

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES
JULY 14, 2016**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday June 14, 2016; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Mr. Joshua Brown, Commissioner

ALSO Robert Maybury, Executive Director
PRESENT: Katelyn M McElmoyl, Esq., Solicitor Parker McCay
David Skibicki, R. A. Alaimo Associates, Engineer
Anthony Stagliano, Safety Director and Special Projects
Joel Hervey, Operations Superintendent
Brandy C. Boyington, Secretary

ABSENT: Mr. Jason Jones, Commissioner

VERIFICATION OF NOTICE

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 16, 2016 and the Courier Post on February 15, 2016. On Monday July 11, 2016 advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE



PUBLIC COMMENTS ON ACTION ITEMS

APPROVAL OF MINUTES

Commissioner Silcox moved for the approval of Regular Meeting Minutes and Executive Minutes of June 09, 2016. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Brown, Commissioner Banks, Commissioner Silcox

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

OLD BUSINESS

RESOLUTION 2016-68 A RESOLUTION APPROVING S-1 APPLICATION FOR PEP BOYS TOWNSHIP OF HAINESPORT BLOCK 100 LOT 8.01

Commissioner Silcox moved for the approval Resolution 2016-68 Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Brown, Commissioner Banks, Commissioner Silcox

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

RESOLUTION 2016-69 A RESOLUTION DESIGNATING A "Custodian of Government Records" FOR THE MT.HOLLY MUNICIPAL UTILITIES AUTHORITY.

Commissioner Silcox moved for the approval of Resolution 2016-69. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Brown, Commissioner Banks, Commissioner Silcox

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

NEW BUSINESS

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

***RESOLUTION 2016-70** A RESOLUTION APPROVING THE OPERATING EXPENSES FOR THE MONTH OF JUNE 2016

***RESOLUTION 2016-71** A RESOLUTION APPROVING THE SEWER REFUNDS FOR THE MONTH OF JUNE 2016

***RESOLUTION 2016-72** A RESOLUTION APPROVING THE ESCROW EXPENSES FOR THE MONTH OF JUNE 2016

***RESOLUTION 2016-73** A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF JUNE 2016 FROM THE IMPROVEMENT AND REPLACEMENT FUND

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

AYES: Chairman Thiessen, Commissioner Brown, Commissioner Banks, Commissioner Silcox

NAYS:

ABSTAIN:

ABSENT: Commissioner Jones

COMMUNICATIONS

Executive Director Maybury informed the Commissioners that a picture from MHMUA’s 70th Birthday Party was uploaded to the website under the news tab on the home page and on the current Commissioner’s agenda packet. Executive Director Maybury stated that the office received a letter from RVRHS and Jen Miller, thanking the MHMUA for taking part in the scholarship program.

MATTERS TO BE PRESENTED BY THE PUBLIC

None.

REPORT OF THE EXECUTIVE DIRECTOR.

Executive Director Maybury explained that a few sewer connections have been paid for the Hainesport Project and the remaining connection count required is at 42, down from 47 in February 2016. Executive Director Maybury stated that he would forward information to them on the Benefits of renewing the annual A.E.A membership.

REPORT OF THE ENGINEER

The Report of the Engineer was received. Nothing additional.

REPORT OF THE OPERATIONS SUPERINTENDENT

The Report of the Operations Superintendent was received. Nothing additional.

REPORT OF THE SAFETY DIRECTOR AND SPECIAL PROJECTS

The Report of the Safety Director and Special Projects was received. Nothing additional.

REPORT OF THE SOLICITOR

The Report of the Solicitor was received.

REPORT OF FINANCE ADMINISTRATION/BOARD TREASURER

The Report of the Finance Administrator/Board Treasurer was received.

OTHER NEW BUSINESS

None.

MATTERS TO BE PRESENTED BY COMMISONERS

None.

Executive Session
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 2016-74
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of the Mount Holly MUA has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board will reconvene at the conclusion of closed session, at approximately ____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Mount Holly Municipal Utilities Authority, in the Township of Mount Holly, County of Burlington, and State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____Any matter in which the release of information would impair a right to receive funds from the federal government;

____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____Any investigations of violations or possible violations of the law;

____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: Hainesport Twp, Service Charges)

(If contract negotiation the nature of the contract and interested party is belt filter press bids/contract)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Authority's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Health Insurance Fund) ; terms & conditions of employment and update on CFO hiring.

____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

X____Also, discussed matters falling under attorney –client privilege.

BE IT FURTHER RESOLVED that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

Brandy Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on July 14, 2016.

Brandy C. Boyington, Secretary

ADJOURNMENT

Commissioner Silcox moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:42 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary