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Mr. Theissen      Mr. Jones      Mr. Silcox      Mr. Brown      Ms. Perinchief

## B. VERIFICATION OF NOTICE

## C O P I E D G E O F A L L E G I A N C E

## D. PUBLIC COMMENTS ON AGENDA ACTION ITEMS ONLY V

## F. APPROVAL OF MINUTES

Executive Session February 12, 2015

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by

## I. MATTERS TO BE PRESENTED BY THE PUBLIC

## K REPORT OF THE EXECUTIVE DIRECTOR

## I. REPORT OF THE ENGINEER

## M REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS

## III. REPORT OF THE DEPUTY DIRECTOR FOR REGULATORY AFFAIRS

## 0. REPORT OF THE SOLICITOR

**D. REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION/TREASURER**

## 0. OTHER NEW BUSINESS

## P. MATTERS TO BE PRESENTED BY THE COMMISSIONERS

S		EXECUTIVE SESSION		yes	no
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T ADJOURNMENT by @ . PM

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
REORGANIZATION MEETING MINUTES FEBRUARY 12, 2015**

The reorganization meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, February 12, 2015 at 6:00P.M. Interim Executive Director Maybury called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Commissioner  
Ms. Jacquelyn Perinchief, Commissioner  
Mr. Jason Jones, Commissioner  
Mr. Joshua Brown

ALSO

PRESENT: Robert Maybury, Interim Executive Director  
Stephen J. Mushinski, Esq., Solicitor  
Tracey N. Giordano, Deputy Director of Finance and Administration/  
Treasurer  
Dave Skibicki, R. A. Alaimo Associates, Engineer  
Joel Hervey, Deputy Director of Plant Operations  
Anthony Stagliano, Deputy Director of Regulatory Affairs & Qualified  
Purchasing Agent  
Albert Marmero, Est. Long Marmero & Associates, LLP, Special Counsel  
Brandy C. Boyington, Secretary

**VERIFICATION OF NOTICE**

Interim Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 28, 2014, and the Courier-Post on February 28, 2014. On Monday, February 9th, 2015, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

**MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

**PLEDGE OF ALLEGIANCE**

**SWEAR IN NEW MEMBER: JOSHUA BROWN, COMMISSIONER**

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY.**

None

**REORGANIZATION NOMINATION OF CHAIRMAN FOR A ONE YEAR TERM**

The Interim Executive Director requested nominations for the position of Chairman. Commissioner Silcox moved for the nomination of Jules Theissen for Chairman. Commissioner Perinchief seconded the motion. Interim Executive Director moved to close the nominations. Motion carried. There being no other nominations for Chairman, the Interim Executive Director declared that nominations for Chairman be closed. At the call of the roll, the vote was:

MOTION MADE BY Commissioner Silcox, SECONDED BY Commissioner Perinchief.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

The Interim Executive Director turned the meeting over to Chairman Theissen. Chairman Thiessen assumed the chair.

### **NOMINATION OF VICE CHAIRMAN FOR A ONE YEAR TERM**

Chairman Theissen requested nominations for the position of Vice Chairman. Chairman Theissen moved for the nomination of Commissioner Silcox. Commissioner Jones seconded the motion. Chairman Theissen motioned to close the nominations. Motion carried. There being no further nominations for Vice Chairman, Chairman Theissen declared the nominations for Vice Chairman be closed. At the call of the roll, the vote was:

MOTION MADE BY Chairman Theissen, SECONDED BY Commissioner Jones.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

### **NOMINATION OF TREASURER**

Chairman Theissen requested nominations for the position of Treasurer. Commissioner Silcox nominated Tracey Giordano for the position of Treasurer. Commissioner Perinchief seconded the motion. Chairman Theissen moved to close the nominations. Motion carried. There being no further nominations for Treasurer, Chairman Theissen declared the nominations for Treasurer closed. At the call of the roll the vote was:

MOTION MADE BY Commissioner Silcox, SECONDED BY Commissioner Perinchief.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

### **NOMINATION OF SECRETARY**

Chairman Theissen requested nominations for the position of Secretary. Commissioner Silcox nominated Brandy C. Boyington for the position of Secretary. Commissioner Perinchief seconded the motion. Chairman Theissen moved to close the nominations. Motion carried. There being no further nominations for Secretary, Chairman Theissen declared the nominations for secretary closed. At the call of the roll the vote was:

MOTION MADE BY Commissioner Silcox, SECONDED BY Commissioner Perinchief.

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

### **APPROVAL OF MINTUES**

Regular Meeting January 08, 2015

Commissioner Silcox moved for the approval of Regular Meeting Minutes of January 08, 2015. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Chairman Thiessen

NAYES: None

ABSTAIN: Commissioner Brown

**NEW BUSINESS**

**RESOLUTION 2015-13**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SOLICITOR FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2015-1)**

Commissioner Silcox moved for the approval of Resolution 2015-13 authorizing professional services contract of Stephen J. Mushinski of Parker McCay as Solicitor for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Brown seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

**RESOLUTION 2015-14**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING FIRM FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2015-02)**

Commissioner Perinchief moved for the approval of Resolution 2015-14 authorizing professional services contract of Richard A. Alaimo Associates as Engineering Firm for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

**RESOLUTION 2015-15**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR SPECIAL COUNSEL FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT 2015-3)**

Commissioner Silcox moved for the approval of Resolution 2015-15 authorizing professional services contract with Long Marmero & Associates, LLP, as Special Counsel for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Silcox, Commissioner Jones, Commissioner Perinchief, Chairman Theissen, Commissioner Brown

NAYS: None

**RESOLUTION 2015-16**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL FOR MHMUA FOR A 1-YEAR TERM (CONTRACT 2015-4)**

Commissioner Silcox moved for the approval of Resolution 2015-16 authorizing professional services contract of Parker McCay as Bond Counsel for Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**RESOLUTION 2015-17**  
**A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE**  
**SERVICE CONTRACT FOR ENVIRONMENTAL CONSULTING ENGINEER**  
**FOR THE MHMUA FOR A 1-YEAR TERM (CONTRACT 2015-5)**

Commissioner Jones moved for the approval of Resolution 2015-17 authorizing an extraordinary unspecifiable service contract with Pennoni Associates, Inc. as Environmental Consulting Engineer for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown

NAYES: None

ABSTAIN: Chairman Thiessen

**RESOLUTION 2015-18**  
**A RESOLUTION AUTHORIZING AN EXTRAORDINARY UNSPECIFIABLE**  
**SERVICE CONTRACT FOR COMPUTER SYSTEMS CONSULTANT FOR THE**  
**MHMUA FOR A 1 YEAR TERM (CONTRACT 2015-6)**

Commissioner Brown moved for the approval of Resolution 2015-18 authorizing an extraordinary unspecifiable service contract with Hawkins Technologies, LLC, as Computer Systems Consultant for the Mount Holly Municipal Utilities Authority for a one-year term. Commissioner Perinchief seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYES: None

**RESOLUTION 2015-03**  
**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**APPROVING A CONTRACT FOR THE COMPLETE REMOVAL AND**  
**REPLACEMENT OF PLANT 3 ROOF & DISC FILTER STAIR TOWER ROOF,**  
**INCLUDING ALL CAPPING AND APERTURES. (CONTRACT 2014-13)**  
**(WAS TABLED AT THE JANUARY 11<sup>th</sup>, 2015 MEETING)**

Commissioner Jones moved for the approval of Resolution 2015-03 approving the complete removal and replacement of Plant 3 roof & disc filter stair tower roof, including all capping and apertures to be awarded to Jottan Roofing. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYES: None

## **Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

### **\*RESOLUTION 2015-19**

#### **A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE MHMUA**

Commissioner Brown moved for the approval of Resolution 2015-19 designating the Courier Times and the Camden Courier-Post as official newspapers of the Mount Holly Municipal Authorities. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

### **\*RESOLUTION 2015-20**

#### **A RESOLUTION DESIGNATING BANKING INSTITUTIONS FOR THE MHMUA**

Commissioner Brown moved for the approval of Resolution 2015-20 designating Beneficial Bank as the lead bank with the Mount Holly Municipal Authorities utilizing other banks in Burlington County from time to time. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

### **\*RESOLUTION 2015-21**

#### **A RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE AUTHORITY FOR THE CURRENT CALENDAR YEAR**

Commissioner Brown moved for the approval of Resolution 2015-21 designating Interim Executive Director Robert Maybury as the Public Agency Compliance Officer for the Mount Holly Municipal Authority for the current calendar year. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-22**  
**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING MEETINGS FOR THE YEAR 2015 THROUGH THE 2016**  
**REORGANIZATION MEETING**

Commissioner Brown moved for the approval of Resolution 2015-22. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-23**  
**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**READOPTING THE AUTHORITY'S ANTI-DISCRIMINATION POLICY**

Commissioner Brown moved for the approval of Resolution 2015-23. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-24**  
**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING ACTIONS TO BE PERFORMED ON BEHALF OF THE MOUNT**  
**HOLLY UTILITIES AUTHORITY.**

Commissioner Brown moved for the approval of Resolution 2013-24. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-25**  
**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**APPOINTING AN INSURANCE FUND COMMISSIONER**

Commissioner Brown moved for the approval of Resolution 2015-25 appointing Interim Executive Director Robert Maybury as Insurance Fund Commissioner. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-26**  
**A RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**APPROVING THE CASH MANAGEMENT PLAN FOR FISCAL YEAR 2015**

Commissioner Brown moved for the approval of Resolution 2015-26. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-09**  
**A RESOLUTION APPROVING THE OPERATING EXPENSES**  
**FOR THE MONTH OF JANUARY 2015**

Commissioner Brown moved for the approval of Resolution 2015-09. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-10**  
**A RESOLUTION APPROVING THE SEWER REFUNDS**  
**FOR THE MONTH OF JANUARY 2015**

Commissioner Brown moved for the approval of Resolution 2015-10. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-11**  
**A RESOLUTION APPROVING THE ESCROW EXPENSES**  
**FOR THE MONTH OF JANUARY 2015**

Commissioner Brown moved for the approval of Resolution 2015-11. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-12**  
**A RESOLUTION APPROVING EXPENDITURES FOR THE MONTH OF JANUARY**  
**2015 FROM THE IMPROVEMENT AND REPLACEMENT FUND**

Commissioner Brown moved for the approval of Resolution 2015-12. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**\*RESOLUTION 2015-27**  
**A RESOLUTION AUTHORIZING CHANGE ORDER NO.2 TO CONTRACT**  
**2014-10 FOR THE REPLACEMENT OF THE GENERATOR AT THE PLANT NO.3**  
**RANCOCAS ROAD WWTP**

Commissioner Brown moved for the approval of Resolution 2015-27. Commissioner Silcox seconded the motion. At the call of the roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

**OLD BUSINESS**

**COMMUNICATIONS**

**MATTERS TO BE PRESENTED BY THE PUBLIC**

None

**REPORT OF THE EXECUTIVE DIRECTOR**

The Report of the Executive Director was received. Interim Executive Director Maybury expressed one of our Supervisors had a serious and planned open heart surgery procedure performed on Wednesday January 22, 2015 at the University of Penn. We wish him well during the difficult recovery. Interim Executive Director stated Staff is no longer occupying 37 Washington Street. There are 50 years' of files currently being inventoried for relocation, destruction or archive by Brandy Boyington; she is doing an excellent job. There has been substantial progress since the last Board Meeting and this task is expected to be completed by mid-March or sooner. Interim Executive Director stated the MUA calculated the amount of credit due to Lockheed Martin for water evaporated through their cooling towers. They will receive a credit in the amount of 55% (\$14,851 credit) of the metered water consumption. The MUA established a program to monitor the water usage and evaporation losses so future adjustments for flow not discharged to the sanitary sewer system can be made to their quarterly sewer bill. There has not been any movement on the fuel dispensing agreement with the county fueling system. There are some options for us that are under review and we continue to work with the county to determine an alternative method. Chairman Thiessen questioned if we had a feeling that that they were not going to move forward, Interim Executive Director Maybury confirmed and stated the county seems to be going in a different direction with fueling system. Commissioner Silcox questioned the \$30,000 possible upgrade to the tanks. Chairman Thiessen questioned the construction and containment of the new tanks. Interim Executive Director confirmed new tank would be doubled walled. Interim Executive Director stated that the Mt. Holly Police are the biggest users of the fueling station owned by the MUA. Cost sharing should be explored when upgrading the fueling system since the service provided by the MUA benefits several other entities. Interim Executive Director also stated there were 3 other items he'd like to discuss that were not on his report, FIRST: the agreement with Hainesport and the MHMUA to be discussed in closed session, SECOND: ERM, the Consultant working on modifications of the Rancocas Road odor control permits and the back flow preventer regulations. We currently have 40 pump stations throughout the service area and only about half have back flow preventers. The DEP requires back flow preventers on all and each one must be permitted. Interim Executive Director stated that the permit fees will increase as a result of this requirement. THIRD: Interim Executive Director Maybury mentioned Pennoni will be issuing the MHMUA a bill for about \$1300 to \$1500 to complete the final paperwork required by the NJDEP for the 5 Underground storage tanks that were never closed properly from the early 1990's at the Rancocas Road Facility.

## **REPORT OF THE ENGINEER**

The Report of the Engineer was received. Dave Skibicki of Alaimo Associates discussed a letter will be sent to NJDEP, on behalf of the Authority, requesting a TWA determination to abandon one (1) of the two (2) dry wells at the Garden Street Pumping Station. Dave Skibicki stated he met with MHMUA on November 18, 2014 to go over Scope-of-Work on Lumberton Force Main insertion valves. Alaimo Associates to issue draft proposal to complete the engineering in February 2015. Dave Skibicki stated that West Rancocas Phase 3A is ready to proceed to construction.

## **REPORT OF THE DEPUTY DIRECTOR FOR PLANT OPERATIONS**

The Deputy Director for Plant Operations report was received

## **REPORT OF THE DEPUTY DIRECTOR OF REGULATORY AFFAIRS**

The Report of the Deputy Director for Regulatory Affairs was received. Anthony Stagliano voiced a correction to his report; the dates are Jan 1 thru Jan 31. Commissioner Perinchief asked Anthony Stagliano if he presents at the Safety Expo's. Anthony Stagliano answered by saying that he present every year. All the J.I.F members share the wealth. They provide Supervisor Programs over the course of the year. They moved one expo up to June, the end of the TCF cycle to give licensed operators short on credits a chance to get before they close out the end of September.

## **REPORT OF THE SOLICITOR**

There was nothing further for the Solicitor to report. Except items for Executive Session.

## **REPORT OF THE DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION/TREASUER**

The Deputy Director of Finance and Administration's reports were received.

## **OTHER NEW BUSINESS**

There was no other new business to be presented.

## **MATTERS TO BE PRESENTED BY THE COMMISSIONERS**

Commissioner Silcox asked about the status on 37 Washington Street. Are we closing this down or waiting for Mt. Holly Township? Going to confirm with Eric Berry, Township Manager to whether they are interested in 37 Washington Street. Solicitor Mushinski discussed that there are items such as egress and ingress easements that need to be determined before we can sell the property out right.

## **Executive Session**

Commissioner Silcox moved for approval of Resolution 2015-28. Commissioner Brown seconded the Motion. At the call of roll, the vote was:

AYES: Commissioner Jones, Commissioner Perinchief, Commissioner Silcox  
Commissioner Brown, Chairman Thiessen.

NAYS: None

ABSTAIN: None

At 6:30 P.M. the Authority Commissioners retired to Executive Session for a discussion of the matter listed in the below resolution.

**\*\*RESOLUTION 2015-28**  
**AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Mount Holly Municipal Utilities Authority ("MHMUA") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the MHMUA will reconvene following the end of the closed session.

**NOW, THEREFORE, BE IT RESOLVED** that the MHMUA will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

X\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: negotiations with bargaining units);

\_\_\_\_\_ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

X\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Hainesport Sewer Service Agreement and mandatory connection issue; professional contract matters.

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*


\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the MHMUA hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the MHMUA Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the MHMUA, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

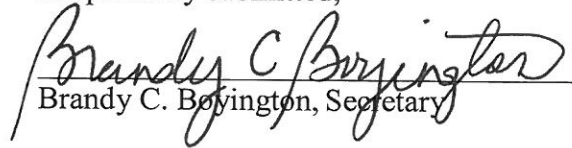
I, Brandy C. Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on February 12, 2015.

  
Brandy C. Boyington, Secretary

**ADJOURNMENT**

Commissioner Theissen moved for adjournment. Commissioner Jones seconded the motion. Chairman Theissen adjourned the meeting at 7:05P.M.

Respectfully submitted,

  
\_\_\_\_\_  
Brandy C. Boyington, Secretary

**RESOLUTION 2015-29**

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL  
FOR MARCH AND THE ACTUAL PAYROLL FOR THE MONTH  
OF FEBRUARY AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of **\$968,406.44** per attached listings are hereby approved.

**CERTIFICATION**

STATE OF NEW JERSEY        }  
  :SS  
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 12<sup>th</sup> day of March, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 12<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

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Mt. Holly Municipal Utilities  
DISTRIBUTION DETAIL HISTORY REPORT  
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Ranges: From: To:  
Audit Trail Code: RECVG00002340 RECVG00002353

Sorted By: Account Number

Account	Description					
Type	Post Date	Vendor ID	Invoice #	MUA PO#	Description	Amount
01-000-1250	DUE FROM IMPROVEMNT FUND-OUTS					
	2/27/2015	WHEL-TECH, INC.	CP#15-394	PO012316	M803 FLAT PACK PS #209, 213, 220 -	\$10,389.00
	2/27/2015	WHEL-TECH, INC.	CP#15-394	PO012316	ANTENNA CABLE PS 213	\$210.00
	2/27/2015	WHEL-TECH, INC.	CP#15-394	PO012316	SIGNAL ISOLATOR	\$450.00
	Totals:					\$11,049.00
01-000-1260	DUE FROM R & R FUND-PLANT					
	12/31/2014	ENVIRODYNE SYSTEMS INC.	CP#14-376	PO012014	TRICKLING FILTER ROTA	\$19,882.00
	Totals:					\$19,882.00
01-000-1270	DUE FROM R & R FUND-OUTSIDE					
	2/25/2015	MILLER FORD SALES INC.	CP#15-395	PO012365	2015 F250 TRUCK VIN 1FTBF2B60FECO771	\$28,971.20
	2/25/2015	MILLER FORD SALES INC.	CP#15-395	PO012365	BED LINER	\$450.00
	Totals:					\$29,421.20
01-000-2020	SEWER REFUNDS PAYABLE					
	2/12/2015	SEWER REFUNDS	100290	PO012260	E. YACONO/31 BUTTONWO	\$78.89
	2/12/2015	SEWER REFUNDS	102108	PO012260	C. SIGHTS/138 SHREVE	\$19.85
	2/12/2015	SEWER REFUNDS	105465	PO012260	BANK OF NY MELLON/277	\$104.00
	2/12/2015	SEWER REFUNDS	106740	PO012260	G. LAKE/20 THORNTON P	\$32.11
	2/12/2015	SEWER REFUNDS	107154	PO012260	INTEGRITY TITLE/844 W	\$164.63
	2/12/2015	SEWER REFUNDS	279065.52	PO012260	L. BREUER/1377 WOODLA	\$86.35
	2/12/2015	SEWER REFUNDS	302714.20	PO012260	J. FIERKO/41 HASTINGS	\$16.19
	2/12/2015	SEWER REFUNDS	325001.99	PO012260	B. SOWNEY/117 MERION	\$120.98
	2/12/2015	SEWER REFUNDS	374017.20	PO012260	D. TRAN/6 WHITNEY PLA	\$342.91
	2/12/2015	SEWER REFUNDS	402693	PO012260	F. PALLANTE/108 BEECH	\$39.11
	2/12/2015	SEWER REFUNDS	402695	PO012260	J. STEVENSON/110 BEEC	\$75.04
	2/12/2015	SEWER REFUNDS	406593	PO012260	C. GARLAND/30 NASSAU	\$67.83
	2/12/2015	SEWER REFUNDS	406645	PO012260	L. CARTER/3 NASSAU RO	\$139.24
	2/12/2015	SEWER REFUNDS	406646	PO012260	R. PRESTON/1 NASSAU R	\$50.80
	2/12/2015	SEWER REFUNDS	406826.20	PO012260	W & A TAKIO/46 TYNEMO	\$731.00
	2/12/2015	SEWER REFUNDS	450093.67	PO012260	SURETY TITLE/16 WHITE	\$38.92
	2/12/2015	SEWER REFUNDS	470872.20	PO012260	M & L DEAN/24 LIVINGS	\$49.62
	2/12/2015	SEWER REFUNDS	510764	PO012260	J & S DUDGEON/731 SMI	\$283.35
	2/12/2015	SEWER REFUNDS	511287	PO012260	ESTATE OF A. BLOXSOM/	\$129.31
	2/12/2015	SEWER REFUNDS	516143.06	PO012260	LAND SERVICES USA/45 GARAGE	\$922.52
	2/12/2015	SEWER REFUNDS	516142.06	PO012260	LAND SERVICES/45 E. POFFICE	\$1,646.31
	2/12/2015	SEWER REFUNDS	561644.20	PO012260	R & R THARWANI/29 SPY	\$20.38
	Totals:					\$5,159.34
01-001-6015	MHSA SHARE OF P.E.R.S. EXPENS					
	3/4/2015	PUBLIC EMP RETIREMENT SYS2-30540		PO012380	CONTRIBUTION	\$394,307.71
	Totals:					\$394,307.71
01-010-6033	ADMIN-LEGAL EXPENSE					
	3/4/2015	LONG MARMERO & ASSOCIATES	14942	PO012302	LEGAL SERVICES	\$510.00
	3/4/2015	PARKER MCCAY	2536340	PO012373	PROFESSIONAL SERVICES	\$1,445.42
	3/4/2015	PARKER MCCAY	2537532	PO012373	PROFESSIONAL SERVICES	\$829.59
	3/4/2015	PARKER MCCAY	2537218	PO012373	PROFESSIONAL SERVICES	\$52.50
	Totals:					\$2,837.51
01-010-6035	ADMIN-CONTRACTED SERVICES EXP					
	3/4/2015	AMERICAN WATER	4000054415	PO012371	AMER WTR BILLING/01/2	\$455.78
	3/4/2015	GETZ EXTERMINATORS	259657	PO012300	EXTERM SERV/02/2015	\$54.00
	3/6/2015	CNS CLEANING COMPANY, INC	43810	PO012273	MAIN OFFICE CLEANING	\$237.00
	Totals:					\$746.78
01-010-6037	ADMIN-JANITORIAL SERVICE/SUPPL					

