

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES
OCTOBER 13, 2016**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday October 13, 2016; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Mr. Joshua Brown, Commissioner

ALSO Mr. Robert Maybury, Executive Director
PRESENT: Ms. Katelyn McElmoyl, Esq., Solicitor Parker Mc Cay
Mr. David Skibicki, R. A. Alaimo Associates, Engineer
Mr. Richard Alaimo, Alaimo Associates
Mr. Michael Dehoff, Finance Administer / Treasurer
Mr. Anthony Stagliano, Safety Director and Special Projects
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Jason Jones, Commissioner
Mr. Joel Hervey, Operations Superintendent

VERIFICATION OF NOTICE

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 16, 2016 and the Courier Post on February 15, 2016-. On Tuesday, October 11, 2016 advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE



PUBLIC COMMENTS ON ACTION ITEMS

None

APPROVAL OF MINUTES

Commissioner Brown moved for the approval of Regular Meeting Minutes and the Executive Session Minutes of September 8, 2016. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Silcox, Commissioner Brown, Commissioner Banks
NAYES:
ABSTAIN:
ABSENT: Commissioner Jones

OLD BUSINESS

RESOLUTION 2016-90 AN AWARD OF CONTRACT 12-16 FLOCCULENT POLYMER TO SNF POLYDYNE.

Executive Director Maybury clarified this was on last month's agenda intended for consideration and approval but the MHMUA did not have adequate information in reference to the required bench testing product samples. Since our last board meeting, the required tests and samples have been provided. At this time, the MHMUA is confident to proceed with awarding this contract.

Commissioner Silcox moved for the approval of resolution 2016-90. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Silcox, Commissioner Brown, Commissioner Banks

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

NEW BUSINESS

PUBLIC NOTICE CONTRACT 14-16 SODIUM BISULFITE 38%

*Bid opening scheduled for Wednesday, October 19, 2016 at 10:00 A.M.

RESOLUTION 2016- 101 A RESOLUTION APPROVING THE S-1 APPLICATION FOR THE LOFTS AT RIVERWALK. **Tabled**

RESOLUTION 2016- 102 A RESOLUTION APPROVING THE S-2 APPLICATION FOR THE LOFTS AT RIVERWALK. **Tabled**

Commissioner Silcox moved to table resolution 2016-101 and resolution 2016-102. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Silcox, Commissioner Brown, Commissioner Banks

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

RESOLUTION 2016-103 A RESOLUTION APPROVING THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY'S 2017 BUDGET.

Executive Director stated there is a budget summary available for the Commissioners to review. Chairman Thiessen inserted that he met with Commissioner Banks, Executive Director Maybury and Mr. Dehoff to discuss the budget on September 27, 2016. Chairman Thiessen stated Mr. Dehoff did a good job putting the budget together. Chairman Thiessen continued stating the draft budget for 2017 is a realistic budget. Executive Director Maybury said he would like to recognize Mr. Dehoff for the excellent job he did on preparing and presenting the 2017 MHMUA Budget. Executive Director Maybury continued stating that Mr. Dehoff came to the MHMUA and hit the ground running. Mr. Dehoff has been with the MHMUA for less than two months and he prepared a realistic and sensible budget.

Commissioner Brown moved for the approval of resolution 2016-103. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Silcox, Commissioner Brown, Commissioner Banks

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

***RESOLUTION 2016-97** A RESOLUTION APPROVING THE OPERATING EXPENSES FOR THE MONTH OF SEPTEMBER 2016

***RESOLUTION 2016-98** A RESOLUTION APPROVING THE SEWER REFUNDS FOR THE MONTH OF SEPTEMBER 2016

***RESOLUTION 2016-99** A RESOLUTION APPROVING THE ESCROW EXPENSES FOR THE MONTH OF SEPTMEBER 2016

***RESOLUTION 2016- 100** A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF SEPTEMBER 2016 FROM THE IMPROVEMENT AND REPLACEMENT FUND

Commissioner Brown moved for the approval of the consent agenda. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Chairman Thiessen, Commissioner Silcox, Commissioner Brown, Commissioner Banks

NAYES:

ABSTAIN:

ABSENT: Commissioner Jones

COMMUNICATIONS Executive Director Maybury stated that he currently has a response letter in draft form prepared for the commissioners to review and finalize to get out to Lumberton. Executive Director Maybury continued testifying that the MHMUA has received correspondence from Leo Selb, Hainesport Administrator, informing the MHMUA that letters/bills have gone out to the remaining residents left to pay application fees, connection fees, and submit applications. Executive Director Maybury stated that he will reach out to Leo Selb to get clarity on how the MHMUA will be paid for any connections paid at Hainesport.

MATTERS TO BE PRESENTED BY THE PUBLIC None

REPORT OF THE EXECUTIVE DIRECTOR The Report of the Executive Director was received.

REPORT OF THE ENGINEER The Report of the Engineer was received. Mr. Skibicki added the Belt Filter Press installation project is waiting on a delivery date for the conveyer but we are on schedule.

REPORT OF THE OPERATIONS SUPERINTENDENT The Report of the Operations Superintendent was received.

REPORT OF THE SAFETY DIRECTOR AND SPECIAL PROJECTS The Report of the Safety Director and Special Projects was received.

REPORT OF THE SOLICITOR The Report of the Solicitor was received.

REPORT OF FINANCE ADMINISTER / TREASURER The Report of the Finance Administer / Treasurer was received.

OTHER NEW BUSINESS None

MATTERS TO BE PRESENTED BY COMMISONERS

ADJOURNMENT

Commissioner Brown moved for adjournment. Commissioner Silcox seconded the motion. Chairman Thiessen adjourned the meeting at 6:19 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary