MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

Thursday, July 9, 2020 6:00 PM - 7:30 PM (EDT)

July 09, 2020 Board Meeting
Thu, July 09, 2020 6:00 PM - 7:30 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.
Join Zoom Meeting
https://zoom.us/j/6843972281
Meeting ID: 684 397 2281
One tap mobile
+13017158592,,6843972281# US (Germantown)
+13126266799,,6843972281# US (Chicago)

Dial by your location
+1 646 558 8656 US (New York)
Meeting ID: 684 397 2281
Find your local number: https://zoom.us/u/aCxCxx41v

To: Mount Holly Municipal Utilities Authority
From: Robert G. Maybury, Executive Director
Date: July 09, 2020
Subject: Regular Meeting

****

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, July 09, 2020 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

Roll Call

Mr. Thiessen___, Mr. Silcox___, Mr. Springer___, Mr. Banks___

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes

Regular Meeting Minutes	June 11, 2020
Executive Meeting Minutes	June 11, 2020 (Resolution 2020-65)

New Business

Resolution 2020-70	A resolution awarding supply and delivery of one (1) peracetic acid (PAA) disinfection metering pump skid & chemical feed system.
Resolution 2020-71	A resolution of the Mt. Holly Municipal Utilities Authority approving a service agreement with Landfill & Development Co. Inc. for sanitary sewerage service.
Resolution 2020-72	A resolution of the Mt. Holly Municipal Utilities Authority approving release of performance guarantees for Eastampton Place West
Resolution 2020-73	A resolution of the Mt. Holly Municipal Utilities Authority authorizing the waiver of certain interest penalty payments during a public health emergency.
Resolution 2020-74	A resolution of the Mt. Holly Municipal Utilities Authority approve the annual audit and corrective action plan for fiscal year ending December 31, 2019.

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

*Resolution 2020-66	A resolution approving the operating expenses for the month of June
*Resolution 2020-67	A resolution approving the sewer refunds for the month of June
*Resolution 2020-68	A resolution approving the expenditures for the month of June from the escrow fund.
*Resolution 2020-69	A resolution approving the expenditures for the month of June from the improvement replacement fund.

Communications
To be presented by the public
Report of the Executive Director
Report of the Engineer
Report of the Operations Superintendent
Report of the Safety Director and Special Projects
Report of the Solicitor
Report of the Finance Administrator/Treasurer
Other new business
Matters to be presented by the Commissioners
Executive Session (Proposed Resolution 2019- 75)
Adjournment 1st Motion _____ 2nd Motion _____ Time: _: ___PM

***Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

"In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 18, 2020 and the Courier-Post on February 18, 2020. On Monday, July 06, 2020 advanced written notice of meeting was mailed to all persons who, according to the records of the MUA, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority
Regular Meeting Minutes June 11, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, June 11, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Commissioner
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2020 and the Courier Post on February 21, 2020. On Monday, June 08, 2020 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Regular Meeting Minutes	May 14, 2020
Executive Session Minutes	May 14, 2020 (Resolution 2020-57)

Commissioner Banks moved for the approval of the Minutes and Executive Session from May 14th meeting. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
Nays:
Absent:
Abstain: Commissioner Silcox

Old Business

Resolution 2019-117

A resolution approving the **S-3** application for approval of sewer plans between the Mt. Holly M.U.A and Shen Warehouse for sanitary sewerage service in the township of Lumberton. Executive Director Maybury stated that this is for a proposed 200,000 square foot warehouse to be developed at 111 Mt. Holly Bypass. The warehouse will have ten units, five that are owner operated and five leased out. Executive Director Maybury recommends the approval for this resolution of the construction plans for this project.

Commissioner Silcox moved for the approval of resolution 2019-117. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

New Business

Resolution 2020-61 A resolution of the Mt. Holly MUA authorizing a purchase of 6500-gallon storage tank through the non-fair and open process. Executive Director Maybury stated this is for a tank approximately 6500 gallons to be used with the Authority's PAA disinfecting chemical. The purchase is under a non-fair and open process. The Authority staff did get competitive pricing quotes and this purchase will be under thirty thousand dollars. This purchase has been budgeted and this resolution is recommended for approval.

Commissioner Silcox moved for the approval of resolution 2020-61. Commissioner Banks seconded
The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Resolution 2020-62 A resolution awarding contract #2020-10 for Auditor. Executive Director Maybury stated this is for the Authority's annual auditor appointment. The previous year Brent Lee has been the Authority's Auditor and it is recommended to award contract #2020-10 again to Brent Lee.

Commissioner Silcox moved for the approval of resolution 2020-62. Commissioner Springer seconded
The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Resolution 2020-63 A resolution awarding contract #2020-11 for purchase of a Vactor Truck. Executive Director Maybury stated this for a purchase of a replacement Vactor Truck which the Authority's collection system uses for sewer line maintenance. The Authority's current Vactor truck is approximately 15 years old. The existing vehicle will be utilized as a secondary vehicle and also for a variety of uses at the treatment facilities. The purchase of new Vactor truck is expensive, but it is required for proper preventive maintenance and this purchase is recommended for approval.

Commissioner Silcox moved for the approval of resolution 2020-63. Commissioner Banks seconded
The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Resolution 2020-64 A resolution authorizing advertisement of request for proposal (RFP) for Certified Environmental Laboratory Testing Services (5-year contract)

Commissioner Silcox moved for the approval of resolution 2020-64. Commissioner Springer seconded
The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Consent Agenda:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

***Resolution 2020-58** A resolution approving the operating expenses for the month of May 2020.

***Resolution 2020-59** A resolution approving the sewer refunds for the month of May 2020.
*

***Resolution 2020-60** A resolution approving the expenditures for the month of May 2020 from the improvement replacement fund.

Commissioner Banks moved for the approval of consent agenda. Commissioner Silcox seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer, Commissioner Silcox
Nays:
Absent:
Abstain:

Communications Executive Director Maybury stated there are two ZOOM meetings coming up. One will be offered by the M.E.L. on June 30th "Facing and Embracing Crisis" and Commissioner Springer shared another scheduled meeting for June 15th "Finance Management and Planning for Water Utilities".

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received.

Report of the Engineer The Report of the Engineer was received. Nothing to add.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Nothing to add.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing for open session will reserved comments for Executive Session.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff stated the 2019 Audit is not complete as we are waiting for information from the state. Our Auditor, Brent Lee will keep us updated as he learns more.

Other new business None

Matters to be presented by the Commissioners None

Executive Session Chairman Thiessen called for Executive session at 6:25 PM. Resolution 2020-65. Commissioner Silcox moved to go into Executive Session. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Banks, Commissioner Springer
Nays:
Absent:

Adjournment Time 7:29 PM

** **Indicates addendum to original agenda**

Respectfully submitted,

_____

Brandy C. Boyington, Secretary

MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY
RESOLUTION # 2020-65
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority ("Authority") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the MHMUA will reconvene following the end of the closed session.

NOW, THEREFORE, BE IT RESOLVED that the Authority will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

__X__Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract:);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

___X__Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled:

If contract negotiation, the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

__ _Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission

for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

I, Brandy C. Boyington do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on July 09, 2020.

_____

Brandy C. Boyington, Secretary

RESOLUTION No: 2020-70

A RESOLUTION AWARDING CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE PERACETIC ACID (PAA) DISINFECTION METERING PUMP SKID & CHEMICAL FEED SYSTEM

WHEREAS, the Mount Holly Municipal Utilities Authority (the Authority) has duly advertised for bids on Contract: 2020-12 for the PAA Metering Pump Skid & Feed System; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on Tuesday June 23, 2020; and

WHEREAS, Peroxychem was the lowest responsible bidder on the aforesaid contract; and

WHEREAS, the Finance Administrator has recommended the award of the contract to the lowest responsible bidder; and

WHEREAS, the Finance Administrator has certified that sufficient funds are available in the 2020 Renewal and Replacement budget;

NOW THEREFORE BE IT RESOLVED by the Mount Holly Municipal Utilities Authority on this 9th day of July, 2020, that Contract #2020-12 for the Supply and Delivery of one Peracetic Acid Disinfection Metering Pump Skid & Chemical Feed System is approved and shall be awarded to Peroxychem for the amount of $51,000.

BE IT FURTHER RESOLVED that the Board Chairman, Vice-Chairman, Executive Director and Board Secretary are hereby authorized to execute the aforesaid contract on behalf of the Authority

Record Vote

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on July 09, 2020

The Mount Holly Municipal Utilities Authority

_____

Jules Thiessen, Chairman

ATTEST:

_____

Brandy C. Boyington, Board Secretary

Dated: _____

RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY APPROVING A SERVICE AGREEMENT WITH LANDFILL & DEVELOPMENT CO, INC. FOR SANITARY SEWERAGE SERVICE

RESOLUTION 2020-71

WHEREAS, the Mount Holly Municipal Utilities Authority (hereinafter "MHMUA") is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Municipal Utilities Authorities Law of the State of New Jersey, as amended and supplemented; and

WHEREAS, the MHMUA, a State designated pretreatment authority, is charged inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewerage within the Township of Mount Holly and surrounding service areas; and

WHEREAS, Landfill & Development Co. Inc., has submitted application and requested a Service Agreement Renewal for disposal of wastewater. This information is outlined in a memo from David W. Reich of the Industrial Pretreatment Department, a copy is attached and considered a part of this resolution; and

WHEREAS, the MHMUA has reviewed said application and under the terms and provisions of the submittal, as well as the Rules and Regulations of the MHMUA, will accept said wastewater from Landfill & Development Co., Inc.,for Landfill & Development Co., Inc. pursuant to the terms of the Service Agreement between the MHMUA and Landfill & Development Co., Inc. for Landfill & Development Co. Inc.; and

WHEREAS, the public hearing was held with regard to this Service Agreement on Ju1y 09, 2020; and

WHEREAS, the MHMUA deems it in its best interests to enter into the aforesaid Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

1. The Service Agreement Renewal between the Mount Holly Municipal Utilities Authority and Landfill & Development Co. Inc., Inc. for Sanitary Sewerage Service, dated as of July 09, 2020, is hereby ratified and approved.
2. The Chairman and Secretary of the MHMUA are authorized and directed to execute the necessary documentation for the aforesaid Sewerage Service Agreement on behalf of the MHMUA.

CERTIFICATION

STATE OF NEW JERSEY }
: ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby CERTIFY the foregoing to be a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof held on July 09, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Authority this 9th day of July 2020.

_____

BRANDY C. BOYINGTON, SECRETARY

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 2020-72
RELEASING PERFORMANCE GUARANTEES

WHEREAS, The Mount Holly Municipal Utilities Authority (hereinafter "Authority") has caused an inspection to be made of the sanitary sewer extensions installed in Eastampton Place West (hereinafter "Project"); and

WHEREAS, the inspection has revealed that the sanitary sewer extensions for the Project were installed and tested in accordance with the rules, regulations and specifications of the Authority; and

WHEREAS, the consulting engineer to the Authority and the Authority has recommended the release of the performance and maintenance guarantees posted for the Project.

