Flash RFP:
 - Contract documents were mailed to EG&R Engineering Services for signatures
 - Once received, will need to be signed by the Chairman
 - Will be scheduling pre-construction meeting to formalize work plan and timeline for completion
- Bioxide Contract Extension:
 - Emails to/from Seth at Evoqua Water Technologies regarding contract extension of supply contract for 2021
 - Process letter with updated contract information and mailed to Seth for review and signature
- CIPP:
 - All work has been completed and final payment processed and mailed to NAP
- Certified Environmental Laboratory Service
 - Received one (1) response to the initial RFP
 - Review of the proposal raised sufficient concerns regarding discrepancies
 - Resolution to reject proposal is included in Board packet for review and approval

- Will revise RFP where/if needed and re-advertise
- County of Burlington
 - Discussions with Bob regarding the benefit of establishing shared service with the County
 - Provided draft of shared service agreement to Bob for review and discussion
- Generator A:
 - Emails to/from Bob regarding confirmation that all work for Gen A is completed
 - Worked with Tina and Mike to process final payment
- Global Industrial:
 - Working to resolve a double shipment of uniform lockers by Global and scheduling pickup of same at their expense
- Magnesium Hydroxide
 - Emails to/from Coburn Chemical regarding contract extension of supply contract for 2021
 - Process letter with updated contract information and mailed to Coburn for review and signature
- PAA Chemical Supply:
 - Completed the draft of PAA bid specification and emailed to Bob, Russ and Dave for review
 - Completed web search for individual chemical ingredients of PAA as there has been questions/concerns regarding the proper wording of the technical specification section of the bid specification
- PAA Storage Tank:
 - Received and assisted with rigging and offloading of 6,500 chemical storage tank
- Rancocas Road Lab HVAC Replacement:
 - Air Comfort of South Jersey was awarded the non-fair and open contract and has purchased the required equipment
 - Pre-construction meeting completed between Air Comfort and our electricians
 - Electricians have ordered required materials and started a work plan
- Rancocas Road Slide Gates:
 - All contracts were processed, mailed and returned and are awaiting signature by the Chairman
- Roll Off Truck:
 - Continue to search for a financial feasible option to replace the aging roll-off truck currently in use
- Sodium Hypochlorite
 - Both Pat and I have contacted several vendors regarding supply and delivery of the product in limited amounts to Maple Avenue
 - To date, we have not had any positive response specifically because of the anticipated annual quantity 3,000-gallons and the limited shipment requirements as most suppliers don't want to ship less than 2,000 gallons/load
- Tarnsfield PS:
 - Obtain additional quotes for 15kW diesel replacement generator (Atlantic Switch and Gear, Cooper Power Systems, KOHLER)
 - Review pricing options from cooperative purchase sites (ECSNJ, GSA and Sourcewell)
 - Assemble all information into a comparison spreadsheet and email for review
 - Processed resolution for Board review and approval to purchase off GSA a substantial discount
- VACTOR:
 - Signed contracts were received and a Notice to Proceed was issued to the vendor

Training:

In-person training has been postponed until such time as assembly and social distancing restrictions are lifted

- We are using E-Training Bulletins (excerpts from our PowerPoint programs) as a temporary means to help with workplace safety (YTD is listed below)
- Opaque Smoke School
 - Method 9 refresher training is scheduled for October
- New Employee Training
 - Completed the following for the new plant operator
 - Right-To-Know/GHS, Communicable Disease, Confined Space and Multi-Meters, Electrical, LOTO and Arc Flash
 - Plant walkthrough to review certain equipment and hazard locations, took pictures of hazards, discussed with Russ and emailed photos for an attachment to an email he was going to send to the operators

