

To: Mount Holly Municipal Utilities Authority
From: Robert G. Maybury, Executive Director
Date: January 10, 2019
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, January 10, 2019 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 1 Park Avenue, Mount Holly, New Jersey. The agenda for this meeting is as follows:

Roll Call

Mr. Thiessen____, Mr. Silcox____, Mr. Jones____, Mr. Banks____, Ms. LaPlaca____

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes

Regular Meeting Minutes
Executive Meeting Minutes Resolution 2018-113

New Business

- Resolution 2019-05** A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and Feinberg & McBurney Realty (**CVS**) in the township of Lumberton.
- Resolution 2019-06** A resolution approving **S1NR** application for approval of sewer construction plans between the Mt. Holly Municipal Utilities Authority and The Colby Group for **Dixie Chix** in the Township of Mt. Holly.
- Resolution 2019-07** A resolution approving the **S-2** service agreement between the Mt. Holly Municipal Utilities Authority and Dixie **Chix**.
- Resolution 2019-08** A resolution approving **S-3** application for approval of sewer construction plans between The Mt. Holly Municipal Utilities Authority and **Republic Bank** in the township of Lumberton.
- Resolution 2019-09** A resolution approving the service agreement with **Blue Ring Stencils, LLC**.
- Resolution 2019-10** A resolution approving the annual salaries for non-union personnel.
- Resolution 2019-11** A resolution approving a waiver of sewer service between The Mount Holly Municipal Utilities Authority and Lumberton Township

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2019-01 A resolution approving the operating expenses for the month of December
- *Resolution 2019-02 A resolution approving the sewer refunds for the month of December
- *Resolution 2019-03 A resolution approving the expenditures for the month of December from the escrow fund.
- *Resolution 2019-04 A resolution approving the expenditures for the month of December from the improvement replacement fund.

Communications

- To be presented by the public
- Report of the Executive Director
- Report of the Engineer
- Report of the Operations Superintendent
- Report of the Safety Director and Special Projects
- Report of the Solicitor
- Report of the Finance Administrator/Treasurer
- Other new business
- Matters to be presented by the Commissioners
- Executive Session (Proposed Resolution 2019-__)
- Adjournment 1st Motion _____ 2nd Motion _____ Time: __: __PM

**** Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018, and the Courier-Post on February 21, 2018. On Monday, January 07, 2019 advanced written notice of meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority Regular Meeting Minutes for December 13, 2018

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday December 13, 2018; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Ms. Gina LaPlaca, Commissioner
Mr. Jason Jones, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond Coleman Heinold, LLP
Mr. Richard Alaimo, R. A. Alaimo Associates, Engineer
Mr. David Skibicki, Alaimo Associates, Engineer
Ms. Lou Garty, Esq The Garty Law Firm
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Armando Riccio, Labor/Employment Counsel
Mr. Joel Hervey, Operations Superintendent

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018 and the Courier Post on February 21, 2018. On Monday December 10, 2018, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Action Items

None

Approval of Minutes

Commissioner Jones moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of November 08, 2018. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain: Commissioner Silcox

Old Business:

Resolution 2018-107

A resolution of the Mt. Holly Municipal Utilities Authority releasing performance guarantees for Eastampton Place Urban Renewal, LLC. #481846S written by Developers Surety & Indemnity Company.

Executive Director Maybury stated this has been recommended by Alaimo and Associates authorized in the amount of \$21,237 for the 140 homes near the CVS Pharmacy in Eastampton Township. There is a two-year maintenance bond required in the amount of \$1,770.00. Commissioner Silcox moved to approve resolution 2018-107. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

CONSENT AGENDA:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

***Resolution 2018-109** A resolution approving the operating expenses for the month of November 2018.

***Resolution 2018-110** A resolution approving the sewer refunds for the month of November 2018.

***Resolution 2018-111** A resolution approving the expenditures for the month of November 2018 from the escrow fund.

***Resolution 2018-112** A resolution approving the expenditures for the month of October 2018 from the improvement replacement fund.

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

Communications

Executive Director Maybury explained to the board that Westampton Township advertised their Tax Sale on December 4, 2018 and then the Authority received a phone call from an attorney for Cracker Barrel asking why their company was listed on the tax sale. Executive Director Maybury continued by stating there was a \$39,000 outstanding sewer charge in place for the Hampton Inn, but Cracker Barrel was listed on the tax sale due to identifying lot and block numbers. The Authority and Westampton Township both had these properties incorrectly listed under lot 1 because of the way these lots were originally configured when developed in 1999. Cracker Barrel is Lot 1 and the Hampton Inn was later identified as Lot 1.01. Executive Director Maybury explained Cracker Barrel was removed from the sale as of December 11, 2018. Executive Director Maybury stated the Republic Bank at the intersection of Rte. 38 and the Mt. Holly Bypass in Lumberton is moving along quickly. Originally, Republic Bank planned on installation of a septic system, but the Authority was informed by Lumberton Township on December 7, 2018 that Republic Bank now intends to connect to Authority's sewer system. Lastly, Starbucks pre-construction meeting was held on Friday, December 07, 2018 at Lumberton Township and demolition for this project started on Tuesday December 11, 2018. Starbucks is working towards a completion date in February 2019.

Matters to be presented by the Public

None

Report of the Executive Director

The Report of the Executive Director was received. Nothing to add.

Report of the Engineer

The Report of the Engineer was received. Mr. Skibicki stated a final review and comment letter for the Lennar Project phase one will be going out to Lennar giving them the approval to go to pre-construction. Chairman Thiessen asked about the outstanding projects for the Authority. Executive Director Maybury stated there are three projects under development and they are; the Garden Street Pump Station, odor control for the belt press room, and replacement of a failing generator at the Rancocas Road Treatment Facility. Mr. Skibicki stated the generator proposal will be sent to the Authority in a week, the odor control is a little more complicated so the Authority should expect a proposal between now and mid-January. Mr. Thiessen asked about the Garden Street pump station, Mr. Skibicki responded stating a revised site plan will be submitted for review by next week.

Report of the Operations Superintendent

The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects

The Report of the Safety Director and Special Projects was received. Nothing to add except wishing everyone a happy holiday.

Report of the Solicitor

The Report of the Solicitor was received. Mr. Coleman stated he is reserving his comments for closed session.

Report of the Finance Administrator/Board Treasurer

The Report of the Finance Administrator/Board Treasurer was received. Mr. Dehoff explained to the board that the state is behind and the Authority has received approval but not the stamped budget.

Other New Business

None

Matters to be presented by Commissioners

None

Executive Session- (Resolution 2018-113) Personal Contract and potential ligations and potential action could be taken. Commissioner LaPlaca moved for the approval to go into Executive Session. Commissioner Banks seconded the motion at 6:15 P.M. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

Absent:

Commissioner Silcox motioned to return to public at 6:32P.M., Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Chairman Thiessen, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Commissioner Banks

Nays:

Abstain:

Absent:

**** Resolution 2018-114**

A resolution approving Executive Director Maybury’s Employment Agreement renewal.

Commissioner Silcox moved for the approval of resolution 2018-114. Commissioner Banks seconded the motion. At the call of the roll, the vote was:
Ayes: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Banks
Nays:
Abstain: Commissioner LaPlaca

Adjournment
Commissioner LaPlaca moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:34 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary

RESOLUTION 2019-05

**A RESOLUTION APPROVING AN S-3 APPLICATION FOR SEWER CONSTRUCTION PLANS
BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND FEINBERG &
MCBURNEY REALTY FOR A CVS STORE
IN TOWNSHIP OF LUMBERTON, BLOCK 6.09 LOT 3.05, 3.06,6-11**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Feinberg & McBurney Realty.; (hereinafter “Applicant”) has its address or principal place of business 1874 East Marlton Pike, Township of Cherry Hill, NJ 08003; and

WHEREAS, the Applicant proposes to construct a CVS (hereinafter “Project”) on Block 6.09, Lot 3.05, 3.06, 6-11 in the Township of Lumberton; and

WHEREAS, the Applicant has received final approval for the Project from the Township of Lumberton Land Use Board on _____; and

WHEREAS, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on January 10, 2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Jules Thiessen, Chairman

RESOLUTION 2019-06

**A RESOLUTION APPROVING AN S-1NR APPLICATION FOR SEWAGE SERVICE
BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND THE COLBY
RESTAURANT GROUP, INC. FOR DIXIE CHIX RESTAURANT AND DRIVE- THRU IN
MOUNT HOLLY TOWNSHIP BLOCK 112/18 LOTS 14 & 15/9**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, The Colby Restaurant Group.; (hereinafter “Applicant”) has its address or principal place of business at 207 Village Lane, Southampton NJ 08088; and

WHEREAS, the Applicant proposes to construct a Restaurant with a Drive-thru to be known as the Dixie Chix (hereinafter “Project”) on Block 112/18, Lot 14 & 15/9 in the Township of Mount Holly; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Mount Holly Land Use Board on September 17th, 2018; and

WHEREAS, the Applicant has submitted an S-1NR Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1NR Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, that the S-1NR Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on January 10,2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Jules Thiessen, Chairman

RESOLUTION 2019-07

A RESOLUTION APPROVING AN S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND DIXIE CHIX FOR SANITARY SEWERAGE SERVICE

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Dixie Chix hereinafter "Applicant") has its address or principal place of business at 207 Village Lane, Southampton NJ 08088; and

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, that the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for Dixie Chix, is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on January 10, 2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Jules Thiessen, Chairman

RESOLUTION 2019-08

**A RESOLUTION APPROVING AN S-3 APPLICATION FOR SEWER CONSTRUCTION PLANS
BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND REPUBLIC BANK
IN THE TOWNSHIP OF LUMBERTON, BLOCK 15 LOT 2**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Republic Bank (hereinafter “Applicant”) has its address or principal place of business 1544 Route 38, Lumberton NJ 08068; and

WHEREAS, the Applicant proposes to construct a bank (hereinafter “Project”) on Block 15, Lot 2 in the Township of Lumberton; and

WHEREAS, the Applicant has received final approval for the Project from the Township of Lumberton Land Use Board on March 15, 2017; and

WHEREAS, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the Authority for consideration; and

WHEREAS, the Authority has reviewed the submitted sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, that the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

	<u>Record Vote</u>			
	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on January 10, 2019.

[SEAL]

Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

Resolution 2019-09

A resolution of the Mount Holly Municipal Utilities Authority approving a Service Agreement with Blue Ring Stencils, LLC

WHEREAS, the Mount Holly Municipal Utilities Authority (hereinafter "Authority") is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Municipal Utilities Authorities Law of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority, a State designated pretreatment authority, is charged inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewerage within the Township of Mount Holly and surrounding service areas; and

WHEREAS, Blue Ring Stencils, LLC has submitted application and requested a Service Agreement Renewal for disposal of wastewater. This information is outlined in a memo from David W. Reich of the Industrial Pretreatment Department, a copy is attached and considered a part of this resolution; and

WHEREAS, the Authority has reviewed said application and under the terms and provisions of the submittal, as well as the Rules and Regulations of the Authority, will accept said wastewater from Blue Ring Stencils, LLC pursuant to the terms of the Service Agreement between the Authority and Blue Ring Stencils, LLC; and

WHEREAS, the public hearing was held with regard to this Service Agreement on January 10, 2019 and

WHEREAS, the Authority deems it in its best interests to enter into the aforesaid Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

1. The Service Agreement Renewal between the Mount Holly Municipal Utilities Authority and Blue Ring Stencils for Sanitary Sewerage Service, dated as of January 10, 2019, is hereby ratified and approved.
2. The Chairman and Secretary of the Authority are authorized and directed to execute the necessary documentation for the aforesaid Sewerage Service Agreement on behalf of the Authority.

CERTIFICATION

STATE OF NEW JERSEY }
 : ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby CERTIFY the foregoing to be a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof held on January 10th, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Authority this 10th day of January 2019.

BRANDY C. BOYINGTON, SECRETARY

RESOLUTION 2019-10

**A RESOLUTION APPROVING SALARIES AND WAGES FOR MANAGEMENT
AND OTHER NON-UNION PERSONNEL**

WHEREAS, the Mount Holly Municipal Utilities Authority (“Authority”) conducts annual evaluations of its management and other non-union personnel in order to determine if salary increases are warranted; and

WHEREAS, the Authority plans to consider and implement salary and wage increases which encompass a reasonable cost of living adjustment; and

WHEREAS, based on the foregoing, the Executive Director has made recommendations regarding salary increases, and has requested that the Board consider and approve the recommendations; and

WHEREAS, the salary adjustments are within budget and adequate funds are available for the recommended adjustments; and

WHEREAS, the Board has reviewed the adjustment recommendations and desires to adopt the recommendations and approve the adjustments, based on merit, cost of living increases, or both.

BE IT RESOLVED, by the Mount Holly Municipal Utilities Authority this 10th day of January 2019, as follows:

1. All Management and Non-Union personnel shall receive a two percent (2%) increase to their 2018 base wage rate for the fiscal year 2019 with a payment to be made retroactively to January 1, 2019.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules K. Thiessen, Chairman

Attest:

Brandy C. Boyington, Board Secretary

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 2019-11**

**A RESOLUTION APPROVING SEWER SERVICE CHARGES, REFUNDS AND
WAIVERS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
AND LUMBERTON TOWNSHIP**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Lumberton Township Municipal Building; (hereinafter "Lumberton") is located at 35 Municipal Drive, Lumberton, N.J. 08048; and

WHEREAS, Lumberton recently constructed a public safety building ("Building") to house its fire and EMS Departments; and

WHEREAS, the new Building has connected a sanitary sewer lateral to the Authority's system and the Authority calculated the connection fee for this building to be \$16,542.39; and

WHEREAS, the Authority agrees to apply the entire amount of the calculated connection fee for the Building against quarterly sewer payments previous made to the Authority by Lumberton for its Municipal Building located at 35 Municipal Drive; and

WHEREAS, the Authority further agrees to apply as an additional credit in the amount of \$7,076.80 to Lumberton for payments previously made to the Authority for sewer service at its Municipal Building located at 35 Municipal Drive from January 2007 through to August 2012; and

WHEREAS, the Authority will waive all future quarterly sewer charges for the Village Green (account # 412605.50), the Gaun Building (account # 412605) and the Building as these structures should be considered as exempt from the requirement to make further quarterly sewer service payments; and

WHEREAS, through this Resolution, the Authority will waive sewer charges for a total of eight (8) facilities within Lumberton for an annual sewer service value of \$13,070.15, not including the new Building.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

1. The connection fee for the newly constructed Building will be applied to payments already made for the Municipal Building located at 35 Municipal Drive.
2. A credit or refund of \$7,076.80 will be applied to Lumberton.
2. All facilities previously exempt from quarterly sewer charges and any added under this resolution are attached hereto as EXHIBIT A shall remain exempt from any further quarterly payment obligation.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on January 10, 2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

EXHIBIT “A”

Lumberton’s Exempt Facilities

- | | | | | |
|----|------------------------|--|--------------------|--------------------------------------|
| 1. | 400054.41 | 9520005441 | 578 Main Street | |
| | • | Annual average sewer charge \$ 212.04 | | |
| 2. | 400058.42 | 9520005842 | 34 Municipal Drive | |
| | • | Annual average sewer charge \$ 2,410.28 | | |
| 3. | 405861.20 | 9520005844 | 35 Municipal Drive | |
| | • | Annual average sewer charge \$ 5,834.91 | | |
| 4. | 412691 | 9520005606 | 561 Main Street | <i>Fire Department</i> |
| | • | Annual average sewer charge \$ 1,182.28 | | |
| 5. | 412876 | 9520005841 | 32 Municipal Drive | <i>Emergency Squad</i> |
| | • | Annual average sewer charge \$ 429.12 | | |
| | | <u>(Added under Resolution 2019-11)</u> | | |
| 6. | 412605.50 | 9520005618 | | <i>Village Green Park</i> |
| | • | Annual average sewer charge \$ 2,707.76 | | |
| 7. | 412605 | 9520005633 | | <i>Guan Bldg. (Historic Society)</i> |
| | • | Annual average sewer charge \$ 293.76 | | |
| 8. | To Be Determined (TBD) | xxxxxxxxxxx | | <i>New Public Safety Building</i> |
| | • | Annual average sewer charge \$ TBD | | |

RESOLUTION 2019-01

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR JANUARY AND THE ACTUAL PAYROLL FOR THE MONTH
OF DECEMBER AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$400,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$540,907.01 per attached listings are hereby approved.

CERTIFICATION

[illegible]

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 10th day of January, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the
seal of said MUA this 10th day of January, 2019.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First to Last		Rcvd: Y	Held: N	Aprv: Y
Format: Condensed	Received Date Range: 12/14/18 to 01/10/19	Bid: Y	State: Y	Other: Y Exempt: Y
Include Non-Budgeted: Y	Prior Year Only: N			

