

To: Mount Holly Municipal Utilities Authority  
From: Robert G. Maybury, Executive Director  
Date: June 14, 2018  
Subject: Regular Meeting

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There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, June 14, 2018 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

**Roll Call**

Mr. Thiessen\_\_\_\_, Mr. Silcox\_\_\_\_, Mr. Jones\_\_\_\_, Mr. Banks\_\_\_\_, Ms. LaPlaca\_\_\_\_

**Verification of Notice**

**Pledge of Allegiance**

**Public Comments on Action Items**

**Approval of Minutes**

Regular Meeting Minutes May 10, 2018

**Old Business**

Resolution 2018-57 A resolution of the Mt. Holly Municipal Utilities Authority approving the award of contract 2017-17 turbo blower replacement at Maple Avenue.

**New Business**

Rate Hearing and potential consideration of Resolution **2018-62** Adjustments to Rate Schedule.

- Resolution 2018-63 A resolution authorizing professional services contract for auditor contract #2018-12
- Resolution 2018-64 A resolution authorizing Engineering Services for the Garden Street Pump Station upgrade.
- Resolution 2018-65 A resolution authorizing Change Order No 1 for contract 2017-15 for Monmouth Road Sanitary Sewer Replacement
- Resolution 2018-66 A resolution approving the S-3 application for the sewer construction plans between the Authority and Lumberton Township for the Lumberton Public Safety/EMS Building.

**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2018-59 A resolution approving the operating expenses for the month of May 2018.
- \*Resolution 2018-60 A resolution approving the sewer refunds for the month of May 2018.
- \*Resolution 2018-61 A resolution approving the expenditures for the month of May 2018 from the escrow fund.

- Communications
- To be presented by the public
- Report of the Executive Director
- Report of the Engineer
- Report of the Operations Superintendent
- Report of the Safety Director and Special Projects
- Report of the Solicitor
- Report of the Finance Administrator/Treasurer
- Other new business
- Matters to be presented by the Commissioners
- Executive Session (Proposed Resolution 2018-\_\_)
- Adjournment 1<sup>st</sup> Motion \_\_\_\_\_ 2<sup>nd</sup> Motion \_\_\_\_\_ Time: \_\_: \_\_PM

**\*Indicates addendum to original agenda**

## **OPEN PUBLIC MEETINGS ACT STATEMENT**

### **REGULAR MEETING**

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018, and the Courier-Post on February 21, 2018. On Monday, June 11, 2018 advanced written notice of meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

### **MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

## **Mount Holly Municipal Utilities Authority Regular Meeting Minutes for May 10, 2018**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday May 10, 2018; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Robert Silcox, Commissioner  
Mr. Christopher Banks, Commissioner  
Ms. Gina LaPlaca, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond Coleman Heinold, LLP  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Ms. M. Lou Garty, Esq The Garty Law Firm  
Mr. Brent Lee, Auditor  
Mr. Brian Morris, Phoenix Advisors  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Mrs. Brandy C. Boyington, Board Secretary  
Ms. Kristina D'Aiutolo, Assistant Board Secretary

ABSENT: Mr. Jason Jones, Commissioner  
Mr. Joel Hervey, Operations Superintendent  
Mr. Armando Riccio, Labor/Employment Counsel

### **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018 and the Courier Post on February 21, 2018. On Monday May 7, 2018 advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Mt. Holly Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Pledge of Allegiance**

### **Public Comments on Action Items** None

### **Approval of Minutes**

Commissioner Silcox moved for the approval of Regular Meeting Minutes of April 12, 2018. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Commissioner Jones

### **New Business**

Resolution 2018-53 a resolution of the Mt. Holly Municipal Utilities Authority approving the S-1 application for Our Lady Queen of Peace Church, Hainesport NJ.

Executive Director Maybury discussed the sewer application for a new church at the intersection of Marne Highway and Lumberton Road in Hainesport. The new church is planned for construction directly across Marne Highway from the existing church and there no anticipated start date at this time. Commissioner Silcox moved for approval of resolution 2018-53. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Commissioner Jones

Resolution 2018-54 a resolution of the Mt. Holly Municipal Utilities Authority approving the S-2 application for the Lumberton Township Public Safety Building.

Executive Director Maybury explained this application is for the new Fire/EMS Public Safety Building in Lumberton Township. This resolution authorizes the sewer agreement between the Authority and Lumberton Township. Commissioner Silcox moved for approval of resolution 2018-54. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Commissioner Jones

Resolution 2018-55                      a resolution of the Mt. Holly Municipal Utilities Authority approving a waiver for floor drain connections within Lumberton Township Public Building.

Executive Director Maybury stated this resolution is directly related to the previous resolution approval and would allow floor drains in the new Public Safety Building if approved. Floor drains are prohibited under the Authority’s rules and regulations. The staff of the Authority has worked with Lumberton’s Engineer on a plan with specific requirements that would ensure the floor drains are properly utilized and appropriate to allow. The floor drain will connect directly into the sanitary sewer system. Commissioner Silcox moved for approval of resolution 2018-55. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca
- Nays:
- Abstain:
- Absent: Commissioner Jones

Resolution 2018-56                      a resolution of the Mt. Holly Municipal Utilities Authority approving the supplemental bond.

Executive Director Maybury explained that the restructuring of the bond series could produce significant savings for the Authority over the span of approximately nineteen years. Commissioner Silcox moved for approval of resolution 2018-56. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca
- Nays:
- Abstain:
- Absent: Commissioner Jones

Resolution 2018-57                      a resolution of the Mt. Holly Municipal Utilities Authority approving the award of contract 2017-17 turbo blower replacement at Maple Avenue.

Executive Director Maybury recommended tabling resolution 2018-57 at this time due to discrepancies with the higher than anticipated bid amounts. Two different contractors responded to the bid opening held on May 3, 2018, and both contractors inserted higher equipment costs than estimated by the manufacturer. Alaimo Associates and Executive Director Maybury will gather more information on the bid packages and will have options to choose from at the June 14, 2018 meeting. An emergency rental blower could be needed if the Authority experiences another failure before the failed turbo blower is replaced. Commissioner Silcox moved to table resolution 2018-57. Commissioner Banks seconded the motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca
- Nays:
- Abstain:
- Absent: Commissioner Jones

Resolution 2018-58                      a resolution of the Mt. Holly Municipal Utilities Authority approving the 2017 Audit and corrective active plan.

Auditor Brent Lee praised the Authority for the successful audit. Commissioner Silcox and Chairman Thiessen also complimented Mr. Dehoff and the Authority staff involved for their great work leading to the successful audit. Commissioner Silcox moved for approval of resolution 2018-53. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca
- Nays:
- Abstain:
- Absent: Commissioner Jones

**CONSENT AGENDA:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2018-31                      A resolution approving the operating expenses for the month of April 2018.
- \*Resolution 2018-32                      A resolution approving the sewer refunds for the month of April 2018.
- \*Resolution 2018-33                      A resolution approving the expenditures for the month of April 2018 from the escrow fund.
- \*Resolution 2018-34                      A resolution approving the expenditures for the month of April 2018 from the improvement replacement fund.



Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca  
Nays:  
Abstain:  
Absent: Commissioner Jones

**Communications** – Executive Director Maybury explained there are instructions for recommended online training placed in front of each commissioner. The training is part of the MEL (Municipal Excess Liability Joint Insurance Fund) incentive for elected officials and commissioners. A credit of \$250 will be applied to the Authority for each board member that completes the training. The deadline is July 31, 2018.

**Matters to be presented by the Public** None

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury stated Booth Mechanical did a remarkable job completing the Monmouth Road sewer replacement project. On Tuesday May 8<sup>th</sup> at the 2018 Water Environment Association Conference in Atlantic City, two of Authority’s employees, David Reich and Adam Holba presented a discussion on how the Authority has successfully converted to PAA for disinfection in lieu of sodium hypochlorite. The Authority will conduct its annual rate hearing at the June 14<sup>th</sup> meeting and there will not be an increase in any of the connection fees this year. The Authority’s website has been redesigned in house by Mrs. Boyington and it is more user friendly for the Authority and its customers. Redesigning the website also allows making changes by Authority Staff much easier and it is more cost effective overall.

**Report of the Engineer** The Report of the Engineer was received. Nothing to add.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received. Nothing to add

**Report of the Safety Director and Special Projects** The Report of the Safety Director and Special Projects was received. Nothing to add.

**Report of the Solicitor** The Report of the Solicitor was received. Nothing to add.

**Report of the Finance Administrator/Board Treasurer** The Report of the Finance Administrator/Board Treasurer was received. Nothing to add.

**Other New Business** None

**Matters to be presented by Commissioners** None

**Executive Session-** None

**Adjournment**  
Commissioner Silcox moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:21 P.M.

Respectfully submitted,

\_\_\_\_\_  
Brandy C. Boyington, Secretary

RESOLUTION 2018-57

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised according to law for bids on Contract 2017-17 Replacement Turbo Blower at Maple Avenue and;

WHEREAS, bids were received, opened and announced by the MHMUA at its office on Wednesday, May 02, 2018 and

WHEREAS, \_\_\_\_\_ submitted the low bid on the aforesaid contract.

WHEREAS, the Executive Director of the MHMUA has recommended the award of this contract to the low bidder; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance office and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED this 14<sup>th</sup> day of June, 2018 that the Contract No. 2017-17, \_\_\_\_\_, be and the same is hereby awarded to \_\_\_\_\_.

BE IT FURTHER RESOLVED that the Chairman and Secretary of this MHMUA be and the same are hereby authorized to execute the aforesaid Contract on behalf of the MHMUA.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules Thiessen, Chairman

Attest:

\_\_\_\_\_  
Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and I am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Tom Coleman, Solicitor

## **RESOLUTION 2018-62**

### **Resolution Approving Adjustments to Schedule of Rates**

WHEREAS, The Mount Holly Municipal Utilities Authority Published Notice of proposed adjustments to its Schedule of Rates and of the time and place of the public hearing thereon in two newspapers of general circulation in the area serviced by the Authority and mailed said Notice to the clerk of each municipality serviced by the Authority, all at least twenty days preceding the aforesaid public hearing; and

WHEREAS, the Authority conducted a public hearing on the proposed adjustments on Thursday, June 14, 2018, at 6:00 p.m., at the MHMUA office, 1 Park Drive, Mount Holly, New Jersey 08060 as indicated in the publication of Notice; and

WHEREAS, the Authority provided evidence at the hearing showing that the proposed adjustments are necessary and reasonable; and

WHEREAS, the Authority provided the opportunity for cross-examination of persons offering such evidence at the public hearing; and

WHEREAS, the Authority ordered that a transcript of the hearing be made and a copy thereof be available upon request to any interested party at a reasonable fee; and

WHEREAS, the Authority has considered the proposed adjustments to its Schedule of Rates, as well as all evidence presented through direct and cross-examination, as well as all comments made by those members of the public in attendance at the aforesaid public hearing, as well as any written comments that may have been received; and

WHEREAS, the Authority having been satisfied from all of the evidence and comments presented that the proposed adjustments to its Schedule of Rates are in accordance with the Statute and are reasonable and necessary.

NOW, THEREFORE, BE IT RESOLVED, this 14th day of June, 2018, that the proposed adjustments to the Schedule of Rates, as attached to this Resolution, be and the same are hereby approved and adopted by the MHMUA.

BE IT FURTHER RESOLVED that the revised Schedule of Rates shall become effective on July 1, 2018.

Be it further resolved that the provisions of The Mount Holly Municipal Utilities Authority Rules and Regulations pertaining to the time or times when and the place or places where such charges shall be due and payable be and the same are hereby incorporated herein by reference.

Be it further resolved that a copy of the Schedule of Rates in effect shall at all times be kept on file at the office of the Authority and shall at all reasonable times be open to public inspection.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

ATTEST:

\_\_\_\_\_  
Brandy C. Boyington, Secretary

**RESOLUTION 2018-63**

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR  
AUDITOR CONTRACT # 2018-10**

WHEREAS, there exists a need for the services of a registered municipal accountant to serve as auditor for The Mount Holly Municipal Utilities Authority; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the Resolution authorizing the award of contract for "professional services" without competitive bids and the resulting contract must be available for public inspection; and

WHEREAS, the Local Public Contracts Law further requires that a Notice of the award of the contract be printed as a legal advertisement; and

WHEREAS, this contract was awarded after a fair and open process.

NOW, THEREFORE, BE IT RESOLVED, by The Mount Holly Municipal Utilities Authority this 14th day of June, 2018, as follows:

1. \_\_\_\_\_ be and the same is hereby appointed as auditor for The Mount Holly Municipal Utilities Authority. The term of appointment is for one year, effective July 1, 2018.
2. This contract is awarded without competitive bidding after a fair and open process as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said contract encompasses a professional service recognized, and regulated by law.
3. The Chairman and Secretary are hereby authorized and directed to execute the attached Agreement with \_\_\_\_\_
4. Notice of this action shall be published once as a legal advertisement in the official newspaper of The Mount Holly Municipal Utilities Authority within ten days of its adoption.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules K. Thiessen, Chairman

ATTEST:

\_\_\_\_\_  
Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Tom Coleman III, Esquire

<b>RFP Opening For</b>	
<b>Auditor 05/02/18</b>	
<b>C2018-12</b>	
<b>Bidder:</b>	Brent W. Lee & Co., LLC
	3008 New Albany Road
	Cinnaminson, NJ 08077
	609-456-8804
	Brent W. Lee
	<a href="mailto:brentlee1963@yahoo.com">brentlee1963@yahoo.com</a>
<b>Bid Price:</b>	
<b>Audit Fee</b>	<b>\$25,750</b>
<b>Additional Services (if needed)</b>	<b>Billable Rate</b>
Principal	\$175.00 Per Hour
Manager	\$145.00 Per Hour
Senior Accountant	\$110.00 Per Hour
Staff Accountant	\$95.00 Per Hour

(Engineering services to design and construct Garden Street Pumping Station Upgrade)

<b>TOTAL</b>	<b>\$ <u>1,800,000.00</u></b>
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STATE OF NEW JERSEY                 }  
COUNTY OF BURLINGTON } :SS

Brandy C Boyington, Secretary

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**

By: \_\_\_\_\_  
Engineer



## *Richard A. Alaimo Associates*

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

May 9, 2018

Mr. Robert G. Maybury, Jr., Executive Director  
Mount Holly Municipal Utilities Authority  
37 Washington Street  
P.O. Box 486  
Mount Holly, New Jersey 08060

RE: Mount Holly Municipal Utilities Authority  
Garden Street Pumping Station Upgrade  
**Proposal for Final Design Engineering  
and Construction Phase Services**  
Proposal No. MH-17-058  
File No. M-0030-0317-000

Dear Mr. Maybury:

Per our conversations with you, the Alaimo Group (Alaimo) is submitting to the Mount Holly Municipal Utilities Authority (MHMUA) a proposal for Final Design Engineering and Construction Phase Services for the Upgrade of the Garden Street Pumping Station. We have received your comments on the Garden Street Pumping Station Upgrade Conceptual Design Report. This report was finalized and sent to the MHMUA on July 11, 2017. The MHMUA provided review comments on the report to us on August 2, 2017 and additional comments were provided on October 17, 2017. The following is an outline of the tasks required for the completion of the final design engineering and construction phase services for the Garden Street Pumping Station Upgrade Project.

### **1.0 Background and Scope of Work**

Alaimo completed the Conceptual Design Report on July 11, 2017. This report outlined the deficiencies of the existing pumping station, the existing and future flows to the pumping station, preliminary equipment list, facility layout, and project cost estimate. Alaimo has received the MHMUA's review comments on the conceptual design. The below will be incorporated into the final design documents.

- a) All valves will be located within the new building.
- b) The driveway will be paved to support a Vactor truck and the apron to the pumping station will be concrete.

*- Consulting Engineers -*

Civil • Structural • Mechanical • Electrical • Environmental • Planners



- c) The new building will have floor drain in the piping room that will have a trap and drain to the wet well.
- d) The yard hydrant will be relocated to north side of wet well.
- e) The new fencing will be a vinyl coated chain link fence with vinyl slats.
- f) The final layout will include a landscaping plan.
- g) An odor control unit with integrated blower will be located on a concrete slab within a small pre-fab building to the rear of the new building.
- h) The Mission SCADA will have no control capability and is only for remote station and alarm monitoring.
- i) Freeze protected city water connection will be outside the building.
- j) A phase monitor will not be needed with the prefabricated building and equipment.
- k) Bollards will be eliminated on the site plan where there is no vehicular access.
- l) A bypass connection will be provided to operate the pumping station through a mobile pumping unit. This will be located outside the new building per a MHMUA approved piping configuration.

## **2.0 Project Tasks and Costs**

In response to your request, we are pleased to submit our proposal to provide final design engineering and construction phase services for the Garden Street Pumping Station Upgrade Project. We have determined the Scope of Work as outlined below:

### **Task 1 – Design and Wetlands Delineation**

A Concept Plan was developed and submitted with the Conceptual Design Report. This plan shows both an overall and enlarged site plan. The pumping station area and access road are adjacent to an unnamed tributary of Buttonwood Run. Given that the drainage area of the tributary at that location is less than 50 acres, the site is not subject to the Flood Hazard Area Control Act Rules (N.J.A.C. 7:13). However, even though the site is not regulated, it may be susceptible to flooding. Alaimo will complete a Wetlands Delineation, a Wetlands Transition Area and Riparian Buffer Plan, and a permit determination. If permits are required, Alaimo will notify the MHMUA. The cost for preparing these permits are not included in this proposal. Once established, this revised site plan will be submitted for MHMUA review and approval before proceeding with the rest of the design.

Alaimo will prepare formal engineering drawings and specifications for the Garden Street Pumping Station Upgrade Project with the anticipated drawings as follows:

- G1) Title Sheet
- C1) Site Plan
- C2) Site Demolition Plan
- C3) Existing Conditions Plan
- C4) Construction Layout Plan
- C5) Construction Details
- C6) Construction Details
- C7) Construction Details
- D1) Demolition Equipment Plan, Sections, and Details
- M1) Pumping Station Plans, Sections and Details
- M2) Pumping Station Plans, Sections and Details
- S1) Structural Notes, Standard Details
- S2) Structural Foundation Plan and Sections
- S3) Wet Well Sections and Details
- S4) Structural Sections and Details
- E1) Electrical Notes and Abbreviations
- E2) Electrical Demolition Plan
- E3) Electrical Plan
- E4) Electrical Details and Schedules
- E5) Electrical Single Line Diagram

Estimated \$180,000.00

#### **Task 2 – Bid Phase**

Alaimo will provide assistance during the bid phase, including responding to bidders' inquiries, preparation of addenda, evaluation of bids, recommendation of award to lowest responsible bidder, and answer bidders questions.

Estimated \$8,000.00

#### **Task 3 – Construction Management Services**

Alaimo will provide engineering services during construction including: evaluation and review of shop drawings, observation of work and preparation of site inspection reports, attendance at project meetings, preparation of Current Estimates for payment, and preparation of project closeout documentation (based on Contractor's mark-ups).

Estimated \$112,000.00

**Total Tasks 1 through 3, Estimated \$300,000.00**

Mr. Robert G. Maybury, Jr.  
Executive Director

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May 9, 2018

### 3.0 Estimated Project Costs


Construction (refer to attached Cost Estimate)	\$1,500,000.00
Engineering (Design through Construction Phase: Tasks 1 through 3 above)	<u>\$300,000.00</u>
<b>TOTAL</b>	<b>\$1,800,000.00</b>

Upon completion of the design documents and incorporation of MHMUA comments, Alaimo will establish a bid schedule for the Garden Street Pumping Station Upgrade Project.

Should you have any questions on this proposal, please feel free to contact this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES

  
David J. Skibicki, P.E.,  
Associate

DJS/dal  
Enclosures

cc: Richard A. Alaimo, P.E., P.P., President, RAAA  
Charles A. Fooks, P.E., Associate, RAAA  
Saif Saifuddin, P.E., Senior Project Engineer, RAAA  
Gary W. Lattimer, Senior Project Manager, RAAA

Richard A. Alaimo Associates 200 High Street Mount Holly, NJ 08060		PRELIMINARY ENGINEER'S ESTIMATE		File No. M-0030-0317-000 Date: 8/22/2017 Compiled By DJS	
Owner: Mount Holly Township Municipal Utilities Authority 37 Washington St Mount Holly, NJ 08060				Project: Garden Street Pump Station Replacement	
ITEM	DESCRIPTION	QTY		UNIT PRICE	EXTENDED PRICE
1	Mobilization	1	LS	\$25,000.00	\$25,000.00
2	Demolish 3' Below Grade, Fill with Flowable Fill				
2A	Wet Well	1	LS	\$45,000.00	\$45,000.00
2B	Dry Well 1	1	LS	\$25,000.00	\$25,000.00
2C	Dry Well 2	1	LS	\$25,000.00	\$25,000.00
2D	Valve Vault	1	LS	\$5,000.00	\$5,000.00
2D	Miscellaneous Demolition	1	LS	\$10,000.00	\$10,000.00
3	Test Pits	5	UN	\$500.00	\$2,500.00
4	Bollards	6	UN	\$500.00	\$3,000.00
5	Chain Link Fence				
5A	6' High Fence	240	LF	\$50.00	\$12,000.00
5B	Double Leaf Fence Gate, 13' wide	2	UN	\$5,000.00	\$10,000.00
6	New Precase Concrete Structures				
6A	Slab on grade and foundation	1	LS	\$46,000.00	\$46,000.00
6B	Furnish & Install Wet Well, 12' diameter, 20' deep	1	LS	\$210,000.00	\$210,000.00
6C	Install PVC Wet Well Coating	1	LS	\$15,000.00	\$15,000.00
6D	Dog House Manhole, 4' diameter, 13' deep	2	LS	\$11,000.00	\$22,000.00
6E	Furnish & Install Wet Well Hatch	1	LS	\$7,500.00	\$7,500.00
7	Communitor				
7A	Furnish Communitor	1	LS	\$45,000.00	\$45,000.00
7B	Install Communitor	1	LS	\$25,000.00	\$25,000.00
8					
9A	Furnish & Install Davit Crane	1	LS	\$7,500.00	\$7,500.00
9B	Furnish & Install Transducer	1	LS	\$5,000.00	\$5,000.00
10	Temporary By-Pass Pumping	1	LS	\$120,000.00	\$120,000.00
11	Yard Piping	1	LS	\$45,000.00	\$45,000.00
12	Process Measurement Istrumentation	1	LS	\$7,500.00	\$7,500.00
13	Dewatering	1	LS	\$35,000.00	\$35,000.00
14	Wet Well Air Ventilation				
14A	Furnish & Install Odor Control System	1	LS	\$60,000.00	\$60,000.00
14B	Odor Control Unit Housing	1	LS	\$3,000.00	\$3,000.00
15	Package Unit				
15A	Prefabricated Bldg	1	LS	\$340,000.00	\$340,000.00
15B	Installation	1	LS	\$171,000.00	\$171,000.00
16	Access Road				
16A	Site Prep. & Landscaping	1	LS	\$12,000.00	\$12,000.00
16B	Paved Road	1	LS	\$10,000.00	\$10,000.00
16C	Walkway repair	1	LS	\$2,000.00	\$2,000.00
16D	Concrete Apron	1	LS	\$7,000.00	\$7,000.00
17	Furnish & Install Conduit & Fitting	1	LS	\$30,000.00	\$30,000.00
18	Furnish & Install Wire	1	LS	\$40,000.00	\$40,000.00
19	Furnish & Install Site Lighting	1	LS	\$7,000.00	\$7,000.00
20	Furnish & Install Misc. Electrical items	1	LS	\$7,500.00	\$7,500.00
21	System Startup	1	LS	\$7,500.00	\$7,500.00
22	Integration with MISSION Control SCADA	1	LS	\$30,000.00	\$30,000.00
23	Site Cleaning and Restoration	1	LS	\$15,000.00	\$15,000.00
24	Contract Close Out Documents	1	LS	\$5,000.00	\$5,000.00
		Subtotal			\$1,500,000.00
		Engineering 20%			\$300,000.00
		Total Construction Cost			\$1,800,000.00

**RESOLUTION 2018-65**  
**Mount Holly Municipal Utilities Authority**  
**Authorizing Change Order No. 1 for**  
**Contract 2017-15**  
**Monmouth Road Sanitary Sewer Replacement**

**WHEREAS**, the Mount Holly Municipal Utilities Authority (“Authority”) is a public body corporate and politic of the State of New Jersey; and

**WHEREAS**, the Authority has entered into Contract 2017-15 with Booth Mechanical, Inc. for Monmouth Road Sanitary Sewer Replacement; and

**WHEREAS**, changes to the aforesaid contract as detailed in the attached Contract Change Order acceptance letter dated May 23, 2018, has been recommended by the consulting engineer, Richard A. Alaimo Associates, which indicate that there will be a deduction to the contract, all of which has been reviewed and approved by Authority personnel; and

**WHEREAS**, Change Order No. 1 represents a deduction of \$8,000.00 to the original contract amount of \$86,942.00;

**WHEREAS**, the net result of Change Order 1 brings the new contract amount to \$78,942.00; and

**WHEREAS**, Change Order No. 1 satisfies each of the requirements of N.J.A.C. 5:30-11.3.

**NOW, THEREFORE, BE IT RESOLVED** by the Authority that Change Order No. 1 to the contract with Booth Mechanical Inc., a copy of which is attached hereto, be and the same is hereby approved; and

**BE IT FURTHER RESOLVED** that the appropriate Authority officials are hereby authorized to execute Change Order No. 1 on behalf of the Authority.

**MOTION:** \_\_\_\_\_

**SECONDED:** \_\_\_\_\_

AYES:      ABSTAIN:      NAYES:      ABSENT:

Chairman Thiessen  
Commissioner Silcox  
Commissioner Jones  
Commissioner Banks  
Commissioner LaPlaca

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a meeting thereof duly called and held on June 14, 2018.

\_\_\_\_\_  
Brandy C. Boyington, Secretary





## Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-267-7452

Res 2018-66

✓  
May 23, 2018

Mr. Robert G. Maybury, Jr., Executive Director  
Mount Holly Municipal Utilities Authority  
37 Washington Street  
P.O. Box 486  
Mount Holly, NJ 08060

RE: Mount Holly Municipal Utilities Authority  
Monmouth Road Sanitary  
Sewer Replacement  
Contract No. 2017-15  
**Current Estimate No. 1 and  
Change Order No. 1**  
Our File No. M-0030-0318-000

Dear Mr. Maybury:

Please find enclosed Voucher and Current Estimate No. 1 in the amount of \$66,547.80 payable to Booth Mechanical, Inc. for work performed on the above captioned project. We recommend payment as indicated to be approved at the next meeting. Certified Payroll Reports and Monthly Project Workforce Report will follow under separate cover.

In addition, please find enclosed four (4) copies of Change Order No. 1 for approval at your next meeting. This Change Order No. 1 provides for quantity adjustments to complete this project. Note, this change order should be approved prior to your approval of payment for the above Current Estimate No. 1. Please return three (3) executed copies to our office for distribution and retain one (1) copy for your records.

Should there be any questions, please do not hesitate to call me at this office.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES



*Gary Lattimer*  
Gary W. Lattimer,  
Senior Project Manager

GWL/dal  
Enclosure

cc: Booth Mechanical, Inc.  
Brandy Boyington, Secretary, MHMUA  
David J. Skibicki, P.E., Associate, RAAA  
RAAA Field Services Department

M:\Projects\M00300318000\Corresp\LTR.Maybury.CE #1 & CO #1.docx

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners



# MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

29-37 Washington Street, P.O. Box 486, Mount Holly, New Jersey 08060  
Office (609)-267-0015/Plant (609)-267-1110/Fax (609)-261-4528

VENDOR Booth Mechanical, Inc.

Address 42 N. Lippincott Avenue City & State Maple Shade, NJ 08052

For services, labor or supplies furnished to said Authority  
All Vendors must comply with the affirmative action regulations of state of N.J.

This bill must be fully itemized and Claimant's Certification & Declaration signed.  
Voucher must be received by the Authority prior to the fourth Wednesday each month for  
approval at their regular monthly meeting

DESCRIPTION	TOTAL COST
Monmouth Road Sanitary Sewer Replacement Contract No. 2017-15  Current Estimate No. 1, attached, for period ending May 18, 2018	\$66,547.80

## Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated Therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Signature

V.P.  
(Official Position)

*W. Am*

5-22-18  
(date)

## Officer's Certification

I having knowledge of the facts, certify that the materials and supplies have been received or the services rendered, said certification being based on signed delivery slips or other reasonable procedures.

(date)

(signature)

DELIVERY SLIPS RECEIVED AND CHECKED

(date)

(signature)

ACCOUNT CHARGED

Approved - AUTHORITY MEMBERS

Approval & Payment  
Record

Date Approved \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Check No. \_\_\_\_\_  
Req. No. \_\_\_\_\_



Richard A. Alaimo Associates  
200 High Street  
Mount Holly, NJ 08060

Project: Monmouth Road Sanitary Sewer Replacement

Owner: Mount Holly Municipal Utilities Authority  
37 Washington Street  
Mount Holly, NJ 08060

Contractor:  
Booth Mechanical, Inc.  
42 N. Lippincott Avenue  
Maple Shade, NJ 08052  
856-667-1340

Project No.: M-0030-0318  
Contract No: 2017-15

Period Ending: May 18, 2018  
Estimate #: 1

Estimate Date: May 18, 2018

Start Date: April 3, 2018  
Time for Completion: 45 Calendar Days  
Completion Date: May 18, 2018  
Base Contract Amount: \$86,942.00

Project No.: M-0030-0318  
Contract No: 2017-15  
Period Ending: May 18, 2018  
Estimate #: 1  
Estimate Date: May 18, 2018

Item No.

Description

Quantity

Unit

Unit Price

Extended Price

Quantity

Amount

Quantity

Amount

Quantity

Amount

1

Temporary Soil Erosion & Sediment Control

1

LS

\$2,500.00

\$2,500.00

0%

\$0.00

100%

\$2,500.00

100%

\$2,500.00

2

Tree Removal

1

LS

\$5,000.00

\$5,000.00

0%

\$0.00

100%

\$5,000.00

100%

\$5,000.00

3

Temporary By-Pass Pumping

1

LS

\$2,500.00

\$2,500.00

0%

\$0.00

100%

\$2,500.00

100%

\$2,500.00

4

Removal and Disposal of Existing 16" ACP

326

LF

\$10.00

\$3,260.00

0

\$0.00

326

\$3,260.00

326

\$3,260.00

5

15" PVC Sewer Pipe

326

LF

\$132.00

\$43,032.00

0

\$0.00

326

\$43,032.00

326

\$43,032.00

6

Connection to Existing Sanitary Manhole

2

UN

\$1,000.00

\$2,000.00

0

\$0.00

2

\$2,000.00

2

\$2,000.00

7

Reconstruct Manhole Channel

2

UN

\$250.00

\$500.00

0

\$0.00

2

\$500.00

2

\$500.00

8

Remove and Replace 24" RCP

30

LF

\$105.00

\$3,150.00

0

\$0.00

30

\$3,150.00

30

\$3,150.00

9

4' Dia. Shallow Storm Doghouse MH incl. pipe conn.

1

LS

\$4,500.00

\$4,500.00

0%

\$0.00

100%

\$4,500.00

100%

\$4,500.00

10

Cleaning and Restorations

1

LS

\$7,500.00

\$7,500.00

0%

\$0.00

100%

\$7,500.00

100%

\$7,500.00

11

Contract Closeout Documentation

1

FP

\$5,000.00

\$5,000.00

0%

\$0.00

0%

\$0.00

0%

\$0.00

12

Contingency Allowance

1

ALLOW

\$8,000.00

\$8,000.00

0%

\$0.00

0%

\$0.00

0%

\$0.00

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100

Prepared By: GWL/dal  
Checked By: GWL/dal  
85.0% Percent Complete

We hereby certify the foregoing to be a true and correct estimate of the amount and value of work completed to date.

Inspector  
Project Manager/Engineer  
Principal Engineer

Signature  
Signature  
Signature

Total Due on Contract Items  
Material Accepted (See Reverse Side)  
Total Estimate  
Less 10% Retained  
Net Amount Payable This Estimate  
Less Amount Previously Paid  
Amount Now Payable

\$0.00  
\$0.00  
\$73,942.00  
\$7,394.20  
\$66,547.80  
\$0.00  
\$66,547.80

Project No.: M-0030-0318  
Contract No: 2017-15  
Period Ending: May 18, 2018  
Estimate #: 1  
Estimate Date: May 18, 2018

Start Date: April 3, 2018  
Time for Completion: 45 Calendar Days  
Completion Date: May 18, 2018  
Base Contract Amount: \$86,942.00

M:\Projects\M00300318000\Estimates\Project Forms\CE #1



Richard A. Alaimo Associates  
Consulting Engineers  
200 High Street  
Mount Holly, NJ 08060

**CONTRACT CHANGE ORDER**

Date: May 15, 2018

No.: 1

To: Booth Mechanical, Inc.  
42 North Lippincott Avenue  
Maple Shade, NJ 08052

Project Monmouth Road Sanitary Sewer Replacement  
Project No. M-0030-0318-000  
Contract No. 2017-15  
Location Mount Holly Municipal Utilities Authority

In accordance with NJAC 5:30-11.1 et seq. and the Specifications for the above Contract, you are hereby advised of the following changes in the Contract quantities, or in the case of supplementary work, you agree to its performance by your firm at the prices stated.

Nature and Reason of Change:

**Field Quantity Adjustments:**

Bid Item No. 12. Contingency Allowance, DEDUCT (\$8,000.00)


Amount of Original Contract	\$86,942.00
Amount of Contract with Previous Change Orders Adjustment	\$86,942.00
Adjustment Based on Change Order No. 1	(\$8,000.00)
<b>Adjusted Contract Total</b>	<b>\$78,942.00</b>

The time provided for completion in the contract is to unchanged by 0 calendar days. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto. The Contractor waives any claim for additional compensation for this work.

ACCEPTED:

  
Contractor

Date: 5-22-18

  
Engineer

Date:

Owner

Date:

**RESOLUTION 2018-66**

**A resolution approving S-3 Application for Approval of Sewer Construction Plans Between The Mount Holly Municipal Utilities Authority and Lumberton Township for Lumberton Public Safety Building, Township of Lumberton, Block 20 Lot 16.04**

**WHEREAS**, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

**WHEREAS**, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

**WHEREAS**, Lumberton Township; (hereinafter “Applicant”) has its address or principal place of business at 35 Municipal Drive Lumberton NJ 08048 and

**WHEREAS**, the Applicant proposes to construct one (1) 14,704 square foot Public Safety Building to be known as the Lumberton Public Safety/EMS Building (hereinafter “Project”) on Block 20, Lot 16.04 in the Township of Lumberton; and

**WHEREAS**, the Applicant has received final approval for the Project from the Township of Lumberton Land Use Board on June 21, 2017; and

**WHEREAS**, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the Authority for consideration; and

**WHEREAS**, the Authority and Authority staff have reviewed the submitted sewer construction plans and profiles and recommended approval of; and

**WHEREAS**, the Applicant has certified the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority, the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

Record Vote

AYE                      NO                      ABSTAIN                      ABSENT

Chairman Thiessen  
Commissioner Silcox  
Commissioner Jones  
Commissioner Banks  
Commissioner LaPlaca

The foregoing is a true copy of a Resolution adopted by the Authority on June 14, 2018.

\_\_\_\_\_  
Brandy C Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

BY \_\_\_\_\_  
Jules Thiessen, Chairman

**THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**1 Park Drive, P.O. Box 486**  
**Mount Holly, New Jersey 08060-0486**  
**(609) 267-0015**

**APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS**

1. Name of Applicant: Township of Lumberton  
 Address: 35 Municipal Drive  
Lumberton, NJ 08048  
 Phone No.: 609-267-3217, Fax: 609-267-5566, E-mail: Bumba@Lumbertontwp.com  
 Tax Identification Number: \_\_\_\_\_
2. Interest of Applicant, if other than Owner: \_\_\_\_\_
3. Name of Owner: Same as Applicant  
 Address: \_\_\_\_\_  
 Phone No.: \_\_\_\_\_, Fax: \_\_\_\_\_, E-mail: \_\_\_\_\_
4. Applicant's Consulting Engineer: CME Associates  
 Address: 1460 Rt. 9 South  
Howell, NJ 07731  
 Phone No.: 732-462-7400 Fax: 732-409-0756, E-mail: Kotto@cmeusa1.com
5. Name of Project: Lumberton Public Safety Building  
 Project address or closest street: 35 Municipal Drive
6. Location of Project Municipality: Lumberton, Block: 20, Lot(s): 16.04
7. Status of Planning Board Application for Property Described in this Application (ATTACH COPY OF FINAL PLANNING BOARD APPROVAL RESOLUTION):  
Resolution Not Required - See Attached Letter + minutes
8. Project section number: \_\_\_\_\_
9. Number of Proposed Lots to be serviced: One (1)
10. List Titles of Plans Accompanying this Application: Township of Lumberton  
Burlington County, NJ  
New Public Safety Building-Utility Plan
11. Name of Surety Company posting Performance Bond: Western Surety Co.  
 Address: 100 Matsonford Road Radnor PA 19087  
 Phone No.: 610-523-4740 Fax: 610-964-5846  
 Performance Bond No.: 929627469
12. Attached to this Application are check(s) made payable to the Mount Holly Municipal Utilities Authority for initial escrow fees in the amount of \$ N/A
13. **APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS CHECKLIST:**
  - ☒ Submit six (6) copies of sewer construction plans to this application.
  - ☒ Submit one (1) electronic copy of sewer construction plans (.TIF).
  - ☐ Engineering Plan Review escrow fees shall be posted according to the following schedule:
    - a. up to 8-inch sewer mains - \$0.08 per lineal foot.
    - b. sewer mains in excess of 8 inches - \$0.12 per lineal foot.
    - c. sewerage system appurtenances - two (2%) percent of estimated cost of construction as determined by MHMUA's consulting engineer.

☐ Construction inspection escrow fees:

- a. Six (6%) percent of estimated cost of improvements as determined by MHMUA's consulting engineer.

NOTE: Upon final approval of the MHMUA and its Consulting Engineer, Applicant will submit plan of sections showing tax lot and block number with a cross-indexed street address list.

I have read the foregoing instructions and understand them. My check for the escrow fee is attached. I understand that this application is not complete and will not be considered by the MHMUA without the payment of this fee. I certify that the statements made by me in this application are true.

APPLICANT:

(Signature)

Date:

(Type or Print Name and Title)

**FOR MHMUA USE ONLY:**

Approval by MHMUA Consulting Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Project Estimated Cost/Performance Bond Amount: \$ \_\_\_\_\_

NJDEP Treatment Works Approval No.: \_\_\_\_\_, Expiration Date: \_\_\_\_\_

Estimated project sewer connection fee utilizing connection fee rate in effect at the time of submission of S-3 Application: \$ \_\_\_\_\_

**ACTION BY MHMUA:**

Board Meeting Date: \_\_\_\_\_

☐ Approved

☐ Disapproved

Reasons for Disapproval: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Robert G. Maybury  
Executive Director



May 23, 2018

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
DAVID J. SAMUEL, PE, PP, CME  
JOHN J. STEFANI, PE, LS, PP, CME  
JAY B. CORNELL, PE, PP, CME  
MICHAEL J. McCLELLAND, PE, PP, CME  
GREGORY R. VALES, PE, PP, CME

TIMOTHY W. GILLEN, PE, PP, CME  
BRUCE M. KOCH, PE, PP, CME  
LOUIS J. PLOSKONKA, PE, CME  
TREVOR J. TAYLOR, PE, PP, CME  
BEHRAM TURAN, PE, LSRP  
LAURA J. NEUMANN, PE, PP  
DOUGLAS ROHMEYER, PE, CFM, CME  
ROBERT J. RUSSO, PE, PP, CME

**VIA REGULAR MAIL**

Mount Holly Municipal Utilities Authority  
1 Park Drive, P.O. Box 486  
Mount Holly, New Jersey 08060-0486

**ATT: Robert G. Maybury**

**RE: Application for Sewerage Services  
New Public Safety Building  
35 Municipal Drive, Block 20, Lot 16.04  
Township of Lumberton, Burlington County  
CME Project# HLU00500.01**

Dear Mr. Maybury:

Please find attached for your review the S-3 application, including supporting documents, for new sewer service for the project known as "New Public Safety Building" in Lumberton, NJ.

