

TO: MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
FROM: ROBERT G. MAYBURY, EXECUTIVE DIRECTOR  
DATE: APRIL 14, 2016  
SUBJECT: REGULAR MEETING

\*\*\*\*\*

There will be a REGULAR MEETING of the Mount Holly Municipal Utilities Authority held on Thursday, April 14, 2016 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

A. ROLL CALL

Mr. Thiessen\_\_\_\_, Mr. Silcox\_\_\_\_, Mr. Jones\_\_\_\_, Mr. Brown\_\_\_\_, Mr. Banks\_\_\_\_

B. VERIFICATION OF NOTICE

C. PLEDGE OF ALLEGIANCE



D. PUBLIC COMMENTS ON AGENDA ACTION ITEMS ONLY

E. APPROVAL OF MINUTES

Re-Org Meeting Minutes  
Executive Meeting Minutes

February 11, 2016  
February 11, 2016 (RES 2016-26)

MOTION MADE BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_.

F. OLD BUSINESS:

**RESOLUTION 2016-06** a resolution authorizing an extraordinary unspecifiable Risk Management Consultant for the MHMUA for a 1-year term (Contract #CONT01-16)

**RESOLUTION 2016-11** a resolution authorizing an extraordinary unspecifiable Environmental Consulting Engineer for the MHMUA for a 1-year term (Contract #CONT03-16)

**RESOLUTION 2016-12** a resolution authorizing an extraordinary unspecifiable service contract for Computer Systems Consultant for the MHMUA for a 1-year term. (Contract #CONT04-16)

G. NEW BUSINESS:

**RESOLUTION 2016-27** a resolution approving salaries and wages for management and other non-union personnel.

**RESOLUTION 2016-28** a resolution of the MHMUA approving a service agreement with Dey Farms for sanitary sewerage service.

**RESOLUTION 2016-29** a resolution awarding the belt filter press installation.

**RESOLUTION 2016-30** a resolution approving S-1 application for sewerage service between the MHMUA and Fieldstone Associates, LP (Eastampton Place Apartments ) township of Eastampton Block 900.01 Lots 12.05 & 12.06

**RESOLUTION 2016-31** a resolution approving S-2 application for sewerage service between the MHMUA and Fieldstone Associates, LP (Eastampton Place Apartments ) township of Eastampton Block 900.01 Lots 12.05 & 12.06

**RESOLUTION 2016-32** a resolution approving the Authority’s Supervisory bargaining agreement.

**RESOLUTION 2016-32A** a resolution approving the general Labor 172 collective bargaining agreement

**RESOLUTION 2016-41** a resolution of the Mt. Holly MUA authorizing the approval of contract # CONT08-16 the supply of one new Penn Valley Double disc 6” pump model or equivalent.

**RESOLUTION 2016-42** a resolution awarding contract# 09-16 supply of one final settling tank.

**RESOLUTION 2016-43** a resolution approving S-1 application for sewerage service between the MHMUA and Fernmoor Mt. Holly Urban Renewal (Parker’s Mill Blvd.) township of Mt. Holly Block 41.12 Lot 1

**RESOLUTION 2016-44** a resolution approving S-2 application for sewerage service between the MHMUA and Fernmoor Mt. Holly Urban Renewal (Parkers Mill Blvd.) township of Mt. Holly Block 41.12 Lot 1

**RESOLUTION 2016-45** a resolution approving a Shared Service agreement with Mt. Holly Twp. for 37 Washington Street.

H. CONSENT AGENDA:

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*RESOLUTION 2016-33 a resolution approving the operating expenses for the month of February 2016
  - \*RESOLUTION 2016-34 a resolution approving the sewer refunds for the month of February 2016
  - \*RESOLUTION 2016-35 a resolution approving the escrow expenses for the month of February 2016
  - \*RESOLUTION 2016-36 a resolution approving the expenditures for the month of February 2016 from the improvement and replacement fund
  - \*RESOLUTION 2016-37 a resolution approving the operating expenses for the month of March 2016
  - \*RESOLUTION 2016-38 a resolution approving the sewer refunds for the month of March 2016
  - \*RESOLUTION 2016-39 a resolution approving the escrow expenses for the month of March 2016
  - \*RESOLUTION 2016-40 a resolution approving the expenditures for the month of March 2016 from the improvement and replacement fund
- MOTION MADE BY \_\_\_\_\_, SECONDED BY\_\_\_\_\_.

I. COMMUNICATIONS:

- J. MATTERS TO BE PRESENTED BY THE PUBLIC
- K. REPORT OF THE EXECUTIVE DIRECTOR
- L. REPORT OF THE ENGINEER
- M. REPORT OF THE OPERATIONS SUPERINTENDENT
- N. REPORT OF THE SAFETY MANAGER AND SPECIAL PROJECTS
- O. REPORT OF THE SOLICITOR
- P. REPORT OF FINANCE ADMINISTRATOR/TREASURER
- Q. OTHER NEW BUSINESS
- R. MATTERS TO BE PRESENTED BY THE COMMISSIONERS
- S. EXECUTIVE SESSION yes\_\_\_\_ no\_\_\_\_ @ \_\_:\_\_\_\_ P.M.  
MOTION MADE BY \_\_\_\_\_, SECONDED BY\_\_\_\_\_.
- T. ADJOURNMENT by \_\_\_\_\_@ \_\_:\_\_\_\_ P.M.  
MOTION MADE BY \_\_\_\_\_, SECONDED BY\_\_\_\_\_.

**\*\*Indicates addendum to original agenda**

## **OPEN PUBLIC MEETINGS ACT STATEMENT**

### **REGULAR MEETING**

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 16, 2016, and the Courier-Post on February 15, 2016. On Monday, April 11, 2016 advanced written notice of this meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

### **MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REORGANIZATION MEETING MINUTES FEBRUARY 11, 2016**

The reorganization meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, February 11th, 2015 at 6:00P.M. Executive Director Maybury called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Commissioner  
Mr. Christopher Banks, Commissioner  
Mr. Jason Jones, Commissioner  
Mr. Joshua Brown, Commissioner

ALSO

PRESENT: Robert Maybury, Executive Director  
George Morris, Esq., Solicitor  
Katelyn McElmoyl, Esq., Solicitor Parker McCay  
Dave Skibicki, R. A. Alaimo Group, Engineer  
Richard Alaimo, Alaimo Group  
Anthony Stagliano, Safety Director & Special Projects  
Brandy C. Boyington, Board Secretary  
Michelle Nocito, Finance Administrator  
Erin Campbell, Raymond/ Coleman/ Heinold/ Norman LLP.

ABSENT: Joel Hervey, Operations Superintendent

**VERIFICATION OF NOTICE**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 19, 2015, and the Courier-Post on February 19, 2015. On Monday, February 8th, 2016, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY.**

None

**REORGANIZATION NOMINATION OF CHAIRMAN FOR A ONE YEAR TERM**

The Executive Director requested nominations for the position of Chairman. Commissioner Silcox moved for the nomination of Jules Theissen for Chairman. Commissioner Jones seconded the motion. Executive Director moved to close the nominations. Motion carried. There being no other nominations for Chairman, the Executive Director declared that nominations for Chairman be closed. At the call of the roll, the vote was:

MOTION MADE BY Commissioner Silcox, SECONDED BY Commissioner Jones.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks,  
Commissioner Brown

NAYS: None

The Executive Director turned the meeting over to Chairman Theissen.  
Chairman Thiessen assumed the chair.

### **NOMINATION OF VICE CHAIRMAN FOR A ONE YEAR TERM**

Chairman Thiessen requested nominations for the position of Vice Chairman. Commissioner Brown moved for the nomination of Commissioner Silcox. Commissioner Banks seconded the motion. Chairman Thiessen motioned to close the nominations. Motion carried. There being no further nominations for Vice Chairman, Chairman Thiessen declared the nominations for Vice Chairman be closed. At the call of the roll, the vote was:

MOTION MADE BY Chairman Thiessen, SECONDED BY Commissioner Jones.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Chairman Thiessen, Commissioner Brown

NAYS: None

### **NOMINATION OF TREASURER**

Chairman Thiessen requested nominations for the position of Treasurer. Commissioner Brown nominated Michelle Nocito for the position of Treasurer. Commissioner Silcox seconded the motion. Chairman Thiessen moved to close the nominations. Motion carried. There being no further nominations for Treasurer, Chairman Thiessen declared the nominations for Treasurer closed. At the call of the roll the vote was:

MOTION MADE BY Commissioner Brown, SECONDED BY Commissioner Silcox.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Chairman Thiessen, Commissioner Brown

NAYS: None

### **NOMINATION OF SECRETARY**

Chairman Thiessen requested nominations for the position of Secretary. Commissioner Brown nominated Brandy C. Boyington for the position of Secretary. Commissioner Silcox seconded the motion. Chairman Thiessen moved to close the nominations. Motion carried. There being no further nominations for Secretary, Chairman Thiessen declared the nominations for secretary closed. At the call of the roll the vote was:

MOTION MADE BY Commissioner Brown, SECONDED BY Commissioner Silcox.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Chairman Thiessen, Commissioner Brown

NAYS: None

### **RESOLUTION 2016-06**

### **A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR RISK MANAGEMENT CONSULTANT FOR A 1 YEAR TERM (CONTRACT # CONT01-16)**

**RESOLUTION 2016-16 TABLED**

**RESOLUTION 2016-07**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SOLICITOR FOR MHMUA FOR A 1-YEAR TERM (CONTRACT# CONT02-16)**

Commissioner Silcox moved for the approval of Resolution 2016-07 authorizing professional services contract with Parker McCay as Solicitor for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Chairman Thiessen, Commissioner Brown

NAYS: None

**RESOLUTION 2016-08**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING FIRM FOR MHMUA FOR A 1-YEAR TERM (CONTRACT # CONT03-16)**

Commissioner Jones moved for the approval of Resolution 2016-08 authorizing professional services contract of Richard A. Alaimo Associates as Engineer for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Chairman Thiessen, Commissioner Brown

NAYS: None

**RESOLUTION 2016-09**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT #CONT04-16)**

Commissioner Silcox moved for the approval of Resolution 2016-09 authorizing professional services contract with Raymond, Coleman, Heinold, Norman LLP, as Special Counsel for the Mount Holly Municipal Utilities Authority for a one-year term at their Flat Rate. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Chairman Thiessen, Commissioner Brown

NAYS: None

**RESOLUTION 2016-10**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL FOR MHMUA FOR A 1-YEAR TERM (CONTRACT # CONT05-16)**

Commissioner Jones moved for the approval of Resolution 2016-10 authorizing professional services contract with Parker McCay as Bond Counsel for Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-13**

**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE MHMUA**

Commissioner Silcox moved for the approval of Resolution 2016-13 designating the Courier Times and the Camden Courier-Post as official newspapers of the Mount Holly Municipal Authorities. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

**\*RESOLUTION 2016-14**

**A RESOLUTION DESIGNATING BANKING INSTITUTIONS FOR THE MHMUA**

Executive Director Maybury explained that we currently use Beneficial Bank and this resolution provides a sixty day extension with the current Bank, as the MHMUA continues to interview and research the benefits of different banks and fee structures.

Commissioner Silcox moved for the approval of Resolution 2016-14 designating Beneficial Bank as the lead bank with the Mount Holly Municipal Authorities utilizing other banks in Burlington County from time to time. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-15**

**A RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE  
OFFICER (PACO) FOR THE AUTHORITY FOR THE CURRENT CALENDAR  
YEAR**

Commissioner Silcox moved for the approval of Resolution 2015-21 designating Executive Director Robert Maybury as the Public Agency Compliance Officer for the Mount Holly Municipal Authority for the current calendar year. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-16**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING MEETINGS FOR THE YEAR 2016 THROUGH THE 2017  
REORGANIZATION MEETING**

Commissioner Jones moved for the approval of Resolution 2016-16. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-17**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
RE-ADOPTING THE AUTHORITY'S ANTI-DISCRIMINATION POLICY**

Commissioner Silcox moved for the approval of Resolution 2016-17. Commissioner Bank seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Bank, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-18**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING ACTIONS TO BE PREFORMED ON BEHALF OF THE MOUNT  
HOLLY UTILITIES AUTHORITY.**

Commissioner Silcox moved for the approval of Resolution 2016-18. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-19**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPOINTING AN INSURANCE FUND COMMISSIONER**

Commissioner Silcox moved for the approval of Resolution 2016-19 appointing Executive Director Robert Maybury as Insurance Fund Commissioner. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2016-20**

**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING THE CASH MANAGEMENT PLAN FOR FISCAL YEAR 2015**

Commissioner Silcox moved for the approval of Resolution 2016-20. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None



### **APPROVAL OF MINUTES**

Regular Meeting                      January 14, 2016  
Executive Session                      January 14, 2016 (RES 2016-05)

Commissioner Silcox moved for the approval the minutes from January 2016's board meeting. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS:

ABSTAIN:

ABSENT:

### **OLD BUSINESS**

**RESOLUTION 2015-106** a resolution amending policy entitled "Health Insurance Policy and Procedure," Reference 4-4

Commissioner Silcox moved for the approval of Resolution 2015-106. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen

NAYS:

ABSTAIN:

ABSENT:

### **NEW BUSINESS**

**PUBLIC NOTICE:** For the purpose of approving a renewal Industrial Waste Service Agreement for treatment of non-domestic wastewater from Dey Farms

**RESOLUTION 2016-24** a resolution designating Michelle Nocito as signator on Authority checks.

Commissioner Silcox moved for the approval of Resolution 2016-24. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen

NAYS:

ABSTAIN:

ABSENT:

**RESOLUTION 2016-25** a resolution mandating direct deposit for all employees of the MHMUA.

Commissioner Silcox moved for the approval of Resolution 2016-25. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen

NAYS:

ABSTAIN:

ABSENT:

## **Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

### **RESOLUTION 2016-21**

a resolution approving the OPERATING EXPENSES for the month of January, 2016

### **RESOLUTION 2016-22**

a resolution approving the SEWER REFUNDS for the month of January, 2016

### **RESOLUTION 2016-23**

a resolution approving the expenditures for the month of January, 2016 from the IMPROVEMENT AND REPLACEMENT FUND

Commissioner Silcox moved for the approval consent agenda. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen

NAYS:

ABSTAIN:

ABSENT:

## **COMMUNICATIONS**

Executive Director Maybury shared that a developer, Lennar has proposed 450 age restricted homes on a sod farm in the area of Olde World Bakery in Eastampton. They intend to have plans submitted by April 2016 and break ground Sept 2016. This is the same developer that proposed Wellington Farms, the 211 acre parcel behind the Walmart in Lumberton. Executive Director Maybury stated that Eastampton seems to be the hot spot for development, with the possibility of 117 units behind the CVS and an additional 240 units at the former Gregory's site.

## **MATTERS TO BE PRESENTED BY THE PUBLIC**

Erin Campbell from Raymond, Coleman, Heinold, Norman LLP thanks the board for the appointment for special counsel.

## **REPORT OF THE EXECUTIVE DIRECTOR**

The report of the Executive Director was received. Executive Maybury added that outsourcing payroll could start as early as April 1, 2016. Executive Director Maybury stated 3 companies were interviewed; Casa, Pay Day and Prime Point. The MHMUA's payroll company has not been selected, but Prime Point will likely be the choice based on the technology support, service and cost. If outsourcing starts April 1, 2016, employees will continue with weekly checks until July 1, 2016 to ensure the transition goes smoothly. Finance Administrator, Mrs. Nocito, added that choosing to outsource payroll lowers the MUA's ACA reporting and the cost of outsourcing payroll is estimated at \$10,000 for the year with about \$2500 in startup fees. Chairman Thiessen asked if there was anything additional and Executive Director Maybury informed the board that the Belt Press Filter Installation Project has been advertised and the bid opening is scheduled for March 8<sup>th</sup> at 11:00 am. This is a large and necessary project with an estimated construction cost of \$500,000 or more.

**REPORT OF THE ENGINEER**

The Report of the Engineer was received. David Skibicki added that they have received a lot of interest on the proposal for the installation of the Belt Filter Press.

**REPORT OF THE OPERATIONS SUPERINTENDENT**

The report of Operations Superintendent was received.

**REPORT OF THE SAFETY MANGER AND SPECIAL PROJECT**

The Report of the Safety Manger and Special Projects was received.

**REPORT OF THE SOLICITOR**

There was nothing further for the Solicitor to report.

**REPORT OF THE FINANCE ADMINISTRATOR/TREASUER**

The Finance Administrator’s report were received.

**OTHER NEW BUSINESS**

There was no other new business to be presented.

**MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

None

**Executive Session**

Commissioner Silcox moved for approval of Resolution 2016-26. Commissioner Brown seconded the Motion. At the call of roll, the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

ABSTAIN: None

At 6:30 P.M. the Authority Commissioners retired to Executive Session for a discussion of the matter listed in the below resolution.

**\*\*RESOLUTION 2016-26**  
**AUTHORIZING EXECUTIVE SESSION**

**WHEREAS, N.J.S.A.** 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS,** the Mount Holly Municipal Utilities Authority (“MHMUA”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of the MHMUA will reconvene following the end of the closed session.

**NOW, THEREFORE, BE IT RESOLVED** that the MHMUA will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: negotiations with bargaining units);

\_\_\_\_\_Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public

interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Hainesport Sewer Service Agreement (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_))

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the MHMUA hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the MHMUA Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the MHMUA, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

I, Brandy C. Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on February 11, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

### **ADJOURNMENT**

Commissioner Thiessen moved for adjournment. Commissioner Jones seconded the motion. Chairman Theissen adjourned the meeting at 7:03P.M.

Respectfully submitted,

\_\_\_\_\_  
Brandy C. Boyington, Secretary

## Executive Session

Commissioner Silcox moved for approval of Resolution 2016-26. Commissioner Brown seconded the Motion. At the call of roll, the vote was:

AYES: Commissioner Jones, Commissioner Banks, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

ABSTAIN: None

At 6:30 P.M. the Authority Commissioners retired to Executive Session for a discussion of the matter listed in the below resolution.

### **\*\*RESOLUTION 2016-26** **AUTHORIZING EXECUTIVE SESSION**

**WHEREAS, N.J.S.A. 10:4-12** allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS,** the Mount Holly Municipal Utilities Authority ("MHMUA") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of the MHMUA will reconvene following the end of the closed session.

**NOW, THEREFORE, BE IT RESOLVED** that the MHMUA will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: negotiations with bargaining units);

\_\_\_\_\_ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Hainesport Sewer Service Agreement

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey*

*Publishing, 124 N.J. 478, the employee(s) and nature of discussion is*  
\_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the MHMUA hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the MHMUA Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the MHMUA, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

I, Brandy C. Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on February 11, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

TO BE ACTED UPON

## RESOLUTION 2016-06

WHEREAS, there exists a need for the services of a Risk Management Consultant for The Mount Holly Municipal Utilities Authority; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the Resolution authorizing the award of contract for “professional services” without competitive bids and the resulting contract must be available for public inspection; and

WHEREAS, the Local Public Contracts Law further requires that a Notice of the award of the contract be printed as a legal advertisement; and

WHEREAS, this contract was awarded after a fair and open process.

NOW, THEREFORE, BE IT RESOLVED, by The Mount Holly Municipal Utilities Authority this 14th day of April, 2016, as follows:

1. \_\_\_\_\_ be and the same is hereby appointed as Risk Management Consultant for the Mount Holly Municipal Utilities Authority. The term of the appointment is effective February 11, 2016, and shall be for a term of one year.

2. This contract is awarded without competitive bidding after a fair and open process as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said contract encompasses a professional service recognized, and regulated by law.

3. The Chairman and Secretary are hereby authorized and directed to execute the attached Agreement with the \_\_\_\_\_.

4. Notice of this action shall be published once as a legal advertisement in the official newspaper of The Mount Holly Municipal Utilities Authority within ten days of its adoption.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

ATTEST:

\_\_\_\_\_  
Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Katelyn McElmoyl, Esquire

TO BE ACTED UPON



**RESOLUTION 2016-11**

**RESOLUTION AUTHORIZING AGREEMENT FOR  
EXTRAORDINARY, UNSPECIFIABLE SERVICES**

WHEREAS, there exists a need to obtain the services of an Environmental Consulting Engineer to perform certain sampling, testing, modeling, analysis and other environmental consulting services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(ii)) exempts the award of contracts for extraordinary, unspecifiable services from the requirements of public advertisement and bidding; and

WHEREAS, the award of this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying officer and is attached hereto; and

WHEREAS, this contract was awarded after a fair and open process.

NOW, THEREFORE, BE IT RESOLVED this 14th day of April, 2016, by The Mount Holly Municipal Utilities Authority as follows:

1. The Chairman and Secretary be and the same are hereby authorized and directed to execute the attached agreement with Pennoni for the services described herein.
2. This contract is awarded without competitive bidding after a fair and open process as an "Extraordinary Unspecifiable Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because this service is specialized and qualitative in nature requiring expertise, extensive training and proven reputation.

3. A notice of this action shall be published in the official newspaper of the Authority.

THE MOUNT HOLLY MUNICIPAL UTILITIES  
AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

\_\_\_\_\_  
Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Kathryn McElmoyl, Esquire

TO BE ACTED UPON

**RESOLUTION 2016-12**

**RESOLUTION AUTHORIZING AGREEMENT FOR  
EXTRAORDINARY, UNSPECIFIABLE SERVICES  
COMPUTER SYSTEMS CONSULTANT**

WHEREAS, there exists a need to obtain the services of a Computer Systems Consultant to furnish and install, and provide training and service for, computer and software services to meet the needs of the Authority and which is compatible with the existing equipment of the Authority; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(ii)) exempts the award of contracts for extraordinary, unspecifiable services from the requirements of public advertisement and bidding; and

WHEREAS, the award of this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying officer and is attached hereto; and

WHEREAS, this contract was awarded after a fair and open process.

NOW, THEREFORE, BE IT RESOLVED this 11th day of February, 2016, by The Mount Holly Municipal Utilities Authority as follows:

1. The Chairman and Secretary be and the same are hereby authorized and directed to execute the attached agreement with \_\_\_\_\_ for the services described herein.
2. This contract is awarded without competitive bidding after a fair and open process as an "Extraordinary Unspecifiable Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because this service is specialized and qualitative in nature requiring expertise, extensive training and proven reputation.
3. A notice of this action shall be published in the official newspaper of the Authority.

THE MOUNT HOLLY MUNICIPAL UTILITIES  
AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

\_\_\_\_\_  
Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds  
and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Katelyn McElmoyl, Esquire

TO BE ACTED UPON

## RESOLUTION 2016- 27

### A RESOLUTION APPROVING SALARIES AND WAGES FOR MANAGEMENT AND OTHER NON –UNION PERSONNEL

**WHEREAS**, the Mount Holly Municipal Utilities Authority (“Authority”) conducted annual evaluations of its management and other non-union personnel in order to determine if any merit-based salary increases were warranted; and

**WHEREAS**, the Authority also endeavors to consider and implement salary increases which encompass a reasonable cost of living adjustment; and

**WHEREAS**, based on the foregoing, the Executive Director has made recommendations regarding salary increases, effective January 01, 2016, and has requested that the Board consider and approve the recommendations; and

**WHEREAS**, the salary adjustments are within budget and adequate funds are available for the recommended adjustments; and

**WHEREAS**, the Board has reviewed the adjustment recommendations and desires to adopt the recommendations and approve the adjustments, based on merit, cost of living increases, or both.

**BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority this 14th day of April 2016, as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. Salaries and wages for management and other non-union personnel are hereby approved in the amounts indicated in the 2016 Non-Union Salary Report, a copy of which is on file in the Authority office.
3. This Resolution shall take effect immediately.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

Attest:

\_\_\_\_\_  
Brandy C. Boyington, Board Secretary

**RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
APPROVING A SERVICE AGREEMENT WITH DEY FARMS FOR SANITARY  
SEWERAGE SERVICE**

**RESOLUTION 2016-28**

WHEREAS, the Mount Holly Municipal Utilities Authority (hereinafter "MHMUA") is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Municipal Utilities Authorities Law of the State of New Jersey, as amended and supplemented; and

WHEREAS, the MHMUA, a State designated pretreatment authority, is charged inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewerage within the Township of Mount Holly and surrounding service areas; and

WHEREAS, Dey Farms, has submitted application and requested a Service Agreement Renewal for disposal of non-domestic wastewater produced by Dey Farms. This information is outlined in a memo dated February 05,2016, from David W. Reich of the Industrial Pretreatment Department, a copy is attached and considered a part of this resolution; and

WHEREAS, the MHMUA has reviewed said application and under the terms and provisions of the submittal, as well as the Rules and Regulations of the MHMUA, will accept said non domestic wastewater from Dey Farms with the terms of the Service Agreement between the MHMUA and Dey Farms and

WHEREAS, the public hearing was held with regard to this Service Agreement on April 14,2016; and

WHEREAS, the MHMUA deems it in its best interests to enter into the aforesaid Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

1. The Service Agreement Renewal between the Mount Holly Municipal Utilities Authority and Dey Farms for Sanitary Sewerage Service, dated as of April 14, 2016, is hereby ratified and approved.
2. The Chairman and Secretary of the MHMUA are authorized and directed to execute the necessary documentation for the aforesaid Sewerage Service Agreement on behalf of the MHMUA.

**CERTIFICATION**

STATE OF NEW JERSEY        }  
  :        ss  
COUNTY OF BURLINGTON    }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby CERTIFY the foregoing to be a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof held on April 14, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Authority this 14<sup>th</sup> day of April 2016.

\_\_\_\_\_  
BRANDY C BOYINGTON, SECRETARY

TO BE ACTED UPON

## RESOLUTION 2016-29

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised according to law for bids on Contract No. 2015-114, the installation of Belt Filter Press; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on March 08, 2016; and

WHEREAS, MBE Mark III Electrical Inc. as the lowest responsible bidder on the aforesaid contract with a bid price of \$406,577.00; and

WHEREAS, the Executive Director has recommended the award of this contract; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY this 14th day of April, 2016, that Contract No. 2015-114, the installation of the Belt Filter Press and the same is hereby awarded to MBE Mark III Electrical Inc. for the bid price of \$406,577.00.

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Authority be and the same are hereby authorized to execute the aforesaid Contract on behalf of the Authority.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

Attest:

\_\_\_\_\_  
Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Katelyn M. McElmoyl, Solicitor



**RESOLUTION 2016-30**

**A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN THE  
MHMUA AND EASTAMPTON TOWNSHIP FOR  
EASTAMPTON PLACE BLOCK 900.01 LOTS 12.05 & 12.06**

**WHEREAS**, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

**WHEREAS**, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

**WHEREAS**, Fieldstone Associates, LP (hereinafter "Applicant") has its address or principal place of business; 1065 Route 22 West, Bridgewater, NJ 08807 and

**WHEREAS**, the Applicant proposes sewage service between the MHMUA and Eastampton Township for Eastampton Place Apartments, Township of Eastampton, Block 900.01 Lots 12.05 & 12.06 in Eastampton Township; and

**WHEREAS**, the Applicant has received preliminary and final approval for the Project from the Township of Mount Holly Land Use Planning Board on \_\_\_\_\_; and

**WHEREAS**, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

**WHEREAS**, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

**WHEREAS**, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NAYS	ABSTAIN	ABSENT
Chairman Theissen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Jones				
Commissioner Banks				

The foregoing is a true copy of a Resolution adopted by the Authority on April 14, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

[SEAL]

**RESOLUTION 2016-31**

**A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND EASTAMPTON PLACE. FOR SANITARY SEWERAGE SERVICE EASTAMPTON TOWNSHIP; BLOCK 900.01 LOT 12.05 & 12.06**

**WHEREAS**, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

**WHEREAS**, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Township of Mount Holly; and

**WHEREAS**, Fieldstone Associates, LP (hereinafter "Applicant") has its address or principal place of business at 1065 Route 22 West, Bridgewater, NJ 08807

**WHEREAS**, the Applicant has as its agent for the service of process in New Jersey the following: Civalier Engineering & Surveying, Inc., 12 West Mantua Avenue, Wenonah. New Jersey 08090

**WHEREAS**, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

**WHEREAS**, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for Eastampton Place, is hereby approved.

Record Vote

AYE                      NO                      ABSTAIN                      ABSENT

Chairman Thiessen

Commissioner Silcox

Commissioner Banks

Commissioner Jones

Commissioner Brown

The foregoing is a true copy of a Resolution adopted by the Authority on April 14, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

**RESOLUTION 2016 – 32**

**RESOLUTION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING A ONE-YEAR COLLECTIVE BARGAINING AGREEMENT  
WITH THE AUTHORITY’S SUPERVISORY UNION**

**WHEREAS**, the Mount Holly MUA has reached an agreement with representatives of the MUA’s Supervisory Union on the terms of a one-year contract for the period of January 1, 2016 through December 31, 2016; and

**WHEREAS**, the Board has reviewed the proposed one-year contract between the Mount Holly MUA and the Supervisory Union; and

**WHEREAS**, the Board finds the terms of the agreement to be acceptable and recommends the formal ratification of said agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority as follows:

1. The one-year contract between the Mount Holly MUA and the MUA’s Supervisory Union is hereby ratified and approved in full for the period of January 1, 2016 through December 31, 2016.
2. The terms of the agreement shall be retroactive to January 1, 2016.
3. The Chairman, Secretary, and/or Executive Director of the Authority are hereby authorized and directed to execute the aforementioned collective bargaining agreement with the Supervisor’s Union.
4. All resolutions or parts of resolutions inconsistent herewith are repealed to the extent of such inconsistency.

LAW OFFICE  
Parker McCay P.A.

Motion:

Second:

Record Vote

AYE

NO

ABSTAIN

ABSENT

Mr. Thiessen  
Mr. Silcox  
Mr. Banks  
Mr. Jones  
Mr. Brown

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on April 14, 2016.

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

[SEAL]

\_\_\_\_\_  
Brandy C. Boyington, Secretary

TO BE ACTED UPON

RESOLUTION 2016 – 32A

RESOLUTION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING A ONE-YEAR COLLECTIVE BARGAINING AGREEMENT  
WITH THE CONSTRUCTION AND GENERAL LABORERS’ UNION,  
LOCAL 172 OF SOUTH JERSEY

WHEREAS, the Mount Holly MUA has reached an agreement with representatives of the Construction and General Laborers’ Union, Local 172 of South Jersey (“Local 172”) on the terms of a one-year contract for the period of January 1, 2016 through December 31, 2016; and

WHEREAS, the Board has reviewed the proposed one-year contract between the Mount Holly MUA and Local 172; and

WHEREAS, the Board finds the terms of the agreement to be acceptable and recommends the formal ratification of said agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

- 1. The one-year contract between the Mount Holly MUA and Local 172 is hereby ratified and approved in full for the period of January 1, 2016 through December 31, 2016.
- 2. The terms of the agreement shall be retroactive to January 1, 2016.
- 3. The Chairman, Secretary, and/or Executive Director of the Authority are hereby authorized and directed to execute the aforementioned collective bargaining agreement with Local 172.

All resolutions or parts of resolutions inconsistent herewith are repealed to the extent of such inconsistency.

LAW OFFICE  
Parker McCay P.A.

Motion:

Second:

Record Vote

AYE

NO

ABSTAIN

ABSENT

Mr. Thiessen  
Mr. Silcox  
Mr. Banks  
Mr. Jones  
Mr. Brown

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on April 10, 2016.

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

[SEAL]

\_\_\_\_\_  
Brandy C. Boyington, Secretary

TO BE ACTED UPON

## RESOLUTION 2016-41

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised according to law for bids on Contract No. CON08-16 for the supply of one new Penn Valley Double disc 6" pump model 6DDSX76CNU OR EQUIVALENT; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on March 23<sup>rd</sup>, 2016; and

WHEREAS, \_\_\_\_\_ as the lowest responsible bidder on the aforesaid contract with a bid price of \$ \_\_\_\_\_; And

WHEREAS, the Executive Director has recommended the award of this contract; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by THE MOUNT HOLLY -MUNICIPAL UTILITIES AUTHORITY this 14th day of April, 2016, that Contract No. CON08-16 and for the supply of one new Penn Valley Double disc 6" pump model 6DDSX76CNU OR EQUIVALENT same is hereby awarded to \_\_\_\_\_. For the bid price of \$ \_\_\_\_\_

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Authority be and the same are hereby authorized to execute the aforesaid Contract on behalf of the Authority.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

Attest:

\_\_\_\_\_  
Brandy C. Boyington, Board Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Katelyn McElmoyl., Solicitor

## RESOLUTION 2016-42

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised according to law for bids on Contract No. 09-16, Supply One (1) Final Settling Tank #2- Center Pier Replacement and Collector Drive Assembly Repair or Equivalent;

WHEREAS, bids were received, opened and announced by the Authority at its offices on April 12, 2016; and

WHEREAS, \_\_\_\_\_, as the lowest responsible bidder on the aforesaid contract with a bid price of \$ \_\_\_\_\_; and

WHEREAS, the Executive Director has recommended the award of this contract for one unit; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY this 14th day of April, 2016, that Contract No.09-16 (1) Final Settling Tank #2- Center Pier Replacement and Collector Drive Assembly Repair or Equivalent be and the same is hereby awarded to \_\_\_\_\_ for the bid price of \$ \_\_\_\_\_.

BE IT FURTHER RESOLVED that the Chairman and Interim Secretary of this Authority be and the same are hereby authorized to execute the aforesaid Contract on behalf of the Authority.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_

Jules K. Thiessen, Chairman

Attest:

\_\_\_\_\_  
Brandy C. Boyington, Interim Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Katlyn McElmoyl, Solicitor



**RESOLUTION 2016-43**

**A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN THE  
MHMUA AND MOUNT HOLLY TOWNSHIP FOR  
PARKERS MILL BLVD. BLOCK 41.12 LOT 1**

**WHEREAS**, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

**WHEREAS**, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

**WHEREAS**, Fernmoor Mt. Holly Urban Renewal.(hereinafter “Applicant”) has its address or principal place of business; 1 Kathleen drive, Jackson, N.J. 08527and

**WHEREAS**, the Applicant proposes sewage service between the MHMUA and Mt. Holly Township for Parkers Mill Blvd Block 41.12 Lot 1; and

**WHEREAS**, the Applicant has received preliminary and final approval for the Project from the Township of Mount Holly Land Use Planning Board on November 16, 2015; and

**WHEREAS**, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

**WHEREAS**, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

**WHEREAS**, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NAYS	ABSTAIN	ABSENT
Chairman Theissen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Jones				
Commissioner Banks				

The foregoing is a true copy of a Resolution adopted by the Authority on April 14, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

**RESOLUTION 2016-44**

**A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND FERNMOOR MT. HOLLY URBAN RENEWAL FOR SANITARY SEWERAGE SERVICE MOUNT HOLLY TOWNSHIP; BLOCK 41.12 LOT 1**

**WHEREAS**, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

**WHEREAS**, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Township of Mount Holly; and

**WHEREAS**, Fernmoor Mt. Holly Urban Renewal (hereinafter "Applicant") has its address or principal place of business at 1 Kathleen Drive, Jackson, N.J. 08527

**WHEREAS**, the Applicant has as its agent for the service of process in New Jersey the following:  
Jeffrey Fernbach

**WHEREAS**, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

**WHEREAS**, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for Fernmoor Mt. Holly Urban Renewal , is hereby approved.

Record Vote

AYE                      NO                      ABSTAIN                      ABSENT

Chairman Thiessen  
  
Commissioner Silcox  
  
Commissioner Banks  
  
Commissioner Jones  
  
Commissioner Brown

The foregoing is a true copy of a Resolution adopted by the Authority on April 14, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

**RESOLUTION 2016 – 45**

**RESOLUTION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING THE ENTRY INTO A SHARED SERVICES AGREEMENT WITH  
THE TOWNSHIP OF MOUNT HOLLY**

**WHEREAS**, the Mount Holly Municipal Utilities Authority (“MHMUA”) is the owner of real property at 37 Washington Street in Mount Holly, including available facilities and office spaces that are capable of being used for administrative and business purposes; and

**WHEREAS**, the Township of Mount Holly (“Township”) is in need of administrative office space to be used by its recreation and construction departments, associated staff, and equipment, and has requested the use of the MHMUA’s administrative building located at 37 Washington Street in Mount Holly (the “Facility”); and

**WHEREAS**, N.J.S.A. §40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, specifically authorizes local government units such as municipalities and utilities authorities to enter into agreements for the provision of shared services in an effort to reduce costs and local expenses funded by property taxpayers and ratepayers; and

**WHEREAS**, the MHMUA and Township have negotiated terms of a shared services agreement which would permit the Township to use the Facility at a reduced cost and provide the MHMUA financial assistance in maintaining the Facility; and

**WHEREAS**, the Board for the MHMUA has reviewed the shared services agreement, finds the negotiated terms to be in the best interests of ratepayers, and recommends the formal ratification of said agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority as follows:

1. The \_\_\_\_\_-year (insert number of years the agreement will span) shared services agreement between the MHMUA and Mount Holly Township for the shared use of 37 Washington Street is hereby ratified and approved in full for the period of \_\_\_\_\_, 2016 through \_\_\_\_\_, 20\_\_\_\_.
2. The terms of the agreement shall be retroactive to \_\_\_\_\_, 2016.
3. Any Member of the Board, Secretary, and/or Executive Director of the Authority are hereby authorized and directed to execute the shared services agreement, with a copy to be kept on file and made available for inspection at the MHMUA’s business office.
4. All resolutions or parts of resolutions inconsistent herewith are repealed to the extent of such inconsistency.

Motion:

Second:

Record Vote

AYE

NO

ABSTAIN

ABSENT

Mr. Thiessen

Mr. Silcox

Mr. Banks

Mr. Jones

Mr. Brown

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on April 14, 2016.

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY

\_\_\_\_\_  
Jules Thiessen, Chairman

[SEAL]

\_\_\_\_\_  
Brandy C. Boyington, Secretary

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL  
FOR MARCH AND THE ACTUAL PAYROLL FOR THE MONTH  
OF FEBRUARY AND THE OPERATING EXPENSES**

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of **\$1,079,783.33** per attached listings are hereby approved.

## CERTIFICATION

STATE OF NEW JERSEY }  
COUNTY OF BURLINGTON } :ss

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of April , 2016.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the  
seal of said MUA this 14<sup>th</sup> day of April, 2016.

Brandy C. Boyington, Secretary

**RESOLUTION 2016-34**

**A RESOLUTION APPROVING SEWER REFUNDS**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of March are hereby approved.

**RESOLUTION 2016-34**

**A RESOLUTION APPROVING SEWER REFUNDS**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of March are hereby approved.

**RESOLUTION 2016-34**

**A RESOLUTION APPROVING SEWER REFUNDS**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of March are hereby approved.

**RESOLUTION 2016-34**

**A RESOLUTION APPROVING SEWER REFUNDS**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of March are hereby approved.

<u>ACCOUNT NUMBER</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>AMOUNT</u>
CHAPMN	Chapmn	Chapman	\$ 194.96
106255	247 Rutland Avenue	Alfredo Palmer, Sr.	\$ 161.34
209193	31 Manchester Road	Thomas Xenakis	\$ 27.74
303750.52	111 Spruce Lane	F. Pallante, LLC	\$ 185.69
312432	139 Tartan Lane	Bernard Conlee	\$ 45.23
450338.68	10 Turnbridge Drive	Daniel Mollis	\$ 33.57
<b>TOTAL REFUNDS</b>			<b>\$ 648.53</b>

## CERTIFICATION

STATE OF NEW JERSEY }

$$:SS$$

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of April, 2016.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA  
this April 14, 2016.

Brandy C. Boyington, Secretary

**RESOLUTION 2016-35**  
**A RESOLUTION APPROVING EXPENDITURES**  
**FROM THE ESCROW FUND**

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures are hereby approved:

<u>ACCOUNT #</u>	<u>INV #</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
------------------	--------------	---------------	----------------

**Richard A. Alaimo Associates Engineering Services Ending 01/31/2016:**

M-031-208-001	088250	\$ 882.40	Kirbys Court-North
M-031-213-000	088251	\$ 518.75	West Rancocas Redev Phase 3B
M-031-216-000	08825	\$1,950.50	W. Rancocas Redev San Sewer Ext.
M-031-219-000	088253	\$2,379.75	Quaker Steak & Lube
M-031-220-000	088254	\$1,125.00	Eastampton Place
M-031-208-001	088292	\$ 171.50	Kirbys Court-North
M-031-220-000	088293	\$ <u>922.50</u>	Eastampton Place

**SUB TOTAL**                      **\$ 7,950.40**

**GRAND TOTAL**                **\$ 7,950.40**

**CERTIFICATION**

STATE OF NEW JERSEY        }

COUNTY OF BURLINGTON    }

ss:

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14<sup>th</sup> day of April 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

**A RESOLUTION APPROVING THE EXPENDITURES**  
**FROM THE IMPROVEMENT/REPLACEMENT FUND**

Improvements -	\$	47,509.50
Replacement -	\$	<u>                    </u>

## CERTIFICATION

$$:SS$$

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 14<sup>th</sup> day of April, 2016.

Brandy C. Boyington, Secretary



**REQUISITION FOR PAYMENT OR REIMBURSEMENT  
FROM RENEWAL AND REPLACEMENT FUND**

**REQUISITION NO. 2016-36**

**DATE: March 10, 2016**

**To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE**

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

<b>PAYEE</b>	<b>AMOUNT TO BE PAID</b>	<b>PURPOSE OF DISBURSEMENT</b>
<b>Richard A. Alaimo Associates</b>	<b>\$ 39,759.50</b>	<b>Belt Filter Press Installation/Engineering Services/ Contract # 2014-14</b>
<b>Wharton Hardware &amp; Supply</b>	<b>\$ 7,750.00</b>	<b>Davit Crane</b>

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #9500087607 at Beneficial Bank.

Dated:

By: \_\_\_\_\_  
Authorized Officer

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL  
FOR APRIL AND THE ACTUAL PAYROLL FOR THE MONTH  
OF MARCH AND THE OPERATING EXPENSES**

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of **\$654,061.19** per attached listings are hereby approved.

# CERTIFICATION

STATE OF NEW JERSEY }  
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of April, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the  
seal of said MUA this 14<sup>th</sup> day of April, 2016.

Brandy C. Boyington, Secretary

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Mt. Holly Municipal Utilities  
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Ranges: From: To:  
Audit Trail Code: RECVG00002522 RECVG00002534

Sorted By: Account Number

lis 2016-37

Account	Description					
Type	Post Date	Vendor ID	Invoice #	MUA PO#	Description	Amount
01-000-1240	DUE FROM IMPROVEMNT FUND-PLAN					
	12/31/2015	ALFA LAVAL ASHBROOK SIMONCP#15-401		PO012541	REFURBISHED BELT PRESBALANCE 10%	\$24,546.00
	4/8/2016	GRIFFITH ELECTRIC SUPPLY 5583103		POR000283	ENCLOSURE 16x24x8	\$1,128.00
	Totals:					\$25,674.00
01-000-1250	DUE FROM IMPROVEMNT FUND-OUTS					
	3/28/2016	PITNEY BOWES	CP#13-358	PO012887	POSTAGE MACHINE	\$297.00
	Totals:					\$297.00
01-000-1260	DUE FROM R & R FUND-PLANT					
	4/7/2016	DESIGN PLASTIC SYSTEMS, ICP#15-412		POR000278	6500 GAL VST TANK	\$13,345.00
	4/7/2016	DESIGN PLASTIC SYSTEMS, ICP#15-412		POR000278	FREIGHT	\$1,400.00
	Totals:					\$14,745.00
01-000-1270	DUE FROM R & R FUND-OUTSIDE					
	4/7/2016	4MD MEDICAL	126263	PO012818	2540M MANUAL AUTOCLAVCP # 16-418	\$4,944.94
	Totals:					\$4,944.94
01-000-2999	CASH RECEIPT CLEARING ACCOUNT					
	12/31/2015	PETTY CASH	12312015	PO012345	MISCELLANEOUS EXPENSE	\$10.00
	Totals:					\$10.00
01-010-6033	ADMIN-LEGAL EXPENSE					
	4/7/2016	RAYMOND, COLEMAN, HEINOLD19843		PO012906	PROFESSIONAL SERVICES	\$1,250.00
	Totals:					\$1,250.00
01-010-6034	ADMIN-ENGINEERING EXPENSE					
	4/7/2016	RICHARD A. ALAIMO ASSOCIA088961		PO012849	#M0030-0007-000	\$350.00
	Totals:					\$350.00
01-010-6035	ADMIN-CONTRACTED SERVICES EXP					
	12/31/2015	GETZ EXTERMINATORS	10312015	PO012300	EXTERM SERV/10/2015	\$54.00
	12/31/2015	GETZ EXTERMINATORS	11302015	PO012300	EXTERM SERV/11/2015	\$54.00
	12/31/2015	GETZ EXTERMINATORS	12312015	PO012300	EXTERM SERV/12/2015	\$54.00
	12/31/2015	VIRTUA AT WORK	00109609-00	PO012697	SCREENING/M. NOCITO	\$96.75
	3/21/2016	RSM US PRODUCT SALES LLC M-4767915-302		PO012873	GP ANNUAL ENHANCEMENT	\$7,760.00
	3/28/2016	PEACHTREE CONSULTING, LLC586		PO012884	CONTENT/DESIGN LAYOUT	\$500.00
	3/29/2016	GETZ EXTERMINATORS	161906	PO012881	EXTERM SERV/01/2016	\$54.00
	12/31/2015	BOWMAN & COMPANY	70201	PO012654	ACCOUNTING SERVICES	\$3,792.25
	4/7/2016	LIBERTY TECHNOLOGY SOLUTI29324		PO012724	BALANCE DUE/MOVE TELE	\$750.00
	4/7/2016	PHOENIX ADVISORS, LLC	02052016	PO012904	PROFESSIONAL SERVICES	\$650.00
	4/7/2016	PRIOR-NAMI BUSINESS	0000651511	PO012905	SERV CONTRACT/HP2430	\$299.00
	Totals:					\$14,064.00
01-010-6037	ADMIN-JANITORIAL SERVICE/SUPPL					
	12/31/2015	PETTY CASH	12312015	PO012345	JANITORIAL EXPENSES	\$23.96
	Totals:					\$23.96
01-010-6038	ADMIN-TRUSTEE EXPENSE					
	4/7/2016	TD WEALTH	5041060	PO012907	MHMUA DEBT SERVICE	\$11,550.00
	Totals:					\$11,550.00
01-010-6041	ADMIN-ELECTRIC & GAS EXPENSE					
	4/8/2016	PSE&G	04082016	PO012846	BILLING	\$1,426.50
	Totals:					\$1,426.50
01-010-6042	ADMIN-WATER EXPENSE					
	4/7/2016	NEW JERSEY AMERICAN WATER04062016		PO012844	BILLING	\$46.66

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
Totals:						\$46.66
01-010-6043	ADMIN-TELEPHONE EXPENSE					
	3/28/2016	VERIZON	753-081-660-000	PO012789 BILLING		\$229.99
	4/1/2016	VERIZON WIRELESS	9762200250	PO012851 BILLING		\$129.13
	4/7/2016	LINE SYSTEMS, INC.	69623160315	PO012796 BILLING		\$839.07
Totals:						\$1,198.19
01-010-6051	ADMIN-OFFICE REPAIR & MAINT					
	3/29/2016	STEVENSON SUPPLY CO. INC.	533703	PO012763 PIPE	PARKING BALLARDS	\$59.30
	4/7/2016	AIRGAS USA, LLC	9048587247	PO012714 NO PARKING SIGN		\$224.63
	4/7/2016	SHERWIN-WILLIAMS	3595-0	PO012749 PAINT		\$16.28
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5581179	PO012726 PVC BELL		\$15.90
Totals:						\$316.11
01-010-6061	ADMIN OFFICE SUPPLIES EXPENSE					
	3/22/2016	BUDGET PRINTING	40299	PO012814 ENVELOPES & INVOICES		\$1,475.00
	3/22/2016	SAFEGUARD BUSINESS SYSTEM	031191917	PO012810 DEPOSIT TICKETS		\$143.20
	4/7/2016	OFFICE BASICS, INC.	I-264226	PO012840 CUSTOM STAMP		\$93.60
	4/7/2016	SAFEGUARD BUSINESS SYSTEM	031274129	PO012810 PAYROLL CHECKS		\$371.61
Totals:						\$2,083.41
01-010-6072	ADMIN COMPUTER HARD/SOFTWARE					
	12/31/2015	INTELLITEC SOLUTIONS LLC	028972	PO012301 REMOTE SUPPORT		\$40.00
	4/7/2016	HAWKINS TECHNOLOGIES, LLC	MM-031616	PO012896 PROFESSIONAL SERVICES		\$653.00
	4/7/2016	RSM US PRODUCT SALES LLC	M-4774427-305	PO012873 PROFESSIONAL CONSULTI		\$795.50
Totals:						\$1,488.50
01-010-6081	ADMIN TRAVEL, MEETINGS, SEMINAR					
	12/31/2015	PETTY CASH	12312015	PO012345 TOLLS, PARKING		\$79.11
	3/21/2016	RUTGERS UNIVERSITY	03112016	PO012717 PUBLIC PURCHASING		\$962.00
	4/7/2016	MICHELLE NOCITO	03282016	PO012886 MILEAGE REIMBURSEMENT	MFA/MUNC BUDGET PROC	\$509.98
Totals:						\$1,551.09
01-010-6085	ADMIN MISCELLANEOUS EXPENSE					
	12/31/2015	PETTY CASH	12312015	PO012345 MISCELLANEOUS EXPENSE		\$59.10
	3/21/2016	VERIZON	752-719-789-000	PO012789 BILLING		\$41.51
Totals:						\$100.61
01-010-6087	ADMIN - ADVERTISING					
	3/29/2016	COURIER TIMES, INC.	I06924920	PO012838 PROF SERVICES CONT AW		\$45.30
	3/29/2016	COURIER TIMES, INC.	I06927810	PO012838 RFP COMPUTER SYSTEM C		\$76.58
	3/29/2016	DEANS GRAPHICS	21659	PO012880 2016 MT HOLLY CALENDAR		\$275.00
	4/7/2016	NJLM	8385SD	PO012792 BILLING CLERK AD		\$110.00
Totals:						\$506.88
01-010-6090	ADMIN MEDICAL INSURANCE EXPENS					
	4/8/2016	SOUTHERN REGIONAL EMP BEN	04012016	PO012786 APRIL, 2016 BILLING		\$12,646.00
Totals:						\$12,646.00
01-010-6092	ADMIN SDI EXPENSE					
	4/7/2016	METLIFE	04012016	PO012718 APRIL, 2016 BILLING		\$680.54
Totals:						\$680.54
01-010-6093	DENTAL INSURANCE EXPENSE					
	4/8/2016	SOUTHERN REGIONAL EMP BEN	04012016	PO012786 APRIL, 2016 BILLING		\$790.00
Totals:						\$790.00
01-010-6094	VISION INSURANCE EXPENSE					
	4/8/2016	VISION SERVICE PLAN	04012016	PO012720 APRIL, 2016 BILLING		\$155.51
Totals:						\$155.51
01-010-6099	AUTHORITY POSTAGE EXPENSE					

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	3/21/2016	PURCHASE POWER	8000-9000-0901-	PO012860	POSTAGE METER REFILL	\$1,020.99
	3/21/2016	POSTMASTER	02202016	PO012782	FIRST CLASS PRESORT F	\$225.00
	3/28/2016	POSTMASTER	03212016	PO012782	MAILING CYCLE "B" BIL	\$2,235.37
	3/28/2016	POSTMASTER	03232016	PO012782	LATE NOTICES 1ST & 2	\$700.85
				Totals:		\$4,182.21
01-020-6035		PLANT-CONTRACT SERVICE EXPENS				
	12/31/2015	GETZ EXTERMINATORS	10312015	PO012300	EXTERM SERV/10/2015	\$150.00
	12/31/2015	GETZ EXTERMINATORS	11302015	PO012300	EXTERM SERV/11/2015	\$150.00
	12/31/2015	GETZ EXTERMINATORS	12312015	PO012300	EXTERM SERV/12/2015	\$150.00
	3/22/2016	TRIJAY SYSTEMS, INC.	16021-1	PO012770	PREVENTIVE MAINTENANC	\$3,000.00
	3/29/2016	GETZ EXTERMINATORS	161906	PO012881	EXTERM SERV/01/2016	\$150.00
	4/7/2016	INTERSTATE MOBILE CARE, I13684		PO012888	DOT DRUG	\$108.00
	4/7/2016	INTERSTATE MOBILE CARE, I13684		PO012888	DOT PE, PFT, AUDIO	\$396.00
	4/7/2016	INTERSTATE MOBILE CARE, I13684		PO012888	PHYSICAL, PFT, AUDIO	\$264.00
	4/7/2016	INTERSTATE MOBILE CARE, I13684		PO012888	DOT PE, AUDIO	\$261.00
	4/7/2016	KRS SERVICES, INC.	15185	PO012877	TROUBLESHOOT CLARIFIEPLT 3	\$700.00
				Totals:		\$5,329.00
01-020-6041		PLANT ELECTRIC EXPENSE				
	4/8/2016	PSE&G	04082016	PO012846	BILLING	\$16,378.50
				Totals:		\$16,378.50
01-020-6043		PLANT TELEPHONE EXPENSE				
	3/21/2016	VERIZON WIRELESS	9761163785	PO012851	BILLING	\$170.55
	4/1/2016	VERIZON WIRELESS	9762200250	PO012851	BILLING	\$113.94
	4/7/2016	LINE SYSTEMS, INC.	69623160315	PO012796	BILLING	\$516.22
	4/7/2016	NEW JERSEY AMERICAN WATER	04062016	PO012844	BILLING	\$922.43
				Totals:		\$1,723.14
01-020-6044		PLANT FUEL OIL (BOILER/GENRTR				
	4/7/2016	MIDDLESEX WELDING SALES	438909	PO012721	PROPANE TANK REFILL	\$38.40
	4/8/2016	AMERIGAS	3049720194	PO012725	PROPANE/MAINT	\$414.87
	4/8/2016	AMERIGAS	3049720194	PO012725	FUEL RECOVERY FEE & H	\$14.81
	4/8/2016	AMERIGAS	3049720183	PO012725	PROPANE/TECH	\$93.00
	4/8/2016	AMERIGAS	3049720183	PO012725	FUEL RECOVERY FEE & H	\$14.81
				Totals:		\$575.89
01-020-6046		DRYER/WAR FUELL/ GAS EXP				
	4/8/2016	PSE&G	04082016	PO012846	BILLING	\$844.06
				Totals:		\$844.06
01-020-6051		PLANT R&M/SUPPLIES EXPENSE				
	12/31/2015	HOMELAND INDUSTRIAL SUPPL	2628	PO012689	SURFACE DISINFECTANT	\$308.00
	12/31/2015	HOMELAND INDUSTRIAL SUPPL	2628	PO012689	SHIPPING CHARGES	\$36.38
	3/21/2016	LOWE'S	909165	PO012716	TILE & PAINT	\$41.64
	3/21/2016	LOWE'S	901055	PO012716	CLAMP LIGHTS	\$16.10
	3/21/2016	HOME DEPOT CREDIT SERVICE	7105311	PO012740	REDUCER MOLDING PLT 2	\$20.98
	3/21/2016	HOME DEPOT CREDIT SERVICE	7105311	PO012740	CARPET GLUE	\$30.97
	3/21/2016	HOME DEPOT CREDIT SERVICE	7105311	PO012740	CARPET RETURNED	\$71.64
	3/21/2016	HOME DEPOT CREDIT SERVICE	7971591	PO012740	CARPET PLT 2	\$358.20
	3/21/2016	HOME DEPOT CREDIT SERVICE	9081960	PO012740	LIQUID NAIL	\$5.16
	3/21/2016	HOME DEPOT CREDIT SERVICE	7971792	PO012740	TOILET SEAT, TRAP, FAUC	\$75.27
	3/21/2016	HOME DEPOT CREDIT SERVICE	7971792	PO012740	TOILET & VANITY PLT 2	\$186.00
	3/22/2016	STEVENSON SUPPLY CO. INC.	532244	PO012763	WATER HEATER BREAKROOM	\$231.10
	3/22/2016	WILLIER ELEC MTR CO. INC.	229192	PO012737	YASKAWA, 10 HP, NEMA	\$1,851.93
	3/29/2016	HAINESPORT SUPPLY CO	32502	PO012829	FLUSH MOUNT PLATE	\$2.15
	3/29/2016	HAINESPORT SUPPLY CO	32588	PO012767	OVERTEMP SWITCH	\$34.30
	3/29/2016	MCMASTER-CARR SUPPLY CO.	50603660	PO012715	V-BELT	\$15.80
	3/29/2016	MCMASTER-CARR SUPPLY CO.	50603660	PO012715	PLASTIC DRUM	\$73.45
	3/29/2016	MCMASTER-CARR SUPPLY CO.	50603660	PO012715	DRUM FAUCETS	\$4.64
	3/29/2016	MCMASTER-CARR SUPPLY CO.	50603660	PO012715	SHIPPING CHARGES	\$60.28
	3/29/2016	MCMASTER-CARR SUPPLY CO.	51283039	PO012715	SCREWS, WASHERS, LOCK	\$256.12

Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	3/29/2016	MCMaster-CARR SUPPLY CO.	51283039	PO012715 SHIPPING CHARGES		\$8.13
	4/7/2016	GRAINGER	9040540578	PO012722 MAKE A BAND		\$37.87
	4/7/2016	GRAINGER	9048904644	PO012722 HEX SCREW		\$27.79
	4/7/2016	GRAINGER	9048904644	PO012722 SHRINK TUBE LABEL		\$117.00
	4/7/2016	GRAINGER	9055292487	PO012722 WARNING LIGHT		\$75.52
	4/7/2016	RUBBER SUPPLY COMPANY INC	45929	PO012858 1 1/2" x 50' HOSE		\$172.00
	4/7/2016	RUBBER SUPPLY COMPANY INC	45929	PO012858 FREIGHT CHARGES		\$20.95
	4/7/2016	STEVENSON SUPPLY CO. INC.	534433	PO012763 PVC CEMENT,PRIMER & F		\$172.75
	4/7/2016	STEVENSON SUPPLY CO. INC.	534642	PO012763 FITTINGS, VENT,PIPE PLT 2		\$46.11
	4/7/2016	STEVENSON SUPPLY CO. INC.	534719	PO012763 BALL VALVE,FITTINGS &POLYMER MAKE-UP		\$245.57
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5580484	PO012726 RECPT COVER		\$7.01
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5579986	PO012726 CONDUIT HUB		\$208.18
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5579987	PO012726 STRUT STRAPS		\$21.86
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5581178	PO012726 CONTROL CABLE		\$165.99
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582910	PO012726 WIRE NUTS		\$28.57
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582909	PO012726 FLUORESCENT TUBES		\$49.04
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5581710	PO012726 CONDUIT & BODIES		\$249.48
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582430	PO012726 3/4" ALUM CONDUIT		\$32.58
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582433	PO012726 FLUORESCENT TUBES		\$89.60
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5584086	PO012726 LIQ TITE CONN		\$16.21
	4/8/2016	STEVENSON SUPPLY CO. INC.	534252	PO012763 PIPE, UNION,FITTINGS		\$223.59
Totals:						\$5,695.91
01-020-6052	PLANT TRUCK REPAIR/MAINTNCE					
	3/21/2016	NJ MOTOR VEHICLE COMMISSION	49	PO012817 IN TRANSIT TAGS RENEW		\$135.00
	4/7/2016	AIRGAS USA, LLC	9047430847	PO012714 2.5 EXTINGUISHER		\$174.78
	4/7/2016	GOODYEAR AUTO SERVICE	CEN111666	PO012855 TIRES	TR 56	\$270.00
Totals:						\$579.78
01-020-6056	BELT PRESS R&M/SUPPLIES					
	3/22/2016	MCMaster-CARR SUPPLY CO.	48770239	PO012733 GALV EYEBOLT W/ NUT		\$201.50
	3/22/2016	MCMaster-CARR SUPPLY CO.	48770239	PO012733 GALV EYEBOLT W/ NUT		\$56.42
	3/22/2016	MCMaster-CARR SUPPLY CO.	48770239	PO012733 FREIGHT CHARGES		\$11.90
	3/29/2016	MCMaster-CARR SUPPLY CO.	51686768	PO012715 SS BALL VALVE		\$62.58
	3/29/2016	MCMaster-CARR SUPPLY CO.	51686768	PO012715 SHIPPING CHARGES		\$5.33
	4/7/2016	GRAINGER	9041697997	PO012722 PLUG IN RELAY		\$211.20
	4/7/2016	GRAINGER	9041698003	PO012722 FUSE BLOCK		\$346.16
	4/7/2016	GRAINGER	9041698003	PO012722 POWER DIST BLOCK		\$78.67
	4/7/2016	GRAINGER	9041698003	PO012722 RELAY SOCKET		\$15.00
	4/7/2016	GRAINGER	9041698003	PO012722 WEATHERPROOF HORN		\$190.60
	4/7/2016	GRAINGER	9041698003	PO012722 WIRE DUCT		\$245.12
	4/7/2016	GRAINGER	9041698003	PO012722 WIRE DUCT COVER		\$68.48
	4/7/2016	MCMaster-CARR SUPPLY CO.	52750111	PO012715 CONCRETE ANCHOR	1/2"	\$86.20
	4/7/2016	MCMaster-CARR SUPPLY CO.	52750111	PO012715 CONCRETE ANCHOR	5/8"	\$78.90
	4/7/2016	MCMaster-CARR SUPPLY CO.	52750111	PO012715 SHIPPING CHARGES		\$6.74
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582817	PO012726 GAL NIPLES		\$10.70
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5580486	PO012726 CONDUIT		\$184.64
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582911	PO012726 GROUND BARS		\$11.75
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582432	PO012726 3/4" ALUM CONDUIT		\$543.05
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5584160	PO012726 3/4 ALUM CONDUIT		\$325.83
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5584148	PO012726 CONDUIT BODIES		\$7.17
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5584161	PO012726 CONDUIT BODIES		\$14.34
Totals:						\$2,762.28
01-020-6059	PLANT - EQUIPMENT RENTAL					
	4/7/2016	NORRIS SALES COMPANY, INC	80176	PO012734 SCISSOR LIFT		\$920.00
	4/8/2016	MIDDLESEX WELDING SALES	951149	PO012721 CYLINDER RENTAL		\$67.45
	4/8/2016	MR. BOB PORTABLE TOILETS	A-158856	PO012812 PORTABLE TOILET RENTA		\$93.16
	4/8/2016	MR. BOB PORTABLE TOILETS	A-160236	PO012812 PORTABLE TOILET RENTACOUNTRY CLASSIC		\$103.50
	4/8/2016	MR. BOB PORTABLE TOILETS	A-160264	PO012812 PORTABLE TOILET RENTACOUNTRY CLASSIC		\$373.50
Totals:						\$1,557.61
01-020-6061	PLANT OFFICE SUPPLIES EXPENSE					



Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	4/7/2016	OFFICE BASICS, INC.	I-232733	PO012840 DUSTER, CANNED AIR		\$27.99
	4/7/2016	STAPLES ADVANTAGE	3294172169	PO012841 HP TONER, BOXES, TAPE		\$415.05
				Totals:		\$443.04
01-020-6062		PLANT SMALL TOOLS EXPENSE				
	3/21/2016	HOME DEPOT CREDIT SERVICE8180352		PO012740 PARTS BIN		\$2.97
	3/21/2016	HOME DEPOT CREDIT SERVICE8180352		PO012740 SHEAR PIN		\$19.80
	3/21/2016	LOWE'S 928759		PO012716 TROWEL		\$3.22
	3/29/2016	MCMaster-CARR SUPPLY CO. 51686768		PO012715 TOOL LANYARD CARABINE		\$17.34
	3/29/2016	MCMaster-CARR SUPPLY CO. 51686768		PO012715 TOOL LANYARD FOR 1 TO		\$21.32
	3/29/2016	MCMaster-CARR SUPPLY CO. 50699973		PO012715 WIRE ROPE SLING		\$297.12
	3/29/2016	MCMaster-CARR SUPPLY CO. 50699973		PO012715 SHIPPING CHARGES		\$7.22
	4/7/2016	GRAINGER 9048904644		PO012722 LABEL CARTRIDGE		\$65.76
	4/7/2016	MCMaster-CARR SUPPLY CO. 52749401		PO012733 HAND TRUCK		\$170.83
	4/7/2016	MCMaster-CARR SUPPLY CO. 52749401		PO012733 SHIPPING CHARGES		\$59.99
	4/8/2016	GRIFFITH ELECTRIC SUPPLY 5582908		PO012726 HOLE CUTTER		\$72.06
				Totals:		\$737.63
01-020-6063		PLANT JANITORIAL SUPPLIES EXP				
	12/31/2015	HOME LAND INDUSTRIAL SUPPL2628		PO012689 HAND CLEANER		\$182.00
	3/21/2016	HOME DEPOT CREDIT SERVICE8180352		PO012740 LYSOL CLEANER		\$3.76
	3/21/2016	HOME DEPOT CREDIT SERVICE9081960		PO012740 FLOOR MAT		\$12.97
	3/21/2016	HOME DEPOT CREDIT SERVICE7971792		PO012740 FLOOR CLEANER		\$18.98
	4/8/2016	GRIFFITH ELECTRIC SUPPLY 5582911		PO012726 MONSTER WIPES		\$45.63
				Totals:		\$270.39
01-020-6064		PLANT CLOTHING EXPENSE				
	3/29/2016	HENRY JONES 03112016		PO012859 BIBS		\$110.00
	3/29/2016	HENRY JONES 03112016		PO012859 PARKA		\$125.00
	3/29/2016	MIKES BETTER SHOES 24522		PO012771 WORK BOOTS G. DAVIS		\$165.00
	3/29/2016	WILLIAM NORKIS 03132016		PO012867 WORK PANTS & SHIRT		\$121.95
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR JACKET - LG		\$151.72
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR BIB - LG		\$67.86
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR JACKET - XL		\$113.79
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR BIB - XL		\$101.79
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR JACKET - 2XL		\$113.79
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR BIB - 2XL		\$67.86
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR JACKET - 3XL		\$113.79
	4/7/2016	AIRGAS USA, LLC 9046912751		PO012714 BREATHABLE RAIN GEAR BIB - 3XL		\$67.86
	4/7/2016	AIRGAS USA, LLC 6047122426		PO012714 BREATHABLE RAIN GEAR BIB - LG		\$67.86
	4/7/2016	AIRGAS USA, LLC 9047122426		PO012714 BREATHABLE RAIN GEAR JACKET - 4XL		\$75.86
	4/7/2016	AIRGAS USA, LLC 9046912752		PO012714 BREATHABLE RAIN GEAR BIB - 4X;L		\$67.86
	4/7/2016	MIKES BETTER SHOES 24529		PO012771 WORK BOOTS A YANTIS		\$125.00
	4/7/2016	AIRGAS USA, LLC 9046912752		PO012714 BREATHABLE RAIN GEAR BIB - 2XL		\$33.93
	4/7/2016	AIRGAS USA, LLC 9046912752		PO012714 BREATHABLE RAIN GEAR BIB - 3XL		\$33.93
	4/7/2016	ARAMARK UNIFORM SERVICE 000046368320		PO012728 22 UNIF RENT/PLT INVOICE FROM 2/19/16		\$198.00
	4/7/2016	ARAMARK UNIFORM SERVICE 000046368320		PO012728 EASY CARE		\$17.85
	4/7/2016	ARAMARK UNIFORM SERVICE 000046368320		PO012728 SERVICE CHARGE & LOCK		\$22.44
	4/7/2016	ARAMARK UNIFORM SERVICE 46432599		PO012728 22 UNIF RENT/PLT		\$198.00
	4/7/2016	ARAMARK UNIFORM SERVICE 46432599		PO012728 EASY CARE		\$17.85
	4/7/2016	ARAMARK UNIFORM SERVICE 46432599		PO012728 SERVICE CHARGE & LOCK		\$22.44
	4/7/2016	ARAMARK UNIFORM SERVICE 46464604		PO012728 23 UNIF RENT / PLT		\$202.48
	4/7/2016	ARAMARK UNIFORM SERVICE 46464604		PO012728 EASY CARE		\$19.05
	4/7/2016	ARAMARK UNIFORM SERVICE 46464604		PO012728 SERVICE CHARGE & LOCK		\$22.84
	4/7/2016	ARAMARK UNIFORM SERVICE 46496804		PO012728 23 UNIF RENT / PLT		\$202.48
	4/7/2016	ARAMARK UNIFORM SERVICE 46496804		PO012728 EASY CARE		\$19.05
	4/7/2016	ARAMARK UNIFORM SERVICE 46496804		PO012728 SERVICE CHARGE & LOCK		\$23.23
	4/7/2016	CINTAS CORPORATION 061196838		PO012879 22 UNIF RENT/PLT		\$155.69
	4/7/2016	CINTAS CORPORATION 061196838		PO012879 UNIFORM ADVANTAGE		\$25.68
	4/7/2016	CINTAS CORPORATION 061196838		PO012879 LOCKERS		\$10.68
	4/7/2016	CINTAS CORPORATION 061196838		PO012879 EMBLEM CHARGE		\$448.00
	4/7/2016	CINTAS CORPORATION 061196838		PO012879 FREIGHT		\$11.99
	4/7/2016	CINTAS CORPORATION 061200612		PO012879 22 UNIF RENT/PLT		\$155.69