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	3/4/2015	OFFICE BASICS, INC.	03124731	PO012311 WASTEBASKETS		\$21.60
				Totals:		\$21.60
01-010-6041		ADMIN-ELECTRIC & GAS EXPENSE				
	3/4/2015	PSE&G	03042015	PO012382 BILLING		\$1,462.06
				Totals:		\$1,462.06
01-010-6042		ADMIN-WATER EXPENSE				
	12/31/2014	NEW JERSEY AMERICAN WATER	12312014	PO011792 BILLING		\$38.70
	3/4/2015	NEW JERSEY AMERICAN WATER	03042015	PO012381 BILLING		\$34.26
				Totals:		\$72.96
01-010-6043		ADMIN-TELEPHONE EXPENSE				
	2/19/2015	VERIZON	78 9000 8336010	PO012346 BILLING		\$229.99
	3/4/2015	LINE SYSTEMS, INC.	69623150215	PO012313 BILLING		\$351.33
	3/6/2015	VERIZON	789000824601024	PO012346 BILLING		\$234.99
	3/6/2015	VERIZON WIRELESS	9740647853	PO012297 BILLING		\$123.06
				Totals:		\$939.37
01-010-6061		ADMIN OFFICE SUPPLIES EXPENSE				
	12/31/2014	PHILA BUSINESS FORMS CO	9069	PO012333 W-2, 1099 FORMS		\$245.84
	2/19/2015	STAPLES CREDIT PLAN	1238056751	PO012235 ECONOMY STORAGE BOXES		\$52.47
	3/4/2015	W.B. MASON COMPANY, INC.	122998683	PO012379 LABELS		\$30.94
	3/4/2015	OFFICE BASICS, INC.	03124731	PO012311 ORGANIZER, THUMB TACKS		\$71.57
	3/6/2015	STAPLES CREDIT PLAN	03032015	PO012235 FLASH DRIVE		\$28.00
				Totals:		\$426.82
01-010-6072		ADMIN COMPUTER HARD/SOFTWARE				
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	MM-022515	PO012378 PROFESSIONAL SERVICES		\$1,150.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	MM-022515	PO012378 MCAFEE MAILBOXES/12/2		\$20.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	MM-022515	PO012378 MCAFEE MAILBOXES/1/20		\$20.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	MM-022515	PO012378 OFFICE TERMINAL SERVE		\$100.00
	3/4/2015	INTELLITEC SOLUTIONS LLC	027106	PO012301 REMOTE SUPPORT		\$453.75
	3/4/2015	INTELLITEC SOLUTIONS LLC	027275	PO012301 REMOTE SUPPORT		\$206.25
				Totals:		\$1,950.00
01-010-6081		ADMIN TRAVEL, MEETINGS, SEMINAR				
	12/31/2014	SHERRILL A. COX	12312014	PO012332 MILEAGE REIMBURSEMENT	MUNC. BUDGET PROCESS	\$392.00
	2/19/2015	PETTY CASH	02182015	PO012345 MILEAGE & TOLLS/T. GI		\$74.60
	3/4/2015	ASSN. ENVIRONMENTAL AUTH	03102015	PO012281 MANAGER'S BREAKFAST/R		\$35.00
	3/4/2015	ASSN. ENVIRONMENTAL AUTH	03102015	PO012281 UTILITY MGMT CONF/R.		\$235.00
				Totals:		\$736.60
01-010-6083		ADMIN PROFESSIONAL JOURNAL EX				
	3/4/2015	MATTHEW BENDER & CO., INC	6845208X	PO012372 NJ REGISTER		\$208.89
				Totals:		\$208.89
01-010-6085		ADMIN MISCELLANEOUS EXPENSE				
	2/19/2015	PETTY CASH	02182015	PO012345 MISCELLANEOUS EXPENSE		\$223.54
				Totals:		\$223.54
01-010-6086		ADMIN PERMIT/LICENSE EXPENSE/NJEIT FEES				
	12/31/2014	SHERRILL A. COX	12312014	PO012332 QPA CERTIFICATION		\$25.00
				Totals:		\$25.00
01-010-6087		ADMIN - ADVERTISING				
	3/4/2015	COURIER-POST & THIS WEEK	0000313111	PO012376 RESOLUTION 2015-22		\$65.55
	3/4/2015	COURIER-POST & THIS WEEK	0000313115	PO012376 CONTRACTS AWARDED		\$66.45
				Totals:		\$132.00
01-010-6090		ADMIN MEDICAL INSURANCE EXPENS				
	3/4/2015	SO NJ EMPLOYEE BENEFITS	F02012015	PO012312 FEBRUARY, 2015 BILLIN		\$12,705.00

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
Totals:						\$12,705.00
01-010-6091	ADMIN MEDICAL INS REINBURSMNT					
	2/19/2015 PETTY CASH		02182015	PO012345 PRESCRIPTIONS/M. TREX		\$15.00
Totals:						\$15.00
01-010-6092	ADMIN SDI EXPENSE					
	3/4/2015 METLIFE		03012015	PO012224 MARCH, 2015 BILLING		\$447.16
Totals:						\$447.16
01-010-6093	DENTAL INSURANCE EXPENSE					
	3/4/2015 SO NJ EMPLOYEE BENEFITS F02012015			PO012312 FEBRUARY, 2015 BILLIN		\$1,148.00
Totals:						\$1,148.00
01-010-6094	VISION INSURANCE EXPENSE					
	3/4/2015 VISION SERVICE PLAN		03012015	PO012314 MARCH, 2015 BILLING		\$213.12
Totals:						\$213.12
01-010-6099	AUTHORITY POSTAGE EXPENSE					
	2/19/2015 POSTMASTER		02172015	PO012278 MAILING CYCLE "A" & "		\$1,324.80
	3/4/2015 POSTMASTER		02202015	PO012278 FIRST CLASS PRESORT F		\$220.00
Totals:						\$1,544.80
01-020-6035	PLANT-CONTRACT SERVICE EXPENS					
	3/4/2015 GETZ EXTERMINATORS		259657	PO012300 EXTERM SERV/02/2015		\$150.00
	3/6/2015 CNS CLEANING COMPANY, INC43810			PO012273 PLANT CLEANING		\$687.30
	3/6/2015 PENNONI ASSOCIATES, INC. 626502			PO012377 FINAL NJDEP DOCUMENTSUST		\$270.00
	3/6/2015 PENNONI ASSOCIATES, INC. 626502			PO012377 RECEPTOR EVALUATION		\$675.00
Totals:						\$1,782.30
01-020-6041	PLANT ELECTRIC EXPENSE					
	3/4/2015 PSE&G		03042015	PO012382 BILLING		\$22,268.05
Totals:						\$22,268.05
01-020-6042	PLANT WATER EXPENSE					
	3/4/2015 NEW JERSEY AMERICAN WATER03042015			PO012381 BILLING		\$830.27
Totals:						\$830.27
01-020-6043	PLANT TELEPHONE EXPENSE					
	2/19/2015 VERIZON WIRELESS		9739589129	PO012297 BILLING		\$219.10
	3/4/2015 LINE SYSTEMS, INC.		69623150215	PO012313 BILLING		\$424.12
	3/6/2015 VERIZON WIRELESS		9740647853	PO012297 BILLING		\$103.30
Totals:						\$746.52
01-020-6044	PLANT FUEL OIL (BOILER/GENRTR					
	3/6/2015 AMERIGAS		3037703603	PO012258 PROPANE / MAINT 182. GAL @ 2.53846		\$462.00
	3/6/2015 AMERIGAS		3037703603	PO012258 FUEL RECOVERY FEE & H		\$17.14
	3/6/2015 AMERIGAS		3038138930	PO012258 PROPANE / MAINT 266.2 GAL @ 2.54396		\$677.20
	3/6/2015 AMERIGAS		3038138930	PO012258 FUEL RECOVERY FEE & H		\$16.34
	3/6/2015 AMERIGAS		3037229753	PO012258 PROPANE / MAINT 279.0 GAL @ 2.59475		\$723.94
	3/6/2015 AMERIGAS		3037229753	PO012258 FUEL RECOVERY FEE & H		\$17.14
Totals:						\$1,913.76
01-020-6046	DRYER/WAR FUELL/ GAS EXP					
	3/4/2015 PSE&G		03042015	PO012382 BILLING		\$649.17
Totals:						\$649.17
01-020-6051	PLANT R&M/SUPPLIES EXPENSE					
	2/27/2015 GRAINGER		9646878968	PO012245 RING TERMINAL		\$17.32
	2/27/2015 GRAINGER		9646878976	PO012245 8 PIN RELAY GEN C		\$123.34
	3/4/2015 GRAINGER		9658517124	PO012245 CABLETIE MOUNT		\$17.53
	3/4/2015 GRAINGER		9658517124	PO012245 CABLE TIE MOUNT		\$7.96
	3/4/2015 RUMSEY ELECTRIC		S4592747.001	PO012361 L23E-QB1B PLC RANOCAS PLANT 2 PLC		\$2,966.70