NOW, THEREFORE, BE IT RESOLVED this 9th day of July, 2020 by The Mount Holly Municipal Utilities Authority that:

1.The sanitary sewer extensions for the Project be and the same are hereby accepted by The Mount Holly Municipal Utilities Authority.

2.The performance guarantee previously posted in the amount of $243,000.00is hereby released. In accordance with a letter from Richard A. Alaimo dated June 24,2020.

3.A maintenance guarantee will be provided in the amount of $24,300.00

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By:

_____

Jules Thiessen, Chairman

ATTEST: _____

Brandy C. Boyington, Secretary

Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

June 24, 2020

Mr. Robert G. Maybury, Jr., Executive Director
Mount Holly Municipal Utilities Authority
Post Office Box 486
Mount Holly, New Jersey 08060

RE: Mount Holly Municipal Utilities Authority (MHMUA)
Eastampton Place West
Woodlane Road (County Route 630)
Block 300, Lot 13
Township of Eastampton
Performance Bond Release
File No. M-0031-0224-000

Dear Mr. Maybury:

As requested by the Developer, we have reviewed the referenced project for performance bond release (attached). The punchlist for the referenced project has been completed and inspected.

We recommend the performance bond in the amount of $243,000.00 for this project be released upon receipt of a two (2) year Maintenance Bond in the amount of $24,300.00.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

David J. Skibicki, P.E.,
Associate

DJS/dal
Enclosure

cc: Isabel Ventura (Eastampton Place West Urban Renewal, LLC)
Brandy C. Boyington, Secretary, MHMUA
Richard A. Alaimo, P.E., P.P., President, RAAA
Jeffrey A. Paul, Chief Field Representative, RAAA

M:\Projects\M00310224000\Corresp\LTR.Maybury.Perf.Bond Release-06-23-2020.DJS.docx

EASTAMPTON PLACE WEST URBAN RENEWAL, LLC
1065 Rt. 22 West
Bridgewater, NJ 08807
(856) 885-8614
Fax (856) 885-8703

June 10, 2020

Mr. Robert G. Maybury Jr., Executive Director
Mount Holly MUA
37 Washington Street
Mount Holly, NJ 08060

Re: Eastampton Place West Urban Renewal, LLC
Performance Bond # 483146S - Project # M-0031-0024-000
Block 300 Lot 13 – Woodlane Road – Eastampton Township

Dear Mr. Maybury:

Please be advised that Eastampton Place West Urban Renewal, L.L.C. has completed all of the necessary and appropriate improvements that are secured by Bond # 483146S in the amount of $243,000.00 and therefore request that the aforementioned Performance Bond be reduced zero.

If you should have any questions, please do not hesitate to contact me.

Sincerely,

Isabel Ventura
On Behalf of Eastampton Place West Urban Renewal, L.L.C.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 2020-73

RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE WAIVER OF CERTAIN INTEREST PENALTY PAYMENTS DURING A PUBLIC HEALTH EMERGENCY

WHEREAS, on March 9, 2020 Governor Phil Murphy declared a State of Emergency and a Public Health Emergency for the entire State of New Jersey to strengthen State preparedness in response to the COVID-19 virus global pandemic; and

WHEREAS, the economic impacts of COVID-19 are significant, and many New Jersey residents have experienced substantial loss of income as a result of business closures, reductions in hours, or layoffs related to COVID-19, impeding their ability to keep current on rent, mortgage and utility payments; and

WHEREAS, on June 19, 2020 Governor Murphy signed P.L. 2020, c. 39 into law, permitting municipal utilities authorities to refrain from charging interest on delinquent payments during a declared Public Health Emergency or State of Emergency; and

WHEREAS, the Mount Holly Municipal Utilities Authority ("the Authority") desires to provide relief to ratepayers who may be experiencing financial hardship due to the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY THAT:

1. The Authority will waive interest charges on delinquent payments by residential customers for the period of _____.

2. Interest charges will be waived for any residential customer who makes a request to the Authority for such relief.

3. The Executive Director and Finance Administrator are hereby authorized and directed to notify all residential customers of the availability of this relief, and to provide it upon request.

I, Brandy Boyington, Secretary of the Mount Holly Municipal Utilities Authority, in the County of Burlington, State of New Jersey do hereby certify that this to be a true and accurate copy of the Resolution approved by the Board of Mount Holly Municipal Utilities Authority at their regular public meeting held on July 9, 2020.

ATTEST: SIGNED:

_____ _____

Brandy Boyington, Secretary Jules Theissen, Chairman

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
THEISSEN						
SILCOX						
BANKS						
SPRINGER						

Date of adoption:

RESOLUTION 2020-74

RESOLUTION APPROVING THE ANNUAL AUDIT & CORRECTIVE ACTION PLAN FOR FISCAL YEAR ENDING DECEMBER 31, 2019

WHEREAS, N.J.S.A.40A:5A-15 requires the governing body to each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2019 has been completed and filed with the Division of Local Government Services, Department of Community Affairs pursuant to N.J.S.A.40A:5A-15, and

WHEREAS, N.J.S.A.40A:-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A.40A:5A-17, and;

WHEREAS, the annual audit report contained certain recommendations with respect to fiscal matters, including the adoption of a Corrective Action Plan in response to those recommendations, and;

WHEREAS, the Authority has adopted a Corrective Action Plan in response to those recommendations

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing body member has personally reviewed the sections of the audit report for entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by the certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JULY 9, 2020.

_____

Brandy C. Boyington Secretary

_____

Date

BRENT W. LEE & CO., LLC
Certified Public Accounting Firm

June 30, 2020

To the Chairman and Members of the
Mount Holly Municipal Utilities Authority
Mount Holly, New Jersey
County of Burlington
Mount Holly, New Jersey 08060

I have audited the financial statements of the Mount Holly Municipal Utilities Authority for the year ended December 31, 2019. Professional standards require that I provide you with information about my responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of my audit. I have communicated such information in my letter to you dated August 24, 2019. Professional standards also require that I communicate to you the following information related to my audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of my engagement letter, I have advised management about the appropriateness of accounting principles and their application. The significant accounting policies used by the Mount Holly Municipal Utilities Authority are described in Note 1 to the financial statements. New accounting policies were adopted and the application of existing policies was changed during 2018. I noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing and completing my audit.

Corrected and Uncorrected Misstatements

Professional standards require me to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a

609-456-8804
3008 New Albany Rd., Cinnaminson, NJ 08077

result of audit procedures and corrected by management were material, either individually or in aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements of the auditor's report. I am pleased to report that no such disagreements arose during the course of the audit.

Other Matters

It was noted during the audit, that not all individuals who are required to file financial disclosure forms have done so for 2019. The Authority should assess and implement internal control procedures to have all financial discloser forms filled out in order to be incompliance with N.J.S.A. 52:13D-17.2(c).

Audit Findings or issues

Management should document its understanding of the operating effectiveness of the service organization controls by obtaining service auditor reports or other appropriate procedures. There were deficiencies that are required to be reported in the auditor's report on internal controls over financial reporting and on compliance with laws and regulations. The deficiencies are described as follows:

Finding 2019-01:

Service Organization

New Jersey American Water Company, a service organization, provides water meter readings to the Authority which are used in the sewer billing process. Management has not documented its understanding of the operating effectiveness of the service organization controls by obtaining service auditor reports or other appropriate procedures.

Recommendation:

Management should document its understanding of the operating effectiveness of the service organization controls by obtaining service auditor reports or other appropriate procedures.

This information is intended solely for the use of the Mount Holly Municipal Utilities Authority's management and members and is not intended to be and should not be used by anyone other than those specified.

Respectfully Submitted,

Brent W. Lee, CPA

RESOLUTION 2020-66

A RESOLUTION APPROVING THE ANTICIPATED PAYROLL FOR JULY AND THE ACTUAL PAYROLL FOR THE MONTH OF JUNE AND THE OPERATING EXPENSES

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated $300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the Payroll and Operating Expenditures in the amount of $549,381.68 per the attached listing are hereby approved.

CERTIFICATION

STATE OF NEW JERSEY }
:ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 9th day of July, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 9th day of July, 2020.

_____
Brandy C. Boyington, Secretary

P.O. Type: All
Range: First to Last
Format: Condensed
Include Non-Budgeted: Y

Include Project Line Items: No
Received Date Range: 06/12/20 to 07/09/20
Prior Year Only: N

Open: N Paid: Y Void: N
Rcvd: Y Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACERB005 ACERBO'S AUTO TRIM & LETTERING							
20-00335	04/01/20	TRUCK LETTERING	Open	750.00	0.00		
AIRCO005 AIR COMFORT OF SOUTH JERSEY							
20-00583	06/10/20	CHECK LAB AIR CONDITIONER	Open	350.63	0.00		
AIRGA010 AIRGAS USA, LLC							
20-00170	02/13/20	SALALIFT WINCH II W/60' CABLE	Open	1,721.25	0.00		
20-00291	03/18/20	PPE & FIRST AID SUPPLIES	Open	1,300.04	0.00		
20-00307	03/25/20	PPE FOR ALL DEPARTMENTS	Open	1,176.95	0.00		
				4,198.24			
ALLIN005 ALL IND-SAFETY PRDTS INC.							
20-00574	06/08/20	GLOVES	Open	152.10	0.00		
ANALY005 ANALYTICAL LABORATORY SERVICES							
20-00351	04/07/20	PERMIT AND SQAR SAMPLING	Open	384.00	0.00		
ATLAN020 ATLANTIC SWITCH AND GENERATOR,							
20-00283	03/16/20	BLOCK HEATER-1000W 120V	Open	160.00	0.00		
NAPAA005 AUTO PARTS CONNECTION							
20-00629	06/19/20	OZZY JUICE	Open	269.97	0.00		
AUTOP005 AUTO PARTS CONNECTION - MT. HO							
20-00630	06/19/20	IGNITION MODULE-PR226- GEN	Open	86.67	0.00		
AUTOM010 AUTOMATIONDIRECT.COM INC.							
20-00314	03/26/20	6"COLOR TOUCH SCREEN HMI	Open	521.00	0.00		
BEYER005 BEYER OF MORRISTOWN							
20-00636	06/22/20	2020 DODGE DURANGO SXT WDEL75	Open	30,574.98	0.00		
BIOAI005 BIOAIR SOLUTIONS, LLC							
20-00468	05/11/20	ECOGROW NUTRIENTS	Open	630.00	0.00		
BRENT BRENT W. LEE & CO., LLC							
20-00660	07/01/20	AUDIT SERVICES	Open	1,915.00	0.00		
AGWAY005 BURLINGTON AGWAY							
20-00532	05/27/20	LIME FOR PLANT USE	Open	283.50	0.00		
CEMCO005 C.E.M. CORPORATION							
20-00546	05/28/20	LABORATORY SUPPLIES	Open	461.48	0.00		
CHERR005 CHERRY VALLEY TRACTOR SALES							
20-00524	05/26/20	FORD TRACTOR PARTS	Open	113.24	0.00		

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CINTA005 CINTAS CORPORATION							
20-00535	05/27/20	UNIFORM RENTAL	Open	447.83	0.00		
20-00562	06/03/20	UNIFORM RENTAL	Open	458.33	0.00		
20-00584	06/10/20	UNIFORM RENTAL	Open	447.83	0.00		
20-00611	06/17/20	UNIFORM RENTAL	Open	450.03	0.00		
20-00646	06/24/20	UNIFORM RENTAL	Open	439.89	0.00		
				2,243.91			
CITYE005 CITY ELECTRIC SUPPLY CO							
20-00236	03/05/20	HP SODIUM BULBS/ BALLASTS	Open	206.95	0.00		
20-00301	03/20/20	BATTERY/COVERS/LAMPS/BOXES	Open	138.46	0.00		
20-00308	03/25/20	ELECT PARTS-COVERS/SWITCHES/	Open	45.78	0.00		
20-00379	04/16/20	ELECTRICAL TAPE,CONTACT STARTE	Open	331.54	0.00		
20-00514	05/20/20	ELECTRICAL DEPT MATERIAL	Open	620.87	0.00		
20-00527	05/26/20	SQUARE D CONTACTS	Open	189.00	0.00		
20-00549	06/01/20	OVERLOAD RELAY & ADAPTER	Open	93.48	0.00		
20-00564	06/04/20	CONTACT KITS	Open	505.01	0.00		
20-00577	06/08/20	200 A BREAKER	Open	549.33	0.00		
20-00588	06/10/20	EMERG LIGHT BATTERY PACK	Open	405.50	0.00		
20-00628	06/19/20	LOCKER ROOM HEAT/AC,GENERATOR	Open	417.04	0.00		
				3,502.96			
COMCA005 COMCAST BUSINESS							
20-00649	06/25/20	BUSINESS INTERNET	Open	244.57	0.00		
CONTR005 CONTRACTOR SERVICE							
20-00237	03/05/20	3" PORTABLE TRASH PUMP-ENGINE	Open	2,542.80	0.00		
COURI005 COURIER TIMES, INC.							
20-00620	06/18/20	PUBLIC NOTICE CONTRACTS AWARD	Open	34.72	0.00		
WEEK0005 COURIER-POST & THIS WEEK							
20-00621	06/18/20	ADVERTISEMENT PUBLIC NOTICE	Open	181.64	0.00		
CROSS005 CROSS COUNTRY							
20-00526	05/26/20	PAPER TOWELS	Open	843.75	0.00		
20-00603	06/15/20	JANITORIAL SUPPLIES & GLOVES	Open	533.10	0.00		
				1,376.85			
DESIG010 DESIGN PLASTIC SYSTEMS, INC.							
20-00591	06/11/20	FRP STAIRWAY & COMPONENT DELIV	Open	37,608.00	0.00		
DETEC005 DETECTION INSTRUMENTS CORPORAT							
20-00512	05/20/20	INSPECTION/SERVICE ODALOGS	Open	765.69	0.00		
JAMES005 DONALD JAMES							
20-00645	06/24/20	WORK BOOTS	Open	125.00	0.00		
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC							
20-00615	06/17/20	PS BIOXIDE	Open	7,242.34	0.00		
FASTE005 FASTENAL COMPANY							
20-00587	06/10/20	LEVER CHAIN HOIST- CLOSE QUART	Open	408.15	0.00		

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
FLEET005 FLEETWOOD INDUSTRIAL PRODUCTS							
20-00384	04/20/20	GRUNDFOS MTR 32-11/4 PUMP END	Open	6,424.71	0.00		
FACTS005 FLEX FACTS							
20-00622	06/18/20	FSA BILLING	Open	50.00	0.00		
GENSE010 GENSERVE,LLC							
20-00558	06/03/20	GENERATOR PREVENTIVE MAINT	Open	2,275.47	0.00		
GRAIN005 GRAINGER							
20-00448	05/04/20	BATTERY CHARGER	Open	112.50	0.00		
20-00550	06/01/20	UTILITY PUMP	Open	384.00	0.00		
20-00589	06/10/20	PHOTO CONTROLS,BATTERY, FUSE	Open	247.63	0.00		
				744.13			
HOMED005 HOME DEPOT CREDIT SERVICE							
20-00595	06/15/20	ANCHOR ADHESIVE & GROUT	Open	253.67	0.00		
20-00617	06/17/20	FIRE EXTINGUISHERS	Open	19.80	0.00		
				273.47			
HUBER005 HUBER TECHNOLOGY INC.							
20-00503	05/19/20	ROLLERS, ROTAMAT THICKENER	Open	724.75	0.00		
JHBER005 J & H BERGE INC							
20-00372	04/15/20	LABORATORY SUPPLIES	Open	1,435.35	0.00		
20-00606	06/16/20	LABORATORY SUPPLIES	Open	1,433.65	0.00		
				2,869.00			
LOWES005 LOWE'S							
20-00484	05/13/20	SUPPLIES	Open	58.09	0.00		
20-00522	05/21/20	2 WAND HOSE NOZZLES	Open	22.76	0.00		
				80.85			
LOWTH005 LOWTHER'S SERVICE CENTER, INC.							
20-00348	04/06/20	BLOWER AND WEED TRIMMER	Open	840.00	0.00		
20-00469	05/11/20	PARTS FOR EXMARK, WEED WACKER	Open	312.67	0.00		
				1,152.67			
MANSF005 MANSFIELD OIL COMPANY							
20-00623	06/18/20	FUEL PURCHASES	Open	680.83	0.00		
20-00662	07/01/20	FUEL PURCHASES	Open	1,635.37	0.00		
				2,316.20			
MCMAS005 MCMASTER-CARR SUPPLY CO.							
20-00547	06/01/20	1/2"X 7" SS CONCRETE ANCHORS	Open	392.40	0.00		
20-00605	06/15/20	COMBO HVAC FOR LOCKER ROOM	Open	1,725.36	0.00		
20-00625	06/18/20	VALVES,FITINGS FOR POLYMER M.U	Open	507.47	0.00		
20-00631	06/19/20	V-BELTS ABD BEARINGS- BIOAIR	Open	441.00	0.00		
				3,066.23			
METLI005 METLIFE							
20-00641	06/23/20	DISABILITY INSURANCE	Open	843.86	0.00		

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MIDDL010 MIDDLESEX WELDING SALES							
20-00442	05/04/20	ARGON & PLASMA CUTTER TIPS	Open	217.20	0.00		
20-00633	06/22/20	CYLINDER RENTAL	Open	61.50	0.00		
				278.70			
SHOES005 MIKES BETTER SHOES							
20-00551	06/01/20	WORK BOOTS - J. CASEIRO	Open	140.00	0.00		
MILLE005 MILLER FORD SALES INC.							
20-00371	04/15/20	TRUCK #56 REPAIRS	Open	1,679.78	0.00		
20-00387	04/20/20	PASSENGER SIDE TAIL LIGHT	Open	537.16	0.00		
20-00462	05/06/20	TRUCK #56 FUEL INJECTORS	Open	1,055.95	0.00		
				3,272.89			
MISSI005 MISSION COMMUNICATIONS, LLC							
20-00612	06/17/20	SERVICE PACKAGE RENEWAL	Open	3,380.40	0.00		
MOUNT020 MOUNT HOLLY TOWNSHIP							
20-00585	06/10/20	GARDEN ST PUMP STATION ESCROW	Clsd	2,675.00	0.00		
TOILE005 MR. BOB PORTABLE TOILETS							
20-00561	06/03/20	PORTABLE TOILET RENTAL	Open	92.00	0.00		
MTHOL010 MT HOLLY FIRE DISTRICT #1							
20-00596	06/15/20	ANNUAL REGISTRATION FEE	Open	100.00	0.00		
NEWJE005 NEW JERSEY AMERICAN WATER							
20-00638	06/23/20	BILLING FOR WATER CONSUMPTION	Open	1,891.19	0.00		
ONECA005 ONE CALL CONCEPTS, INC.							
20-00582	06/10/20	MARK OUT REQUESTS	Open	689.26	0.00		
PATUR010 PA TURNPIKE							
20-00597	06/15/20	TOLL CHARGES	Open	42.80	0.00		
PENDE005 PENDERGAST SAFETY EQUIP							
20-00575	06/08/20	GLOVES	Open	226.80	0.00		
20-00613	06/17/20	MULTI GAS METER REPAIR	Open	610.00	0.00		
				836.80			
PEROX010 PEROXYCHEM LLC							
20-00334	04/01/20	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00		
BOWES005 PITNEY BOWES							
20-00566	06/04/20	POSTAGE MACHINE	Open	514.26	0.00		
POSTM005 POSTMASTER							
20-00593	06/12/20	MAILING CYCLE 2 2020-2	Clsd	2,273.32	0.00		
PRIME005 PRIMEPOINT LLC							
20-00624	06/18/20	PAYROLL PROCESSING	Open	694.45	0.00		

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PSEG0005 PSE&G							
20-00637	06/23/20	GAS & ELECTRIC CHARGES	Open	24,678.00	0.00		
RADWE010 RADWELL INTERNATIONAL, INC.							
20-00482	05/13/20	ALLEN BRADLEY CONTROLLER	Open	3,957.50	0.00		
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP							
20-00669	07/02/20	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00		
RICHA005 RICHARD A. ALAIMO ASSOCIATES							
20-00668	07/02/20	ENGINEERING SERVICES	Open	10,848.75	0.00		
RIGGI005 RIGGINS INC.							
20-00610	06/17/20	ULS DIESEL	Open	3,371.59	0.00		
RODIO005 RODIO TRACTOR SALES INC.							
20-00573	06/08/20	IGNITION COIL	Open	65.57	0.00		
JANNE005 RONALD JANNEY ELECTRICAL CONT.							
20-00659	07/01/20	GENERATOR INSTALLATION C2019-1	Open	80,505.10	0.00		
RUBBE005 RUBBER SUPPLY COMPANY INC							
20-00485	05/13/20	COLD FLEX HOSES	Open	5,453.00	0.00		
20-00578	06/08/20	1 1/2" FIRE HOSES	Open	967.50	0.00		
				6,420.50			
RUSSE015 RUSSELL REID INC.							
20-00269	03/12/20	FEBRUARY MAPLE GRIT HAULING	Open	199.00	0.00		
20-00274	03/15/20	FEBRUARY R.R.SLUDGE,GRIT,TRASH	Open	5,970.00	0.00		
20-00601	06/15/20	MAY MAPLE GRIT HAULING	Open	199.00	0.00		
20-00604	06/15/20	MAY R.R.SLUDGE,GRIT,TRASH HA	Open	7,562.00	0.00		
				13,930.00			
SERVI040 SERVICE TIRE TRUCK CENTERS INC							
20-00193	02/21/20	VACTOR TIRES/ ALIGNMENT	Open	3,122.78	0.00		
SHERW005 SHERWIN-WILLIAMS							
20-00607	06/16/20	BLACK MARKOUT PAINT	Open	71.70	0.00		
SIEME005 SIEMENS INDUSTRY INC.							
20-00534	05/27/20	ULTRASONIC LEVER TRANSDUCER	Open	544.50	0.00		
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT							
20-00667	07/02/20	MEDICAL/RX/DENTAL INSURANCE	Open	95,203.00	0.00		
SPRIN005 SPRINT							
20-00619	06/18/20	PCS CONNECTION CARD/PLANT	Open	40.24	0.00		
ADVAN020 STAPLES BUSINESS CREDIT							
20-00586	06/10/20	BLACK INK FOR PRINTER	Open	162.54	0.00		
STEVE005 STEVENSON SUPPLY CO. INC.							
20-00505	05/19/20	SS PIPE,VALVES,AND FITTINGS	Open	588.29	0.00		

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
STEVE005 STEVENSON SUPPLY CO. INC. Continued							
20-00506	05/19/20	10" OS&Y GATE VALVE DI FLANGED	Open	1,495.75	0.00		
20-00560	06/03/20	8" SCHEDULE 40 PVC	Open	54.46	0.00		
20-00590	06/10/20	SUMP PUMP	Open	238.78	0.00		
20-00616	06/17/20	12" TO 18" INFLATEABLE PLUG	Open	1,253.50	0.00		
				3,630.78			
THEGA010 THE GARTY LAW FIRM, LLC							
20-00648	06/25/20	ATTORNEY FEES/SPECIAL COUNSEL	Open	1,000.00	0.00		
TREAS015 TREASURER OF BURLINGTON							
20-00552	06/02/20	MAY GRIT/TRASH DISPOSAL	Open	3,686.08	0.00		
20-00553	06/02/20	MAY SLUDGE DISPOSAL FEES	Open	56,317.79	0.00		
				60,003.87			
TREAS025 TREASURER STATE OF N.J.							
20-00654	06/29/20	PERMIT RENEWAL	Open	17,930.75	0.00		
TRICO005 TRI-COUNTY TERMITE & PEST CONT							
20-00598	06/15/20	PLANT PEST CONTROL	Open	35.00	0.00		
20-00614	06/17/20	PLANT PEST CONTROL	Open	35.00	0.00		
				70.00			
USABL005 U.S.A. BLUE BOOK							
20-00516	05/21/20	FINN-FORM LIFT POINTS	Open	247.35	0.00		
UNITE020 UNITED PARCEL SERVICE							
20-00463	05/06/20	SHIPPING - DETECTION INSTR	Open	3.88	0.00		
20-00559	06/03/20	SHIPPING CHARGE - PENDERGAST	Open	3.59	0.00		
				7.47			
VERIZ015 VERIZON							
20-00580	06/09/20	INTERNET/TV SERVICES	Open	38.84	0.00		
20-00618	06/18/20	INTERNET/TV SERVICES	Open	324.23	0.00		
20-00666	07/02/20	INTERNET/TV SERVICES	Open	159.99	0.00		
				523.06			
VERIZ035 VERIZON WIRELESS							
20-00579	06/09/20	CELL PHONE BILLING	Open	237.24	0.00		
20-00639	06/23/20	CELL PHONE BILLING	Open	1,104.60	0.00		
				1,341.84			
VISIO005 VISION SERVICE PLAN							
20-00650	06/25/20	VISION INSURANCE	Open	1,139.00	0.00		
WBMAS005 W.B. MASON COMPANY, INC.							
20-00563	06/03/20	OFFICE SUPPLIES	Open	121.29	0.00		
WINZI005 WINZINGER, INC.							
20-00493	05/14/20	RECYCLE ASPHALT	Open	77.00	0.00		

Total Purchase Orders: 126 Total P.O. Line Items: 0 Total List Amount: 471,844.03 Total Void Amount: 0.00

Vendor # Name PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

Total Per Report:	$471,844.03	"A"
Add: June Payroll:	$239,100.73	
Less: Improvements:	$(161,563.08)	Resolution 2020-69
Total Operating Expense:	$549,381.68	Resolution 2020-66

RESOLUTION 2020-67

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of June are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: $463.76

CERTIFICATION

STATE OF NEW JERSEY }
:ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 9th day of July, 2020.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA this 9th day of July, 2020.

_____
Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: G/L First Encumber Date Range: 06/12/20 to 07/09/20 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	First Encumber Date	Status
SWR REFUND		SEWER REFUNDS								
20-00674	1	BRIAN020	BRIAN MCDONALD	SEWER REFUND/110 BRANCH ST	01-000-2020	1.00	107.34	Other	07/02/20	Open
20-00675	1	PATRI030	PATRICIA SEWARD	SEWER REFUND/43 NASSAU RD	01-000-2020	1.00	16.12	Other	07/02/20	Open
20-00676	1	MCOWP005	M COWPERTHWAIT & L RODIER	SEWER REFUND/11 SHERRY ANN DR	01-000-2020	1.00	192.61	Other	07/02/20	Open
20-00677	1	BETTY010	BETTY MCCOLLUM	SEWER REFUND/46 CORIANDER DR	01-000-2020	1.00	16.08	Other	07/02/20	Open
20-00678	1	PETER015	PETER YEUNG & SAM CHENG	SEWER REFUND/16 KANABE DR	01-000-2020	1.00	131.61	Other	07/02/20	Open
Bid:	0.00	State:	0.00	Other: 463.76	Exempt: 0.00	Total: 5.00	463.76			

Total Tracking Ids: 1 Total Qty: 5.00 Total Amount: 463.76

Total Bid: 0.00 Total State: 0.00 Total Other: 463.76 Total Exempt: 0.00

RESOLUTION 2020-68
A RESOLUTION APPROVING EXPENDITURES FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of May 6, 2020:

Richard A. Alaimo Associates: $7,461.88 (per attached report)

CERTIFICATION

STATE OF NEW JERSEY }
ss:
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 9th day of July, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 9th day of July, 2020.

_____
Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Project First Encumber Date Range: 06/12/20 to 07/09/20 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	First Encumber Date	Status
ESCROW		ESCROW PROJECTS								
20-00673	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	Eastampton Village II	0000000051	1.00	242.50	Other	07/02/20	Open
20-00673	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	Cornerstone @ Lumberton	0000000174	1.00	1,761.25	Other	07/02/20	Open
20-00673	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	Lennar @ Rancocas	0000000108	1.00	1,790.63	Other	07/02/20	Open
20-00673	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	W Rancocas 1B-2-3C	0000000167	1.00	2,141.25	Other	07/02/20	Open
20-00673	5	RICHA005	RICHARD A. ALAIMO ASSOCIATES	Fountain Square	0000000170	1.00	541.25	Other	07/02/20	Open
20-00673	6	RICHA005	RICHARD A. ALAIMO ASSOCIATES	Westampton Logistics Center	0000000185	1.00	985.00	Other	07/02/20	Open
Bid:	0.00	State:	0.00	Other: 7,461.88	Exempt: 0.00	Total: 6.00	7,461.88			

Total Tracking Ids: 1 Total Qty: 6.00 Total Amount: 7,461.88

Total Bid: 0.00 Total State: 0.00 Total Other: 7,461.88 Total Exempt: 0.00

RESOLUTION 2020-69

A RESOLUTION APPROVING THE EXPENDITURES FROM THE IMPROVEMENT/REPLACEMENT FUND

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (Per Attached Listing) **$161,563.08**

CERTIFICATION

STATE OF NEW JERSEY }
:ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 9th day of July, 2020.

_____
Brandy C. Boyington, Secretary

REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND

REQUISITION NO. 2020-69 **DATE: July 9, 2020**

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Robert Janney Electrical	**$ 80,505.10**	**Generator A Replacement**
Mount Holly Township	**$ 2,675.00**	**Garden St Pump Station**
Design Plastic Systems, Inc.	**$ 37,608.00**	**Maple Ave Stair Assembly**
Beyer of Morristown	**$ 30,574.98**	**2020 Dodge Durango**
Alaimo Associates	**$ 10,200.00**	**Garden St/Generator A**

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #XXXXXXX607 at WSFS Bank.

Dated: By: _____
Authorized Officer

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Expenditure Received Date Range: 06/12/20 to 07/09/20 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
20-00585	1	MOUNT020	MOUNT HOLLY TOWNSHIP	INFORMATION DISCUSSION FEE	01-010-6303	1.00	100.00	Other	06/12/20	Pd
20-00585	2	MOUNT020	MOUNT HOLLY TOWNSHIP	GENENERAL ESCROW FEE	01-010-6303	1.00	150.00	Other	06/12/20	Pd
20-00585	3	MOUNT020	MOUNT HOLLY TOWNSHIP	PRELIM MAJOR SITE PLAN ESCROW	01-010-6303	1.00	1,200.00	Other	06/12/20	Pd
20-00585	4	MOUNT020	MOUNT HOLLY TOWNSHIP	FINAL MAJOR SITE PLAN ESCROW	01-010-6303	1.00	1,225.00	Other	06/12/20	Pd
20-00591	1	DESIG010	DESIGN PLASTIC SYSTEMS, INC.	FRP STAIRWAY & LANDING	01-010-6303	1.00	33,208.00	Other	06/16/20	Rcvd
20-00591	2	DESIG010	DESIGN PLASTIC SYSTEMS, INC.	PRE-ASSEMBLY & DELIVERY	01-010-6303	1.00	4,400.00	Other	06/16/20	Rcvd
20-00636	1	BEYER005	BEYER OF MORRISTOWN	2020 DODGE DURANGO ESCNJ CO-OP	01-010-6303	1.00	30,574.98	Other	07/02/20	Rcvd
20-00659	1	JANNE005	RONALD JANNEY ELECTRICAL CONT.	INSTALLMENT #3	01-010-6303	1.00	80,505.10	Other	07/01/20	Rcvd
20-00668	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEER SVC GARDEN ST PUMP ST	01-010-6303	1.00	5,400.00	Other	07/02/20	Rcvd
20-00668	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEER SVCS - GENERATOR A	01-010-6303	1.00	4,800.00	Other	07/02/20	Rcvd
Bid:	0.00	State:	0.00	Other:	161,563.08	Exempt:	0.00	Total:	10.00	161,563.08

Total Tracking Ids: 1 Total Qty: 10.00 Total Amount: 161,563.08

Total Bid: 0.00 Total State: 0.00 Total Other: 161,563.08 Total Exempt: 0.00

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
July 6, 2020

M-0030-0317 Garden Street Pump Station Replacement

Design is essentially complete. TWA was resubmitted with revised drawings and specifications for MHMUA's review and signature on March 27, 2020. Per the MHMUA, TWA to include electrical drawings to receive Township signoff. **Alaimo submitted 95% specifications and design drawings on May 1, 2020. Alaimo received MHMUA comments on July 2, 2020. Conference call to be set-up for week of July 13, 2020.**

M-0030-0320 Sludge Tank Conversion

Alaimo upon MHMUA's request will submit a proposal for final design for MHMUA review and comment.