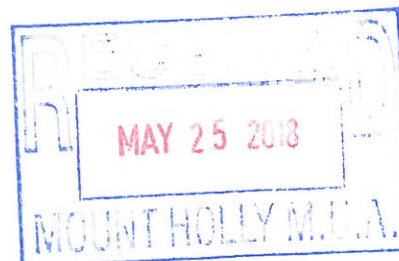
Should you have any questions or require additional information, please do not hesitate to contact this office.

Very Truly Yours,

**CME Associates**

Kurt J. Otto, PE, CME, CFM  
Township Consulting Engineer

KO/MG  
Attachments



S:\Lumberton Township\L500.01 EMS Building\Correspondence\18-05-23 MHMUA.doc





Evan H.C. Crook  
(609) 394-2400  
ecrook@capehart.com

June 21, 2017

Brandon Umba, Township Administrator  
Lumberton Township  
35 Municipal Drive  
Lumberton, NJ 08048

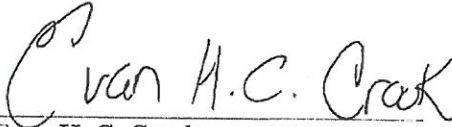
Re: Lumberton Township Public Safety Building  
34 Municipal Drive  
Block 20, Lot 16.04  
Fire Department, EMS and Fire Bureau Capital Project  
Courtesy Review by Joint Land Use Board

Dear Mr. Umba:

As you are aware, pursuant to N.J.S.A. 40:55D-31(a), on May 17, 2017, the Lumberton Township Joint Land Use Board (JLUB) heard a presentation made by you on behalf of the Township Committee in regard to the above-referenced Project. After that presentation, the Joint Land Use Board considered the Project in relation to the Township's Master Plan. The JLUB raised no issues, had no comments and made no recommendations in regard to the Project at the conclusion of the hearing.

Based on the above, the JLUB has concluded its review of the proposed project as required under N.J.S.A. 40:55D-31(a). If you should require anything further, please contact me.

Very truly yours,

  
Evan H. C. Crook

cc: Rakesh Darji, JLUB Chairman  
Cathy Borstad, JLUB Clerk

**Township of Lumberton  
Land Development Board  
Regular Meeting  
May 17, 2017**

The regular meeting of the Lumberton Township Land Development Board was called to order by Chairman Darji on Wednesday, May 17, 2017 at 7:32 p.m.

Chairman Darji read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

On January 18, 2017 advance written notice of this meeting was posted on the bulletin board in the main lobby in the Town Hall; was mailed to the Burlington County Times and the Courier Post; was filed with the Clerk of Lumberton Township and was mailed to all persons who requested and paid for such notice.

Please note that unless otherwise modified by Resolution of the Land Development Board, all meetings shall begin at 7:30 p.m. Pursuant to the Board's adopted procedure, no new application will be started, or witness testimony taken after 11:00 p.m. All such matters will be continued until the next available Board meeting. If the time limit of the Board for action is not extended by the Applicant the matter will be voted upon in the evidence setting the Board finds itself at the time action is taken.

Those testifying before the Board on any application are required to be sworn in. The Board's Engineer and Planning Consultant have taken an oath upon their agreement and their testimony on an application is under oath on a continuing basis.

**Roll Call**

**Citizen Members**

Robert Bennett  
Catherine Borstad  
Rakesh Darji  
Sheldon Evans  
William Tynon  
Donald Tallo  
Audrey Winzinger

**Representatives of Governing Body**

James Conway (Absent)  
Sean Earlen (Absent)

**Alternate #1  
Alternate #2  
Alternate #3  
Alternate #4**

Matthew Kausch (Absent)  
Roseanne Tullio-Kwiatkowski (Absent)  
Christopher Ciorlito

**Solicitor  
Consulting Engineer  
Consulting Planner**

Mr. Burns, Esq., Capehart & Scatchard  
Mr. Kurt Otto, PE, CME Engineering  
Joseph M. Petrongolo, C.L.A., R.L.A., P.P.  
Remington, Vernick & Arango

### **Minutes**

Regular Meeting minutes for April 19, 2017.

A motion was made by Mr. Bennett, seconded by Ms. Borstad to approve the Regular meeting minutes of April 19, 2017. The vote was affirmative with the exception of Chairman Darji and Mr. Evans, who abstained, and the motion carried.

### **Correspondence**

There was none.

### **Resolutions**

a. 2017-9 Republic Bank, 1544 Route 38, Block 15, Lot 2. Amended Preliminary and Final Major Site Plan with Bulk Variance and Waivers for the construction of a 3,355 SF Bank with three (3) drives, potentially four (4) through lanes. Approved.

A motion was made by Mr. Bennett, seconded by Ms. Winzinger to approve Resolution No. 2017-9 as amended. The vote was affirmative with the exception of Chairman Darji and Mr. Evans, who abstained, and the motion carried.

### **Items for Action**

- a. Lumberton Township Public Safety Building  
34 Municipal Drive  
Block 20, Lot 16.04  
Fire Department, EMS and Fire Bureau

Chairman Darji stepped down at 7:36

A presentation was presented by Mr. Brandon Umba, Township Administrator

Also present representing the application were Ms. Sherri Cross-Murphy, Garrison Architects and Mr. Curt Otto, CME Associates.

After the presentation Vice-Chairman Bennett opened the meeting up for public comment. There being none this portion of the meeting was closed.

Vice-Chairman Bennett stated that there will be a ten minute break to allow for any members of the public to view the plans and ask questions if they wish to do so.

Chairman Darji returned to the Board at 8:20 p.m.

- b. Bruce Paparone Development, Inc.  
Waverly Pointe  
Block 19.58, Lot 16.01 & 17.01  
Interpretation of the following Ordinances:  
Section 130-32 (A) & (B) Fences and Walls  
Section 130-30 Easements  
Section 130-58 (B) Streets  
To Permit the Placement of a Fence within the Landscape Buffer



Ms. Borstad stepped down for this application at 8:21 p.m.

Mr. Damien DeDuca, Esq., was present representing the applicant. Mr. DeDuca stated that the applicant wishes to proceed with Item #c for the variance. If the Variance is not granted, then they will proceed with Item #b for the interpretation of the Ordinance.

The following were present for this application: Sam Paparone, Jeff Goodwin, Bill Bank from Bruce Paparone Development and Scott Williams of Nicholson Associates.

Exhibit A-1 - Fence Variance Plan prepared by William Nicholson Associates dated 4/25/17

Mr. DeDuca stated to the Board that the Paparone's have entered into an agreement with a proposed homeowner for Lot 16.01 which is the lot that faces Eayrestown Road. The proposed homeowner has asked the Paparone Organization to install a fence in the rear of the property because they would like to install a pool.

Paparone Development is proposing to put the fence in the location shown on the plan. They do not believe a variance is required. They have also applied for a variance if the Board prefers them to proceed with the variance request.

Mr. Petrongolo stated that a variance is necessary. Certain sections in the ordinance refer to a landscape buffer. Fences are not to be in a conservation easement. It is his opinion that a landscape buffer is a conservation easement. Mr. Petrongolo stated that he would recommend proceeding with the bulk variance first and then move forward from there.

Chairman Darji stated that they will move onto the variance application (item c on the agenda)

- c. Bruce Paparone Development, Inc.  
Waverly Pointe  
Block 19.58, Lot 16.01 & 17.01  
Variance for the Placement of a Fence with the Landscape Buffer

Continued from Item (b) above:

Mr. Petrongolo stated that a bulk variance does not require submission items and are not an issue for this application to proceed.

Mr. DeDuca explained where they would like to install the fence. The ordinance states that you cannot put a fence in a conservation easement area. They are proposing to put a fence along the western boundary of the County slope easement, which abuts a landscaped buffer that is part of the approved subdivision. The subdivision was approved in 2016. As part of the approval there is a 30' landscape buffer that is immediately west of the County slope easement. The rear of Lot 16.01 and 17.01 which abuts Eayrestown Road have a 30' landscape buffer in the rear of the property and then behind that is a 30'-40' county slope easement. They are proposing to put a 6' open black aluminum fence that will complement the landscape buffer. They believe it would create a hardship to have the fence go in another 30'. The benefits of putting it where they propose outweigh any detriment. Mr. DeDuca stated that the fence will be aesthetically pleasing.

Exhibit - A-2 - Picture of fence

Mr. DeDuca stated that they are proposing the variance so that they can increase the function ability of these two properties and to avoid having to put the fence on the western side of the landscape buffer. This would result in open space between the fence and the cartway of 60'-70'. They do not think it would look good and would reduce the function ability of the property the homeowners are buying.

Mr. Tallo asked if there would be a fence tying into this one. Mr. DelDuca stated yes.

Mr. Petrongolo stated that these are the two lots that front Eayrestown Road. The ordinance does not allow for a fence within a landscape easement. The variances that are necessary are from Sections 130:32 (a), 130:30 (b) (cannot have fences within a landscape easement). Section 130:32-32(b) refers to the height of the fence. The ordinance allows for reverse frontage lots when the fence is on the opposite side of the easement to be up to 6' high, but on the roadside of the easement it should be 4' high. The applicant is asking for a 6' high fence. A Variance is necessary from section 130:58 (b) referring to the landscape buffer.

Mr. Petrongolo stated that this is a unique situation. There is a slope easement first adjacent to Eayrestown Road and then the landscape easement. Most places where the easement exists are right up against the right-of-way. The fence has to be a minimum of 30' from the right-of-way. In this case the fence will be 60'-70' from the right-of-way. This is a situation where it is a unique condition. Landscaping will be visible thru the type of fence that the applicant is proposing.

Chairman Darji stated that the main concern with putting fences in easement areas, is when homeowners take ownership of the area within the fence area. The easement is supposed to be landscaped and protected. Mr. DelDuca stated that a condition of the prior approval states what the homeowner can and cannot do within the buffer area and is stated in the title report and recorded as required by this Board.

Mr. Petrongolo stated that the fence will be a black open tubular aluminum and no higher than 6' high. He stated that the homeowners will maintain the fence on their property.

Chairman Darji asked if any of the potential homeowners were present at the meeting.

Christopher Potavin - 26 Province Court

Mr. Potavin is under agreement to purchase lot 16.01. Chairman Darji asked Mr. Potavin if he understands that if the Board grants the approval, they would be limited to a 6' aluminum open fence. If the fence were to become damaged or needs to be replaced, it would have to be the same material or the homeowner would need to come back before this Board for further approval. Mr. Potavin stated yes he agreed.

Mr. Burns gave a summary of the application and the bulk variance that is needed. A variance is needed from three sections of the Ordinance; Section 130:32 (a) & (b), 130:30 (b), 130:58 (b). The applicant is seeking approval to build a fence closer to the road then it would be permitted due to the fact that there is a slope easement from the County as well as the easement with the conservation landscape buffer. They are seeking approval to build a 6' fence where 4' is permitted. The fence will be an open tubular black aluminum with a height of 6'.

At this time Chairman Darji opened the meeting up for public comment. There being none, this portion of the meeting was closed.

A motion was made by Chairman Darji, seconded by Mr. Tallo to approve the variance to allow a fence within a conservation/landscape area be approved with the condition of a 6' black open tubular aluminum fence and acknowledgement that the landscaping within that easement is subject to all the restrictions of the Land Use Ordinance with the right to tie back the fence. The vote was unanimous and the motion carried.

Ms. Borstad returned at 8:49 p.m.

d. Sharpe, Jeffrey



20 Harrogate Drive  
Block 19.23, Lot 61, Zone R-2  
Amended Prior Use Variance approval for an In-Law suite by Resolution 2005-55,  
revised Deed Restriction to permit any person related to the occupant of the main  
residential unit to occupy the existing In-Law Suite.

Chairman Darji stated that the applicant has requested that this application be continued until the next scheduled meeting.

- e.     Redevelopment Plan (to be known as "Wellington Redevelopment")  
Route 38  
Block 22, Lot 8.01, GB Zone

Resolution No. 2017-10 Recommending the adoption of the "Wellington Redevelopment Plan for Block: 22, Lot 8.01. Approved.

Mr. Petrongolo stated that this application was reviewed at last month's meeting for consideration and recommendation to Township Committee. The Township Committee has now submitted the Ordinance to this Board for review. Mr. Petrongolo stated that the Ordinance is consistent with the Master Plan.

Mr. Brandon Umba stated that this is a mixed use project. This area is also within the Townships Affordable Housing Plan. This meets the full approval of the Township Committee and that they are now referring it to this Board for review with the Master Plan. After this Board approves, the Township Committee will adopt at the next meeting of May 23rd. After that, the developer would come back before the redevelopment entity in order to get the redevelopment agreement put together of exactly what the plan is to put on this parcel.

Chairman Darji inquired about the approval of any potential development and the process. Mr. Umba stated that the Township has already deemed this area in need of redevelopment in 2004. At that time a broad concept plan was put together and that is what is being amended by this plan.

Mr. Umba explained the process to the Board. An applicant will come before the Redevelopment Entity and have several meetings. There are two committee members that are part of a sub-committee. They will meet with the perspective developers and then with the remainder of the 5 governing body members. If agreeable, a letter of intent or some type of assurance by the Township will be issued to a developer. Then it is introduced by Ordinance and referred to the Land Development Board for comment and recommendation. After that, it will come back to the Township Committee Board to adopt the plan. When they get to the redevelopment agreement it will go before the Redevelopment Authority first. All the bulk variances are handled by the Redevelopment Entity and put into the agreement and then it comes back before the Land Development Board to review.

