

To: Mount Holly Municipal Utilities Authority
From: Robert G. Maybury, Executive Director
Date: October 14, 2021
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday October 14, 2021 at 6:00 PM. The agenda for this meeting is as follows:

Roll Call Mr. Thiessen____, Mr. Banks ____, Mr. DiFolco ____, Ms. Sheppard ____

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes

Regular Meeting Minutes September 09, 2021
Executive Meeting Minutes September 09, 2021 Resolution 2021-92

Brief Presentation for MHMUA-(Storm Water Utility Benefits) -15 minute

Brianne Callahan from NJ Future and Molly Riley from NJLCV

New Business

- | | |
|---------------------|--|
| Resolution 2021-98 | A resolution introducing the Mt. Holly Municipal Utilities Authority 2022 Budget |
| Resolution 2021-99 | A resolution of the Mt. Holly Municipal Utilities Authority awarding contract #2021-11 demolition of an incineration chimney and removal of an adjoined building |
| Resolution 2021-100 | A resolution of the Mt. Holly Municipal Utilities Authority awarding a competitive bid for contract #2021-15 upgrades and improvements to Country Estates sewer pump station #215. |
| Resolution 2021-101 | A resolution of the Mt. Holly Municipal Utilities Authority awarding contract # 2021-16 (Magnesium Hydroxide). |
| Resolution 2021-102 | A resolution of the Mt. Holly Municipal Utilities Authority approving an extension to contract #2020-17 for Peracetic Acid. |
| Resolution 2021-103 | A resolution awarding non-fair and open contract with Waters & Bugbee for Excavation, Repair, and Replacement of Damaged Underground Cast Iron Sewer Main, and Roadway Restoration at Girard and Walnut Streets, Mount Holly, New Jersey |

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- | | |
|---------------------|---|
| *Resolution 2021-94 | A resolution approving the operating expenses for the month of September. |
| *Resolution 2021-95 | A resolution approving the sewer refunds for the month of September. |
| *Resolution 2021-96 | A resolution approving the expenditures for the month of September from the escrow fund. |
| *Resolution 2021-97 | A resolution approving the expenditures for the month of September from the improvement replacement fund. |

- Communications
Matters to be presented by the public
Report of the Executive Director
Report of the Engineer
Report of the Operations Superintendent
Report of the Safety Director and Special Projects
Report of the Solicitor
Report of the Finance Administrator/Treasurer
Report of the Communication Director
Other new business

Matters to be presented by the Commissioners
Executive Session (Proposed Resolution 2021-____)
Adjournment 1st Motion _____ 2nd Motion _____ Time: _: __ PM

***Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on and the Courier-Post on March 3, 2021. On Tuesday, October 12, 2021 advanced written notice of meeting was (1) posted and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority

Regular Meeting Minutes September 09, 2021

The regular meeting of the Mount Holly Municipal Utilities Authority was held on Thursday, September 09, 2021, at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. Richard DiFolco, Commissioner
Ms. Jeena Sheppard, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. Brandy C. Boyington, Board Secretary
Mr. Jim Logue, Communication Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Ms. M. Lou Garty, Esq. The Garty Law Firm
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Lou Mancello, Court Reporter
Mr. Regan Young, R.Y.E.B.R.E.A.D Architects
ABSENT: Mr. Bob Young, Superintendent

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times and the Courier Post on March 3, 2021. On Tuesday, September 07, 2021, advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only Louis Lopez- 98 Levis Drive, Mt. Holly NJ 08060. Mr. Lopez asked for an explanation on Resolutions 2021-88, 2021-89 and 2021-90. Executive Director Maybury gave a brief description to answer Mr. Lopez's questions.

Approval of Minutes Regular Meeting Minutes August 12, 2021

Commissioner DiFolco moved for the approval of the regular minutes from the August 12, 2021 meeting. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Sheppard

Nays:

Absent:

Abstain: Commissioner DiFolco

New Business

Resolution 2021-90 A resolution appropriating funding from the improvement/replacement fund authorizing advertisement of bids for a Wellness Room at the Rancocas Road Treatment Facility. Mr. Regan Young, Architect, spoke on the scope of work included for the project. Executive Director Maybury explained an overview of the multipurpose room project and the overall benefits for the Authority to utilize this already available space. The proposed project includes; showers, lockers, an area for break times and a small area for exercise equipment. Chairman Thiessen and Commissioner Sheppard asked several questions including how many employees could utilize the proposed room. Executive Director answered accordingly. Commissioner Banks moved for the approval of resolution 2021-90. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays: Chairman Thiessen

Absent:

Abstain:

Resolution 2021-91 A resolution appropriating funding from the improvement/replacement fund for approval of a feasibility study for an administration building to be located at the Rancocas Road Treatment Facility. Mr. Regan Young, Architect, spoke on the scope for the feasibility study and explained it is to examine the possibility of constructing an administration facility that houses all management and billing office staff in one location. Executive Director explained the study would include the possibility of conference and training rooms and an area where monthly board meetings could be held. Commissioner DiFolco moved for the approval of resolution 2021-91. Commissioner Sheppard seconded. The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent:

Abstain:

Rate Hearing (testimony attached to end)

Resolution 2021-87 Adjustments to Rate Schedule. Commissioner DiFolco moved for the approval of resolution 2021-87. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent:

Abstain:

Resolution 2021-88 A resolution awarding contract #2021-17 for supply of Bioxide (liquid calcium nitrate), storage tanks, feeds systems and appurtenances. Executive Director Maybury explained the purpose for this chemical. Commissioner Sheppard moved for the approval of resolution 2021-88. Commissioner DiFolco seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent:

Abstain:

Resolution 2021-89 A resolution appropriating funding from the improvement/replacement fund authorizing the advertisement of bids for approval of Sludge Tank Conversion Project. Executive Director Maybury and Mr. Skibicki, Engineer, explained the details and price estimate for the project. Commissioner DiFolco moved the approval of resolution 2021-89. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard:

Nays:

Absent:

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2021-83 A resolution approving the operating expenses for the month of August

*Resolution 2021-84 A resolution approving the sewer refunds for the month of August

*Resolution 2021-85 A resolution approving the expenditures for the month of August from the escrow fund.

*Resolution 2021-86 A resolution approving the expenditures for the month of August from the improvement replacement fund.

Commissioner DiFolco moved for the approval of consent agenda. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard

Nays:

Absent:

Abstain:

Communications Resignation of Vice Chairman Gerald “Jay” Springer.

To Executive Director Maybury:

It is with great regret that I am writing to inform you of my need to resign from my position on the Board of Commissioners of the Mount Holly MUA effective Wednesday September 1, 2021. I have accepted a new position that, at a minimum, may give the appearance of a conflict of interest if I were to continue in the role of Commissioner and Vice Chairman.

Please know that I have thoroughly enjoyed my time on the Board and wish you, the staff, our professionals, and the Commissioners all the best as you continue the important work of providing this essential public service to all of residents of the MHMUA service area and the surrounding communities.

Sincerely,
Gerald “Jay” Springer

Chairman Thiessen thanked him for his time served with the MHMUA.

Matter to be presented by the public Louis Lopez 98 Levis Drive, Mt. Holly- stated he was thankful for the notice of the meeting through social media. Mr. Lopez asked about having a microphone so the audience could hear better because his audience can’t hear the meeting. Mr. Logue, Communication Director, suggested that he add an attachment microphone to his phone to resolve the audio concerns. Mr. Lopez asked to have the breakdown of the rate hearing changes translated into Spanish so his mother can read it. Mr. Dehoff confirmed that could be done and would be sent to the address he provided.

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury stated there will be a brief presentation related to Storm Water Utilities benefits. Brianne Callahan of NJ Future and Molly Riley from NJLCV will present at the October Meeting. Jason DeMarco from Insurance Solutions has provided a cost analysis to compare the state health benefits insurance rates to the Authority's current HIF plans.

Report of the Engineer The Report of the Engineer was received. Nothing to add.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Absent

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor The Report of the Solicitor was received.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff stated that he is currently waiting on the state for the documents to present the Budget. Mr. Dehoff also asked the Commissioners if there was a need for a sub-committee to review the budget prior to October's board meeting. Chairman Thiessen and Commissioner Banks volunteered for sub-committee.

Report of the Communication Director The Report on the Communication Director was received. Nothing to add.

Other new business None

Matters to be presented by the Commissioners None

Executive Session Resolution 2021-92. Commissioner DiFolco moved to enter Executive Session at 7:30 PM. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard
Nays:
Absent:
Abstain:

Commissioner DiFolco moved to exit executive session at 7:49 PM. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:
Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen
Nays:
Absent:
Abstain:

****Resolution 2021-93** A resolution of the Mt. Holly Municipal Utilities Authority Authorizing an amendment to the collective bargaining agreement with Construction and General Labors' Union Local 172 of South Jersey to revise the current pay grades. Commissioner DiFolco moved for the approval of resolution 2021-93. Commissioner Sheppard seconded the motion. At the call of the roll the vote was:
Ayes: Chairman Thiessen, Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard
Nays:
Absent:
Abstain:

Adjournment Time 7:50 PM
Commissioner DiFolco moved for the adjournment. Commissioner Banks seconded the motion. At the call of the roll the vote was:
Ayes: Commissioner Banks, Commissioner DiFolco, Commissioner Sheppard, Chairman Thiessen
Nays:
Absent:
Abstain:

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary

BEFORE THE
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

- - - - - x
IN RE: :
ADJUSTMENT TO RATE SCHEDULE :
- - - - - x

Thursday, September 9, 2021

COMMISSION MEMBERS PRESENT:

JULES K. THIESSEN - CHAIRMAN
JEENA SHEPPARD - COMMISSIONER
RICHARD DiFOLCO - COMMISSIONER
CHRIS BANKS - COMMISSIONER

ROBERT G. MAYBURY - EXECUTIVE DIRECTOR
BRANDY C. BOYINGTON - AUTHORITY SECRETARY
MICHAEL DEHOFF - FINANCE ADMINISTRATOR

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R E P O R T E D B Y:

LOUIS A. MANCHELLO, Certified Court
Reporter (N.J. License No. 30XI00141800), on the
above date, commencing at 6:25 p.m., at the Mount
Holly Municipal Utilities Authority, 37 Washington
Street, Mount Holly, New Jersey.

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A P P E A R A N C E S:

RAYMOND COLEMAN HEINOLD NORMAN
BY: THOMAS J. COLEMAN, III, ESQUIRE
325 New Albany Road
Moorestown, New Jersey 08057

Authority Board Solicitor

THE GARTY LAW FIRM
BY: M. LOU GARTY, ESQUIRE
712 East Main Street
Suite 2A
Moorestown, New Jersey 08057

Special Counsel

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I N D E X

WITNESS	PAGE
BRANDY BOYINGTON	7
ROBERT G. MAYBURY	10
MICHAEL DEHOFF	14

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E X H I B I T S

DEPOSITION EXHIBITS	MARKED
Exhibit A Affidavit of Publication from the Courier Post	5
Exhibit B Affidavit of Publication from the Burlington County Times	5
Exhibit C Notice of Public Hearing to the customer municipalities	5

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1 (The reading of the Open Public
2 Meetings Act notice and Roll Call are not a
3 part of the printed transcript.)

4 CHAIRMAN THIESSEN: We will go
5 back to new business. Rate hearing,
6 consideration of Resolution 2021-87,
7 adjustments to the rate schedule. Bob?

8 MR. MAYBURY: This is an annual
9 adjustment to the rate schedule. There are
10 no rate increases proposed, but there's a
11 couple modifications to the rate schedule for
12 disabled veterans and senior citizens.

13 Do you have anything to define
14 that even further, Mike?

15 MR. DEHOFF: We probably should
16 just go through our testimony and allow
17 questions.

18 MR. MAYBURY: We can proceed
19 with testimony and cover the specifics and
20 what the proposed changes are.

21 CHAIRMAN THIESSEN: Okay.

22 MS. GARTY: Thank you. I'm
23 special counsel, and I will conduct the rate
24 hearing.

1 Chairman and Commissioners,
2 there's exhibits that have been pre-marked
3 and which will be entered into evidence, and
4 I will read them into the record as they had
5 been pre-marked by the Board Secretary.

6 Exhibit A is the Notice of
7 Public Hearing to the public and the
8 Affidavit of Publication from the
9 Courier Post.

10 Exhibit B is the Notice of
11 Public Hearing to the public, the Affidavit
12 of Publication from the Burlington County
13 Times. So it was published in two separate
14 newspapers.

15 Exhibit C is the Notice of
16 Public Hearing to the customer
17 municipalities. Certified Letters and
18 receipts were sent to the township clerks of
19 Mount Holly, Eastampton, Lumberton,
20 Hainesport, Westampton, and Moorestown, dated
21 August 4, 2021. And these are the
22 municipalities which are within the service
23 area of the Mount Holly MUA.

24 (Whereupon Exhibits A, B, and C were

1 marked for identification.)

2 MS. GARTY: We have several
3 witnesses who will testify in this matter.
4 The first is Brandy Boyington, assistant to
5 the Executive Director. She will testify
6 about the public notices in the official
7 newspapers and the notices to the customer
8 municipalities.

9 And then we also have Mr. Robert
10 Maybury, the Executive Director, who will
11 testify as to the Authority's budget and the
12 current schedule of the service it charges to
13 the customer municipalities.

14 And finally we'll have Mr.
15 Michael Dehoff, the Finance Administrator,
16 who will then testify as to his review of the
17 Authority's budget and the current schedule
18 of service charges to the customer
19 municipalities.

20 So the first witness I would
21 like to call is Ms. Boyington, and I'd ask
22 that the court reporter would swear her in.
23
24

1 BRANDY BOYINGTON, having been duly
2 sworn as a witness, was examined and
3 testified as follows . . .

4 BY MS. GARTY:

5 Q. Are you employed by the Authority?

6 A. Yes.

7 Q. And in what capacity?

8 A. I am the assistant to the Executive Director
9 and Board Secretary.

10 Q. How long have you been the assistant
11 to the Executive Director and Board Secretary?

12 A. Since December 19th, 2014.

13 Q. In that capacity and particularly in
14 connection with this rate hearing, at the request
15 and the direction of the Executive Director, did you
16 prepare and cause a Notice of Hearing on the
17 proposed rate adjustments to be published in the
18 newspapers?

19 A. Yes.

20 Q. So there was a public notice that you
21 personally arranged to be published in the
22 Courier Post; is that correct?

23 A. Yes.

24 Q. And I'm showing you a document that's

1 been marked as Exhibit A. Do you recognize this
2 document to be a true and correct copy of the notice
3 that you had published?

4 A. Yes.

5 Q. And that was published in the
6 Courier Post?

7 A. Yes.

8 Q. What is the date of the publication of
9 the notice marked as Exhibit A for the publication
10 in the Courier Post?

11 A. Run date as 8/6/2021.

12 Q. There is a public notice which you
13 personally arranged to be published in the
14 Burlington County Times; is that correct?

15 A. Yes, ma'am.

16 Q. And I'm going to show you a document
17 that has been marked as Exhibit B. And do you
18 recognize this document to be the Notice of
19 Publication --

20 A. Yes, ma'am.

21 Q. -- you had published in the
22 Burlington County Times?

23 A. Yes, ma'am.

24 Q. And were you directed by Mr. Maybury

1 to personally arrange for the official notices of
2 the hearing to be served on the customer
3 municipalities? And if so, how did you accomplish
4 that task?

5 A. Yes, I did that by preparing the letter for
6 the signature by Mr. Maybury. I then sent a copy of
7 the letter by Mr. Maybury by Certified Mail to each
8 township clerk of the customer municipalities.

9 Q. I'm going to refer you to a document
10 that has been marked as Exhibit C.

11 Is the letter that is marked as
12 Exhibit C a true and correct copy of the letter
13 signed by Mr. Maybury and served upon the
14 municipalities?

15 A. Yes, that is correct.

16 MS. GARTY: So that's all I have
17 for Ms. Boyington.

18 Is there anybody from the
19 audience that has any questions for
20 Ms. Boyington at this time? That would be
21 the opportunity to ask any questions.

22 Seeing no one from the public,
23 my next witness is Mr. Maybury, and I'd ask
24 the court reporter to swear him in.

(Witness excused.)

ROBERT G. MAYBURY, having been duly sworn as a witness, was examined and testified as follows . . .

BY MS. GARTY:

Q. Mr. Maybury, are you employed by the Authority?

A. Yes.

Q. And in what capacity are you employed?

A. I am the Executive Director.

Q. How long have you been the Executive Director?

A. I was appointed as interim Executive Director in October, 2014, and as Executive Director May, 2015.

Q. Did you request and direct that the Board Secretary, Ms. Boyington, prepare the notices of the hearing on the proposed rate adjustments to be published in the papers, as she testified to earlier?

A. Yes.

Q. And did you also request and direct that the Board Secretary prepare the letter identified as Exhibit C for your signature and cause

1 a letter to be sent to all of the customer
2 municipalities?

3 A. Yes.

4 Q. In your capacity as the Executive
5 Director, and in connection with this rate hearing,
6 are you familiar with the Authority's budget?

7 A. Yes.

8 Q. Are there any proposed changes to the
9 Authority's current Schedule of Rates?

10 A. No.

11 Q. Are there any discounts proposed for
12 the Authority's current Schedule of Rates for the
13 year 2022?

14 A. Yes.

15 Q. Can you describe the proposed
16 discounts to the Authority's proposed Schedule of
17 Rates for 2022 and the reason for this revision?

18 A. Yes. State law permits the Authority to
19 provide a discount for certain senior citizens and
20 permanently and totally disabled persons, including
21 disabled veterans who qualify for this discount
22 under the requirements of the statute.

23 Q. Is the state law which you are
24 referring to which authorizes such a discount to be

1 offered NJSA 40:14B-22.2?

2 A. Yes.

3 Q. And what is the discount which is
4 permitted by this law to be given to eligible
5 customers?

6 A. The law permits the Authority to grant a
7 discount to any person who is billed for sewer
8 service to a property which he or she owns and
9 occupies and who has been approved by the governing
10 body of the municipality in which the property is
11 located to receive a deduction against tax assessed
12 against the property.

13 The discount is \$13 per quarter
14 for sanitary sewer services rendered to the
15 property, but does not apply to connection fees,
16 nonresidential uses, interest, late charges,
17 application review, and inspection fees, or
18 miscellaneous charges imposed by the Authority.

19 Q. And does this law provide the
20 Authority with a procedure for confirming that
21 persons requesting the discount are entitled to
22 receive it?

23 A. Yes. The governing body of the municipality
24 in which the property is located will provide an

1 annual notification to the MHMUA of a customer's
2 eligibility to receive the discount. Only one
3 discount per household will be permitted.

4 Q. Based upon your knowledge of the
5 budget and the proposed rate schedule with the
6 proposed discount for eligible seniors and disabled
7 persons, including disabled veterans, do you believe
8 that maintaining the current Schedule of Rates is
9 necessary and reasonable?