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	4/7/2016	CINTAS CORPORATION	061200612	PO012879 UNIFORM ADVANTAGE		\$25.68
	4/7/2016	CINTAS CORPORATION	061200612	PO012879 LOCKERS		\$10.69
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 22 UNIF RENT/ PLT		\$160.69
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 UNIFORM ADVANTAGE		\$27.60
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 MAKE UP CHARGE	JIM B	\$6.50
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 LOCKERS		\$10.68
	Totals:					\$3,740.12
01-020-6065	PLANT PARTS EXPENSE					
	3/29/2016	PENN VALLEY PUMP COMPANY	10738	PO012835 CRITICAL PARTS	PRESS FEED PUMP/ SLU	\$3,026.00
	3/29/2016	PENN VALLEY PUMP COMPANY	10738	PO012835 FREIGHT CHARGES		\$22.00
	4/7/2016	MCMaster-CARR SUPPLY CO.	52291541	PO012715 BALL VALVE		\$473.13
	4/7/2016	MCMaster-CARR SUPPLY CO.	52291541	PO012715 SHIPPING CHARGES		\$9.51
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582907	PO012726 STRUT STRAPS		\$125.50
	Totals:					\$3,656.14
01-020-6070	PLANT HOUSEKEEPER/PAINTER EXPENSES					
	3/21/2016	LOWE'S	928759	PO012716 TILE & ADHESIVE		\$23.59
	3/29/2016	SHERWIN-WILLIAMS	3346-8	PO012749 MASONARY PATCH		\$72.06
	3/29/2016	SHERWIN-WILLIAMS	3317-9	PO012749 PAINT & SUPPLIES		\$54.64
	4/7/2016	SHERWIN-WILLIAMS	3622-2	PO012749 PAINT		\$156.30
	4/7/2016	SHERWIN-WILLIAMS	3658-6	PO012749 PAINT & SUPPLIES		\$28.95
	4/7/2016	SHERWIN-WILLIAMS	3594-3	PO012749 PAINT		\$190.38
	4/7/2016	SHERWIN-WILLIAMS	3465-6	PO012749 PAINT & SUPPLIES		\$33.95
	4/7/2016	SHERWIN-WILLIAMS	3517-4	PO012749 PAINT SUPPLIES		\$864.08
	Totals:					\$1,423.95
01-020-6072	PLANT COMPUTER HARD/SOFTWARE					
	3/28/2016	SPRINT	107836813-100	PO012827 PCS CONNECTION CARD		\$62.38
	4/7/2016	HAWKINS TECHNOLOGIES, LLC	MHM-031616	PO012896 PROFESSIONAL SERVICES		\$1,582.00
	4/7/2016	HAWKINS TECHNOLOGIES, LLC	MHM-031616	PO012896 BATTERY BACKUPS, FIBE		\$680.00
	4/7/2016	HOSTMYSITE.COM	RN402711	PO012876 .NET BUILDER PLUS YEA		\$335.40
	4/7/2016	TRIJAY SYSTEMS, INC.	16031-MISC	PO012878 POWER STRIP	FOR RANCOCAS HMI SER	\$95.00
	Totals:					\$2,754.78
01-020-6074	PLANT SAFETY EQUIPMENT EXPENS					
	4/7/2016	AIRGAS USA, LLC	9048054814	PO012714 TRAUMA FIRST AID KIT		\$191.75
	4/7/2016	AIRGAS USA, LLC	9047340062	PO012714 ARC FLASH HOOD		\$157.04
	4/7/2016	AIRGAS USA, LLC	9047430847	PO012714 5 LB EXTINGUISHER		\$233.22
	4/7/2016	AIRGAS USA, LLC	9047430847	PO012714 HAZMAT CHARGE	LINE 15 & 16	\$20.69
	Totals:					\$602.70
01-020-6075	PLANT SHARED SUPPLIES & EQUIPT					
	4/7/2016	AIRGAS USA, LLC	9049481693	PO012714 LEATHER PALM GLOVE		\$304.56
	Totals:					\$304.56
01-020-6081	PLANT TRAVEL, MEETINGS, SEMINAR					
	3/29/2016	WATER ENVIRONMENT	ASTAGLIANO	PO012813 MEMBERSHIP RENEWAL	A STAGLIANO	\$148.00
	4/7/2016	NJWEA	01830184	PO012820 SEMINAR REGISTRATION	W GASKILL	\$179.00
	4/7/2016	NJWEA	01841460	PO012820 SEMINAR REGISTRATION	A YANTIS	\$179.00
	4/7/2016	NJWEA	01790469	PO012820 SEMINAR REGISTRATION	A HOLBA	\$255.00
	4/7/2016	NJWEA	ADESILVA	PO012820 SEMINAR REGISTRATION	T DESILVA	\$255.00
	4/7/2016	NJWEA	01848698	PO012820 SEMINAR REGISTRATION	H JONES	\$255.00
	Totals:					\$1,271.00
01-020-6083	PLANT PROFESSIONAL JOURNAL EX					
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5579985	PO012726 NFPA 820 BOOK		\$57.50
	Totals:					\$57.50
01-020-6085	PLANT MISCELLANEOUS EXPENSES					
	3/21/2016	VERIZON	752-744-481-000	PO012789 BILLING		\$88.39
	3/29/2016	AJH DESIGNS	420	PO012854 AERIAL PHOTO	RANCOCAS RD	\$100.00
	3/29/2016	ANTHONY STAGLIANO	02262016	PO012843 TOLL REIMBURSEMENT	TROUBLESHOOT DISC FI	\$30.00



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Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
Totals:						\$218.38
01-020-6086	PLANT PERMIT/LICENSE EXPENSE					
	3/21/2016	TREASURER STATE OF N.J.	03072016	PO012852 PERMIT RENEWAL	PHYSICAL CONNECTION	\$100.00
	4/1/2016	TREASURER STATE OF N.J.	160212730	PO012891 PERMIT RENEWAL	NJPDES - RANOCAS RO	\$17,358.30
Totals:						\$17,458.30
01-020-6087	PLANT - ADVERTISING					
	3/29/2016	COURIER TIMES, INC.	I06922023	PO012838 BID: BELT FILTER PRE		\$100.96
	3/29/2016	COURIER TIMES, INC.	I06924925	PO012838 MTG SCHEDULED		\$66.46
	3/29/2016	COURIER TIMES, INC.	I06927962	PO012838 RFP PENN VALLEY DBL P		\$87.16
Totals:						\$254.58
01-020-6090	PLANT MEDICAL INSURANCE EXPENSE					
	4/8/2016	SOUTHERN REGIONAL EMP BEN	04012016	PO012786 APRIL, 2016 BILLING		\$69,676.00
Totals:						\$69,676.00
01-020-6092	PLANT SDI EXPENSE					
	4/7/2016	METLIFE	04012016	PO012718 APRIL, 2016 BILLING		\$3,143.56
Totals:						\$3,143.56
01-020-6093	DENTAL INSURANCE EXPENSE					
	4/8/2016	SOUTHERN REGIONAL EMP BEN	04012016	PO012786 APRIL, 2016 BILLING		\$3,963.00
Totals:						\$3,963.00
01-020-6094	VISION INSURANCE EXPENSE					
	4/8/2016	VISION SERVICE PLAN	04012016	PO012720 APRIL, 2016 BILLING		\$970.91
Totals:						\$970.91
01-020-6102	PLANT SODIUM HYPOCHLORITE EXP					
	4/7/2016	MIRACLE CHEMICAL COMPANY	20845	PO012772 SODIUM HYPO - 2014-16		\$2,096.00
Totals:						\$2,096.00
01-020-6103	PLANT CHLORINE/SULPHUR DIOXID					
	3/22/2016	UNIVAR USA INC	HB811007	PO012777 SODIUM BISULFITE FOR		\$2,172.80
	3/22/2016	UNIVAR USA INC	HB811077	PO012777 SODIUM BISULFITE FOR		\$99.00
	4/7/2016	UNIVAR USA INC	HB814148	PO012777 SODIUM BISULFITE FOR		\$2,329.60
Totals:						\$4,601.40
01-020-6104	PLANT OTHER CHEMICALS EXPENSE					
	4/7/2016	COBURN CHEMICAL, INC.	INV0009144	PO012828 MAG HYDROXIDE - 2013-		\$5,395.86
Totals:						\$5,395.86
01-020-6201	GRIT CONTAINER & HAUL EXPENSE					
	3/29/2016	TREASURER OF BURLINGTON	ST088381	27959E 1-1-GRIT		\$936.70
	3/29/2016	TREASURER OF BURLINGTON	ST088381	27959F 1-1-TRASH		\$386.40
	4/7/2016	RUSSELL REID INC.	0005016826	27961C 2-2 GRIT		\$372.00
	4/7/2016	RUSSELL REID INC.	0005016825	27961D 2-1-GRIT, 1-TRASH		\$372.00
	4/8/2016	TREASURER OF BURLINGTON	ST088494	27959H 2-2-TRASH		\$245.69
	4/8/2016	TREASURER OF BURLINGTON	ST088494	27959I 3-3-GRIT		\$1,702.37
Totals:						\$4,015.16
01-020-6202	PRESSED SLUDGE					
	3/29/2016	TREASURER OF BURLINGTON	ST088379	27959D 26-CAKE SLUDGE		\$36,897.88
	3/29/2016	WOOLSTON COMPANY, INC.	67736	27960A 26-CAKE SLUDGE		\$4,091.10
	4/7/2016	WOOLSTON COMPANY, INC.	68321	27960B 26-CAKE SLUDGE		\$4,091.10
	4/8/2016	TREASURER OF BURLINGTON	ST088492	27959G 2-CAKE SLUDGE		\$41,384.50
Totals:						\$86,464.58
01-022-6035	-Maple Avenue- CONTRACT SERVICES					
	12/31/2015	GETZ EXTERMINATORS	10312015	PO012300 EXTERM SERV/10/2015		\$130.00
	12/31/2015	GETZ EXTERMINATORS	11302015	PO012300 EXTERM SERV/11/2015		\$130.00
	12/31/2015	GETZ EXTERMINATORS	12312015	PO012300 EXTERM SERV/12/2015		\$130.00

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	3/29/2016	ANALYTICAL LABORATORY	SER40-243137	PO012775 28364-36391		\$35.00
	3/29/2016	GETZ EXTERMINATORS	161906	PO012881 EXTERM SERV/01/2016		\$130.00
	4/8/2016	ANALYTICAL LABORATORY	SER40-2036816	PO012842 28370-36400		\$35.00
				Totals:		\$590.00
01-022-6041		-Maple Avenue- ELECTRIC EXPENSE				
	3/22/2016	SUMMIT WATER NEXUS, MOUNT013116MHMUA		PO012811 JANUARY, 2016 BILLING		\$5,150.81
	4/8/2016	PSE&G	04082016	PO012846 BILLING		\$1,836.20
				Totals:		\$6,987.01
01-022-6043		-Maple Avenue- TELEPHONE/INTERNET EXPENSE				
	3/28/2016	VERIZON	609-267-6768 04	PO012800 BILLING		\$54.92
	3/28/2016	VERIZON	852-590-120-000	PO012789 BILLING		\$234.26
	4/7/2016	LINE SYSTEMS, INC.	69623160315	PO012796 BILLING		\$73.46
				Totals:		\$362.64
01-022-6045		-Maple Avenue- NATURAL GAS				
	4/8/2016	PSE&G	04082016	PO012846 BILLING		\$771.59
				Totals:		\$771.59
01-022-6051		-Maple Avenue- REPAIRS AND MAINT/SUPPLIES EXP				
	3/29/2016	HAINESPORT SUPPLY CO	32646	PO012767 HIGH WIND CAP		\$17.95
	3/29/2016	MCMaster-CARR SUPPLY CO. 50699975		PO012715 Y STRAINER		\$90.77
	3/29/2016	MCMaster-CARR SUPPLY CO. 50699975		PO012715 SHIPPING CHARGES		\$5.36
	3/29/2016	STEVENSON SUPPLY CO. INC.533549		PO012763 UNIONS	MAPLE AVE STRAINER	\$36.64
	4/7/2016	STEVENSON SUPPLY CO. INC.534198		PO012763 ADAPT,PIPE,EL,COUP		\$105.67
				Totals:		\$256.39
01-022-6085		-Maple Avenue- MISCELLANEOUS EXPENSE				
	3/29/2016	AJH DESIGNS	420	PO012854 AERIAL PHOTO	MAPLE AVE	\$100.00
				Totals:		\$100.00
01-022-6086		-Maple Avenue- PERMIT/LICENSE				
	3/21/2016	TREASURER STATE OF N.J. 03072016		PO012852 PERMIT RENEWAL	PHYSICAL CONNECTION	\$100.00
	4/1/2016	TREASURER STATE OF N.J. 160250360		PO012891 PERMIT RENEWAL	NJPDES - MAPLE AVE	\$800.00
				Totals:		\$900.00
01-030-6035		LAB CONTRACT SERVICES EXPENSE				
	3/29/2016	ANALYTICAL LABORATORY SER40-2026406		PO012807 28006-35915		\$160.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA DISC FILTER		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA CCT INLET		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA E CCT OUTLET		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA NS CCT OUTLET		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA MIDDLE PA TANK		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA PA DIST. BOX		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243321		PO012807 VOA BEFORE WEIR		\$70.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243824		PO012807 VOA DISC FILTER	UV	\$35.00
	3/29/2016	ANALYTICAL LABORATORY SER40-243136		PO012775 28088-36035-36036		\$57.00
	4/8/2016	ANALYTICAL LABORATORY SER40-2036815		PO012842 28089-36037-36038		\$57.00
	4/8/2016	ANALYTICAL LABORATORY SER40-2036281		PO012842 28007-35916		\$160.00
				Totals:		\$959.00
01-030-6051		LAB EQUIPMENT REPAIR & MAINTN				
	12/31/2015	THOMAS SCIENTIFIC INV0774553		PO012488 PALL REPLACEMENT CHEC15% RESTOCK FEE		\$36.90
	12/31/2015	YSI COMPANY INC. 623460		PO012643 REPAIR BOD PROBE MODEL 5905		\$442.26
	12/31/2015	YSI COMPANY INC. 623460		PO012643 SHIPPING CHARGES		\$8.04
	4/7/2016	TELEDYNE INSTRUMENTS, INCS020114643		PO012826 TEMPERATURE SENSOR		\$172.00
	4/7/2016	THERMO FISHER SCIENTIFIC SLS24763836		PO012754 TRANSDUCER FOR AUTOCL		\$93.30
	4/7/2016	THERMO FISHER SCIENTIFIC SLS24763836		PO012754 FREIGHT CHARGES		\$10.56
				Totals:		\$763.06
01-030-6064		LAB CLOTHING EXPENSE				
	3/22/2016	JOSEPH K. GASKILL JR. 01312016		PO012791 WORK BOOTS		\$125.00

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	4/7/2016	ARAMARK UNIFORM SERVICE	000046368320	PO012728 3 LAB COATS		\$3.00
	4/7/2016	ARAMARK UNIFORM SERVICE	46432599	PO012728 3 LAB COATS		\$3.00
	4/7/2016	ARAMARK UNIFORM SERVICE	46464604	PO012728 3 LAB COATS		\$3.00
	4/7/2016	ARAMARK UNIFORM SERVICE	46496804	PO012728 3 LAB COATS		\$3.00
	4/7/2016	CINTAS CORPORATION	061196838	PO012879 3 LAB COATS		\$7.92
	4/7/2016	CINTAS CORPORATION	061200612	PO012879 3 LAB COATS		\$7.92
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 3 LAB COATS		\$7.92
	Totals:					\$160.76
01-030-6065	LABORATORY SUPPLIES EXPENSE					
	3/22/2016	C.E.M. CORPORATION	526068	PO012755 RIBBONS		\$200.00
	3/22/2016	C.E.M. CORPORATION	526068	PO012755 GLASS FIBER PADS		\$778.80
	3/22/2016	C.E.M. CORPORATION	526068	PO012755 FREIGHT CHARGES	+	\$35.97
	4/7/2016	HACH COMPANY	9829808	PO012853 STARCH INDICATOR		\$10.24
	4/7/2016	HACH COMPANY	9829808	PO012853 CHORINE AMPULES		\$124.62
	4/7/2016	HACH COMPANY	9829808	PO012853 FERRIC CHORIDE		\$15.38
	4/7/2016	HACH COMPANY	9829808	PO012853 BUFFER SOLUTION		\$16.16
	4/7/2016	HACH COMPANY	9829808	PO012853 CALCIUM CHORIDE		\$20.24
	4/7/2016	HACH COMPANY	9829808	PO012853 MAGNESIUM SULFATE		\$14.06
	4/7/2016	IDEXX DISTRIBUTION, INC.	298099871	PO012825 HPC SIMPLATE		\$197.96
	4/7/2016	IDEXX DISTRIBUTION, INC.	298099871	PO012825 SHIPPING CHARGES		\$11.28
	4/7/2016	LABORATORY SUPPLY	129894	PO012882 1000 ML BOTTLES		\$104.40
	4/7/2016	LABORATORY SUPPLY	129894	PO012882 500 ML BOTTLES		\$155.08
	4/7/2016	LABORATORY SUPPLY	129894	PO012882 250ML BOTTLES		\$140.00
	4/7/2016	LABORATORY SUPPLY	129894	PO012882 FREIGHT CHARGES		\$62.50
	4/7/2016	TELEDYNE INSTRUMENTS, INCS020114217		PO012826 SUCTION TUBING		\$110.26
	4/7/2016	TELEDYNE INSTRUMENTS, INCS020114217		PO012826 STRAINERS		\$138.00
	4/7/2016	TELEDYNE INSTRUMENTS, INCS020114217		PO012826 SHIPPING		\$17.50
	4/7/2016	TELEDYNE INSTRUMENTS, INCS020114643		PO012826 CONNECTOR FOR TUBING		\$95.00
	4/7/2016	TELEDYNE INSTRUMENTS, INCS020114643		PO012826 SHIPPING	LINE 3 & 4	\$20.00
	Totals:					\$2,267.45
01-030-6081	LAB-TRAVEL,MEETINGS,SEMINARS					
	3/29/2016	WATER ENVIRONMENT	1754644	PO012813 MEMBERSHIP RENEWAL	J ARANGO	\$103.00
	4/7/2016	NJWEA	01707080	PO012820 SEMINAR REGISTRATION	D CRISPI	\$76.00
	Totals:					\$179.00
01-030-6090	LAB MEDICAL INSURANCE EXPENSE					
	4/8/2016	SOUTHERN REGIONAL EMP BEN04012016		PO012786 APRIL, 2016 BILLING		\$6,909.00
	Totals:					\$6,909.00
01-030-6092	LAB SDI EXPENSE					
	4/7/2016	METLIFE	04012016	PO012718 APRIL, 2016 BILLING		\$411.64
	Totals:					\$411.64
01-030-6093	DENTAL INSURANCE EXPENSE					
	4/8/2016	SOUTHERN REGIONAL EMP BEN04012016		PO012786 APRIL, 2016 BILLING		\$455.00
	Totals:					\$455.00
01-030-6094	VISION INSURANCE EXPENSE					
	4/8/2016	VISION SERVICE PLAN	04012016	PO012720 APRIL, 2016 BILLING		\$102.95
	Totals:					\$102.95
01-040-6035	COLL SYS CONTRACT SERVICE EXP					
	4/7/2016	INTERSTATE MOBILE CARE, I13684		PO012888 DOT DRUG, DOT PE & AU		\$141.00
	Totals:					\$141.00
01-040-6041	COLLECTN SYSTM ELECTRIC EXP					
	4/8/2016	PSE&G	04082016	PO012846 BILLING		\$11,711.72
	Totals:					\$11,711.72
01-040-6042	COLLECTION SYSTM WATER EXPENS					
	4/7/2016	NEW JERSEY AMERICAN WATER04062016		PO012844 BILLING		\$932.44



Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
Totals:						\$932.44
01-040-6043	COLLECTN SYSTM TELEPHONE EXP					
	3/21/2016	VERIZON WIRELESS	9761163785	PO012851 BILLING		\$154.48
	4/7/2016	LINE SYSTEMS, INC.	69623160315	PO012796 BILLING		\$797.54
Totals:						\$952.02
01-040-6046	COLLECTION SYSTEM GAS EXPENSE					
	4/8/2016	PSE&G	04082016	PO012846 BILLING		\$272.10
Totals:						\$272.10
01-040-6051	COLLECTN SYST PUMP STATION R&					
	12/31/2015	GRAINGER	9912339174	PO012245 PLUG IN RELAY	8 PIN - PUMP STATION	\$506.88
	12/31/2015	GRAINGER	9912339174	PO012245 RELAY SOCKET		\$17.52
	3/22/2016	MCMaster-CARR SUPPLY CO.	48770239	PO012733 MINIATURE LED BULB	P/S	\$42.65
	3/29/2016	BIOAIR SOLUTIONS, LLC	I-16043	PO012768 AEROVENT BLOWER	PUMP STATION 220	\$3,566.64
	3/29/2016	BIOAIR SOLUTIONS, LLC	I-16043	PO012768 SHIPPING		\$117.00
	3/29/2016	EASTERN AUTOPARTS WAREHOU	12-442834	PO012743 BELTS	PS 226	\$11.31
	3/29/2016	EASTERN AUTOPARTS WAREHOU	12-442829	PO012743 BELTS	PS 226	\$11.31
	3/29/2016	EASTERN AUTOPARTS WAREHOU	12IV000371	PO012743 BELTS	PS 226	\$11.31
	3/29/2016	EASTERN AUTOPARTS WAREHOU	12IV000372	PO012743 BELTS		\$11.31
	4/7/2016	GRAINGER	9048904644	PO012722 WIRE DUCT		\$183.84
	4/7/2016	GRAINGER	9048904644	PO012722 WIRE DUCT COVER		\$51.36
	4/7/2016	GRAINGER	9048904644	PO012722 CHANNEL RAIL		\$24.91
	4/7/2016	STEVENSON SUPPLY CO. INC.	534475	PO012763 BACK FLOW PREV & FITT		\$1,189.07
	4/7/2016	XYLEM WATER SOLUTIONS USA	3556883679	PO012821 601 89 21 KIT, BASIC PS# 224 FLYGT 3152.0		\$2,010.19
	4/7/2016	XYLEM WATER SOLUTIONS USA	3556883679	PO012821 SHIPPING		\$5.89
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5580485	PO012726 BUSH & LOCKNUT		\$5.42
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5580487	PO012726 CONTROL CABLE		\$165.99
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5581180	PO012726 WIRE	PS 241	\$159.20
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5582911	PO012726 GROUND BARS		\$25.58
	4/8/2016	TRAP ROCK INDUSTRIES LLC	8050043	PO012862 CRUSHED CONCRETE		\$10.72
	4/8/2016	TRAP ROCK INDUSTRIES LLC	8050043	PO012862 CRUSHED CONCRETE		\$28.80
Totals:						\$8,156.90
01-040-6052	COLLECTN SYSTM VEHICLE R & M					
	3/29/2016	HAINESPORT ENTERPRISES IN	91848	PO012833 DIESEL INSPECTION	VACTOR	\$97.50
	3/29/2016	HAINESPORT ENTERPRISES IN	91848	PO012833 DOT INSPECTION		\$119.43
	4/7/2016	BURLINGTON COUNTY AUTO	PA100693651	PO012866 5W20 OIL		\$168.84
	4/7/2016	BURLINGTON COUNTY AUTO	PA100695903	PO012866 5W20 OIL		\$168.84
	4/7/2016	GOODYEAR AUTO SERVICE	CEN111707	PO012855 TIRES	TR 12	\$330.32
	4/7/2016	HAINESPORT ENTERPRISES IN	119352	PO012833 MARKER LIGHT & PLUG	TR 7	\$7.09
	4/7/2016	HAINESPORT ENTERPRISES IN	119443	PO012833 MARKER LIGHT	TR 7	\$4.96
Totals:						\$897.00
01-040-6054	COLLECTN SYS R&M BY O/S CONTRC					
	4/7/2016	GERDELMANN & SON WELDING,	2882	PO012857 REPAIR OIL COOLER	PS 205	\$129.83
Totals:						\$129.83
01-040-6055	COLLECTN SYSTM R & M BY MHSA					
	12/31/2015	TRAP ROCK INDUSTRIES LLC	8047177	PO012328 EXC ASPHALT	MT HOLLY AVE	\$7.10
	12/31/2015	TRAP ROCK INDUSTRIES LLC	8047177	PO012328 BASE ASPHALT		\$97.81
	12/31/2015	TRAP ROCK INDUSTRIES LLC	8046745	PO012328 EXC ASPHALT		\$28.80
	12/31/2015	TRAP ROCK INDUSTRIES LLC	8046745	PO012328 CRUSHED CONCRETE		\$24.08
	12/31/2015	TRAP ROCK INDUSTRIES LLC	8046745	PO012328 BASE ASPHALT		\$127.13
	3/21/2016	LOWE'S	901055	PO012716 CABLE TIES & ELEC TAP		\$50.12
	4/7/2016	EDGEWATER STONE & GARDEN	2195	PO012863 3/4" STONE		\$960.00
	4/7/2016	EDGEWATER STONE & GARDEN	2195	PO012863 DELIVERY CHARGE		\$40.00
	4/7/2016	HARPER HAINES FLUID CONTR	502402	PO012831 AIR RELEASE VALVE VALMATIC 301 BW		\$886.72
	4/7/2016	HARPER HAINES FLUID CONTR	502402	PO012831 FREIGHT CHARGES		\$74.39
Totals:						\$2,296.15
01-040-6056	COLL SYS MANHOLE REPAIR/REPLA					

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Account		Description				
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	12/31/2015	EXETER SUPPLY CO., INC	315102	PO012664 MHI-32 MANHOLE INSERTCASTING NO. 1012D		\$1,300.00
	12/31/2015	EXETER SUPPLY CO., INC	315102	PO012664 MHI-25.5 MANHOLE INSECASTING NO. V-1600-3		\$410.00
	12/31/2015	EXETER SUPPLY CO., INC	315102	PO012664 MHI-32 MANHOLE INSERTCASTING NO. MHR431 B		\$156.00
				Totals:		\$1,866.00
01-040-6057		COLL SYSTEM - ONE CALL				
	4/8/2016	ONE CALL CONCEPTS, INC.	6025422	PO012848 BILLING		\$262.88
				Totals:		\$262.88
01-040-6064		COLLECTN SYSTM CLOTHING EXP				
	3/29/2016	MIKES BETTER SHOES	24501	PO012771 WORK BOOTS	B CAIN	\$125.00
	4/7/2016	JASON CORN	03192016	PO012890 WORK BOOTS		\$82.94
	4/7/2016	ARAMARK UNIFORM SERVICE	000046368320	PO012728 7 UNIF RENT / COLL		\$30.16
	4/7/2016	ARAMARK UNIFORM SERVICE	000046368320	PO012728 EASY CARE		\$8.10
	4/7/2016	ARAMARK UNIFORM SERVICE	46432599	PO012728 7 UNIF RENT / COLL		\$30.16
	4/7/2016	ARAMARK UNIFORM SERVICE	46432599	PO012728 EASY CARE		\$8.10
	4/7/2016	ARAMARK UNIFORM SERVICE	46464604	PO012728 7 UNIF RENT / COLL		\$30.16
	4/7/2016	ARAMARK UNIFORM SERVICE	46464604	PO012728 EASY CARE		\$8.10
	4/7/2016	ARAMARK UNIFORM SERVICE	46496804	PO012728 8 UNIF RENT/COLL		\$34.64
	4/7/2016	ARAMARK UNIFORM SERVICE	46496804	PO012728 EASY CARE		\$9.30
	4/7/2016	CINTAS CORPORATION	061196838	PO012879 7 UNIF RENT / COLL		\$35.30
	4/7/2016	CINTAS CORPORATION	061196838	PO012879 UNIFORM ADVANTAGE		\$13.44
	4/7/2016	CINTAS CORPORATION	061200612	PO012879 7 UNIF RENT / COLL		\$35.30
	4/7/2016	CINTAS CORPORATION	061200612	PO012879 UNIFORM ADVANTAGE		\$13.44
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 8 UNIF RENT / COLL		\$40.30
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 UNIFORM ADVANTAGE		\$15.36
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 MAKE UP CHARGE	BOB Y	\$6.50
	4/7/2016	CINTAS CORPORATION	061204474	PO012879 MAKE UP CHARGE	MIKE J	\$3.00
	4/8/2016	MARK ROBERTS	04062016	PO012902 WORK BOOTS		\$125.00
				Totals:		\$654.30
01-040-6081		COLL SYS-TRAVEL,MEETING,SEMIN				
	4/7/2016	NJWEA	01841507	PO012820 SEMINAR REGISTRATION B CAIN		\$179.00
	4/7/2016	NJWEA	01790589	PO012820 SEMINAR REGISTRATION G WISNIEWSKI		\$1.00
	4/7/2016	NJWEA	01798449	PO012820 SEMINAR REGISTRATION J LUTES		\$179.00
	4/7/2016	NJWEA	MROBERTS	PO012820 SEMINAR REGISTRATION M ROBERTS		\$179.00
	4/7/2016	WATER ENVIRONMENT	1615957	PO012813 MEMBERSHIP RENEWAL R YOUNG		\$103.00
				Totals:		\$641.00
01-040-6086		COLLECTN SYSTM PERMIT/LICENSE				
	3/28/2016	TREASURER STATE OF N.J.	160201260	PO012875 PERMIT RENEWAL	PS 209	\$820.00
				Totals:		\$820.00
01-040-6090		COLLECTN SYSTM MEDICAL INSURN				
	4/8/2016	SOUTHERN REGIONAL EMP BEN04012016		PO012786 APRIL, 2016 BILLING		\$12,989.00
				Totals:		\$12,989.00
01-040-6092		COLL SYSTEM SDI EXPENSE				
	4/7/2016	METLIFE	04012016	PO012718 APRIL, 2016 BILLING		\$574.18
				Totals:		\$574.18
01-040-6093		DENTAL INSURANCE EXPENSE				
	4/8/2016	SOUTHERN REGIONAL EMP BEN04012016		PO012786 APRIL, 2016 BILLING		\$760.00
				Totals:		\$760.00
01-040-6094		VISION INSURANCE EXPENSE				
	4/8/2016	VISION SERVICE PLAN	04012016	PO012720 APRIL, 2016 BILLING		\$181.44
				Totals:		\$181.44
01-050-6043		INDUSTRIAL PT TELEPHONE EXPNS				
	3/21/2016	VERIZON WIRELESS	9761163785	PO012851 BILLING		\$18.04
				Totals:		\$18.04

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Account		Description				
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
01-050-6087		IND PT - ADVERTISING				
	3/29/2016	COURIER TIMES, INC.	I06922268	PO012838 RENEWAL WASTE SERV AG		\$65.54
				Totals:		\$65.54
01-050-6090		IND PRE-TRTMT MEDICAL INSURNC				
	4/8/2016	SOUTHERN REGIONAL EMP BEN04012016		PO012786 APRIL, 2016 BILLING		\$3,147.00
				Totals:		\$3,147.00
01-050-6092		IND P/T SDI EXPENSE				
	4/7/2016	METLIFE	04012016	PO012718 APRIL, 2016 BILLING		\$132.48
				Totals:		\$132.48
01-050-6093		DENTAL INSURANCE EXPENSE				
	4/8/2016	SOUTHERN REGIONAL EMP BEN04012016		PO012786 APRIL, 2016 BILLING		\$164.00
				Totals:		\$164.00
01-050-6094		VISION INSURANCE EXPENSE				
	4/8/2016	VISION SERVICE PLAN	04012016	PO012720 APRIL, 2016 BILLING		\$38.51
				Totals:		\$38.51
				Report Totals:		\$419,030.84

U.C.\*

report 419,030.84  
1240-1270 45,660.94 -  
73,496.08  
PIR 68,641.57  
69,957.60  
68,616.04  
654,061.19

**RESOLUTION 2016-38**

**A RESOLUTION APPROVING SEWER REFUNDS**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of April are hereby approved.

<u>ACCOUNT NUMBER</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>AMOUNT</u>
100144	15 Murrell Street	Barbara Lamprinos	\$ 11.50
101261	11 Manor Terrace	Anne M. Johnson	\$ 105.92
102219	20 Church Street	Jeanne Vaughn	\$ 160.50
106890	50 Tinker Drive	Harry Ellifritz	\$ 80.97
201726	3 Durham Terrace	Singleton Law III	\$ 30.11
302908.20	116 Maple Lane	NJHR5, LLC	\$ 158.65
400309.71	616 Walden Way	Cartus Financial Corp.	\$ 166.87
406454	5 Spencer Court	James Kennedy	\$ 32.45
450418.67	10 Middleton Drive	Joseph & Eileen Skiffington	\$ 101.85
473063.20	90 Balsam Road	Kimberly & Michael O'Connell, Jr.	\$ 129.26
510380	40 Sherwood Lane	Curtis Berry & H. Saket	\$ 48.32
605004.93	255 Country Club Drive	Jonathon Blanc	\$ 157.53
<b>TOTAL REFUNDS</b>			<b>\$ 1,183.93</b>

**CERTIFICATION**

STATE OF NEW JERSEY }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of April, 2016.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA this April 14, 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

**RESOLUTION 2016-39**  
**A RESOLUTION APPROVING EXPENDITURES**  
**FROM THE ESCROW FUND**

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures are hereby approved:

<u>ACCOUNT #</u>	<u>INV #</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
------------------	--------------	---------------	----------------

**Richard A. Alaimo Associates Engineering Services Ending 02/29/2016:**

M-031-208-001	088962	\$ 60.00	Kirbys Court-North
M-031-220-000	088963	\$ <u>712.70</u>	Eastampton Place

**SUB TOTAL                    \$    772.70**

**GRAND TOTAL                \$    772.70**

**CERTIFICATION**

STATE OF NEW JERSEY        }

ss:

COUNTY OF BURLINGTON    }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14<sup>th</sup> day of April 2016.

\_\_\_\_\_  
Brandy C. Boyington, Secretary



**A RESOLUTION APPROVING THE EXPENDITURES**  
**FROM THE IMPROVEMENT/REPLACEMENT FUND**

Improvements -	\$ 25,971.00
Replacement -	<u>\$ 19,689.94</u>

## CERTIFICATION

$$:SS$$

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 14<sup>th</sup> day of April, 2016.

Brandy C. Boyington, Secretary

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Ranges: From: To:  
Audit Trail Code: RECVG00002522 RECVG00002534

Sorted By: Account Number

Account		Description				
Type	Post Date	Vendor ID	Invoice #	MUA PO#	Description	Amount
01-000-1240		DUE FROM IMPROVEMNT FUND-PLAN				
	12/31/2015	ALFA LAVAL ASHBROOK SIMON	CP#15-401	PO012541	REFURBISHED BELT PRESBALANCE 10%	\$24,546.00
	4/8/2016	GRIFFITH ELECTRIC SUPPLY	5583103	POR000283	ENCLOSURE 16x24x8	\$1,128.00
				Totals:		\$25,674.00
01-000-1250		DUE FROM IMPROVEMNT FUND-OUTS				
	3/28/2016	PITNEY BOWES	CP#13-358	PO012887	POSTAGE MACHINE	\$297.00
				Totals:		\$297.00
01-000-1260		DUE FROM R & R FUND-PLANT				
	4/7/2016	DESIGN PLASTIC SYSTEMS, ICP#15-412		POR0002786500	GAL VST TANK	\$13,345.00
	4/7/2016	DESIGN PLASTIC SYSTEMS, ICP#15-412		POR000278	FREIGHT	\$1,400.00
				Totals:		\$14,745.00
01-000-1270		DUE FROM R & R FUND-OUTSIDE				
	4/7/2016	4MD MEDICAL	126263	PO012818	2540M MANUAL AUTOCLAVCP # 16-418	\$4,944.94
				Totals:		\$4,944.94

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\$45,660.94

**REQUISITION FOR PAYMENT OR REIMBURSEMENT  
FROM RENEWAL AND REPLACEMENT FUND**

**REQUISITION NO. 2016-40**

**DATE: April 14, 2016**

**To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE**

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

<b>PAYEE</b>	<b>AMOUNT TO BE PAID</b>	<b>PURPOSE OF DISBURSEMENT</b>
<b>Alfa Laval Ashbrook Simon</b>	<b>\$ 24,546.00</b>	<b>Refurbished Belt Press/ Balance Due</b>
<b>Griffith Electric Supply</b>	<b>\$ 1,128.00</b>	<b>Enclosure 16x24x8</b>
<b>Pitney Bowes</b>	<b>\$ 297.00</b>	<b>Postage Machine</b>
<b>Design Plastic Systems, Inc.</b>	<b>\$ 14,745.00</b>	<b>6500 Gal VST Tank</b>
<b>4MD Medical</b>	<b>\$ 4,944.94</b>	<b>2540M Manual Autoclave</b>

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #9500087607 at Beneficial Bank.

Dated:

By: \_\_\_\_\_  
Authorized Officer

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**ENGINEER'S STATUS REPORT**  
**April 7, 2016**

M-0030-0007      Miscellaneous Services

As requested by the Authority, A letter will be sent to NJDEP, on behalf of the Authority, requesting a TWA determination to abandon one (1) of the two (2) dry wells at the Garden Street Pumping Station.

M-0030-0314      Belt Filter Press Installation

**Bids were received on March 8, 2016. A bid tab and letter of recommendation (MBE Mark III Electric, Inc., low bidder) was issued to MHMUA on March 9, 2016.**

M-0031-0194      Creekview, Sections 4 and 5

Letter was issued on September 21, 2015 to release developer from Performance Bond.

M-0031-0204      Eastampton Towne Center

The performance bond can be released upon receipt of a 10% maintenance bond.

M-0031-0208-001      Kirby's Court North

Letter was issued on January 4, 2016 not releasing Performance Bond because Punch List was not completed.

M-0031-0208-004      Parker's Mill East

Letter was issued on August 7, 2015 releasing Performance Bond for project upon receipt of Maintenance Bond of \$19,661.77.

- M-0031-0209      Washington Street Subdivision (Hainesport)
- Contractor has completed main and lateral installation as of March 3, 2015, but lines have not been tested.
- M-0031-0210      Eastampton Village II Subdivision
- Preconstruction meeting was held on April 6, 2016. Blenheim Construction has started demo work. Shop Drawings to be submitted within thirty (30) days.
- M-0031-0213      West Rancocas Redevelopment, Phase 3B
- Documents were resubmitted on August 17, 2015. Review and comment letter was issued on September 28, 2015. Documents have been noted "Revise and Resubmit". Meeting was held on November 4, 2015 to go over changes to documents. Review letter was issued on November 30, 2015. Documents were approved.
- M-0031-0214      Hampton Hospital Expansion
- Letter was issued on August 26, 2015 and documents included drawings were deemed "Approved as Noted". Another review and comment letter was issued on September 11, 2015. Revised Utility Plan was issued for review on September 30, 2015. Awaiting Dewberry Engineer comments on review letter.
- M-0031-0215      Wellington Farms
- Concept Plan and documents were reviewed and comment letter was issued on August 31, 2015. MHMUA and Alaimo met with Nicholson Associates on September 17, 2015 to review project options.
- M-0031-0216      West Rancocas Redevelopment Sanitary Sewer Extension
- Review letter was issued on November 25, 2015. Documents were approved. Shop Drawings were reviewed and sent out on December 15, 2015. **Additional Shop Drawing on crushed stone pipe bedding was reviewed and sent out "Approved as Noted" on March 22, 2016.**

M-0031-0217      Hainesport School District Sewer Conversion

Second review and comment letter was issued on October 30, 2015.  
Documents have been noted as "Approved".

M-0031-0218      A Better Lumberton, LLC

Comment letter was issued on October 14, 2015.

M-0031-0219      Quaker Steak & Lube

Alaimo received documents for review, including Demolition and Utility Plans, on December 1, 2015. Review letter was issued on December 31, 2015. Documents were deemed "Revise and Resubmit". Developer's Engineer, Key Engineers, has indicated that the existing 8-inch line may be video inspected and slip-lined in order to be re-used. **A revised documentation package was submitted on March 24, 2016. A review and comment letter will be issued by April 15, 2016.**

M-0031-0220      Eastampton Place Apartments

**Review and comment letter was issued on February 19, 2016. Documents were deemed "Approved as Noted".**

DJS/dal



## DEPUTY DIRECTOR FOR PLANT OPERATION'S REPORT

FOR

April 14, 2016

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### PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for March, 2016 is included and indicates no violations for the period.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for March, 2016 is attached.
3. The **SLUDGE QUALITY** data summaries through March, 2016 are attached.
  - a. The sludge data shows no significant changes in sludge characteristics.
4. The **COLLECTION SYSTEM OPERATIONS** report for March, 2016 is attached.
  - a. Alarm monitoring system conversions are continuing.
5. There was **ONE ODOR COMPLAINT** received during the period covered by this report.
  - a. The odor complaint received was the result of issues with the internal plumbing of the home. All MUA owned sanitary sewer systems were functioning properly.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for March, 2016 is attached.

Respectfully submitted,

Joel L. Hervey  
Superintendent of Operations

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	11090	343,800		64	0.4	\$13,752.00
BEMS / BIG HILL LANDFILL	Leachate	1613	49,990		10	1.2	\$1,949.61
BROWN, ALBERT S.	Septage	258	8,000		2	0.8	\$320.00
Burlington County RRF PO# 13-09265	Leachate	28977	898,301		138	0.5	\$16,169.42
Cella's Septic Company	Septage	3790	117,500		25	1.1	\$5,423.80
Colgate-Palmolive Company	Miscellaneous	216	6,700		1	0.1	\$804.00
Deckers Septic	Septage	1277	39,600		12	0.4	\$1,584.00
Dey Farms	Miscellaneous	903	28,000		4	0.2	\$1,400.00
Dolan Septic LLC	Septage	155	4,800		1	0.1	\$192.00
Don E. Miller Cesspool Service	Septage	519	16,100		7	0.3	\$644.00
Drayton	Septage	8952	277,500		70	0.6	\$11,100.00
Drayton Transfer Station	Septage	2019	62,600		15	0.8	\$2,504.00
Fieldsboro	Sludge	323	10,000		2	1.9	\$800.00
Homestead Treatment Utilities, Inc.	Sludge	1548	48,000		8	1.0	\$1,968.00
JL Septic of SJ, Inc.	Septage	148	4,600		2	0.6	\$184.00
Laird & Company	Miscellaneous	867	26,887		5	0.3	\$1,236.80
Mansfield Farms	Sludge	1806	56,000		8	1.2	\$2,296.00
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	3.1	\$400.00
Monmouth County Rec. LF	Leachate	4155	128,800		23	0.8	\$2,447.20
NEW EGYPT SCHOOL PO#15-1280	Sludge	277	8,600		2	1.0	\$688.00
Palmyra	Sludge	1887	58,500		9	2.0	\$2,925.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.8	\$1,200.00
State Environmental Services	Septage	971	30,100		7	0.9	\$1,302.90
Waste Management/Parklands Landfill	Leachate	1655	51,300		12	0.3	\$1,282.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
2,310,678	0	433	\$72,573.23



**Annual Consumables Summary- 2016**

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2016		2016
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTD COST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	763.02	700.33	710.40										2173.75	724.58	\$1,297.29	8695.00	\$5,189.18	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	1.8181	696.80	384.20	191.90										1,272.90	424.30	\$2,314.26	5,091.60	\$9,257.04	\$17,000.00
020-6044	Diesel Fuel (gal) Gen	1.8462	98.00	39.00	86.00										223.00	74.33	\$411.70	892.00	\$1,646.81	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	1.8462	53.00	36.00	22.00										111.00	37.00	\$204.93	444.00	\$819.71	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00										45.00	15.00	\$258.75	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	0.0679	2,604.00	2,436.00	2,128.00										7,168.00	2,389.33	\$486.71	28,672.00	\$1,946.83	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	2.9994	658.68	1,043.60	1,056.46										2,758.74	919.58	\$8,274.56	11,034.96	\$33,098.26	\$20,000.00
020-6102	Hypochlorite (gal)	1.0480	3,237.00	2,939.00	2,862.00										9,038.00	3,012.67	\$9,471.82	36,152.00	\$37,887.30	\$80,000.00
022-6102	Hypochlorite - Maple Ave	1.0480	29.00	58.00	176.00										263.00	87.67	\$275.62	1,052.00	\$1,102.50	\$10,000.00
020-6105	Lime (lbs)	0.0810	800.00	1,100.00	900.00										2,800.00	933.33	\$226.80	11,200.00	\$907.20	\$1,000.00
020-6104	MgOH (gal)	2.1595	1,640.00	1,381.00	460.00										3,481.00	1,160.33	\$7,517.22	13,924.00	\$30,068.88	\$55,000.00
020-6046	Natural Gas (ccf)	0.9792	943.00	877.00	463.00										2,283.00	761.00	\$2,235.51	9,132.00	\$8,942.05	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	0.9264	174.12	519.15	674.03										1,367.30	455.77	\$1,266.64	5,469.18	\$5,066.54	\$5,000.00
020-6101	Polymer (lbs)	1.8900	1,500.00	1,250.00	1,520.00										4,270.00	1,423.33	\$8,070.30	17,080.00	\$32,281.20	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2400	1,070.00	1,291.00	1,576.00										3,937.00	1,312.33	\$8,818.88	15,748.00	\$35,275.52	\$25,000.00
040-6045	Unleaded-MUA (gal)**	1.8441	914.30	642.20	2,808.00										4,364.50	1,454.83	\$8,048.57	17,458.00	\$32,194.30	\$133,000.00
Subtotal																	\$59,179.58		\$236,718.31	\$830,500.00
<b>Collection System Consumables</b>																				
040-6104	Bioxide (gals)	2.7200	2,114.10	1,878.60	2,139.40										6,132.10	2,044.03	\$16,679.31	24,528.40	\$66,717.25	\$60,000.00
040-6044	Diesel Fuel (gal) P/S Gen	1.8462	53.30	27.30	16.30										96.90	32.30	\$178.90	387.60	\$715.59	\$500.00
040-6046	Natural Gas (ccf)	0.9792	400.00	106.49	861.40										1,367.89	455.96	\$1,339.44	5,471.56	\$5,357.75	\$3,500.00
Subtotal																	18,197.65		72,790.59	64,000.00
Total																	\$26,246.22		\$104,984.88	\$197,000.00

## MONTHLY AVERAGE VALUES

PARAMETER	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	08/16	09/16	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	2.96	2.85	3.08	2.98	3.13	3.1								3.053	5
CBOD5(influent)	222	240	201	182	207	240								227.3	n/a
CBOD5(effluent)	< 2	< 2	< 2	< 2	3.5	< 2								1.7	15
COD(influent)	916	1058	901	799	749	918								767.0	n/a
COD(effluent)	31.2	45.3	48	73	49.4	42.9								36.3	n/a
TKN(influent)	64.4	74.7	84.7	63.9	64.9	not yet								68.4	n/a
TKN(effluent)	2.1	2.1	2.5	1.8	3	available								2.3	15
TSS(influent)	432	553	730	493	577	688								435.0	n/a
TSS(effluent)	1	2.5	1	2	2.5	2.5								1.5	30
pH(influent-Max)	6.8	6.8	6.9	8.5	6.9	7								8.5	n/a
pH(influent-Min)	6.3	6.4	6.3	6.5	6.4	6.5								5.9	n/a
pH(effluent-Max)	7	7	6.9	7.1	7	7								7.2	9
pH(effluent-Min)	6.5	6.7	6.6	6.6	6.7	6.6								6.4	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.2	< 2.2	< 2.2	3.1								1.6	10
SQAR															
Arsenic	< 11.5	< 11.5	< 12.5	< 12.6	< 11.4	< 10.8								<11.8	41
Beryllium	< 5.8	< 5.8	< 6.3	< 6.3	< 5.7	< 5.4								<5.9	n/a
Cadmium	< 2.9	< 2.9	< 3.1	< 3.1	< 2.8	< 2.7								1.40	39
Chromium	26.2	22.5	22.3	23.5	21.7	17.6								22.10	n/a
Copper	974	827	719	679	615	511								774.7	1500
Lead	49.7	31.2	22.8	23.3	19.6	17.3								27.33	300
Mercury	1.8	0.77	0.5	0.58	0.95	0.67								0.70	17
Molybdenum	< 11.5	< 11.5	< 12.5	< 12.6	< 11.4	< 10.8								6.50	75
Nickel	22.2	17.3	17.9	38.2	24.1	19.2								21.31	420
Selenium	< 28.8	< 28.8	< 31.3	< 31.5	< 28.4	< 26.9								<29.4	100
Zinc	1600	1320	1210	1210	1120	920								1349.9	2800
Cyanide	N/A	N/A	N/A	N/A	N/A	N/A								<1.6	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.  
Most recent permit violation: 1/97 for Effluent Chlorine Residual

YEAR 2016

## YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1) MISCELLANEOUS BEEPER CALL	10	7	6										23
2) MISCELLANEOUS CALLS NOT OURS	1	5	0										6
3) NUMBER OF OVERTIME CALLS	9	4	5										18
4) ACTUAL OTHER BILLABLE MANHOURS	0	0	0										0
5) NUMBER OF FEET OF PIPE CLEANED	3,438	36,768	53,354										93,560
6) MANHOLE OVERFLOW INCIDENTS	0	0	0										0
7) LATERAL INSPECTIONS	0	3	6										9
8) MANHOLE INSPECTIONS	16	16	14										46
9) TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	8	8	7										23
10) NUMBER OF SERVICE CALLS NOT OUR PROBLEM	8	8	7										8
11) NUMBER OF OVERTIME SERVICE	2	1	2										5
12) NUMBER OF REPEAT SERVICE CALLS **	0	0	0										0
13) NUMBER OF SECOND WATER METER READINGS	9	6	6										21
14) NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0										0
15) NUMBER OF FEET OF PIPE TELEVISED	0	0	385										385
16) MARK OUT REQUESTS	154	220	286										660

\*\* SAME MAIN IN A 3 MONTH PERIOD

## MARCH 2016 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
201	3-28-16			Yes, P-2 and check valve.			
217	3-11-16						Installed Mission Alarm System.
224	3-13-16	Yes, Mission battery fell off shelf inside cabinet and positive wire came disconnected sending a low battery alarm.					
225	3-24-16	Yes, techs found pump alternation issues. Found bad submegs and replaced.					
226	3-9-16						Responded for power failure alarm. Techs were called and found UPS battery back up tripped. Replaced UPS.
236	3-9-16						Responded for # 2 alarm. Found P-2 VFD overheated. Tech investigated the next day and repaired.
238	3-10-16						Responded for # 2 alarm. P-2 was running and wet well was empty. Cleaned probe.
240	3-14-16 and 3-31-16						Found P-1 in fault. Reset alarm.

## MARCH 2016 COLLECTION SYSTEM COMMENTS

THERE WAS ONE BIOXIDE DELIVERY MADE IN THE MONTH OF MARCH ON 3-29-16.

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	942
P/S # 21	598
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	816.2
C.O.B	

THERE WAS 2,356.2 TOTAL GALLONS OF BIOXIDE DELIVERED IN THE MONTH OF MARCH.

THERE WAS ONE FUEL ADDITIONS MADE IN THE MONTH OF MARCH ON 3-18-16.

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11	2.5	E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

THERE WAS 2.5 TOTAL GALLONS OF FUEL ADDED IN THE MONTH OF MARCH.

### Odor Complaint Instructions

**The Shift Supervisor or other qualified employee of the MHMUA must complete this form and investigate the complaint within 2-hours of receipt of an odor complaint.**

Name of MHMUA employee taking call	Pat McTague	Date:	3/16/2016	Time	11:40
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Caller:	Nam	Michael Siciliano	Telephone:	(609)304-5176
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Address: 6 Sailor Court Township Hainesport

**Select check box on all  
odor complaints to send  
an email** ☐

**ANY ODOR CONTROL COMPLAINT FROM SOUTH HUNTERDON AVENUE IN HAINESPORT  
CALL JOEL'S CELL PHONE @ (609) 969-2009 IMMEDIATELY!**

**Questions to be asked of caller by MHMUA employee**

What time did you first detect an odor:  Do you still smell the odor:

Have you smelled the odor before: ☐ Yes ☐ No ☐ Not sure

Where: ☐ Inside ☐ Outside ☐ Both

**When:** \_\_\_\_\_

Is the odor constant or intermittent: ☐ Describe the odor: ☐

Caller comments	Caller stated that there is an odor in their downstairs bathroom. They had the water company out and they advised them to call the MUA. This has been ongoing for approx 2 months.
-----------------	--

**If the caller indicates that they no longer detect an odor, advise them that we cannot investigate an odor complaint unless the odor is currently present. Advise them that if the odor returns t please call back as soon as possible so that we can investigate.**

Name of MHMUA Investigator:	Jason Corn	Time investigated:	10:30	Date:	3 /18/2016
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Weather Conditions:	N/A	Humidity Level	N/A
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Wind Information: Speed: N/A MP Direction: N/A Gusting: N/A GustingTo: N/A MP

Did you investigate the complaint: Yes Did you detect an odor: No

**If you do not detect an odor, advise the resident of that and that they should call if they detect another odor. Do not make any unsubstantiated statements.**

**If an odor is detected:**

[Print Current Record](#)

Did you isolate the source of the odor: No Did you speak with the caller: Yes

What did you tell the caller about your findings:	This resident called the MUA on 3-16-16 to inform us of the complaint and stated that he was not home at the time so no MUA personnel could not respond. I was out of the office at the time of his call so Pat left me an email informing me to call him back. I did call him back but he was unavailable so I left him a voicemail. He returned my call on Thursday morning 3-17-2016. He said he was not home and that he would like to have a day and time where I could come out to investigate his odor complaint. We made a mutual appointment for Friday @ 1030 hours.
What corrective actions, if any are needed:	

**What corrective actions, if any are needed:**

I responded to his house knocked on door and he let me in. He stated that he has been smelling a sewer odor in his downstairs bathroom but over the last few days he has not really smelled it. The resident has a toilet, sink and vanity in this bathroom. As I entered the bathroom I could not detect an odor of sewer. They had some type of gel deodorizer that was stuck to the inside of the toilet bowl and that was really all I could smell. The resident said that he was not able to detect an odor at that present time. I informed the resident that a toilet bowl is designed to keep odors from escaping it by the bowl constantly having water in it. I also explained to him that the vanity sink has a trap under it designed to keep out odors. I said there is also a wax ring under the toilet that would allow odors in the bathroom if it was defective but in order to know that the toilet would have to be removed. I did inspect the trap under the vanity sink and it appeared to be in normal working order. The resident said that he has had the downstairs bathroom remodeled in the last year and they started detecting odors soon after. I told the resident that it sure seems like something happened during the installation of fixtures and the remodeling. I suggested that the resident call the contractor back that remodeled the bathroom. He asked if the odors could be if his plumbing is backed up. I told him if he hasn't had a problem with fixtures backing up then that was probably not likely but I said I would inspect his cleanouts. I opened both cleanouts and did not observe a backup as he flushed toilets. I told him the odors are definitely not from that. He said if the odor comes back as strong as it had been at it's worst he would call back the contractor who did the remodeling.

***If the odor is emanating from the plant, then the source must be identified and corrected:***

Name of Supervisor contacted: \_\_\_\_\_ Time \_\_\_\_\_

Supervisor's response or comments:

TABLE AR-4  
SUMMARY OF IWPT MONITORING PROGRAM

October 2015 through September 2016  
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	2	2	0	0	2	2	2	2
Number of IUs added to POTW Monitoring Program		0		0		1		0
Number of IUs eliminated from POTW Monitoring Program		0		0		1		0
Total number of POTW inspections of IUs.		2		0		2		2
Total number of POTW sampling visits to IUs.	1	3		0	7 <sup>1</sup>	13 <sup>1</sup>	2	2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

<sup>1</sup> Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Monmouth County Reclamation Center, Dey Farm

Bulk Waste Monitoring March, 2016

	March	February	October 2015-September 2016	October 2015-September 2016
1. Number of bulk delivery pH, T.S. and sensory checks:	433	369	2,719	5,850
2. Number of bulk delivery SQAR sampling checks:	0	0	0	0
3. Number of bulk delivery conventional pollutant checks:	10	10	64	111
4. Number of bulk septage sources:	11	12	19	17
5. Number of bulk sludge sources:	6	6	8	16

Sampling (March): MCRC  
Inspections (March): None

# MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

## **MONTHLY REPORT – Safety Director and Special Projects**

**April 4, 2016**

**For the Period March 1, 2016 – March 31, 2016**

**Regulatory Affairs, Policy and Procedure** - Robert J. Teeter, Jr. of First Environmental (New Jersey Environmental JIF consultant) and I previously met to review with the EPA Spill Protection Control and Countermeasure ("SPCC") requirements. Rob had reviewed the draft program previously submitted to the former EJIF consultants. Although the program addressed the requirements for the petroleum storage in the maintenance building and for the refueling of plant emergency generators, it did not address the Authority's 8000 gasoline tank and 2000 gallon diesel tank located on the Township property. Rob indicated that as the tanks are owned by the Authority and are located on land that is contiguous to the Rancocas Road plant, they must be included in the SPCC plan. As the combined total of all petroleum product storage (inclusive of the aforementioned tanks) is in excess of 10,000 gallons, the Authority is required to develop a "full detail" SPCC program, making the previous draft obsolete.

A draft of a "full" SPCC plan was emailed to Richard Erickson and Robert Teeter, Jr. at First Environmental (EFIJ consultant) for review on January 6, 2016. Messrs. Erickson, Teeter and I spoke at length regarding the submittal, the Authority's short range plans to eliminate the bulk diesel and gasoline storage tanks, subsequent program revisions to address the reduction in SPCC exposure, etc. The draft as submitted was acceptable, however, a minor revision needs to be added for the three transformers at Rancocas Road and the transformer at Maple Avenue to reflect the quantity of oil contained in each sealed unit. The next step is to purchase additional spill prevention/protection materials and place them accordingly at each location for ease of access and deployment by Authority personnel.

**Fleet Services** - I have been researching options available to the Authority that would remove it from fuel storage and distribution operations. Of the original five companies contacted that offer Fleet Services, there has been ongoing telephone and email communications with three; BBLFLEET, EFLEETS (Enterprise), and IMPAC (State contract). With regard to the others, ARI indicated the Authority's fleet is too small to be considered and Fuelman has been unresponsive to any communication after the initial contact. I have requested and receive reference information from two of the three active companies and will be making contact with same to discuss the pros and cons (if any) of the individual programs. In addition to the aforementioned companies, I have had several verbal and email conversations with the County regarding their agreement with ARI and the status of the Maple Avenue fueling center. A full report was presented to Bob in February. I am in the process of gathering additional information pursuant to his request. Additional reference and comment information was provided to Bob as requested. Bob has been in contact with the Mount Holly Township and Police regarding the fuel system and options that might be available.

**New Jersey Utilities Authority JIF** – There was a meeting on Thursday March 17, 2016 at the Toms River Fire Academy that I was unable to attend. Received the 2016 JIF Safety Incentive Program via email and have submitted Job Site Observations as required by the SIP.

**Employment Practices Liability Manual** – The EPL revisions have been completed in "rough draft" and I am reviewing same before sending to Bob for review. The revision may include items that were referenced in the memo from Dave Grubb, Executive Director for the Municipal Excess Liability (MEL) that included the revised model for the 2017-2018 EPL program. As is required the final draft will be provided to the Solicitor for review prior to release to the Board for adoption.

Amy Guerin, Esq. of Parker McCay conducted four EPL training programs in late February. This was in addition to the five EPL training programs discussing Hostile Work Environment and CEPA provided for all operational personnel on Nov. 3<sup>rd</sup> & 4<sup>th</sup>.

**Human Resources Manual** – I am proceeding with developing a Human Resource manual. This is an intensive process as the manual should be comprehensive inclusive of all exposures. The initial draft was over 250 pages. It is being reduced (now 121 pages) through review and editing.



**ARC Flash Update** – With the assistance of the electricians, we have gathered what we believe to be the required information needed to obtain proposals for Professional Engineering Services for the Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination, and ARC Flash Analysis for all 42 pump stations as well as updating the plans for the Rancocas Road and Maple Avenue facilities. Recent revisions to the National Fire Protection Association (“NFPA”) National Electrical Code NFPA 70 and 70E require the ARC Flash Audit be updated every five years.

BUDGET ONLY pricing was provided by Gannett Fleming as they conducted the initial Arc Flash audit of the Rancocas Road Facility. BUDGET ONLY pricing:

Rancocas Road Facility – Review and revise existing Arc Flash Audit to current exposures	\$15,000 - \$25,000
Maple Avenue Facility – Review and revise what was provided from the engineer during final construction to current exposures. The initial BUDGET ONLY pricing was	\$25,000 - \$40,000

They have been provided with copies of the single line drawings for review as a means to better refine the price.

Pump Stations – We provided extensive information for each of the pump stations and based on review of same, the BUDGET ONLY pricing was	\$80,000 - \$105,000
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Each of the above BUDGET ONLY pricing includes the required short circuit and arc flash study, a protective device coordination study, single line drawings and Arc flash training.

As part of the Arc Flash program and as required by the National Electric Code, we are obtaining pricing to upgrade the electricians PPE to include Category 4 protection required to be worn when performing specific work processes in and around energized equipment.

**Lockout/Tagout Program (“LOTO”)** – We are in the process of updating the equipment specific LOTO procedures for plant 3. Once plant 3 is complete, we will move to plants 1 and 2 then Maple Avenue and the collection system. Once revised, all equipment specific LOTO procedures will be printed, laminated and displayed on or around the equipment. As part of the process the LOTO kits in each department were reviewed and updated as needed. Also, the Electrical section of the Authority Safety Manual was revised to reflect the NFPA updates. A copy of the revised section was sent to the electricians for review and comment.

**Electronic Records Imaging and Information Management System** – We are in the process of researching the process of developing a State approved Record Information Management System (RIMS) that will allow us to scan all the hardcopy records and documents currently stored at several Authority locations as well as records moving forward. Some benefits of the program include but are not limited to a reduction of hardcopy storage through electronic media, quick access to archived material, improved internal record keeping, etc. As part of the process, we have obtained and are reviewing the required applications and we have developed a draft Disaster Recovery Plan which is a key element of the application process. I spoke with Heide Brunt with the Township of Middletown (NJ) regarding the success of their (cooperative with County) RIMS program which has been in place since 2010. A conference call was held with Michele, Bob, Sunrise Systems and I to review the services and software available for the implementation of a RIMS program. Sunrise Systems was to send a formal proposal for review and discussion. More information will be provided as it becomes available.

I had a conference call with Steven McLaughlin of Iron Mountain about the services they offer related to establishing a RIMS program. I provided a copy of the State’s requirements and the Authority outline for establishing the RIMS.

I also spoke with Denise Delaney from GRM Document Services regarding their RIMS application. I sent her an email for a follow-call to discuss the services available.

**NJDEP & Employee Training** – I will be submitting additional programs for review by the committee for both administration and safety credits in early 2016.

**Safety Committee** – A Safety Committee meeting was held on February 17<sup>th</sup> with addition meetings scheduled for the third Tuesday of April, June, August, October and December.

**NJDEP - Physical Connection Permit** – Worked with Scott to input information into the NJDEP online portal as part of the quarterly reporting and the annual renewal process. We had been working with various NJDEP representatives to

overcome some portal issues that were preventing Scott from seeing specific screens. These have been addressed and Scott was able to certify all quarterly information allowing the 2016 application to be submitted.

**New Employees** – Scheduled the post-offer physical for the two new employees (part time office staff and a plant operator). Completed the new employee orientation for the new plant operator and started initial employee safety training.

**Permit Required Confined Space Entries – January 1, 2016 thru December 31, 2016**

2016 Confined Space Entry Activity by Department/Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	0	0										0
Trickling Filters	0	2	1										3
Other	2	2	7										11
<b>TOTAL</b>	<b>2</b>	<b>4</b>	<b>8</b>										<b>14</b>
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>7</b>										<b>7</b>
Collection System – (To be reported quarterly) ** Air Relief Valves/Contract Stations													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	63	80	62										205
<b>Combined Totals</b>	<b>65</b>	<b>84</b>	<b>77</b>										<b>226</b>

**Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2016 thru December 31, 2016**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
<b>Plant R &amp; M</b>	<b>2</b>	<b>0</b>	<b>2</b>										<b>2</b>

**Claims/Insurance Activity**

All claims have been investigated with appropriate follow-up and or notifications made when necessary. A workers compensation spreadsheet has been established so that historical data can be reviewed to identify any trending. Identification of claim trends is extremely important to reducing the frequency and severity of claims.

Coverage	Frequency	Type/Status
Automobile Liability	0 - YTD. = 0	Nothing reported for period
General Liability	1 - YTD. = 1	We received notification of an alleged trip and fall incident that occurred in front of the billing office. The claimant alleges she tripped and fell over the uplifted sidewalk surrounding the tree along Washington Street. All claimant information and photographs were emailed to QualLynx General Liability Supervisor and a Claim Manager was assigned.
Property/Equipment Loss/Damage	0 - YTD. = 0	Nothing reported for period
Worker Compensation	2 - YTD. = 2	<p>An employee suffered a contusion below the right knee when he struck a steel hurricane bracket for the new sodium hypochlorite tank. The knee was iced. No further offsite medical treatment was required and no lost time</p> <p>An employee suffered lacerations to the tips of two fingers during an attempt to remove a cracked, plastic wall mounted sign. The wounds were cleaned and covered. There was no offsite medical treatment required and no lost time. The employee was advised that in the future a work order should be completed so that employees having the proper tools and PPE can performed the task.</p>

Personal Injury Incident Activity - January 1, 2016 through December 31, 2016			
Type of Injury	Frequency		Department
Cut/Puncture/Scrape	1		Plant
Slip/Trip/Fall			Mechanical Maintenance
Push/Pull			Electrical Maintenance
Exposure			Plant Administration
Not Work Related			Collection Operators
Sprain/Strain			Office Administration
Animal/Insect/Foliage			Support Services
Struck by or against	1		Laboratory
Foreign Body in Eye			Painter
Totals	2		2