Chairman Darji stated that it would go thru the same process as a normal application for approval but review would be by using the Redevelopment Plan not the Zoning Ordinance. A Redevelopment Plan supersedes the Zoning Ordinance. Mr. Umba stated that the application will begin and end with the Redevelopment Entity. This Board will review for consistency with the Redevelopment Plan and then it would go back to the Redevelopment Entity.

Mr. Umba stated that the Township services, schools, Police Dept., utility, etc. can handle the additional dwellings.

Mr. Umba stated that the Township will be required to put affordable housing in. This site is an approved COAH (Council on Affordable Housing) site. This will satisfy that need.

At this time Chairman Darji opened the meeting up for public comment. There being none, this

portion of the meeting was closed.

Motion was made by Ms. Bennett, seconded by Mr. Evans to approve Resolution 2017-8. The vote was unanimous and the motion carried.

**Public Comment**

There was none.

**Comments from Professionals**

There was none.

**Comments from the Board**

**A. Bill List**

Motion was made by Mr. Bennett, seconded by Mr. Tynon to approve the bill list. The vote was unanimous and the motion carried.

**Adjournment**

Motion was made by Mr. Bennett, seconded by Ms. Evans to adjourn at 9:20 p.m. The vote was unanimous and the motion carried.

Respectfully Submitted,

Caryn L. Cutts  
Land Development Board Recording Secretary

## **RESOLUTION 2018-59**

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL  
FOR JUNE AND THE ACTUAL PAYROLL FOR THE MONTH  
OF MAY AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$350,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$748,100.36 per attached listings are hereby approved.

## CERTIFICATION

[illegible]

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of June, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the  
seal of said MUA this 14<sup>th</sup> day of June, 2018.

Brandy C. Boyington, Secretary

June 8, 2018  
07:52 AM

MT. HOLLY MUNICIPAL UTILITIES AUTHORITY  
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: N
Format: Condensed	Received Date Range: 05/11/18 to 06/14/18	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AEROB005 AEROBIOLOGY LABORATORY ASSOC.							
18-00435	04/13/18	MICROSCOPIC EXAM	Open	95.00	0.00		
AMERI010 AMERICAN AQUATIC TESTING INC.							
18-00325	03/14/18	SEMIANNUAL BIOASSAY TESTING	Open	2,250.00	0.00		
AMERI065 AMERICAN WATER							
18-00658	06/05/18	AMERICAN WATER BILLING	Open	462.36	0.00		
ANALY005 ANALYTICAL LABORATORY SERVICES							
18-00115	01/31/18	MONTHLY PERMIT SAMPLING	Open	322.00	0.00		
18-00423	04/10/18	MONTHLY SQAR/IPP SAMPLING	Open	315.00	0.00		
				637.00			
ARMAN005 ARMANDO V. RICCIO, LLC							
18-00679	06/07/18	PROFESSIONAL SERVICES	Open	1,333.00	0.00		
ATLAS005 ATLAS FLASHER & SUPPLY CO., IN							
18-00416	04/09/18	TRUCK MOUNTED ATTENUATOR	Open	600.00	0.00		
ATLAS010 ATLAS LADDER COMPANY, INC.							
18-00429	04/12/18	28' TYPE 1AA EXTENSION LADDER	Open	429.00	0.00		
AVOTR005 AVO TRAINING INSTITUTE INC.							
18-00555	05/09/18	NFPA 70E COURSE REGISTRATION	Open	835.00	0.00		
BLOCK005 BLOCK LINE SYSTEMS							
18-00657	06/05/18	TELEPHONE BILLING	Open	730.02	0.00		
BRENT BRENT W. LEE & CO., LLC							
18-00663	06/05/18	PROFESSIONAL SERVICES	Open	5,300.00	0.00		
BRUCE005 BRUCE REED BUILDING MAINT							
18-00653	06/04/18	APRIL, 2018 OFFICE CLEANING	Open	235.00	0.00		
BUDGE005 BUDGET PRINTING							
18-00606	05/24/18	ENVELOPES WITH NO PERMIT	Open	150.00	0.00		
18-00620	05/30/18	FORMS	Open	347.40	0.00		
				497.40			
AGWAY005 BURLINGTON AGWAY							
18-00580	05/16/18	LIME FOR PLANT USE	Open	284.80	0.00		
BURLI025 BURLINGTON COUNTY TREASURER							
18-00481	04/26/18	SALT USAGE	Open	706.77	0.00		
BURLI060 BURLINGTON SAFETY LABORATORY,							
18-00451	04/19/18	HIGH VOLTAGE GLOVE TESTING	Open	281.39	0.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
CEUNI005 CEUNION						
18-00017	01/05/18	COURSE REGISTRATION	Open	285.00	0.00	
CINTA005 CINTAS CORPORATION						
18-00521	05/01/18	UNIFORM RENTAL	Open	306.78	0.00	
18-00554	05/08/18	UNIFORM RENTAL	Open	341.18	0.00	
18-00581	05/16/18	UNIFORM RENTAL	Open	303.68	0.00	
18-00609	05/24/18	UNIFORM RENTAL	Open	306.03	0.00	
				1,257.67		
CITYE005 CITY ELECTRIC SUPPLY CO						
18-00205	02/13/18	SURGE TANK VFD PARTS	Open	1,067.60	0.00	
CONTR005 CONTRACTOR SERVICE						
18-00517	05/01/18	2" TSURUMI SUMP PUMP	Open	344.70	0.00	
COURI005 COURIER TIMES, INC.						
18-00608	05/24/18	LEGAL NOTICES	Open	213.18	0.00	
WEEK0005 COURIER-POST & THIS WEEK						
18-00662	06/05/18	LEGAL NOTICES	Open	313.44	0.00	
DELA010 DELAWARE RIVER BASIN COMMISSIO						
18-00675	06/07/18	ANNUAL MONITORING FEE	Open	830.00	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
18-00474	04/25/18	FRONT/REAR BRAKES&PARTS-TRK 12	Open	738.42	0.00	
18-00482	04/26/18	FILTERS,SPAKPLUGS-MOWERS&PUMPS	Open	198.67	0.00	
				937.09		
FACTS005 FLEX FACTS						
18-00558	05/10/18	3/18 FSA BILLING	Open	50.00	0.00	
FRANK020 FRANKLIN-GRIFFITH, LLC						
18-00289	03/06/18	LIGHTS FOR DISC FILTER BLDG	Open	451.36	0.00	
18-00380	04/03/18	SWITCH GUARD, EXLPOSION WHIP	Open	403.59	0.00	
18-00414	04/06/18	1 1/2" PVC EXPANSION FITTING	Open	22.96	0.00	
18-00418	04/09/18	FUSES	Open	115.08	0.00	
18-00441	04/17/18	GFCI BREAKER,30AMP PLUG	Open	36.68	0.00	
18-00450	04/19/18	30 AMP GFCI BREAKER	Open	140.25	0.00	
18-00452	04/19/18	1/2" NIPPLES, LED LIGHT BULBS	Open	45.23	0.00	
18-00464	04/23/18	DEEP STRUT, AA BATTERIES	Open	418.50	0.00	
18-00469	04/23/18	LAMPS,BATTERY,CONDULETS	Open	115.12	0.00	
18-00476	04/25/18	12 VOLT BATTERIES	Open	47.45	0.00	
18-00499	04/27/18	WATER SEAL,3/4" PVC CONNECTOR	Open	85.65	0.00	
18-00531	05/03/18	3/4"- 1" SPLIT COUPLINGS	Open	23.60	0.00	
				1,905.47		
GWLIP005 G.W. LIPPINCOTT INC.						
18-00535	05/03/18	PATCH ALL	Open	150.00	0.00	
GEOFF005 GEOFFREY SMITH						
18-00562	05/11/18	SEWER REFUND/32 HASTINGS LANE	c1sd	257.67	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GRAIN005 GRAINGER							
18-00376	03/29/18	BATTERY, BUZZER, FAN	Open	448.22	0.00		
18-00382	04/04/18	FILTERS, FUSES	Open	30.69	0.00		
18-00419	04/09/18	BUZZERS	Open	81.76	0.00		
				560.67			
GUARD010 GUARDIAN DOCUMENT DESTRUCTION							
18-00559	05/10/18	DOCUMENT SHREDDING	Open	1,135.87	0.00		
HACHC005 HACH COMPANY							
18-00523	05/01/18	LABORATORY SUPPLIES	Open	75.36	0.00		
HERDT005 HERDT FENCING INC.							
18-00372	03/28/18	BIKE PATH FENCE REPAIR	Open	1,875.00	0.00		
HUBER005 HUBER TECHNOLOGY							
18-00543	05/07/18	ROLLERS AND PINS FOR RDT	Open	790.00	0.00		
JHBER005 J & H BERGE INC							
18-00424	04/10/18	LABORATORY SUPPLIES	Open	1,447.46	0.00		
18-00534	05/03/18	LABORATORY SUPPLIES	Open	585.30	0.00		
				2,032.76			
HERVE010 JOEL HERVEY							
18-00603	05/24/18	REIMBURSEMENT/NJWEA CONFERENCE	Open	76.05	0.00		
LOWES005 LOWE'S							
18-00406	04/05/18	WASHERS FOR MAINT	Open	18.98	0.00		
18-00431	04/13/18	GROUT BAGS	Open	15.27	0.00		
18-00434	04/13/18	DUCT TAPE,NOZZLES,SWIFTER PADS	Open	47.09	0.00		
18-00462	04/20/18	SHELVES, WOOD, BRUSHES, SCREWS	Open	336.61	0.00		
18-00475	04/25/18	SAW BLADES, REPAIR TAPE	Open	38.98	0.00		
18-00496	04/27/18	2 CYCLE OIL	Open	13.86	0.00		
18-00497	04/27/18	DEHUMIDIFIER	Open	157.17	0.00		
				627.96			
LOWTH005 LOWTHER'S SERVICE CENTER, INC.							
18-00488	04/27/18	MOWER ROLLERS,BLADES,FILTERS,	Open	609.52	0.00		
MANSF005 MANSFIELD OIL COMPANY							
18-00644	06/01/18	FUEL PURCHASES	Open	2,013.27	0.00		
18-00645	06/01/18	FUEL PURCHASES	Open	1,004.34	0.00		
				3,017.61			
ROBER005 MARK ROBERTS							
18-00649	06/04/18	WORK BOOTS	Open	125.00	0.00		
MCMAS005 MCMASTER-CARR SUPPLY CO.							
18-00222	02/20/18	WEATHER STRIP,BATTERIES	Open	53.79	0.00		
18-00503	04/30/18	SS HEX NUTS/ TRQE WRENCH-TOOLS	Open	362.89	0.00		
18-00602	05/23/18	1"LOW PRESSURE HYD HOSE/CLAMPS	Open	453.46	0.00		
				870.14			



Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
METLI005 METLIFE						
18-00665	06/06/18	6/18 DISABILITY INSURANCE BILL	Open	7,823.50	0.00	
MIDDLE010 MIDDLESEX WELDING SALES						
18-00478	04/25/18	MIG WIRE/ PLASMA TIPS&ELECTROD	Open	213.03	0.00	
18-00573	05/14/18	CYLINDER RENTAL	Open	61.50	0.00	
				274.53		
SHOES005 MIKES BETTER SHOES						
18-00508	04/30/18	WORK BOOTS	Open	125.00	0.00	
18-00610	05/24/18	WORK BOOTS	Open	415.00	0.00	
				540.00		
MISSION005 MISSION COMMUNICATIONS, LLC						
18-00576	05/15/18	SERVICE PACKAGE RENEWAL	Open	1,126.80	0.00	
MOUNT020 MOUNT HOLLY TOWNSHIP						
18-00557	05/10/18	MUNICIPAL APPROPRIATION	clsd	169,000.00	0.00	
NEWJE005 NEW JERSEY AMERICAN WATER						
18-00650	06/04/18	WATER BILLING	Open	1,826.10	0.00	
NJDEP005 NJ DEPARTMENT OF LABOR						
18-00582	05/16/18	2018 1ST QTR REIMB BILL	Open	4,797.00	0.00	
NORTH015 NORTH AMERICAN PIPELINE SERV.						
18-00209	02/13/18	DE-SCALE CIP	Open	5,200.00	0.00	
18-00292	03/07/18	PS 214 DRYWELL CAN WATER STOP	Open	3,650.00	0.00	
				8,850.00		
ONECA005 ONE CALL CONCEPTS, INC.						
18-00661	06/05/18	MARKOUT REQUESTS FOR MHMUA	Open	483.75	0.00	
PEROX010 PEROXYCHEM LLC						
18-00086	01/22/18	TOTES OF PAA	Open	4,500.00	0.00	
18-00248	02/27/18	PAA TOTES	Open	4,500.00	0.00	
18-00439	04/16/18	PAA TOTES	Open	4,500.00	0.00	
18-00564	05/11/18	TOTES OF PERACETIC ACID	Open	4,500.00	0.00	
18-00574	05/14/18	PEROXYCHEM MONTHLY EQUIP LEASE	Open	673.68	0.00	
				18,673.68		
POSTM005 POSTMASTER						
18-00570	05/11/18	MAILING CYCLE 1 & 4 BILLING	clsd	1,340.11	0.00	
PRIME005 PRIMEPOINT LLC						
18-00491	04/27/18	PAYROLL PROCESS 3/8,3/16,3/22	Open	934.10	0.00	
PSEGC005 PSE&G COMPANY						
18-00625	05/31/18	PSE&G BILLING	Open	52,270.77	0.00	
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP						
18-00654	06/04/18	PROFESSIONAL SERVICES	Open	3,500.00	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
RICHA005 RICHARD A. ALAIMO ASSOCIATES						
18-00673	06/07/18	ENGINEERING SERVICES	Open	418.59	0.00	
RUBBE005 RUBBER SUPPLY COMPANY INC						
18-00433	04/13/18	FIRE HOSE FOR PLANT USE	Open	565.82	0.00	
RUSSE015 RUSSELL REID INC.						
18-00571	05/14/18	MARCH AND APRIL GRIT HAULING	Open	588.00	0.00	
RUTGE015 RUTGERS, THE STATE UNIVERSITY						
18-00502	04/30/18	PURCHASING EDUCATIONAL FORUM	Open	350.00	0.00	
COX00005 SHERRILL A. COX						
18-00545	05/07/18	MILEAGE REIMBURSEMENT	clsd	150.57	0.00	
SHERW005 SHERWIN-WILLIAMS						
18-00500	04/27/18	MIXER AND SAFETY ORANGE PAINT	Open	82.49	0.00	
18-00565	05/11/18	VARIOUS PAINTS AND PRIMERS	Open	77.93	0.00	
18-00589	05/18/18	GREEN PAINT AND TRISODIUM PHOS	Open	58.54	0.00	
				218.96		
SPRIN005 SPRINT						
18-00604	05/24/18	PCS CONNECTION CARD/PLANT	Open	37.90	0.00	
STEVE005 STEVENSON SUPPLY CO. INC.						
18-00579	05/16/18	1" HYDRANT AND FITTINGS-PS#204	Open	303.41	0.00	
THEGA010 THE GARTY LAW FIRM, LLC						
18-00655	06/04/18	PROFESSIONAL SERVICES	Open	2,000.00	0.00	
TOWNS010 TOWNSHIP OF MOORESTOWN						
18-00652	06/04/18	PS @ LAUREL CREEK WATER BILL	Open	285.00	0.00	
TRACT005 TRACTOR SUPPLY COMPANY						
18-00467	04/23/18	LANDSCAPE TRAILER TIRES	Open	239.98	0.00	
18-00471	04/24/18	WORK BOOTS - S. HITCHNER	Open	139.99	0.00	
				379.97		
TRAPR005 TRAP ROCK INDUSTRIES LLC						
18-00477	04/25/18	EXCAVATED ASPHALT	Open	3.40	0.00	
18-00479	04/25/18	FABC / I-5 (TOP ASPHALT)	Open	61.05	0.00	
				64.45		
TRIJA005 TRIJAY SYSTEMS, INC.						
18-00566	05/11/18	YEARLY SCADA MAINT SERVICE	Open	3,000.00	0.00	
UNITE020 UNITED PARCEL SERVICE						
18-00408	04/05/18	SHIPPING CHARGE - AUTOMATION	Open	4.20	0.00	
VERIZ015 VERIZON						
18-00605	05/24/18	FIOS/TV 300 RANCOCAS ROAD	Open	87.79	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015 VERIZON Continued							
18-00627	05/31/18	FIOS INTERNET BILLING	Open	324.23	0.00		
				412.02			
VERIZ035 VERIZON WIRELESS							
18-00542	05/07/18	CELL PHONE BILLING	Clsd	346.88	0.00		
18-00628	05/31/18	CELL PHONE BILL	Open	218.28	0.00		
				565.16			
VISI0005 VISION SERVICE PLAN							
18-00666	06/06/18	6/18 VISION BILLING	Open	1,331.57	0.00		
WOOLS005 WOOLSTON COMPANY, INC.							
18-00575	05/15/18	APRIL SLUDGE HAULING FEES	Open	6,548.00	0.00		
Total Purchase Orders: 113 Total P.O. Line Items: 0 Total List Amount: 322,748.46 Total Void Amount: 0.00							

A

Total Per Report: \$322,748.46 (A)  
Add Payroll: \$425,351.90  
Total Operating Expenses: \$748,100.36 (Resolution 2018-59)

## **RESOLUTION 2018-60**

## A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of April are hereby approved.

**TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$1,145.37**

## CERTIFICATION

STATE OF NEW JERSEY }

:SS

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of June, 2018.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA  
this June 14, 2018.

Brandy C. Boyington, Secretary

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Total Tracking Ids:	1	Total Qty:	7.00	Total Amount:	1,145.37
Total Bid:	0.00	Total State:	0.00	Total Other:	1,145.37
				Total Exempt:	0.00

**RESOLUTION 2018-61**  
**A RESOLUTION APPROVING EXPENDITURES**  
**FROM THE ESCROW FUND**

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

**For Engineering Services as of March 31, 2018:**

**Richard A. Alaimo Associates: \$7,459.23 (per attached report)**

## CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14<sup>th</sup> day of June, 2018.

Brandy C. Boyington, Secretary

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Tracking Id Description										First	
P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Encumber Date	Status	
ESCROW											
18-00641	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENG SVC/LOFT @ MI-PLACE	0000000125	1.00	190.00	other	06/01/18	Open	
18-00641	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENG SVC/LENNAR @ RANOCAS	0000000108	1.00	657.50	other	06/01/18	Open	
18-00641	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENG SVC/EASTAMPTON PLACE WEST	0000000048	1.00	6,231.73	other	06/01/18	Open	
18-00641	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENG SVC/W RANC REDEV PHASE	0000000167	1.00	380.00	other	06/01/18	Open	
Bid:		0.00	State:	0.00	Other:	7,459.23	Exempt:	0.00	Total:	4.00	
							7,459.23				

Total Tracking Ids:	1	Total Qty:	4.00	Total Amount:	7,459.23
Total Bid:	0.00	Total State:	0.00	Total Other:	7,459.23
				Total Exempt:	0.00



**Mount Holly Municipal Utilities Authority  
Regular Meeting of the Board of Commissioners  
June 14, 2018**

**Executive Director's Report**

- **Ron Nicholson Scholarship fund:** The 2018 Ron Nicholson Scholarship fund was presented by the Authority at the RVRHS Performing Arts Center on June 6<sup>th</sup>. This year's recipient was Camryn Colon from Lumberton Township.
- **NJPDES Permit Renewal Status Engineering - Resolution # 2015-94:** On April 12, 2018 the Authority Board approved a contract under Resolution 2018-40 to allow Environmental Resolutions, Inc. (ERI) to proceed with engineering services to design and construct a new storage and metering facility. The proposed facility would be utilized solely for peracetic acid (PAA), the Authority's new disinfection chemical. A design meeting was held between ERI and Authority staff on June 5<sup>th</sup> to discuss options that could save on overall construction costs.
- **Maple Avenue Turbo Blower Replacement Status - Resolution 2017-103 (Contract 2017-17):** The Bids received by the Authority for the replacement turbo blower under Resolution 2018-57 were tabled at the May 10, 2018 meeting because they were above the engineers' estimate. Since that time, it has been decided the best solution for the Authority is to rebuild the existing blower unit. There are still unanswered questions relating to the high cost and questionable reliability of turbo blowers. The Authority staff will work with Alaimo associates to develop a long-term plan for future blower repairs and or replacements at the Maple Avenue facility.
- **Mount Holly - Pump Station 213 (Garden Street) Resolution # 2017-29:** Alaimo Associates has prepared bid documents for Authority and they are listed on the June 14<sup>th</sup> meeting agenda for approval consideration. The engineer's estimate for constructing the new pump station is \$1.5 million with an additional \$300,000.00 for the following engineering services:

Task 1 – Design and Wetlands Delineation	\$180,000.00
Task 2 – Bid Phase	\$8,000.00
Task 3 – Construction Management Services	\$112,000.00
- **Postage and Handling Fee Credit - Resolution 2017-110:** Since the December 21, 2017 approval of the postage and handling credit, the Authority processed 5,032 credit certification forms totaling \$117,654.75 credit back to the customers' accounts. The end date for postage and handling credit was June 01, 2018.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
ENGINEER'S STATUS REPORT  
June 8, 2018**

- M-0030-0317      Garden Street Pump Station Replacement
- Alaimo received MHMUA comments on June 1, 2017. Alaimo submitted a proposal to MHMUA to complete the final design on August 22, 2017. Project review meeting with MHMUA was held on October 18, 2017.  
**Revised proposal for final design was submitted to MHMUA on May 9, 2018.**
- M-0030-0318      Sanitary Sewer Replacement – Monmouth Road
- Bids were accepted on March 1, 2018. Bid tabulation and recommendation letter will be issued the week of March 5, 2018.  
**Project was completed on May 8, 2018.**
- M-0030-0320      Sludge Tank Conversion
- After completing field walk-through and scope of work, Alaimo will submit a proposal for final design for MHMUA review and comment.**
- M-0030-0321      TSST Tank Demolition
- After completing field walk-through and scope of work, Alaimo will submit a final design proposal for MHMUA review and comment.**
- M-0030-0322      Reactor Demolition
- After completing field walk-through and scope of work, Alaimo will submit a design proposal for MHMUA review and comment.**
- M-0030-0323      Odor Control Sludge Tanks/BFP Room
- Alaimo will submit a design proposal for MHMUA review and comment. This will include a conceptual design for the odor control system.
- M-0030-0324      Turbo Blower Replacement
- Bids were received on May 3, 2018. Bid tabulation and recommendation letter was issued the week of May 7, 2018. Alaimo met with the MHMUA and Blower Vendor Rep to discuss options both short term and long term.**

M-0030-0325      P.S. Corrosion Protection System

**Alaimo to submit a design proposal and scope of work for MHMUA review and comment.**

**M-0030-0326      Rancocas Road Generator Replacement**

**Alaimo to submit a design proposal and scope of work for MHMUA review and comment.**

M-0031-0218      Waverly Pointe Subdivision

Performance Bond reduction letter was issued on September 28, 2017. Received revised as-builts on November 29, 2017. Review and comment letter was issued January 19, 2018. Sanitary mains were tested on January 18, 2018. Developer has requested that Performance Bond has been satisfied and would like to move onto Maintenance Bond. Punch List to be verified.

M-0031-0219      Quaker Steak & Lube

Key Engineers met with the MHMUA and Alaimo on June 14, 2017 to discuss the specifics on the project. Drawings were submitted for review on July 13, 2107. Review and comment letter was issued on December 8, 2017.

M-0031-0221      The Lofts at the Mi-Place

Received revised drawing package on December 11, 2017. Review and comment letter was issued on January 30, 2018. Received documentation package on February 2, 2018. Review and comment letter was issued on February 27, 2018 deeming the documents "Approved".

M-0031-0223      Lennar at Rancocas Creek

Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Revised drawings were received on June 27, 2017. Received revised documentation package for review on November 9, 2017. Review and comment letter was issued on March 12, 2018.

M-0031-0224      Eastampton Place West

Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Contractor has completed installing sanitary mains and Manholes as of March 26, 2018.

M-0031-0226      West Rancocas Phase 1B-2-3C

Received drawing package for review on November 13, 2017. Review and comment letter was issued on February 1, 2018. Documents have been noted "Revise and Resubmit". Received revised drawing package on April 19, 2018. **Review and comment letter was issued on May 18, 2018.**

DJS/dal



## **SUPERINTENDENT OF OPERATION'S REPORT**

**FOR**

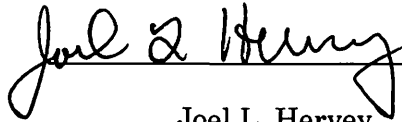
**June 14, 2018**

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### **PLANT OPERATIONS**

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for May, 2018 is included. There were **no violations** for the period.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for May, 2018 is attached.
3. The **SLUDGE QUALITY** data summaries through May, 2018 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS** report for May, 2018 is attached.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for May, 2018 is attached.

Respectfully submitted,



Joel L. Hervey  
Superintendent of Operations



## MONTHLY AVERAGE VALUES

PARAMETER	10/16	11/16	12/16	01/17	02/17	03/17	04/17	05/17	06/17	07/17	08/17	09/17	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	2.88	2.88	2.97	3.43	3.46	3.64	3.29	3.26						2.968	5
CBOD5(influent)	278	331	237	286	263	247	242	235						286.6	n/a
CBOD5(effluent)	< 2	< 2	2.64	3.02	3.14	3.14	< 2	< 2						2.3	15
COD(influent)	849	1035	967	789	820	936	1099	861						896.0	n/a
COD(effluent)	25.5	27.7	36.5	35.4	30	32.4	33.8	26.7						36.4	n/a
TSS(influent)	404	580	496	466	618	435	900	494						538.5	n/a
TSS(effluent)	1	1	2	3	2	0.75	1.5	3						1.9	30
pH(influent-Max)	9	7.4	7.2	7.2	7.1	6.9	7	7.1						8.1	n/a
pH(influent-Min)	6.3	6.7	6.9	6.8	6.5	6.5	6.4	6.4						5.8	n/a
pH(effluent-Max)	7.3	7.2	7.2	7.2	7.2	7	7	7.1						7.1	9
pH(effluent-Min)	6.7	6.9	6.8	6.7	6.6	6.6	6.6	6.7						6.3	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.1	4	< 2.2	< 2.2	< 2.3	< 2.2						1.7	10
SQAR															
Arsenic	< 12.7	< 11.7	< 12	< 15.1	< 12.3	< 12	< 11.4	< 10.8						<13.1	41
Beryllium	< 6.3	< 5.8	< 6	< 7.5	< 6.2	< 6	< 5.7	< 5.4						<6.5	n/a
Cadmium	< 3.2	< 2.9	< 3	< 3.8	< 3.1	< 3	< 2.9	< 2.7						<3.3	39
Chromium	19.6	23.4	21.5	21.6	21.1	19.6	17.7	19.1						26.68	n/a
Copper	685	901	676	631	551	531	555	702						903.8	1500
Lead	23.3	26.9	26.1	21.9	16.8	20.5	18.1	28.3						31.02	300
Mercury	0.86	0.76	0.84	0.48	0.64	0.56	0.47	0.39						0.67	17
Molybdenum	< 12.7	< 11.7	< 12	< 15.1	< 12.3	15.6	< 11.4	< 10.8						7.44	75
Nickel	15	18.8	16.5	15.3	14.9	16.1	15	17.8						19.92	420
Selenium	< 31.7	< 29.2	< 30.1	< 37.7	< 30.8	< 29.9	< 28.6	< 27						<32.6	100
Zinc	1150	1400	1210	1160	960	919	885	1100						1570.0	2800
Cyanide	N/A	N/A	1.9	N/A	N/A	N/A	N/A	N/A						1.70	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units  
FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.  
Most recent permit violation: 1/97 for Effluent Chlorine Residual