M-0030-0321 TSST Tank Demolition

Alaimo upon MHMUA's request will submit a final design proposal for MHMUA review and comment.

M-0030-0322 Reactor Demolition

Alaimo upon MHMUA's request will submit a design proposal for MHMUA review and comment.

M-0030-0324 Turbo Blower Replacement

Alaimo has completed proposal to replace Turbo Blower with piping modifications at Maple Avenue Plant and submitted to the MHMUA on January 17, 2020. Awaiting authorization on the project.

M-0030-0325 P.S. Corrosion Protection System

Alaimo upon MHMUA's request to submit a design proposal and scope of work for MHMUA review and comment.

M-0030-0326 Rancocas Road Generator A Replacement

Substantial completion and start-up and test was completed on June 12, 2020.

M-0030- Locker Room/Shower Facility

Alaimo sent preliminary sketches on layout options to the MHMUA on February 11, 2020 for review and comment.

M-0031-0215-001 Walters Group/Viking, Lumberton Family Apts., LLC

Meeting was held with Developer's Engineer to discuss project options on January 8, 2020. Received preliminary documentation package, TWA, and Flow Study for review on February 28, 2020. Review letter was sent out on March 20, 2020. TWA has been "Approved as Noted". Other documents have been noted "Revise and Resubmit". Revised TWA was submitted on April 13, 2020 for review. TWA was approved on April 15, 2020.

M-0031-0223 Lennar at Rancocas Creek

Sanitary sewer main and manhole installation has continued. Construction site inspection is ongoing.

M-0031-0224 Eastampton Place West

Punchlist inspection was completed and Performance Bond was released via letter on June 24, 2020.

M-0031-0226 Rancocas Glen, Phase 1B, 2, and 3C

A revised Performance Bond letter was issued on June 26, 2020.

M-0031-0227 Fountain Square

Review and comment letter was issued on December 10, 2019 and designated as "Revise and Resubmit". Review and comment letter was issued on April 1, 2020 and designated as "Revise and Resubmit". Package was resubmitted on April 2, 2020. Review and comment letter issued on April 16, 2020. Documents were deemed "Approved as Noted".

M-0031-0231 Dunkin Donuts Western Drive

Received revised package on November 21, 2019. Review and comment letter was issued on December 16, 2019. Received revised package on January 9, 2020. Review and comment letter was issued on February 10, 2020 and still noted as "Revise and Resubmit."

M-0031-0232 Retail Store Mari's Liquors

Review and comment letter was sent out on June 7, 2019. Package was noted as "Revise and Resubmit". Received MHMUA comments on revised package on July 30, 2019. Review and comment letter was issued on August 6, 2019 and designated as "Approved as Noted". Details submitted by Engineer were approved on October 1, 2019.

M-0031-0236 Shen Warehouse

Received revised documentation for review dated November 22, 2020. Review and comment letter was issued on January 27, 2020 and deemed "Revise and Resubmit." Received revised drawings on May 13, 2020. Review letter was completed on May 21, 2020 and package was deemed "Approved as Noted".

M-0031-0237 Hainesport Commerce Center

Review and comment letter was issued on March 4, 2020 and designated as "Revise and Resubmit." Revised documents were received on March 13, 2020. Review and comment letter was issued on March 19, 2020, designated as "Approved as Noted".

M-0031-0238 The Reserve at Creekside

Review and comment letter was issued on February 20, 2020 and deemed "Approved." Signed drawings were received on March 2, 2020.

M-0031-0239 Westampton Logistics Center

The MHMUA requested on January 20, 2020 that Alaimo complete a construction estimate for the lining of the 12" ACP main between Woodlane Road and Rancocas Road. Estimate was completed on February 11, 2020 and sent to MHMUA for review. Documentation package was received for review on February 17, 2020. Revised documents were received on March 26, 2020. Review and comment letter was issued on April 10, 2020 and documents deemed "Approved as Noted".

M-0031-0240 Parker's Landing

Received documentation for review on April 17, 2020. Review and comment was issued on June 2, 2020 and package was deemed "Revise and Resubmit".

DJS/dal

SUPERINTENDENT OF OPERATION'S REPORT

FOR

July 11, 2020

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for June, 2020 is included. There were **no violations** during the month of June.

2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for June, 2020 is attached.

3. The **SLUDGE QUALITY** data summaries through June, 2020 are attached. There were no significant changes in sludge quality for the period covered.

4. The **COLLECTION SYSTEM OPERATIONS REPORT** for June, 2020 is attached.

5. There was **ONE ODOR COMPLAINT** received during the period covered by this report. On June 23rd at 1210 hours the resident at 2 Forest View Drive in Westampton called the treatment plant and stated he smelled sewer odors emanating from a nearby manhole next to his house. An employee was immediately dispatched to investigate. Upon arrival the investigator did notice odors around manhole # W-250 on Forest View Drive. This manhole receives flow from six homes on Holly Tree Court that utilize ejector pumps which connect into a 2-inch common forcemain and discharge into manhole # W-250. He explained to the resident how the system works and why odors could be present. The employee installed a manhole insert to prevent odors from being released out of the manhole pick holes.

6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for June, 2020 is attached.

Respectfully submitted,

Robert I. Young
Operations Superintendent

ANALYTICAL DATA SUMMARY

Mount Holly Municipal Utitlities Authority NJPDES: 0024015

MONTHLY AVERAGE VALUES

PARAMETER	10/19	11/19	12/19	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	YEARLY AVERAGE This Reporting Period	YEARLY AVERAGE Last Reporting Period	Limits
POTW Flow	3.2	3.2	3.6	3.41	3.39	3.38	3.44	3.21	3.19						5
CBOD5(influent)	177	166	207	161	249	281	250	257	246						n/a
CBOD5(effluent)	< 2	< 2	3	5.6	7.1	4.9	3.5	2.3	3.1						15
COD(influent)	811	955	816	789	721	1300	906	813	749						n/a
COD(effluent)	26.7	29.4	30.1	28.5	30.4	32.6	33.6	29.1	30.4						n/a
TSS(influent)	320	459	286	424	465	543	487	423	535						n/a
TSS(effluent)	3.25	1.25	2	3	2.25	4.5	3	2.5	3						30
pH(influent-Max)	6.9	8.5	7.1	7.4	6.7	7.8	8.5	6.9	7.8						n/a
pH(influent-Min)	6.3	6.4	6.3	6.4	6.4	6.3	6.3	6.3	6.2						n/a
pH(effluent-Max)	6.9	7	6.7	6.8	6.7	6.7	6.6	6.7	6.7						9
pH(effluent-Min)	6.6	6.4	6.3	6.4	6.3	6.4	6.3	6.2	6.2						6
Oil & Grease (effluent)	< 3.9	< 3.8	< 3.8	< 3.9	< 3.9	< 3.8	< 3.9	< 3.8	< 4..1						10
SQAR															
Arsenic	< 12.3	15.6	< 12.1	< 12.7	< 11.5	< 11.6	< 12	< 12.5	< 11.3						41
Beryllium	< 6.1	< 5.6	< 6	< 6.4	< 5.7	< 5.8	< 6	< 6.3	< 5.6						n/a
Cadmium	< 3.1	< 2.8	< 3	< 3..2	< 2.9	< 2.9	< 3	< 3.1	< 2.8						39
Chromium	24.5	27	26.1	25.5	23.1	20.5	20.9	17.8	20.6						n/a
Copper	696	824	668	699	661	538	672	619	715						1500
Lead	29	53.6	27.9	26.6	25.8	25.8	27.9	23.6	23						300
Mercury	0.49	0.56	0.44	1.1	0.33	< 0.31	0.31	0.37	1.4						17
Molybdenum	15.6	14.6	< 12.1	13.9	13.7	< 11.6	< 12	< 12.5	13.8						75
Nickel	14.8	17.1	15	17.3	15.5	13.7	15.4	14	21.2						420
Selenium	< 30.7	< 27.9	< 30.2	< 31.9	< 28.6	< 29	< 29.9	< 31.3	< 28.2						100
Zinc	1930	2200	1850	2260	2030	1610	1870	1760	2190						2800
Cyanide	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A						n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

Annual Consumables Summary- 2020

Fund Number	Consumable Name	Unit Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual YTDTOT	Actual YTDAVE	Actual YTDCOST	Projected 2020 Quantity	Projected 2020 Costs	2020 Budget
020-6042	City H2O (100 gal)	0.5968	141.70	150.04	160.34	175.61	142.20	164.25							452.08	150.69	$269.80	1808.32	$1,079.21	$15,000.00
040-6045	Diesel Fuel (gal) Vehicles ****	2.8500	104.20	90.40	112.69	62.00	62.52	197.29							307.29	102.43	$875.78	1,229.16	$3,503.11	$5,000.00
020-6044	Diesel Fuel (gal) Gen	2.2762	82.00	69.00	78.00	84.00	45.00	353.00							229.00	76.33	$521.25	916.00	$2,085.00	$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2762	31.00	31.00	63.00	31.00	31.00	229.00							125.00	41.67	$284.53	500.00	$1,138.10	$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00							45.00	15.00	$258.75	180.00	$1,035.00	$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,352.00	2,156.00	2212.00	2,016.00	2,072.00	1,960.00							6,720.00	2,240.00	$18,822.72	26,880.00	$75,290.88	$350,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	1,133.70	980.56	2094.20	208.02	232.79	146.37							4,188.41	1,396.14	$44,903.94	16,753.64	$179,615.77	$175,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00	0.00	0.00	0.00	0.00							0.00	0.00	$0.00	0.00	$0.00	$0.00
022-6102	Hypochlorite - Maple Ave	1.0850	59.00	107.00	166.00	156.00	145.00	244.00							332.00	110.67	$360.22	1,328.00	$1,440.88	$5,000.00
020-6105	Lime (lbs)	0.0970	1,250.00	700.00	1200.00	900.00	1,050.00	1,100.00							3,150.00	1,050.00	$305.55	12,600.00	$1,222.20	$1,000.00
020-6104	MgOH (gal)	2.4013	2,809.00	2,763.00	2627.00	1,489.00	2,712.00	2,525.00							8,199.00	2,733.00	$19,688.26	32,796.00	$78,753.03	$63,000.00
020-6046	Natural Gas (ccf)	1.0315	55.10	61.00	17.20	63.00	4.00	18.70							133.30	44.43	$137.50	533.20	$550.00	$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1252	886.606	882.598	2381.00	N/A	143.139	54.478							4,150.20	1,383.40	$4,669.81	16,600.82	$18,679.24	$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	663.00	600.00	645.00	632.00	609.00	584.00							1,908.00	636.00	$13,833.00	7,632.00	$55,332.00	$82,000.00
020-6101	Polymer (lbs)	1.6800	1,980.00	1,860.00	1470.00	1,500.00	1,410.00	1,800.00							5,310.00	1,770.00	$8,920.80	21,240.00	$35,683.20	$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00	0.00	0.00	0.0	0.00							0.00	0.00	$0.00	0.00	$0.00	$25,000.00
040-6045	Unleaded-MUA (gal) Plt Tank	2.1955	24.10	8.40	52.20	78.10	63.1	78.90							84.70	28.23	$185.96	338.80	$743.84	$145,000.00
040-6045	Unleaded-MUA (gal) ****	2.5600	695.12	580.42	294.03	608.07	678.05	637.75							1,569.57	523.19	$4,018.10	6,278.28	$16,072.40	
														Subtotal			**$118,055.96**		**$472,223.85**	**$960,500.00**
	Collection System Consumables																			
040-6104	Bioxide (gals)	2.8900	2,721.00	1,959.00	1952.00	1,759.50	2,314.00	2,220.40							6,632.00	2,210.67	$19,166.48	26,528.00	$76,665.92	$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2762	35.00	20.10	38.10	22.10	21.20	171.40							93.20	31.07	$212.14	372.80	$848.57	$500.00
040-6046	Natural Gas (ccf)	1.0315	8,864.00	8,330.00	8117.00	5,500.00	3,700.00	63,000.00							25,311.00	8,437.00	$26,108.30	101,244.00	$104,433.19	$3,500.00
														Subtotal			45,486.92		181,947.67	
														Total			**$49,505.02**		**$654,171.52**	**$964,000.00**