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
AMERI010 AMERICAN AQUATIC TESTING INC.						
18-01156	09/25/18	BIOASSAY TESTING FOR PERMIT	Open	2,250.00	0.00	
AMERI080 AMERIGAS						
18-01477	12/10/18	PROPANE - MAINT HEATER	Open	327.15	0.00	
ANALY005 ANALYTICAL LABORATORY SERVICES						
18-01478	12/10/18	MONTHLY SQAR TESTING	Open	160.00	0.00	
ARANG005 JACQUELINE ARANGO						
18-01521	12/20/18	WORK SHOES AND PANTS	Open	187.50	0.00	
ASSNE005 ASSN. ENVIRONMENTAL AUTH						
19-00013	01/03/19	AEA REGULAR MEMBER DUES	Open	5,700.00	0.00	
ATLAN020 ATLANTIC SWITCH AND GENERATOR,						
18-01382	11/19/18	ATS LINEAR MOTOR, ROD AND CAP	Open	1,260.50	0.00	
ATLAS010 ATLAS LADDER COMPANY, INC.						
18-01464	12/07/18	6' FIBGL STEPLAD ELECTRICAL	Open	188.00	0.00	
AUTOM010 AUTOMATIONDIRECT.COM INC.						
18-01257	10/17/18	KILLARK PUSHBUTTON SWITCH	Open	179.13	0.00	
BLOCK005 BLOCK LINE SYSTEMS						
18-01511	12/18/18	PHONE LINE SERVICE BILLING	Open	740.08	0.00	
BOWES005 PITNEY BOWES						
18-01498	12/14/18	POSTAGE MACHINE	Open	514.26	0.00	
BRUCE005 BRUCE REED BUILDING MAINT						
18-01529	12/31/18	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00	
BYERL005 BYER LOCK SHOP						
19-00006	01/03/19	MONITOR SECURITY SYSTEM/1 PARK	Open	300.00	0.00	
CHRIS005 CHRISTOPHER'S CATERING						
18-01504	12/17/18	EMPLOYEE HOLIDAY LUNCHEON	Open	225.00	0.00	
CINTA005 CINTAS CORPORATION						
18-01406	11/27/18	UNIFORM RENTAL	Open	363.70	0.00	
18-01458	12/06/18	UNIFORM RENTAL	Open	369.60	0.00	
18-01484	12/12/18	UNIFORM RENTAL	Open	348.70	0.00	
18-01515	12/18/18	UNIFORM RENTAL	Open	348.70	0.00	
18-01527	12/27/18	UNIFORM RENTAL	Open	376.20	0.00	
				1,806.90		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
COMMI005 NJ MOTOR VEHICLE COMMISSION						
19-00018	01/03/19	IN TRANSIT TAGS RENEWAL	Open	135.00	0.00	
CROSS005 CROSS COUNTRY						
18-01461	12/06/18	JANITORIAL SUPPLIES	Open	1,283.53	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
18-01362	11/14/18	BRAKE CLIP,CLEANER,FILTERS	Open	108.51	0.00	
18-01487	12/13/18	BRAKE PADS, OIL/ AIR FILTERS	Open	95.71	0.00	
				204.22		
EDMUN005 EDMUNDS & ASSOCIATES, INC.						
18-00901	08/01/18	FINANCE-FIXED ASSET CONVERSION	Open	1,500.00	0.00	
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
18-01463	12/07/18	PUMP STATION BIOXIDE	Open	6,953.31	0.00	
EXCEL005 EXCELSIOR BLOWER SYSTEMS, INC.						
18-01434	12/05/18	AEON PD-XD SYNTH BLOWER LUBE	Open	500.56	0.00	
FRANK020 FRANKLIN-GRIFFITH, LLC						
18-01361	11/14/18	SEALTIGHT CONNECTORS,LAMPS	Open	162.24	0.00	
18-01412	11/29/18	OCAL JUNCTION BOX	Open	161.85	0.00	
18-01413	11/29/18	REPLACEMENT UPS BATTERIES	Open	713.52	0.00	
18-01433	12/05/18	125 WATT HEAT LAMPS	Open	60.00	0.00	
18-01468	12/07/18	EATON CONTACTOR, AUX CONTACTS	Open	543.00	0.00	
18-01503	12/17/18	6 VOLT BATTERY, PHOTO CELL	Open	91.55	0.00	
18-01520	12/20/18	20 AMP RECP, HEAVY DUTY COVERS	Open	122.66	0.00	
18-01537	12/31/18	SQUARE STARTER BASE	Open	290.00	0.00	
				2,144.82		
GRAIN005 GRAINGER						
18-01019	08/27/18	BATTERY CHARGER,RUN HOUR CLOCK	Open	48.59	0.00	
18-01425	12/04/18	WEDGE ANCHORS, RELAYS	Open	200.50	0.00	
18-01479	12/11/18	BLOWER COOLING PUMP	Open	351.12	0.00	
18-01502	12/14/18	AUTO CIRCUIT BREAKERS, RELAY	Open	82.45	0.00	
				682.66		
GWLIP005 G.W. LIPPINCOTT INC.						
18-01417	11/30/18	ALL PURPOSE SAND	Open	28.50	0.00	
HACHC005 HACH COMPANY						
18-01482	12/11/18	HACH PH SENSOR, DO SENSOR CAPS	Open	1,353.38	0.00	
HAINE020 HAINESPORT ENTERPRISES INC.						
18-01423	12/03/18	SNOWPLOW BLADE GUIDE	Open	26.98	0.00	
HAWKI015 HAWKINS TECHNOLOGIES, LLC						
18-01531	12/31/18	IT SERVICES	Open	6,731.50	0.00	
INTER020 INTERSTATE MOBILE CARE, INC.						
18-01509	12/18/18	OCCUPATIONAL HEALTH SERVICES	Open	780.00	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
JHBER005 J & H BERGE INC						
18-01352	11/08/18	LABORATORY SUPPLIES	Open	1,441.26	0.00	
LOWES005 LOWE'S						
18-01350	11/07/18	VINYL COVERS,POST TOPS, SCREWS	Open	77.99	0.00	
MANSF005 MANSFIELD OIL COMPANY						
18-01532	12/31/18	FUEL PURCHASES	Open	1,484.89	0.00	
MCMAS005 MCMASTER-CARR SUPPLY CO.						
18-01421	12/03/18	CARRIAGE BOLTS, LOCKNUTS,METER	Open	278.86	0.00	
18-01431	12/04/18	PINS,DOOR CLOSERS,FLEXHOSE,	Open	453.90	0.00	
18-01481	12/11/18	CHEMICAL RESISTANT BLOWER	Open	1,938.70	0.00	
18-01489	12/13/18	GRINDING WHEEL,WIRE WHEEL,HOOK	Open	141.92	0.00	
18-01519	12/19/18	HARDWARE, RTV, PAINT, FILTERS	Open	351.86	0.00	
				3,165.24		
METLI005 METLIFE						
18-01524	12/26/18	DISABILITY INSURANCE	Open	7,455.82	0.00	
MIDDL010 MIDDLESEX WELDING SALES						
18-01516	12/18/18	CYLINDER RENTAL	Open	61.50	0.00	
NEWJE005 NEW JERSEY AMERICAN WATER						
18-01538	12/31/18	BILLING FOR WATER CONSUMPTION	Open	1,454.20	0.00	
ONECA005 ONE CALL CONCEPTS, INC.						
18-01514	12/18/18	NOVEMBER MARK OUTS	Open	401.25	0.00	
PENDE005 PENDERGAST SAFETY EQUIP						
18-01280	10/24/18	MULTI GAS METER REPAIR	Open	135.95	0.00	
PENNO005 PENNONI ASSOCIATES, INC.						
18-01348	11/07/18	NJDES PERMIT RENEWAL STUDIES	Open	775.00	0.00	
PEROX010 PEROXYCHEM LLC						
18-01491	12/13/18	NOVEMBER PAA EQUIPMENT LEASE	Open	673.68	0.00	
18-01492	12/13/18	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00	
				5,173.68		
POSTM005 POSTMASTER						
18-01496	12/14/18	POST OFFICE BOX FEE	Open	334.00	0.00	
18-01512	12/18/18	MAILING CYCLE 2 QTR 4	Open	2,279.01	0.00	
				2,613.01		
PRIME005 PRIMEPOINT LLC						
18-01533	12/31/18	PAYROLL PROCESSING	Open	855.60	0.00	
PRIOR005 PRIOR-NAMI BUSINESS						
18-01508	12/17/18	HP LASERJET FUSER	Open	324.00	0.00	
PSEG0005 PSE&G						
18-01490	12/13/18	GAS & ELECTRIC CHARGES	Open	18,652.27	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
RABEA005 CHRIS RABEAU						
18-01404	11/26/18	WORK SHOES REIMBURSEMENT	Open	69.99	0.00	
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP						
18-01535	12/31/18	ATTORNEY FEES - SOLICITOR	Open	3,525.00	0.00	
RICHA005 RICHARD A. ALAIMO ASSOCIATES						
18-01542	12/31/18	ENGINEERING SERVICES	Open	2,183.27	0.00	
RIGGI005 RIGGINS INC.						
18-01518	12/19/18	ULS DIESEL	Open	846.89	0.00	
18-01528	12/27/18	ULS DIESEL	Open	<u>250.13</u>	0.00	
				1,097.02		
RUSSE015 RUSSELL REID INC.						
18-01513	12/18/18	NOVEMBER TRASH/GRIT HAULED	Open	588.00	0.00	
SAVEA005 SAVE A LIFE						
19-00020	12/31/18	FLOTATION DEVICES FOR TANKS	Open	1,060.00	0.00	
SHIIN010 SHI INTERNATIONAL CORP.						
18-01217	10/04/18	COMPUTER SERVERS	Open	32,691.84	0.00	
SIEME005 SIEMENS INDUSTRY INC.						
18-01480	12/11/18	GRIT & SCREEN XRS-5 TRANSDUCER	Open	630.00	0.00	
SILVI005 SILVI GROUP						
18-01475	12/10/18	1:20 DRY GROUT	Open	528.75	0.00	
SOJKA005 GEORGE SOJKA						
18-01495	12/13/18	WORK BOOTS	Open	125.00	0.00	
SPRIN005 SPRINT						
18-01497	12/14/18	PCS CONNECTION CARD/PLANT	Open	39.73	0.00	
STEVE005 STEVENSON SUPPLY CO. INC.						
18-01451	12/05/18	PIPE, FITTINGS, WOOD BIT	Open	203.01	0.00	
18-01470	12/07/18	SDR 35 / FERNCOS	Open	<u>109.87</u>	0.00	
				312.88		
TRAPR005 TRAP ROCK INDUSTRIES LLC						
18-01294	10/26/18	BASE AND TOP ASPHALT	Open	130.84	0.00	
TRICO005 TRI-COUNTY TERMITE & PEST CONT						
18-01483	12/12/18	RODENT & PEST CONTROL	Open	70.00	0.00	
UNITE020 UNITED PARCEL SERVICE						
18-01340	11/05/18	SHIPPING CHARGE INFINITY PUMPS	Open	8.19	0.00	
USABL005 U.S.A. BLUE BOOK						
18-01386	11/20/18	HACH METER CELL SOLUTION	Open	93.49	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
USABL005 U.S.A. BLUE BOOK Continued							
18-01432	12/05/18	4-20 MA SURGE PROTECTOR	Open	118.25	0.00		
				211.74			
UTILI005 NEW JERSEY UTILITY							
19-00028	01/04/19	NJUAJIF 1ST INSTALLMENT	Open	98,491.00	0.00		
VERIZ015 VERIZON							
18-01500	12/14/18	FIOS/TV BILLING	Open	106.77	0.00		
18-01510	12/18/18	INTERNET SERVICES	Open	489.22	0.00		
18-01525	12/26/18	INTERNET SERVICES	Open	159.99	0.00		
19-00014	01/03/19	FIOS/TV BILLING	Open	67.64	0.00		
				823.62			
VERIZ035 VERIZON WIRELESS							
18-01499	12/14/18	CELL PHONE BILL	Open	349.83	0.00		
18-01536	12/31/18	CELL PHONE BILLING	Open	218.64	0.00		
				568.47			
VIRTU015 VIRTUA MEDICAL GROUP, P.A.							
18-01534	12/31/18	PRE-EMPLOYMENT PHYSICAL	Open	143.45	0.00		
VISIO005 VISION SERVICE PLAN							
18-01526	12/26/18	VISION INSURANCE	Open	1,099.72	0.00		
WBMAS005 W.B. MASON COMPANY, INC.							
18-01493	12/13/18	OFFICE SUPPLIES	Open	84.85	0.00		
WEEK0005 COURIER-POST & THIS WEEK							
18-01530	12/31/18	ADVERTISEMENT PUBLIC NOTICE	Open	118.00	0.00		
WOOLS005 WOOLSTON COMPANY, INC.							
18-01363	11/15/18	OCTOBER SLUDGE HAULING FEE	Open	5,402.10	0.00		
18-01517	12/19/18	NOVEMBER SLUDGE HAULING	Open	5,565.80	0.00		
				10,967.90			