**Annual Consumables Summary- 2018**

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2018		2018
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	584.77	159.70	192.66	179.31	216.82								1333.28	266.65	\$795.69	3199.82	\$1,909.65	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	2.8713	116.68	98.23	60.50	104.55	166.42								546.38	109.28	\$1,568.82	1,311.31	\$3,765.17	\$10,600.00
020-6044	Diesel Fuel (gal) Gen	2.2414	43.00	130.00	665.70	57.00	142.00								1,037.70	207.54	\$2,325.90	2,490.48	\$5,582.16	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2414	10.00	2.00	155.00	25.00	131.00								323.00	64.60	\$723.97	775.20	\$1,737.53	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00								75.00	15.00	\$431.25	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,492.00	2,016.00	2,240.00	1,960.00	1,904.00								10,612.00	2,122.40	\$29,724.21	25,468.80	\$71,338.11	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	733.91	561.21	375.69	388.13	386.41								2,445.35	489.07	\$26,216.60	5,868.84	\$62,919.83	\$200,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00	0.00	0.00	0.00								0.00	0.00	\$0.00	0.00	\$0.00	\$82,000.00
022-6102	Hypochlorite - Maple Ave	1.0850	10.00	88.00	127.00	292.00	419.00								936.00	187.20	\$1,015.56	2,246.40	\$2,437.34	\$2,100.00
020-6105	Lime (lbs)	0.0810	1,100.00	650.00	1,100.00	550.00	1,100.00								4,500.00	900.00	\$364.50	10,800.00	\$874.80	\$1,000.00
020-6104	MgOH (gal)	2.2512	1,320.00	110.00	911.00	630.00	1,224.00								4,195.00	839.00	\$9,443.66	10,068.00	\$22,664.78	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	12.74	78.20	66.80	20.30	15.00								193.04	38.61	\$199.12	463.30	\$477.89	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.0315	990.221	748.808	747.740	584.010	71.569								3,122.35	624.47	\$3,220.70	7,493.64	\$7,729.68	\$5,000.00
020-6101	Polymer (lbs)	1.2900	1,670.00	1,170.00	1,770.00	1,950.00	2,750.00								9,310.00	1,862.00	\$12,009.90	22,344.00	\$28,823.76	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00	0.00	0.00	0.0								0.00	0.00	\$0.00	0.00	\$0.00	\$25,000.00
040-6045	Unleaded-MUA (gal) Plt Tank	1.6677	29.60	6.50	27.70	60.60	75.4								199.80	39.96	\$333.21	479.52	\$799.70	\$139,400.00
040-6045	Unleaded-MUA (gal)	2.6860	317.33	563.81	822.06	587.32	601.54								2,892.06	578.41	\$7,768.07	6,940.94	\$18,643.38	
Subtotal																	\$96,141.16		\$230,738.79	\$1,012,600.00
<b>Collection System Consumables</b>																				
040-6104	Bioxide (gals)	2.8300	1,373.00	1,399.50	1,370.40	1,781.70	2,070.00								7,994.60	1,598.92	\$22,624.72	19,187.04	\$54,299.32	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2414	23.00	25.10	37.60	17.40	9.60								112.70	22.54	\$252.61	270.48	\$606.25	\$500.00
040-6046	Natural Gas (ccf)	1.0225	95.00	81.00	551.26	63.00	45.29								835.55	167.11	\$854.35	2,005.32	\$2,050.44	\$3,500.00
Subtotal																		23,731.67	56,956.02	
Total																		\$31,499.75	\$287,694.81	\$1,016,100.00

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	11774	365,000		76	0.5	\$14,715.00
BEMS / BIG HILL LANDFILL	Leachate	323	9,998		2	1.8	\$389.92
BROWN, ALBERT S.	Septage	1032	32,000		8	0.4	\$1,280.00
Burlington County RRF PO# 13-09265	Leachate	25603	793,689		132	0.6	\$14,286.40
Cella's Septic Company	Septage	5610	173,900		45	0.8	\$7,524.90
Champion Contracting, LLC	Septage	2168	67,200		16	0.5	\$2,872.80
DREDGE HARBOR BOAT CENTER LLC	Septage	452	14,000		2	0.1	\$560.00
Deckers Septic	Septage	1065	33,000		10	0.4	\$1,320.00
Dey Farms	Miscellaneous	903	28,000		4	0.2	\$1,400.00
Dolan Septic LLC	Septage	206	6,400		2	0.3	\$256.00
Don E. Miller Cesspool Service	Septage	2523	78,200		20	0.7	\$3,280.00
Drayton	Septage	11458	355,200		78	0.5	\$14,208.00
Drayton Transfer Station	Septage	6416	198,900		42	0.8	\$8,246.00
Due Process Golf Course	Sludge	139	4,300		1	0.3	\$344.00
Fieldsboro	Sludge	161	5,000		1	1.0	\$400.00
First Choice Waste Disposal, LLC	Septage	2581	80,000		16	0.3	\$3,200.00
Homestead Treatment Utilities, Inc.	Sludge	1265	39,200		7	1.1	\$1,607.20
Jackson Transfer Station	Septage	316	9,800		2	1.4	\$392.00
Joseph J Carbin Plumbing	Septage	145	4,500		2	2.2	\$366.75
LOGAN TOWNSHIP MUA	Sludge	226	7,000		1	3.9	\$630.00
Laird & Company	Miscellaneous	763	23,641		4	0.4	\$1,087.49
Mansfield Farms	Sludge	1777	55,100		8	1.2	\$2,259.10
Medford Township STP	Sludge	12153	376,740		69	1.7	\$20,720.70
Mobile Estates of Southampton, Inc.	Sludge	323	10,000		2	1.6	\$800.00
NEW EGYPT SCHOOL PO#15-1280	Sludge	129	4,000		1	0.6	\$320.00
Palmyra	Sludge	3145	97,500		15	1.4	\$4,875.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.4	\$1,200.00
Roman Septic	Septage	1032	32,000		8	0.3	\$1,280.00
Russell Reid	Septage	226	7,000		1	0.1	\$280.00
Seneca High School	Sludge	484	15,000		3	0.9	\$1,275.00
State Environmental Services	Septage	2358	73,100		17	0.5	\$2,924.00
Waste Management/Parklands Landfill	Leachate	2358	73,100		17	0.3	\$1,827.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,102,468	0	617	\$116,127.76

**YEARLY TOTALS OF COLLECTION SYSTEM WORK**

**R-23A**

**YEAR 2018**

<b>MONTH</b>		<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
1)	MISCELLANEOUS BEEPER CALL	7	6	7	6	4								30
2)	MISCELLANEOUS CALLS NOT OURS	2	1	3	3	1								10
3)	NUMBER OF OVERTIME CALLS	5	4	1	2	2								14
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0								0
5)	NUMBER OF FEET OF PIPE CLEANED	15,514	26,608	33,936	33,174	50,961								160,193
6)	MANHOLE OVERFLOW INCIDENTS	1	0	0	0	0								1
7)	LATERAL INSPECTIONS	4	4	6	2	2								18
8)	MANHOLE INSPECTIONS	24	22	12	14	10								82
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	14	11	6	7	5								43
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	12	10	6	7	5								40
11)	NUMBER OF OVERTIME SERVICE	6	6	6	1	1								20
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0								0
13)	NUMBER OF SECOND WATER METER READINGS	0	6	8	13	33								60
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0								0
15)	NUMBER OF FEET OF PIPE TELEVISED	0	0	0	0	0								0
16)	MARK OUT REQUESTS	329	364	351	395	477								1,916

\*\* SAME MAIN IN A 3 MONTH PERIOD

## MAY 2018 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
201	5-17-18			Pump # 2 and check valve.			
205	5-17-18						P-1 air bound, primed pump.
208	5-14-18	Replaced 12 volt Mission battery.					
211	5-14-18	Replaced 12 volt Mission battery.					
215	5-26-18			P-1 and P-2 and check valves.			
215	5-29-18						Cleaned wet well.
218	5-4-18 and 5-15-18			P-2 on 5-4 and P-1 on 5-15			
218	5-7-18						Cleaned wet well.
218	5-14-18	Replaced 12 volt Mission battery.					
223	5-15-18	Replaced 12 volt Mission battery.					
230	5-11-18 and 5-23-18			P-2 check valve on 5-11 and P-1 check valve on 5-23-18.			
230	5-15-18						Inspected P-2 impeller, badly worn and in need of replacement. Maintenance replaced impeller and was re-installed and pumping as it should.
230	5-15-18	Installed new radio chip for Mission M800.					
235	5-15-18	Replaced 12 volt Mission battery					
Eastampton School	5-3-18	Supply fan for wet well not working. Repair made					

## MAY 2018 COLLECTION SYSTEM COMMENTS

THERE WAS ONE BIOXIDE DELIVERY MADE IN THE MONTH OF MAY ON 5-17-18.

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	888
P/S # 21	556
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	458
C.O.B	302

THERE WAS TOTAL OF 2,204 GALLONS OF BIOXIDE DELIVERED IN THE MONTH OF MAY.

THERE WERE NO FUEL ADDITIONS MADE IN THE MONTH OF MAY.

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11		E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

**TABLE AR-4  
SUMMARY OF IWPT MONITORING PROGRAM**

October 2017 through September 2018  
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program		2		0		1		2
Number of IUs added to POTW Monitoring Program		0		0	1	1		0
Number of IUs eliminated from POTW Monitoring Program		0		0		1		0
Total number of POTW inspections of IUs.		2		0		1		0
Total number of POTW sampling visits to IUs.	2	3		0	1	1		0
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

<sup>1</sup> Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm

**Bulk Waste Monitoring May, 2018**

	May	April	October 2017- September 2018	October 2016- September 2017
1. Number of bulk delivery pH, T.S. and sensory checks:	617	569	5,121	5,951
2. Number of bulk delivery conventional pollutant checks:	9	10	81	108
3. Number of bulk septage sources:	17	17	21	20
4. Number of bulk sludge sources:	10	7	13	13

Sampling (May): MET  
Inspections (May): None



TABLE AR-7  
Mount Holly Sewerage Authority NJPDES 0024015  
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS  
May, 2018

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
GROWS Stormwater	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation  
S/CWEA State/CWEA Violation  
FLV Federal Limit Violation  
RV Reporting Violation  
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations  
SE Spill/Emergency at Discharger  
SN Number of Facilities that are Significant Non-Compliers  
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8  
Mount Holly Sewerage Authority NJPDES 0024015  
SUMMARY OF POTW COMPLIANCE ACTIONS  
May, 2018

Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
GROWS Stormwater	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

**June 1, 2018**  
**MHMUA STATUS REPORT**  
**Safety Director and Special Projects**  
**MONTHLY UPDATE for May 2018**

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Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

Pursuant to the ongoing Arc Flash and Electrical Safety discussions and the need to conduct Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis

- Reviewed several regulatory documents (150 page Practical Solution Guide to Arc Flash Hazards and NFPA 70E 2018)
  - Annex Q requires employers to look at behavior based issues (Error Precursor Identification and Human Performance Selection) related to workplace incidents, near misses or failure of employees to comply with employer safety policies.
  - NFPA focus is moving towards Behavior Based Safety Programs
- Tony Fisher and I have had meetings and/or conference calls with several vendors (BRADY, EATON, Gannet Fleming, Rumsey Electric/Rockwell, etc.) with additional planned in early June as part of our ongoing effort to meet NFPA 70E requirements for employee and workplace safety
- Spoke with Maria Brush, Assistant Supervisor and Safety Director at Rockaway Valley Regional Sewerage Authority to ascertain how they are addressing the arc flash analysis and audit issue based on the revisions to the NFPA 2018 70E. Ms. Brush indicated that services were outsourced
- Develop an Arc Flash spreadsheet for Maple Avenue similar what we used to gather information for the pump stations and started to populate with component information and provided it to the electricians to gather additional information
- Continued discussions with Joel, Adam and Tony regarding the need for a Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis for both treatment plants and all pump stations, labels for components and related Electrical Safety issues
- Updated Arc Flash/Electrical Safety/LOTO power point program to reflect the revisions in NFPA 70E
- I am registered to attend the NFPA 70E Standard for Electrical Safety in the Workplace program at the American Training Institute (AVO Training) on July 2<sup>nd</sup> & 3<sup>rd</sup> that will focus on Arc Flash analysis as well as other related topics

Collection System:

- Calls for Service –
  - Responded with Jason to 89 Hulme Street to investigate a potential leak/line break and found it to be an issue with New Jersey American Water
  - 43 White Birch Court in Lumberton about potential backup into home that damaged carpet that Jason investigated and found to be unrelated to Authority operations
  - Had customer come to the plant office with questions on sewer service, property owner responsibility, lateral repair, etc. I reviewed the Authority rules and regulations regarding her responsibility.
    - She advised that she thought her lateral was blocked (filled in by neighbor) and that she thought it was causing a possible sinkhole. Bob Young investigated and confirmed it was the property owner's responsibility

Confined Space:

- SKED - Affixed ropes, straps and related safety equipment and developed power point for upcoming classroom and practical training
- Emails and calls to/from Bill and John at Pendergast Safety and met with John to review options to improve confined space entry and retrieval when employees are working in open-top tanks:
  - Available anchor systems that might be available to safeguard employees by allowing the use of a davit base and mechanical retrieval device
  - Reviewed as-built plant drawings of the tanks in question to identify walkway and center column configuration, I-beam size and rebar location for aeration tank center columns

Electronic Records Imaging and Information Management System (RMS/DIMS):

NO CHANGE IN STATUS

Emergency Action and Response and Plan:

- The Plan continues to be updated based on changes in operation or exposure

Employee Related Assistance:

- While conversing with a plant operator, there were indicators of potential non-work related health issues. Found employee to have elevated blood pressure and pulse, chest discomfort, etc. Called spouse who took him to ER. He was released six hours later with requirements to follow up with specialists as needed

#### Environmental Stewardship and Management System Program – ESMS:

- Completed drafts of an Integrated Pest Management and an Environmentally Beneficial Landscaping program as part of the Environmental Stewardship Program and emailed to Adam, Dave and Russ IV for review
- We had two separate occasions (during heavy rains) where oil or similar product was dripped by a vehicle(s) driving through the Rancocas Road plant:
  - The first incident was contained to an area between the maintenance and electrical shops and was cleaned up using oil absorbing pads and the Vactor
  - The second incident was found at multiple locations around the plant drive and product entered the plant storm sewers causing “spotting” at the surface of the Rancocas Creek at the outfall
    - After the incident was identified, 130 feet of oil absorbing booms were used to protect the storm sewers as were oil absorbing pads
      - An order has been placed to restock spill kits with absorbent booms
    - Calls were placed to the NJDEP as well as the National Reporting Center (NRC) [manned by the United States Coast Guard] as per EAP and SPCC protocol
      - Received follow-up calls from both entities and both deemed no response was required

#### Fire Safety:

- The Lumberton Township Bureau of Protection completed a fire safety inspection at Maple Avenue WWTP and the collection offices:
  - Two of the three Means of Egress light controls were inoperable (inspected and working during December fire inspection)
    - Electricians identified bad circuit boards in each and replacement units were ordered
  - As a result of Fire Code revisions, the Authority is now required to install carbon monoxide alarms in buildings with “a fuel-burning appliance or are attached to a garage.”
    - A total of nine alarms were purchased and installed where required

#### First Aid Kits & Safety Equipment:

- Refilled the first aid kits as needed

#### Health & Safety:

- Internet search for, and calls/emails to/from exterminators to identify their capability to meet the needs of the Authority for vector control based on operations and exposure, as well as proximity to tidal waters and wetlands
  - Tri-County Termite and Pest Control, Inc. is a State contract vendor (contract T-0295 for Pest Control Services) that can provide the needed services for three primary locations
    - Services will commence in June
- Equipment Specific Energy Control Procedures for Lockout/Tagout –
  - Completed draft LOTO documents for Grit & Screen and the Rotating Drum Thickener Building and emailed to affected departments for review and comment
    - Pictures and specific LOTO points will be added after draft documents are returned and updated

#### Human Resources:

- Assisted Adam by attending meetings with all departments to discuss the Authority’s operations and exposures and to discuss any potential personnel and safety issues
- Assisted Adam with updating the power point presentation for the upcoming employee meetings schedule in June
- At Adam’s request, attended interim performance review meetings with several employees

#### NJDEP:

- Initial Notification To Temporarily Replace Permitted Source Operations for Construction, Repair and Maintenance (CRM) Activities for the period March 8th – June 6<sup>th</sup>
  - Completed research of numerous NJDEP documents to determine if extensions are actually permissible when an approved CRM reaches 90 days (The rental generator is a “temporary device” operating in place of the permitted generator A)
    - May 23, 2018 – Emailed a project update to NJDEP indicating that one custom fabricated component had been installed and that the other part shipped was incorrect and a replacement had been ordered.
      - Included a request for guidance in requesting an extension to the CRM as noted when reviewing NJDEP documents

- May 31, 2018 – Per Martchela Popova – “The review of extension request was denied by her supervisor because the 2017 amendments to New Jersey State Department of Environmental Protection, New Jersey Administrative Code, TITLE 7, CHAPTER 27, SUBCHAPTER 8, removed any provisions for extensions, and capped all CRM’s at 90-days
  - If generator A is not in operation by June 6<sup>th</sup>, The NJDEP will issue a Notice of Violation (NOV) for the permitted device
    - The rental generator must either be removed or permitted by the Authority”

#### NJUA:

- Discussions with members of the Executive Safety Committee and Safety EXPO Committee regarding the upcoming Safety Expos, the educational tracks and my availability to instruct the Succession Planning for the Supervisory Track on June 26<sup>th</sup> (Middlesex County Fire Academy) and September 28<sup>th</sup> (Camden County Fire Academy)
  - Forwarded Mike the request and was given approval to provide the training programs
    - Started developing power point program for Succession Planning for 2018 Safety Expo
- We received a safety bulletin regarding TICKS from the Municipal Excess Liability Fund
  - Made revisions to the bulletin to include pictures of the primary disease carrying ticks and the particular concerns each presents, and emailed to all employees and posted on Safety Bulletin boards

#### Peracetic Acid (PAA) Trial / Acid Magic:

- Assisted plant operators with the change-out of a PAA tote to confirm compliance with Authority policy and procedures and inspect PPE.
  - Larger size TYCHEM coveralls (5X) will be ordered as some employees have limited mobility in the (4x)
- John McShane from Pendergast Safety had several questions related to the PAA as one of his customers is considering a change over
  - I provided John with the PPE and other safety related information we had gathered prior to starting the trial

#### Purchasing:

- Emergency Contractor Repairs Services – At Adam’s request, provided a draft service agreement to be used to establish written agreements with contractors capable of providing emergency response and repair services for line breaks or other emergencies that require excavation, traffic control, etc.
- Maple Avenue Stair Project - Completed internet search of NJ Division of Purchase and Property website to identify if there are any State approved vendors for the Maple Avenue Stair Project, discussed purchasing considerations with Adam, and developed draft RFP for project

#### Right-To-Know:

Review of chemical inventory and updating the electronic inventory starts in June

#### Safety Committee Activities:

- Next meeting is scheduled for Tuesday, June 19th

#### Safety Manual:

- Continue to make revisions to the safety manual to address operational concerns or exposures

#### Safety Bulletins and Training:

- See training table below for programs provided/scheduled
- Completed Safety Bulletins for:
  - Heat Related Safety - Develop, print, distribute and display
  - Tick Borne Diseases (in conjunction with MEL bulletin)

#### Work Zone Safety:

- In response to recent discussions and work zone related incidents reported, I reviewed work zone information and requirements from the Manual for Uniform Traffic Control Devices (MUTCD), Federal Highway Safety Administration (FHWA) and extensive testing and reporting by Texas A&M university regarding the improvements to temporary traffic work zones through the use of additional traffic safety warning devices, shadow vehicles, enhanced vehicle lighting and traffic attenuators and provided to Joel, Adam, Jason and Bob for review

## 2018 Activity

### 2018 Employee Incident/Injury Reports – Workers Compensation - \* Indicates submission to Qual Lynx\*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
*1/3/18*	0	3	Turned ankle, claim is now closed	Sprain/Strain
1/15/18	0	0	No offsite treatment required	Slip & Fall
2/3/18	0	0	No offsite treatment required	Fall/Struck Against
3/2/18	0	0	No offsite treatment required	Fall/Struck Against
5/10/18	0	0	Tripped over partially raised floor mat when entering lab. Felt discomfort in right knee. No offsite treatment required	Trip/No fall
5/31/18	0	0	Tripped while climbing over a pallet in the storage trailer. Abrasion to left hand, pain in left wrist & shoulder. No offsite treatment required.	Trip & Fall

- Updated claims Excel file, repeater report, reassigned former employee claims info, and combined 2005 -2017

### 2018 General Liability – \* Indicates submission to Qual Lynx\*

DOI	DESCRIPTION	
*1/1/18*	20 Buttonwood, Mount Holly	Sewer backup into basement from surcharged line in street. Cleaned up by All Risk. Claim is now closed
1/25/18	9 Cove Court, Lumberton	The incident was unrelated to Authority operations
2/3/18	201 Canary Lane, Mount Holly	Sewer backup into basement from surcharged line in street. Cleaned up by All Risk. Claim is now closed

### 2018 Property/Automobile Damage – \* Indicates submission to Qual Lynx\*

DOI	DESCRIPTION	
1/5/18	Pump Station 221	The taillight of Authority vehicle was cracked when snowplowing
*1/13/18*	Pump Station 228	Processed and submitted all claim forms, pictures and related information and claim is closed
*3/7-8/18*	Generator A, Plant 2 Rancocas Road WWTP	Generator A ongoing claim, see NJDEP section and below for additional information
*12-28-17*	Elevated Rail Trestle, Rails-To-Trails, Creek Island Park	Fence has been repaired and the claim is closed.

#### Generator A - Additional Information:

- Follow-up paperwork, emails and calls to Todd and Anthony at CNA, Eileen at Qual-Lynx, Eric at Atlantic Switch & Generator and Martchela Popova at NJDEP.

2018 Training Programs	# of Seminars
Employment Practice Liability (Harassment) presented by Authority Solicitor – Feb. 23, 2018	2
Electrical Safety, Arc Flash Lockout/Tagout – April 3 & 5, 2018	4
Chemical Safety (Peracetic Acid/Acid Magic/Sodium Bisulfite/Sodium Hypochlorite) – April 10 & 12, 2018	6
Spill Prevention Act – SPCC & EAP Reviews – April 17, 18, & 19, 2018	5
Confined Space Entry/Fall Prot./Meters, with Focus on Non-Entry Rescue – April 24 & 26, 2018	5
Bloodborne/Waterborne Pathogens (Communicable Disease) – May 1, 2 & 3, 2018	5
Fire Extinguishers / Fire Safety – Fire Prevention Plan / Flammable & Comb. Liquids/Hot Work & Welding – June 12 & 14, 2018	
PPE/Respiratory/SCBA/Hearing Conservation – June 19 & 21, 2018	
Confined Space Rescue – Intro to SKED and patient packaging - June 26 & 28, 2018	
Chain Saw Operations, Powder Actuated Tools (Hilti, Ramjet) Shop and Tool Safety – To Be Determined	
Defensive Driving/Coaching the Maintenance Vehicle Operator – To Be Determined	
Asbestos, Silica & Lead Awareness Including NJ Dry Cutting Law – To Be Determined	
Emergency Preparedness – Six Parts – To Be Determined	
<b>TOTAL</b>	



## **2018 ACTIVITY**

### **Permit Required Confined Space Entries – January 1, 2018 thru December 31, 2018**

<b>2018 Confined Space Entry Activity by Location</b>													
<b>Rancocas Road Treatment Plant</b>													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	106	0	0	0								106
Trickling Filters	2	2	0	0	0								4
Other	1	0	0	7	1								9
<b>TOTAL</b>	<b>3</b>	<b>108</b>	<b>0</b>	<b>7</b>	<b>1</b>								<b>119</b>
<b>Maple Avenue Treatment Plant</b>													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>TOTAL</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>2</b>								<b>8</b>
<b>Collection System – (To be reported quarterly) ** Air Relief Valves/Contract Stations</b>													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	79	63	73	1									216
<b>Combined</b>	<b>82</b>	<b>174</b>	<b>73</b>	<b>11</b>	<b>3</b>								<b>343</b>

### **Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2018 thru December 31, 2018**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
<b>Plant R &amp; M</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>2</b>								<b>7</b>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
BANK BALANCE REPORT  
MAY 2018**

<b><u>BANK ACCOUNTS</u></b>	<b><u>REGISTRATION</u></b>	<b><u>AMOUNT</u></b>	
Beneficial Bank	MHMUA Escrow Account	\$	226,557.54
Beneficial Bank	MHMUA Self Insured UE Fund	\$	39,836.62
Beneficial Bank	MHMUA Payroll	\$	9,849.75
Beneficial Bank	MHMUA Operating Fund	\$	550,814.65
Beneficial Bank	MHMUA Trustee Deposit Account	\$	674,870.87
Beneficial Bank	MHMUA FSA Account	\$	4,616.28
		<b>\$</b>	<b><u>1,506,545.71</u></b>

**ACCOUNTS HELD IN TRUST**

T.D. Wealth Management	Debt Service Reserve	\$	3,933,217.46	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,417,943.94	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	10,522,317.11	In Trust
T.D. Wealth Management	Debt Service Fund	\$	2,690,220.09	In Trust
		<b>\$</b>	<b><u>19,563,698.60</u></b>	

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<b>Debt Service payment June 1, 2018:</b>		<b><u>DEBT SERVICE SCHEDULED PAYMENTS (P&amp;I) FOR 2018:</u></b>		<b><u>NJEIT FEES</u></b>
		Due 2.1.18	\$ 310,433.64	18,960.00
Total Debt Payment 6/1/2018	\$ 428,393.76	Due 6.1.18	\$ 428,393.76	
Balance 4/30/2018	\$ 2,690,220.09	Due 8.1.18	\$ 1,293,432.57	18,960.00
		Due 12.1.18	\$ 968,393.76	
<b>Debt Service (Required)/Available</b>	<b>\$ <u>2,261,826.33</u></b>		<b>\$ <u>3,000,653.73</u></b>	<b>\$ <u>37,920.00</u></b>

[illegible]

[illegible]