Mount Holly Municipal Utilities Authority

Report Date: 07/01/2020 Receipt Summary Report for the Period 6/1/2020 Through 6/30/2020

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
156 Uxbridge Dr.	Groundwater	111	3,450		1	0.2	$55.20
A & L SEPTIC SERVICES	Septage	14060	435,850		94	0.6	$17,844.65
AAA Septic	Septage	303	9,400		2	1.6	$568.70
BEMS / BIG HILL LANDFILL	Leachate	3870	119,976		24	0.5	$4,684.10
BROWN, ALBERT S.	Septage	1161	36,000		9	1.0	$1,616.00
Burlington County RRF PO# 13-09265	Leachate	37552	1,164,111		196	0.7	$20,954.56
Champion Contracting, LLC	Septage	3929	121,800		29	0.6	$4,872.00
DREDGE HARBOR BOAT CENTER LLC	Septage	452	14,000		2	0.2	$560.00
Deckers Septic	Septage	5429	168,300		51	0.5	$6,732.00
Dey Farms	Miscellaneous	1365	42,300		7	0.1	$2,115.00
Dimeglio Septic	Septage	3955	122,600		18	0.1	$4,904.00
Dolan Septic LLC	Septage	413	12,800		4	0.4	$512.00
Drayton	Septage	12884	399,400		86	0.6	$15,976.00
Drayton Transfer Station	Septage	4606	142,800		30	0.8	$5,712.00
Fieldsboro	Sludge	258	8,000		2	1.5	$640.00
First Choice Waste Disposal, LLC	Septage	806	25,000		5	1.8	$1,470.00
Homestead Treatment Utilities, Inc.	Sludge	616	19,100		4	0.8	$783.10
Jackson Transfer Station	Septage	2981	92,400		16	0.9	$3,696.00
Joseph J Carbin Plumbing	Septage	363	11,250		5	1.8	$684.00
Laird & Company	Miscellaneous	758	23,494		4	0.4	$1,080.72
Medford Township STP	Sludge	14443	447,720		82	1.9	$24,624.60
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	2.5	$400.00
NEW EGYPT SCHOOL PO#15-1280	Sludge	129	4,000		1	1.5	$320.00
Potty Pros	Septage	616	19,100		24	1.5	$832.06
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.5	$1,200.00
Roman Septic	Septage	258	8,000		2	0.9	$320.00
State Environmental Services	Septage	1558	48,300		12	0.6	$1,932.00
United Hospital Supply Corp.	Miscellaneous	629	19,500		4	0.5	$975.00
Waste Management/Parklands Landfill	Leachate	1339	41,500		10	0.4	$1,037.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,595,151	0	730	$127,101.20

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2020

	MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	7	10	10	4	5	17							53
2)	MISCELLANEOUS CALLS NOT OURS	1	0	3	0	1	3							8
3)	NUMBER OF OVERTIME CALLS	6	10	6	3	2	6							33
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0							0
5)	NUMBER OF FEET OF PIPE CLEANED	34,494	29744	32,963	24304	5935	48859							176299
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0	0							0
7)	LATERAL INSPECTIONS	6	3	0	3	1	2							15
8)	MANHOLE INSPECTIONS	17	13	12	10	4	18							74
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	10	6	6	5	2	8							37
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	9	6	6	4	2	7							34
11)	NUMBER OF OVERTIME SERVICE	6	1	2	1	1	1							12
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0							0
13)	NUMBER OF SECOND WATER METER READINGS	11	4	4	0	0	0							19
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0							0
15)	NUMBER OF FEET OF PIPE TELEVISED	80	0	80	0	0	405							565
16)	MARK OUT REQUESTS	309	185	352	308	487	508							2149

** SAME MAIN IN A 3 MONTH PERIOD

TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM

October 2019 through September 2020
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	3	3	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		1		0		0		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		3		0		1		2
Total number of POTW sampling visits to IUs.	1	4[1]		1	1	1	1	2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

[1] Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm, United Hospital Supply

Bulk Waste Monitoring June, 2020

	June	May	October 2019-September 2020	October 2018-September 2019
1. Number of bulk delivery pH, T.S. and sensory checks:	730	656	5,496	6,482
2. Number of bulk delivery conventional pollutant checks:	0	0	62	113
3. Number of bulk septage sources:	17	17	19	22
4. Number of bulk sludge sources:	5	5	10	12

Sampling (June): None
Inspections (June): None

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
June, 2020

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0
This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY:
- LLV — Local Limit Violation
- S/CWEA — State/CWEA Violation
- FLV — Federal Limit Violation
- RV — Reporting Violation
- AO — Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
- SE — Spill/Emergency at Discharger
- SN — Number of Facilities that are Significant Non-Compliers
- CC — Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
June, 2020

	Administrative								Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	$0	0	0	$0	0	0
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	$0	0	0	$0	0	0
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	$0	0	0	$0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	$0	0	0	$0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	$0	0	0	$0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0	0	0	0	0	$0	0	0	$0	0	0
This Reporting Period	0	0	0	0	0	0	0	0	0	0	$0	0	$0	0	$0	$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	$0	0	$0	0	$0	$0	0	0

July 1, 2020
MHMUA STATUS REPORT
Safety Director and Special Projects & Purchasing Agent
MONTHLY AGENDA UPDATE for June 2020

Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

- Completed the final review and update of RFP and Brandy posted same.
  - Email notifications were sent to the vendors we had previously spoke to or met with regarding this project.
    - Completed two addendums to the RFP, email to Brandy post on the website emailed to 9 potential proposers that had already downloaded the RFP from the Authority website.
  - Received several emails from potential bidders to make the old single line drawings of both plants available as part of RFP.
    - We completed a database search for the single line drawings for Maple Avenue.
    - The search proved negative for the Rancocas Road single line drawings in a usable format.
    - We located the original hardcopy in the electrical shop and will scan and make accessible on website.

Claims:

- Maple Avenue Blower Claim – Completed another file review and emailed to Brian Monaghan requesting he follow up with the NJUA Claims Committee to determine why the payment has not been authorized to closeout the claim from 2019.
  - Confirmation email was received from the NJUA that the claim payment will be approved and payment will be forthcoming.
- Hollybrook PS – Storm damaged occurred to the fence surrounding the Hollybrook pump station when a tree fell on a 30' section.
  - The loss was submitted to the NJUA and approval received for repair/replacement.
    - This will be scheduled with Harris Fence.
- Property Loss
  - Finished a review of motor vehicle related incidents for 2018-2020 as we have noted increase in claims activity in 2020.
    - The information was emailed to Bob, Russ and Mike for review and discussion and prompted an Safety Bulletin to operational employees
- VACTOR Claim – The VACTOR was returned to full service on May 28th.
  - However, we have yet to resolve the claim issues with the JIF and MEL resulting from a failure to provide rental coverage in the multi-peril policies.
    - We have requested that coverage be extended to cover this claim as a result of their oversight.
    - The Claims Review Committee tabled the claim during the June meeting and requested additional information.
    - Same was provided to Brian Monaghan.
      - We were notified that the claim will again be reviewed at by the Claims Committee at the July meeting.
    - The Authority will be making payment to the affected parties and seek restitution from the NJUA.
      - Claim is ongoing.

- **2020 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual-Care/Qual-Lynx***

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
05/05/20	0	3	Struck in left forearm by rotating handle of davit winch	Abrasion/contusion / Struck by
05/08/20	0	0	Plant operator felt discomfort in left calf as he exited the cab of the new F-250 at Maple Avenue. No offsite treatment required	Sprain/Strain

- **2020 General Liability – * Indicates submittal to Qual Lynx***

DOI	DESCRIPTION	
01/28/2020	Ms. Cadiente	Alleged T/F in sinkhole at Mi-Place Apts., inspected area and emailed info and photos to Qual-Lynx w/copy to Brian
04/28/20	County of Burlington	Boom of VACTOR allegedly struck variable message board on shoulder of Route 541 as part of Property claim below

- **2020 Property/Automobile Damage – * Indicates submittal to Qual Lynx***

DOI	DESCRIPTION

04/28/20	The elbow of the VACTOR boom caught a low hanging wire on the exit from Route 541 to Woodlane Road causing the boom to lift out of the support bracket, bending and breaking the boom sleeve

Health & Safety:

- AHA:
  - Received and reviewed the most recent revision to the "updated" COVID-19 instructor and student safety protocols and other requirements when teaching CPR/AED & first aid.
- Evesham MUA:
  - Received an email from Jeff Rollins (Executive Director) requesting an overview of the MHMUA process for recording and tracking claims.
    - Provided an explanation of the reporting/recording process and included samples of the spreadsheets we use.
- Fall Protection:
  - Full Body Harnesses – Collections reported that three (3) full body harnesses were covered with grease during the repair at the Madison Avenue pump station.
    - An attempt was made to clean the harness by the traditional method (mild soap and water) as recommended by the manufacturer but was unsuccessful.
    - The harnesses were replaced
      - We are working with the manufacturer to identify and alternative cleaning agent to remove the grease without damaging the harness material.
- First Aid Kits & Safety Equipment:
  - Checked and refilled first aid kits as needed and provided several departments with additional PPE
- Fleet Safety Policy:
  - Continue working to revise current Fleet Safety policy to integrate with the MEL and FMCSA Clearinghouse, pre-trip inspection forms and preventable accident information, etc.
- Infectious Disease – Coronavirus:
  - Continue to review updated information from various sources and monitor as New Jersey goes through the multiple stages of "reopening"
- Employee Physicals, Pulmonary Function Tests (PFT's) and Audio Tests:
  - Continue to communicate with Interstate Mobile Care to determine when restrictions will be lifted to allow the return of onsite medical services.
    - We also have been discussing the concerns regarding the long-term use of respiratory protection, especially for those that may already have latent or chronic respiratory issues.
    - DOT required physicals are being completed off-site for four (4) collection system employees whose CDL medical card will be expiring
- Human Resources:
  - Updated the Essential Employee and Employee Information Spreadsheet with pertinent information as requested by Bob and emailed him same.
- Job Site Observations (JSO):
  - Observed work being completed by various departments to identify and correct unsafe conditions.
    - JSO's are a requirement of the NJUA Safety program and are a beneficial tool for reducing the frequency or severity of claims.
- Multi Gas Meters:
  - We had two (2) multi-gas meters submerged on two separate occasions within a week of each other.
  - Both were disassembled, cleaned, blown out and air dried. Fortunately one meter was restored to service.
  - Unfortunately the other meter needed to go back to the manufacture for complete refurbishment.
- PPE & Hand Sanitizers:
  - There continues to be an ongoing shortage of these items used daily by Authority employees.
    - We continue to seek other supplier to maintain an appropriate inventory of these supplies.
    - Prices vary depending on the supplier inventory.
    - We are working with several potential suppliers to establish accounts with them for the purchase of supplies.
      - Unfortunately there has been a federal recall of 9 brands of hand sanitizer because they were found to contain methanol.
- Regulatory Updates:
  - Continue reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies, training and safety bulletins
- Right-To-Know:
  - I have started the annual chemical inventory as required by the state.

        - Rancocas Road
            - Physical inventory is complete and updated safety data sheets obtained
                - Need to print and affix labels to containers
        - Maple Avenue
            - Need to complete
        - Pump Stations
            - Jim reported no changes in inventory
    - Received a call from Elliot Carter, NJDOH inquiring about any changes in chemical inventory (specifically related to disinfectants, cleaners and sanitizers) that might have occurred because of COVID-19
        - He was advised no such changes occurred in the workplace related to COVID-19
- Safety Bulletin:
    - Safety bulletins were drafted and email to employees for the following topics:
        - Workplace Complacency and Self, Safety and Situational Awareness
        - Heat Stress, Heat Exhaustion and Heat Stroke
        - Steps to Limit UV Exposure Related to Skin Cancer
- Safety Committee:
    - Chaired the telephonic Safety Committee meeting on June 16th, processed the minutes and emailed same to all committee members.
- Safety Manual:
    - I have been using the reduced office hours throughout month to complete the safety manual review and updates, fleet safety program, etc. at home
        - All sections of the Safety Manual have been updated with prevailing code information
        - Additional sections will be added to address specific areas of concern based on observations, operations, exposures and/or regulations.
        - The manual will also be reformatted on the shared drive for easy access by employees.

<u>NJDEP & NJDOH:</u>

- NJDEP Air:
    - Started revising the existing air permit on the NJDEP website for the three (3) Rancocas Road generators to reflect the change from fossil fuel (GP-005A) to gaseous fuel (GP-005B) for generator A.
    - The process is ongoing as we are waiting a response from NJDEP to determine if the existing permit needs to be divided so that generator B & C (fossil fuel) stay on one permit and generator A (gaseous fuel) becomes its own permit.
    - We will also be revising the MMBTU/HR for Gen C from 3.371 to 10 based on a recalculation formula provided by the NJDEP.
- Enforcement:
    - We are still waiting for an update to the information previously provided regarding calls and emails from Martchela Popova, NJDEP Air Compliance Enforcement Officer regarding to previous "incidents" that resulted in a Notice of Violation being issued:

Incident	Inspection / Investigation	NJDEP Ref.	Permit ID	Reason	Status	Penalty
April 3, 2016	July 19, 2019	PEA190001-45169	PCP150002	Headworks Biofilter was shut down for less than one (1) minute	Affirmative defense accepted, no penalty issued	
March 7, 2018	NA	CRM 3/8/2018	GEN140001	GEN A damaged & could not provide power to Biofilter for 185-min.	Initial and Final CRM and supporting docs. emailed as requested	PENDING
Aug. 26, 2016		160826115846	GEN140001	GEN C was run for maint. For 18-min. without permission of Authority by Giles & Ransome	Emailed supporting docs. with several conversations	$1,200 PENDING REVIEW AGAIN BY DIRECTOR

- NJDEP Bureau of Water System Engineering for Physical Connection Permit (Backflow Devices):
    - After five (5) months of repeated attempts to information from the NJDEP regarding the 2020 permit renewal, we were finally contacted by Michael Bleicher.
    - We completed a conference call on June 30th and emailed 2019 quarterly inspection reports and 2020 YTD for his review and comment.
    - We received email confirmation that the 2020 permit is being issued.
        - We believe the delay was caused by a programming issue with the NJDEP database system .
            - In March of 2019, we replaced the 4" backflow preventer at Rancocas Road and updated the database and retained a copy of the paperwork confirming the update.

            - Unfortunately, it appears that the information dropped out and is no longer showing on the database.
            - This will continue to be reviewed with the NJDEP until resolved.
- Right-To-Know:
    - The physical RTK inventory was completed for all locations.
        - Updated information will be uploaded to the State database
        - Product and containers labels will be printed and affixed as needed
        - Safety Data Sheets (SDS) will be updated and scanned to location folders as needed

<u>Purchasing & Contracts:</u>

- Airgas Safety Products:
    - Multiple emails and phone conversations with Elizabeth Delly & Tierra Benton, Collections Specialists and Colleen Gland, Total Access Specialist to resolve ongoing Late Charge Assessments (billing/payment issues).
        - A review of all open purchase orders was completed and a detailed response was provided to the aforementioned identifying that the billing/payment issue is directly related to the vendor's failure to returned signed vouchers or purchase orders.
        - Tina and I worked with Airgas to identify the outstanding documents and obtain the appropriate signatures.
            - The outstanding purchase orders are on the July bill list.
        - Airgas has changed their internal that allows that the Total Access Specialist to sign off on vouchers and purchase orders to expedite the payment process.
- Bids and RFP Spreadsheet:
    - Continue to update spreadsheet with the contact info of potential bidders and proposers for the various projects that have been advertised.
- CIPP:
    - NAP was scheduled to finish the punch list for the project and partially completed same before equipment malfunctions required them to stop.
        - They are rescheduling the remaining work to complete punch list.
            - They still need to provide after-work video of the punch list items before we can close the contract.
        - We continue to receive, review and file certified payrolls and related documents.
- Emergency Repair Contractor:
    - Pursuant to an RFQ mailed to reputable underground excavation contractors, we received one (1) response from Waters & Bugbee.
        - Their information emergency notification numbers were provided to Bob, Russ, Jason and Jim and will be added to the Authority's Emergency Action and Response Plan (EARP).
- Generator A:
    - The project has been completed and a punch list is being addressed
        - Reviewed contract submittals and equipment markings to obtain required information to update the NJDEP air permit, including the EPA Engine Certification (requested and received from Janney Electric).
- HVAC – HVAC:
    - Units for both the locker room and front and back laboratories need to be replaced.
        - Locker Room - After review of the prices received for the locker room ($4700 - $9000) for a split unit, a decision was made to install a through-the-wall combination unit at a fraction of the cost.
        - Laboratory – The unit is old and failing.
            - The HVAC vendor was able to secure the unit in the AC function but the unit needs to be replaced.
            - We are obtaining prices for a more energy efficient HVAC system with prices in the range of $18,000.
            - We are contacting other HVAC contractors and will advise accordingly
- Environmental Laboratory Services:
    - The RFP was revised with additional exhibits to reflect additional service as a result of a lab employee leaving.
        - The revised RFP is posted on the Authority website.

- Maple Avenue:
    - Plant Drain

        - As a follow up to ongoing conversation by the Safety Committee, I emailed Thern davit and winch pricing and other manufacturer information to Bob, Russ and Scott for review so that Scott can order the necessary equipment.
    - Stairs
        - The stair assembly has been delivered and will be installed by MUA employees as time permits
- Peracetic Acid:
    - PAA Skid
        - Completed an addendum to Contract 2012-12 and Brandy posted same on Authority website.
        - Completed a web search of vendors that provide chemical feed skids and emailed eight (8) advising of the available specifications
        - Responded to calls from several potential bidders and also from several vendors advising they declined to bid. Completed the bid opening a resolution for review and approval by Board.
    - PAA Tank
        - Completed a review of all documents submitted by Design Plastics and completed resolution for Board review and approval.
        - Completed Notice of Award letter and contract documents and mailed to Design Plastics.
        - In the process of scheduling a meeting to review final plans for the chemical storage tank to ensure that all connections are properly laced for ease of access by the Authority.
- Plant SUV:
    - Plant SUV
        - Completed a review of the ESCNJ Co-Op services website for vehicle and related contracts and found two contracts awarded for SUV's. Contacted both vendors, with Beyers of Morristown confirming a Dodge Durango was available on the lot.
        - Emails and calls were made to/from Fleet Sales for supporting documents and the information was forward for review.
        - Completed the account setup and orders vehicle that was delivered on June 29th.Project on hold pending release of revised RFP.
- Portable 6" Pump:
    - The pump was received on June 25th.
        - Employee training by the manufacturer is scheduled for July 9th.
        - Xylem has also agreed to change out the intake and discharge valves from the quick disconnect provided to a Cam-and-Groove system.
- Rancocas Road Slide Gates:
    - Multiple drafts of the RFP were completed and reviewed along with designs for each of the three slide gates.
        - Finalized RFP was posted on the Authority website.
- Professional Service Contracts:
    - Opened and reviewed the single submittal in response to the RFP for Auditor.
        - Processed the resolution for the Board meeting.
        - Updated the Notice of Award letter and the service agreement and processed contract documents for mailing.
- Roll Off Truck:
    - Emails and phone calls to/from Russell Reid regarding possible rental of a roll-off truck proved negative.
        - Reviewed information provided by Don regarding equipment availability from another resource but we had already made contact with same. Research is ongoing.
        - Received additional pricing from a vendor for lease-purchase of a roll-off truck for use at the Rancocas Road plant
        - Will update the pricing comparison spreadsheet
    - These trucks are extremely expense to either purchase outright or to lease purchase
        - Will be researching other avenues to secure a roll-off
- VACTOR:
    - Bids were received, reviewed and a recommendation and resolution are included in the agenda for review and approval
        - Authority personnel met with vendor on June 30th to review and compare technical specifications with the dealer summary.
        - Now waiting for signed contracts from the vendor for final execution.

<u>Training:</u>

- Has been postponed until such time as assembly and social distancing restrictions are lifted.