10 A. Yes, I do.

11 Q. And based upon your knowledge of the
12 budget and the current Schedule of Rates, do you
13 recommend that the Authority adopt the current rate
14 hearing with the proposed discounts for seniors,
15 disabled persons, including disabled veterans?

16 A. Yes.

17 MS. GARTY: And that's all I
18 have for Mr. Maybury.

19 If anyone from the public has a
20 question for Mr. Maybury, now is the time to
21 make that question.

22 I see Mr. Lopez.

23 MR. LOUIS LOPEZ: Could this
24 information be translated into a Spanish

1 edition?

2 MS. GARTY: You mean the
3 information about the discount?

4 MR. LOUIS LOPEZ: Yes, so I can
5 show my mom. She doesn't read that much
6 English, and can we get a Spanish edition?

7 MR. DEHOFF: That can be
8 arranged.

9 MR. LOUIS LOPEZ: I'd appreciate
10 it if you send it to me. Brandy knows, my
11 mom, she can benefit from this; she's a
12 permanently disabled senior. That's why I
13 asked.

14 Thank you.

15 MS. GARTY: Are there any other
16 questions for members of the public?

17 Seeing none, we will call our
18 next witness, which is Mr. Michael Dehoff.

19 (Witness excused.)

20 MICHAEL DEHOFF, having been duly sworn
21 as a witness, was examined and testified as
22 follows . . .

23 BY MS. GARTY:

24 Q. What is your position with the

1 Authority?

2 A. Finance Administrator.

3 Q. How long have you been employed with
4 the Authority?

5 A. I have been employed by the Authority since
6 August 11th, 2016.

7 Q. Are you familiar with the Authority's
8 current Schedule of Rates?

9 A. Yes, I am.

10 Q. And are you familiar with the proposed
11 discount for eligible seniors, disabled persons,
12 including disabled veterans --

13 A. Yes, I am.

14 Q. -- which are included in the
15 Authority's proposed Schedule of Rates?

16 A. I am, yes.

17 Q. Based upon your knowledge of the
18 budget, current rates, and your experience in the
19 industry, do you believe that maintaining the
20 current rates with no increase is necessary to
21 maintain the physical integrity of the MUA in
22 meeting its operating expenses?

23 A. Yes, I do.

24 Q. And based upon your knowledge of the

1 budget, the current rates, and in light of the
2 proposed discount offered to eligible seniors and
3 disabled persons, including disabled veterans, along
4 with your experience in the industry, do you believe
5 that the current rates with this proposed discount
6 are necessary and will enable the MUA to promote the
7 financial interests of the MUA and to meet its
8 operating requirements?

9 A. Yes, I do.

10 Q. Based upon your knowledge of the
11 Authority's budget and the current rates with a
12 proposed discount, do you recommend that the
13 Authority readopt the current rate schedule and
14 include this discount for seniors and disabled
15 persons, including disabled veterans?

16 A. Yes, I do.

17 MS. GARTY: I have no further
18 questions of this witness.

19 Are there any questions to be
20 posed by members of the public?

21 (Witness excused.)

22 MS. GARTY: Seeing none, if
23 there's any other -- I'd suggest the Chairman
24 will recognize members of the public for any

1 other comments on the proposal.

2 And those members wishing to
3 make a comment or ask a question should state
4 their name and address for the record prior
5 to asking the questions so the court reporter
6 can have an accurate record of this hearing.
7 Are there any further questions?

8 Seeing none wishing to ask any
9 further questions, are there any members of
10 the board or the commissioners who wish to
11 ask questions? We'll answer them.

12 I may have overstepped my
13 Authority here and suggest, you may want to
14 open it to the public formally.

15 I think we've entertained enough
16 formal questions, but you can have a public
17 comment if you wish.

18 CHAIRMAN THIESSEN: Yes, we will
19 do that.

20 Anybody from the public who
21 would like to ask any questions at all in
22 reference to the adjustments or potential
23 adjustments to the rate schedule?

24 Hearing none, we are going to

1 close that portion.

2 I'm going to bring it back to
3 the board for board approval.

4 Does anybody, any of the
5 Commissioners have any additional questions
6 on the rate hearing from our professionals
7 after hearing the testimony, or any questions
8 at all?

9 COMMISSIONER DiFOLCO: Can we
10 just get a detailed breakdown on the proposal
11 for the discount for the seniors or the
12 veterans, both partial or full?

13 MR. DEHOFF: For the additional
14 discount, there's approximately 238
15 individuals who will be added that would
16 receive the 13-dollar discount. \$12,376
17 would be the total.

18 CHAIRMAN THIESSEN: Do you want
19 to review that, just as far as, like, you
20 know, what does a hundred percent disabled
21 vet? What does a senior get?

22 MR. DEHOFF: They both would get
23 \$13 per quarter.

24 CHAIRMAN THIESSEN: They all get

1 the same thing?

2 MR. DEHOFF: Yes, it would be
3 equal.

4 COMMISSIONER BANKS: My question
5 is, future veterans or disabled, how do they
6 apply, how would they know that's available
7 to them?

8 MR. DEHOFF: We do have it on
9 your website. We could make a flier that we
10 can hand out. We can put it on the bill for
11 notification. We can let the township know
12 as well to include that on some information.

13 COMMISSIONER BANKS: Is there an
14 approval process?

15 MR. DEHOFF: The township would
16 notify us annually. And then when we see
17 property transfer over, if that property is
18 going to be removed, we remove it. And if
19 it's a new person, they would be able to be
20 added on mid year, not necessarily only at
21 the beginning of the year.

22 COMMISSIONER DiFOLCO: This
23 would be automatic at the MUA based on the
24 approval of the township?

1 MR. DEHOFF: And provided it
2 comes from the township on the annual basis,
3 yes.

4 COMMISSIONER DiFOLCO: So there
5 is nothing that the homeowner has to do?

6 MR. DEHOFF: Unless they are not
7 getting it currently, then they would need to
8 call in and see why, and then we would
9 confirm.

10 CHAIRMAN THIESSEN: Any
11 additional questions?

12 If not, do we have a motion to
13 approve the adjustments to the rate schedule
14 as previously discussed?

15 COMMISSIONER BANKS: Motion to
16 approve.

17 CHAIRMAN THIESSEN: Do we have a
18 second?

19 COMMISSIONER SHEPPARD: Second.

20 CHAIRMAN THIESSEN: Moved and
21 seconded. Roll call.

22 MR. BOYINGTON: Commissioner
23 Banks.

24 COMMISSIONER BANKS: Yes.

1 MR. BOYINGTON: Commissioner
2 DiFolco.

3 COMMISSIONER DiFOLCO: Yes.

4 MR. BOYINGTON: Commissioner
5 Sheppard.

6 COMMISSIONER SHEPPARD: Yes.

7 MR. BOYINGTON: Chairman
8 Thiessen.

9 CHAIRMAN THIESSEN: Yes.

10 Resolution 2021-87, Adjustments to Rate
11 Schedule, is approved.

12 Thank you everybody.

13 (Hearing concluded at 6:41 p.m.)

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1
2 I, LOUIS A. MANCHELLO, Certified
3 Court Reporter (License No. 30XI00141800) and Notary
4 Public of Pennsylvania, do hereby certify the
5 foregoing to be a true and correct transcript of the
6 proceedings held in this matter as transcribed from
7 the stenographic notes taken by me on September 10,
8 2021.

9
10
11 Electronically signed by Louis A.
12 Manchello, Certified Court Reporter (N.J. License
13 Number 30XI00141800) on September 16, 2021.

14
15 (This certification does not apply to
16 any reproduction of this transcript, unless
17 under the direct supervision of the
18 certifying reporter.)
19
20
21
22
23
24

Classified Ad Receipt
(For Info Only - NOT A BILL)

Customer: MT HOLLY MUA

Ad No.: 0004855080

Address: PO BOX 486

Pymt Method Invoice

MOUNT HOLLY NJ 08060
USA

Net Amt: \$124.48

Run Times: 1

No. of Affidavits: 1

Run Dates: 08/06/21

Text of Ad:

NOTICE

PLEASE TAKE NOTICE that The Mount Holly Municipal Utilities Authority's public hearing on proposed adjustments to its Schedule of Rates is scheduled for Thursday, September 09, 2021, at 6:00 p.m. at Authority offices located at 37 Washington Street, Mount Holly, NJ 08060. The Authority shall provide evidence at the hearing showing that the proposed adjustments are necessary and reasonable and shall provide the opportunity for cross-examination on such evidence. A transcript of the hearing shall be made, and a copy thereof shall be available upon request to any interested party upon payment of a reasonable fee. The proposed adjustments to the Schedule of Rates are as follows:

SCHEDULE 2
METERED SERVICES

SECTION III - DISCOUNTS FOR CERTAIN SENIOR CITIZENS AND PERMANENTLY AND TOTALLY DISABLED PERSONS

Current:

N.J.S.A. 40:14B-22.2 permits the MHMUA to provide a discount for certain senior citizens and permanently and totally disabled persons. The MHMUA is permitted to give a discount only to those persons who qualify under the statute.

Any person who is billed for sewer services to a property which he or she owns and occupies and who has been approved by the governing body of the municipality in which the property is located to receive a deduction against the tax assessed against the property under the provisions of N.J.S.A. 54:4-8.40 shall be entitled to a discount of Thirteen Dollars (\$13.00) per quarter for sanitary sewer services rendered to the property. This discount shall not apply to connection fees, non-residential uses, interest, late charges, application review and inspection fees, or miscellaneous charges imposed by the MHMUA.

Only one discount shall be permitted per property, regardless of the number of approved owners. Proportionate discounts, when appropriate, shall be made in accordance with the provisions of N.J.S.A. 54:4-8.46.

The governing body of the municipality in which the property is located will provide annual notification to the MHMUA of the customers eligible to receive the discount. The discount shall become effective with the first bill issued for sewer services after receipt by the MHMUA of notification. The discount shall remain in effect until December 31 of the calendar year, or until any change of ownership occurs or the person no longer qualifies under the Statute for the deduction against the tax assessed, whichever occurs earlier

Proposed adjustment:

N.J.S.A. 40:14B-22.2 permits the MHMUA to provide a discount for certain senior citizens and permanently and totally disabled persons. The MHMUA is permitted to give a discount only to those persons who qualify under the applicable statute or law. The following persons shall be entitled to the Senior Citizen/Disabled Persons discount:

(1) Any person who is sixty-five (65) years of age, or older, has income of less than \$10,000 per annum from any source and is billed for sewer services to a property which he or she owns and occupies and who has been approved by the governing body of the municipality in which the property is located to receive a deduction against the tax assessed against the property under the provisions of N.J.S.A. 54:4-8.41 shall be entitled to a discount of Thirteen Dollars (\$13.00) per quarter for sanitary sewer services rendered to the property. This discount shall not apply to connection fees, non-residential uses, interest, late charges, application review and inspection fees, or miscellaneous charges imposed by the MHMUA; and

(2) Any person determined to be permanently and totally disabled according to the provisions of the Federal Social Security Act, 42 U.S.C., Section 301, or disabled under any federal law administered by the United States Department of Veterans Affairs if the disability is deemed a total or 100% disability.

Only one discount shall be permitted per property, regardless of the number of approved owners. Proportionate discounts, when appropriate, shall be made in accordance with the provisions of N.J.S.A. 54:4-8.46.

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THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
/s/ Robert Maybury
Executive Director
(\$94.48)

0004855080-01

NOTICE

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METERED SERVICES**

**SECTION III - DISCOUNTS FOR
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PERMANENTLY AND TOTALLY
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**THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY
/s/ Robert Maybury
Executive Director**

Adv. Fee: \$103.04
BCT: August 6, 2021
Aff. Chg.: \$20.00 7401664



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

August 04, 2021

Hainesport Township
Attn: Township Administrator
One Hainesport Centre
PO Box 477
Hainesport, NJ 08036


Re: Mount Holly Municipal Utilities Authority
Notice of Public Hearing

To Whom It May Concern:

Please take notice the Rate Hearing for the Mount Holly Municipal Utilities Authority is scheduled for September 09, 2021, at 6:00 P.M. Enclosed is the Notice of Public Hearing for proposed adjustments to the Rate Schedule of the Authority. This notice is being mailed to you pursuant to N.J.S.A. 40:14B-23.

If you have any questions or need additional information you may contact me at 609-267-0015.

Sincerely,


Robert G. Maybury
Executive Director

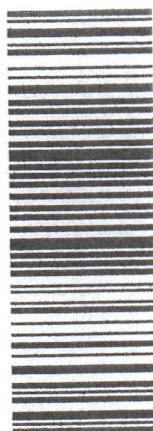
RGM:bcb

Enclosures

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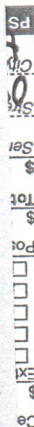


29-37 Washington Street, P.O. Box 486
Mount Holly, New Jersey 08060-0486



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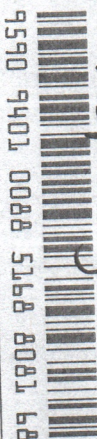


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*Two of Homeport
cash: check
One Homeport Centre
Homeport NY 08030*



9590 9401 0088 5168 8081 68

2. Article Number (Transfer from service label)

7017 0190 0000 9140 3606

PS Form 3811, April 2015 PSN 7530-02-000-9053

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- D. Is delivery address different from item 1? ☐ Yes
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| <input type="checkbox"/> Certified Mail Restricted Delivery | <input type="checkbox"/> Return Receipt for Merchandise |
| <input type="checkbox"/> Collect on Delivery | <input checked="" type="checkbox"/> Signature Confirmation™ |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Insured Mail | |
| <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500) | |

Domestic Return Receipt



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

August 04, 2021

Eastampton Township
Attn: Township Clerk
Eastampton Manor House
12 Manor House Court
Eastampton, NJ 08060


Re: Mount Holly Municipal Utilities Authority
Notice of Public Hearing

To Whom It May Concern:

Please take notice the Rate Hearing for the Mount Holly Municipal Utilities Authority is scheduled for September 09, 2021, at 6:00 P.M. Enclosed is the Notice of Public Hearing for proposed adjustments to the Rate Schedule of the Authority. This notice is being mailed to you pursuant to N.J.S.A. 40:14B-23.

If you have any questions or need additional information you may contact me at 609-267-0015.

Sincerely,


Robert G. Maybury
Executive Director

RGM:bcb

Enclosures

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CERTIFIED MAIL®



Established July 11, 1946

29-37 Washington Street, P.O. Box 486
Mount Holly, New Jersey 08060-0486



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7017 0190 0000 9140 3613

PS Form 3800
Certified Mail
For delivery
Domestic
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on Top.

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1. Article Addressed to

Washington Township
Attn: Clerk
12 Manor House Ct.
Washington NJ 08040



9590 9401 0088 5168 8081 51

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|--|---|
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| <input type="checkbox"/> Adult Signature Restricted Delivery | <input type="checkbox"/> Registered Mail™ |
| <input type="checkbox"/> Certified Mail® | <input type="checkbox"/> Registered Mail Restricted Delivery |
| <input type="checkbox"/> Certified Mail Restricted Delivery | <input type="checkbox"/> Return Receipt for Merchandise |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation™ |
| <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500) | <input type="checkbox"/> Signature Confirmation Restricted Delivery |

Domestic Return Receipt



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

August 04, 2021

Township of Lumberton
Attn: Township Clerk
Municipal Complex
35 Municipal Drive, P. O. Box 1860
Lumberton, NJ 08048

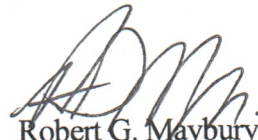
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Sincerely,


Robert G. Maybury
Executive Director

RGM:bcb

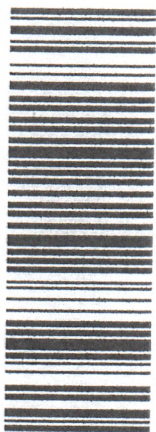
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CERTIFIED MAIL #7017 0190 0000 9140 3590



29-37 Washington Street, P.O. Box 486
Mount Holly, New Jersey 08060-0486

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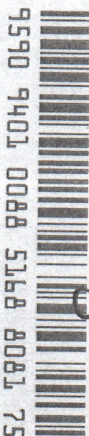
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1. Article Addressed to:

Top of Lumberton
Attn: Clerk
55 Municipal Dr.
Lumberton NJ 08048



9590 9401 0000 5160 8001 75

2. Article Number (Transfer from service label)

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PS Form 3811, April 2015 PSN 7530-02-000-9053

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A. Signature

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| <input type="checkbox"/> Adult Signature Restricted Delivery | <input type="checkbox"/> Registered Mail™ |
| <input type="checkbox"/> Certified Mail® | <input type="checkbox"/> Registered Mail Restricted Delivery |
| <input type="checkbox"/> Certified Mail Restricted Delivery | <input type="checkbox"/> Return Receipt for Merchandise |
| <input type="checkbox"/> Collect on Delivery | <input type="checkbox"/> Signature Confirmation™ |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
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| <input type="checkbox"/> Insured Mail Restricted Delivery | |

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MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

August 04, 2021

Township of Moorestown
Attn: Township Clerk
111 West Second Street
Moorestown, NJ 08057


Re: Mount Holly Municipal Utilities Authority
Notice of Public Hearing

To Whom It May Concern:

Please take notice the Rate Hearing for the Mount Holly Municipal Utilities Authority is scheduled for September 09, 2021, at 6:00 P.M. Enclosed is the Notice of Public Hearing for proposed adjustments to the Rate Schedule of the Authority. This notice is being mailed to you pursuant to N.J.S.A. 40:14B-23.

If you have any questions or need additional information you may contact me at 609-267-0015.

Sincerely,

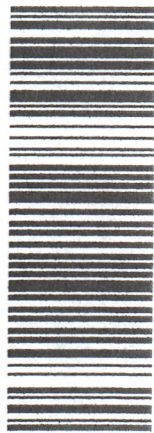

Robert G. Maybury
Executive Director

RGM:bc

Enclosures

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Established July 11, 194C

29-37 Washington Street, P.O. Box 4
Mount Holly, New Jersey 08060-04

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7017 0190 0000 9140 3583

PS Form 3811, April 2015 PSN 7530-02-000-9053

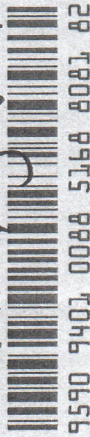
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1. Article Addressed to:

Twop of Moorestown
allen clerk
111 W. Second St.
Moorestown NJ 08057



9590 9401 0088 5168 8081 82

2. Article Number (Transfer from service label)

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 - ☐ Collect on Delivery Restricted Delivery
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MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

August 04, 2021

Mount Holly Township
Attn: Township Clerk
23 Washington Street
Mount Holly, NJ 08060


Re: Mount Holly Municipal Utilities Authority
Notice of Public Hearing

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Sincerely,


Robert G. Maybury
Executive Director

RGM:bc

Enclosures

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Established July 11, 1946
29-37 Washington Street, P.O. Box 486
Mount Holly, New Jersey 08060-0486

CERTIFIED MAIL®



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7017 0190 0000 9140 357b

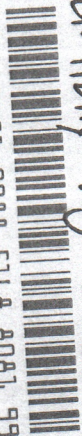
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1. Article Addressed to:

Mt. Holly Twp.
ATTN: Clerk
23 Washington St.
Mt. Holly NJ 08060



9590 9401 0088 5168 8081 99

2. Article Number (Transfer from service label)

7017 0190 0000 9140 357b

PS Form 3811, April 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

☒ X

B. Received by (Printed Name)

C. Date of Delivery

☐ Agent
☐ Addressee

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over \$500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☒ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

August 04, 2021

Township of Westampton
Attn: Township Clerk
710 Rancocas Road
Westampton, NJ 08060

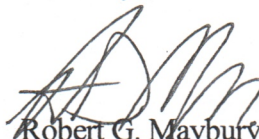
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Sincerely,


Robert G. Maybury
Executive Director

RGM:bcb

Enclosures

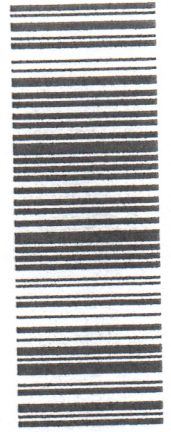
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Established July 11, 1946

29-37 Washington Street, P.O. Box 486
Mount Holly, New Jersey 08060-0486

CERTIFIED MAIL®



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1. Article Addressed to:

Washington Twp
attn clerk
710 Bancroft Rd
Washington NJ 08040
9590 9401 0088 5168 8081 44

2. Article Number (Transfer from service label)

7017 0190 0000 9140 3620

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☒ Addressee
- B. Received by (Printed Name) C. Date of Delivery
- D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
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 - ☐ Certified Mail Restricted Delivery
 - ☐ Collect on Delivery
 - ☐ Collect on Delivery Restricted Delivery
 - ☐ Insured Mail (over \$500)
 - ☐ Insured Mail Restricted Delivery
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☒ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, April 2015 PSN 7530-02-000-9053

Domestic Return Receipt

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Extra Services & Fees (check box, add fee as appropriate)

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☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

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Total Postage and Fees

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Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Eastampton Twp
 12 Manor House Ct.
 Eastampton NJ 08060

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



7017 0190 0000 9140 3606

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

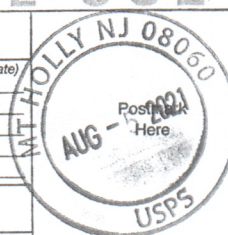
Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Hanover Twp
 One Hanoverport Ctr
 Hanover NJ 08036

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



7017 0190 0000 9140 3583

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

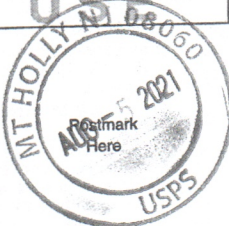
Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Twp of Moorestown
 11 W. Second St.
 Moorestown NJ 08057

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



7017 0190 0000 9140 3620

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- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

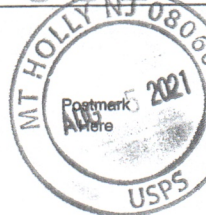
Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Nestampton Twp.
 110 Lancaster Rd
 Washington NJ 08040

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instruction



7017 0190 0000 9140 3576

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OFFICIAL USE

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Mt. Holly Twp
 23 Washington St.
 Mt. Holly NJ 08060

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



7017 0190 0000 9140 3590

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OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

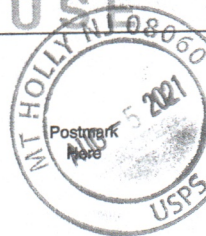
Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Twp of Lambertton
 55 Municipal Dr
 Lambertton NJ 08048

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2021-92

AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of the Mount Holly MUA has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board will reconvene at the conclusion of closed session, at approximately 7:30 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Mount Holly Municipal Utilities Authority, in the Township of Mount Holly, County of Burlington, State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

☒ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body ;

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)

(If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Authority's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____)

_____ Any deliberation of a public body occurring after a public hearing that may result in the

imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

I, Brandy Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on September 13, 2021 .

Brandy C. Boyington

FISCAL YEAR:

	FROM:	JANUARY 1, 2022	TO:	DECEMBER 31, 2022
--	--------------	--------------------	------------	----------------------

BE IT FURTHER RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 18, 2022.

(Date)

Recorded Vote			
Aye	Nay	Abstain	Absent

Authority Budget of:

Mount Holly Municipal Utilities Authority

State Filing Year

2021

For the Period:

January 1, 2022

to

December 31, 2022

www.mhmua.com

Authority Web Address



Division of Local Government Services

2022 AUTHORITY BUDGET

Certification Section

2022

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2022 PREPARER'S CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2022 **TO:** DECEMBER 31, 2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael B. Dehoff		
Title:	Finance Administrator/CFO		
Address:	1 Park Drive Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mdehoff@mhmuu.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	WWW.MHMUA.COM
--------------------------	---------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Robert G. Maybury Jr.

Title of Officer Certifying compliance

Executive Director

Signature



FISCAL YEAR: **FROM:** JANUARY 1, 2022 **TO:** DECEMBER 31, 2022

Page C-5

2022 ADOPTION CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JANUARY 1,
2022

TO:

DECEMBER 31,
2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the _____ Authority, pursuant to N.J.A.C. 5:31-2.3, on the ____ day of, _____, _____.

Officer's Signature:			
Name:			
Title:			
Address:			
Phone Number:		Fax Number:	
E-mail address			

2022 (2022-2023) ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only Don't use for introduction of the Budget

Note Fill in the name of Each Commissioner and indicate their recorded Vote

(Name)
AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2022 **TO:** DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the _____ Authority for the fiscal year beginning _____, _____ and ending, _____ has been presented for adoption before the governing body of the _____ Authority at its open public meeting of _____; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ _____, Total Appropriations, including any Accumulated Deficit, if any, of \$ _____ and Total Unrestricted Net Position utilized of \$ _____; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ _____ and Total Unrestricted Net Position planned to be utilized of \$ _____; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of _____ Authority, at an open public meeting held on _____ that the Annual Budget and Capital Budget/Program of the _____ Authority for the fiscal year beginning, _____ and, ending, _____ is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Note Fill in the name of Each Commissioner and indicate their recorded Vote

2022 AUTHORITY BUDGET

Narrative and Information Section

2022 AUTHORITY BUDGET MESSAGE & ANALYSIS MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2022 TO: DECEMBER 31, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2022 proposed Annual Budget and make comparison to the 2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (**As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%**) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Schedule F-4, Municipal Appropriation has a budgeted increase of 29.6%. This was per the Township's request to increase the Municipal Appropriation for 2022 which will be less than the maximum allowed amount.

Schedule F-4 (Supplemental), Lab Salaries & Wages, has a budgeted decrease of 16.67% due to staffing for 2022 compared to 2021.

Schedule F-4 (Supplemental), Lab Other Expense, has a budgeted increase of 101.67% (\$3,050) due to need for an increase of permit expense associated with the Laboratory.

Schedule F-4 (Supplemental), Collection System R&M, has a budgeted increase of 17.47% due to the required repairs and maintenance needed for the collection system pump stations.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Authority has included upgrades to its collection system in the Capital Budget/Program to accommodate the increase in Housing and Commercial projects in the sewer service area.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e., rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Utilization of Unrestricted Net Position in the proposed Annual Budget is for the Municipal Appropriation to the Township of Mount Holly

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payment, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As with prior years, the Municipal Appropriation for the Township of Mount Holly is to offset the Municipal Budget

5. The proposed budget must not reflect an anticipated deficit from 2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

Not Applicable

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (**Answer as "Rates Are Staying the Same"**))

Rates are Staying the Same

AUTHORITY CONTACT INFORMATION

2022

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Mount Holly Municipal Utilities Authority		
Federal ID Number:	21-6001513		
Address:	PO Box 486 1 Park Drive		
City, State, Zip:	Mount Holly	NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-267-5420

Preparer's Name:	Michael B. Dehoff		
Preparer's Address:	1 Park Drive		
City, State, Zip:	Mount Holly	NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mdehoff@mhmu.com		

Chief Executive Officer:(1)	Robert G. Maybury Jr.		
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mayburyb@mhmu.com		

Chief Financial Officer(1)	Michael B. Dehoff		
Phone: (ext.)	609-267-0015	Fax:	609-267-5420
E-mail:	mdehoff@mhmu.com		

Name of Auditor:	Brent Lee		
Name of Firm:	Brent W. Lee & Co., LLC		
Address:	3008 New Albany Road		
City, State, Zip:	Cinnaminson	NJ	08077
Phone: (ext.)	609-456-8804	Fax:	n/a
E-mail:	Brentlee1962@yahoo.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2022 TO: DECEMBER 31, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **57**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: **\$3,318,874.54**
- 3) Provide the number of regular voting members of the governing body: **5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)**
- 4) Provide the number of alternate voting members of the governing body: **0 (Maximum is 2)**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **Yes** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).***

The township of Mount Holly sets the compensation for the Commissioners. The Executive Director has an employment contract approved and authorized by the Commissioners. Performance evaluations are performed for all employees and annual pay increases are approved by the Commissioners. Employees under collective bargaining agreements are paid in accordance with those agreements

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

Sweet Carolina BBQ: \$450 – Employee Appreciation Luncheon

1. Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No** *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
2. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
 - a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No***If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
3. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
4. Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
5. Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*
6. Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*

7. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
8. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**

FISCAL YEAR: FROM: JANUARY 1, 2022 **TO:** DECEMBER 31, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2020 or 2021. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2022, the most recent W-2 and 1099 should be used 2021 or 2020 (60 days prior to start of budget year is November 1, 2021, with 2020 being the most recent calendar year ended), and for fiscal years ending June 30, 2022, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2022, with 2021 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Mount Holly Municipal Utilities Authority For the Period January 1, 2022 to December 31, 2022									
A	B	C	D	E	F	G	H	I	J
Position (Can Check more than 1 Column for each person)				K	L	M	N	O	P
Reportable Compensation from Authority (W-2/ 1099)				Q	R	S	T		
Name				Title		Average Hours per Week Dedicated to Position		Commissioner	
1 Jules Thiessen				Chairman		40		x	
2 Christopher Banks				Commissioner		40		x	
3 Richard DiFolco				Commissioner		40		x	
4 Jeena Sheppard				Commissioner		40		x	
5 Robert Maybury				Executive Director		40		x	
6 Michael Dehoff				Treasurer/CFO		40		x	
7 Brandy Boyington				Board Secretary/Asst. to Exec Dir.		40		x	
8 Anthony Stagliano				Safety Director/Special Projects		40		x	
9 Robert Young				Operations Superintendent		40		x	
10 David Reich				IPP Coordinator		40		x	
11 Jason Corn				Collection System Supervisor		40		x	
12 Russel Lingle IV				Operations Manager		40		x	
13									
14									
15									
Total:									

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2022

to

December 31, 2022

If Not Applicable X this box Below

Annual Cost									
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Active Employees - Health Benefits - Annual Cost									
Single Coverage	6	\$ 14,076	\$ 84,456	6	\$ 13,404	\$ 80,424	\$ 4,032	5.0%	
Parent & Child	12	23,988	287,856	12	22,836	274,032	13,824	5.0%	
Employee & Spouse (or Partner)	3	28,356	85,068	3	27,000	81,000	4,068	5.0%	
Family	20	41,520	830,400	20	39,540	790,800	39,600	5.0%	
Employee Cost Sharing Contribution (enter as negative -)			(248,842)			(250,532)	1,690	-0.7%	
Subtotal	41		1,038,938	41		975,724	63,214	6.5%	
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-		\$ 13,404	-	-	#DIV/0!	
Parent & Child			-		22,836	-	-	#DIV/0!	
Employee & Spouse (or Partner)			-		27,000	-	-	#DIV/0!	
Family			-		39,540	-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!	
Subtotal	0		-	0		-	-	#DIV/0!	
Retirees - Health Benefits - Annual Cost									
Single Coverage	1	14,076	14,076	1	\$ 13,404	13,404	672	5.0%	
Parent & Child			-		22,836	-	-	#DIV/0!	
Employee & Spouse (or Partner)			-	1	27,000	27,000	(27,000)	-100.0%	
Family			-		39,540	-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)			(5,576)			(23,404)	17,828	-76.2%	
Subtotal	1		8,500	2		17,000	(8,500)	-50.0%	
GRAND TOTAL									
	42		\$ 1,047,438	43		\$ 992,724	\$ 54,714	5.5%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Mount Holly Municipal Utilities Authority

For the Period January 1, 2022 to December 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Union Contract	420.74	\$ 108,421			
Non Union	227.37	82,320			
Employment Contract	47.3	25,004			
Total liability for accumulated compensated absences at beginning of current year		\$ 215,745			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Mount Holly Municipal Utilities Authority

December 31, 2022

January 1, 2022

For the Period

X

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2022 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Mount Holly Municipal Utilities Authority**
January 1, 2022 to **December 31, 2022**

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
REVENUES								All Operations	All Operations
Total Operating Revenues	\$ 14,138,050	\$ -	\$ -	\$ -	\$ -	\$ 14,138,050	\$ 14,002,050	\$ 136,000	1.0%
Total Non-Operating Revenues	20,950	-	-	-	-	20,950	20,950	-	0.0%
Total Anticipated Revenues	14,159,000	-	-	-	-	14,159,000	14,023,000	136,000	1.0%
APPROPRIATIONS									
Total Administration	1,863,200	-	-	-	-	1,863,200	1,809,545	53,655	3.0%
Total Cost of Providing Services	8,155,504	-	-	-	-	8,155,504	8,069,238	86,266	1.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,943,812	-	-	-	-	1,943,812	1,888,952	54,860	2.9%
Total Operating Appropriations	11,962,516	-	-	-	-	11,962,516	11,767,735	194,781	1.7%
Total Interest Payments on Debt	896,484	-	-	-	-	896,484	955,265	(58,781)	-6.2%
Total Other Non-Operating Appropriations	1,738,000	-	-	-	-	1,738,000	1,638,000	100,000	6.1%
Total Non-Operating Appropriations	2,634,484	-	-	-	-	2,634,484	2,593,265	41,219	1.6%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	14,597,000	-	-	-	-	14,597,000	14,361,000	236,000	1.6%
Less: Total Unrestricted Net Position Utilized	438,000	-	-	-	-	438,000	338,000	100,000	29.6%
Net Total Appropriations	14,159,000	-	-	-	-	14,159,000	14,023,000	136,000	1.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	#DIV/0!

Revenue Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2022 to December 31, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	9,302,500						\$ 9,302,500	\$ 9,252,500	\$ 50,000 0.5%
Business/Commercial	1,810,000						1,810,000	1,810,000	- 0.0%
Industrial	352,500						352,500	352,500	- 0.0%
Intergovernmental	585,000						585,000	585,000	- 0.0%
Other	450,000						450,000	450,000	- 0.0%
Total Service Charges	12,500,000	-	-	-	-	-	12,500,000	12,450,000	50,000 0.4%
<i>Connection Fees</i>									
Residential	350,000						350,000	350,000	- 0.0%
Business/Commercial	50,000						50,000	50,000	- 0.0%
Industrial							-	-	- #DIV/0!
Intergovernmental							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Connection Fees	400,000	-	-	-	-	-	400,000	400,000	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	- #DIV/0!
Permits							-	-	- #DIV/0!
Fines/Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>									
Bulk Waste	1,125,000						1,125,000	1,039,000	86,000 8.3%
Rental Income	34,500						34,500	34,500	- 0.0%
Miscellaneous	78,550						78,550	78,550	- 0.0%
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Type in (Grant, Other Rev)							-	-	- #DIV/0!
Total Other Revenue	1,238,050	-	-	-	-	-	1,238,050	1,152,050	86,000 7.5%
Total Operating Revenues	14,138,050	-	-	-	-	-	14,138,050	14,002,050	136,000 1.0%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	20,950						20,950	20,950	- 0.0%
Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Interest	20,950	-	-	-	-	-	20,950	20,950	- 0.0%
Total Non-Operating Revenues	20,950	-	-	-	-	-	20,950	20,950	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 14,159,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,159,000	\$ 14,023,000	\$ 136,000 1.0%

Prior Year Adopted Revenue Schedule

Mount Holly Municipal Utilities Authority

FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	9,252,500						\$ 9,252,500
Business/Commercial	1,810,000						1,810,000
Industrial	352,500						352,500
Intergovernmental	585,000						585,000
Other	450,000						450,000
Total Service Charges	12,450,000	-	-	-	-	-	12,450,000
<i>Connection Fees</i>							
Residential	350,000						350,000
Business/Commercial	50,000						50,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	400,000	-	-	-	-	-	400,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Bulk Waste	1,039,000						1,039,000
Rental Income	34,500						34,500
Miscellaneous	78,550						78,550
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	1,152,050	-	-	-	-	-	1,152,050
Total Operating Revenues	14,002,050	-	-	-	-	-	14,002,050
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	20,950						20,950
Penalties							-
Other							-
Total Interest	20,950	-	-	-	-	-	20,950
Total Non-Operating Revenues	20,950	-	-	-	-	-	20,950
TOTAL ANTICIPATED REVENUES	\$ 14,023,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,023,000

Appropriations Schedule

Mount Holly Municipal Utilities Authority
For the Period January 1, 2022 to December 31, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 777,500						\$ 777,500	\$ 722,500	\$ 55,000 7.6%
Fringe Benefits	421,200						421,200	426,145	(4,945) -1.2%
Total Administration - Personnel	1,198,700	-	-	-	-	-	1,198,700	1,148,645	50,055 4.4%
<i>Administration - Other (List)</i>									
Other Expense - See F4 Supplemental	664,500						664,500	660,900	3,600 0.5%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	664,500	-	-	-	-	-	664,500	660,900	3,600 0.5%
Total Administration	1,863,200	-	-	-	-	-	1,863,200	1,809,545	53,655 3.0%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	3,265,000						3,265,000	3,262,000	3,000 0.1%
Fringe Benefits	1,880,354						1,880,354	1,877,588	2,766 0.1%
Total COPS - Personnel	5,145,354	-	-	-	-	-	5,145,354	5,139,588	5,766 0.1%
<i>Cost of Providing Services - Other (List)</i>									
Other Expense - See F4 Supplemental	3,010,150						3,010,150	2,929,650	80,500 2.7%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	3,010,150	-	-	-	-	-	3,010,150	2,929,650	80,500 2.7%
Total Cost of Providing Services	8,155,504	-	-	-	-	-	8,155,504	8,069,238	86,266 1.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,943,812	-	-	-	-	-	1,943,812	1,888,952	54,860 2.9%
Total Operating Appropriations	11,962,516	-	-	-	-	-	11,962,516	11,767,735	194,781 1.7%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	896,484	-	-	-	-	-	896,484	955,265	(58,781) -6.2%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve	1,300,000						1,300,000	1,300,000	- 0.0%
Municipality/County Appropriation	438,000						438,000	338,000	100,000 29.6%
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	2,634,484	-	-	-	-	-	2,634,484	2,593,265	41,219 1.6%
TOTAL APPROPRIATIONS	14,597,000	-	-	-	-	-	14,597,000	14,361,000	236,000 1.6%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,597,000	-	-	-	-	-	14,597,000	14,361,000	236,000 1.6%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	438,000	-	-	-	-	-	438,000	338,000	100,000 29.6%
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	438,000	-	-	-	-	-	438,000	338,000	100,000 29.6%
TOTAL NET APPROPRIATIONS	\$ 14,159,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,159,000	\$ 14,023,000	\$ 136,000 1.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 598,125.80 \$ - \$ - \$ - \$ - \$ - \$ - \$ 598,125.80

Mount Holly Municipal Utilities Authority
For the Period January 1, 2022 to December 31, 2022

Account Description	2021 Proposed Budget	2022 Proposed Budget	\$ Increase (Decrease) Proposed vs. Adopted	
			Dollar	Percentage
Total Admin Salaries & Wages	722,500	777,500	55,000	7.61%
Total Payroll Taxes & PERS	\$ 215,000	\$ 215,000	\$ -	0.00%
Total Admin Health Insurance	211,145	206,200	(4,945)	-2.34%
Total Admin Employee Benefits	426,145	421,200	(4,945)	-1.16%
Total Business Insurance	314,500	314,500	-	0.00%
Total Admin Professional Service	156,000	156,000	-	0.00%
Total Admin Utilities Exp / Bank Fees	33,500	33,500	-	0.00%
Total Admin Repair & Maintenance	5,000	5,000	-	0.00%
Total Admin Office Supplies Expense	17,000	18,000	1,000	5.88%
Total Admin Equip Expense	26,000	26,000	-	0.00%
Total Admin Other Expenses	73,400	74,000	600	0.82%
Total Postage Expense	35,500	37,500	2,000	5.63%
Total Admin Other Expense	660,900	664,500	3,600	0.54%
Total Admin Expense	1,809,545	1,863,200	53,655	2.97%
Total Plant Salary and Wage Expense	2,250,000	2,285,000	35,000	1.56%
Total Payroll Taxes & PERS	672,500	672,500	-	0.00%
Total Plant Health Insurance Expense	817,000	817,000	-	0.00%
Total Plant Professional Service	110,000	115,000	5,000	4.55%
Total Plant Utilities Expense	599,500	601,000	1,500	0.25%
Total Repairs and Maintenance	155,000	160,000	5,000	3.23%
Total Plant Misc Office / Janitorial Expense	149,000	150,500	1,500	1.01%
Total Plant Supplies	62,200	62,200	-	0.00%
Total Plant Other Expense	67,200	72,700	5,500	8.18%
Total Plant Advertising	1,500	1,500	-	0.00%
Total Plant Treatment Materials	251,000	259,500	8,500	3.39%
Total Sludge / Grit Disposal	800,000	840,000	40,000	5.00%
Total Penalties & Fines	0	0	-	0.00%
Total Plant Expenditures	5,934,900	6,036,900	102,000	1.72%
Total Lab Salaries and Wages Expense	300,000	250,000	(50,000)	-16.67%
Total Lab Health Insurance Expense	115,300	110,800	(4,500)	-3.90%
Total Lab Professional Service Expense	35,000	35,000	-	0.00%
Total Lab Utility Expense	0	0	-	0.00%
Total Repair and Maintenance Expense	13,500	13,500	-	0.00%
Total Lab Supplies Expense	35,500	35,950	450	1.27%
Total Lab Equipment	2,250	2,250	-	0.00%
Total Lab Other Expenses	3,000	6,050	3,050	101.67%
Total Lab Advertising	0	0	-	0.00%
Total Lab Expenditures	504,550	453,550	(51,000)	-10.11%
Total Collection Sys Salary and Wages Expense	\$ 600,000	\$ 615,000	15,000	2.50%
Total Collection Health Insurance Expense	231,000	236,500	5,500	2.38%
Total Collection Sys Contracted Service Expense	55,000	60,000	5,000	9.09%
Total Collection Sys Utility Expense	329,000	309,000	(20,000)	-6.08%
Total Collection Sys R&M	114,500	134,500	20,000	17.47%
Total Collection Sys Supplies Expense	24,700	24,700	-	0.00%

Mount Holly Municipal Utilities Authority
For the Period January 1, 2022 to December 31, 2022

Account Description	2021 Proposed Budget	2022 Proposed Budget	\$ Increase (Decrease) Proposed vs. Adopted	
			Dollar	Percentage
Total Collection Sys Other Expense	24,050	24,050	-	0.00%
Total Collection Sys Advertising	0	0	-	0.00%
Total Collection Sys Treatment Materials	95,000	100,000	5,000	5.26%
Total Coll Sys Expenditures	1,473,250	1,503,750	30,500	2.07%
Total Ind Salaries & Wages Expense	112,000	115,000	3,000	2.68%
Total Ind Health Insurance Expense	41,788	43,554	1,766	4.23%
Total Ind Professional Service	0	0	-	0.00%
Total Ind Utility Expense	500	500	-	0.00%
Total Ind Repair & Maintenance Expense	0	0	-	0.00%
Total Ind Supplies Expense	0	0	-	0.00%
Total Ind Equipment	0	0	-	0.00%
Total Ind Other Expenses	2,000	2,000	-	0.00%
Total Ind Advertising	250	250	-	0.00%
Total Ind Expenditures	156,538	161,304	4,766	3.04%
Total Cost of Providing Services - Salaries and Wages	3,262,000	3,265,000	3,000	0.09%
Total Cost of Providing Services - Employee Benefits	1,877,588	1,880,354	2,766	0.15%
Total Cost of Providing Services - Other Expenses	2,929,650	3,010,150	80,500	2.75%
Total Cost of Providing Services	8,069,238	8,155,504	86,266	1.07%
Debt Service Interest - Bonds	955,265	896,484	(58,781)	-6.15%
Debt Service Principal	1,888,952	1,943,812	54,860	2.90%
R&R Reserves	1,300,000	1,300,000	-	0.00%
Other Reserves	-	-	-	#DIV/0!
Total Municipality/County Appropriation	338,000	438,000	100,000	29.59%
Total Expenditures	\$ 14,361,000	\$ 14,597,000	236,000	1.64%

Prior Year Adopted Appropriations Schedule

Mount Holly Municipal Utilities Authority

FY 2021 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 722,500						\$ 722,500
Fringe Benefits	426,145						426,145
Total Administration - Personnel	1,148,645	-	-	-	-	-	1,148,645
<i>Administration - Other (List)</i>							
Other Expense - See F4 Supplemental	660,900						660,900
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	660,900	-	-	-	-	-	660,900
Total Administration	1,809,545	-	-	-	-	-	1,809,545
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	3,262,000						3,262,000
Fringe Benefits	1,877,588						1,877,588
Total COPS - Personnel	5,139,588	-	-	-	-	-	5,139,588
<i>Cost of Providing Services - Other (List)</i>							
Other Expense - See F4 Supplemental	2,929,650						2,929,650
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,929,650	-	-	-	-	-	2,929,650
Total Cost of Providing Services	8,069,238	-	-	-	-	-	8,069,238
Total Principal Payments on Debt Service in Lieu of Depreciation	1,888,952	-	-	-	-	-	1,888,952
Total Operating Appropriations	11,767,735	-	-	-	-	-	11,767,735
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	955,265	-	-	-	-	-	955,265
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	1,300,000						1,300,000
Municipality/County Appropriation	338,000						338,000
Other Reserves							-
Total Non-Operating Appropriations	2,593,265	-	-	-	-	-	2,593,265
TOTAL APPROPRIATIONS	14,361,000	-	-	-	-	-	14,361,000
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,361,000	-	-	-	-	-	14,361,000
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	338,000	-	-	-	-	-	338,000
Other							-
Total Unrestricted Net Position Utilized	338,000	-	-	-	-	-	338,000
TOTAL NET APPROPRIATIONS	\$ 14,023,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,023,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 588,386.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 588,386.75

Debt Service Schedule - Principal

Mount Holly Municipal Utilities Authority

If Authority has no debt X this box

	Adopted Budget Year 2021	Proposed Budget Year 2022	Fiscal Year Ending in					Thereafter	Total Principal Outstanding
			2023	2024	2025	2026	2027		
Sewer									
2007 NJEIT Loan	\$ 1,241,329	\$ 1,271,167	\$ 1,308,113	\$ 1,338,070	\$ 1,378,372	\$ 1,411,264	\$ 1,450,378	\$ -	\$ 8,157,364
2010 NJEIT Loan	98,746	98,746	103,746	78,112	28,000	28,000	33,000	66,000	435,604
2018 Refunding Bond Series	540,000	565,000	590,000	625,000	650,000	685,000	725,000	9,795,000	13,635,000
Loan/Summit Energy	8,877	8,899							8,899
Total Principal	1,888,952	1,943,812	2,001,859	2,041,182	2,056,372	2,124,264	2,208,378	9,861,000	22,236,867
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 1,888,952	\$ 1,943,812	\$ 2,001,859	\$ 2,041,182	\$ 2,056,372	\$ 2,124,264	\$ 2,208,378	\$ 9,861,000	\$ 22,236,867

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	A2		AA-
Year of Last Rating	12/7/2012		6/6/2018

Net Position Reconciliation

Mount Holly Municipal Utilities Authority

For the Period January 1, 2022 to December 31, 2022

FY 2022 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 42,052,861						\$ 42,052,861
Less: Invested in Capital Assets, Net of Related Debt (1)	19,260,335						19,260,335
Less: Restricted for Debt Service Reserve (1)	2,836,810						2,836,810
Less: Other Restricted Net Position (1)	5,092,597						5,092,597
Total Unrestricted Net Position (1)	14,863,119	-	-	-	-	-	14,863,119
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	9,636,134						9,636,134
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	695,404						695,404
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	25,194,657	-	-	-	-	-	25,194,657
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	8,266,000	-	-	-	-	-	8,266,000
Appropriation to Municipality/County (3)	438,000	-	-	-	-	-	438,000
Total Unrestricted Net Position Utilized in Proposed Budget	8,704,000	-	-	-	-	-	8,704,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 16,490,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,490,657

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 598,126 \$ - \$ - \$ - \$ - \$ - \$ - \$ 598,126

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2022
MOUNT HOLLY
MUNICIPAL
UTILITIES
AUTHORITY

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2022 TO: DECEMBER 31, 2022


☒ **enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Mount Holly Municipal Utilities Authority, on the 14th day of October, 2021.

OR

☐ **enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Robert G. Maybury Jr.		
Title:	Executive Director		
Address:	1 Park Drive Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmu.com		

2022 CAPITAL BUDGET/PROGRAM MESSAGE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2022 TO: DECEMBER 31, 2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

All Townships serviced by the Authority received a draft copy of the Capital Budget/Program for their review, comments and consideration

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

There are no planned projects affecting the Master Plans in the jurisdictions serviced by the Authority

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

Funding will be financed through utilization of Unrestricted Net Positions as noted on Page CB-3

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None Noted

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None Noted

Proposed Capital Budget

Mount Holly Municipal Utilities Authority

For the Period January 1, 2022 to December 31, 2022

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Office & Plant Equipment	\$ 75,000	\$ 75,000				
Vehicle Replacement	100,000	100,000				
Plant Improvement/Upgrades	5,776,000	5,776,000				
Collection System Upgrades	2,315,000	2,315,000				
Total	8,266,000	8,266,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 8,266,000	\$ 8,266,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Mount Holly Municipal Utilities Authority

For the Period January 1, 2022 to December 31, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
Sewer							
Office & Plant Equipment	\$ 450,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Vehicle Replacement	625,000	100,000	75,000	225,000	75,000	75,000	75,000
Plant Improvement/Upgrades	7,768,000	5,776,000	1,486,000	506,000	-	-	-
Collection System Upgrades	8,890,000	2,315,000	1,075,000	1,075,000	1,075,000	1,525,000	1,825,000
Total	17,733,000	8,266,000	2,711,000	1,881,000	1,225,000	1,675,000	1,975,000
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 17,733,000	\$ 8,266,000	\$ 2,711,000	\$ 1,881,000	\$ 1,225,000	\$ 1,675,000	\$ 1,975,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2022

to

December 31, 2022

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Office & Plant Equipment	\$ 450,000	\$ 450,000				
Vehicle Replacement	625,000	625,000				
Plant Improvement/Upgrades	7,768,000	7,768,000				
Collection System Upgrades	8,890,000	8,890,000				
Total	17,733,000	17,733,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 17,733,000	\$ 17,733,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 17,733,000					
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

RESOLUTION NO: 2021-99

A RESOLUTION AWARDING CONTRACT 2021-11 FOR DEMOLITION OF AN INCINERATION CHIMNEY & ADJOINED BUILDING

WHEREAS, the Mount Holly Municipal Utilities Authority (the Authority) has duly advertised for bids on Contract: 2021-11 for the demolition of an incineration chimney and adjoined building, and

WHEREAS, bids were received, opened and announced by the Authority at its offices on Tuesday, September 14, 2021; and

WHEREAS, RE. Pierson Co, Inc. was determined to be the lowest responsible bidder on the aforesaid contract; and

WHEREAS, the Authority's Environmental Engineer Environmental Resolutions Inc., has recommended the award of the contract to R.E. Pierson Co, Inc; and

WHEREAS, the Authority wishes to award the base bid and alternate bid #1 for a total amount of \$110,350.00; and

WHEREAS, the Finance Administrator has certified that sufficient funds are available and is attached hereto;

NOW THEREFORE BE IT RESOLVED by the Mount Holly Municipal Utilities Authority on this 14th day of October, 2021 that Contract 2021-11, demolition of an incineration chimney and adjoined building is approved and shall be awarded to R.E. Pierson Co, Inc. in the amount \$110,350.00

BE IT FURTHER RESOLVED that the Board Chairman, Executive Director and Board Secretary are hereby authorized to execute the aforesaid contract on behalf of the Authority.

Recorded Vote	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Chairman Thiessen						
Commissioner Banks						
Commissioner DiFolco						
Commissioner Sheppard						

The foregoing is a true copy of a Resolution adopted by the MHMUA on October 14, 2021.

The Mount Holly Municipal Utilities Authority

Jules Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Board Secretary

Dated: _____

RESOLUTION 2021-100

RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION CONTRACT FOR UPGRADES AND IMPROVEMENTS TO COUNTRY ESTATES UNMANNED SEWER PUMP STATION #215

WHEREAS, the Mount Holly Municipal Utilities Authority (the "Authority") has identified the need to make necessary upgrades and improvements to the Country Estates sewer pump station as specified in Contract 2021-15 solicited through a fair and open process in accordance with NJ.S.A. 19:44A-20.5 et seq.; and

WHEREAS, The Authority duly advertised according to law for bids and addendums on Contract No. 2021-15; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the work will exceed \$17,500; and

WHEREAS, the term of this contract is for immediate work to completion and acceptance by the Authority; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on Tuesday, September 14, 2021; and

WHEREAS, Quad Construction, was identified as the lowest responsible bidder on the aforesaid contract with a bid price of \$ 103,700.00; and

WHEREAS, the Executive Director has recommended the award of this contract; and

WHEREAS, the Certifying Finance Officer has certified the availability of funds for the above referenced work required by this contract and attached hereto;

NOW, THEREFORE, BE IT RESOLVED by THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY this 14th day of October 2021, that Contract No. 2021-15, for the above-named construction services is hereby awarded to Quad Construction for the bid price of \$ 103,700.00.

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Authority be and the same are hereby authorized to execute the aforesaid Contract on behalf of the Mount Holly Municipal Utilities Authority.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Mr. Thiessen				
Mr. Banks				
Mr. DiFolco				
Ms. Sheppard				
Vaccant				

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on October 14, 2021.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

Jules K. Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Tom Coleman III, Esquire

Bidder	Proposed By	Proposal	Exception Sheet	Substitution Sheet
Quad Construction Co.	Matthew Glowacki	\$ 103,700.00	No Exceptions Signed	No Exceptions Signed
732 Eayrestown Rd.	President			
Lumberton, NJ 08048	609-702-8000			
	mglowacki@quadconstruction.net			
Sub-Level Installations Inc.	Michael Bowe	\$ 107,800.00	No Exceptions Signed	None Requested Signed
70 Stacy Haines Road, Suite 4	President			
Lumberton, NJ 08048	609-953-9600			
	sublevelinstall@comcast.net			
BR Welding	Brandon Reo	\$ 109,600.00	No Exceptions Signed	None Requested Signed
3 Brook Road	President			
Howell, NJ 07731	732-363-8253			
	stephanie@brwelding.com			
Municipal Maintenance Company	Thomas Guertler	\$ 112,654.00	No Exceptions Signed	None Requested Signed
1352 Taylors Lane	Vice President			
Cinnaminson, NJ 08077	856-786-9434			
	thguertler@mmc.nj.com			
Level-1 Construction Inc.	Brad Miller	\$ 126,000.00	No Exceptions Signed	None Requested Signed
980 Coles Mill Road	President			
Williamstown, NJ 08094	856-629-0485			
	level1const@comcast.net			
Waters & Bugbee, Inc.	Jeffrey S. Waters	\$ 149,880.00	No Exceptions Signed	None Requested Signed
75 South Gold Drive	President			
Hamilton, NJ	609-584-1100			
	bids@watersandbugbee.com			
G.M.H. Associates of America, Inc.	Anthony Genniro	\$ 158,411.30	No Exceptions Signed	No Exceptions Not Signed
5 Chelton Way, Building 15	VP Customer Service/Sales			
Trenton, NJ 08638	609-396-4751 ext. 307			
	customerservice1gmh@gmhassociates.com			

RESOLUTION No: 2021-101

A RESOLUTION AUTHORIZING THE AWARD OF A GOODS AND SERVICES CONTRACT FOR THE SUPPLY AND DELIVERY OF MAGNESIUM HYDROXIDE-63%

WHEREAS, the Mount Holly Municipal Utilities Authority (the "Authority") has duly advertised for bids on Contract: 2021-16 for the Supply and Delivery of Magnesium Hydroxide-63% solicited through a fair and open process in accordance with NJ.S.A. 19:44A-20.5 et seq.; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on Tuesday September 28, 2021; and

WHEREAS, Coburn Chemical, Inc. was the lowest responsible bidder on the aforesaid contract; and

WHEREAS, the Finance Administrator has recommended the award of the contract to the lowest responsible bidder for a period of three (3) years from January 1, 2022 – December 31, 2024; and

WHEREAS, the Finance Administrator has certified that sufficient funds will be available subject to approval of the 2022 budget and is attached hereto;

NOW THEREFORE BE IT RESOLVED by the Mount Holly Municipal Utilities Authority on this 14th day of October 2021, as follows:

1. That Contract 2021-16, Supply and Delivery of Magnesium Hydroxide-63%, be and the same is hereby awarded to Coburn Chemical, Inc for the period of three (3) years based on the terms, conditions, and estimated need of One Hundred (100) dry tons per year (DT/Y) for the prices indicated below:

Year	Bulk Price/Dry Ton	Extended Price
January 1, 2022 – December 31, 2022	\$772.61/dry ton @100,000 DT/Y	\$77,261.00
January 1, 2023 – December 31, 2023	\$806.20/dry ton @100,000 DT/Y	\$80,620.00
January 1, 2024 – December 31, 2024	\$829.46/dry ton @100,000 DT/Y	\$82,946.00

BE IT FURTHER RESOLVED that the Board Chairman, Vice-Chairman, Executive Director and Board Secretary are hereby authorized to execute the aforesaid contract on behalf of the Authority.