Total Purchase Orders:	95	Total P.O. Line Items:	0	Total List Amount:	236,038.90	Total Void Amount:	0.00
------------------------	----	------------------------	---	--------------------	------------	--------------------	------

A

Total Per Report:	\$236,038.90	A
Less: Improvements:	(\$34,491.84)	Resolution 2019-04
Add: December Payroll:	\$339,359.95	
Total Expense:	\$540,907.01	Resolution 2019-01

RESOLUTION 2019-02

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of December are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$717.63

CERTIFICATION

STATE OF NEW JERSEY }

:SS

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 10th day of January, 2019.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA
this January 10, 2019.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: G/L First Encumber Date Range: 12/14/18 to 01/10/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	First Encumber Date	Status
SWR REFUND										
19-00007	1	CHARL010	CHARLES & LINDA PIETZSCH	SEWER REFUND/37 MANCHESTER RD	01-000-2020	1.00	51.40	other	01/03/19	Open
19-00008	1	CORET005	CORE TITLE	SEWER REFUND/8 JASMINE RD	01-000-2020	1.00	197.60	other	01/03/19	Open
19-00009	1	BRUCE010	BRUCE & ROSEMARY REED	SEWER REFUND/4 SUNFLOWER CIR	01-000-2020	1.00	127.76	other	01/03/19	Open
19-00010	1	DANIE015	DANIEL CHARTIER	SEWER REFUND/128 KINGSBRIDGE D	01-000-2020	1.00	286.80	other	01/03/19	Open
19-00011	1	STELL005	STELLA POLYAK	SEWER REFUND/9 ORCHARD LA	01-000-2020	1.00	38.87	other	01/03/19	Open
19-00012	1	PATRI025	PATRICIA & CARL MEYER	SEWER REFUND/1113 LAMBERT DR	01-000-2020	1.00	15.20	other	01/03/19	Open
Bid:		0.00	State:	0.00	Other:	717.63	Exempt:	0.00	Total:	6.00
										717.63

Total Tracking Ids: 1 Total Qty: 6.00 Total Amount: 717.63

Total Bid: 0.00 Total State: 0.00 Total Other: 717.63 Total Exempt: 0.00

RESOLUTION 2019-03
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of November 30, 2018:

Richard A. Alaimo Associates: \$5,349.68 (per attached report)

CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 10th day of January, 2019.

Brandy C. Boyington, Secretary

Tracking Id	Description
1	...
2	...
3	...
4	...
5	...
6	...
7	...
8	...
9	...
10	...
11	...
12	...
13	...
14	...
15	...
16	...
17	...
18	...
19	...
20	...
21	...
22	...
23	...
24	...
25	...
26	...
27	...
28	...
29	...
30	...
31	...
32	...
33	...
34	...
35	...
36	...
37	...
38	...
39	...
40	...
41	...
42	...
43	...
44	...
45	...
46	...
47	...
48	...
49	...
50	...
51	...
52	...
53	...
54	...
55	...
56	...
57	...
58	...
59	...
60	...
61	...
62	...
63	...
64	...
65	...
66	...
67	...
68	...
69	...
70	...
71	...
72	...
73	...
74	...
75	...
76	...
77	...
78	...
79	...
80	...
81	...
82	...
83	...
84	...
85	...
86	...
87	...
88	...
89	...
90	...
91	...
92	...
93	...
94	...
95	...
96	...
97	...
98	...
99	...
100	...

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
ESCROW										
19-00031	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	EASTAMPTON PLACE	0000000047	1.00	315.00	other	01/04/19	Rcvd
19-00031	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	LENNAR AT RANCOCAS	0000000108	1.00	2,785.00	other	01/04/19	Rcvd
19-00031	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	EASTAMPTON PLACE WEST	0000000048	1.00	1,222.18	other	01/04/19	Rcvd
19-00031	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	FOUNTAIN SQUARE	0000000170	1.00	1,027.50	other	01/04/19	Rcvd
Bid:		0.00	State:	0.00	other:	5,349.68	Exempt:	0.00	Total:	4.00
							5,349.68			

Total Tracking Ids:	1	Total Qty:	4.00	Total Amount:	5,349.68
Total Bid:	0.00	Total State:	0.00	Total Other:	5,349.68
				Total Exempt:	0.00

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2019-04

DATE: January 10, 2019

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Richard A. Alaimo Associates	\$ 1,800.00	Garden St. PS Replacement
SHI International Corp.	\$ 32,691.84	Network Servers

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority's Operating Account #XXXXXXX607 at Beneficial Bank.

Dated:

By: _____
Authorized Officer

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Expenditure Received Date Range: 12/14/18 to 01/10/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id	Description
1	...
2	...
3	...
4	...
5	...
6	...
7	...
8	...
9	...
10	...
11	...
12	...
13	...
14	...
15	...
16	...
17	...
18	...
19	...
20	...
21	...
22	...
23	...
24	...
25	...
26	...
27	...
28	...
29	...
30	...
31	...
32	...
33	...
34	...
35	...
36	...
37	...
38	...
39	...
40	...
41	...
42	...
43	...
44	...
45	...
46	...
47	...
48	...
49	...
50	...
51	...
52	...
53	...
54	...
55	...
56	...
57	...
58	...
59	...
60	...
61	...
62	...
63	...
64	...
65	...
66	...
67	...
68	...
69	...
70	...
71	...
72	...
73	...
74	...
75	...
76	...
77	...
78	...
79	...
80	...
81	...
82	...
83	...
84	...
85	...
86	...
87	...
88	...
89	...
90	...
91	...
92	...
93	...
94	...
95	...
96	...
97	...
98	...
99	...
100	...

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
18-01217	1	SHIIN010	SHI INTERNATIONAL CORP.	SERVERS FOR RANCOCAS RD & PARK	01-010-6303	2.00	32,691.84	other	12/31/18	Rcvd
18-01542	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	01-010-6303	1.00	1,800.00	other	12/31/18	Rcvd
Bid:		0.00	State:	0.00	Other:	34,491.84	Exempt:	0.00	Total:	3.00 34,491.84

Total Tracking Ids:	1	Total Qty:	3.00	Total Amount:	34,491.84
---------------------	---	------------	------	---------------	-----------

Total Bid:	0.00	Total State:	0.00	Total Other:	34,491.84	Total Exempt:	0.00
------------	------	--------------	------	--------------	-----------	---------------	------

RESOLUTION 2019-04

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (per attached listing) \$ 34,491.84

CERTIFICATION

STATE OF NEW JERSEY }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 10th day of January, 2019.

Brandy C. Boyington, Secretary

**Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of Commissioners**

January 10, 2019

Executive Director's Report

- Maple Avenue Turbo Blower Repair - Contract 2017-17: The repaired blower unit and the required upgrades have been completed. The blower has been tested and is awaiting a programming change before factory startup and training. A factory trained HSI technician has been scheduled for the week of January 14, 2019 to finalize the required programming changes.
- PAA Storage and Metering Project - Resolution # 2018-40: Environmental Resolutions, Inc. is continuing to develop the plans for the permanent storage and metering facility for the PAA project. On January 4, 2019, Bill Kirshner of ERI informed the Executive Director that the design progress is continuing and ERI is working with PeroxyChem and Warminster Fiberglass to finalize the enclosure design.
- Alaimo Associates Project Updates: There were three Authority projects that Chairman Thiessen requested updates for at the December 13, 2018 Board meeting as follows: 1.) The Garden Street Pump Station upgrade plan revisions were received from Alaimo Associates on December 18, 2018 for Authority review. 2.) The draft proposal for the Generator replacement at the Rancocas Road treatment Facility was received on December 20, 2018 for Authority review. 3.) The engineering proposal for the belt press room Odor Control project has not been received, but it is expected to be submitted to the Authority for review sometime this month.
- Computer Server Replacements: The Authority's Computers Systems Consultant recently completed the replacement of two Servers located at the Business office and at the Rancocas Road Treatment Facility. These were planned capital replacement projects and include new servers, the computer consultant's labor, licensing fees with an estimated cost of \$40,000 each. These servers have a life expectancy of approximately seven years.
- Second Meter Program Cost Analysis: The Authority's Second Meter Program is currently under review to determine options that may simplify the program and possibly offer more customer options. A final report and recommendation to the Commissioners is expected before June 2019.
- Requests for Proposals (RFP's) for Authority Professional Appointments: RFP's are currently advertised for professional appointments in preparation of the February 14, 2019 reorganization of the Authority.
- Mount Holly - Pump Station 213 (Garden Street) Resolution # 2018-64: Alaimo Associates is working on plans for the upgraded pumping station. See the comment listed above in paragraph 2.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
January 3, 2019**

M-0030-0317	<u>Garden Street Pump Station Replacement</u> Design/Construction project was authorized on June 14, 2018. Design is ongoing. Alaimo submitted revised site plan for MHMUA review and comment on December 18, 2018.
M-0030-0320	<u>Sludge Tank Conversion</u> Alaimo will submit a proposal for final design for MHMUA review and comment.
M-0030-0321	<u>TSST Tank Demolition</u> Alaimo will submit a final design proposal for MHMUA review and comment.
M-0030-0322	<u>Reactor Demolition</u> Alaimo will submit a design proposal for MHMUA review and comment.
M-0030-0323	<u>Odor Control Sludge Tanks/BFP Room</u> Alaimo will submit a design proposal for MHMUA review and comment in January 2019. This will include a conceptual design for the odor control system.
M-0030-0325	<u>P.S. Corrosion Protection System</u> Alaimo to submit a design proposal and scope of work for MHMUA review and comment.
M-0030-0326	<u>Rancocas Road Generator Replacement</u> Alaimo submitted a design proposal and scope of work for MHMUA review and comment on December 20, 2018. Alaimo received MHMUA comments on January 3, 2019. Alaimo to finalize proposal.

M-0031-0212 Diocese of Trenton

Alaimo to complete amendment to MHMUA Wastewater Management Plan as soon as escrow account is established.

M-0031-0218 Waverly Pointe Subdivision

Performance Bond reduction letter was issued on September 28, 2017. Received revised as-builts on November 29, 2017. Review and comment letter was issued January 19, 2018. Sanitary mains were tested on January 18, 2018. Developer has requested that Performance Bond has been satisfied and would like to move onto Maintenance Bond. Punch List to be verified.

M-0031-0219 Dixie Chix

Revised documents were received on December 14, 2018. A review and comment letter will be issued the week of January 7, 2019.

M-0031-0220 Eastampton Place

A Performance Bond release letter was issued on December 11, 2018.

M-0031-0221 The Lofts at the Mi-Place

Received revised drawing package on December 11, 2017. Review and comment letter was issued on January 30, 2018. Received documentation package on February 2, 2018. Review and comment letter was issued on February 27, 2018 deeming the documents "Approved". **Meeting was held with developer at the site the week of December 26, 2018 to go over construction options.**

M-0031-0223 Lennar at Rancocas Creek

Meeting was held on October 26, 2018 with Lennar and Bowman Engineers to resolve MHMUA comments. Received revised documents for review on November 9th and December 5th 2018. **A review and comment letter was issued on December 13, 2018. Revised documents were received on December 26, 2018. A review and comment letter will be issued the week of January 7, 2019. A preconstruction meeting will be held sometime in early January 2019.**

M-0031-0224 Eastampton Place West

Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Contractor has completed installing sanitary mains and Manholes as of March 26, 2018.

M-0031-0226 West Rancocas Phase 1B-2-3C

Received drawing package for review on November 13, 2017. Review and comment letter was issued on February 1, 2018. Documents have been noted "Revise and Resubmit". Received revised drawing package on April 19, 2018. Review and comment letter was issued on May 18, 2018. Received revised drawings on July 12, 2018. Review and comment letter was issued on August 13, 2018. Documents noted "Revise and Resubmit" addressing comments.

M-0031-0227 Fountain Square

Received documents for review on October 30, 2018. Review and comment letter was issued on December 3, 2018.

M-0031-0228 CVS Pharmacy

Documents were received for review on December 2, 2018. A review and comment letter will be issued the week of January 7, 2018.

DJS/dal



SUPERINTENDENT OF OPERATION'S REPORT

FOR

January 10, 2019

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for December, 2018 is included. There were no violations during the month of December.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for December, 2018 is attached.
3. The **SLUDGE QUALITY** data summaries through December, 2018 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS** report for December, 2018 is attached.
5. There was **ONE ODOR COMPLAINT** received during the period covered by this report.
The odor complaint was received from a resident of Hainesport Mount Laurel Road. The responding personnel were unable to detect any odor during their investigation. The resident was asked to contact the Authority's 24-hour telephone number if odors are detected again.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for December, 2018 is attached.

Respectfully submitted,

Joel L. Hervey
Superintendent of Operations

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	11665	361,600		70	0.3	\$14,464.00
BEMS / BIG HILL LANDFILL	Leachate	4031	124,975		25	0.5	\$4,879.06
BROWN, ALBERT S.	Septage	129	4,000		1	0.3	\$160.00
Burlington County RRF PO# 13-09265	Leachate	21317	660,828		110	0.4	\$11,894.90
Cella's Septic Company	Septage	1694	52,500		15	0.5	\$2,100.00
Champion Contracting, LLC	Septage	1761	54,600		13	0.5	\$2,184.00
DREDGE HARBOR BOAT CENTER LLC	Septage	226	7,000		1	0.2	\$280.00
Deckers Septic	Septage	1277	39,600		12	0.3	\$1,584.00
Dey Farms	Miscellaneous	1661	51,500		8	0.3	\$2,505.00
Drayton	Septage	8613	267,000		56	0.4	\$10,680.00
Drayton Transfer Station	Septage	2161	67,000		14	0.6	\$2,680.00
Fieldsboro	Sludge	161	5,000		1	2.0	\$400.00
First Choice Waste Disposal, LLC	Septage	806	25,000		5	0.8	\$1,000.00
GROWS Landfill Stormwater	Miscellaneous	1219	37,794		8	0.1	\$680.29
Homestead Treatment Utilities, Inc.	Sludge	1342	41,600		7	0.9	\$1,705.60
Jackson Transfer Station	Septage	155	4,800		1	3.4	\$489.60
Joseph J Carbin Plumbing	Septage	145	4,500		2	0.1	\$180.00
Laird & Company	Miscellaneous	336	10,407		2	0.5	\$478.72
Mansfield Farms	Sludge	2239	69,400		10	0.9	\$2,845.40
McGovern Environmental	Septage	716	22,200		4	0.3	\$888.00
Medford Township STP	Sludge	12153	376,740		69	1.2	\$20,720.70
Mobile Estates of Southampton, Inc.	Sludge	290	9,000		2	2.2	\$720.00
PERRY EQUIPMENT COMPANY INC.	Miscellaneous	645	20,000		4	0.2	\$1,600.00
Puglisi Egg Farms. Inc.	Septage	1161	36,000		6	0.5	\$1,440.00
Roman Septic	Septage	645	20,000		5	0.6	\$800.00
Russell Reid	Septage	306	9,500		2	0.1	\$380.00
State Environmental Services	Septage	2081	64,500		15	0.2	\$2,580.00
Waste Management/Parklands Landfill	Leachate	1526	47,300		11	0.3	\$1,182.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
2,494,344	0	479	\$91,501.78

Annual Consumables Summary- 2018

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2018		2018
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTD AVE	YTD COST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	584.77	159.70	192.66	179.31	216.82	238.83	230.56	171.59	176.19	196.45	151.83	125.66	2624.37	218.70	\$1,566.22	2624.37	\$1,566.22	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	3.0860	116.68	98.23	60.50	104.55	166.42	143.36	64.53	148.58	165.85	121.89	63.47	121.73	1,375.79	114.85	\$4,218.17	1,375.79	\$4,218.17	\$10,600.00
020-6044	Diesel Fuel (gal) Gen	2.2414	43.00	130.00	665.70	57.00	142.00	72.00	317.00	130.00	179.00	160.90	85.00	37.00	2,018.60	168.22	\$4,524.49	2,018.60	\$4,524.49	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2414	10.00	2.00	155.00	25.00	131.00	27.00	316.00	381.00	258.00	48.00	41.00	28.00	1,422.00	118.50	\$3,187.27	1,422.00	\$3,187.27	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	180.00	15.00	\$1,035.00	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,492.00	2,016.00	2,240.00	1,960.00	1,904.00	1,980.00	1,848.00	1,904.00	1,792.00	1,904.00	2,156.00	2,324.00	24,500.00	2,041.67	\$68,624.50	24,500.00	\$68,624.50	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	733.91	561.21	375.69	388.13	386.41	421.56	325.52	354.84	464.18	501.74	485.42	***	4,998.61	454.42	\$53,590.10	5,453.03	\$58,461.92	\$200,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	\$0.00	\$0.00
022-6102	Hypochlorite - Maple Ave	1.0850	10.00	88.00	127.00	292.00	419.00	478.00	605.00	751.00	682.00	322.00	400.00	9.00	4,183.00	348.58	\$4,538.56	4,183.00	\$4,538.56	\$2,100.00
020-6105	Lime (lbs)	0.0810	1,100.00	650.00	1,100.00	550.00	1,100.00	950.00	750.00	1,000.00	1,250.00	950.00	900.00	1,100.00	11,400.00	950.00	\$923.40	11,400.00	\$923.40	\$1,000.00
020-6104	MgOH (gal)	2.2512	1,320.00	110.00	911.00	630.00	1,224.00	866.00	1,053.00	1,182.00	1,210.00	1,268.00	894.00	1,182.00	11,850.00	987.50	\$26,676.36	11,850.00	\$26,676.36	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	12.74	78.20	66.80	20.30	15.00	5.00	4.00	5.00	28.00	5.63	6.37	251.04	20.92	\$258.95	251.04	\$258.95	\$7,500.00	
022-6045	Natural Gas (ccf) Maple Ave	1.0315	990.221	748.808	747.740	564.010	71.569	6.409	4.273	4.273	4.273	4.273	122.843	***	3,268.89	297.15	\$3,371.66	3,585.85	\$3,678.17	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500					166.00	857.00	642.00	625.00	1016.00	598.00	713.00	800.00	5,417.00	677.13	\$39,273.25	8,125.50	\$58,909.88	\$82,000.00
020-6101	Polymer (lbs)	1.2900	1,670.00	1,170.00	1,770.00	1,950.00	2,750.00	2,360.00	2,800.00	2,300.00	1,700.00	1,440.00	1,720.00	1,740.00	23,370.00	1,947.50	\$30,147.30	23,370.00	\$30,147.30	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	\$0.00	\$25,000.00
040-6045	Unleaded-MUA (gal) Plt Tank	1.6677	29.60	6.50	27.70	60.60	75.4	67.70	49.40	50.00	46.10	57.10	15.00	15.50	500.60	41.72	\$834.85	500.60	\$834.85	\$139,400.00
040-6045	Unleaded-MUA (gal)	2.6860	317.33	563.81	822.06	587.32	601.54	630.24	544.19	559.82	571.06	654.35	511.61	533.46	6,896.79	574.73	\$18,524.78	6,896.79	\$18,524.78	
Subtotal															\$261,294.86			\$286,109.82		\$1,012,600.00
Collection System Consumables																				
040-6104	Bioxide (gals)	2.8300	1,373.00	1,399.50	1,370.40	1,781.70	2,070.00	2,274.80	2,049.50	2,198.60	2,019.80	1,804.20	2,586.60	2,809.20	23,737.10	1,978.09	\$67,175.99	23,737.10	\$67,175.99	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2414	23.00	25.10	37.60	17.40	9.60	23.60	23.50	17.70	32.80	82.70	34.00	29.10	356.10	29.68	\$798.16	356.10	\$798.16	\$500.00
040-6046	Natural Gas (ccf)	1.0225	95.00	81.00	551.26	63.00	45.29	19.14	69.04	45.87	52.79	48.83	66.22	59.91	1,197.35	99.78	\$1,224.29	1,197.35	\$1,224.29	\$3,500.00
Subtotal															69,198.45			69,198.45		
Total															\$87,723.22			\$355,308.27		\$1,016,100.00