- We anticipate a return to training in July
- New employee training continues to be provided for new plant operators

2020 Training Programs	# of Seminars
Accident/Incident Investigation	
Aerial Lifts and Truck-Mounted Aerial Devices	
Asbestos, Silica & Lead Awareness, including NJ Dry Cutting law	
Back Safety/Material Handling	
Bloodborne/Waterborne Pathogens (Communicable Disease)	**3**
Confined Space Entry/Fall Protection/Multi-Gas Meters	**5**
CPR / AED / First Aid	
Defensive Driving	
Electrical Safety / Arc Flash / Lockout Tagout (LOTO)	**1**
Employment Practices Liability Harassment/Hostile Work Environment	
Federal Motor Carrier Safety Administration Regulations (FMCSA)	
Fire Extinguishers / Fire Safety/Hot Work & Welding	
Hand & Power Tools, Powder Actuated Tools & Chainsaw Safety	
Hazard Communication (NJ RTK) w/ Global Harmonizing System (GHS)	**3**
Hazardous Materials Level One Awareness	
Heavy Equipment Safety	
Jetter/VACTOR Truck Safety Awareness	
Ladder Safety/ Walking & Working Surfaces	
Level One Awareness	
National Incident Management System (NIMS)	
PPE & Respiratory Protection	
Office Safety	
Spill Prevention Control & Countermeasure (SPCC)	
Trench & Shore (Excavation Safety)	
Work Zone/Flagger	
TOTAL YTD	**12**

Permit Required Confined Space Entries – January 1, 2020 thru December 31, 2020

Activity to be Reported Quarterly – 1st quarter 2020 not available at time of report

Report from Collection System not available at time of report. Will include in next month's report

2020 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	**TOTAL**
Grit/Screen	0	0	1	0	0	0							**1**
Trickling Filters	1	1	1	1	0	1							**5**
Other	11	5	12	14	4	7							**53**
TOTAL	**12**	**6**	**14**	**15**	**4**	**8**							**59**
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	**TOTAL**
TOTAL	**0**	**0**	**2**	**1**	**1**	**6**							**10**
Collection System													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	71	76	103	8	5	4							**267**
Combined	**83**	**82**	**119**	**24**	**10**	**18**							**336**

Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2020 thru December 31, 2020

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	**Total**
Plant R & M	**1**	**0**	**2**	**4**	**1**	**1**							**8**

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
JUNE 2020

BANK ACCOUNTS	REGISTRATION		AMOUNT	
WSFS Bank	MHMUA Escrow Account	$	187,653.30	
WSFS Bank	MHMUA Self Insured UE Fund	$	50,044.97	
WSFS Bank	MHMUA Payroll	$	39,777.49	
WSFS Bank	MHMUA Operating Fund	$	374,945.60	
Republic Bank	MHMUA Operating Fund	$	1,850.00	
WSFS Bank	MHMUA Trustee Deposit Account	$	1,007,026.74	
WSFS Bank	MHMUA FSA Account	$	11,989.84	
		$	**1,673,287.94**	
ACCOUNTS HELD IN TRUST				
T.D. Wealth Management	Debt Service Reserve	$	2,839,072.63	In Trust
T.D. Wealth Management	Revenue Fund	$	2,956,736.08	In Trust
T.D. Wealth Management	Renewal & Replacement	$	18,596,880.33	In Trust
T.D. Wealth Management	Debt Service Fund	$	2,211,259.29	In Trust
		$	**26,603,948.33**	

Debt Service payment August 1, 2020:

Total Debt Payment 8/1/2020	$	1,360,516.02
Balance 6/30/2020	$	2,211,259.29
Debt Service (Required)/Available	**$**	**850,743.27**

DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2020:			NJEIT FEES
Due 2.1.20	$	263,645.76	18,960.00
Due 6.1.20	$	359,690.63	
Due 8.1.20	$	1,341,556.02	18,960.00
Due 12.1.20	$	869,690.63	
	$	**2,834,583.04**	**$ 37,920.00**

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF CASH IN/OUT
FOR THE YEAR 2020

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,299,479.57	1,015,067.90	951,336.81	1,150,809.91	966,378.44	875,688.17							6,258,760.80
CONNECTION FEES	14,172.98	319,232.00	200,518.50	98.00	638,464.00	-							1,172,485.48
APPLICATION FEES	960.00	600.00	445.00	180.00	495.00	470.00							3,150.00
SLUDGE/SEPTAGE/LEACH.	73,667.07	123,889.83	91,586.96	89,548.03	113,195.52	128,709.62							620,597.03
OUTSIDE SERVICES	-	70,218.18	877.00	1,169.64	-	-							72,264.82
RENTAL INCOME	4,392.86	4,406.58	-	8,021.33	3,627.49	5,929.35							26,377.61
MISCELLANEOUS	117,409.14	25,505.75	1,739.57	1,739.57	10,866.45	1,754.57							159,015.05
INTEREST INCOME	26,198.97	32,126.66	19,889.51	13,284.68	9,183.67	3,428.29							104,111.78
TOTAL CASH IN	**1,536,280.59**	**1,591,046.90**	**1,266,393.35**	**1,264,851.16**	**1,742,210.57**	**1,015,980.00**	**-**	**-**	**-**	**-**	**-**	**-**	**8,416,762.57**
EXPENDITURES													
CHECK REGISTER	(374,920.00)	(444,532.10)	(703,328.90)	(215,918.78)	(645,509.67)	(614,673.61)							(2,998,883.06)
PAYROLL	(284,136.65)	(241,286.09)	(844,304.02)	(251,245.21)	(239,100.73)	(287,816.05)							(2,147,888.75)
BOND/LOAN PRINCIPAL		(117,795.76)											(117,795.76)
BOND/LOAN INTEREST		(145,850.00)				(359,690.63)							(505,540.63)
BOND/LOAN FEES		(18,960.00)											(18,960.00)
TOTAL CASH OUT	**(659,056.65)**	**(968,423.95)**	**(1,547,632.92)**	**(467,163.99)**	**(884,610.40)**	**(1,262,180.29)**	**-**	**-**	**-**	**-**	**-**	**-**	**(5,770,108.20)**
DIFFERENCE (IN/OUT)	**$ 877,223.94**	**$ 622,622.95**	**$ (281,239.57)**	**$ 797,687.17**	**$ 857,600.17**	**$ (246,200.29)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,646,654.37**

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF INTEREST INCOME
FOR THE YEAR 2020

BANK ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	1,301.41	1,791.00	1,084.40	723.58	791.27	429.33							6,120.99
OPERATING	966.44	1,036.75	645.82	406.21	438.60	250.96							3,744.78
ESCROW	255.33	233.57	181.90	122.90	121.83	73.52							989.05
UNEMPLOYMENT	54.32	51.63	41.48	27.73	29.25	19.17							223.58
PAYROLL	69.66	64.85	75.75	41.79	44.10	25.83							321.98
FSA ACCOUNT	10.18	9.26	7.35	5.11	6.78	4.51							43.19
REVENUE FUND (Trust Acct)	2,444.02	2,167.47	2,016.23	749.62	13.00	14.14							7,404.48
DEBT SERVICE RES. (Trust Acct)	6,404.19	7,064.07	1,683.01	3,792.88	11.02	2,511.39							21,466.56
DEBT SERVICE (Trust Acct)	311.34	774.81	895.13	462.38	10.22	12.64							2,466.52
RENEWAL & REPLACEMENT (Trust Acct)	14,382.08	18,933.25	13,258.44	6,952.48	7,717.60	86.80							61,330.65
TOTAL INTEREST	**$26,198.97**	**$32,126.66**	**$19,889.51**	**$13,284.68**	**$9,183.67**	**$3,428.29**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$104,111.78**

Mount Holly Municipal Utilities Authority 6/1/20 thru 6/30/20

Report Date: Thursday, July 02, 2020 Hauled Wastes Receipt Resolution Report for the

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
$0.08	2	8000	1.5 %	967	$640.00
$0.041	4	19100	0.8 %	1236	$783.10
$0.055	82	447720	1.9 %	69768	$24,624.60
$0.08	1	5000	2.5 %	1042	$400.00
$0.08	1	4000	1.5 %	500	$320.00
Subtotal:	90	483820	1.6 %	73513	$26,767.70

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
$0.04	1	4700	0.5 %	195	$188.00
$0.081	1	4700	2.7 %	1058	$380.70
$0.04	91	420800	0.6 %	20447	$16,832.00
$0.0609	1	5000	2.0 %	846	$304.50
$0.063	1	5050	2.1 %	884	$318.15
$0.078	1	5000	2.6 %	1084	$390.00
$0.04	8	32000	0.8 %	1765	$1,280.00
$0.084	1	4000	2.8 %	934	$336.00
$0.04	4	9000	1.1 %	792	$360.00
$0.144	1	2250	4.8 %	900	$324.00
$0.04	29	121800	0.6 %	6073	$4,872.00
$0.04	51	168300	0.5 %	6671	$6,732.00
$0.04	18	122600	0.1 %	1190	$4,904.00
$0.04	4	12800	0.4 %	399	$512.00
$0.04	86	399400	0.6 %	17900	$15,976.00
$0.04	30	142800	0.8 %	8982	$5,712.00
$0.04	2	14000	0.2 %	233	$560.00
$0.04	3	15000	1.0 %	1292	$600.00
$0.072	1	5000	2.4 %	1000	$360.00
$0.102	1	5000	3.4 %	1417	$510.00
$0.04	21	16500	1.4 %	1900	$660.00
$0.0627	1	950	2.1 %	165	$59.56
$0.063	1	700	2.1 %	122	$44.10
$0.072	1	950	2.4 %	190	$68.40
$0.04	5	30000	0.5 %	1190	$1,200.00
$0.04	16	92400	0.9 %	7418	$3,696.00
$0.04	2	8000	0.9 %	566	$320.00
$0.04	12	48300	0.6 %	2247	$1,932.00
Subtotal:	394	1697000	1.4 %	87860	$69,431.42

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
$0.039	24	119976	0.5 %	5940	$4,679.06
$0.018	196	1164111	0.7 %	70633	$20,954.56
$0.025	10	41500	0.4 %	1247	$1,037.50
Subtotal:	230	1325587	0.5 %	77820	$26,671.12

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
$0.05	7	42300	0.1 %	491	$2,115.00

Mount Holly Municipal Utilities Authority 6/1/20 thru 6/30/20

Report Date: Thursday, July 02, 2020 Hauled Wastes Receipt Resolution Report for the

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
$0.046	4	23494	0.4 %	829	$1,080.72
$0.05	4	19500	0.5 %	854	$975.00
Subtotal:	15	85294	0.4 %	2174	$4,170.72

Waste Type: Groundwater

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
$0.016	1	3450	0.2 %	57	$55.20
Subtotal:	1	3450	0.2 %	57	$55.20
Total:	730	3595151	1.3 %	241424	$127,096.16