2020 Training Programs	# of Seminars
Accident/Incident Investigation	
Aerial Lifts and Truck-Mounted Aerial Devices	
Asbestos, Silica & Lead Awareness, including NJ Dry Cutting law	
Back Safety/Material Handling	
Bloodborne/Waterborne Pathogens (Communicable Disease)	5
Confined Space Entry/Fall Protection/Multi-Gas Meters	7
CPR / AED / First Aid	
Defensive Driving	
Electrical Safety / Arc Flash / Lockout Tagout (LOTO)	2
Employment Practices Liability Harassment/Hostile Work Environment	
Federal Motor Carrier Safety Administration Regulations (FMCSA)	
Fire Extinguishers / Fire Safety/Hot Work & Welding	2
Hand & Power Tools, Powder Actuated Tools & Chainsaw Safety	
Hazard Communication (NJ RTK) w/ Global Harmonizing System (GHS)	5
Hazardous Materials Level One Awareness	2
Heavy Equipment Safety	
Jetter/VACTOR Truck Safety Awareness	
Ladder Safety/ Walking & Working Surfaces	
Level One Awareness	
National Incident Management System (NIMS)	
PPE & Respiratory Protection	
Office Safety	
Spill Prevention Control & Countermeasure (SPCC)	
Trench & Shore (Excavation Safety)	
Work Zone/Flagger	
TOTAL YTD	23

Listed below are the Safety Bulletins and E-Training Bulletins that have been distributed to employees YTD

Safety Bulletins	E-Training Bulletins
3M/DBI SALA Winch Highlights of Excavation March Ladder Safety Month Coronavirus Protocols Nutritional Culture Shift Combating Stress Through Nutrition Understanding Nutrition Labels EPIC Underwriters/CNA Safety News COVID-19 Disinfect to Protect MEL Safety Institute COVID-19 for Water & Wastewater Reuse of Respiratory Protection COVID-19 EPIC Underwriters/CNA Property Updates Reducing Risk of Skin Cancer The Heat is ON, Preventing Heat Stresses Complacency in Workplace COVID Travel Advisory Maple Avenue Fire Alarm Upgrades COVID-19 Understanding Contact Tracing COVID-19 Workplace Safety Workers Compensation, Non-Compensable Injuries At Work Overview of Excavation Fatality	Communicable Disease/Waterborne Pathogens Excavation Safety Confined Space Safety Multi Gas Meters Personal Fall Protection Electrical Safety Arc Flash Safety Lock-Out/Tag-Out Fire Safety & Hot Work Personal Protective Equipment (PPE) Respiratory Protection

Permit Required Confined Space Entries – January 1, 2020 thru December 31, 2020

Activity to be Reported Quarterly – 1st quarter 2020 not available at time of report

Report from Collection System not available at time of report. Will include in next month's report

2020 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	0	1	0	0	0	0	0					1
Trickling Filters	1	1	1	1	0	1	2	1					8
Other	11	5	12	14	4	8	7	12					73

TOTAL	12	6	14	15	4	9	9	13					82
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL	0	0	2	1	1	6	0	0					10
Collection System													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	71	76	113	80	59	79	9	2					489
Combined	83	82	129	96	64	94	18	15					581
Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2020 thru December 31, 2020													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Plant R & M	1	0	2	4	1	1	3	2					14

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
AUGUST 2020**

<u>BANK ACCOUNTS</u>	<u>REGISTRATION</u>	<u>AMOUNT</u>
WSFS Bank	MHMUA Escrow Account	\$ 207,709.67
WSFS Bank	MHMUA Self Insured UE Fund	\$ 50,364.04
WSFS Bank	MHMUA Payroll	\$ 55,687.68
WSFS Bank	MHMUA Operating Fund	\$ 452,002.96
Republic Bank	MHMUA Operating Fund	\$ 1,850.00
WSFS Bank	MHMUA Trustee Deposit Account	\$ 962,866.36
WSFS Bank	MHMUA FSA Account	\$ 11,112.23
		<u><u>\$ 1,741,592.94</u></u>

<u>ACCOUNTS HELD IN TRUST</u>			
T.D. Wealth Management	Debt Service Reserve	\$ 2,839,072.63	In Trust
T.D. Wealth Management	Revenue Fund	\$ 2,956,936.25	In Trust
T.D. Wealth Management	Renewal & Replacement	\$ 19,585,778.42	In Trust
T.D. Wealth Management	Debt Service Fund	\$ 869,690.63	In Trust
		<u><u>\$ 26,251,477.93</u></u>	