*** MAPLE AVENUE ELECTRIC AND NATURAL GAS IS NOT INCLUDED. INFORMATION WAS NOT RECEIVED IN TIME ***

MONTHLY AVERAGE VALUES

PARAMETER	10/18	11/18	12/18	01/19	02/19	03/19	04/19	05/19	06/19	07/19	08/19	09/19	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.11	3.87	3.65											3.203	5
CBOD5(influent)	276	239	191											256.3	n/a
CBOD5(effluent)	3.22	<2.0	2.28											2.2	15
COD(influent)	890	1071	726											904.8	n/a
COD(effluent)	29.3	30.4	19.8											31.9	n/a
TSS(influent)	592	549	430											509.1	n/a
TSS(effluent)	1.5	1.5	1.5											1.6	30
pH(influent-Max)	7.9	6.7	6.9											9.0	n/a
pH(influent-Min)	6.1	6.3	6.2											6.1	n/a
pH(effluent-Max)	6.9	6.9	6.8											7.4	9
pH(effluent-Min)	6.5	6.4	6.3											6.5	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.2											1.3	10
SQAR															
Arsenic	< 11.9	< 9.3	< 12.7											<15.1	41
Beryllium	< 6	< 4.7	< 6.4											<7.5	n/a
Cadmium	< 3	< 2.3	< 3.2											<3.8	39
Chromium	25.8	22	20.5											22.00	n/a
Copper	890	683	626											710.0	1500
Lead	21.4	22.1	21.4											24.50	300
Mercury	0.99	0.59	0.7											0.82	17
Molybdenum	< 11.9	10.5	< 12.7											7.60	75
Nickel	21.2	15.2	14.9											17.60	420
Selenium	< 29.8	< 23.3	< 31.8											<37.7	100
Zinc	1490	1230	1130											1195.0	2800
Cyanide	N/A	1.9	N/A											1.90	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2018

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	7	6	7	6	4	12	7	8	13	13	9	8	100
2)	MISCELLANEOUS CALLS NOT OURS	2	1	3	3	1	4	0	2	2	4	1	1	24
3)	NUMBER OF OVERTIME CALLS	5	4	1	2	2	9	4	5	10	8	8	7	65
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0	0	0	0	0	0	0
5)	NUMBER OF FEET OF PIPE CLEANED	15,514	26,608	33,936	33,174	50,961	26,860	7,211	56,261	34,565	40,770	16,998	30,453	373,311
6)	MANHOLE OVERFLOW INCIDENTS	1	0	0	0	0	1	1	1	0	0	1	0	5
7)	LATERAL INSPECTIONS	4	4	6	2	2	3	9	3	4	4	4	8	53
8)	MANHOLE INSPECTIONS	24	22	12	14	10	11	4	16	8	2	13	7	143
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	14	11	6	7	5	6	2	8	4	1	7	4	75
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	12	10	6	7	5	5	1	7	4	1	6	4	68
11)	NUMBER OF OVERTIME SERVICE	6	6	6	1	1	2	1	7	0	0	4	1	35
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0	0	0	0	0	0
13)	NUMBER OF SECOND WATER METER READINGS	0	6	8	13	33	13	13	27	91	68	25	5	302
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0	0	0	0	0	0
15)	NUMBER OF FEET OF PIPE TELEVISED	0	0	0	0	0	0	0	0	0	0	0	0	0
16)	MARK OUT REQUESTS	329	364	351	395	477	459	410	501	337	383	326	215	4,547

** SAME MAIN IN A 3 MONTH PERIOD

DECEMBER 2018 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
202	12-4-2018			P-2			
202	12-17-2018						Cleaned wet well.
205	12-11-2018	It was found during normal station check that the plug and GFI outlet on generator caught fire. Techs responded and replaced block heater, GFI outlet and inspected the rest of the generator for damage.					
215	12-23 and 12-31-2018			P-2			
222	12-11-2018						Responded for high wet well level. Found broken water main upstream of the station that was flooding a manhole that caused excess flow. One the water was shut off the flow subsided to normal and alarms cleared.
228	11-13-2018						Cleaned wet well.
230	12-3-2018	Techs repaired alarm light in annunciation panel.					

DECEMBER 2018 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
231	12-13-2018						Cleaned wet well.
233	12-17-2018			P-2			
233	12-18-2018 thru 12-31-2018						Numerous issues with pumping capacity on both pumps . Did not find any plugging though in check valves or pumps. Will be working with maintenance dept. to resolve issue.
235	12-7-2018		Both check valves.				
242	12-4-2018	Replaced transducer.					Responded for low level alarm. Found faulty transducer.

DECEMBER 2018 COLLECTION SYSTEM COMMENTS

THERE WAS ONE BIOXIDE DELIVERY MADE IN THE MONTH OF DECEMBER ON 12-3-2018

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	1,284
P/S # 21	768
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	348.1
C.O.B	

THERE WAS A TOTAL OF 2,400.1 GALLONS OF BIOXIDE DELIVERED IN THE MONTH OF DECEMBER.

THERE WAS ONE FUEL ADDITION MADE IN THE MONTH OF DECEMBER ON 12-7-2018.

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11	2.1	E.A.S.	
P/S # 14		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

THERE WAS A TOTAL OF 2.1 GALLONS OF FUEL ADDED IN THE MONTH OF DECEMBER.

Odor Complaint Record

[Odor Complaint Instructions](#)

The Shift Supervisor or other qualified employee of the MHMUA must complete this form and investigate the complaint within 2-hours of receipt of an odor complaint.

Name of MHMUA employee taking call Date Time

Caller Name Telephone:

Address: Township

Select check box on all odor complaints to send an email ☐

ANY ODOR CONTROL COMPLAINT FROM SOUTH HUNTERDON AVENUE IN HAINESPORT CALL JOEL'S CELL PHONE @ (609) 969-2009 IMMEDIATELY!

Questions to be asked of caller by MHMUA employee

What time did you first detect an odor:

Do you still smell the odor

Have you smelled the odor before:

Where

When

Is the odor constant or intermittent:

Describe the odor:

Caller comments

If the caller indicates that they no longer detect an odor, advise them that we cannot investigate an odor complaint unless the odor is currently present. Advise them that if the odor returns t please call back as soon as possible so that we can investigate

Name of MHMUA investigator: Time investigated Date

Weather Conditions: Humidity Level

Wind Information Speed MP Direction Gusting: GustingTo MP

Did you investigate the complaint:

Did you detect an odor:

If you do not detect an odor, advise the resident of that and that they should call if they detect another odor. Do not make any unsubstantiated statements.

If an odor is detected:

Print Current Record

Did you isolate the source of the odor:

Did you speak with the caller:

What did you tell the caller about your findings:

What corrective actions, if any are needed:

Pat told the caller that the next time he smells the odor he should call us immediately so the odor can be tracked down. The owner was unaware that he can call at 0630 hours. At 1040 hours Bob Young called the owner and explained everything to him. He told me he has smelled it several times in the past and it seems to be only when it's cold out. This resident called with an odor complaint back on 1-2-18 and no odor was detected at that time also.

If the odor is emanating from the plant, then the source must be identified and corrected:

Name of Supervisor contacted: Time

Supervisor's response or comments:

Please write additional information and note notification procedures:

TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM

October 2018 through September 2019
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	2	2	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		0		0		1		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		2		0		1		2
Total number of POTW sampling visits to IUs.		3		0		1		1
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm

Bulk Waste Monitoring December, 2018

	December	November	October 2018- September 2019	October 2017- September 2018
1. Number of bulk delivery pH, T.S. and sensory checks:	479	536	1,608	7,248
2. Number of bulk delivery conventional pollutant checks:	10	9	30	120
3. Number of bulk septage sources:	16	18	19	25
4. Number of bulk sludge sources:	5	8	9	12

Sampling (December): None
Inspections (December): None

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
December, 2018

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
S/CWEA State/CWEA Violation
FLV Federal Limit Violation
RV Reporting Violation
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
SE Spill/Emergency at Discharger
SN Number of Facilities that are Significant Non-Compliers
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
December, 2018

December, 2018																			
Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

January 2, 2019
MHMUA STATUS REPORT
Safety Director and Special Projects
MONTHLY UPDATE for December 2018

Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

- Completed a review of the proposals submitted by the various vendors to conduct Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis
 - Recommendation made to Mike that the Authority advertise RFP for professional services in 2019
 - At Mike's request, sent emails to:
 - Mount Laurel MUA - Received no response
 - Evesham MUA – Provided information to Frank Locantore about this topic as it appears EMUA has not implemented any steps to address the requirements
 - Broke down the Specification section of the Arc Flash RFP into a 7-step “cliff note” format for Mike
- Marked out locations at the Rancocas Road facilities waterproof information/message boxes will be mounted to contain LOTO, Arc Flash and other safety related documents specific to equipment and operations

Claims:

- See table below

Confined Space:

- Purchased replacement detent pins and chains for the fall arrest systems used by collection operators for confined space entry at the can stations were
- One of the three winches used in the collection system has been returned to the manufacturer to be disassembled, cleaned, rebuilt, re-cabled, and recertified
 - The three winches range in age from 10 – 12 years
 - Replacement cost per winch is \$3,920
 - The cost for the above service is \$760.40 per winch
 - The two others will be schedule for the same service during the first half of 2019

Electronic Records Imaging and Information Management System (RMS/DIMS):

- There has been no movement to acquire software needed to fully develop a State approved system that would permit proper document coding at the time of scanning
 - The images that have been scanned will still need to be reviewed and coded when/if such software is acquired, doubling the work already completed

Emergency Action and Response and Plan EARP:

- The EARP was updated with Industrial Pretreatment contact and response information to comply with NJDEP recommendations

Environmental Stewardship and Management System Program – ESMS:

- No changes since last report

Fire Safety:

- The annual fire extinguisher inspection pursuant to the New Jersey Uniform Fire Code was completed
 - We will be replacing 5 – 6 fire extinguishers that have reached or exceeded their useful life
- Updated the fire extinguisher, emergency egress light and eyewash/shower unit inspection spreadsheets
 - They are available on the “S” drive for access by all departments
- Maple Avenue Fire Alarm
 - Sent detailed information outlining New Jersey Local Public Contracts Law and Prevailing Wage requirements to Bevan Security and All Systems Go
 - Received revised proposals from Bevan Security and All Systems Go to reflect prevailing wage requirements
 - Emails and voicemails were left for the local Simplex Grinnell representative for pricing as they have the New Jersey State Contract.
 - Received no response to the requests

First Aid Kits & Safety Equipment:

- Checked and refilled first aid kits and completed stock inventory for re-order

CPR/AED:

- Researched various websites regarding the availability of CPR Feedback devices that are required for all recertification after January 31st
- Reviewed the updated Instructor information received from Shore Medical Training Center detailing new reporting requirements, rosters, testing, e-cards, etc.

Health and Safety:

- Safety Bulletins were laminated and posted as needed in effected departments
- Additional Safety Bulletins being prepared for distribution during the first quarter include of 2019:
 - OSHA's Final Rule on Walking-Working Surfaces
 - Updates on Personal Fall Protection Systems
 - The Impact of a Positive Employee Experience
- Revised the winch, hoists and lifting equipment check sheet
 - Made revisions to this section of the Safety Manual
- Revised the check sheet to be used in combination with semi-annual inspection of fall protection equipment
- Scheduled and coordinated with Interstate Mobile Care (IMC) to complete medical evaluations, random screenings and audio tests for various employees
 - Working with IMC representatives to review and update the medical services spreadsheet to identify the employees requiring a medic evaluation, audiometric test, and pulmonary function test in March and August of 2019
- Continue to review information pertaining to enhancing employee safety
 - Hydraulic Shoring – to be used to safeguard employees while working in excavations
 - Discussed at Safety Committee with additional input from Robert Holwitt of J A Montgomery
 - Dual dropdown ladder racks for the electrical vans to make it easier and safer to store and remove ladders
 - Will evaluate ladder rack on new van that was ordered for the painter
- Reviewed additional information for confined space davit bases and related equipment that might be adaptable for use when employees are entering the open-top tanks
- Respiratory Protection -
 - Completed fit tests for employees that have the potential to wear supplied air respirators (SAR) or air-purifying respirators (APR)
 - Create database of affected employees to include available respirator equipment supplied by the Authority, employee identification, respirator sizes, fit factor requirements and other required information
 - Completed Real Time fit factor tests as needed to confirm accuracy of fit tests for any employee that had "suspicious fit factor" (Fit factor in excess of 100,000 for any of the eight prescribed scenarios)
 - Revised respiratory fit chart, laminated and distribute to all departments

NJUA:

- Started updating the 2018 Safety Incentive Report highlighting the past six-months of activity as part of the NJUA SIP program
- Updated the 2019 schedule to identify the training programs that will need to be provided next year

Purchasing:

- Revised the 2018 Professional Services RFP's and service agreements to comply with current NJLPCL requirements
 - Revised all related documents related to the RFP's, including the Notice to Bidders
 - Brandy completed required paperwork and posted to newspapers and Authority website
 - Created spreadsheet showing 2019 Professional RFP website activity to include web searches for the addresses of those that acquired the RFP's from the Authority website
- Continued communications (in-person, email, & phone) with representatives from W.B. Mason regarding additional competitive consumable supply services
 - Waiting for additional information and pricing as a follow-up to the meeting
- Reviewed pricing and other information from Access NJ and completed registration for membership into State run cooperative purchasing program
- Met with Waters & Bugbee (along with Joel, Adam, Bob & Jason) regarding emergency repair services they can provide the MHMUA
 - Revised the RFI we previously had sent to obtain contractor pricing for emergency and non-emergency repairs

- Redesigned and updated the Vendor Information Packet to be used to update the MHMUA website to include several new sections, including FAQ's and Prevailing Wage and emailed to Mike for review
- Reviewing GSA and other websites in search of environmentally friendly cleaning and maintenance products (as part of the Environmental Stewardship and Management System Program), electrical, mechanical, office and other maintenance supplies and tools and equipment
- Started review and revision of RFP for cured in place piping (CIPP) in anticipation of 2019 project

Safety Committee:

- Updated the Safety Committee meeting agenda, emailed to Committee members, chaired December meeting, processed minutes for same and emailed to members
- Met with Rob Holwitt of J A Montgomery to discuss NJUA & MEL activities, trench/excavation safety concerns, the Authority's participation in JIF activities and my recent inquiry to the MEL Safety & Education committee regarding policies for medicinal medical and/or recreational marijuana use in the workplace
 - Per Rob's request, I mailed copies of the Authority Safety Manual and EARP for his review

Safety Manual:

- Continue to make revisions to the safety manual to address operational concerns or exposures

Training:

- See 2018 training table below
- Continue to work on updating existing programs and developing new programs based on the Authority's operations and exposures
 - Work on Hierarchy of Control information
 - Researching NIOSH Work Place Safety Program
- Internet search for rescue manikins to be used for confined space, trench, first aid and CPR training
- The following was completed for the new plant operator
 - New Employee Orientation (provide and review New Employee Orientation Manual)
 - Communicable and Waterborne Disease
 - New Jersey Worker Community Right-To-Know (NJRTK), Global Harmonized System (GHS)
 - Arc Flash, Electrical Safety & Lockout/Tagout (LOTO)
 - Personal Protective Equipment (PPE) & Ladder Safety
 - Fire Safety & GFG 450 Multi-Gas Meter
 - Respiratory Protection (SAR vs APR)
 - Confined Space Entry

2018 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
1/3/18	0	3	Turned ankle, claim is now closed	Sprain/Strain
1/15/18	0	0	No offsite treatment required	Slip & Fall
2/3/18	0	0	No offsite treatment required	Fall/Struck Against
3/2/18	0	0	No offsite treatment required	Fall/Struck Against
5/10/18	0	0	No offsite treatment required	Trip/No fall
5/31/18	0	0	No offsite treatment required.	Trip & Fall
6/11/18	0	0	No offsite treatment required	Sprain/Strain
6/21/18	0	0	No offsite treatment required	Struck By
6/28/18	0	0	No offsite treatment required	Cut/Puncture/Scrape
7/13/18	0	0	No offsite treatment required	Exposure
8/12/18	0	0	No offsite treatment required	Struck Against
8/28/18	0	0	No offsite treatment required	Cut/Puncture/Scrape
9/3/18	0	0	No offsite treatment required	Cut/Puncture/Scrape
9/20/18	0	0	No offsite treatment required	Cut/Puncture/Scrape
10/4/18	0	0	Offsite treatment was required. Employee returned to work with no restriction.	Struck Against, Cut/Puncture/Scrape
11/19/18	0	0	No offsite treatment required.	Trip & Fall

2018 General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION	
1/1/18	20 Buttonwood, Mount Holly	Sewer backup into basement from surcharged line in street. Cleaned up by All Risk. Claim is now closed
1/25/18	9 Cove Court, Lumberton	The incident was unrelated to Authority operations

2/3/18	201 Canary Lane, Mount Holly	Sewer backup into basement from surcharged line in street. Cleaned up by All Risk. Claim is now closed
--------	------------------------------	--

2018 Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION	
1/5/18	Pump Station 221	The taillight of Authority vehicle was cracked when snowplowing
1/13/18	Pump Station 228	Processed and submitted all claim forms, pictures and related information and claim is closed
3/7-8/18	Generator A, Plant 2 Rancocas Road WWTP	Generator A ongoing claim, see NJDEP section and below for additional information
12/28/17	Elevated Rail Trestle, Rails-To-Trails, Creek Island Park	Fence has been repaired and the claim is closed.
12/6/18	Rear Lab Ventilation Hood	Exhaust blower motor seized/froze because of ice accumulation in discharge causing electrical issue inside of rear lab. Exhaust blower was replaced
12/11/18	Madison Avenue Pump Station, Electrical Fire in Kohler Generator	A small electrical fire occurred in the outlet box providing power to the generator block heater. Damage was confined to the outlet box, block heater
12/19/18	Rancocas Road	An unattended delivery vehicle was left idling in the parking lot of Builders 1st Choice (West side Rancocas Road). Vehicle rolled across four lanes of traffic, the median and and came to rest on Authority property. Authority personnel responded to assist with traffic control until vehicle could be removed and then inspected downstream and upstream manhole for any indicators of damage. The damaged grass and related ruts were repaired by BFC's landscaper

2018 Training Programs		# of Seminars
Employment Practice Liability (Harassment) presented by Authority Solicitor		2
Electrical Safety, Arc Flash Lockout/Tagout		4
Chemical Safety (Peracetic Acid/Acid Magic/Sodium Bisulfite/Sodium Hypochlorite)		6
Spill Prevention Act – SPCC & EAP Reviews		5
Confined Space Entry/Fall Prot./Meters, with Focus on Non-Entry Rescue		5
Bloodborne/Waterborne Pathogens (Communicable Disease)		5
Fire Extinguishers / Fire Safety – Fire Prevention Plan / Flammable & Comb. Liquids/Hot Work & Welding		5
PPE/Respiratory/SCBA/Hearing Conservation		3
Defensive Driving/Coaching the Maintenance Vehicle Operator		5
Asbestos, Silica & Lead Awareness Including NJ Dry Cutting Law		5
Shop and Power Tool Safety (Chain Saws, Power, Powder Actuated and General Shop Safety)		4
TOTAL		49 YTD

Permit Required Confined Space Entries – January 1, 2018 thru December 31, 2018

2018 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	106	0	0	0	0	0	0	0	0	7	To be in Feb. rpt.	113
Trickling Filters	2	2	0	0	0	0	0	1	0	1	0		6
Other	1	0	0	7	1	6	4	3	1	4	0		27
TOTAL	3	108	0	7	1	6	4	4	1	5	7		146
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL	0	3	0	3	2	2	7	1	3	3	2		26
Collection System – (To be reported quarterly) ** Air Relief Valves/Contract Stations													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	79	63	73	61	62	57	69	70	87	24	3		648
Combined	82	174	73	71	65	65	80	75	91	32	12		820

The quarterly confined space entry activity for collections will be updated in the October activity report as the information was not available at the time this report was written

Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2018 thru December 31, 2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Plant R & M	0	1	0	3	2	3	2	0	2	2			13

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
DECEMBER 2018**

<u>BANK ACCOUNTS</u>	<u>REGISTRATION</u>	<u>AMOUNT</u>	
Beneficial Bank	MHMUA Escrow Account	\$	210,594.67
Beneficial Bank	MHMUA Self Insured UE Fund	\$	40,643.65
Beneficial Bank	MHMUA Payroll	\$	24,041.48
Beneficial Bank	MHMUA Operating Fund	\$	353,885.77
Beneficial Bank	MHMUA Trustee Deposit Account	\$	1,671,535.42
Beneficial Bank	MHMUA FSA Account	\$	6,565.37
		\$	<u>2,307,266.36</u>

<u>ACCOUNTS HELD IN TRUST</u>			
T.D. Wealth Management	Debt Service Reserve	\$	2,910,353.07 In Trust
T.D. Wealth Management	Revenue Fund	\$	2,406,283.50 In Trust
T.D. Wealth Management	Renewal & Replacement	\$	13,044,419.87 In Trust
T.D. Wealth Management	Debt Service Fund	\$	748,919.60 In Trust
		\$	<u>19,109,976.04</u>

Debt Service payment February 1, 2019:		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2019:</u>		<u>NJEIT FEES</u>
		Due 2.1.18	\$ 286,726.55	18,960.00
Total Debt Payment 2/1/2019	\$ 305,686.55	Due 6.1.18	\$ 371,940.63	
Balance 12/31/2018	\$ 748,919.60	Due 8.1.18	\$ 1,315,181.14	18,960.00
		Due 12.1.18	\$ 861,940.63	
Debt Service (Required)/Available	<u>\$ 443,233.05</u>		<u>\$ 2,835,788.95</u>	<u>\$ 37,920.00</u>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF INTEREST INCOME
FOR THE YEAR 2018**

BANK ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	127.44	114.90	124.49	74.11	83.08	79.31	87.02	108.40	78.24	108.05	106.41	100.15	1,191.60
OPERATING	71.99	65.63	50.92	65.22	56.41	49.15	53.80	49.72	48.44	48.72	61.84	51.31	673.15
ESCROW	19.33	17.36	19.25	18.84	19.48	18.87	19.14	19.03	18.38	17.76	17.50	18.74	223.68
UNEMPLOYMENT	3.04	2.81	3.19	3.18	3.32	3.28	3.41	3.43	3.32	3.44	3.34	3.45	39.21
PAYROLL	2.83	2.35	6.69	3.32	5.28	3.13	2.43	2.43	3.26	3.81	3.21	4.01	42.75
FSA ACCOUNT	0.48	0.39	0.39	0.34	0.32	0.36	0.39	0.37	0.32	0.38	0.41	0.51	4.66
REVENUE FUND (Trust Acct)	1,210.58	1,414.18	1,349.53	1,908.27	2,148.62	2,314.45	2,481.92	2,801.10	2,894.17	2,840.75	3,446.66	3,261.20	28,071.43
DEBT SERVICE RES. (Trust Acct)	10.22	12,334.16	10.60	14,017.56	30,070.26	1,211.58	25.18	3,466.33	17.61	6,487.50	31,944.32	5,882.19	105,477.51
DEBT SERVICE (Trust Acct)	139.21	506.76	618.63	1,327.87	2,064.54	2,493.53	2,317.66	2,567.44	1,107.96	1,122.03	1,287.00	1,303.70	16,856.33
RENEWAL & REPLACEMENT (Trust Acct)	5,180.32	6,023.22	5,658.40	8,012.81	9,016.51	9,724.64	10,808.58	15,342.43	10,355.99	14,331.98	22,022.31	15,380.54	131,857.73
TOTAL INTEREST	\$6,765.44	\$20,481.76	\$7,842.09	\$25,431.52	\$43,467.82	\$15,898.30	\$15,799.53	\$24,360.68	\$14,527.69	\$24,964.42	\$58,893.00	\$26,005.80	\$284,438.05

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF CASH IN/OUT
FOR THE YEAR 2018**

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,213,311.05	876,460.93	956,262.45	1,046,701.59	871,993.59	940,943.43	1,074,139.17	891,573.14	901,685.02	1,463,421.32	795,391.49	1,054,895.64	12,086,778.82
CONNECTION FEES	44,936.00	89,284.00	103,936.00	39,619.60	126,208.00	74,845.00	66,816.00	30,979.00	52,066.00	29,794.00	-	7,424.00	665,907.60
APPLICATION FEES	810.00	745.00	1,200.00	325.00	1,635.00	625.00	960.00	565.00	580.00	300.00	205.00	265.00	8,215.00
SLUDGE/SEPTAGE/LEACH.	129,954.70	57,241.54	154,648.16	103,795.07	86,926.97	138,709.48	95,770.49	109,613.82	69,762.35	163,909.12	106,137.36	118,792.56	1,335,261.62
OUTSIDE SERVICES	754.00	8,653.83	824.00	2,365.53	-	285.00	373.91	970.00	310.00		1,294.18	796.25	16,626.70
RENTAL INCOME	2,974.91	2,974.91	750.00	5,199.82	2,974.91	2,974.91	750.00	12,909.17	3,114.92	5,226.77	750.00	7,381.52	47,981.84
MISCELLANEOUS	76,887.00	20.32	14,263.54	1,488.20	8,233.54	35,580.00	6,197.81	2,002.97			1,000.00	-	145,673.38
INTEREST INCOME	6,765.44	20,481.76	7,842.09	25,431.52	43,467.82	15,898.30	15,799.53	24,360.68	14,527.69	24,964.42	58,893.00	26,005.80	284,438.05
TOTAL CASH IN	1,476,393.10	1,055,862.29	1,239,726.24	1,224,926.33	1,141,439.83	1,209,861.12	1,260,806.91	1,072,973.78	1,042,045.98	1,687,615.63	963,671.03	1,215,560.77	14,590,883.01
EXPENDITURES													
CHECK REGISTER	(345,509.68)	(364,029.80)	(454,742.65)	(350,114.69)	(578,730.53)	(396,200.17)	(366,890.58)	(499,904.61)	(144,481.93)	(382,511.37)	(323,290.44)	(380,637.76)	(4,587,044.21)
PAYROLL	(287,705.01)	(266,798.81)	(758,149.98)	(267,171.24)	(394,850.11)	(268,505.61)	(291,412.59)	(255,850.04)	(264,945.97)	(403,287.59)	(256,341.03)	(319,273.40)	(4,034,291.38)
BOND PROCEEDS							1,191,135.98						1,191,135.98
BOND/LOAN PRINCIPAL	-	(136,278.64)					(2,184,912.37)	(119,277.57)				(535,000.00)	(2,975,468.58)
BOND/LOAN INTEREST	-	(174,155.00)				(428,393.76)		(173,229.84)				(271,861.58)	(1,047,640.18)
BOND/LOAN FEES	-	(18,960.00)						(18,960.00)					(37,920.00)
TOTAL CASH OUT	(633,214.69)	(960,222.25)	(1,212,892.63)	(617,285.93)	(973,580.64)	(1,093,099.54)	(1,652,079.56)	(1,067,222.06)	(409,427.90)	(785,798.96)	(579,631.47)	(1,506,772.74)	(11,453,308.37)
DIFFERENCE (IN/OUT)	\$ 843,178.41	\$ 95,640.04	\$ 26,833.61	\$ 607,640.40	\$ 167,859.19	\$ 116,761.58	\$ (391,272.65)	\$ 5,751.72	\$ 632,618.08	\$ 901,816.67	\$ 384,039.56	\$ (291,211.97)	\$ 3,137,574.64