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	3/4/2015	RUMSEY ELECTRIC	54592747.001	PO012361 SHIPPING CHARGES		\$9.04
	3/4/2015	A.C. SCHULTES MOTOR &	34289	PO012256 6313 MOTOR BEARINGS FOR P5 PUMP #2		\$120.00
	3/4/2015	STEVENSON SUPPLY CO. INC.	513616	PO012250 BUSHING & TEFLON TAPE		\$94.03
	3/4/2015	STEVENSON SUPPLY CO. INC.	513763	PO012250 EL, FLANGE, GASKET, NUTS		\$269.40
	3/4/2015	TRAP ROCK INDUSTRIES LLC	8033193	PO012328 EXC ASPHALT		\$30.00
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5513666	PO012232 TAPE		\$29.39
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5513665	PO012232 BLANK COVER		\$12.24
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5510698	PO012232 14/3 CORD & LAMPS		\$213.76
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5510697	PO012232 SS ENCLOSURE		\$95.59
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5514324	PO012232 BOXES, BLANK PLATES, NRETURNED BLANK PLATE		\$15.38
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5514326	PO012232 GFI		\$96.30
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5514325	PO012232 FS BOX		\$30.43
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5514323	PO012232 BALLAST		\$153.09
	3/6/2015	MCMASER-CARR SUPPLY CO.	22615362	PO012246 V BELT		\$16.14
	3/6/2015	ANTHONY STAGLIANO	02262015	PO012367 TOLL		\$2.00
				Totals:		\$4,319.63
01-020-6052		PLANT TRUCK REPAIR/MAINTNCE				
	2/19/2015	NJ MOTOR VEHICLE COMMISSION	49	PO012315 IN TRANSIT TAGS		\$135.00
	3/4/2015	GRAINGER	9658517124	PO012245 BATTERY CHARGER	ROLL OFF	\$133.29
				Totals:		\$266.29
01-020-6059		PLANT - EQUIPMENT RENTAL				
	2/27/2015	MR. BOB PORTABLE TOILETS	A-129223	PO012272 PORTABLE TOILET RENTA		\$93.95
	3/6/2015	MIDDLESEX WELDING SALES	926154	PO012342 CYLINDER RENTAL		\$67.45
	3/6/2015	MR. BOB PORTABLE TOILETS	A-130197	PO012272 PORTABLE TOILET RENTAFIRE & ICE		\$220.00
				Totals:		\$381.40
01-020-6061		PLANT OFFICE SUPPLIES EXPENSE				
	2/19/2015	STAPLES CREDIT PLAN	6219	PO012235 DESK CALENDER		\$24.80
	3/4/2015	W.B. MASON COMPANY, INC.	122888506	PO012379 TONER, BINDER, PAPER		\$2,036.28
	3/6/2015	STAPLES CREDIT PLAN	01302015	PO012235 TABLETS		\$12.93
				Totals:		\$2,074.01
01-020-6062		PLANT SMALL TOOLS EXPENSE				
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5512405	PO012232 SAWZALL BLADES		\$30.00
				Totals:		\$30.00
01-020-6063		PLANT JANITORIAL SUPPLIES EXP				
	3/6/2015	HOME DEPOT CREDIT SERVICE	5974250	PO012239 ICE MELT		\$896.00
				Totals:		\$896.00
01-020-6064		PLANT CLOTHING EXPENSE				
	3/4/2015	ARAMARK UNIFORM SERVICE	44607844	PO012234 23 UNIF RENT/ PLT		\$191.93
	3/4/2015	ARAMARK UNIFORM SERVICE	44607844	PO012234 EASY CARE		\$19.05
	3/4/2015	ARAMARK UNIFORM SERVICE	44607844	PO012234 SERVICE CHARGE & LOCK		\$21.76
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234 23 UNIF RENT/ PLT		\$191.93
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234 EASY CARE		\$19.05
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234 SERVICE CHARGE & LOCK		\$21.85
	3/4/2015	ARAMARK UNIFORM SERVICE	44671712	PO012234 23 UNIF RENT/ PLT		\$191.93
	3/4/2015	ARAMARK UNIFORM SERVICE	44671712	PO012234 EASY CARE		\$19.05
	3/4/2015	ARAMARK UNIFORM SERVICE	44671712	PO012234 SERVICE CHARGE & LOCK		\$21.75
	3/4/2015	ARAMARK UNIFORM SERVICE	44703579	PO012234 23 UNIF RENT/ PLT		\$191.93
	3/4/2015	ARAMARK UNIFORM SERVICE	44703579	PO012234 EASY CARE		\$19.05
	3/4/2015	ARAMARK UNIFORM SERVICE	44703579	PO012234 SERVICE CHARGE & LOCK		\$21.75
				Totals:		\$931.03
01-020-6065		PLANT PARTS EXPENSE				
	2/27/2015	FISLER & CASSEY INC.	5485519	PO012269 CAM YOKE ROLLER BEARI		\$699.36
	2/27/2015	FISLER & CASSEY INC.	5485518	PO012269 CAM YOKE ROLLER BEARI		\$233.12
	2/27/2015	FISLER & CASSEY INC.	5485518	PO012269 FREIGHT CHARGES		\$19.75
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5513595	PO012232 SQUARE D BREAKER	DISC FILTER	\$1,390.00

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
Totals:						\$2,342.23
01-020-6070	PLANT HOUSEKEEPER/PAINTER EXPENSES					
	3/4/2015	SHERWIN-WILLIAMS	7802-6	PO012322 PAINT SUPPLIES		\$8.71
	3/6/2015	SHERWIN-WILLIAMS	7870-3	PO012322 PAINT		\$47.39
	3/6/2015	SHERWIN-WILLIAMS	7916-4	PO012322 PAINT		\$37.29
Totals:						\$93.39
01-020-6072	PLANT COMPUTER HARD/SOFTWARE					
	2/19/2015	SPRINT	107836813-0987	PO012344 PCS CONNECTION CARD		\$62.38
	2/27/2015	BATTERIES & BULBS	498-208434-01	PO012229 12v 7.2 vF2 BATTERY SERVER UPS		\$519.00
	2/27/2015	BATTERIES & BULBS	498-208615-01	PO012229 ACCUTECH BATTERY		\$395.94
	2/27/2015	BATTERIES & BULBS	498-208615-01	PO012229 12v 7.2 vF2 BATTERY SERVER UPS		\$519.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	LLCMHM-022515	PO012378 PROFESSIONAL SERVICES		\$412.50
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	LLCMHM-022515	PO012378 MCAFEE MAILBOXES/12/2		\$146.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	LLCMHM-022515	PO012378 MCAFEE MAILBOXES/1/20		\$146.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	LLCMHM-022515	PO012378 2XUPS, 3XSERVER 12 OU		\$610.00
	3/4/2015	HAWKINS TECHNOLOGIES, LLC	LLCMHM-022515	PO012378 2 X KVM		\$265.00
	3/4/2015	HOSTMYSITE.COM	RN289013	PO012324 .NET BUILDER PLUS YEA		\$335.40
Totals:						\$3,411.22
01-020-6075	PLANT SHARED SUPPLIES & EQUIPT					
	2/27/2015	Y-PERS, INC.	0116875-IN	PO012291 WHITE RAGS		\$160.00
	2/27/2015	Y-PERS, INC.	0116875-IN	PO012291 COLOR RAGS		\$124.00
	2/27/2015	Y-PERS, INC.	0116875-IN	PO012291 FREIGHT CHARGES		\$35.00
Totals:						\$319.00
01-020-6081	PLANT TRAVEL, MEETINGS, SEMINAR					
	3/4/2015	CEUNION	842	PO012283 ETHICAL CULTURE/A. ST		\$89.00
	3/6/2015	ANTHONY STAGLIANO	02262015	PO012367 MILAGE REIMB NJUA		\$58.65
Totals:						\$147.65
01-020-6082	SCHOLARSHIP EXPENSE					
	3/4/2015	RANOCAS VALLEY REGIONAL	03042015	PO012374 RONALD D. NICHOLSON M		\$1,000.00
Totals:						\$1,000.00
01-020-6083	PLANT PROFESSIONAL JOURNAL EX					
	3/6/2015	ANTHONY STAGLIANO	02262015	PO012367 NFPA/NEC CODE BOOK ELECTRICAL DEPT		\$179.50
Totals:						\$179.50
01-020-6085	PLANT MISCELLANEOUS EXPENSES					
	2/19/2015	UNITED PARCEL SERVICE	0000V9E430065	PO012251 SHIPPING CHARGE DETECTION INSTRUMENT		\$5.06
	2/19/2015	VERIZON	8624008056	PO012346 MISCELLANEOUS EXPENSE		\$84.73
Totals:						\$89.79
01-020-6090	PLANT MEDICAL INSURANCE EXPENS					
	3/4/2015	SO NJ EMPLOYEE BENEFITS	F02012015	PO012312 FEBRUARY, 2015 BILLIN		\$60,868.00
Totals:						\$60,868.00
01-020-6092	PLANT SDI EXPENSE					
	3/4/2015	METLIFE	03012015	PO012224 MARCH, 2015 BILLING		\$2,128.94
Totals:						\$2,128.94
01-020-6093	DENTAL INSURANCE EXPENSE					
	3/4/2015	SO NJ EMPLOYEE BENEFITS	F02012015	PO012312 FEBRUARY, 2015 BILLIN		\$3,809.00
Totals:						\$3,809.00
01-020-6094	VISION INSURANCE EXPENSE					
	3/4/2015	VISION SERVICE PLAN	03012015	PO012314 MARCH, 2015 BILLING		\$859.47
Totals:						\$859.47
01-020-6102	PLANT SODIUM HYPOCHLORITE EXP					
	3/4/2015	MIRACLE CHEMICAL COMPANY	17094	PO012326 SODIUM HYPO - 2014-16		\$5,395.80

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
Totals:						\$5,395.80
01-020-6103	PLANT CHLORINE/SULPHUR DIOXID					
	2/27/2015	UNIVAR USA INC	HB784637	PO012309 SODIUM BISULFITE		\$1,904.00
Totals:						\$1,904.00
01-020-6104	PLANT OTHER CHEMICALS EXPENSE					
	3/6/2015	COBURN CHEMICAL, INC.	INV0007672	PO012339 MAG HYDROXIDE - 2013-		\$7,170.26
Totals:						\$7,170.26
01-020-6107	PLANT - NITRAZYME					
	2/27/2015	BIOAIR SOLUTIONS, LLC	1-15023	PO012310 ECOGROW NUTRIENTS		\$870.00
Totals:						\$870.00
01-020-6201	GRIT CONTAINER & HAUL EXPENSE					
	3/4/2015	RUSSELL REID INC.	0004857145	27957A 5-2-GRIT/2-TRASH/1-SW		\$930.00
	3/4/2015	RUSSELL REID INC.	0004857146	27957B 2-2-GRIT		\$372.00
	3/6/2015	TREASURER OF BURLINGTON	ST087070	27955E 3-3-GRIT		\$2,218.29
	3/6/2015	TREASURER OF BURLINGTON	ST087070	27955F 1-1-TRASH		\$102.83
Totals:						\$3,623.12
01-020-6202	PRESSED SLUDGE					
	3/6/2015	TREASURER OF BURLINGTON	ST087068	27955D 29-CAKE SLUDGE		\$39,400.56
Totals:						\$39,400.56
01-022-6035	-Maple Avenue- CONTRACT SERVICES					
	3/4/2015	GETZ EXTERMINATORS	259657	PO012300 EXTERM SERV/02/2015		\$130.00
	3/6/2015	ANALYTICAL LABORATORY	SER40-100346	PO012289 25958-33653		\$38.00
	3/6/2015	CNS CLEANING COMPANY, INC	43810	PO012273 MAPLE AVE PLT CLEANIN		\$260.70
Totals:						\$428.70
01-022-6041	-Maple Avenue- ELECTRIC EXPENSE					
	3/4/2015	PSE&G	03042015	PO012382 BILLING		\$3,077.00
	3/6/2015	SUMMIT WATER NEXUS, MOUNT	022815MHMUA	PO012305 FEBRUARY, 2015 BILLIN		\$6,394.80
Totals:						\$9,471.80
01-022-6043	-Maple Avenue- TELEPHONE/INTERNET EXPENSE					
	2/19/2015	VERIZON	609 267-6768 04	PO012296 BILLING		\$53.21
	2/19/2015	VERIZON	78 9000 8106010	PO012346 BILLING		\$234.26
	3/4/2015	LINE SYSTEMS, INC.	69623150215	PO012313 BILLING		\$64.81
Totals:						\$352.28
01-022-6045	-Maple Avenue- NATURAL GAS					
	3/4/2015	PSE&G	03042015	PO012382 BILLING		\$494.48
Totals:						\$494.48
01-022-6051	-Maple Avenue- REPAIRS AND MAINT/SUPPLIES EXP					
	2/27/2015	HUBER TECHNOLOGY	JI009558	PO012323 BRASS POILET VALVVE CHUBER HEADWORKS		\$563.43
	2/27/2015	HUBER TECHNOLOGY	JI009558	PO012323 C1D2 CONNECTOR CORD HUBER HEADWORKS		\$100.00
	2/27/2015	HUBER TECHNOLOGY	JI009558	PO012323 FREIGHT CHARGES		\$16.57
	3/6/2015	GRIFFITH ELECTRIC SUPPLY	5510696	PO012274 HAZ DUTY HEAT TRACE MAPLE AVE CHUTE		\$2,870.00
	3/6/2015	MCMMASTER-CARR SUPPLY CO.	22615362	PO012246 ROUND EYE SLIDE BOLT		\$46.64
	3/6/2015	MCMMASTER-CARR SUPPLY CO.	22615362	FO012246 SHIPPING		\$5.66
Totals:						\$3,602.30
01-022-6059	-Maple Avenue- EQUIPMENT RENTAL					
	3/4/2015	ATLAS LADDER COMPANY, INCR	43835	PO012337 RENTAL - SCAFFOLDING MAPLE AVE		\$4,550.00
Totals:						\$4,550.00
01-022-6086	-Maple Avenue- PERMIT/LICENSE					
	2/20/2015	TREASURER STATE OF N.J.	150164810	PO012343 AIR PERMIT RENEWAL MAPLE AVE		\$410.00
Totals:						\$410.00

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01-030-6035		LAB CONTRACT SERVICES EXPENSE					
	2/27/2015	ANALYTICAL LABORATORY	SER40-96011	PO012279	25822-33512		\$85.00
	2/27/2015	ANALYTICAL LABORATORY	SER40-91902	PO012257	25137-32746-32747		\$60.00
	2/27/2015	ANALYTICAL LABORATORY	SER40-91901	PO012257	25405-33049		\$38.00
	2/27/2015	ANALYTICAL LABORATORY	SER40-93167	PO012257	25832-33522		\$540.00
	3/4/2015	IATL	355649	PO012366	LAB SERVICE		\$175.00
	3/6/2015	ANALYTICAL LABORATORY	SER40-101299	PO012289	26021-33724		\$138.00
	3/6/2015	ANALYTICAL LABORATORY	SER40-101299	PO012289	26021-33723		\$464.00
				Totals:			\$1,500.00
01-030-6051		LAB EQUIPMENT REPAIR & MAINTN					
	2/27/2015	SCIENTIFIC APPARATUS	60040	PO012318	TRAVEL & GAS		\$60.00
	2/27/2015	SCIENTIFIC APPARATUS	60040	PO012318	CALIBRATION FOR SPECT		\$120.00
				Totals:			\$180.00
01-030-6064		LAB CLOTHING EXPENSE					
	3/4/2015	ARAMARK UNIFORM SERVICE	44607844	PO012234	3 LAB COATS		\$2.85
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234	3 LAB COATS		\$2.85
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234	PREP CHARGE	C PABEAU	\$1.33
	3/4/2015	ARAMARK UNIFORM SERVICE	44671712	PO012234	3 LAB COATS		\$2.85
	3/4/2015	ARAMARK UNIFORM SERVICE	44703579	PO012234	3 LAB COATS		\$2.85
				Totals:			\$12.73
01-030-6065		LABORATORY SUPPLIES EXPENSE					
	3/4/2015	C.E.M. CORPORATION	501375	PO012336	GLASS FIBER PADS		\$376.20
	3/4/2015	C.E.M. CORPORATION	501375	PO012336	MICROWAVE STANDARD		\$116.00
	3/4/2015	C.E.M. CORPORATION	501375	PO012336	RIBBONS		\$144.00
	3/4/2015	C.E.M. CORPORATION	501375	PO012336	FREIGHT CHARGES		\$28.84
	3/4/2015	EVOQUA WATER TECHNOLOGIES	902046656	PO012254	CART 20" 5UM CODE F		\$19.00
	3/4/2015	EVOQUA WATER TECHNOLOGIES	902046656	PO012254	CART 20" 1UM EXCH		\$19.00
	3/4/2015	EVOQUA WATER TECHNOLOGIES	902046656	PO012254	MIXBED 2.1 CF		\$390.00
	3/4/2015	EVOQUA WATER TECHNOLOGIES	902046656	PO012254	FUEL SURCHARGE		\$15.00
	3/4/2015	EVOQUA WATER TECHNOLOGIES	902046656	PO012254	CHEMICAL SURCHARGE		\$18.00
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	KIMWIPES		\$29.60
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	TRUCK CUPS		\$62.70
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	BEAKERS, 1000ML		\$40.75
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	ACETONE BOTTLES		\$35.35
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	DI WATER BOTTLES		\$35.35
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	NOTEBOOKS		\$156.44
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	CHLORINE PILLOWS		\$69.64
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	ECMEDIUM WITH MUG		\$156.72
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	EC MEDIUM		\$72.24
	3/4/2015	THOMAS SCIENTIFIC	697425	PO012319	TRUCK CUPS		\$62.69
	3/4/2015	THOMAS SCIENTIFIC	697922	PO012319	TSS FILTERS		\$162.11
	3/4/2015	THOMAS SCIENTIFIC	INV0701954	PO012319	FILTERS, 90MM		\$249.11
	3/4/2015	THOMAS SCIENTIFIC	INV0701474	PO012319	NOTEBOOKS		\$104.30
	3/6/2015	LABORATORY SUPPLY	126808	PO012327	1000 ML BOTTLES		\$94.34
	3/6/2015	LABORATORY SUPPLY	126808	PO012327	500 ML BOTTLES		\$148.40
	3/6/2015	LABORATORY SUPPLY	126808	PO012327	FREIGHT CHARGES		\$47.45
				Totals:			\$2,673.23
01-030-6081		LAB-TRAVEL, MEETINGS, SEMINARS					
	3/4/2015	WATER ENVIRONMENT	1754644	PO012236	MEMBERSHIP RENEWAL	J APANGO	\$94.00
	3/6/2015	WATER ENVIRONMENT	1707080	PO012236	MEMBERSHIP RENEWAL	D CRISPI	\$148.00
				Totals:			\$242.00
01-030-6090		LAB MEDICAL INSURANCE EXPENSE					
	3/4/2015	SO NJ EMPLOYEE BENEFITS	F02012015	PO012312	FEBRUARY, 2015 BILLIN		\$6,575.00
				Totals:			\$6,575.00
01-030-6092		LAB SDI EXPENSE					
	3/4/2015	METLIFE	03012015	PO012224	MARCH, 2015 BILLING		\$280.55

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Account	Description					
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Totals:						\$280.55
01-030-6093						
	3/4/2015	SO NJ EMPLOYEE BENEFITS F02012015		PO012312 FEBRUARY, 2015 BILLIN		\$455.00
Totals:						\$455.00
01-030-6094						
	3/4/2015	VISION SERVICE PLAN 03012015		PO012314 MARCH, 2015 BILLING		\$97.77
Totals:						\$97.77
01-040-6041						
	3/4/2015	PSE&G 03042015		PO012382 BILLING		\$11,933.39
Totals:						\$11,933.39
01-040-6042						
	3/4/2015	NEW JERSEY AMERICAN WATER03042015		PO012381 BILLING		\$743.02
Totals:						\$743.02
01-040-6043						
	2/19/2015	VERIZON WIRELESS 9739589129		PO012297 BILLING		\$195.64
	3/4/2015	LINE SYSTEMS, INC. 69623150215		PO012313 BILLING		\$1,039.30
Totals:						\$1,234.94
01-040-6045						
	2/27/2015	PETROLEUM TRADERS CORPORA860662		PO012287 DIESEL FOR TWP TANK		\$2,710.23
	2/27/2015	PETROLEUM TRADERS CORPOPA860662		PO012287 FED LUST FUND		\$1.50
	2/27/2015	PETROLEUM TRADERS CORPORA860662		PO012287 OIL SPILL LIAB TAX		\$2.85
	3/6/2015	PETROLEUM TRADERS CORPORA868523		PO012287 DIESEL FOR TWP TANK		\$2,667.94
	3/6/2015	PETROLEUM TRADERS CORPORA868523		PO012287 FED LUST FUND		\$1.20
	3/6/2015	PETROLEUM TRADERS CORPORA868523		PO012287 OIL SPILL LIAB TAX		\$2.29
	3/6/2015	RIGGINS INC. 74863942		PO012259 UNLEADED GASOLINE		\$6,851.54
Totals:						\$12,237.55
01-040-6046						
	3/4/2015	PSE&G 03042015		PO012382 BILLING		\$252.28
Totals:						\$252.28
01-040-6051						
	2/27/2015	AUTOMATIONDIRECT.COM INC.5893514		PO012298 24 V 15 W POWER SUPPLFOR USE WITH MISSION		\$270.00
	2/27/2015	AUTOMATIONDIRECT.COM INC.5893514		PO012298 4-20ma SIG COND & ISO		\$540.00
	2/27/2015	XYLEM WATER SOLUTIONS USA3556825069		PO012321 PUMP PARTS PS 231		\$2,284.10
	2/27/2015	XYLEM WATER SOLUTIONS USA3556825069		PO012321 SHIPPING		\$28.96
	3/4/2015	GRAINGER 9658517124		PO012245 RELAY		\$417.60
	3/4/2015	GRAINGER 9658517124		PO012245 8 PIN SOCKET		\$33.36
	3/4/2015	GRAINGER 9658517124		PO012245 HOUR METER PS 214		\$37.70
	3/4/2015	STEVENSON SUPPLY CO. INC.513616		PO012250 BACKFLOW PREVENTER		\$798.44
	3/6/2015	BIOAIR SOLUTIONS, LLC I-15030		PO012360 1" BALL VALVE PS 20 BIOAIR UNIT		\$171.00
	3/6/2015	GRIFFITH ELECTRIC SUPPLY 5514158		PO012232 EQUIPT PROTECTION DEVPS 209		\$341.43
	3/6/2015	GRIFFITH ELECTRIC SUPPLY 5514158		PO012232 SHIPPING LINE 15		\$20.19
Totals:						\$4,942.78
01-040-6052						
	3/4/2015	EARLE'S TIRE SERVICE B7986		PO012341 REPLACE TIRES & BRAKEVACTOR 5N		\$2,617.06
	3/4/2015	LOWTHER'S SMALL ENGINE, I215678		PO012330 MEMBRANE SWITCH TR 7		\$280.00
	3/6/2015	HAINESPORT ENTERPRISES IN78640		PO012325 DIESEL EMISSION INSPEVACTOR		\$77.50
	3/3/2015	NJ MOTOR VEHICLE COMMISSIMH080196138		PO012375 CERTIFICATE OF TITLE 2015 F250		\$60.00
Totals:						\$3,034.56
01-040-6055						
	3/4/2015	TRAP ROCK INDUSTRIES LLC 8033193		PO012328 COLD PATCH		\$138.75
Totals:						\$138.75
01-040-6057						
		COLL SYSTEM - ONE CALL				

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Account	Description					
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	3/6/2015	ONE CALL CONCEPTS, INC.	5015419	PO012364 ONE CALL MESSAGES		\$217.16
				Totals:		\$217.16
01-040-6064		COLLECTN SYSTM CLOTHING EXP				
	3/4/2015	ARAMARK UNIFORM SERVICE	44607844	PO012234 7 UNIF RENT / COLL		\$28.47
	3/4/2015	ARAMARK UNIFORM SERVICE	44607844	PO012234 EASY CARE		\$8.10
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234 7 UNIF RENT / COLL		\$28.47
	3/4/2015	ARAMARK UNIFORM SERVICE	44639779	PO012234 EASY CARE		\$8.10
	3/4/2015	ARAMARK UNIFORM SERVICE	44671712	PO012234 7 UNIF RENT / COLL		\$28.47
	3/4/2015	ARAMARK UNIFORM SERVICE	44671712	PO012234 EASY CARE		\$8.10
	3/4/2015	ARAMARK UNIFORM SERVICE	44703579	PO012234 7 UNIF RENT / COLL		\$28.47
	3/4/2015	ARAMARK UNIFORM SERVICE	44703579	PO012234 EASY CARE		\$8.10
				Totals:		\$146.26
01-040-6074		COLLECTN SYSTM SAFETY EQUIPMT				
	3/4/2015	DETECTION INSTRUMENTS COR3623-29576		PO012266 ODALOG CALIBRATION SER. NO. 09204197		\$95.00
	3/4/2015	DETECTION INSTRUMENTS COR3623-29576		PO012266 ODALOG CALIBRATION SER. NO. 09002017		\$95.00
	3/4/2015	DETECTION INSTRUMENTS COR3623-29576		PO012266 ODALOG REPAIR/CALIBRATER. NO. 05116998		\$400.00
	3/4/2015	DETECTION INSTRUMENTS COR3623-29576		PO012266 HOURLY LABOR RATE		\$48.00
	3/4/2015	DETECTION INSTRUMENTS COR3623-29576		PO012266 FREIGHT CHARGE		\$10.68
				Totals:		\$648.68
01-040-6085		COLLECTN SYSTM MISCELLANEOUS				
	3/4/2015	SIR SPEEDY	22482	PO012363 LAMINATING PS 208 VFD CABINET		\$29.50
				Totals:		\$29.50
01-040-6090		COLLECTN SYSTM MEDICAL INSURN				
	3/4/2015	SO NJ EMPLOYEE BENEFITS F02012015		PO012312 FEBRUARY, 2015 BILLIN		\$11,815.00
				Totals:		\$11,815.00
01-040-6092		COLL SYSTEM SDI EXPENSE				
	3/4/2015	METLIFE	03012015	PO012224 MARCH, 2015 BILLING		\$386.02
				Totals:		\$386.02
01-040-6093		DENTAL INSURANCE EXPENSE				
	3/4/2015	SO NJ EMPLOYEE BENEFITS F02012015		PO012312 FEBRUARY, 2015 BILLIN		\$760.00
				Totals:		\$760.00
01-040-6094		VISION INSURANCE EXPENSE				
	3/4/2015	VISION SERVICE PLAN	03012015	PO012314 MARCH, 2015 BILLING		\$172.32
				Totals:		\$172.32
01-040-6104		COLL SYS OTHER CHEMICAL/MATERL				
	3/4/2015	EVOQUA WATER TECHNOLOGIES902051681		PO012280 BIOXIDE 2013-13		\$6,759.10
				Totals:		\$6,759.10
01-050-6043		INDUSTRIAL PT TELEPHONE EXPNS				
	2/19/2015	VERIZON WIRELESS	9739589129	PO012297 BILLING		\$21.91
				Totals:		\$21.91
01-050-6090		IND PRE-TRTMT MEDICAL INSURNC				
	3/4/2015	SO NJ EMPLOYEE BENEFITS F02012015		PO012312 FEBRUARY, 2015 BILLIN		\$2,877.00
				Totals:		\$2,877.00
01-050-6092		IND P/T SDI EXPENSE				
	3/4/2015	METLIFE	03012015	PO012224 MARCH, 2015 BILLING		\$94.34
				Totals:		\$94.34
01-050-6093		DENTAL INSURANCE EXPENSE				
	3/4/2015	SO NJ EMPLOYEE BENEFITS F02012015		PO012312 FEBRUARY, 2015 BILLIN		\$164.00
				Totals:		\$164.00
01-050-6094		VISION INSURANCE EXPENSE				

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Account		Description				
Type	Receipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
	3/4/2015	VISION SERVICE PLAN	03012015	PO012314 MARCH, 2015 BILLING		\$36.57
Totals:						\$36.57
Report Totals:						\$746,350.81

O.C

report 746,350.81  
refunds 5,159.34 -  
1240-1270 60,352.20 -  
PIR { 72,323.18  
68,367.92  
75,919.39  
70,456.68  
968,406.44

**RESOLUTION 2015-29A**

**A RESOLUTION APPROVING SEWER REFUNDS**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of March are hereby approved.

<u>ACCOUNT NUMBER</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>AMOUNT</u>
102184	29 Bispham Street	Property Asset Services	\$ 30.18
150244.01	1 Paddock Way	Eliot Hobbs	\$ 32.25
302087.20	417 Broad Street	Genevieve Schwartz	\$ 12.34
302549.20	1606 Edwin Street	Douglas May	<u>\$ 47.20</u>
<b>TOTAL REFUNDS</b>			<b><u>\$ 121.97</u></b>

STATE OF NEW JERSEY        }

COUNTY OF BURLINGTON } :SS

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA  
this March 12, 2015.

Brandy C. Boyington, Secretary

**RESOLUTION 2015-30**

**A RESOLUTION APPROVING THE EXPENDITURES  
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Improvements -	\$ 11,049.00
Replacement -	<u>\$ 49,303.20</u>
<b>TOTAL</b>	<b>\$ 60,352.20</b>

**CERTIFICATION**

STATE OF NEW JERSEY        }  
  :ss  
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 12<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

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Account		Description				
Type	Post Date	Vendor ID	Invoice #	MUA PO#	Description	Amount
01-000-1250		DUE FROM IMPROVEMNT FUND-OUTS				
SHP/IVC	RC 2/27/2015	WHEL-TECH, INC.	CP#15-394	PO012316 M803 FLAT PAPS #209, 213, 220 -		\$10,389.00
SHP/IVC	RC 2/27/2015	WHEL-TECH, INC.	CP#15-394	PO012316 ANTENNA CABLPS 213		\$210.00
SHP/IVC	RC 2/27/2015	WHEL-TECH, INC.	CP#15-394	PO012316 SIGNAL ISOLA		\$450.00
				Vendor Totals:		\$11,049.00
01-000-1260		DUE FROM R & R FUND-PLANT				
SHP/IVC	RC 12/31/2014	ENVIRODYNE SYSTEMS INC.	CP#14-376	PO012014 TRICKLING FI		\$19,882.00
				Vendor Totals:		\$19,882.00
01-000-1270		DUE FROM R & R FUND-OUTSIDE				
SHP/IVC	RC 2/25/2015	MILLER FORD SALES INC.	CP#15-395	PO012365 2015 F250 TRVIN 1FTBF2B60FECO771		\$28,971.20
SHP/IVC	RC 2/25/2015	MILLER FORD SALES INC.	CP#15-395	PO012365 BED LINER		\$450.00
				Vendor Totals:		\$29,421.20
				Report Totals:		\$60,352.20

**REQUISITION FOR PAYMENT OR REIMBURSEMENT  
FROM RENEWAL AND REPLACEMENT FUND**

**REQUISITION NO. 2015-30**

**DATE: March 12, 2015**

**To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE**

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

<b>PAYEE</b>	<b>AMOUNT TO BE PAID</b>	<b>PURPOSE OF DISBURSEMENT</b>
<b>Whel-Tech, Inc.</b>	<b>\$ 11,049.00</b>	<b>(3) Mission Alarm Systems/ PS #209, 213, 220</b>
<b>Envirodyne Systems, Inc.</b>	<b>\$ 19,882.00</b>	<b>Trickling Filter</b>
<b>Miller Ford Sales, Inc.</b>	<b>\$ 29,421.20</b>	<b>Purchase 2015 F250 Truck</b>

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #9500087607 at Beneficial Bank.

Dated:

By: \_\_\_\_\_  
Brandy C. Boyington, Secretary

Mount Holly Municipal Utilities Authority  
Regular Meeting of the Board of Commissioners  
March 12, 2015

Interim Executive Director's Report

- Hainesport Sewer Project: There has been recent cooperation and action on behalf of Hainesport Township to help the MUA finalize this project.
- Rancocas Road Trickling Filter project - Contract No. 2014-7: The Trickling Filter rehabilitation is almost complete. The factory startup with Envirodyne Systems is being scheduled and the remaining 10% of the contract (\$19,882) can be released once complete.
- Rancocas Road Plant #3 Roof - Contract No. 2014-13: The Plant #3 roof replacement is moving forward. An MUA Staff meeting was held on Wednesday the 11<sup>th</sup> at 10:00 am to finalize our responsibilities for this substantial project.
- Rancocas Road Belt Filter Press Purchase - Contract No. 2014-14: The Belt Filter Press purchase, Resolution 2015-04 is moving forward. The supplier is Ashbrook Simon-Hartley of Houston, Texas. The press is expected to be shipped to the MUA by the end of June 2015.
- Surgery was performed on one of our Operations Supervisors: Our Operations Supervisor who had heart surgery on January 22, 2015 was transferred on February 25<sup>th</sup> from U-Penn to a pulmonary rehabilitation facility as he continues to recover.
- 37 Washington Street Status: There was a showing of 37 Washington Street on Monday February 23<sup>rd</sup> to an interested purchaser.
- Fuel Agreement with Burlington County: There is ongoing investigation into the best alternative. The County is planning a meeting in the future for fueling options that may help define the needs of the MUA.
- Harding Avenue – Lumberton Township – Force Main Valve Insertion Project: Mr. Skibicki submitted a proposal to the MUA on February 11, 2015 for engineering the installation of these valves. The proposal has been reviewed by the MUA Staff and a meeting will be scheduled with Mr. Skibicki to finalize the proposal.
- Meeting with Dave Skibicki of Alaimo Associates: No meetings have been held with Mr. Skibicki since the February 12, 2015 meeting.
- MHMUA Draft Revised Rules & Regulations: The Authority's revised Rules & Regulations are in draft status. Upon final review by MHMUA staff and MHMUA professionals, the Rules & Regulations will be presented to the Board of Commissioners for approval. The anticipated submission date to the Board for review is early fall 2015.
- Pump Station 203/213 (Garden Street): Decommissioning and removal of Pump Station 203 located in Mt. Holly at the intersection of Clover and Garden Street. Alaimo sent a letter to NJDEP requesting a determination as to whether or not a TWA permit is necessary for the Authority to decommission pump station 203. The Authority has yet to receive a response from NJDEP. No change in status for March 12, 2015.



## DEPUTY DIRECTOR FOR PLANT OPERATION'S REPORT

FOR

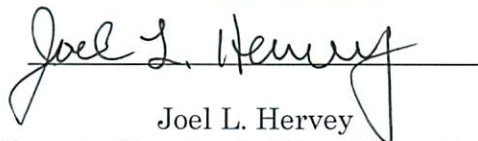
March 12, 2015

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### PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for February, 2015 is included and indicates no violations for the period.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for February, 2015 is attached.
3. The **SLUDGE QUALITY** data summaries through February, 2015 are attached.
  - a. The sludge data shows no significant changes in sludge characteristics.
4. The **COLLECTION SYSTEM OPERATIONS** report for February, 2015 is attached.
  - a. Harding Avenue Project – Authority personnel reviewed the Engineer's Estimate and did not have any significant comments on the scope of the project.
  - b. Based upon the Consultant's analysis of the regulations for the requirements and permitting of backflow prevention devices at all MUA owned pumping stations, MUA personnel are assembling an inventory and cost assessment to bring the stations into full compliance.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for February, 2015 is attached.

Respectfully submitted,



Joel L. Hervey  
Deputy Director for Plant Operations

## MONTHLY AVERAGE VALUES

PARAMETER	10/14	11/14	12/14	01/15	02/15	03/15	04/15	05/15	06/15	07/15	08/15	09/15	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.01	3	3.2	3.14	2.96									3.148	5
CBOD5(influent)	240	240	224	250	208									287.0	n/a
CBOD5(effluent)	< 2	< 2	< 2	3.8	4.03									2.9	15
COD(influent)	770	781	781	753	745									897.5	n/a
COD(effluent)	33	34	36	39	48									40.2	n/a
TKN(influent)	61.6	66	75.2	59.3	61.6									70.3	n/a
TKN(effluent)	1.61	1.82	3.4	3.1	2.94									2.4	15
TSS(influent)	388	418	382	402	382									504.0	n/a
TSS(effluent)	1.5	1.5	1.5	2	3									2.2	30
pH(influent-Max)	6.98	7.1	7.07	7	6.99									8.5	n/a
pH(influent-Min)	6.47	6.33	6.58	6.7	6.72									6.3	n/a
pH(effluent-Max)	7.05	7.17	7.12	7	7.1									7.5	9
pH(effluent-Min)	6.68	6.71	6.36	6.6	6.4									6.4	6
Oil & Grease (effluent)	< 2.2	< 2.3	< 2.3	< 2.2	2.9									<2.4	10
SQAR															
Arsenic	< 10.4	< 10.1	< 10.9	< 9.7	< 11									<11	41
Beryllium	< 5.2	< 5	< 5.5	< 4.9	< 5.5									<5.5	n/a
Cadmium	< 2.6	< 2.5	< 2.7	< 2.4	< 2.8									<2.8	39
Chromium	22	26.2	22.5	20.8	20.6									22.93	n/a
Copper	816	820	696	668	640									748.0	1500
Lead	35.5	32.4	22.9	19.7	20.9									26.19	300
Mercury	0.5	0.61	0.42	0.77	0.72									0.90	17
Molybdenum	< 10.4	< 10.1	< 10.9	< 9.7	< 11									<11	75
Nickel	22.5	20.6	18.4	18.5	19.1									19.41	420
Selenium	< 26.1	< 25.2	< 27.3	< 24.3	< 27.6									<27.6	100
Zinc	1650	1660	1350	1210	1110									1434.2	2800
Cyanide	N/A	N/A	N/A	N/A	N/A									<1.6	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.  
Most recent permit violation: 1/97 for Effluent Chlorine Residual

**Annual Consumables Summary- 2015**

Fund Number	Consumable Name	Unit Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual YTDTOT	Actual YTD AVE	Actual YTD COST	Projected 2015 Quantity	Projected 2015 Costs	2015 Budget
020-6042	City H <sub>2</sub> O (100 gal)	0.5968	870.40	793.47											1663.87	831.94	\$993.00	9983.22	\$5,957.99	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	2.3427	534.10	916.10											1,450.20	725.10	\$3,397.38	8,701.20	\$20,384.30	\$36,000.00
020-6044	Diesel Fuel (gal) Gen	2.3427	59.00	82.00											141.00	70.50	\$330.32	846.00	\$1,981.92	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.3427	44.00	37.00											81.00	40.50	\$189.76	486.00	\$1,138.55	\$5,000.00
020-6107	Ecogrow Nutrients	5.7500	15.00	15.00											30.00	15.00	\$172.50	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	11.6830	2,772.00	2,716.00											5,488.00	2,744.00	\$64,116.30	32,928.00	\$384,697.82	\$380,000.00
022-6041	Electric (100 kwhr) Maple Ave	4.8110	703.34	981.28											1,684.62	842.31	\$8,104.71	10,107.72	\$48,628.24	\$200,000.00
020-6102	Hypochlorite (gal)	1.0580	2,854.00	2,643.00											5,497.00	2,748.50	\$5,815.83	32,982.00	\$34,894.96	\$80,000.00
022-6102	Hypochlorite - Maple Ave	1.0580	68.00	78.00											146.00	73.00	\$154.47	876.00	\$926.81	\$10,000.00
020-6105	Lime (lbs)	0.0800	900.00	1,350.00											2,250.00	1,125.00	\$180.00	13,500.00	\$1,080.00	\$1,000.00
020-6104	MgOH (gal)	2.1010	1,636.00	1,540.00											3,176.00	1,588.00	\$6,672.78	19,056.00	\$40,036.66	\$55,000.00
020-6046	Natural Gas (ccf)	1.1160	769.00	1,020.00											1,789.00	894.50	\$1,996.52	10,734.00	\$11,979.14	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1160	238.209	269.186											507.395	253.698	\$566.25	3,044.37	\$3,397.52	\$5,000.00
020-6101	Polymer (lbs)	1.7500	1,670.00	1,710.00											3,380.00	1,690.00	\$5,915.00	20,280.00	\$35,490.00	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2580	646.00	715.00											1,361.00	680.50	\$3,073.14	8,166.00	\$18,438.83	\$25,000.00
040-6045	Unleaded-MUA (gal)**	2.9433	689.70	877.00											1,566.70	783.35	\$4,611.27	9,400.20	\$27,667.61	\$114,000.00
Subtotal																	\$106,289.22	\$637,735.35	\$1,010,500.00	
<b><u>Collection System Consumables</u></b>																				
040-6104	Bioxide (gals)	2.6300	2,073.00	2,163.70											4,236.70	2,118.35	\$11,142.52	25,420.20	\$66,855.13	\$60,000.00
040-6044	Diesel Fuel (gal) P/S Gen	3.1590	41.30	34.00											75.30	37.65	\$237.87	451.80	\$1,427.24	\$500.00
040-6046	Natural Gas (ccf)	1.1160	92.64	124.24											216.88	108.44	\$242.04	1,301.28	\$1,452.23	\$3,500.00
Subtotal																	11,622.43	69,734.59	64,000.00	
Total																	\$117,911.66	\$707,469.94	\$1,074,500.00	

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	6326	196,100		39	0.5	\$7,844.00
A&L SEPTIC SERVICES	Septage	129	4,000		1	0.1	\$160.00
BEMS / BIG HILL LANDFILL	Leachate	1935	59,988		12	1.0	\$2,339.53
Burlington County RRF PO# 13-09265	Leachate	23032	714,000		102	0.4	\$12,852.00
Deckers Septic	Septage	639	19,800		6	0.6	\$792.00
Dey Farms	Miscellaneous	903	28,000		4	0.4	\$1,400.00
Dolan Septic LLC	Septage	774	24,000		5	0.9	\$960.00
Drayton	Septage	3835	118,900		30	0.4	\$4,756.00
Drayton Transfer Station	Septage	4152	128,700		30	0.4	\$5,148.00
Fieldsboro	Sludge	161	5,000		1	2.1	\$400.00
Homestead Treatment Utilities, Inc.	Sludge	1226	38,000		6	0.8	\$1,558.00
JL Septic of SJ, Inc.	Septage	74	2,300		1	1.2	\$92.00
Laird & Company	Miscellaneous	1042	32,293		6	0.2	\$1,485.48
Mansfield Farms	Sludge	1806	56,000		8	0.9	\$2,296.00
Mercer Group /Horizon Xfer station	Septage	903	28,000		7	2.2	\$2,136.00
Mercer Group Int. DBA Horizon	Septage	774	24,000		6	0.9	\$1,076.00
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	2.5	\$400.00
Monmouth County Rec. LF	Leachate	8490	263,200		47	0.7	\$5,000.80
Palmyra	Sludge	4194	130,000		20	1.2	\$6,525.00
Puglisi Egg Farms. Inc.	Septage	774	24,000		4	0.7	\$960.00
SPRINGFIELD TWP. BD. OF EDUCATIO	Sludge	129	4,000		1	0.3	\$320.00
Spartan Village, Inc.	Sludge	155	4,800		1	2.2	\$384.00
State Environmental Services	Septage	971	30,100		7	1.0	\$1,341.60
Waste Management/Parklands Landfill	Leachate	1368	42,400		10	0.3	\$1,060.00

Total Gallons	Total Tons	No. of Trucks	Amount Charged
1,982,581	0	355	\$61,286.41

**YEARLY TOTALS OF COLLECTION SYSTEM WORK**

**R-23A**

**YEAR 2015**

<b>MONTH</b>		<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
1)	MISCELLANEOUS BEEPER CALL	8	9											17
2)	MISCELLANEOUS CALLS NOT OURS	0	1											1
3)	NUMBER OF OVERTIME CALLS	8	7											15
4)	ACTUAL OTHER BILLABLE MANHOURS													0
5)	NUMBER OF FEET OF PIPE CLEANED	28,455	6,578											35,033
6)	MANHOLE OVERFLOW INCIDENTS	2	0											2
7)	LATERAL INSPECTIONS	1	5											6
8)	MANHOLE INSPECTIONS	22	10											32
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	11	5											16
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	9	5											14
11)	NUMBER OF OVERTIME SERVICE	6	0											6
12)	NUMBER OF REPEAT SERVICE CALLS **													0
13)	NUMBER OF SECOND WATER METER READINGS	7	3											10
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0											0
15)	NUMBER OF FEET OF PIPE TELEVISED	0	0											0
16)	MARK OUT REQUESTS	182	175											357

\*\* SAME MAIN IN A 3 MONTH PERIOD

# FEBRUARY 2015

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
202	2-3-15			Yes, P-1 check valve			
205	2-5-15						Sump pump not pumping. Removed debris from impeller.
206	2-23-15	P-2 Tach hour meter appears to inoperable. Techs replaced.					
208	2-3-15 and 2-16-15						Responded for extended run alarms and found no problem once they arrived.
213	2-27-15						Found P-2 air bound
217	2-5-15	Yes, # 2 alarm and the techs found a phase monitor out of adjustment. The phase monitor has been removed.					
217	2-25-15			Yes, Pump # 2 and check valve.			
222	2-22-15						Responded for # 2 alarms. Found high flow from snow melt.
223	2-22-15						Responded for # 2 alarms. Found high flow from snow melt.
223	2-27-15			Yes, P-1			
225	2-20-15						Found P-1 tripped.
225	2-27-15			Yes, P-1			
226	1-8-15			Yes, P-2 check valve			
231	2-28-15	Yes					Re-installed P-1
233	2-17-15						Responded for # 1 alarm. Found frozen bubbler line.
234	2-3-15			Yes, P-1			

FEBRUARY 2015

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
237	2-25-15						Responded for # 1. Found P-2 in over temp alarm.
241				Yes, Removed rags form both check valves			

**THERE WAS ONE BIOXIDE DELIVERY IN THE MONTH OF FEBRUARY**

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	936
P/S # 21	778
P/S # 22	699
P/S # 24	
P/S # 25	
P/S # 26	
C.O.B	

**2,413 GALLONS OF BIOXIDE WERE DELIVERED IN THE MONTH OF FEBRUARY**

FEBRUARY 2015

**THERE WERE FOUR FUEL ADDITIONS MADE ON 2-3-15**

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	40
P/S # 02		P/S # 22	33.4
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11		E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19	132.6		
P/S # 20	65.3		

**2,713 GALLONS OF FUEL WAS DELIVERED IN THE MONTH OF FEBRUARY.**

TABLE AR-4  
SUMMARY OF IWPT MONITORING PROGRAM

October 2014 through September 2015

POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	2	2	0	0	2	2	2	2
Number of IUs added to POTW Monitoring Program	0	0	0	0	0	1	0	0
Number of IUs eliminated from POTW Monitoring Program	0	0	0	0	0	0	0	0
Total number of POTW inspections of IUs.		2		0		2		2
Total number of POTW sampling visits to IUs.	1	3		0	6 <sup>1</sup>	13 <sup>1</sup>		3
Total number of IUs in IPP not sampled.	0	0	0	0	0	0	0	0
Total number of IUs in IPP not inspected.	0	0	0	0	0	0	0	0

<sup>1</sup> Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Monmouth County Reclamation Center, Dey Farm

Bulk Waste Monitoring February, 2015

	February	January	October 2014- September 2015	October 2013- September 2014
1. Number of bulk delivery pH, T.S. and sensory checks:	355	479	2,012	6,138
2. Number of bulk delivery SQAR sampling checks:	0	0	0	0
3. Number of bulk delivery conventional pollutant checks:	12	11	44	130
4. Number of bulk septage sources:	11	12	15	20
5. Number of bulk sludge sources:	7	9	12	14

Sampling (February): MONCOU  
Inspections (February): None

# MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

## **MONTHLY REPORT – Deputy Director for Regulatory Affairs, Human Resources & Qualified Purchasing Agent** **March 2, 2015**

**For the Period February 1, 2015 – February 28, 2015**

**Regulatory Affairs, Policy and Procedure** - The Authority is currently compliant with Air Permitting and Stormwater requirements. The SPCC compliance issue still remains open as it relates to fuel delivery to Generator “C” at Rancocas Road and the spill containment for the 55-gallon drums of petroleum products in the maintenance shop. We have discussed both topics and the options available to comply with the EPA requirements. The primary concern remains the refueling of Generator “C” and the cost associated to meet the “requirements” of SPCC. As the new generator has been installed with the on-board bladder tank, we can now address the SPCC concerns related to size of refueling vehicle (internal bladder size) and placement of same during the refueling process. As the old break trailer has been removed, there is a potential to create a “containment” area where the refueling vehicle could park during the offloading process. There are factors that have to be considered when looking at that scenario as opposed to providing portable booms that could be laid in place during refueling and removed when completed. We will continue to review the available options and work with the EJIF to find an economical solution to meet TIER 1 planning requirements.

**New Jersey Department of Labor and Health** – Updated Federal and State Labor Law Poster are displayed at the Rancocas Road plant. Same will be displayed at the Maple Avenue Plant. A third set, yet to be acquired will be displayed in the business office.

Jill Swan certified and submitted the final electronic Right-To-Know (“RTK”) chemical inventory for all locations. We will be using the new Material Safety Data Sheets (“MSDS”) for the chemicals obtained during the inventory process to update the facility and central files. Old MSDS will be removed from the files. Ultimately all MSDS will be scanned into the Authority database to create a searchable electronic file accessible to all employees.

We will also be sending a copy of the “complete” inventory to the Emergency Service organizations and the County Health Department as required by regulation. The “complete” inventory differs from the electronic inventory filed with the State as it has a more comprehensive list of chemicals required by Hazard Communication Regulations.

Physicals, audiometric testing and pulmonary function tests have been scheduled with Interstate Mobile Care for approximately 12 employees for March 19<sup>th</sup> to comply with Federal Motor Carrier Safety Administration Regulations or Authority policy.

**New Jersey Utilities Authority JIF** – I attended the annual JIF Safety Awards breakfast in Toms River on Wednesday, February 25<sup>th</sup>. The Mount Holly MUA along with 41 other JIF members was recognized for complying with the requirements of the JIF Safety Incentive Program. Following the breakfast, the Safety Expo committee met in the offices of Conner Strong/Buckelew to review the plans for the first Safety Expo scheduled for June 5<sup>th</sup> at the Middlesex County Fire Academy. The formal list of programs was finalized and several instructors already confirmed. I was requested to provide two programs (Bloodborne Pathogens & Driver Safety) at each of the Expos. The second Expo will be scheduled for late September or early October at the Camden County Fire Academy.

The first of four quarterly Supervisory programs I was requested to provide for the JIF as part of the 2015 Safety Incentive Program has been scheduled for Thursday, March 19<sup>th</sup> at the Middlesex County Academy.

**Essential Employee Identification Program** – We are working with the New Jersey State Police Resource Directory Division to have the Essential Employee Identification cards updated. Driver license information has been updated for all but four employees that have not yet provided the updated information required. Once all information is received, it will be added to the NJSPEEI directory so that new cards can be issued.

**Employee Practices Manual** – Still working to complete the three-manual concept as previously discussed for review by the Solicitor before presentation to the Board

**Human Resources Manual** – Copies of the information sent to the previous E.D. were forwarded to Bob for review and discussion.

**Purchase and Finance** – Joel assisted with creating the “fillable forms” as part of the manual update. As previously discussed, I will be making additional updates to include pertinent prevailing wage, union and Made in America provisions before releasing for a second peer review.

A new Ford F250 4WD pickup with plow package (truck 16) was purchased (Miller Ford) to replace truck 6 (former plow truck) for the collection system. Truck 11, a standard 2WD pickup will be reassigned to the treatment plant for use by plant operators and truck 56 will be reassigned back to plant administration.

**Bid Specifications/Requests for Proposal (RFP) Update:**

- Belt Press – Awarded by Board in January - Tentative delivery should be late spring/early summer
- Trickling Filter Distribution Arm Replacement – The maintenance employees complete the repair of the center column and installing all new distribution arm components. Scott Hitchner has scheduled Envirodyne (tentative March 6<sup>th</sup>) to go over the start-up checklist. They have scheduled their field service technician for the mechanical and hydraulic test and adjustment as required in the bid specification. Once Envirodyne approves the installation/operation, the Authority can release all remaining funds to Envirodyne.
- Plant #3 Roof – Met twice with representatives from Garland (roofing materials manufacturer) and Jottan, Inc. (roofer) to review the work plan for the roof replacement. Garland will be supplying cut sheets for sealers (project prep) and adhesives (lightning arrestors) the Authority will need as part of the project. An internal project meeting has been scheduled for March 11 to review outstanding items the Authority must complete before the project commences. Jottan anticipates an early April start date.
- Bid Specification 2015-7 is undergoing peer review for supply of one Franklin Miller Taskmaster model TW8516 twin shaft grinder with one Franklin Miller model S25060 grinder controller with a submersible explosion-proof motor and gear drive or equivalent for pump station 208

**Maple Avenue Headworks** – Because of the extremely cold weather, the headworks discharge chutes have experience freezing and damming of materials. To dislodge the materials, employees were climbing and working off ladders in a precarious position that increased the potential for injury. To minimize hazards to employees, the Authority is renting (with the option to purchase) two sets of commercial scaffolding/staging from Atlas Ladder. This provides the employees with a rigid 48 square foot work platform with railing at the appropriate height to address the problems for each unit when they occur. In an attempt to minimize the problems, the electricians have installed additional heat tracing and maintenance has enclosed the chutes in rigid insulation. We have also scheduled a demonstration with United Rental of a trailer mounted articulating boom lift that is needed for the electricians to reach the motors and other components located at the top of each unit.

**NJWEA** – Scheduled to provide a four hour Supervisory Leadership program on Thursday March 5<sup>th</sup> at the Technology Transfer seminar in Eatontown.

**Permit Required Confined Space Entries – January 1, 2015 thru December 31, 2015**

2015 Confined Space Entry Activity by Department/Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	1	1											2
Trickling Filters	16	6											22
Other	0	0											0
<b>TOTAL</b>	<b>17</b>	<b>7</b>											<b>24</b>
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>TOTAL</b>	<b>0</b>	<b>0</b>											<b>0</b>
Collection System – (To be reported quarterly) ** Air Relief Valves/Contract Stations													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	6	4											10
<b>Combined Totals</b>	<b>23</b>	<b>11</b>											<b>34</b>

### Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2015 thru December 31, 2015

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Plant R & M	0	2											2

### Claims/Insurance Activity

All claims have been investigated with appropriate follow-up and or notifications made when necessary. A workers compensation spreadsheet has been established so that historical data can be reviewed to identify any trending. Identification of claim trends is extremely important to reducing the frequency and severity of claims.

Coverage	Frequency	Type/Status
Automobile Liability	0 - YTD. = 0	Nothing reported for period
General Liability	0 - YTD. = 0	Nothing reported for period
Property/Equipment Loss/Damage	0 - YTD. = 0	Nothing reported for period
Worker Compensation	2 - YTD. = 3	Collections system operator working at pump station was struck by portable davit unit as he bent over to unlock the wet well lid. No medical attention was requested or required Plant Operator received small laceration to right ring finger while in the process of removing a disc filter strainer. Employee is unsure what he contacted that caused the laceration, nor did he remember coming in contact with any component in the strainer housing. Laceration was cleaned and covered. No outside medical attention was required.

### Personal Injury Incident Activity - January 1, 2015 through December 31, 2015

Type of Injury	Frequency	Department	Frequency
Cut/Puncture/Scrape	1	Plant	1
Slip/Trip/Fall		Mechanical Maintenance	
Exposure		Electrical Maintenance	
Not Work Related		Plant Administration	
Sprain/Strain		Collection Operators	2
Animal/Insect/Foliage		Office Administration	
Struck by or against	2	Support Services	
Foreign Body in Eye		Laboratory	
Horse Play		Painter	
Burn (Thermal/Chemical)			
Unknown			
Totals	3		3