Recorded Vote	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Banks						
Mr. DiFolco						
Ms. Sheppard						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on October 14, 2021.

The Mount Holly Municipal Utilities Authority

Jules Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Board Secretary

Dated: _____

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Tom Coleman III, Esquire

Resolution No.: 2021-102

RESOLUTION AUTHORIZING AWARD OF EXTENSION OF A GOODS AND SERVICES CONTRACT FOR SUPPLY AND DELIVERY OF 8,000-GALLONS OF PERACETIC ACID (PAA)

WHEREAS, The Mount Holly Municipal Utilities Authority (the "Authority") entered Contract 2020-17, awarded, and approved by Resolution 2020-114 on November 12, 2020, with PeroxyChem, LLC for the Supply and Delivery of 8,000-Gallons of Peracetic Acid (PAA) in the amount of \$6.74/gallon for a total amount of \$53,920.00; and

WHEREAS, the Contract was for an initial term of one (1) year; and

WHEREAS, the Contract can be renewed or extended (either one (1) 2-year extension or two (2) 1-year extensions) only by written agreement signed by both parties to the Contract in accordance with the terms and conditions contained in N.J.S.A. 40A:11-15; and

WHEREAS, the Finance Administrator has and certified that sufficient funds will be available subject to the approval of the 2022 budget; and

WHEREAS, the requested extension will be on the same terms and conditions, including price, set forth in the existing Contract 2020-17; and

WHEREAS, PeroxyChem, LLC has agreed to said extension with the same terms and conditions, and price, set forth in the existing Contract 2020-17;

NOW THEREFORE, BE IT RESOLVED by The Mount Holly Municipal Utilities Authority as follows:

1. The term of Contract 2020-17 dated December 31, 2020, between the Authority and PeroxyChem, LLC, be and the same is hereby extended for a period of two (2)-years with pricing as follows:
 - a. Extension year #1 - January 1, 2022 – December 31, 2022
 - i. 8,000-Gallons of Peracetic Acid at \$6.74/gallon for a total amount of \$53,920.00
 - b. Extension year #2 - January 1, 2023 – December 31, 2023
 - i. 8,000-Gallons of Peracetic Acid at \$6.74/gallon for a total amount of \$53,920.00

BE IT FURTHER RESOLVED that the Board Chairman, Vice-Chairman, Executive Director and Board Secretary are hereby authorized to execute the aforesaid contract on behalf of the Authority.

Recorded Vote	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Banks						
Mr. DiFolco						
Ms. Sheppard						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on October 14, 2021.

The Mount Holly Municipal Utilities Authority

Jules Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Board Secretary

Dated: _____

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Tom Coleman III, Esquire

RESOLUTION 2021-103
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR EXCAVATION, REPAIR, AND
REPLACEMENT OF DAMAGED UNDERGROUND CAST IRON SEWER MAIN, AND ROADWAY
RESTORATION AT GIRARD AND WALNUT STREETS, MOUNT HOLLY, NEW JERSEY

WHEREAS, the Mount Holly Municipal Utilities Authority has a need for replacement of a broken section of eight-inch cast iron sewer main (approximately 11-feet below ground) as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for immediate supply and installation of equipment; and

WHEREAS, Waters & Bugbee, Inc., 75 South Gold Drive, Hamilton, NJ 08691 submitted a proposal dated September 28, 2021 indicating they will perform all "WORK (excavation, shoring, pipe replacement, site restoration, and final paving, etc.) for \$38,500.00 (not inclusive of allowances for potential changed or unknown conditions that might be encountered during excavation and replacement); and

WHEREAS, Waters & Bugbee, Inc. has completed and submitted a Business Entity Disclosure Certification and that Waters & Bugbee, Inc. agrees and understands that award of this contract will prohibit Waters & Bugbee, Inc. from making any reportable contributions to a political or candidate committee in Mount Holly through the term of the contract Pursuant To N.J.S.A. 19:44A-20.8; and

WHEREAS, the Certifying Finance Officer has certified the availability of funds for the above referenced work required of this contract; and

NOW THEREFORE, BE IT RESOLVED that the Mount Holly Municipal Utilities Authority authorizes the Qualified Purchasing Agent to enter into a contract with Waters & Bugbee, Inc. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Record Vote

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Chairman Thiessen						
Commissioner Banks						
Commissioner DiFolco						
Commissioner Sheppard						

The Mount Holly Municipal Utilities Authority

Jules Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Board Secretary

Dated: _____

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Tom Coleman III, Esquire

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
CONTRACT NO.: 2021-20**

**DETERMINATION OF VALUE FORM AND CERTIFICATION OF FUNDS
PURSUANT TO NON-FAIR AND OPEN CONTRACT AWARDS
October 5, 2021**

Prior to the BOARD formally considering a resolution awarding a Non-Fair and Open Contract, an appropriate official must certify in writing that the estimated amount of the contract to be awarded exceeds \$17,500. The appropriate official may be the purchasing agent, financial officer, chief administrative officer, or an appointed or elected official with knowledge of the contract.

The determination of the amount is based on the value of the full contract life, not the amount spent annually. The determination should be kept on file and made part of the resolution awarding the contract.

Contract For: **For Excavation, Repair, and Replacement of Damaged Underground Cast Iron Sewer Main, and Roadway Restoration at Girard and Walnut Streets, Mount Holly, New Jersey**

Contract to be Awarded to: **Waters & Bugbee, Inc., 75 South Gold Drive, Hamilton, NJ 08691**

Contract Period: **Immediate supply of materials and labor for repair above**

Contract Amount: **Lump Sum \$38,500.00 (not inclusive of allowances for potential changed or unknown conditions that might be encountered during excavation and replacement)**

CERTIFICATION

I hereby certify that the estimated amounts of the contracts to be awarded exceed \$17,500. I hereby further certify that funds to cover the expenditures for the above-reference contracts will be encumbered by purchase orders on an as-needed basis (as required pursuant to N.J.A.C. 5:30-5.4.).

Mount Holly Municipal Utilities Authority certifying agent: Qualified Purchasing Agent

Print Name

Signature

Certified Date

RESOLUTION 2021-94

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR OCTOBER AND THE ACTUAL PAYROLL FOR THE MONTH
OF SEPTEMBER AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$350,000

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$834,709.57 per the attached listing are hereby approved.

CERTIFICATION

STATE OF NEW JERSEY }

 :SS

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of October, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the
seal of said MUA this 14th day of October, 2021.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: Y
Format: Condensed	Received Date Range: 09/09/21 to 10/14/21	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALFAL005 ALFA LAVAL, INC.							
21-00338	03/18/21	BEARING SPLASH GUARD KIT	Open	96.10	0.00		
AMERI065 AMERICAN WATER							
21-01126	10/05/21	AMERICAN WATER BILLING	Open	469.48	0.00		
BHFOT005 B&H FOTO & ELECTRONICS CORP							
21-00964	08/19/21	AUDIO & VIDEO EQUIPMENT	Open	969.10	0.00		
BEYER005 BEYER OF MORRISTOWN							
21-01031	09/07/21	2022 FORD REPLACEMENT F-250	Open	40,118.50	0.00		
BLOCK005 BLOCK LINE SYSTEMS							
21-01062	09/15/21	PHONE LINE SERVICE BILLING	Open	145.23	0.00		
BRUCE005 BRUCE REED BUILDING MAINT							
21-01125	10/05/21	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00		
BURLI025 BURLINGTON COUNTY TREASURER							
21-01022	09/02/21	AUGUST SLUDGE DISPOSAL	Open	44,340.80	0.00		
21-01023	09/02/21	AUGUST GRIT & SWEEPINGS DISPOS	Open	1,805.54	0.00		
21-01115	10/04/21	SEPTEMBER GRIT DISPOSAL	Open	1,735.67	0.00		
21-01116	10/04/21	SEPTEMBER SLUDGE DISPOSAL	Open	43,587.20	0.00		
				91,469.21			
BYERL005 BYER LOCK SHOP							
21-00834	07/13/21	ENTRANCE LEVER HANDLE	Open	109.00	0.00		
CEDAR005 CEDAR NETWORKING LLC							
21-01040	09/09/21	REPLACE HARD DRIVE & BATTERY	Open	742.50	0.00		
CINTA005 CINTAS CORPORATION							
21-01004	08/31/21	UNIFORM RENTAL	Open	219.65	0.00		
21-01037	09/08/21	UNIFORM RENTAL	Open	261.35	0.00		
21-01055	09/14/21	UNIFORM RENTAL	Open	232.47	0.00		
21-01082	09/22/21	UNIFORM RENTAL	Open	261.35	0.00		
21-01100	09/28/21	UNIFORM RENTAL	Open	232.47	0.00		
				1,207.29			
CLYDE005 CLYDE N. LATTIMER & SON CONSTR							
21-01114	10/04/21	GARDEN ST PUMP STATION UPGRADE	Open	95,800.50	0.00		
COBUR005 COBURN CHEMICAL, INC.							
21-01067	09/15/21	MAGNESIUM HYDROXIDE	Open	8,414.53	0.00		
CORRO010 CORROSION PRODUCTS, INC.							
21-01063	09/15/21	SEAL INSTALL/TRAINING	Open	500.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COUNT010	COUNTY OF BURLINGTON								
		21-00995	08/30/21	REPAIR MAPLE AVE ASPHALT	Open	1,875.13	0.00		
WEEK005	COURIER-POST & THIS WEEK								
		21-01086	09/22/21	ADVERTISEMENT PUBLIC NOTICE	Open	485.60	0.00		
CUMMI010	CUMMINS POWER SYSTEMS INC								
		21-00762	06/28/21	BLOCK HEATERS	Open	402.08	0.00		
DETEC005	DETECTION INSTRUMENTS CORPORAT								
		21-00912	08/03/21	ODALOG CALIBRATION	Open	683.58	0.00		
		21-00999	08/30/21	ODALOG CALIBRATION	Open	118.42	0.00		
						802.00			
EASTE005	EASTERN AUTOPARTS WAREHOUSE								
		21-01088	09/23/21	AIR & CABIN FILTER & OIL FILTE	Open	149.61	0.00		
ENVIR045	ENVIRONMENTAL RESOLUTIONS INC.								
		21-01053	09/13/21	CHIMNEY STACK DEMOLITION	Open	4,290.00	0.00		
		21-01132	10/05/21	CHIMNEY STACK DEMOLITION	Open	2,083.28	0.00		
						6,373.28			
EVOQU005	EVOQUA WATER TECHNOLOGIES, LLC								
		21-01035	09/08/21	PS BIOXIDE	Open	7,310.10	0.00		
		21-01097	09/28/21	PS BIOXIDE	Open	7,277.65	0.00		
						14,587.75			
EXCEL005	EXCELSIOR BLOWER SYSTEMS, INC.								
		21-00833	07/13/21	AEON PD-XD OIL	Open	1,719.45	0.00		
FACTS005	FLEX FACTS								
		21-01127	10/05/21	FSA BILLING	Open	50.00	0.00		
FOLEY005	FOLEY, INCORPORATED								
		21-01098	09/28/21	GENERATOR INSPECTION & SERVICE	Open	7,834.00	0.00		
GWLIP005	G.W. LIPPINCOTT'S SUPPLY								
		21-00769	06/29/21	CEMENT MORTAR & GRAVEL MIX	Open	61.30	0.00		
GENSE010	GENSERVE,LLC								
		21-01095	09/28/21	SERVICE CALL P/S 236 - 9/1/21	Open	337.50	0.00		
GRAIN005	GRAINGER								
		21-01072	09/16/21	BACKFLOW PREV,PLUGS,ROPE KITS	Open	542.99	0.00		
HACHC005	HACH COMPANY								
		21-00966	08/19/21	LAB SUPPLIES & SOLUTIONS	Open	896.17	0.00		
HAWKI015	HAWKINS TECHNOLOGIES, LLC								
		21-01060	09/15/21	IT SERVICES	Open	15,084.00	0.00		
HEALT005	HEALTH & SAFETY SERV UNLIMITED								
		21-00806	07/06/21	YEARLY FUMEHOOD INSPECTION	Open	185.00	0.00		

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOMED005 HOME DEPOT CREDIT SERVICE							
21-01006	08/31/21	STAIN STRIPPER & BROOM	Open	49.66	0.00		
INSUR005 INSURANCE AGENCY MANAGEMENT IN							
21-01145	10/06/21	RISK MANAGEMENT FEE	Open	16,296.00	0.00		
INSTI005 IPD							
21-01054	09/13/21	IPD WEBINAR FOR QPA RECERT	Open	50.00	0.00		
LEVEL005 LEVEL-1 CONSTRUCTION INC.							
21-01143	10/06/21	GD2 BLOWER ESTIMATE #1	Open	33,937.42	0.00		
LOWES005 LOWE'S							
21-00943	08/10/21	HEAT RESISTIVE PAINT	Open	17.04	0.00		
21-00973	08/23/21	1.25 BALL VALVE	Open	33.95	0.00		
21-01003	08/31/21	BACKPACK SPRAYER	Open	71.24	0.00		
21-01008	08/31/21	WINDOW FAN & PAINT THINNER	Open	98.78	0.00		
				221.01			
LRMIN005 LRM, INC.							
21-00871	07/28/21	RADAR LEVEL DETECTOR	Open	4,053.39	0.00		
MANCH005 MANCHELLO REPORTING							
21-01091	09/27/21	RATE HEARING TRANSCRIPT	Open	318.50	0.00		
MANSF005 MANSFIELD OIL COMPANY							
21-01137	10/06/21	FUEL PURCHASES	Open	1,067.37	0.00		
MASTE005 MASTERS TELECOM LLC							
21-01093	09/28/21	OVERHEAD PAGING UNIT HOSTING	Open	59.40	0.00		
MCMAS005 MCMASTER-CARR SUPPLY CO.							
21-01033	09/07/21	CLAMP, PVC CAP, WASHERS	Open	90.56	0.00		
21-01131	10/05/21	STAINLESS STEEL VALVES	Open	1,121.34	0.00		
				1,211.90			
METLI005 METLIFE							
21-01119	10/05/21	DISABILITY INSURANCE	Open	1,153.72	0.00		
MIDDL010 MIDDLESEX WELDING SALES							
21-01056	09/14/21	CYLINDER RENTAL	Open	71.50	0.00		
SHOES005 MIKES BETTER SHOES							
21-00933	08/06/21	WORK BOOTS	Open	135.00	0.00		
MILLE005 MILLER FORD SALES INC.							
21-01010	08/31/21	TRUCK 13 A/C RECHARGE	Open	139.51	0.00		
21-01073	09/16/21	VAN 10 OIL CHANGE, BRAKE REPAI	Open	975.86	0.00		
21-01094	09/28/21	MAINT SERVICE - VAN 9	Open	63.84	0.00		
21-01109	09/30/21	OIL CHANGE - VAN 2	Open	65.62	0.00		
				1,244.83			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MOUNT020	MOUNT HOLLY TOWNSHIP								
		21-01130	10/05/21	MUNICIPAL APPROPRIATION	Open	700.00	0.00		
TOILE005	MR. BOB PORTABLE TOILETS								
		21-01032	09/07/21	PORTABLE TOILET RENTAL	Open	184.00	0.00		
NEWJE005	NEW JERSEY AMERICAN WATER								
		21-01136	10/06/21	BILLING FOR WATER CONSUMPTION	Open	1,887.01	0.00		
NJEZP005	NJ E-ZPASS								
		21-01080	09/22/21	EZ PASS REPLENISHMENT	Open	208.70	0.00		
NJWEA005	NJWEA								
		21-00595	05/14/21	VIRTUAL TRAINING - 5/14/21	Open	15.00	0.00		
		21-00653	06/01/21	VIRTUAL TRAINING 5/28/21	Open	15.00	0.00		
		21-00701	06/09/21	VIRTUAL TRAINING 6/11/21	Open	15.00	0.00		
		21-00873	07/28/21	VIRTUAL TRAINING	Open	132.00	0.00		
						177.00			
ONECA005	ONE CALL CONCEPTS, INC.								
		21-01064	09/15/21	MARK OUT REQUESTS	Open	516.23	0.00		
PAYAR005	PAYARGO, INC								
		21-01152	10/07/21	TRANSACTION FEES	Open	406.20	0.00		
POLYD005	POLYDYNE, INC.								
		21-00939	08/09/21	POLYMER - CLARIFLOC NE-2163	Open	22,176.00	0.00		
POSTM005	POSTMASTER								
		21-01071	09/16/21	MAILING CYCLE 2/MH LATE NOTICE	Open	2,444.68	0.00		
PRIME005	PRIMEPOINT LLC								
		21-01070	09/15/21	PAYROLL PROCESSING	Open	708.65	0.00		
PRIOR005	PRIOR-NAMI BUSINESS								
		21-01085	09/22/21	HP 4200 BILLING DEPT PRINTER	Open	395.00	0.00		
PSEG0005	PSE&G								
		21-01135	10/06/21	GAS & ELECTRIC CHARGES	Open	38,651.85	0.00		
PURCH005	PURCHASE POWER								
		21-01084	09/22/21	POSTAGE MACHINE	Open	2,119.49	0.00		
RAYMO005	RAYMOND, COLEMAN, HEINOLD, LLP								
		21-01129	10/05/21	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00		
RICHA005	RICHARD A. ALAIMO ASSOCIATES								
		21-01061	09/15/21	ENGINEERING SERVICES	Open	18,822.50	0.00		
		21-01138	10/06/21	ENGINEERING SERVICES	Open	50,258.75	0.00		
						69,081.25			
RIGGI005	RIGGINS INC.								
		21-01065	09/15/21	ULS DIESEL FOR GENERATORS	Open	4,916.56	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RUMSE005	RUMSEY ELECTRIC								
		21-01074	09/20/21	PLC OUTPUT CARDS	Open	481.13	0.00		
RUSSE015	RUSSELL REID INC.								
		21-01078	09/21/21	SLUDGE,GRIT & TRASH HAUL	Open	7,761.00	0.00		
SILVI005	SILVI GROUP								
		21-00698	06/08/21	DRY GROUT	Open	520.88	0.00		
SOUTH030	SOUTHERN REGIONAL EMP BENEFIT								
		21-01142	10/06/21	MEDICAL/RX/DENTAL INSURANCE	Open	97,393.00	0.00		
SPRIN005	SPRINT								
		21-01049	09/13/21	PCS CONNECTION CARD/PLANT	Open	43.49	0.00		
ADVAN020	STAPLES BUSINESS CREDIT								
		21-01000	08/30/21	OFFICE & JANITORIAL SUPPLIES	Open	115.87	0.00		
		21-01042	09/09/21	OFFICE SUPPLIES	Open	127.66	0.00		
		21-01058	09/14/21	OFFICE & JANITORIAL SUPPLIES	Open	370.07	0.00		
						613.60			
STEVE005	STEVENSON SUPPLY CO. INC.								
		21-00956	08/13/21	SWITCH - RED	Open	296.53	0.00		
STEWA005	STEWART C. LA VINE, INC								
		21-01036	09/08/21	TERMINATE & TEST CAT6 CABLE	Open	113.50	0.00		
SUMMI010	SUMMIT WATER NEXUS, MOUNT HOLL								
		21-01052	09/13/21	SOLAR POWER PURCHASE	Open	12,574.58	0.00		
		21-01121	10/05/21	SOLAR POWER PURCHASE	Open	12,920.82	0.00		
						25,495.40			
TELED010	TELEDYNE ISCO, INC.								
		21-00747	06/22/21	REFRIDGERATION SLED	Open	1,519.60	0.00		
THEGA010	THE GARTY LAW FIRM, LLC								
		21-01154	10/07/21	ATTORNEY FEES/SPECIAL COUNSEL	Open	1,000.00	0.00		
TRACT005	TRACTOR SUPPLY COMPANY								
		21-00893	07/29/21	36" BELT DRIV DRUM FAN	Open	269.99	0.00		
TRICO005	TRI-COUNTY TERMITE & PEST CONT								
		21-01068	09/15/21	CONT SERVICE, PLANT EXTERMINAT	Open	70.00	0.00		
UNITE020	UNITED PARCEL SERVICE								
		21-00961	08/18/21	SHIPPING CHARGE - PENDERGAST	Open	4.36	0.00		
		21-00987	08/25/21	SHIPPING - DETECTION INSTRUMEN	Open	4.50	0.00		
		21-00994	08/27/21	SHIPPING CHG - AMETEK DREXELBR	Open	9.79	0.00		
						18.65			
VERIZ015	VERIZON								
		21-01050	09/13/21	INTERNET/TV SERVICES	Open	266.94	0.00		
		21-01089	09/23/21	INTERNET/TV SERVICES	Open	159.99	0.00		

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015 VERIZON Continued							
21-01122	10/05/21	INTERNET/TV SERVICES	Open	262.69	0.00		
				689.62			
VERIZ035 VERIZON WIRELESS							
21-01051	09/13/21	CELL PHONE BILLING	Open	115.25	0.00		
21-01123	10/05/21	CELL PHONE BILLING	Open	1,310.70	0.00		
21-01153	10/07/21	CELL PHONE BILLING	Open	114.95	0.00		
				1,540.90			
VISIO005 VISION SERVICE PLAN							
21-01128	10/05/21	VISION INSURANCE	Open	797.28	0.00		
WATER010 WATER ENVIRONMENT							
21-01092	09/27/21	MEMBERSHIP RENEWAL	Open	117.00	0.00		
XYLEM010 XYLEM WATER SOLUTIONS USA, INC							
21-00934	08/09/21	RECIRCULATION PUMP REPAIR	Open	10,598.87	0.00		
21-00962	08/18/21	REPLACEMENT IMPELLER	Open	4,824.16	0.00		
21-01011	09/01/21	IMPELLER	Open	1,421.72	0.00		
21-01044	09/09/21	CABLE,FLANGE, RING	Open	1,637.94	0.00		
				18,482.69			
ZOOMV005 ZOOM VIDEO COMMUNICATIONS, INC							
21-01083	09/22/21	ONLINE MEETING SUBSCRIPTION	Open	14.99	0.00		
Total Purchase Orders: 112 Total P.O. Line Items: 0 Total List Amount: 656,843.87 Total Void Amount: 0.00							

Total Per Report: Less \$656,843.87 A
 Improvements: \$(242,329.70) Resolution 2021-97
 Add September Payroll: \$420,195.40
 Total Operating Expense: \$834,709.57 Resolution 2021-94

RESOLUTION 2021-95

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of September are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$1,069.15

CERTIFICATION

STATE OF NEW JERSEY }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of October, 2021.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA this 14th day of October, 2021.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Tracking Id Status: Active Budgeted Tracking Report: N
Account Types: Exp: Y Rev: Y G/L: Y Prj: Y Date Range: 09/10/21 to 10/14/21 Include Items Without Tracking Id: N
Trans Types: Purchase Order: Y Manual: N Expenditure: N Rev/Cash: N
PO Status: Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: N Date Type: Received
Expenditure RaFirst to Last All Years w/Perpetual Class Id Range: First to Last
Revenue Range: First to Last All Years w/Perpetual
G/L Range: First to Last All Years
Project Range: First to Last

Tracking Id Description			Start Date	End Date	Tracking Status				
PO#/Trans	Description	Vendor	Charge Account		Quantity	Amount	Purch. Type	Date	PO Status
SWR REFUND	SEWER REFUNDS		Active						
P 21-01104	1 SEWER REFUND/31 W MONROE ST	MINHP010 MINH PHO	01-000-2020		G 1.00	82.98	other	10/06/21	Rcvd
P 21-01105	1 SEWER REFUND/1151-A1 WOODLANE	FLORA005 FLORAH OMANI	01-000-2020		G 1.00	154.45	other	10/06/21	Rcvd
P 21-01106	1 SEWER REFUND/14 SPRUCE LA	VERNA005 VERA FORSTON	01-000-2020		G 1.00	27.72	other	10/06/21	Rcvd
P 21-01107	1 SEWER REFUND/52 CORIANDER DR	JOSHU005 JOSHUA ARMSTRONG	01-000-2020		G 1.00	118.25	other	10/06/21	Rcvd
P 21-01108	1 SEWER REFUND/2 MARIGOLD CT	GEOFF015 GEOFFREY EICKOFF	01-000-2020		G 1.00	41.97	other	10/06/21	Rcvd
P 21-01140	1 SEWER REFUND/103 WINDSOR CT	WILLI070 WILLIAM & KAREN PLATT	01-000-2020		G 1.00	30.10	other	10/06/21	Rcvd
P 21-01144	1 SEWER REFUND/136 MILL STREET	EARLF005 EARL & FRANCIS VOUGHT	01-000-2020		G 1.00	40.36	other	10/06/21	Rcvd
P 21-01147	1 SEWER REFUND/4 WHITBY CT	ERNES005 ERNEST & JENNIFER COVINGTON	01-000-2020		G 1.00	68.80	other	10/07/21	Rcvd
P 21-01150	1 SEWER REFUND/37 AMARYLLIS LANE	PAULE010 PAUL & EILEEN THEDINGA	01-000-2020		G 1.00	457.43	other	10/07/21	Rcvd
P 21-01151	1 SEWER REFUND/141 GLENGARRY LA	BOBBY005 BOBBY BARNETT	01-000-2020		G 1.00	47.09	other	10/07/21	Rcvd
		01-000-2020	SEWER REFUNDS PAYABLE			Totl: 1,069.15			
Bid:	0.00	State:	0.00	Other:	1,069.15	Exempt:	0.00	PO Qty:	10.00 Totl: 1,069.15
Classification Totals:		Assets:	0.00	Transaction Type Totals:		Purchase Orders:	1,069.15		
		Liabilities:	1,069.15			Excludes Void Po:	0.00		
		Revenue:	0.00						
		Expense:	0.00						
		Fund Balance:	0.00						

Total Tracking Ids: 1 Total PO Qty: 10.00 Total Amount: 1,069.15

Bid: 0.00 State: 0.00 Other: 1,069.15 Exempt: 0.00

Classification Totals: Assets: 0.00 Transaction Type Totals: Purchase Orders: 1,069.15
Liabilities: 1,069.15 Excludes Void Po: 0.00
Revenue: 0.00

RESOLUTION 2021-96
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of August 31, 2021:

Richard A. Alaimo Associates: \$23,131.08 (per attached report)

CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14th day of October, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 14th day of October, 2021.

Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Tracking Id Status: Active Budgeted Tracking Report: N
Account Types: Exp: Y Rev: Y G/L: Y Prj: Y Date Range: 09/10/21 to 10/14/21 Include Items Without Tracking Id: N
Trans Types: Purchase Order: Y Manual: N Expenditure: N Rev/Cash: N
PO Status: Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: N Date Type: Received
Expenditure RaFirst to Last All Years w/Perpetual Class Id Range: First to Last
Revenue Range: First to Last All Years w/Perpetual
G/L Range: First to Last All Years
Project Range: First to Last

Tracking Id Description				Start Date	End Date	Tracking Status						
PO#/Trans	Description	Vendor	Charge Account	Quantity	Amount	Purch. Type	Date	PO Status				
ESCROW	ESCROW PROJECTS			Active								
P 21-01134	2 ENGINEERING SERVICES 7/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000108	P 1.00	548.36	other	10/06/21	Rcvd				
P 21-01134	3 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000108	P 1.00	6,192.69	other	10/06/21	Rcvd				
		0000000108 LENNAR RAN CR		Totl:	6,741.05							
P 21-01134	11 ENGINEERING SERVICES 7/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000162	P 1.00	2,925.00	other	10/06/21	Rcvd				
P 21-01134	12 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000162	P 1.00	2,565.00	other	10/06/21	Rcvd				
		0000000162 WELLINGTON FARM		Totl:	5,490.00							
P 21-01134	4 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000167	P 1.00	345.00	other	10/06/21	Rcvd				
P 21-01134	1 ENGNEERING SERVICE 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000171	P 1.00	4,300.98	other	10/06/21	Rcvd				
P 21-01134	5 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000179	P 1.00	48.75	other	10/06/21	Rcvd				
P 21-01134	6 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000180	P 1.00	195.00	other	10/06/21	Rcvd				
P 21-01134	7 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000185	P 1.00	227.80	other	10/06/21	Rcvd				
P 21-01134	8 ENGINEERING SERVICES 7/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000186	P 1.00	195.00	other	10/06/21	Rcvd				
P 21-01134	9 ENGINEERING SERVICES 8/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000186	P 1.00	975.00	other	10/06/21	Rcvd				
		0000000186 PARKER'S LANDING RETIREMENT		Totl:	1,170.00							
P 21-01134	10 ENGINEERING SERVICESM 7/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000189	P 1.00	507.50	other	10/06/21	Rcvd				
P 21-01134	13 ENGINEERING SERVICES 7/31/21	RICHA005 RICHARD A. ALAIMO ASSOCIATES	0000000192	P 1.00	1,218.75	other	10/06/21	Rcvd				

Tracking Id Description				Start Date		End Date		Tracking Status						Purch.		PO							
PO#/Trans		Description		Vendor		Charge Account				Quantity		Amount		Type	Date	Status							
ESCROW		ESCROW PROJECTS				Active		Continued															
P 21-01134		14 ENGINEERING SERVICES		8/31/21		RICHA005 RICHARD A. ALAIMO ASSOCIATES		0000000192		P		1.00		2,886.25		other 10/06/21 Rcvd							
				0000000192		ROCKEFELLER GROUP LOGISTICS EA				Totl:		4,105.00											
Bid:		0.00		State:		0.00		other:		23,131.08		Exempt:		0.00		PO Qty:		14.00		Totl:		23,131.08	
Classification Totals:		Assets:		0.00		Transaction Type Totals:				Purchase Orders:		23,131.08											
		Liabilities:		0.00						Excludes Void Po:		0.00											
		Revenue:		0.00																			
		Expense:		0.00																			
		Fund Balance:		0.00																			
Total Tracking Ids:		1		Total PO Qty:				14.00		Total Amount:		23,131.08											
Bid:		0.00		State:		0.00		other:		23,131.08		Exempt:		0.00									
Classification Totals:		Assets:		0.00		Transaction Type Totals:				Purchase Orders:		23,131.08											
		Liabilities:		0.00						Excludes Void Po:		0.00											
		Revenue:		0.00																			
		Expense:		0.00																			
		Fund Balance:		0.00																			

RESOLUTION 2021-97

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (per attached listing): \$242,329.70

CERTIFICATION

STATE OF NEW JERSEY }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 14th day of October, 2021

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 14th day of October, 2021.

Brandy C. Boyington, Secretary

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2021-97

DATE: October 14, 2021

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Alaimo Associates Inc.	\$ 9,600.00	Blower GD2 Replacement
Alaimo Associates Inc.	\$ 22,400.00	Garden St. Pump Station
Alaimo Associate, Inc.	\$ 35,000.00	Sludge Tank Conversion
Clyde N. Lattimer & Sons	\$ 95,800.50	Garden St. Pump Station
Environmental Resolutions	\$ 5,473.28	Chimney Stack Demo
Level-1 Construction Inc.	\$ 33,937.42	Blower GD2 Replacement
Beyer of Morristown	\$ 40,118.50	2022 F250

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #XXXXXXX607 at WSFS Bank.

Dated:

By: _____
Authorized Officer

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Tracking Id Status: Active Budgeted Tracking Report: N
Account Types: Exp: Y Rev: Y G/L: Y Prj: Y Date Range: 09/10/21 to 10/14/21 Include Items Without Tracking Id: N
Trans Types: Purchase Order: Y Manual: N Expenditure: N Rev/Cash: N
PO Status: Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: N Date Type: Received
Expenditure RaFirst to Last All Years w/Perpetual Class Id Range: First to Last
Revenue Range: First to Last All Years w/Perpetual
G/L Range: First to Last All Years
Project Range: First to Last

Tracking Id Description		Start Date	End Date	Tracking Status						
PO#/Trans	Description	Vendor	Charge Account	Quantity	Amount	Purch. Type	Date	PO Status		
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION		Active							
P 21-01053	1 CHIMNEY STACK DEMOLITION	ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.	01-010-6303	E 1.00	3,000.00	Other	09/22/21	Rcvd		
P 21-01053	2 CHIMNEY STACK DEMOLITION	ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.	01-010-6303	E 1.00	1,290.00	Other	09/22/21	Rcvd		
P 21-01061	3 BLOWER GD2 REPLACEMENT	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	6,400.00	Other	09/22/21	Rcvd		
P 21-01061	4 ENGINEER SVC GARDEN ST PS REPL	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	11,200.00	Other	09/22/21	Rcvd		
P 21-01031	1 2022 F-250 F2B XL 4WD	BEYER005 BEYER OF MORRISTOWN	01-010-6303	E 1.00	40,118.50	State	10/06/21	Rcvd		
P 21-01114	1 GARDEN ST PUMPSTATION UPGRADES	CLYDE005 CLYDE N. LATTIMER & SON CONSTR	01-010-6303	E 1.00	95,800.50	Other	10/06/21	Rcvd		
P 21-01132	2 CHIMNEY STACK DEMOLITION	ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.	01-010-6303	E 1.00	970.00	Other	10/06/21	Rcvd		
P 21-01132	3 CHIMNEY STACK BID AVERTISEMENT	ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.	01-010-6303	E 1.00	213.28	Other	10/06/21	Rcvd		
P 21-01138	3 BLOWER GD2 REPLACEMENT	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	3,200.00	Other	10/06/21	Rcvd		
P 21-01138	4 ENGINEER SVC GARDEN ST PS REPL	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	11,200.00	Other	10/06/21	Rcvd		
P 21-01138	5 SLUDGE TANK CONVERSION	RICHA005 RICHARD A. ALAIMO ASSOCIATES	01-010-6303	E 1.00	35,000.00	Other	10/06/21	Rcvd		
P 21-01143	1 GD2 BLOWER ESTIMATE #1	LEVEL005 LEVEL-1 CONSTRUCTION INC.	01-010-6303	E 1.00	33,937.42	Other	10/06/21	Rcvd		
		01-010-6303	ALLOCTN TO RENEW/RPLCMT-PLANT		Totl: 242,329.70					
Bid:	0.00	State:	40,118.50	Other:	202,211.20	Exempt:	0.00	PO Qty:	12.00	Totl: 242,329.70
Classification Totals:	Assets:	0.00	Transaction Type Totals:	Purchase Orders:	242,329.70					
	Liabilities:	0.00		Excludes Void Po:	0.00					
	Revenue:	0.00								
	Expense:	242,329.70								
	Fund Balance:	0.00								

Total Tracking Ids: 1 Total PO Qty: 12.00 Total Amount: 242,329.70

Bid: 0.00 State: 40,118.50 Other: 202,211.20 Exempt: 0.00

Classification Totals: Assets: 0.00 Transaction Type Totals: Purchase Orders: 242,329.70

Tracking Id Description			Start Date	End Date	Tracking Status				
PO#/Trans	Description	Vendor	Charge Account		Quantity	Amount	Purch. Type	Date	PO Status
	Liabilities:	0.00	Excludes Void Po:		0.00				
	Revenue:	0.00							
	Expense:	242,329.70							
	Fund Balance:	0.00							

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
October 8, 2021

M-0030-0317 Garden Street Pump Station Replacement

Contractor to receive Notice to Proceed the week of April 12, 2021. Shop Drawing review is ongoing. **Meeting with the MHMUA and Contractor was held on September 27, 2021 to resolve Shop Drawing and Change Order issues.**

M-0030-0320 Sludge Tank Conversion

Alaimo submitted the SCCT structural tank inspection report for MHMUA review and comment in March 2021. Alaimo submitted a proposal for the SCCT tank sludge conversion for MHMUA approval on August 11, 2021. **Project was authorized on September 9, 2021. Alaimo to submit draft design less electrical in November 2021.**

M-0030-0328 Blower GD 2 Replacement

Bids were received on June 9, 2021. Contract has been awarded to Level-1 Construction. Shop Drawing review is ongoing. **New blower to ship on November 10, 2021.**

MH-21-083 Plant #2 PST and SST Upgrades and a P-17 Drainage Pump Station

Alaimo met with the MHMUA on August 4, 2021 to review the scope of this project. Alaimo completed structural inspection of emptied tanks on August 27, 2021. **Alaimo to submit a proposal for the design and construction phases.**

MH-21-084 Generator B Replacement

Alaimo met with the MHMUA on August 4, 2021 to review the scope of this project. **Alaimo to submit a proposal for design and construction phase services the week of October 11, 2021.**

MH-21-096 Hollybrook Pumping Station Upgrade

Alaimo received reference drawings on the pumping station on August 10, 2021. **Alaimo and the MHMUA to conduct site visit of the pumping Station.** Alaimo to submit a proposal for design of the pumping station upgrade and construction phase services.

MH-21-097 Headworks Upgrade

Alaimo met with the MHMUA on September 16, 2021 to discuss the project. A scope-of-work meeting will be held on November 9, 2021 to discuss project specifics.

M-0031-0223 Lennar at Rancocas Creek

Sanitary sewer main and manhole installation has continued. Construction site inspection is ongoing.

M-0031-0231 Dunkin Donuts Western Drive

Received revised package on January 9, 2020. Review and comment letter was issued on February 10, 2020 and still noted as "Revise and Resubmit."

M-0031-0236 Shen Warehouse

Received revised design documents and site plan in August 2021. Review and comment letter to be issued.

M-0031-0240 Parker's Landing

A revised document package was received on October 22, 2020. Review and comment letter was issued on November 23, 2020. Package deemed "Revise and Resubmit". Alaimo received revised design documents. Review and comment letter was issued on August 6, 2021.

M-0031-0241 Walters Group/Viking, Lumberton Family Apts., LLC

Alaimo received a draft sewer agreement between Wellington Farms, Lumberton, and the MHMUA on April 15, 2021 for review and comment.

M-0031-0242 Wellington Farms

Alaimo received design documents for review on May 26, 2021. MHMUA review comments were received on June 3, 2021. Review and comment letter was issued on August 20, 2021.

M-0031-0243 Rockefeller Group Logistics

Alaimo received design documents for review on July 7, 2021. Review and comment letter was issued on August 30, 2021. **Alaimo received revised documents on October 6, 2021. Review and comment letter to be issued.**

M-0031-0244 AA Lumberton

Alaimo to complete preliminary sanitary sewer hydraulic analysis based on documents received on October 5, 2021.

DJS/dal



SUPERINTENDENT OF OPERATION'S REPORT

FOR

October 14, 2021

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for September, 2021 is included. There were **no violations** during the month of September.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for September, 2021 is attached.
3. The **SLUDGE QUALITY** data summaries through September, 2021 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS REPORT** for September, 2021 is attached.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for September, 2021 is attached.

Respectfully submitted,

Robert I. Young
Operations Superintendent

MONTHLY AVERAGE VALUES

PARAMETER	10/20	11/20	12/20	01/21	02/21	03/21	04/21	05/21	06/21	07/21	08/21	09/21	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	2.95	3.25	3.32	3.28	3.93	3.36	3.28	3.04	3.06	3.36	3.15	3.17			5
CBOD5(influent)	204	229	197	197	243	276	177	281	182	156	202	173			n/a
CBOD5(effluent)	< 2	< 2	< 2	2.3	3.7	5.7	3.6	2.7	< 2	< 2	< 2	4.5			15
COD(influent)	849	840	672	797	633	864	860	894	638	662	643	541			n/a
COD(effluent)	28.7	26.6	23	32	34.9	44.5	41.8	33.5	29.1	27.2	25.3	26			n/a
TSS(influent)	456	447	325	384	312	592	529	482	303	344	249	381			n/a
TSS(effluent)	2	2	0.75	< 1	2.5	5	2	1.5	1	1.5	2.3	0.75			30
pH(influent-Max)	8.3	8.2	6.9	8.6	6.8	7	7.7	8.6	6.5	6.6	6.6	6.7			n/a
pH(influent-Min)	6.1	6.1	6.2	6.3	6.4	6.2	6.2	6.3	6.1	6.1	6	6			n/a
pH(effluent-Max)	7.1	6.7	6.7	6.7	6.8	6.7	6.7	6.7	6.7	6.7	6.8	6.8			9
pH(effluent-Min)	6.4	6.3	6.2	6.3	6.3	6.4	6.3	6.4	6.4	6.4	6.4	6.5			6
Oil & Grease (effluent)	< 3.8	< 3.8	< 3.8	< 3.7	< 3.7	< 3.8	< 3.9	< 3.9	< 3.9	< 3.9	< 4	< 3.8			10
SQAR															
Arsenic	< 11.8	< 11.8	< 12.9	< 12.9	< 12.9	< 11.8	< 12.3	< 11.5	< 10.5	< 11.3	< 11.8	< 10.3			41
Beryllium	< 5.9	< 5.9	< 6.5	< 6.5	< 6.4	< 2.9	< 6.1	< 5.7	< 5.2	< 5.6	< 5.9	< 5.2			n/a
Cadmium	< 2.9	4.2	< 3.2	< 3.2	< 3.2	< 2.9	< 3.1	< 2.9	< 2.6	< 2.8	< 2.9	< 2.6			39
Chromium	24.3	23.5	21.5	20.8	14.8	17.2	20.3	22.8	25.5	26.7	26	16.8			n/a
Copper	749	782	775	559	460	503	583	739	732	680	695	527			1500
Lead	22.9	30.1	34.7	19	14.3	14.1	34.4	22.2	28.1	44.7	38.8	19.5			300
Mercury	0.73	1	1.5	0.6	0.64	0.37	0.69	0.77	1.1	0.9	0.71	0.52			17
Molybdenum	15	12.9	< 12.9	< 12.9	< 12.9	< 11.8	< 12.3	12.2	13.2	14.5	13.6	< 10.3			75
Nickel	21.7	15.5	19.8	16.4	< 12.9	< 11.8	15.6	17.9	15.9	17.7	16.2	11.5			420
Selenium	< 29.4	< 29.5	< 32.3	< 32.4	< 32.2	< 29.4	< 30.7	< 28.7	< 26.2	< 28.2	< 29.5	< 25.8			100
Zinc	2270	2230	2310	1780	1715	1620	2040	2480	2520	2420	2380	1620			2800
Cyanide	N/A	N/A	N/A	3.4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

Annual Consumables Summary- 2021

Fund Number	Consumable Name	Unit														Actual	Actual	Actual	Projected 2021		2021
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget	
020-6042	City H2O (100 gal)	0.5968	135.88	113.59	169.26	138.91	144.53	116.02	137.60	154.73	184.17					1294.69	143.85	\$772.67	1726.25	\$1,030.23	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles ****	1.6283	191.00	85.71	145.33	144.00	141.95	189.83	159.61	156.50	102.28					1316.21	146.25	\$2,143.18	1754.95	\$2,857.58	\$5,000.00
020-6044	Diesel Fuel (gal) Gen	1.6283	68.00	63.00	18.00	38.00	39.00	41.00	279.30	315.00	98.00					959.30	106.59	\$1,562.03	1279.07	\$2,082.70	\$22,000.00
022-6044	Diesel Fuel (gal) Maple Ave	1.3203	47.00	52.00	93.00	63.00	31.00	188.00	281.00	406.00	125.00					1286.00	142.89	\$1,697.91	1714.67	\$2,263.87	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00					135.00	15.00	\$776.25	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	3.1303	8,600.00	2,100.00	2156.00	1,876.00	1,988.00	1,820.00	1,764.00	1,792.00	1,736.00					23832.00	2648.00	\$74,601.31	31776.00	\$99,468.41	\$350,000.00
022-6041	Electric (100 kwhr)Maple Ave	3.130	670.21	480.83	355.20	353.22	285.24	787.11	254.76	289.36	396.74					3872.67	430.30	\$12,122.62	5163.56	\$16,163.49	\$175,000.00
022-6102	Hypochlorite - Maple Ave	1.9850	10.00	20.00	97.00	166.00	117.00	107.00	156.00	556.00	448.00					1677.00	186.33	\$3,328.85	2236.00	\$4,438.46	\$5,000.00
020-6105	Lime (lbs)	0.0970	1,200.00	750.00	850.00	750.00	1,350.00	600.00	900.00	700.00	750.00					7850.00	872.22	\$761.45	10466.67	\$1,015.27	\$1,000.00
020-6104	MgOH (gal)	2.4633	2,575.00	938.00	2357.00	898.00	2,915.00	3,235.00	1,921.00	1,265.00	1,678.00					17782.00	1975.78	\$43,802.40	23709.33	\$58,403.20	\$67,500.00
020-6046	Natural Gas (ccf)	0.9895	91.80	57.70	25.40	69.00	44.00	0.00	49.00	13.70	40.00					390.60	43.40	\$386.50	520.80	\$515.33	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	0.9895	337.551	821.446	833.196	460.394	230.731	64.092	3.205	4.273	3.205					2758.09	306.45	\$2,729.13	3677.46	\$3,638.84	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	637.00	621.00	931.00	425.00	498.00	479.00	301.00	378.00	491.00					4761.00	529.00	\$34,517.25	6348.00	\$46,023.00	\$90,000.00
020-6101	Polymer (lbs)	1.6800	1,580.00	1,200.00	1260.00	1,871.00	1,880.00	1,820.00	1,400.00	1,170.00	1,090.00					13271.00	1474.56	\$22,295.28	17694.67	\$29,727.04	\$85,000.00
040-6045	Unleaded-MUA (gal) Plt Tank	2.1955	19.30	15.00	29.70	71.10	153.7	83.20	89.10	129.00	99.60					689.70	76.63	\$1,514.24	919.60	\$2,018.98	\$145,000.00
040-6045	Unleaded-MUA (gal) ****	2.5600	656.87	737.87	568.37	586.47	566.30	608.01	663.29	634.67	327.32					5349.17	594.35	\$13,693.88	7132.23	\$18,258.50	
Subtotal																\$216,704.94			\$288,939.92		\$980,000.00
Collection System Consumables																					
040-6104	Bioxide (gals)	2.9500	3,600.50	3,613.30	2727.50	3,076.90	3,676.70	2,661.60	2,774.30	3,049.30	3,289.20					28469.30	3163.26	\$83,984.44	37959.07	\$111,979.25	\$95,000.00
040-6044	Diesel Fuel (gal) P/S Gen	1.6283	22.20	33.10	32.40	11.70	21.50	27.40	17.90	0.04	19.80					186.04	20.67	\$302.93	248.05	\$403.91	\$500.00
040-6046	Natural Gas (ccf)	0.9895	8,700.00	10,600.00	7200.00	3,100.00	3,900.00	14,400.00	19,600.00	17,800.00	5,000.00					90300.00	10033.33	\$89,351.85	120400.00	\$119,135.80	\$3,500.00
Subtotal																\$173,639.21			\$231,518.95		\$99,000.00
Total																\$390,344.15			\$520,458.87		\$1,079,000.00

Mount Holly Municipal Utilities Authority

Report Date: 10/01/2021

Receipt Summary Report for the Period

9/1/2021 Through 9/30/2021

Page 1

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
156 Uxbridge Dr.	Groundwater	223	6,900		2	0.1	\$110.40
A & L SEPTIC SERVICES	Septage	10479	324,850		65	0.3	\$12,994.00
BEMS / BIG HILL LANDFILL	Leachate	3548	109,978		22	0.2	\$4,289.14
BROWN, ALBERT S.	Septage	1548	48,000		12	0.6	\$1,920.00
Burlington County RRF PO# 13-09265	Leachate	38294	1,187,100		198	0.5	\$21,367.80
Champion Contracting, LLC	Septage	2858	88,600		22	0.6	\$3,544.00
Cinnaminson GW Contamination Site	Groundwater	813	25,200		6	0.1	\$441.00
DREDGE HARBOR BOAT CENTER LLC	Septage	406	12,600		2	0.1	\$504.00
Deckers Septic	Septage	1490	46,200		14	0.3	\$1,848.00
Dey Farms	Miscellaneous	1161	36,000		6	0.1	\$1,800.00
Dimeglio Septic	Septage	116	3,600		1	1.4	\$144.00
Dolan Septic LLC	Septage	344	10,656		2	0.9	\$426.24
Drayton	Septage	4516	140,000		28	0.3	\$5,600.00
Drayton Transfer Station	Septage	5806	180,000		36	0.7	\$7,360.00
Fieldsboro	Sludge	161	5,000		1	1.5	\$400.00
Homestead Treatment Utilities, Inc.	Sludge	690	21,400		4	1.1	\$877.40
Joseph J Carbin Plumbing	Septage	508	15,750		7	0.2	\$630.00
L & L Pumping Septic Services	Septage	3097	96,000		20	0.4	\$3,840.00
Laird & Company	Miscellaneous	956	29,637		5	0.5	\$1,363.30
MT. LAUREL MUA	Sludge	3226	100,000		20	1.2	\$3,600.00
Medford Township STP	Sludge	12329	382,200		70	1.4	\$21,021.00
Mobile Estates of Southampton, Inc.	Sludge	323	10,000		2	1.9	\$800.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.4	\$1,200.00
State Environmental Services	Septage	129	4,000		1	0.1	\$160.00
United Hospital Supply Corp.	Miscellaneous	613	19,000		4	0.5	\$950.00
VOIDED RECEIPTS	Sludge				1		
Waste Management/Parklands Landfill	Leachate	1665	51,600		12	0.2	\$1,290.00

Total
Gallons
2,984,271

Total
Tons
0

No. of
Trucks
568

Amount
Charged
\$98,480.28

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2021

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	3	6	4	11	8	5	13	8	5				63
2)	MISCELLANEOUS CALLS NOT OURS	0	1	1	4	3	3	2	1	1				16
3)	NUMBER OF OVERTIME CALLS	3	4	3	6	6	2	10	7	2				43
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0	0	0				0
5)	NUMBER OF FEET OF PIPE CLEANED	64,974	15822	58,057	13257	43619	56281	25368	43648	54830				375856
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0	0	1	0	0				1
7)	LATERAL INSPECTIONS	1	1	3	2	0	1	1	3	2				14
8)	MANHOLE INSPECTIONS	25	8	15	6	12	4	12	8	12				102
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	12	4	7	3	6	4	6	4	6				52
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	12	4	7	3	6	4	6	4	6				52
11)	NUMBER OF OVERTIME SERVICE	1	1	1	2	0	0	0	0	2				7
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0	0				0
13)	NUMBER OF SECOND WATER METER READINGS	1	0	2	3	9	5	1	2	22				45
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0	0				0
15)	NUMBER OF FEET OF PIPE TELEVISED	0	0	0	0	0	0	0	12	8				20
16)	MARK OUT REQUESTS	479	568	440	403	360	440	389	388	387				3854

** SAME MAIN IN A 3 MONTH PERIOD

TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM

October 2020 through September 2021
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	3	3	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program	0	0	0	0	0	0	0	0
Number of IUs eliminated from POTW Monitoring Program	0	0	0	0	0	0	0	0
Total number of POTW inspections of IUs.	3	3	0	0	1	1	2	2
Total number of POTW sampling visits to IUs.	5	5 ¹	0	0	1	1	2	2
Total number of IUs in IPP not sampled.	0	0	0	0	0	0	0	0
Total number of IUs in IPP not inspected.	0	0	0	0	0	0	0	0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm, United Hospital Supply

Bulk Waste Monitoring August, 2021

	September	August	October 2020- September 2021	October 2019- September 2020
1. Number of bulk delivery pH, T.S. and sensory checks:	568	580	7,168	7,567
2. Number of bulk delivery conventional pollutant checks:	0	0	0	62
3. Number of bulk septage sources:	13	13	24	23
4. Number of bulk sludge sources:	6	8	15	13

Sampling (September): None
Inspections (September): All 6 IUs

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
September, 2021

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
S/CWEA State/CWEA Violation
FLV Federal Limit Violation
RV Reporting Violation
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
SE Spill/Emergency at Discharger
SN Number of Facilities that are Significant Non-Compliers
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
September, 2021

Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
United Hospital Supply	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

October 7, 2021
MHMUA STATUS REPORT
Safety Director and Special Projects & Purchasing Agent
MONTHLY AGENDA UPDATE for September 2021

Claims:

2021 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual-Care/Qual-Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
2/13/2021	0	0	A plant operator slipped and on the metal grating by plant 2 intermediate tank and scraped his knee. No offsite treatment required	Slip/Trip/Fall Ice/snow
4/29/2021	0	0	Maintenance mechanic got debris in eye while servicing pump at PS 211. Foreign body was removed, and the eye was flushed. No offsite treatment required	Foreign Body in Eye Airborne particulate
8/20/21	0	0	Maintenance Mechanic was removing/pulling rags from suction line in digester room when the rags tore loose causing the back of left hand to hit the stud that holds the plate to the pump causing a small laceration. Cleaned and bandaged. No offsite treatment required	Cut/Puncture/Scrape Struck against fixed object

2021 General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
Claim File Opened 1/19/21	01/28/2020 - Advised by Ms. Cadiente (stopped at 1 Park Drive requesting property owner info) that she tripped and fell in sinkhole at Mi-Place Apartments
6/1/21	Received a Notice of TORT Claim related to a motor vehicle collision that occurred 5/4/21 on High Street at or near Ridley (Ridgley) Street. Claimant alleges "Failure to have appropriate signage and creation of poorly designed roadway." Contacted MHPD for a copy of accident report. Forwarded all information under separate cover letter to Don Kellerman at Qual Lynx (TPA for NJUA JIF) and copy to Tom Coleman
6/6/21	The Rancocas Road security gate malfunctioned and came down striking the hood, windshield and roof of Henry Jones vehicle as he was driving under it. The gate was inspected and "put through its paces" by the electrical and maintenance departments

2021 Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION

Health & Safety:

- Confined Space and Technical Rescue Services
 - Still waiting for a schedule of drills from Chief Santone to be conducted by the Burlington County Tactical Rescue Team in Plant 1
 - One being a simulated industrial accident requiring a full response by the BCTRT and Virtua paramedics
 - Separate drills will also be scheduled for cross training involving MHMUA employees and BCTRT
- Boiler Inspection
 - CNA completed a boiler inspection on the 7th
 - Two (2) minor modifications were requested to comply with the latest code revisions and will be completed internally by maintenance.
- Driving/Walking Surfaces
 - Rancocas Road
 - The County of Burlington has scheduled the milling and repaving of certain areas at Rancocas Road for October
 - Maple Avenue
 - The County of Burlington completed cleaning, filling and resealing the expansion cracks in the asphalt throughout the plant
- NJDOL/DOH
 - A request was submitted to both the New Jersey Department of Labor and Health to complete a Consultation evaluation and overview of the MHMUA safety program (policies, procedures, equipment, training, etc.) to identify any deficiencies improve workplace safety and regulatory compliance
 - The MHMUA has had Consultation complete evaluations and overviews on four (4) separate occasions during the past 20-years and they prove very beneficial
- NJUA/MEL
 - The annual facility inspection is scheduled for the 14th
- Permit Required Confined Space Entries – January 1, 2021 - December 31, 2021
[Activity to be Reported Quarterly](#)

Permits from Collection System may not be available at time of report and will be included in next month's report

2021 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	3	0	0	0	0	0	0	1					4
Trickling Filters	1	1	3	1	0	0	2	0					8
Other	3	6	10	8	9	2	6	10					54
TOTAL	7	7	13	9	9	2	8	11					66

Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL	0	0	1	3	6	0	0	1					11

Collection System													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	72	89	81	119	55	73	9	4					502
Combined	79	96	95	131	70	75	17	16					579

Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2021 thru December 31, 2021

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Plant R & M	6	2	4	4	3	2	4	3					28

- Regulatory Updates
 - Continued reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies, training, and safety bulletins
- Respiratory Protection
 - The respiratory protection policy and training program were updated to discuss the importance of cleaning and maintaining assigned equipment and recent proposals by NIOSH and OSHA
 - Spare SCBA cylinders requiring hydrostatic testing will be sent out in two batches to ensure we have sufficient air supplied respiratory equipment available if required
 - Fit tests will be scheduled and completed for affected employees in October
- Safety Bulletins
 - Listed below are the Safety Bulletins that have been distributed to employees YTD

COVID-19 Vaccination Information and Sites TORO Snowblower Recall Notice (amputation hazard) Review of OSHA's 10 Most-Cited Workplace Safety Violations Lithium Battery Warning: Fire Hazards of Aftermarket Loose Cells COVID-19 and D-Variant Update and Protective Measures Recall Notice from the CPSC for Malfunctioning Dehumidifiers that have caught fire (we identified several and have removed from service)	Distracted Driving Awareness COVID-19 Updates Recall of Kidde Smoke Detectors "Heat Is On" Identification & Treatment of Heat Stress/Stroke 10 Things To Manage COVID-19 Symptoms At Home COVID 19 and Booster Update
--	--

- Safety Committee
 - Next meeting will be Tuesday October 19th
 - Agenda will be email to committee
- Safety Manual
 - The Safety Manual continues to be reviewed and updated
 - Researched FAA, DOT, FMCSA, etc. regs and completed additional revisions/updates of policy with addition of FMCSA Clearinghouse FAQ and divide the policy into two documents
 - Emailed to management for review and comment
 - Receive comment from Bob Y. regarding medical marijuana card
 - Completed research of EEOC, LAD and provided response for his review
- Training:
 - In-person training starts in October
 - New Employee Training was provided as indicated below
 - **NC-NET – No TCH Credit-New Employee Training**

2021 In-Person Training Programs	TCH Course #	Credits	# of Seminars
Accident/Incident Investigation & Review of Incident Reporting	99-121708-31	1	
Aerial Lifts and Truck-Mounted Aerial Devices			
Alcohol & Controlled Substance/Reasonable Suspicion	99-121709-31	1	
Arc Flash, Electrical Safety & Lockout/Tagout	99-121710-31	1	4-NC-NET
Asbestos, Silica & Lead Awareness, including NJ Dry Cutting law		1	
Back Safety/Material Handling			
Communicable Disease (Bloodborne/Waterborne Pathogens)	99-101503-31	1	4-NC-NET
Confined Space Entry/Fall Protection/Multi-Gas Meters (Classroom)	99-061503-31	2	4-NC-NET
Confined Space Entry/Fall Protection/Multi-Gas Meters (Practical)	99-061504-31	2	1-NC-NET

CPR / AED / First Aid (Initial) 6-Hours	99-061501-31	6	
CPR / AED / First Aid (Refresher) 4-Hours	99-061502-31	4	
Defensive Driving/Driver Safety	99-101504-31	1	
Electrical Safety / Arc Flash / Lockout Tagout (LOTO)	99-061502-31	2	4-NC-NET
Employment Practices Liability Harassment/Hostile Work Environment			
Federal Motor Carrier Safety Administration Regulations (FMCSA)			
Fire Extinguishers / Fire Safety/Hot Work & Welding	99-060105-31	1	2-NC-NET
Hand, Power Tool, & Landscape Safety, Powder Actuated Tools & Chainsaw Safety	99-101506-31	1	
Hazard Communication (NJ RTK) w/ Global Harmonizing System (GHS)		1	4-NC-NET
Hazardous Materials Refresher	99-101505-31	1	
Heavy Equipment Safety			
Homeland Security Emergency Preparedness (NIMS) (Classroom)	99-061506-31	1	
Homeland Security Emergency Preparedness (NIMS) (DVD)	99-061507-31	1	
Level One Awareness			
Jetter/VACTOR Truck Safety Awareness			
Ladder Safety/ Walking & Working Surfaces			
PPE & Respiratory Protection (1-hour each Classroom & Practical)	99-061508-31	2	5-NC-NET
Office Safety			
Spill Prevention Control & Countermeasure (SPCC)			
Trench & Shore (Excavation Safety)			
Work Zone/Flagger			
TOTAL YTD			28

Purchasing & Contracts:

- Arc Flash - Rancocas Road Facility/Maple Avenue
 - We received the final Arc Flash Reports and sample labels for both treatment plants
 - Wayne reviewed the submittals and draft labels
 - Revisions were requested for certain labels (size and layout)
 - Waiting for revised labels for review
 - Once the reports and labels are accepted and final documents submitted to the MHMUA, EG&R will schedule dates for employee training for all affected employees.
- Chemical Supply Contracts
 - Bixioide [Liquid Calcium Nitrate (5-years)] – Contract approved at September meeting, signed contracts were returned from vendor
 - Magnesium Hydroxide – Resolution for review and approval for three (3) year contract is in the Board's packet
 - Peracetic Acid – Resolution for review and approval for a two (2) year extension is in the Board's packet
 - Sodium Hypochlorite - As the use of Sodium Hypochlorite is limited to Maple Avenue (estimated usage 2,500GPY), a bid or RFP was not required
 - We obtained pricing from the current supplier to supply and deliver the estimated quantities for less than \$6,000 for the upcoming year
- Collection Pick-Up
 - A 2006 F-250 was found to have a rotted undercarriage and suspension system
 - A replacement was purchased from BEYER Ford of Morristown under state contract and delivered the 6th
- Cured In Place Piping
 - Standard Pipe Services (SPS) continues to have issues with acquiring the approved Road Occupancy, Opening, and Traffic Interference permits from the County
 - Bob Young has contacted both SPS and the County and a resolution reached
 - Bob and I will meet with the County to develop a Permitting Outline to be used as a Contractor guide (will be included in bid specifications) for any future road projects requiring County approval
- Generator Replacements
 - Generator B
 - Assigned to Alaimo
 - Eastampton Mews Pump Station generator
 - I will be contacting Kohler for an updated price and availability through the ESCONJ Co-Op for a propane-fueled replacement for the existing diesel-fueled pump station generator
- Incinerator Stack and Electrical Shop Demolition
 - ERI advertised a bid specification pursuant to the Board approval of the revised project scope
 - Submittals were received and opened Tuesday, September 14, 2021

- Resolution for review and approval of the demolition award contract is in the Board's packet
- Maple Avenue Headworks
 - We met Wednesday, October 6th to discuss and finalize all items to be included in the bid specification
- Maple Avenue HVAC for MCC Room
 - We met Wednesday, October 6th to discuss options and costs for each
 - Replace the existing RTU with another RTU
 - Install a ground mounted heat pump and three internal distribution units
 - Will be mailing a Request for Quotes (RFQ) to regional HVAC contractors for recommendations and pricing
- Plant Operator's Office
 - We met Wednesday, October 6th to discuss the additional items to be included in the technical specifications
 - Bid specification will be finalized the week of October 12th
- Pump Stations - Country Estates Upgrades:
 - Resolution for review and approval of the demolition award contract is in the Board's packet for installation of:
 - One (1) Franklin Miller Taskmaster Model TM8512 Grinder with 3-HP Submersible Explosion-Proof Motor and Gear Drive with One (1) Franklin Miller Model S25060 Auto-Reversing Controller, One (1) CF4000 Wet Well Frame or Owner Approved Equivalent & Appurtenances and Franklin Miller Factory Authorized Start-Up Services or Owner Approved Equivalent
 - One (1) THERN Captain Series 2500 Stationary Davit Crane w/ Electric Worm Gear Winch Model 5FT25-E2, with Electric Worm Gear Winch Model 3WG4B-K, Captain Series 2500 Wire Rope Model: WS31-36DS, and Anchoring System or Owner Approved Equivalent
 - Replacement of:
 - Electrical Panel Replacement: The existing electrical panel shall be replaced with a new, unused 125-amp, main breaker, 3 phase, 30 circuit, weatherproof panel to accommodate the new grinder and winch.
- Pump Stations - Kelley's Upgrades
 - A draft bid specification is being written for:
 - Installation of:
 - One (1) Franklin Miller Taskmaster Model TM8512 Grinder with 3-HP Submersible Explosion-Proof Motor and Gear Drive with One (1) Franklin Miller Model S25060 Auto-Reversing Controller, One (1) CF4000 Wet Well Frame or Owner Approved Equivalent & Appurtenances and Franklin Miller Factory Authorized Start-Up Services or Owner Approved Equivalent
 - One (1) THERN Captain Series 2500 Stationary Davit Crane w/ Electric Worm Gear Winch Model 5FT25-E2, with Electric Worm Gear Winch Model 3WG4B-K, Captain Series 2500 Wire Rope Model: WS31-36DS, and Anchoring System or Owner Approved Equivalent
 - Replacement of Pump #2 Suction Plug Valve with one (1) 12-Inch Non-Rising Stem with Flange Face to Flange Face Dimension-14"
 - Replacement of Pump #2 Discharge Valve with one (1) 10" Plug Valve with Flange Face to Flange Face Dimension-13"
 - Replacement of Pump #2 Check Valve with one (1) 6" x 10" Increasing Horizontal Swing Check Valve with Flange Face to Flange Face Dimension-17.5"
- Roll Off Truck:
 - The truck was scheduled for delivery October 6– 7 but was delayed because a malfunctioning throttle body sensor needed to be replaced
 - Upon replacement there were additional codes and alerts that required further diagnostics
 - Hoover Truck will advise the truck status and delivery once diagnostics are complete
- Telehandler TH83
 - Repairs have been completed and the unit returned to service
- VACTOR:
 - The on-site operational and functionality tests were complete and witnessed by the MHMUA.
 - There is an ongoing design problem with the joystick that controls
 - Moisture and condensation either get in or form on the inside of the joystick causing communication and fault codes.
 - The manufacturer is aware of the design flaw and is working towards a resolution
 - GranTurk has given us a spare joystick and is keeping an inventory of spares until the issue is resolved

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
SEPTEMBER 2021**

BANK ACCOUNTS

REGISTRATION

AMOUNT

WSFS Bank	MHMUA Escrow Account	\$	208,189.85
WSFS Bank	MHMUA Self Insured UE Fund	\$	55,534.75
WSFS Bank	MHMUA Payroll	\$	31,396.56
WSFS Bank	MHMUA Operating Fund	\$	409,885.27
Republic Bank	MHMUA Operating Fund	\$	2,750.00
WSFS Bank	MHMUA Trustee Deposit Account	\$	1,927,429.50
WSFS Bank	MHMUA FSA Account	\$	5,211.69
		\$	<u>2,640,397.62</u>

ACCOUNTS HELD IN TRUST

T.D. Wealth Management	Debt Service Reserve	\$	2,839,072.63	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,469,695.75	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	25,079,160.01	In Trust
T.D. Wealth Management	Debt Service Fund	\$	1,241,217.14	In Trust
		\$	<u>31,629,145.53</u>	

Debt Service payment December 1, 2021:

Total Debt Payment 12/1/2021	\$	886,940.63
Balance 9/30/2021	\$	1,241,217.14
Debt Service (Required)/Available	\$	<u>354,276.51</u>

DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2021:

NJEIT FEES

Due 2.1.21	\$	239,645.86	18,960.00
Due 6.1.21	\$	346,940.63	
Due 8.1.21	\$	1,361,769.17	18,960.00
Due 12.1.21	\$	886,940.63	
	\$	<u>2,835,296.29</u>	\$ <u>37,920.00</u>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF CASH IN/OUT
FOR THE YEAR 2021**

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,235,607.70	917,603.18	1,178,640.76	1,053,551.30	826,006.72	1,052,622.03	1,144,410.20	951,141.14	1,171,738.81				9,531,321.84
CONNECTION FEES	89,088.00	9,802.00	82,638.62	739,705.44	89,088.00	967,803.04	8,661.00	81,664.00	116,308.00				2,184,758.10
APPLICATION FEES	1,040.00	1,010.00	795.00	1,130.00	495.00	805.00	780.00	1,165.00	745.00				7,965.00
SLUDGE/SEPTAGE/LEACH.	131,147.97	88,262.07	139,890.17	101,621.52	110,421.93	133,680.95	79,292.73	92,766.66	109,743.18				986,827.18
OUTSIDE SERVICES	1,441.03	-	1,791.00	-	-	1,539.10	985.00	-	-				5,756.13
RENTAL INCOME	6,169.07	750.00	9,318.16	2,341.76	7,082.86	1,620.97	3,053.67	6,376.04	7,246.83				43,959.36
MISCELLANEOUS	22,813.07	87,051.57	2,875.57	1,980.31	2,940.57	2,626.37	118,850.57	1,850.57	3,950.57				244,939.17
INTEREST INCOME	3,153.52	3,594.89	813.01	6,135.31	438.09	3,322.57	3,221.74	3,643.19	846.23				25,168.55
TOTAL CASH IN	1,490,460.36	1,108,073.71	1,416,762.29	1,906,465.64	1,036,473.17	2,164,020.03	1,359,254.91	1,138,606.60	1,410,578.62	-	-	-	13,030,695.33
EXPENDITURES													
CHECK REGISTER	(275,558.28)	(894,785.24)	(493,114.46)	(611,076.78)	(361,982.34)	(263,650.41)	(757,357.15)	(465,902.39)	(111,921.92)				(4,235,348.97)
PAYROLL	(295,008.38)	(245,217.55)	(809,940.75)	(256,231.33)	(251,749.18)	(260,705.17)	(275,381.72)	(384,787.13)	(261,739.33)				(3,040,760.54)
BOND/LOAN PRINCIPAL		(108,975.86)						(1,231,099.17)					(1,340,075.03)
BOND/LOAN INTEREST		(130,670.00)				(346,940.63)		(130,601.43)					(608,212.06)
BOND/LOAN FEES		(18,960.00)						(18,960.00)					(37,920.00)
TOTAL CASH OUT	(570,566.66)	(1,398,608.65)	(1,303,055.21)	(867,308.11)	(613,731.52)	(871,296.21)	(1,032,738.87)	(2,231,350.12)	(373,661.25)	-	-	-	(9,224,396.60)
DIFFERENCE (IN/OUT)	\$ 919,893.70	\$ (290,534.94)	\$ 113,707.08	\$ 1,039,157.53	\$ 422,741.65	\$ 1,292,723.82	\$ 326,516.04	\$ (1,092,743.52)	\$ 1,036,917.37	\$ -	\$ -	\$ -	\$ 3,806,298.73

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF INTEREST INCOME
FOR THE YEAR 2021**

BANK ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	197.15	110.08	105.47	108.42	102.58	111.18	136.85	93.74	119.00				1,084.47
OPERATING	65.26	56.53	57.07	55.93	51.82	47.77	60.35	46.99	36.18				477.90
ESCROW	23.15	14.18	15.98	15.17	16.03	15.58	15.71	16.07	15.40				147.27
UNEMPLOYMENT	5.36	3.56	3.99	3.93	4.14	4.04	4.20	4.22	4.10				37.54
PAYROLL	9.79	6.75	8.28	6.18	5.58	4.66	6.27	5.21	5.01				57.73
FSA ACCOUNT	0.63	0.38	0.44	0.44	0.46	0.42	0.42	0.41	0.34				3.94
REVENUE FUND (Trust Acct)	45.56	54.78	56.99	87.13	77.64	54.83	54.81	58.34	62.80				552.88
DEBT SERVICE RES. (Trust Acct)	2,415.19	48.75	50.68	3,192.45	61.06	2,548.77	2,422.19	48.77	48.77				10,836.63
DEBT SERVICE (Trust Acct)	24.55	42.33	51.46	68.64	66.29	57.72	49.05	50.69	24.19				434.92
RENEWAL & REPLACEMENT (Trust Acct)	366.88	3,257.55	462.65	2,597.02	52.49	477.60	471.89	3,318.75	530.44				11,535.27
TOTAL INTEREST	\$3,153.52	\$3,594.89	\$813.01	\$6,135.31	\$438.09	\$3,322.57	\$3,221.74	\$3,643.19	\$846.23	\$0.00	\$0.00	\$0.00	\$25,168.55

Mount Holly Municipal Utilities Authority

9/1/21 thru 9/30/21

Report Date: Monday, October 04, 2021 Hauled Wastes Receipt Resolution Report for the

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.08	1	5000	1.5 %	625	\$400.00
\$0.041	4	21400	1.1 %	1983	\$877.40
\$0.055	70	382200	1.4 %	45299	\$21,021.00
\$0.08	2	10000	1.9 %	1542	\$800.00
\$0.03	8	40000	1.2 %	3875	\$1,200.00
\$0.04	12	60000	1.2 %	5876	\$2,400.00
	1				
Subtotal:	98	518600	1.4 %	59200	\$26,698.40

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.04	65	324850	0.3 %	7649	\$12,994.00
\$0.04	12	48000	0.6 %	2462	\$1,920.00
\$0.04	7	15750	0.2 %	286	\$630.00
\$0.04	22	88600	0.6 %	4279	\$3,544.00
\$0.04	14	46200	0.3 %	1235	\$1,848.00
\$0.04	1	3600	1.4 %	420	\$144.00
\$0.04	2	10656	0.9 %	754	\$426.24
\$0.04	28	140000	0.3 %	3989	\$5,600.00
\$0.04	35	175000	0.7 %	9574	\$7,000.00
\$0.072	1	5000	2.4 %	1000	\$360.00
\$0.04	2	12600	0.1 %	104	\$504.00
\$0.04	20	96000	0.4 %	3040	\$3,840.00
\$0.04	5	30000	0.4 %	1100	\$1,200.00
\$0.04	1	4000	0.1 %	33	\$160.00
Subtotal:	215	1000256	0.6 %	35925	\$40,170.24

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.039	22	109978	0.2 %	2073	\$4,289.14
\$0.018	198	1187100	0.5 %	49423	\$21,367.80
\$0.025	12	51600	0.2 %	924	\$1,290.00
Subtotal:	232	1348678	0.3 %	52420	\$26,946.94

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.05	6	36000	0.1 %	353	\$1,800.00
\$0.046	5	29637	0.5 %	1191	\$1,363.30
\$0.05	4	19000	0.5 %	712	\$950.00
Subtotal:	15	84637	0.3 %	2256	\$4,113.30

Waste Type: Groundwater

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.016	2	6900	0.1 %	56	\$110.40
\$0.0175	6	25200	0.1 %	206	\$441.00

Subtotal:

Mount Holly Municipal Utilities Authority

9/1/21 thru 9/30/21

Report Date: Monday, October 04, 2021 Hauled Wastes Receipt Resolution Report for the

Waste Type: Groundwater

	8	32100	0.1 %	262	\$551.40
Total:	568	2984271	0.7 %	150063	\$98,480.28