Debt Service payment August 1, 2020:		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2020:</u>	<u>NJEIT FEES</u>
		Due 2.1.20 \$ 263,645.76	18,960.00
Total Debt Payment 12/1/2020	\$ 869,690.63	Due 6.1.20 \$ 359,690.63	
Balance 8/31/2020	\$ 869,690.63	Due 8.1.20 \$ 1,341,556.02	18,960.00
		Due 12.1.20 \$ 869,690.63	
Debt Service (Required)/Available	<u><u>\$ -</u></u>	<u><u>\$ 2,834,583.04</u></u>	<u><u>\$ 37,920.00</u></u>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF CASH IN/OUT
FOR THE YEAR 2020**

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,299,479.57	1,015,067.90	951,336.81	1,150,809.91	966,378.44	875,688.17	1,101,719.12	1,031,498.59					8,391,978.51
CONNECTION FEES	14,172.98	319,232.00	200,518.50	98.00	638,464.00	-	118,812.25	14,848.00					1,306,145.73
APPLICATION FEES	960.00	600.00	445.00	180.00	495.00	470.00	505.00	710.00					4,365.00
SLUDGE/SEPTAGE/LEACH.	73,667.07	123,889.83	91,586.96	89,548.03	113,195.52	128,709.62	163,095.91	102,155.37					885,848.31
OUTSIDE SERVICES	-	70,218.18	877.00	1,169.64	-	-	747.96	-					73,012.78
RENTAL INCOME	4,392.86	4,406.58	-	8,021.33	3,627.49	5,929.35	4,428.19	750.00					31,555.80
MISCELLANEOUS	117,409.14	25,505.75	1,739.57	1,739.57	10,866.45	1,754.57	5,239.57	87,487.57					251,742.19
INTEREST INCOME	26,198.97	32,126.66	19,889.51	13,284.68	9,183.67	3,428.29	3,089.79	3,411.28					110,612.85
TOTAL CASH IN	1,536,280.59	1,591,046.90	1,266,393.35	1,264,851.16	1,742,210.57	1,015,980.00	1,397,637.79	1,240,860.81	-	-	-	-	11,055,261.17
EXPENDITURES													
CHECK REGISTER	(374,920.00)	(444,532.10)	(703,328.90)	(215,918.78)	(645,509.67)	(614,673.61)	(572,815.72)	(500,437.36)					(4,072,136.14)
PAYROLL	(284,136.65)	(241,286.09)	(844,304.02)	(251,245.21)	(239,100.73)	(287,816.05)	(280,419.57)	(242,044.79)					(2,670,353.11)
BOND/LOAN PRINCIPAL		(117,795.76)						(1,195,706.02)					(1,313,501.78)
BOND/LOAN INTEREST		(145,850.00)				(359,690.63)		(143,244.64)					(648,785.27)
BOND/LOAN FEES		(18,960.00)						(18,960.00)					(37,920.00)
TOTAL CASH OUT	(659,056.65)	(968,423.95)	(1,547,632.92)	(467,163.99)	(884,610.40)	(1,262,180.29)	(853,235.29)	(2,100,392.81)	-	-	-	-	(8,704,776.30)
DIFFERENCE (IN/OUT)	\$ 877,223.94	\$ 622,622.95	\$ (281,239.57)	\$ 797,687.17	\$ 857,600.17	\$ (246,200.29)	\$ 544,402.50	\$ (859,532.00)	\$ -	\$ -	\$ -	\$ -	\$ 2,350,484.87

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF INTEREST INCOME
FOR THE YEAR 2020**

BANK ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	1,301.41	1,791.00	1,084.40	723.58	791.27	429.33	318.53	255.67					6,695.19
OPERATING	966.44	1,036.75	645.82	406.21	438.60	250.96	176.55	133.89					4,055.22
ESCROW	255.33	233.57	181.90	122.90	121.83	73.52	56.08	46.77					1,091.90
UNEMPLOYMENT	54.32	51.63	41.48	27.73	29.25	19.17	14.94	11.15					249.67
PAYROLL	69.66	64.85	75.75	41.79	44.10	25.83	22.02	19.21					363.21
FSA ACCOUNT	10.18	9.26	7.35	5.11	6.78	4.51	3.55	2.45					49.19
REVENUE FUND (Trust Acct)	2,444.02	2,167.47	2,016.23	749.62	13.00	14.14	12.89	14.30					7,431.67
DEBT SERVICE RES. (Trust Acct)	6,404.19	7,064.07	1,683.01	3,792.88	11.02	2,511.39	2,386.02	11.39					23,863.97
DEBT SERVICE (Trust Acct)	311.34	774.81	895.13	462.38	10.22	12.64	11.08	11.45					2,489.05
RENEWAL & REPLACEMENT (Trust Acct)	14,382.08	18,933.25	13,258.44	6,952.48	7,717.60	86.80	88.13	2,905.00					64,323.78
TOTAL INTEREST	\$26,198.97	\$32,126.66	\$19,889.51	\$13,284.68	\$9,183.67	\$3,428.29	\$3,089.79	\$3,411.28	\$0.00	\$0.00	\$0.00	\$0.00	\$110,612.85

Mount Holly Municipal Utilities Authority

8/1/20 thru 8/31/20

Report Date: Tuesday, September 01, 2020 Hauled Wastes Receipt Resolution Report for the

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.08	3	12000	0.5 %	466	\$960.00
\$0.08	2	10000	1.4 %	1209	\$800.00
\$0.041	3	16300	1.4 %	2021	\$668.30
\$0.055	60	327600	1.5 %	40274	\$18,018.00
\$0.08	1	5000	1.9 %	792	\$400.00
\$0.03	23	115000	2.5 %	21909	\$3,450.00
Subtotal:	92	485900	1.5 %	66671	\$24,296.30

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.04	2	9400	0.4 %	313	\$376.00
\$0.04	64	317900	0.5 %	13154	\$12,716.00
\$0.04	5	20000	0.6 %	998	\$800.00
\$0.04	3	6750	0.6 %	337	\$270.00
\$0.04	20	83000	0.6 %	4155	\$3,320.00
\$0.04	57	188100	0.3 %	4085	\$7,524.00
\$0.04	32	115200	0.1 %	1002	\$4,608.00
\$0.04	67	306000	0.6 %	13526	\$12,240.00
\$0.04	34	162000	0.6 %	7973	\$6,480.00
\$0.075	1	5000	2.5 %	1042	\$375.00
\$0.04	2	14000	0.3 %	349	\$560.00
\$0.04	2	10000	0.7 %	541	\$400.00
\$0.04	32	23700	1.0 %	2147	\$948.00
\$0.063	1	700	2.1 %	122	\$44.10
\$0.066	1	700	2.2 %	128	\$46.20
\$0.0783	1	700	2.6 %	152	\$54.81
\$0.099	1	500	3.3 %	137	\$49.50
\$0.04	5	30000	0.6 %	1450	\$1,200.00
\$0.04	12	56700	0.6 %	3340	\$2,268.00
\$0.04	2	8300	0.3 %	171	\$332.00
Subtotal:	344	1358650	1.0 %	55122	\$54,611.61

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.039	18	89982	0.3 %	1910	\$3,509.30
\$0.018	187	1108970	0.6 %	57453	\$19,961.46
\$0.0175	1	4000	0.1 %	33	\$70.00
\$0.025	6	24300	0.4 %	872	\$607.50
Subtotal:	212	1227252	0.4 %	60268	\$24,148.26

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.05	5	28300	0.3 %	605	\$1,415.00
\$0.046	3	17157	0.9 %	1275	\$789.22
\$0.05	5	18900	0.6 %	982	\$945.00
	1	0	0.0 %	0	\$0.00
Subtotal:	14	64357	0.4 %	2862	\$3,149.22

Mount Holly Municipal Utilities Authority

8/1/20 thru 8/31/20

Report Date: Tuesday, September 01, 2020 Hauled Wastes Receipt Resolution Report for the

Waste Type: Groundwater

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.016	1	5000	0.1 %	41	\$80.00
\$0.0175	4	16000	0.1 %	132	\$280.00
Subtotal:	5	21000	0.1 %	173	\$360.00
Total:	667	3157159	0.9 %	185096	\$106,565.39