

Mount Holly Municipal Utilities Authority Regular Meeting Minutes for March 08, 2018

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday March 08, 2018; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Ms. Gina LaPlaca, Commissioner
Mr. Jason Jones, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond Coleman Heinold, LLP
Mr. Richard Alaimo, R. A. Alaimo Associates, Engineer
Mr. Armando Riccio, Labor/Employment Counsel
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Joel Hervey, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT:

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018 and the Courier Post on February 21, 2018. On Monday March 05, 2018, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance



Public Comments on Action Items

None

Executive Session (Resolution 2018-41)

A resolution approving Executive Session for contract negotiations and contents, possible action to be taken. At 6:01 P.M. Commissioner Silcox moved for the approval to go into Executive Session. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Commissioner Banks motioned to return to regular session at 6:05 P.M. Commissioner Jones seconded the motion. At the call of roll call, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Approval of Minutes

Commissioner Jones moved for the approval of Regular Meeting Minutes of February 15, 2018. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commission Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain: Commissioner Silcox

Absent:

Old Business

Resolution 2018-35

A resolution of the Mt. Holly Municipal Utilities Authority approving the S-3 application for The Lofts (73 Washington Street)

Executive Director Maybury informed the board of plans for 36 apartments currently under construction, Mi-Place at Riverwalk. There are 31, one-bedroom apartments and 5, two-bedroom apartments proposed at the former Lakes Appliances building. One floor will be added to the building as well. Commissioner Jones moved for approval of resolution 2018-38. Commissioner LaPlaca seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

New Business

Resolution 2018-36

A resolution of the Mt. Holly M.U.A authorizing the collective bargaining agreement with the Construction and General Laborers' Union Local 172 of South Jersey.

Labor Counsel Armando Riccio stated the resolution is asking for authorization to execute a collective bargaining agreement incorporating the terms of the memorandum of agreement dated February 21, 2018 subject to preparation and approval by the Mt. Holly Municipal Utilities Authority's labor counsel. Commissioner Silcox moved for approval of resolution 2018-38. Commissioner Jones seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Resolution 2018-37

A resolution of the Mt. Holly M.U.A approving salaries and wages for Management and other Non-Union personnel.

Executive Director Maybury explained the employees not covered under a collective bargaining agreement will follow the terms settled by the supervisor's unit and Local 172. There are about 14 non-union employees that will receive the same compensation as the collective bargaining members. Commissioner Jones moved for approval of resolution 2018-38. Commissioner Silcox seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Resolution 2018-38

A resolution of the Mt. Holly M.U.A authorizing Change Order No. 2 to Contract 2017-14 for High Street.

Executive Director Maybury explained this Change Order is for additional police traffic control coverage for the High Street Sewer Project in the amount of \$19,408.50. Change Order No.1 was discussed and approved at the February meeting in the amount of \$14,168.91, for a combined total of \$33,577.41 above the bid allowance. The total amount for the two change orders is less than 20% of the contract. Change Order No. 2 is the final change order to close out these added charges. Engineer Richard Alaimo explained some of the issues and with winter weather and setbacks with New Jersey American Water. The project took more time than expected due to the weather. With the project being in the middle of the street, more police officers were needed to direct traffic for the road to remain open. Commissioner Silcox asked if a refund from the water company is possible since the MUA is not at fault for the setbacks. Mr. Alaimo does not believe any refund from New Jersey American Water will be given. Chairman Thiessen asked for an explanation on the difference of estimates for police coverage. Mr. Alaimo stated the number of hours for police coverage needed for the project is at 400 hours with an estimated total of \$38,000. Commissioner Jones moved for approval of resolution 2018-38. Commissioner LaPlaca seconded the motion.

At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays: Chairman Thiessen

Abstain:

Absent:

Resolution 2018-39

A resolution of the Mt. Holly M.U.A awarding the Monmouth Road Sanitary Sewer Main Improvements Contract No. 2017-15.

Executive Director Maybury discussed replacing approximately 321 feet of 16-inch asbestos cement pipe on Monmouth Road near the lake at the Sherwood Village Apartments in Eastampton. It is recommended to award the project to Booth Mechanical who has been reviewed and deemed qualified. Engineer Richard Alaimo stated the bid was under the original estimate by about \$50,000. Commissioner Silcox moved for approval of resolution 2018-38. Commissioner Jones seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Resolution 2018-40

A resolution of the Mt. Holly M.U.A awarding the Engineering proposal for design and construction of permanent PAA storage and metering facility.

Executive Director Maybury recommended moving to table this resolution at this time. This upcoming project is time sensitive and the work will need to be completed by April 2019 or soon after. Environmental Resolutions Inc, met with Authority Staff to discuss a proposal for engineering services for engineering services to design, prepare bid specifications and construction management for a new chemical storage and metering facility. The new disinfection chemical (PAA) has specific storage and metering system requirements. A subsequent meeting will be held with ERI and Authority Staff to ensure there is a full understanding of the needs of the project, since ERI was recently appointed. Commissioner Silcox moved to table resolution 2018-38. Commissioner Banks seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2018-31

A resolution approving the operating expenses for the month of February 2018.
- *Resolution 2018-32

A resolution approving the sewer refunds for the month of February 2018.
- *Resolution 2018-33

A resolution approving the expenditures for the month of February 2018 from the escrow fund.
- *Resolution 2018-34

A resolution approving the expenditures for the month of February 2018 from the improvement replacement fund.

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Communications- Executive Director Maybury informed the board that Jeff Paul, an inspector from Alaimo Associates, stated the Eastampton Place West (formers Gregory’s site) sanitary sewer construction is currently underway. Wayne Bittler from Lennar reported settlement on the sod farm in Eastampton is close. Lennar needs approval from the Authority for a NJDEP Treatment Works Approval modification because of a design change to the proposed force main on Woodlane Road.

Matters to be presented by the Public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury reports the bid specifications are nearly complete for the Turbo Blower. The bid specifications are estimated to be advertised by the April meeting. The snow storm on March 7, 2018 caused twelve out of forty pumping stations to lose electricity along with the Rancocas Road Treatment Facility. All are back up and running with no other issues. A preconstruction meeting for Monmouth Road sewer project will be held in the near future and a letter will be sent from the Authority to the owners/managers of the Sherwood Village Apartments describing the project. A notice will be sent to the Eastampton police and all residents within a 200' radius of the work area. The Authority has 33 surplus items currently for sale on GovDeals and the auction will end on March 17, 2018.

Report of the Engineer The Report of the Engineer was received. Nothing to add.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add

Report of the Safety Director and Special Projects The Report of the Safety Director and Special Projects was received. Nothing to add.

Report of the Solicitor The Report of the Solicitor was received. Nothing to add.

Report of the Finance Administrator/Board Treasurer The Report of the Finance Administrator/Board Treasurer was received. Mr. Dehoff stated that the Audit was still being finalized and continued explain the possibility for the Authority to refund two bond series with a potential savings of \$2.4 million. Mr. Dehoff stated a representative from Phoenix Advisors will be in attendance at the April 12th meeting to explain and discuss in further detail.

Other New Business-None

Matters to be presented by Commissioners-None

Executive Session- (Resolution 2018-42)

A resolution approving Executive Session for discussion on contract terms. No action taken at this time. Commissioner Silcox moved for the approval to go into Executive Session. Commissioner Banks seconded the motion at 6:34 P.M. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Commissioner Silcox motioned to return to public at 6:47 P.M., Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent:

Adjournment

Commissioner Silcox moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:50 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary