Mount Holly Municipal Utilities Authority TO: Robert G. Maybury, Executive Director FROM:

DATE: December 21, 2017 SUBJECT: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on December 21, 2017 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

Roll Call

Mr. Thiessen____, Mr. Silcox____, Mr. Jones____, Mr. Banks____, Ms. LaPlaca___

Verification of Notice Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes

Regular Meeting Minutes November 09, 2017

New Business	
Resolution 2017-104	A resolution of the Mt. Holly M.U.A approving the S-1 West Rancocas Redevelopment Phase 2 Apartments Phase 1
Resolution 2017-105	A resolution of the Mt. Holly M.U.A approving the S-1 West Rancocas Redevelopment Phase 2 Apartments Phase 2
Resolution 2017-106	A resolution of the Mt. Holly M.U.A approving the S-1 West Rancocas Redevelopment Phase Townhouses
Resolution 2017-107	A resolution of the Mt. Holly M.U.A approving the S-2 West Rancocas Redevelopment Phase 2 Apartments Phase 1
Resolution 2017-108	A resolution of the Mt. Holly M.U.A approving the S-2 West Rancocas Redevelopment Phase 2 Apartments Phase 2
Resolution 2017-109	A resolution of the Mt. Holly M.U.A approving the S-2 West Rancocas Redevelopment Phase 2 Townhouses
Resolution 2017-110	A resolution of the Mt. Holly M.U.A authorizing a credit for postage and handling charges for certain accounts.
Resolution 2017-111	A resolution of the Mt. Holly M.U.A adopting 2018 annual budget and capital budget/program.

CONSENT AGENDA:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

*Resolution 2017-112	A resolution approving the operating expenses for the month of November 2017.
*Resolution 2017-113	A resolution approving the sewer refunds for the month of November 2017.
*Resolution 2017-114	A resolution approving the expenditures for the month of November 2017 from the
	escrow fund.
*Resolution 2017-115	A resolution approving the expenditures for the month of November 2017 from
	the improvement replacement fund

Communications- Keating Urban Partners, LLC

Matters to be presented by the Public

Report of the Executive Director

Report of the Engineer

Report of the Operations Superintendent

Report of the Safety Director & Special Projects

Report of the Solicitor

Report of the Finance Administrator/Treasurer

Other New Business

Matters to be presented by the Commissioners

Executive Session (2017-____ proposed Resolution)

Adjournment



OPEN PUBLIC MEETINGS ACT STATEMENT REGULAR MEETING

"In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017, and the Courier-Post on February 15, 2017. On Thursday, December 07, 2017 advanced written notice of the rescheduled meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice."

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY REGULAR MEETING MINUTES NOVEMBER 09, 2017

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, November 09, 2017; at 6:00 P.M. Commissioner Silcox called the meeting to order with the following roll call:

PRESENT: Mr. Robert Silcox, Vice Chairman

Mr. Christopher Banks, Commissioner Ms. Gina LaPlaca, Commissioner

Mr. Robert G. Maybury, Executive Director

Mr. Tom Coleman, Raymond Coleman Heinold, LLP

Ms. Carol Berlin, Rainine Coughlin Minchello, LLC; Special Counsel

Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer

Mr. Joel Hervey, Operations Superintendent

Mr. Michael B. Dehoff, Finance Administrator/Treasurer

Mrs. Brandy C. Boyington, Board Secretary

ALSO

ABSENT: Mr. Jules Thiessen, Chairman

Mr. Jason Jones, Commissioner

Mr. Anthony Stagliano, Safety Director & Special Projects

Mr. Armando Riccio, Labor/Employment Counsel

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017 and the Courier Post on February 15, 2017. On Monday November 06, 2017, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Mandatory Affirmative Action Compliance Notice

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.





Public Comments on Action Items

Luis Lopez 98 Levis Drive, Mt. Holly, N.J. 08060

Mr. Lopez asked for clarity on resolution 2017-99. Commissioner Silcox explained resolution 2017-99 is to approve revised job descriptions and the updated organizational chart. Mr. Lopez ask to see a copy of the 2018 budget, Commissioner Silcox explained to Mr. Lopez that it is available on the MHMUA's website.

Approval of Minutes

Commissioner LaPlaca moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of October 12, 2017. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Silcox, Commissioner Banks, Commissioner LaPlaca

Nays: Abstain:

Absent: Chairman Thiessen, Commissioner Jones

New Business

Resolution 2017-99 A resolution of the Mt. Holly Municipal Utilities Authority approving the revised job descriptions and updated organizational chart by title. Commissioner LaPlaca moved for the approval of resolution 2017-99. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays: Abstain:

Absent: Chairman Thiessen, Commissioner Jones

Resolution 2017-100 A resolution of the Mt. Holly Municipal Utilities Authority introducing the 2018 Budget. Commissioner Banks moved for the approval of resolution 2017-100. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays: Abstain:

Absent: Chairman Thiessen, Commissioner Jones

Resolution 2017-101 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the late introduction and submission of the 2018 budget. Commissioner Banks moved for the approval of resolution 2017-101. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays: Abstain:

Absent: Chairman Thiessen, Commissioner Jones

Resolution 2017-102 A resolution of the Mt. Holly Municipal Utilities Authority approving the award of contract #2017-16; supply and delivery of Aqueous Sodium Hypochlorite Solution to Miracle Chemical. Commissioner LaPlaca moved for approval of resolution 2017-102. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays: Abstain:

Absent: Chairman Thiessen, Commissioner Jones

CONSENT AGENDA:

"All items listed with an asterisk (*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence."

*Resolution 2017-95 A resolution approving the operating expenses for the month of October

2017

*Resolution 2017-96 A resolution approving the sewer refunds for the month of October 2017.

*Resolution 2017-97 A resolution approving the expenditures for the month of October 2017

from the escrow fund.

*Resolution 2017-98 A resolution approving the expenditures for the month of October 2017

from the improvement replacement fund.

Commissioner LaPlaca moved for the approval of the consent agenda. Commissioner Jones seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks

Nays: Abstain:

Absent: Chairman Thiessen, Commissioner Jones

Communications

None

Matters to be presented by the Public

Luis Lopez- 98 Levis Drive, Mt. Holly, N.J. 08060

Mr. Lopez asked if the budget was approved today. Solicitor Coleman explained to Mr. Lopez that today the budget was introduced and next month the budget will be on the agenda to be adopted. Mr. Lopez asked if the 2018 budget will be affected by the decision resolving the meter size discrepancies. Commissioner Silcox stated it will not.

Report of the Executive Director The Report of the Executive Director was received.

Report of the Engineer The Report of the Engineer was received.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director and Special Projects was received.

Report of the Solicitor The Report of the Solicitor was received.

Report of the Finance Administrator/Board Treasurer The Report of the Finance Administrator/Board Treasurer was received.

Other New Business

Matters to be presented by Commissioners

Executive Session

None

Adjournment

Commissioner LaPlaca moved for adjournment. Commissioner Jones seconded the motion. Commissioner Silcox adjourned the meeting at 6:11P.M.

Respectfully submitted,
Brandy C. Boyington, Secretary

A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC FOR WEST RANCOCAS REDEVELOPMENT PHASE 2 APARTMENTS PHASE 1, TOWNSHIP OF MOUNT HOLLY, BLOCK12.02 LOT 4 & 5

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 37 Washington Street, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Keating Urban Partners, LLC; (hereinafter "Applicant") has its address or principal place of business at 1600 Arch Street, Suite 100, Philadelphia, PA 19103; and

WHEREAS, the Applicant proposes to construct forty-eight 48 residential dwellings (24-1 bedroom & 24- 2 bedroom) to be known as West Rancocas Redevelopment Phase 2 Apartments Phase 1(hereinafter "Project") on Block 12.02, Lot 4 & 5 in the Township of Mt. Holly; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Mount Holly Land Use Board on August 21, 2017; and

WHEREAS, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

	Record Vot	<u>ee</u>	
AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen Commissioner Silcox Commissioner Jones Commissioner Banks Commissioner LaPlaca		TIDST/ III V	TIBBETT
The foregoing is a true copy of	a Resolution adop	ted by the Authority on I	December 21, 2017
	- I	Brandy C. Boyington, Se	cretary
[SEAL]	7	THE MOUNT HOLLY MUTILITIES AUTHORIT	MUNICIPAL
	BY_		
	$\overline{\mathbf{J}}$	ules Thiessen, Chairman	

A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC FOR WEST RANCOCAS REDEVELOPMENT PHASE 2-APARTMENTS PHASE 2, TOWNSHIP OF MOUNT HOLLY, BLOCK 12.02 LOT 2 & 3

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 37 Washington Street, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Keating Urban Partners, LLC; (hereinafter "Applicant") has its address or principal place of business at 1600 Arch Street, Suite 100, Philadelphia, PA 19103; and

WHEREAS, the Applicant proposes to construct forty-eight (48) dwellings (24-1 bedroom & 24-2 bedroom) to be known as the West Rancocas Redevelopment Phase 2-Apartments Phase 2 (hereinafter "Project") on Block 12.02, Lot 2 & 3 in the Township of Mount Holly; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Mount Holly Land Use Board on August 21, 2017; and

WHEREAS, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

the S-1 Application for Sewe	erage service as suc	minued by in	e Applicant is hereby a	ipproved.
	<u>F</u>	Record Vote		
	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen Commissioner Silcox Commissioner Jones Commissioner Banks Commissioner LaPlaca				
40	rue copy of a Resolu	ntion adopted	l by the Authority on D	December 21, 2017.
		Bra	andy C. Boyington, Sec	cretary
[SEAL]			E MOUNT HOLLY M ILITIES AUTHORIT	
		DV		

Jules Thiessen, Chairman

A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC. FOR WEST RANCOCAS REDELOPMENT PHASE 2- TOWNHOMES, TOWNSHIP OF MOUNT HOLLY, BLOCK 12.05,12.04, 12.03, 12.02 LOT 1-28,29-38,6-29,41-58

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 37 Washington Street, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Keating Urban Partners, LLC; (hereinafter "Applicant") has its address or principal place of business at 1600 Arch Street, Suite 100, Philadelphia, PA 19103; and

WHEREAS, the Applicant proposes to construct eighty (80) townhome dwellings to be known as the West Rancocas Redevelopment Phase 2 Townhomes (hereinafter "Project") on Block 12.02,12.03,12.04, 12.05 Lot 1-28,29-38, 6-29, 41-58 in the Township of Mount Holly; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Mount Holly Land Use Board on August 21,2017; and

WHEREAS, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

		Record Vote		
	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen Commissioner Silcox				
Commissioner Jones				
Commissioner Banks Commissioner LaPlaca				
The foregoing is a t	rue copy of a Resol	ution adopted	d by the Authority on I	December 21, 2017
		Bra	andy C. Boyington, Se	cretary
SEAL]			HE MOUNT HOLLY N	
		BY		
			les Thiessen, Chairman	 l

A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC FOR SANITARY SEWERAGE SERVICE FOR WEST RANCOCAS REDEVELOPMENT PHASE 2- APARTMENTS PHASE 1

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 37 Washington Street, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Keating Urban Partners, LLC (hereinafter "Applicant") has its address or principal place of business at 1600 Arch Street, Suite 100, Philadelphia, PA 19103; and

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for West Rancocas Redevelopment Phase 2 Apartments Phase 1, is hereby approved.

Record Vote								
	AYE	NO	ABSTAIN	ABSENT				
Chairman Thiessen								
Commissioner Silcox								
Commissioner Jones								
Commissioner Banks								
Commissioner LaPlaca								
The foregoing is a	true copy of a R	esolution ador	oted by the Authority on D	ecember 21 2017				
The folegoing is a	arde copy of a R	esolution adop	ned by the radiotity on b	21, 2017				
			Brandy C. Boyington, Sec	retary				
[SEAL]								
			THE MOUNT HOLLY M					
			UTILITIES AUTHORITY	Y				
		DV						
		BY						

Jules Thiessen, Chairman

A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC FOR SANITARY SEWERAGE SERVICE FOR WEST RANCOCAS REDEVELOPMENT PHASE 2-APARTMENTS 2

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 37 Washington Street, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Keating Urban Partners, LLC (hereinafter "Applicant") has its address or principal place of business at 1600 Arch Street, Suite 100, Philadelphia PA 19103; and

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for West Rancocas Redevelopment Phase 2- Apartments Phase 2, is hereby approved.

	Record Vote
AY	E NO ABSTAIN ABSENT
Chairman Thiessen Commissioner Silcox Commissioner Jones Commissioner Banks Commissioner LaPlaca	
The foregoing is a true copy	of a Resolution adopted by the Authority on December 21, 2017
	Brandy C. Boyington, Secretary
[SEAL]	THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
	BY
	Jules Thiessen, Chairman

A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND KEATING URBAN PARTNERS, LLC FOR SANITARY SEWERAGE SERVICE AT WEST RANCOCAS REDEVLOPMENT PHASE 2- TOWNHOMES

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 37 Washington Street, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

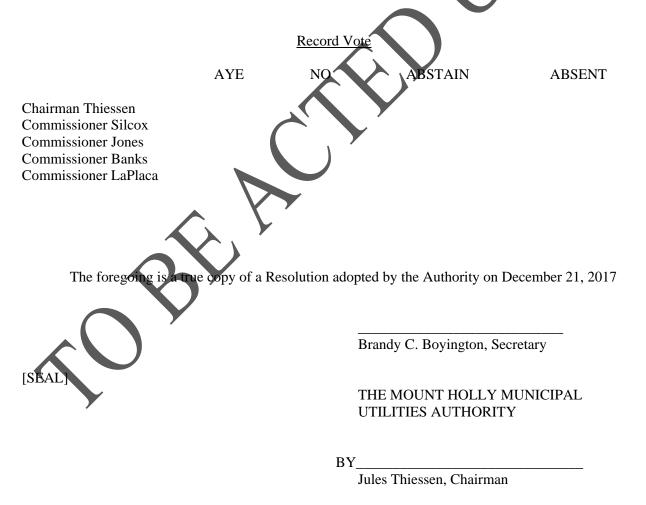
WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Keating Urban Partners, LLC (hereinafter "Applicant") has its address or principal place of business at 1600 Arch Street. Suite 100, Philadelphia, PA 19103; and

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for West Rancocas Redevelopment Phase 2- Townhomes, is hereby approved.



A RESOLUTION APPROVING THE ANTICIPATED PAYROLL FOR DECEMBER AND THE ACTUAL PAYROLL FOR THE MONTH OF NOVEMBER AND THE OPERATING EXPENSES

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities
Authority that the payroll and Operating Expenditures in the unit of
\$721,108.79 per attached listings are hereby approved.

CERTIFICATION

STATE OF NEW JERSEY

COUNTY OF BURLINGON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 21st day of December, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 21st day of December, 2017.

Brandy C. Boyington, Secretary

Paid: Y P.O. Type: All Include Project Line Items: Yes Void: N Open: N Range: First Rcvd: Y Held: Y Aprv: Y to Last Format: Condensed Received Date Range: 11/10/17 to 12/21/17 Bid: Y State: Y Other: Y Exempt: Y Include Non-Budgeted: Y Prior Year Only: N Vendor # Name PO # PO Date Description Status Amount Void Amount Contract PO Type AIRGA010 AIRGAS USA, LLC 17-00916 10/03/17 SIGNS & FIRST AID SUPPLIES 0pen 220.81 0.00 17-00996 10/20/17 DIAMOND GRIP GLOVES 1.120.00 0pen 0.00 5.568.52 17-01009 10/26/17 REPLACEMENT AIR CYLINDERS 0.00 Open 17-01010 10/26/17 SIREN ACTIVATED SIGN 0pen 54.02 0.00 6,963.35 ALLIE010 ALLIED ELECTRONICS INC. 292.02 0.00 17-00906 10/03/17 RELAY, CORD CONNECTOR 0pen AMERIO30 AMERICAN DISPOSAL SYSTEMS, INC 17-00974 10/18/17 BUILDING MATERIAL DUMPSTER 0pen 354.40 AMERIO65 AMERICAN WATER 17-01130 11/22/17 AMERICAN WATER BILLING 0pen 461.14 17-01227 12/13/17 AMERICAN WATER BILLING 0pen 461.14 AMERIO80 AMERIGAS 0.00 17-01122 11/20/17 PROPANE TANK RENTAL PS 215 0pen 17-01150 11/28/17 PROPANE FOR PLT HEATERS 0pen 0.00 17-01184 12/05/17 PROPANE FOR P/S 201 & MAINT 0pen 0.00 ANALYOO5 ANALYTICAL LABORATORY SERVICES 322.00 17-00810 09/11/17 MONTHLY PERMIT SAMPLING 0.00 17-00876 09/27/17 EFFLUENT QUARTERLY SAMPLIK 184.00 0.00 17-00878 09/27/17 MONTHLY SAMPLING 230.00 0.00 17-01020 10/30/17 MONTHLY VOA SAMPLIN 70.00 0.00 806.00 ANKOROO5 ANKOR FIRE & SAFETY EOUIP 0.00 17-01183 12/05/17 FIRE EXTG. INSPECTION 0pen 470.00 ARMANOO5 ARMANDO V. RICCIO, LLC 759.50 0.00 17-01080 11/07/17 PROFESSIONAL SERVICES 0pen 17-01213 12/11/17 PROFESSIONAL SERVICES 961.00 0.00 0pen 1,720.50 ATLANO2O ATLANTIC SWITCH AND GENERATOR, 558.16 0.00 17-00957 10/13/17 PS 214 ATS TIME DELAY CARD 0pen 17-00979 10/19/17 CUMMINS UNDER VOLTAGE BOARD 490.00 0.00 0pen 1,048.16 ATLASOO5 ATLAS FLASHER & SUPPLY CO., IN 600.00 0.00 17-01014 10/27/17 CRASH ATTENUATOR RENTAL 0pen

Vendor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract	PO Type
ATLASOO5 ATLAS FLASHER & SUPPLY CO., IN Continued					
17-01116 11/17/17 VEHICLE OVERHEAD WARNING LIGHT	Γ Open _	1,019.80	0.00		
		1,619.80			
BARTU005 BARTUK HOSE & HYDRAULICS		22.27	0.00		
17-01034 11/01/17 1" SWEDGE FITTING	0pen	99.37	0.00		
BRUCE005 BRUCE REED BUILDING MAINT					
17-01211 12/11/17 NOVEMBER, 2017 OFFICE CLEAN	0pen	235.00	0.00		
BURLIOO5 BURLINGTON COUNTY AUTO PARTS					
17-01060 11/02/17 5W-20 SYNTH BLEND MOTOR OIL	0pen	168.84	0.00		
CEMCO005 C.E.M. CORPORATION				Δ	
17-01114 11/17/17 LABORATORY SUPPLIES	0pen	440.31	0.00	T	•
RABEA005 CHRIS RABEAU				\mathbf{U}'	
17-01077 11/07/17 WORK PANTS	Open	43.86	0.0	,	
CINTAOO5 CINTAS CORPORATION			— () *		
17-01066 11/03/17 UNIFORM RENTAL	Open	298.86	0.00		
17-01082 11/07/17 UNIFORM RENTAL	Open	296.36	0.00		
17-01103 11/15/17 UNIFORM RENTAL	Open	299.3	0.00		
17-01104 11/15/17 UNIFORM RENTAL	Open	296 36	0.00		
17-01123 11/20/17 UNIFORM RENTAL	0pen	20.36	0.00		
		206			
17-01152 11/28/17 UNIFORM RENTAL	0pen	290.30	0.00		
17-01185 12/05/17 UNIFORM RENTAL	Open _	296.36	0.00		
	\	2,080.02			
CITYEOO5 CITY ELECTRIC SUPPLY CO	Six.	<i>Y</i>			
17-00887 09/28/17 PARTS FOR 1 PARK DRIVE LIGHTS	0p 1	335.91	0.00		
17-00978 10/19/17 12' HI SPEED HDMI CABLE	en	12.00	0.00		
17-01012 10/27/17 OCAL TEE, NUTS, LAMP HOLDERS	open	280.91	0.00		
17-01047 11/02/17 COMBINATION STARTER	Open	1,666.85	0.00		
17-01074 11/06/17 IDEAL HOLE CUTTER, G	Open _	1,333.69	0.00		
	-	3,629.36			
CLOVEOUS CLOVERLEAF TOOL CO					
17-01003 10/24/17 FLEXIBLE VACTOR TUBE	0pen	387.60	0.00		
COUNTOOS COUNTRY HOME PRODUCTS INC					
17-00130 04/18/17 DR TRIMMER CABLE	0pen	28.98	0.00		
COURIOO5 COURIER TIMES, INC.					
17-01036 11/01/17 ADVERTISEMENT - RFB C2017-16	Open	79.34	0.00		
WEEKOOO5 COURIER-POST & THIS WEEK					
17-01226 12/13/17 PUBLIC NOTICE/MTG CANCELLED	Open	38.36	0.00		
CROSSOO5 CROSS COUNTRY					
17-00991 10/20/17 JANITORIAL SUPPLIES	Open	1,392.44	0.00		

Vendor # Name					
PO # PO Date Description	Status	Amount	Void Amount	Contract	РО Туре
DEANSOOS DEANS GRAPHICS					
17-01086 11/09/17 2017 MT. HOLLY TWP. CALENDAR	Open	275.00	0.00		
EASTEOUS EASTERN AUTOPARTS WAREHOUSE		1 540 60	0.00		
17-00873 09/26/17 FILTERS- COLLECTION GENERATORS 17-01040 11/01/17 TRANSMISSION COOLER LINE		1,549.69 24.19	0.00 0.00		
17-01040 11/01/17 TRANSMISSION COOLER LINE 17-01041 11/01/17 BELT,BRAKE PADS,FILTERS,CLAMP	Open Open	118.97	0.00		
I OLOTI II/OI/II DEET, DIANE TADO, TETENO, CENTI	open _	1,692.85	0.00		
EDMUN005 EDMUNDS & ASSOCIATES, INC.					
17-01089 11/09/17 2018 SOFTWARE MAINTENANCE	Open	6,546.75	0.00		
EMS00005 EMS				4	
17-00885 09/28/17 TURF PEST CONTROL (3B)	0pen	145.00	0.00	7	•
EVOQUOO5 EVOQUA WATER TECHNOLOGIES, LLC)	
17-00986 10/19/17 BIOXIDE DELIVERY	0pen	5,914.70	0.00		
17-01096 11/13/17 BIOXIDE	Open _	4,386.50 10,301.20		•	
FLEET005 FLEETWOOD INDUSTRIAL PRODUCTS					
17-01008 10/26/17 P-5 #1 MOTOR	Open	3,437.26	0.00		
FACTS005 FLEX FACTS)		
17-01154 11/28/17 8/17-10/17 FSA BILLING	0pen	150 00	0.00		
FRANKO2O FRANKLIN-GRIFFITH, LLC					
17-00908 10/03/17 COVERS, LAMP SOCKET, BLANK PLATE	Open \	107.10	0.00		
17-00980 10/19/17 LIGHT PHOTOCELLS	0pen	41.00	0.00		
17-00989 10/20/17 1" SEAL, LAMPS	1080	38.64	0.00		
17-01013 10/27/17 MONSTER WIPES	0p 1	48.48	0.00		
17-01075 11/06/17 150 WATT LAMPS 17-01097 11/14/17 9 VOLT BATTERY,3/4" STRAPS	non	56.45 70.07	0.00 0.00		
17-01097 11/14/17 9 VOLT BATTERT, 3/4 314473	орен _	361.74	0.00		
GWLIP005 G.W. LIPPINCOTT INC.					
17-01016 10/30/17 GRAVEL AND MORTAR MXX	0pen	36.78	0.00		
SOJKA005 GEORGE SOJKA					
17-01146 11/28/17 WORK BOOTS	Open	125.00	0.00		
17-01162 11/30/17 PARKA	Open _	84.99 209.99	0.00		
GOODYOO5 GOODYEAR AUTO SERVICE CENTER					
17-01007 10/26/17 TIRE PRESSURE SENSOR-VAN #10	Open	120.00	0.00		
GRAINOO5 GRAINGER					
17-00977 10/19/17 HOFFMAN AXIAL FAN	0pen	282.70	0.00		
17-01005 10/25/17 FILTERS, FUSES	0pen	96.47	0.00		
17-01084 11/08/17 ALL WEATHER PAPER	Open _	48.42 427.59	0.00		

Vendor # Name					
PO # PO Date Description	Status	Amount	Void Amount	Contract	РО Туре
HACHCOO5 HACH COMPANY	_	257 27	0.00		
17-01027 10/30/17 LABORATORY SUPPLIES	0pen	357.27	0.00		
HAWKIO15 HAWKINS TECHNOLOGIES, LLC	_	5 000 00	0.00		
17-01153 11/28/17 PROFESSIONAL SERVICES	0pen	5,089.00	0.00		
TUREROOF TO U DEDGE THE					
JHBER005 J & H BERGE INC	0	1 220 42	0.00		
17-00997 10/20/17 LABORATORY SUPPLIES	0pen	1,338.42	0.00		
17-01117 11/17/17 LABORATORY SUPPLIES	Open _	570.74	0.00		
		1,909.16			
ADAMONO TACOURITHE ADAMON					
ARANGOO5 JACQUELINE ARANGO 17-01178 12/04/17 WORK PANTS & SHOES REIMBURSEME	Onon	128.71	0.00		
17-U11/0 12/U4/1/ WURK PANIS & SHUES REIMBURSEME	. open	120.71	0.00	4	
LIFESOO5 LIFESAVERS, INC				~	
17-01006 10/25/17 REPLACEMENT BATTERIES	Open	402.30	0.00		
17-01000 10/23/17 REPLACEMENT BATTERIES	open	402.30	0.00		
LINESOO5 LINE SYSTEMS, INC.					
17-01201 12/07/17 TELEPHONE BILLING	0pen	727.14	100	,	
I OLZOI IZ/O// I TELEFTIONE BILLING	орен	727.17			
LOWESOO5 LOWE'S					
17-00960 10/13/17 PIPE FITTINGS, POTATO RAKES	Clsd	176.21	0.00		
17-00976 10/19/17 BLINDS, FLOOR MAT, MISC ITEMS	Clsd	135.8	0.00		
17-01001 10/23/17 VARIOUS ITEMS	Clsd	82.45	0.00		
17-01046 11/01/17 ROOF CEMENT AND DUCT TAPE	Clsd	6, 16	0.00		
17-01065 11/03/17 MASONRY DRILL BIT	Clsd	23.73	0.00		
17-01071 11/03/17 PROJECT BOARD, PICTURE HANGERS		28.61	0.00		
17-01072 11/03/17 ENTRY MAT, DIRECTIONAL SIGNS	Clsd \	83.27	0.00		
17-01087 11/09/17 2x4 FOR PARK DR. REPAIR	Clsd	7.66	0.00		
17-01105 11/16/17 FUEL TANK MEASURING STICKS		20.86	0.00		
17-01120 11/20/17 FAUCET, BRUSH, SCRAPERS		103.99	0.00		
17-01165 12/01/17 SANDING DISCS, SCREWS, HANGEN	Sá	63.86	0.00		
		795.66			
MANSF005 MANSFIELD OIL COMPANY					
17-01085 11/09/17 FUEL PURCHASES	0pen	961.45	0.00		
17-01124 11/20/17 FUEL PURCHASES	Open	566.30	0.00		
17-01188 12/06/17 FUEL PURCHASES	0pen	556.69	0.00		
, ,		2,084.44			
		•			
MARKSOO5 MARK'S STUMP REMOVAL & TREE SE					
17-01064 11/03/17 REMOVE TREE BY TECH SHOP	0pen	500.00	0.00		
MCMAS005 MCMASTER-CARR SUPPLY CO.					
17-01076 11/06/17 INSULATING MATERIALS- PAA	0pen	890.66	0.00		
17-01102 11/15/17 PRESS # 2 SPRAY PUMP	0pen	1,044.70	0.00		
17-01159 11/30/17 PRESS PRESSURE SWITCH	0pen	129.87	0.00		
17-01173 12/01/17 COTTER PINS, HEAT SHEET	Open _	120.92	0.00		
		2,186.15			
METLIOO5 METLIFE					
17-01202 12/07/17 12/17 DISABILITY INSUR BILL	0pen	7,657.10	0.00		

Vendor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract	PO Tyne
	Status	Aillount	VOTU AIIIOUTT	Contract	го туре
MIDDL010 MIDDLESEX WELDING SALES					
17-01093 11/13/17 CYLINDER RENTAL	0pen	61.50	0.00		
SHOESOO5 MIKES BETTER SHOES					
17-01081 11/07/17 WORK BOOTS	Open	125.00	0.00		
17-01186 12/05/17 WORK BOOTS	0pen	<u>245.00</u> 370.00	0.00		
		370.00			
MILLEOO5 MILLER FORD SALES INC.	_	42.67	0.00		
17-01022 10/30/17 TRANSMISSION COOLER LINE	0pen	43.67	0.00		
MISSIOO5 MISSION COMMUNICATIONS, LLC					
17-01094 11/13/17 SERVICE PACKAGE RENEWAL	Open	790.80	0.00	4	
TOILEOO5 MR. BOB PORTABLE TOILETS				~	
17-00987 10/19/17 PORTABLE TOILET RENTAL	0pen	480.00	0.00	λ	
17-01182 12/05/17 PORTABLE TOILET RENTAL	0pen	184.00	0.00		
17-01195 12/06/17 PORTABLE TOILET RENTAL	0pen	92.00	0.	,	
		756.00	()		
NEWJEOO5 NEW JERSEY AMERICAN WATER					
17-01197 12/06/17 NEW JERSEY AMERICAN WATER BILL	•	1,818.25	0.00		
17-01234 12/13/17 NJ AMERICAN WATER BILLING	0pen	458.9	0.00		
		2,2/0.15			
NJLM0005 NJLM		~			
17-00819 09/14/17 NJLM ANNUAL CONFERENCE	Open	5 5.00	0.00		
17-01091 11/13/17 2017 NJLM CONFERENCE/R MAYBURY	Open	65.00	0.00		
		120.00			
NORTHO15 NORTH AMERICAN PIPELINE SERV.					
17-01203 12/07/17 HIGH STREET SANITARY SEWER	Den	44,345.98	0.00		
		,			
ONECA005 ONE CALL CONCEPTS, INC.	_	602.50	0.00		
17-01171 12/01/17 MARKOUT REQUESTS FOR MUMA	Open	602.50	0.00		
17-01219 12/11/17 MARKOUT REQUES S R MHMUA	0pen	502.50 1,105.00	0.00		
		1,105.00			
OPAQUOO5 OPAQUE SMOKE SCHOOL, LLC					
17-00247 05/05/17 VISIBLE EMISSION CERTIFICATION		750.00	0.00		
17-00993 10/20/17 VISIBLE EMISSION CERTIFICATION	Open	500.00	0.00		
		1,250.00			
PEACHOO5 PEACHTREE CONSULTING, LLC					
17-01204 12/07/17 12/17 WEBSITE MAINTENANCE BILL	Open	175.00	0.00		
PENNOOO5 PENNONI ASSOCIATES, INC.					
17-01138 11/27/17 PAA PILOT STUDY	Open	371.25	0.00		
	open.	5, 1125	0.00		
PETRO005 PETROCHOICE					
17-00950 10/11/17 15w-40 DIESEL MOTOR OIL	0pen	395.00	0.00		

Vendor # N PO #		Description	Status	Amount	Void Amount	Contract	PO Type
BOWES005 P	TTNFY ROWE	FS					
		POSTAGE MACHINE	Clsd	297.00	0.00		
POSTMOO5 P							
		MAILING CYCLES "A" & "D"	Clsd	1,330.01	0.00		
17-01207	12/11/17	P.O. BOX FEE 486, 569	Clsd	310.00 1,640.01	0.00		
PRIMEOO5 P	RIMEPOINT	LLC					
		P/R PROCESSING 9/7,9/21,9/28	0pen	887.60	0.00		
17-01131	. 11/22/17	PAYROLL PROCESSING 10/5, 10/19	Open	751.20 1,638.80	0.00		
PRIOROO5 P						\rightarrow	
	, ,	REPAIRS HP LJ600/601	0pen	95.00	0.00	V.	
PSEGC005 P			0	22 000 10			
		GAS & ELECTRIC BILLING	Open	32,998.18	0.	•	
PURCH005 P			C] cd	1,020.99	0.00		
		POSTAGE METER REFILL/1 PARK DR	CISU	1,020.99	0.00		
		JGHLIN MINCHELLO LLC	Onon	1 00000	0.00		
		RETAINER, SEPTEMBER, 2017 RETAINER, OCTOBER 2017	Open Open	1,000.00	0.00		
		OLEMAN, HEINOLD & NO					
		PROFESSIONAL SERVICES	0pen	3,519.63	0.00		
17-01209	12/11/17	PROFESSIONAL SERVICES	apen >	3,500.00 7,019.63	0.00		
REUTEOO5 R	EUTER AND	HANNEY INC.	•				
		INFRARED SCANNING SERVICE	Open	1,066.00	0.00		
		ALAIMO ASSOCIATES	0	1 216 25	0.00		
		ENGINEERING SERVICES ENGINEERING SERVICES	Open Open	1,316.25 6,552.50	0.00 0.00		
17-01220	1 12/11/17	ENGINEERING SERVICES	open	7,868.75	0.00		
RIGGI005 R							
17-00990	10/20/17	UNLEADED GASOLINE & ULS DIESEL	Open	1,626.19	0.00		
ROLFE005 R	OLFERRY'S	IMPRINT SPECIALTIES					
		SWEATSHIRTS	0pen	1,872.40	0.00		
RUMSE005 R							
		A&B BREAKER HANDLE	0pen	150.32	0.00		
1/-01174	12/01/17	ALLEN BRADLEY BREAKER AND LUGS	Open	525.33 675.65	0.00		
RUSSE015 R	USSELL REI	ID INC.					
17-01095	11/13/17	GRIT, SWEEPING & TRASH HAULING	Open	930.00	0.00		

Vendor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract	РО Туре
RUSSE015 RUSSELL REID INC. Continued					
17-01228 12/13/17 GRIT AND TRASH HAULING FEE	Open	558.00 1,488.00	0.00		
SCOTT015 SCOTT TESTING, INC.					
17-00576 07/21/17 HIGH VOLTAGE TESTING	Open	7,500.00	0.00		
COX00005 SHERRILL A. COX					
17-01118 11/20/17 REIMBURSEMENT NJLM CONFERENCE	Clsd	258.05	0.00		
SHERWOO5 SHERWIN-WILLIAMS					
17-01088 $11/09/17$ PAINT FOR PARK DR. AND TARPS	0pen	117.72	0.00		
17-01098 11/14/17 WHITE PAINT FOR MAIN OFFICE	0pen	78.58	0.00	4	
17-01166 12/01/17 GREY PAINT FOR PIPES AND PUMPS	5 Open	<u>103.52</u> 299.82	0.00	7	•
SHOREOO5 SHORE MEDICAL CTR LIFE SUPPORT					
17-00949 10/11/17 CPR/AED/FIRST AID CARDS	Open	288.00	0.0	,	
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT			\ \'		
17-01230 12/13/17 HEALTH INS BILLING/12/2017	Open	99,844.00	0.00		
SPRINO05 SPRINT		()			
17-01125 11/21/17 PCS CONNECTION CARD/PLANT	Clsd	62.38	0.00		
17-01222 12/12/17 PCS CONNECTION CARD/PLANT	Clsd	127.76	0.00		
ADVANO20 STAPLES ADVANTAGE					
17-00898 10/02/17 SHREDDER BAGS F/5000	Clsd	97.96	0.00		
17-00955 10/12/17 FLASH DRIVES		63.00	0.00		
STEVEOO5 STEVENSON SUPPLY CO. INC.	7				
17-01038 11/01/17 HARDWARE AND FLANGE/ GASN T	Open	100.10	0.00		
17-01200 12/07/17 FOAM INSULATION-MAG IR LINE	Open	99.25	0.00		
		199.35			
SUMMIO10 SUMMIT WATER NEXUS, MOUNT HOLL					
17-01079 11/07/17 10/17 BILLING	0pen	8,634.95	0.00		
17-01218 12/11/17 11/17 BILLING	0pen	7,432.16	0.00		
		16,067.11			
SUNAIOO5 SUNAIR COMPANY					
17-00998 10/20/17 IMPELLER & WEARPLATE-PIONEER	0pen	817.99	0.00		
TRACTOO5 TRACTOR SUPPLY COMPANY					
17-01002 10/24/17 WORK BOOTS	Clsd	119.99	0.00		
, ,			****		
TRAPROO5 TRAP ROCK INDUSTRIES LLC					
17-00985 10/19/17 ASPHALT - I-5	0pen	30.52	0.00		
TREACOLS TREACHRED OF BURNITMETON					
TREASO15 TREASURER OF BURLINGTON 17-01176 12/04/17 NOVEMBER SLUDGE DISPOSAL	Open	34,441.14	0.00		
I OIIIO IL/OT/II NOVLUDEN SEUDEL DISTOSAL	open	JT, TTI.IT	0.00		

Vendor # N PO #		Description	Status	Amount	Void Amount	Contract	РО Туре	
TRFAS015 T	RFASURFR (DF BURLINGTON Continued						
		NOVEMBER GRIT/TRASH DISPOSAL	Open	1,649.94 36,091.08	0.00			
TRIJA005 T								
17-01090	11/09/17	QUARTERLY PREVENTATIVE MAINT	Open	3,000.00	0.00			
VERIZO15 V	ERIZON							
17-01112	11/17/17	FIOS TV/PLANT LOCATION	Clsd	84.72	0.00			
17-01119	11/20/17	FIOS INTERNET/1 PARK DRIVE	Clsd	159.99	0.00			
17-01126	11/21/17	FIOS INTERNET/MAPLE AVENUE	Clsd	164.25	0.00			
17-01145	11/28/17	FIOS INTERNET/300 RANCOCAS RD	Clsd	159.99	0.00			
17-01181	12/05/17	FIOS TV/1 PARK DRIVE & PLANT	Clsd	127.77	0.00	4		
				696.72			_	
VERIZO35 V	ERIZON WIF	RELESS						
17-01113	11/17/17	CELL PHONE BILLING	Clsd	388.35	0.0			
17-01142	11/27/17	CELL PHONE BILLING	Clsd	218.24	6.			
		CELL PHONE BILLING	Clsd	393.66	(0.00)	•		
				1,000.25				
VISIOOO5 V	ISION SERV	/TCE PLAN			\supset			
		12/17 VISION INSURANCE BILLING	Open	1,241.	0.00			
			•)			
WATER010 W								
		MEMBERSHIP RENEWAL	0pen	107.00	0.00			
17-01143	11/27/17	MEMBERSHIP RENEWAL	0pen	107.00	0.00			
				214.00				
LUBE0005 W	ESTAMPTON	CAR WASH & QUICK LU		<i>></i>				
17-01214	12/11/17	25-CAR WASH COUPONS	0p. 12	150.00	0.00			
WHΔRΤΛΛ5 W	ΗΔ R ΤΟΝ ΗΔΕ	RDWARE & SUPPLY	y					
		PS 222 BASKET CABLE	0pen	350.00	0.00			
17 00033	10/02/11	TO EEE BASKET CABLE	орсп	330.00	0.00			
		OMPANY, INC.						
17-01121	11/20/17	OCTOBER SLUDGE HAULING	0pen	3,691.50	0.00			
XVI FMN1N Y	VIEM WATER	R SOLUTIONS USA, INC						
		LEVEL PROBE FOR PUMP STATIONS	Open	1,546.24	0.00			
11 00302	10/10/1/	FEAFF LYOPE LOW LOWL STATIONS	open	1,370.27	0.00			
	h 0 !	171 1		01	250,40	C 67 - :	1 .v1 d	0.00
Total Purc	nase urder	s: 171 Total P.O. Line Ite	ms:	O Total List Amo	unt: 356,46	0.b/ 10ta	l Void Amount:	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total	
	7-01	349,919.92	0.00	6,546.75	356,466.67	
Total Of	All Funds:	349,919.92	0.00	6,546.75	356,466.67	
					Δ	

Total Per Report: \$356,466.67 (A)
Total Per Report: \$233.80 (B)

Less Improvements: (\$ 50,898.48) Resolution #2017-115

Add Payroll: \$415,306.80

Total Operating Expenses: \$ 721,108.79 Persolution #2017-112

December 14, 2017 10:19 AM

MT. HOLLY MUNICIPAL UTILITIES AUTHORITY Purchase Order Listing By Vendor Name

Page No: 1

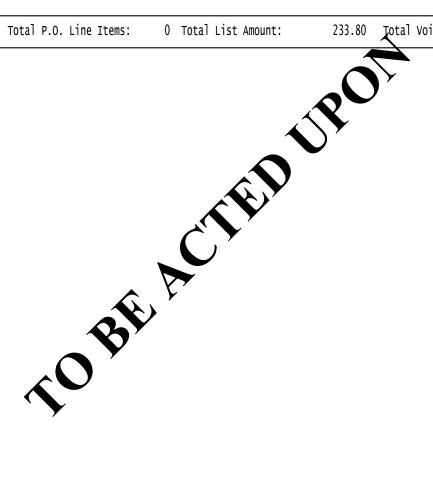
P.O. Type: All Include Project Line Items: Yes Paid: Y Void: N Open: N Range: First Held: N to Last Rcvd: N Aprv: N

Paid Date Range: 11/06/17 to 11/06/17 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y Prior Year Only: N

Vendor # Name PO # PO Date Description	Status	Amount	Void Amount	Contract	РО Туре
OCEANOOS OCEAN TENTS	c] ad	155 50	0.00		
17-01073 11/06/17 RENTAL TABLE, CHAIRS, CANOPY	CISa	155.50	0.00		
SHOPR010 SHOP RITE OF HAINESPORT					
17-01043 11/01/17 LUNCHEON SUPPLIES	Clsd	78.30	0.00		

Total Purchase Orders: 2 Total P.O. Line Items: 233.80 Total Void Amount: 0.00



Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total	
	7-01	233.80	0.00	0.00	233.80	
Total Of	All Funds:	233.80	0.00	0.00	233.80	

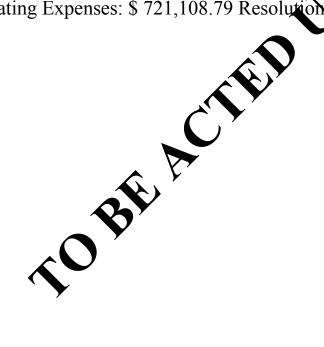
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Total Per Report: \$356,466.67 (A) Total Per Report: \$233.80 (B)

Less Improvements: (\$ 50,898.48) Resolution #2017_

Add Payroll: \$415,306.80

Total Operating Expenses: \$ 721,108.79 Resolution #2017-112



A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of November are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$1,671.59

3 Principal Contraction of the C

CERTIFICATION

STATE OF NEW JERSEY } :ss COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 21st day of December, 2017.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA this December 21, 2017.

Brady C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y Account Type: G/L First Encumber Date Range: 11/10/17 to 12/21/17 Include Items Without Tracking Id: N

Account Range: First to Last

racking I	d Des	cription									~			First	
P.O. #	Item	Vendor #	Vendor N	ame	Des	cription			Charge Account		Quantity	Amount	Purch. Type	Encumber Date	Status
WR REFUND															
17-01133	1	WILLI045	WILLIAM	& JOANNE HELLE	R SEW	ER REFUND/	L37 CHERR	Y STREET	01-000-2020			498.59	Other	11/27/17	0pen
17-01134	1	RAYMO020	RAYMOND	MENDEZ JR.	SEW	ER REFUND/:	L6 BUDD S	TREET	01-000-2020	▲	1.00	72.19	Other	11/27/17	0pen
17-01135	1	MARKC005	MARK COS	TELLO	SEW	ER REFUND/	L42 HICKO	RY ST	01-000-2020		1.00	26.93	Other	11/27/17	0pen
17-01136	1	WELLS005	WELLS FA	RGO BANK, NA	SEW	ER REFUND/	1 WILLOW	/BROOK	01-000-2020		1.00	59.27	Other	11/27/17	0pen
17-01137	1	BANKO010	BANK OF	AMERICA	SEW	ER REFUND/	⁷ 25 MAIN	STREET	01-000-2020		1.00	140.98	Other	11/27/17	0pen
17-01139	1	CARLO005	CARLOS &	VERA SOARES					01-000-2020		1.00	137.50	Other	11/27/17	0pen
17-01140	1	BRYAN010	BRYAN R.	ZIEGENFUSE	SEW	ER REFUND/:	L3 AMARYL	LIS LANE	01-000-2028	1	1.00	33.78	Other	11/27/17	0pen
17-01141	1			Z & JEANETTE S	HIROMA SEW	ER REFUND/:	L3 GLASCO	W ROAD	01-000-2020		1.00	24.41	Other	11/27/17	0pen
17-01235	1	MARYE005	MARY EIL	EEN GREVE	SEW	ER REFUND/:	L15 DAWN	DRIVE	01-00-202	Y	1.00	79.55	Other	12/14/17	0pen
17-01236		KEITH005	KEITH &	MARY KELLER	SEW	ER REFUND/	0 MANCHE	STER RD	01 090-2 20		1.00	91.73	Other	12/14/17	0pen
17-01237	1	EPHRA005	EPHRAIM	& AMELIA BAUTI	STA SEW	ER REFUND/	31 SUNFLO	WER CIR	01 000-202		1.00	506.66	Other	12/14/17	0pen
Bid:		0.00	State:	0.0	O Other:	1,6	1.59	Exemple	0.00	Total:	11.00	1,671.59			
otal Tracl	king	Ids:	 1			Tota	al Qty		1.00 Total A	mount:	1,671.59				
otal Bid:		0	.00	Total State:			\	her:	1,671.59	Т	otal Exempt:	0.00)		

RESOLUTION 2017-114 A RESOLUTION APPROVING EXPENDITURES FROM THE ESCROW FUND

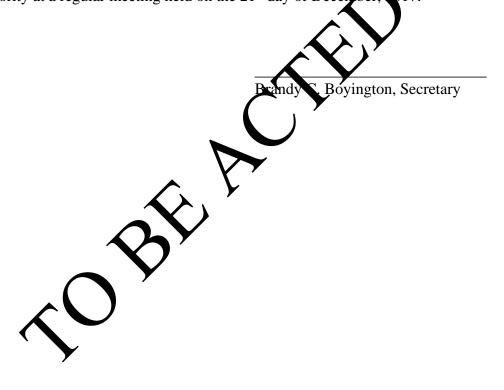
NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of November 30, 2017:

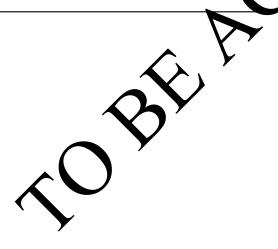
Richard A. Alaimo Associates: \$6,058.75 (per attached report)

		CERTIFICATION	\sim
STATE OF NEW JERSEY	}	001	
COUNTY OF BURLINGTON	}	SS:	R

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 21st day of December, 2017.



Tracking Id Range: ESCROW Vendor Range: First Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y to ESCROW to Last Account Type: Project First Encumber Date Range: 11/10/17 to 12/21/17 Include Items Without Tracking Id: N Account Range: First to Last First Tracking Id Description Encumber Status Purch. P.O. # Item Vendor # Vendor Name Description Charge Account Type Amount Date **ESCROW** 17-01132 1 RICHA005 RICHARD A. ALAIMO ASSOCIATES ENG SVC/HARRISON AVENUE 0000000064 378.75 Other 11/27/17 Open 2 RICHAOO5 RICHARD A. ALAIMO ASSOCIATES 000000048 1.00 295.00 Other 11/27/17 Open 17-01132 ENG SVC/EASTAMPTON PLACE WEST 1,440.00 Other 11/27/17 Open 3 RICHAOO5 RICHARD A. ALAIMO ASSOCIATES 17-01132 ENG SVC/STARBUCKS LONE WOLF 000000165 1.00 17-01155 1 RICHAOO5 RICHARD A. ALAIMO ASSOCIATES ENG SVC/A BETTER LUMBERTON LLC 0000000002 1.00 540.00 Other 11/29/17 Open 180.00 Other 11/29/17 Open 2 RICHAOO5 RICHARD A. ALAIMO ASSOCIATES ENG SVC/QUAKER STEAK & LUBE 000000138 17-01155 1.00 17-01155 3 RICHAOO5 RICHARD A. ALAIMO ASSOCIATES ENG SVC/THE LOFTS AT MI-PLACE 0000000113 1.00 545.00 Other 11/29/17 Open RICHA005 RICHARD A. ALAIMO ASSOCIATES 2,140.00 Other 11/29/17 Open 17-01155 ENG SVC/LENNAR AT RANCOCAS 000000108 1.00 17-01155 5 RICHA005 RICHARD A. ALAIMO ASSOCIATES ENG SVC/EASTAMPTON PLACE WEST 1.00 540.00 Other 11/29/17 Open 0000000348 8.00 Bid: Total: 6,058.75 0.00 0.00 Other: 6,058.75 Exempt: State: Total Tracking Ids: 1 Total Qty: Jotal Amount: 6,058.75 Total Bid: 0.00 Total Othe 6,058.75 0.00 Total State: Total Exempt: 0.00



A RESOLUTION APPROVING THE EXPENDITURES FROM THE IMPROVEMENT/REPLACEMENT FUND

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

> Improvements (per attached listing) \$ 50,898.48

\$ 50,898.48 **TOTAL CERTIFICATION** STATE OF NEW JERSEY } :ss COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly **(**unicipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution a lopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, and on the 21st day of December,

2017.

Brandy C. Boyington, Secretary

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y Account Type: Expenditure First Encumber Date Range: 11/10/17 to 12/21/17 Include Items Without Tracking Id: N Account Range: First to Last Tracking Id Description First Purch. Encumber Status Charge Account P.O. # Item Vendor # Vendor Name Description Type Date Quantity RENEWREPLA CAPITAL ITEMS - R&R RESOLUTION 01-010-6303 17-01203 1 NORTHO15 NORTH AMERICAN PIPELINE SERV. HIGH STREET SANITARY SEWER 44,345.98 Other 12/07/17 Rcvd 17-01220 1 RICHA005 RICHARD A. ALAIMO ASSOCIATES MONMOUTH RD SEWER REPLACEMENT 01-010-6303 2,716.68 Other 12/11/17 Rcvd 17-01220 2 RICHA005 RICHARD A. ALAIMO ASSOCIATES 3,835.82 Other 12/11/17 Rcvd HIGH STREET SEWER MAIN REPAIR 01-010-6303 Bid: 0.00 50,898.48 Exempt: 0.00 50,898.48 State: 0.00 Other: 50,898.48 Total Tracking Ids: Total Qty: 3.00 1 Total Other: Total Exempt: Total Bid: 0.00 Total State: 0.00 0.00



REQUISITION FOR PAYMENT OR REIMBURSEMENT FROM RENEWAL AND REPLACEMENT FUND

DATE: December 21, 2017

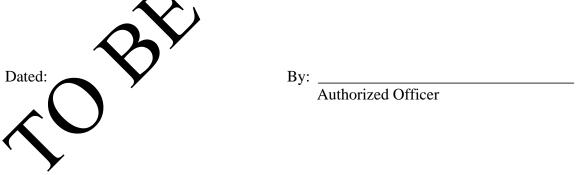
REQUISITION NO. 2017-115

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned an authorized officer of the Authority, hereby authorizes and directs the Trustector and disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF D'SBURSEMENT
Richard A. Alaimo Associates	\$ 6,552.50	Monmouth Road/ ewer Replacement, high Street/Sewer
North American Pipeline	\$ 44, 45.98	Main Repair High Street Sanitary Sewer Contract # 2017-14

So that we may effect payment the Payee(s) listed above, funds to cover payment to the above named Payees should be wised by the Trustee to the Authority's Operating Account #XXXXXXX607 at Beneficial Bank.



File: Imp Rep Requisition.doc

RESOLUTION 2017 - 110 RESOLUTION AUTHORIZING A CREDIT FOR POSTAGE AND HANDLING CHARGES FOR CERTAIN ACCOUNTS OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, The Mount Holly Municipal Utilities Authority has determined that certain customers of the Authority are eligible for a credit of up to \$26.50 for charges related to quarterly billing for Postage and Handling where rates were established at \$1.50 per billing quarter for customers living within Mount Holly Township and \$2.00 per billing quarter for all other customers outside of Mount Holly between for the period from January 1, 2007 to June 30, 2013 and \$2.25 for the period of July 1, 2013 to December 21, 2017; and

WHEREAS, a maximum credit of \$26.50 will be available for eligible customers and will take effect on December 21, 2017, and the Authority shall issue such credit directly to the customer's account once verification of eligibility has been received; and

WHEREAS, eligible customers are those homeowners who were the property owner during the time period of January 1, 2007 to December 21, 2017; and

WHEREAS, customers will receive a credit based upon the length of time they have owned the property; and

WHEREAS, existing customers outside of Mount Holly Township will continue to receive a charge for Postage and Handling in the amount of \$2.25 per billing quarter until the next Authority rate hearing occurs on June 14, 2018, and each of these customers will receive a quarterly billing credit of \$0.75 until the Postage and Handling charge is lawfully adjusted through such rate hearing.

NOW, THEREFORE, BE IT RESOLVED by The Mount Holly Municipal Utilities Authority this 21st day of December, 2017, that a credit is authorized for eligible customers for a portion of the quarterly Postage and Handling charge provided all eligible customers complete and return the form attached to this resolution under EXHIBIT A.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Bv·

THE MOUNT HOLLYMUNICIPAL UTILITIES AUTHORITY

	0 7 .	
	Jules Thiessen, Chairman	
Attest:		
Brandy Boyington, Secretary		

EXHIBIT A

If you were a Customer of the Mount Holly Municipal Utilities Authority Between January 1, 2007 and December 31, 2017,

You may be eligible for a sewer credit of up to \$26.50.

Why is this credit being offered?

The Mount Holly Municipal Utilities Authority (Authority) has reviewed its postage and handling billing charges for properties serviced outside of Mount Holly Township. Customers who reside outside of Mount Holly are charged at a rate up to 1½ times higher of Mount Holly Township. Although this higher rate has been approved through formal annual rate hearings, it has been identified by the Authority as being inconsistent with the Sewer Service Agreements in effect with each town. As a result, the Authority is offering current customers an opportunity to receive a one-time credit of up to \$26.50.

PROOF OF ELIGIBILITY AND OWNERSHIP

General Instructions.

Please complete the attached Certification Form and return the completed form to the Authority. Once received and reviewed, a credit will be applied to your account in the amount calculated per the information provided below.

Please return the form below to the Mount Holly Municipal Utilities Authority 1 Park Drive PO Box 486 Mount Holly, NJ 1 8060
CERTIFICATION FORM
Customer Name:
Customer Address:
Account Number:
\Box I certify I have been a customer of the Authority since January 1, 2007 or prior.
☐ I certify I have owned the above property since: Date you took ownership of property:
Customer Signature:
Date of Signature:

Please mail or deliver the completed Certification Form no later than **June 1, 2018**

2018 ADOPTED BUDGET RESOLUTION Resolution 2017-111 MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: $\frac{\text{JANUARY 1}}{2018}$ TO: $\frac{\text{DECEMBER}}{31,2018}$

WHEREAS, the Annual Budget and Capital Budget/Program for the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of December 21, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 13,912,000, Total Appropriations, including any Accumulated Deficit, if any, of \$14,250,000 and Total Unrestricted Net Position utilized of \$338,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,614,500 and Total Unrestricted Net Position planned to be utilized of \$1,314,500; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Mount Holly Municipal Utilities Authority, at an open public meeting held on December 21, 2017 that the Annual Budget and Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2018 and, ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)				(Date)	
Governing Body	Recorded	Vote			
Member:	Aye	Nay	Abstain	Absent	
Commissioner Thiessen					
Commissioner Silcox					
Commissioner Banks					
Commisioner Jones					
Commisioner LaPlaca					

Authority Budget of:

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

State Filing Year

2018

APPROVED COPY

For the Period:

January 1, 2018

to D

December 31, 2018

WWW.MHMUA.COM

Authority Web Address

NOA 50

Department Of Community Affairs

Division of Local Government Services



State of New Jersey **Department of Community Affairs Division of Local Government Services** PROPOSED INTRODUCED AUTHORITY BUDGET INTRODUCED BUDGET TRANSMITTAL PACKAGE

Submit all budget related materials in one package to: Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803. Check the box of each item to indicate that it is included in budget or has been completed.

Proposed Introduced Authority Budget Document

\boxtimes	2 copies of the Introduced budget document that includes all pages completed				
\boxtimes	Authority Name and Fiscal Year are filled in				
\boxtimes	Signature blocks on Pages C-2, C-3, and C-4 are filled in along with title, address, e-mail address, phone number and				
	fax number.				
\boxtimes	Page C-5 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote				
Note:	Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total)				
\boxtimes	Page C-5 Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution				
\boxtimes	Page C-5 Authority Budget Resolution is signed with original hand written signature				
\boxtimes	Budget Narrative (N Pages) and Information Section is complete (All items answered or indicated N/A)				
\boxtimes	Pages N-6 and F-8 applicable amounts agree to the most recent issued audit report of the Authority				
\boxtimes	Sheets not completed have an explanation on them (Such as Authority has no Debt Service)				
ed Capital Budget (Page CB-1 through CB-5)					

Introduc

\boxtimes	Authority Name and Fiscal Year are filled in
\boxtimes	Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number
	and proper Box Checked off (Top Box 1 Have a Capital Budget or Bottom Box 2 Don't have a Capital Budget)
\boxtimes	Page CB-2 has all questioned answered or an explanation why question does not apply
\boxtimes	Page CB-5—Balance Check amount equals Zero

Official's Signature:	ADM	77.	
Name:	ROBERT MAYBURY		
Title: EXECUTIVE DIRECTOR			
Address:	ddress: 1 PARK DRIVE, MOUNT HOLLY NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address:	MAYBURYB@MHM	IUA.COM	

2018 AUTHORITY BUDGET

Certification Section

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2018 TO DECEMBER 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Covert (PA RMA Date: 11/29/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By:	Date:	

2018 PREPARER'S CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JANUARY 1, 2018

TO:

DECEMBER

31, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	MM31)	M	
Name:	MICHAEL DEHOFF		
Title:	FINANCE ADMINISTRATOR		
Address:	1 PARK DRIVE, MOUNT HOLLY NJ 08060		
Phone Number:	609.267.0015	Fax Number:	609.267.5420
E-mail address	MDEHOFF@MHMUA.COM		

2018 APPROVAL CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JANUARY 1, 2018

TO:

DECEMBER 31, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 9th day of November, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:	ANIN	7.	
Name:	ROBERT MAYBURY		
Title:	EXECUTIVE DIRECTOR		
Address: 1 PARK DRIVE, MOUNT HOLLY NJ 08060		08060	
Phone Number:	609.267.0015	Fax Number:	609.267.5420
E-mail address	MAYBURYB@MHMUA.COM		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	WWW.MHMUA.COM	

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants <u>and any other person</u>, <u>firm</u>, <u>business</u>, <u>partnership</u>, <u>corporation or other organization</u> which received any remuneration of \$17,500 or more during the preceding fiscal year <u>for any service whatsoever</u> rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

ROBERT MAYBURY

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature

2018 AUTHORITY BUDGET RESOLUTION **RESOLUTION 2017-100** MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR:

FROM:

JANUARY 1, 2018

TO:

DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Mount Holly Municipal Utilities Authority for the fiscal

year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of November 9, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,912,000, Total Appropriations, including any Accumulated Deficit if any, of \$14,250,000 and Total Unrestricted Net Position utilized of \$338,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,614,500 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,314,500; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held on November 9, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 14, 2017.

(Secretary's Signature)

Governing Body

Member:

Recorded Vote Nay

Aye

Abstain

Absent

Commissioner Thiessen Commissioner Silcox

Commissioner Banks

yo

yo

Commissioner Jones Commissioner LaPlaca X

Page C-5

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2017-101

A RESOLUTION AUTHORIZING THE LATE INTRODUCTION AND SUBMISSION OF THE 2018 BUDGET

WHEREAS, the regulatory deadline for introduction and submission of Authority's Budget to the Director of the Division of Local Government Services is sixty (60) days prior to the beginning of the Authority's fiscal year, and;

WHEREAS, the Authority developed the Capital Budget/Program and requires additional time to implement a new procedure that notifies all townships utilizing the Authority's sanitary sewer service and to provide time for each one to review the Capital Budget/Program prior to introduction and;

WHEREAS, the Authority's budget was introduced on November 9, 2017, which was less than the required 60 days prior to the Authority's fiscal year end.

NOW, THEREFORE, BE IT RESOLVED by the members of the Mount Holly Municipal Utilities Authority as follows that the Board of Commissioners authorizes the late submission of the Budget of the Mount Holly Municipal Utilities Authority for the Fiscal Year January 1, 2018 to December 31, 2018.

Record Vote

	Yes	No	Abstain	Absent
Chairman Thiessen				X
Commissioner Silcox	\mathbf{X}			
Commissioner Banks	X			
Commissioner Jones				X
Commissioner LaPlaca	X			

The foregoing is a true copy of a Resolution adopted by the MHMUA on November 09, 2017

Brandy C Boyington, Secretar

[SEAL]

2018 ADOPTION CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JANUARY 1, 2018

TO:

DECEMBER

31, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Mount Holly Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 14th day of, December, 2017.

Officer's Signature:			
Name:	ROBERT MAYBURY		
Title:	EXECUTIVE DIRECTOR		
Address:	1 PARK DRIVE, MOUNT HOLLY NJ 08060		08060
Phone Number:	609.267.0015	Fax Number:	609.267.5420
E-mail address	MAYBURYB@MHMUA.COM		

2018 ADOPTED BUDGET RESOLUTION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FROM:

FISCAL YEAR:

JANUARY 1,

2018

DECEMBER

31, 2018

TO:

WHEREAS, the Annual Budget beginning,, of theAuthorit	and Capital Budget/Programment and ending,	ram for the has been p	Authority for the fisca presented for adoption before the governing ; and	l year g body
	it and title as set forth in the	he introduced a	adoption reflects each item of revenue and approved budget, including all amend Local Government Services; and	
	ccumulated Deficit, if any,		Total Revenues of \$, and Total Unrestricted Net Po	
WHEREAS, the Capital Budget a Unrestricted Net Position planned			apital Appropriations of \$ and	Total
meeting held on	that the Annual B	udget and Cap	Authority, at an open ital Budget/Program of the is hereby adopted and shall con	
item of revenue and appropriation	in the same amount and ti	tle as set forth	et/Program as presented for adoption reflection the introduced and approved budget, income fithe Division of Local Government Services	cluding
(Secretary's Signature)			(Date)	
Governing Body	Recorded Vote	Ahstain	Absent	

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JANUARY 1, 2018

TO:

DECEMBER 31, 2018

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

Overall there were no significant changes to the needs of the Authority and the budget reflects an overall decrease of \$26,000. Fringe Benefits for Administration shows a decrease of 19.2% which is the result of a decrease in health benefit costs. The line item was adjusted to reflect the needs of the current covered staff compared to the level of coverage needed by the staff in prior years. Principal payments on Debt Service decreased by 16% in accordance with our debt service schedule.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

Gas reimbursement revenue decreased by 100% as the Authority is no longer providing gasoline to the local school and municipality. This loss in revenue is mostly made up for in the 5.4% increase in Bulk Waste revenue anticipated for 2018.

There is no impact on the service charges currently assessed for 2018 due to the proposed budget

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of the local/regional economy has no impact on the proposed budget

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The utilization of Unrestricted Net Position in the proposed budget is for the Municipal Appropriation

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As with prior years, the County/Municipal Appropriation is to offset the Municipal Budget.

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

The MUA has a deficit in Unrestricted Net Position caused by the implementation of GASB 68. The MUA plans to continue paying the required annual Pension contribution to offset the Pension liability. In addition, the MUA will continue see additional revenue through the treatment of bulk waste in order to reduce the deficit in Unrestricted Net Position caused by the implementation of GASB 68.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See Attached

Page N-1(continued)

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive P.O. Box 486 Mount Holly, New Jersey 08060-0486 Office (609) 267-0015 Fax (609) 267-5420

SCHEDULE OF RATES

Effective: August 1, 2017

SCHEDULE 1 CONNECTION FEES

A. WITHIN MOUNT HOLLY TOWNSHIP

RESIDENTIAL \$4,949.00 CLASS 1: Single-family, condominiums, townhouses, apartments, multifamily, duplex, age restricted, trailers, mobile homes (Per unit)

CLASS 2: NON-RESIDENTIAL: HOTEL OR MOTEL

(Per quest room)

\$2,474.50

This portion of the connection fee applies only to the number of units available for transient occupancy. The connection fee for the non-occupancy portion of the building shall be based upon estimated usage from the remainder of the building, including kitchens, restaurants, taverns, laundries, offices, convention or meeting rooms, sport or athletic facilities, common areas and restrooms, at the Class 3 per gallon per day rate.

CLASS 3: NON-RESIDENTIAL: GENERAL

\$26.44 Per gallon per day

Minimum connection fee (per unit) \$4.949.00

A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the estimated usage per unit is less than the residential rate of usage.

CERTAIN AFFORDABLE HOUSING PROJECTS CLASS 4:

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this Schedule of Rates.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this Schedule of Rates, or b.) the connection fee established in this Schedule of Rates, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this Schedule of Rates shall apply.

B. OUTSIDE MOUNT HOLLY TOWNSHIP

CLASS 1: RESIDENTIAL

\$7,424.00

Single-family, condominiums, townhouses, apartments, multifamily, duplex, age restricted, trailers, mobile homes (Per unit)

CLASS 2:

NON-RESIDENTIAL: HOTEL OR MOTEL

(Per guest room)

\$3,712.00

This portion of the connection fee applies only to the number of units available for transient occupancy. The connection fee for the non-occupancy portion of the building shall be based upon estimated usage from the remainder of the building, including kitchens, restaurants, taverns, laundries, offices, convention or meeting rooms, sport or athletic facilities, common areas and restrooms, at the Class 3 per gallon per day rate.

CLASS 3: NON-RESIDENTIAL: GENERAL

Per gallon per day

\$39.67

Minimum connection fee (per unit)

\$7,424.00

A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the estimated usage per unit is less than the residential rate of usage.

CLASS 4: CERTAIN AFFORDABLE HOUSING PROJECTS

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this *Schedule of Rates*.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this *Schedule of Rates*, or b.) the connection fee established in this *Schedule of Rates*, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this *Schedule of Rates* shall apply.

GENERAL REQUIREMENTS APPLICABLE TO ALL SEWER CONNECTION FEES

- A. An applicant shall pay a sewer connection fee prior to the time that a certificate of occupancy is issued for the building, in an amount as established by the MHMUA 's *Schedule of Rates* in effect at the time that a complete application for the certificate of occupancy is made.
- B. Connection fees for non-residential users shall be based upon the MHMUA 's calculation of projected flow multiplied by the rate per gallon per day contained in the *Schedule of Rates*. A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the projected flow is less than the residential projected flow.
- C. The projected flow criteria contained in N.J.A.C. 7:14A-23.3 shall be used to determine the projected flow for non-residential uses, whenever practicable. In the event that a type of use is not listed in N.J.A.C. 7:14A-23.3, the MHMUA shall use its best judgment in determining projected flow. The MHMUA may adopt additions or exceptions to the projected flow contained in N.J.A.C. 7:14A-23.3 by Resolution. For the purpose of this Schedule of Rates, any reference to "seat" or "person" in N.J.A.C. 7:14A-23.3 or in any projected flow criteria adopted by the MHMUA shall be deemed to mean the maximum permitted occupancy established pursuant to the Uniform Construction Code and/or the Uniform Fire Code.
- D. In the event that an application is made for sewer service to a non-residential building or unit for which the types or sizes of the uses therein have not been determined by the Applicant, or are subject to change in the future, a connection fee shall be assessed based upon the maximum potential projected flow in the building or unit. The MHMUA, in its discretion, may enter into a deferred connection fee agreement under which an initial connection fee would be imposed only for those uses that are initially contemplated, and which would defer the payment of the balance of the connection fee until such time as a use for which the initial connection fee was paid is changed to a use that will generate additional projected flow. Any connection fee paid under a deferred connection fee agreement shall be paid at the connection fee rate then prevailing at the time that payment is made.
- E. A non-residential user shall be entitled to use the amount of sewer capacity, in gallons per day, obtained through the payment of connection fees, as well as such additional capacity actually used by its building or unit.
- F. In the event that an application is made to reinstate sewer service to a building or unit that was previously abandoned or terminated when the prior building or unit was demolished or substantially totally destroyed because of a Catastrophic Event, no additional connection fee shall be due if sewer service is reinstated within two (2) years after the date of the demolition or Catastrophic Event, provided that the Applicant has continued to pay the Service Billing Charge for the building or unit on a quarterly basis as those charges became due. For the purpose of this section, "Catastrophic Event" means a

fire or any declared national, State or municipal emergency or a flood or other natural disaster or event that substantially affects or damages a building or unit.

G. In the event that an application is made to reinstate sewer service to a non-residential building or unit that was previously abandoned or terminated when the prior building or unit was demolished or substantially totally destroyed because of a Catastrophic Event, no additional connection fee shall be due if sewer service is reinstated within two (2) years after the date of the demolition or Catastrophic Event, provided that: (1) the Applicant has continued to pay the Service Billing Charge for the building or unit on a quarterly basis as those charges became due, and (2) there is no change in the projected flow of the damaged building or unit. In the event that condition (1) herein has been satisfied, but there will be an increase in the projected flow of the damaged building or unit, then the Applicant shall pay a connection fee only on the amount of the increase in the projected flow. For the purpose of this section, "Catastrophic Event" means a fire or any declared national, State or municipal emergency or a flood or other natural disaster or event that substantially affects or damages a building or structure.

SCHEDULE 2 METERED SERVICES

The sanitary sewerage charge for structures having a metered water supply shall be the sum of the <u>SERVICE BILLING CHARGE</u> and the <u>SEWAGE FLOW CHARGE</u>.

I. SERVICE BILLING CHARGES

A. Single-Family Residential Units and Single Non-Residential Units

A quarterly service billing charge for all single-family residential units, including single-family homes, condominiums, townhouses, trailers and mobile homes and single non-residential units shall be imposed as follows:

1. WITHIN MOUNT HOLLY TOWNSHIP (Per Quarter)

Square Inch Area	Desidential	
oquare mon / trea	Residential	Non-Residential
0.30700	\$33.00	\$37.95
0.44200	47.51	54.64
0.78500	84.38	97.04
1.22700	131.89	151.67
1.76700	189.93	218.43
3.14200	337.73	388.39
7.06900	759.85	873.82
12.5660	1,350.72	1,553.33
28.2740	3,039.17	3,495.05
50.2650	5,402.98	6,213.43
78.5400	8,442.26	9,708.60
113.097	12,156.80	13,980.32
	0.30700 0.44200 0.78500 1.22700 1.76700 3.14200 7.06900 12.5660 28.2740 50.2650 78.5400	0.30700 \$33.00 0.44200 47.51 0.78500 84.38 1.22700 131.89 1.76700 189.93 3.14200 337.73 7.06900 759.85 12.5660 1,350.72 28.2740 3,039.17 50.2650 5,402.98 78.5400 8,442.26

2. OUTSIDE MOUNT HOLLY TOWNSHIP (Per Quarter)

Meter Size	Square Inch Area	Residential	Non-Residential
5/8"	0.30700	\$49.50	\$56.93
3/4"	0.44200	71.27	81.96
1"	0.78500	126.57	145.55
1 1/4"	1.22700	197.84	227.51
1 1/2"	1.76700	284.90	327.64
2"	3.14200	506.60	582.59
3"	7.06900	1,139.77	1,310.74
4"	12.5660	2,026.08	2,329.99
6"	28.2740	4,558.76	5,242.57
8"	50.2650	8,104.48	9,320.15
10"	78.5400	12,663.40	14,562.91
12"	113.097	18,235.19	20,970.47

B. Multiple Residential Units and Multiple Non-Residential Units

In calculating the service billing charge for all multi-unit residential users or multi-unit non-residential users, serviced through a single water meter, the first unit shall be charged at the appropriate meter rate in paragraph I.A. and each additional equivalent dwelling unit shall be charged at the rate established for a 5/8" water meter.

C. Minimum Service Billing Charge to Be Billed

The service billing charges referred to in paragraph I.A. and I.B. shall be imposed regardless of water usage.

D. Postage and Handling Charges

Where the MHMUA has been contracted to issue sewer usage bills directly to the user, a postage and handling charge of \$1.50 within Mount Holly Township and \$2.25 outside Mount Holly Township per billing period shall be assessed.

II. SEWAGE FLOW CHARGES

Sewage flow charges for all Residential and Non-Residential Users shall be based on water consumption and shall be calculated as follows:

A. WITHIN MOUNT HOLLY TOWNSHIP

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$3.94	\$4.55
TOTAL:	\$6.07	\$7.00

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$5.91	\$6.81
TOTAL:	\$8.04	\$9.26

^{*}Operation, Maintenance and Repairs

III. DISCOUNTS FOR CERTAIN SENIOR CITIZENS AND PERMANENTLY AND TOTALLY DISABLED PERSONS

N.J.S.A. 40:14B-22.2 permits the MHMUA to provide a discount for certain senior citizens and permanently and totally disabled persons. The MHMUA is permitted to give a discount only to those persons who qualify under the statute.

Any person who is billed for sewer services to a property which he or she owns and occupies and who has been approved by the governing body of the municipality in which the property is located to receive a deduction against the tax assessed against the property under the provisions of N.J.S.A. 54:4-8.40 shall be entitled to a discount of Thirteen Dollars (\$13.00) per quarter for sanitary sewer services rendered to the property. This discount shall not apply to connection fees, non-residential uses, interest, late charges, application review and inspection fees, or miscellaneous charges imposed by the MHMUA.

Only one discount shall be permitted per property, regardless of the number of approved owners. Proportionate discounts, when appropriate, shall be made in accordance with the provisions of N.J.S.A. 54:4-8.46.

The governing body of the municipality in which the property is located will provide annual notification to the MHMUA of the customers eligible to receive the discount. The discount shall become effective with the first bill issued for sewer services after receipt by the MHMUA of notification. The discount shall remain in effect until December 31 of the calendar year, or until any change of ownership occurs or the person no longer qualifies under the Statute for the deduction against the tax assessed, whichever occurs earlier.

UNMETERED SERVICES

The sanitary sewerage charge for structures having an unmetered water supply shall be the total of the <u>SERVICE BILLING CHARGE</u> and the <u>FLAT-RATE SEWAGE</u> FLOW CHARGES.

I. SERVICE BILLING CHARGES

The service billing charges of Schedule 2 shall also apply to unmetered residential and non-residential units. Residential units shall be billed on the basis of a 5/8" meter. Non-residential units shall be billed on a presumed water meter size, proportionate to the estimated usage, as determined by the MHMUA at its discretion.

II. FLAT-RATE SEWAGE FLOW CHARGES

A. RESIDENTIAL UNITS

Each residential unit having an unmetered water supply shall be billed on a presumed usage of 17,700 gallons per quarter.

B. NON-RESIDENTIAL UNITS

Each non-residential unit having an unmetered water supply shall be billed on a presumed usage equivalent to the estimated water usage calculated for connection fee purposes.

GARBAGE DISPOSAL UNITS

A. RESIDENTIAL - SINGLE AND MULTI-RESIDENTIAL UNITS

All residential units containing domestic type garbage disposal units shall be charged an additional \$6.00 per quarter in Mount Holly Township and \$9.00 per quarter outside of Mount Holly Township.

B. NON RESIDENTIAL UNITS

No commercial, industrial or other non-residential garbage disposal units or grinders will be permitted without written permission by the MHMUA. The charge for such units will be determined as a surcharge to the normal metered service charge upon recommendation by the MHMUA Engineer. The Engineer shall compute the surcharge on the basis of the sewage load imposed on the system in comparison to a residential garbage disposal unit operating in a single-family residential unit. The MHMUA specifically reserves the right to refuse service to any non-residential unit if it is in the best interest of the sewerage system.

SURCHARGE FOR TREATMENT OF INDUSTRIAL WASTES

The quarterly service charge for sewerage service for the collection and treatment of industrial or other non-residential wastes discharged into the MHMUA's system shall be based upon the water usage as computed under SCHEDULE 2 or SCHEDULE 3 and product of the surcharge or premium charge as determined as a strength factor in accordance with the following formula, unless other waste water concentrations are determined by the MHMUA to be more critical:

44

^{*} In cases where the quotient is less than 1, 1 shall be used as the value in parentheses.

^{**} In cases where suspended solids, in the opinion of the MHMUA do not represent the true characteristics of the solids loading, the MHMUA reserves the right to use total solids instead of suspended solids.

SPECIAL, PARTIAL AND TEMPORARY SERVICES

Schedule of Rates for Residential or Non-Residential User Utilizing Special, Partial or Temporary Services from the MHMUA:

I. METER READING FEES

Any user having an additional water meter shall be charged a fee of \$36.00 per read per each additional water meter to cover the additional expenses incurred by the MHMUA to read the additional meter and make the necessary billing adjustments.

II. TEMPORARY CONNECTIONS

Upon application, the MHMUA shall allow the temporary connection of construction trailers and sanitary facilities upon payment of a one-time fee of five hundred dollars (\$500.00) per site. Said connection shall (1) meet the construction standards of the MHMUA; (2) only be made under inspection by the MHMUA; and (3) upon completion of construction, be abandoned and disconnected under inspection by the MHMUA.

SUMP PUMP CONNECTIONS

- A. All structures connecting a sump pump to the sanitary sewer system must secure an annual permit from the MHMUA. This permit will be issued only after determination by the MHMUA that an alternate method of disposing of ground water is not available, or is not economically feasible, or will not result in a health or safety hazard.
- B. The annual permit for each sump pump is \$5.00 per quarter in Mount Holly Township and \$7.50 per quarter outside of Mount Holly Township. In addition, the MHMUA shall estimate the gallonage discharge of the sump pump and shall charge the customer in accordance with the established flow charges. The minimum quarterly flow shall be one thousand (1,000) gallons.

SEPTAGE AND/OR SLUDGE TREATMENT CHARGES¹

I. SLUDGE

A. PER GALLON CHARGE

Percent Solids In Sample	Per Gallon Charge
0 – 4.0%	\$0.03/Gal. to \$0.12/Gal.
greater than 4.0%	(\$0.12/Gal) (<u>T.S.%)</u> 4%

Where T.S. = Total solids determined by the MHMUA

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

B. <u>INTERMITTENT DELIVERY AFTER TESTING AND PRIOR</u> AGREEMENT

The charge for intermittent sludge treatment shall be the greater of the following:

1. The number of gallons delivered times the per gallon charge in I.A. above

OR,

2. The volume of the delivery vehicle, as posted thereon, times the per gallon charge in I.A. above.

C. CONTRACTUAL DELIVERY

Subject to the availability of capacity and by prior agreement, sludge will be accepted at the plant for the above listed per gallon charge.

¹ For the purposes of this schedule, septage and sludge shall be defined as follows: SEPTAGE – The combination of Liquid and Solid Residues resulting from the treatment of domestic sewage in individual sub-surface sewage disposal system.

SLUDGE – The solid residue and associated liquid resulting from physical, chemical or biological treatment by (1) publicly owned treatment works; or (2) privately owned treatment works which provide in-ground collection facilities and treatment of domestic sewage, only.

D. PAYMENT

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery and prior to actual delivery.

II. <u>SEPTAGE</u>

A. PER GALLON CHARGE

Percent Solids In Sample	Per Gallon Charge		
2.0% or less	\$0.04/Gal.		
greater than 2.0%	(\$0.06/Gal) (<u>T.S.%)</u> 2%		

Where T.S. = Total solids determined by the MHMUA

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

B. <u>INTERMITTENT DELIVERY AFTER TESTING AND PRIOR</u> AGREEMENT

The charge for intermittent septage treatment shall be the greater of the following:

- 1. The number of gallons delivered times the per gallon charge in II.A. above OR,
- 2. The volume of the delivery vehicle, as posted thereon, times the per gallon charge in II.A. above.

C. CONTRACTUAL DELIVERY

Subject to the availability of capacity and by prior agreement, septage will be accepted at the plant for the above listed per gallon charge.

D. PAYMENT

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery and prior to actual delivery

LEACHATE TREATMENT CHARGES

I. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.016 and \$0.09 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the MHMUA, and based upon gallons delivered, as calculated by truck size or other approved method.

II. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

BULK DELIVERED NON-HAZARDOUS INDUSTRIAL WASTES

AGREEMENT REQUIRED

Subject to availability of capacity, bulk deliveries of Non-Hazardous Industrial Wastes will be accepted by agreement only.

II. PAYMENT IN ADVANCE OF OFF-LOADING

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery prior to off-loading.

III. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.025 and \$5.00 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the MHMUA, and based upon gallons delivered, as calculated by truck size or other approved method.

IV. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

NON-HAZARDOUS CONTAMINATED GROUND WATER

AGREEMENT REQUIRED

Subject to availability of capacity, discharges of non-hazardous contaminated ground water will be accepted by agreement only.

II. MAXIMUM CONTAMINANT LEVELS

The maximum contaminant levels for TSS, CBOD5 and COD shall be 250 mg/L, 250 mg/L and 375 mg/L, respectively. Wastes containing greater than the aforesaid values will be evaluated for acceptance on a case-by-case basis and may require pre-treatment.

III. PAYMENT

Unless otherwise approved, payment for bulk deliveries shall be made on the day of delivery prior to off-loading. Payment shall be based upon the size of the delivery vehicle, regardless of the actual contents delivered.

Unless otherwise approved, payment for direct connected discharges shall be required on a monthly basis, upon receipt of a bill from the MHMUA. The discharger shall install and maintain a flow meter on the discharge for these purposes.

IV. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.0135 and \$5.00 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the MHMUA, and based upon gallons delivered, as calculated by truck size or other approved method.

V. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

APPLICATION, PLAN REVIEW AND INSPECTION FEES

S-1 Application Fees \$60.00 (non-refundable)

S-1NR Application Fees \$60.00 (non-refundable)

S-1 Conceptual Review Fees \$30.00 per equivalent dwelling unit (Escrowed)

S-1NR Conceptual Review Fees

\$30.00 per equivalent dwelling unit (Escrowed)

S-3 Plan Review Fees (Escrowed)

Up to 8" Sewer Mains \$0.08 per lineal foot Greater than 8" Mains \$0.12 per lineal foot Sewerage Appurtenances 2% of MHMUA Engineer's

Improvement Bond Estimate.

Construction Inspection 6% of MHMUA Engineer's Improvement

Bond Estimate including mains, laterals, manholes, pumping stations

and/or treatment works, and miscellaneous sewerage

appurtenances.

S-5 Application Fee

New Single Family Dwelling \$60.00 per unit (non-refundable)

Unit only

Existing Sewer Lateral \$60.00 per unit

Replacement (non-refundable)

Actual legal and engineering charges will be deducted from the posted funds in the escrow account. In the event that the level of posted funds falls below \$1,000.00, the applicant shall, upon notice from the MHMUA, post additional funds in its escrow account in an amount to be determined by the MHMUA, not to exceed a total balance of \$5,000.00. No reviews, inspections or other professional services shall be performed for the applicant until such time as the required escrow funds are posted.

EQUIPMENT RENTAL AND LABOR CHARGES

I. <u>FEES</u>

Equipment Or Personnel	Regular <u>Hourly Charge</u>	Comments
Concrete Mixer	\$15.00 per hour (2-hour minimum)	Operator not included
Compressor	\$20.00 per hour (2-hour minimum)	Operator, hoses and tools not included
Compressor with hoses and tools	\$25.00 per hour (2-hour minimum)	Operator not included
Personnel: Operator Mechanic Technician	\$50.00 per hour \$50.00 per hour \$50.00 per hour	One (1) hour minimum for all classes of personnel utilized
Pump, Hydraulic	\$40.00 per hour (2-hour minimum)	Operator not included
Discharge Hose for 6" Hydraulic Pump	\$7.50 per hour (2-hour minimum)	
Pump, 3" Mud	\$25.00 per hour (2-hour minimum)	Operator not included
Pump, Portable	\$20.00 per hour (2-hour minimum)	Operator not included
Truck, Dump	\$45.00 per hour (1-hour minimum)	Operator not included
Truck, Pick-Up	\$30.00 per hour (1-hour minimum)	Operator not included
Vactor	\$190.00 per hour (1-hour minimum)	Includes two operators

II. <u>SERVICES</u>

A. Smoke Testing

1. Four (4) operators are required for setup and spotting smoke at standard Operator Rate. (2-hour minimum).

2. Smoke testing equipment, including blower, manhole insert, hoses, plugs and miscellaneous equipment is \$25.00 per hour. (2-hour minimum).

3. Smoke bombs are \$10.00 each.

III. TERMS AND CONDITIONS

- A. All equipment shall be operated by MHMUA personnel only.
- B. Hourly usage is determined on a portal-to-portal basis.
- C. Employee overtime rates of one and a half times salary are in effect Monday through Friday before 7:00 a.m., 12:00 noon through 1:00 p.m. and after 4:00 p.m. Employee overtime rates of two and a half times salary are in effect all day on Saturday, Sunday and Holidays.
- D. All bills/invoices will include a 25% add-on charge.

MISCELLANEOUS CHARGES

Termination Fee For inspection and documentation of termination of service prior to demolition of a structure	\$60.00
Reconnection Fee For inspection and documentation of reconnection of service after termination	\$60.00
Final Bill Charge	\$25.00
Reprocessing Charge For redepositing a customer check/ACH which has not been honored for payment	\$20.00
Fine for Violation of Rules and Regulations To a maximum of	\$100.00 Per day/violation/unit
T&L Authorization Agreement Application Fee For authorization from Owner/Landlord to bill tenant directly	\$25.00

AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

Name of Authority:	MOUNT HOLLY MUN	ICIPAL UT	ILITIES A	UTHORITY	
Federal ID Number:	21-6001513				
Address:	1 PARK DRIVE				
City, State, Zip:	MOUNT HOLLY		NJ	08060	
Phone: (ext.)	609.267.0015 Fax: 609.267.5420				
	·				
Preparer's Name:	MICHAEL DEHOFF				
Preparer's Address:	1 PARK DRIVE				
City, State, Zip:	MOUNT HOLLY	100000000000000000000000000000000000000	NJ	08060	
Phone: (ext.)	609.267.0015	Fax: 609.267.5420			
E-mail:	MDEHOFF@MHMUA.COM				
Chief Executive Officer:	ROBERT MAYBURY				
Phone: (ext.)	609.267.0015	609.267.0015 Fax:		609.267.5420	
E-mail:	MAYBURYB@MHMUA.COM				
Chief Financial Officer:	MICHAEL DEHOFF				
Phone: (ext.)	609.267.0015				
E-mail:	MDEHOFF@MHMUA.COM				
Name of Auditor:	BRENT W. LEE		Str.		
Name of Firm:	BRENT W. LEE & CO. LLC				
Name of Firm:	3008 NEW ALBANY ROAD				
		OAD			
Address:		OAD	NJ	08077	
Address: City, State, Zip: Phone: (ext.)	3008 NEW ALBANY R	OAD Fax:	NJ N/A	08077	

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM:

JANUARY 1, 2018

TO:

DECEMBER 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 61
- Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: Box 16 \$3,592,891.83
- 3) Provide the number of regular voting members of the governing body: Five
- 4) Provide the number of alternate voting members of the governing body: **Zero**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31. 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html before answering)

 Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No**
 - If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No ______ If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. The Township of Mount Holly sets the compensation for the commissioners. The Executive Director has an employment contract approved and authorized by the commissioners. Performance evaluations are performed for all employees and annual pay increases are approved by the commissioners. Employees under collective bargaining agreements are paid in accordance with those agreements.

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal us No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No_____** If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes_____ If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No ____ If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

Mount Holly Municipal Utilities Authority 2018 Budget Informational Questionnaire Page N-3 (Supplemental)

Vendor			
Acme	Retirement Luncheon	\$	149.08
		\$	149.08

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM:

JANUARY 1, 2018

TO:

DECEMBER 31, 2018

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- **Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- **Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
 - a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
 - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- **Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: (<u>Use the Most Recent W-2 available 2017 or 2018</u>. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the <u>most recent W-2</u> and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
For the Period January 1, 2018 to December 31, 2018

		Position Colu	rtion (Can Check more the Column for each person)	more than person)	Position (Can Check more than 1 Reportable Cor Column for each person)	mpensation fro 2/ 1099)	Compensation from Authority (W. 2/ 1099)								
				Н			Other fauto	Fstimated		Names of Other		Average		Estimated amount	
				igh						Mailles of Other		nours per		of other	
				nes			allowance,	amount of other	E.	Public Entities where	60	Week		compensation from	
		Co	K	t C			expense	compensation		Individual is an		Dedicated to	Reportable	Other Public Entities	
	Average Hours	mı		om			account,	from the		Employee or	Positions held at	Positions at	Compensation	(health benefits.	Total
	per Week		m	pei			payment in	Authority	Total	Member of the	Other Public	Other Public	from Other	pension payment in Compensation	Compensation
	Dedicated to	sio	olo Offi	orr nsa plo	Base Salary/		lieu of health	lieu of health (health benefits,	s, Compensation	on Governing Body	Entities Listed in	Entities Listed	Public Entities	lieu of health	All Public
Title	Position		yee	ted	Stipend	Bonus	benefits, etc.)	pension, etc.)	from Authority	ت		in Column O	(W-2/ 1099)	benefits. etc.)	Entities
Chairman		×			\$ 1,500				\$ 1.5	1.500 Mount Holly Two	Council Member		3 000		000
Vice Chairman		×			1,500				٠	SOO None			2000		4,500
Commissioner		×			1,500					1.500 None					1,500
Commissioner		×			1,500				Ţ	1,500 Mount Holly Twp	Council Member		3 000		4 500
Commissioner		×			0					0 None					0000
Executive Director	40	×			121,303			15.510		136.813 None					136 912
Treasurer/CFO	40	×			28,233			8,528		36,761 None					36.761
Secretary	40	×			42,920			35,394		78.314 None					78 314
Operations Superintendent	40	•	×	200	113,270			18,045	1	131,315 None					131 315
Safety Director & Special Projects	40	_	×	200	118,602			2,015		120,617 None					120,617
ab Administrator/IPP Coordnation	40	_	×	1 60**	84,812			29,475		114.287 None					114 287
Lead Operations Supervisor	40	•	×	2000	85,185			27,402		112,587 None					112 587
Mechanical Maintenance Supervisor	. 40	_	×	KIP.	101,116			8.529		109 645 None					200 000
															0000
															0 0
					\$ 701,441	•	\$	\$ 144,898	\$ 846,339	♦ ♦			\$ 6,000	\$ - \$	852.33
												-			1

(1) Insert "None" in this column for each individual that does not hold a pasition with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

December 31, 2018

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MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
For the Period January 1, 2018

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	12	\$ 12,954	\$ 155,448	12	\$ 12,516	\$ 150,192	\$ 5,256	3.5%
Farent & Child	5	22,064	110,320	5	21,318	106,590	3,730	3.5%
Employee & Spouse (or Partner)	S	26,125	130,625	5	25,242	126,210	4,415	3.5%
Family Fmologe Cort Sharing Contribution (autor as asseting 1	21	38,254	803,334	21	36,960	776,160	27,174	3.5%
Subtotal	43		(246,913) 952,814	43		920 588	(8,349)	3.5%
			Samuel Samuel Samuel			and for a	22,220	
Commissioners - Health Benefits - Annual Cost								
Single Coverage			,			1		#DIV/01
Parent & Child			1			,	ì	#DIV/01
Employee & Spouse (or Partner)			1			1		#DIV/01
Family			1			1	٠	#DIV/01
Employee Cost Sharing Contribution (enter as negative -)							1	#DIV/0!
Subtotal	0		ā	0			,	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child			1 1			1 1		#DIV/0!
Employee & Spouse (or Partner)			1			t	e e	io/AIG#
Family			1			1	31	#DIV/0i
Employee Cost Sharing Contribution (enter as negative -)							1	#DIV/0I
Subtotal	0		,	0			-	#DIV/0!
GRAND TOTAL	43	11	\$ 952,814	43		\$ 920,588	\$ 32,226	3.5%
Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Inswer in Box)	V. ————————————————————————————————————	ON ON	Yes or No				
10 10 10 10 10 10 10 10 10 10 10 10 10 1	לרומניה שמנויה שוח)			es or ivo				

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

For the Period

January 1, 2018

to

December 31, 2018

ty for compensated absences.	
e Authority's accrued liabili	ensated Abcences
Complete the below table for th	lox if Authority has no Comp
Š	X B

	Legal Basis for Benefit check applicable items)	Individual Employment Agreement			×				
	sis fo olical	Resolution		×					
	Legal Basis for Benefit (check applicable items)	Approved Labor Agreement	×						
		Dollar Value of Accrued Compensated Absence Liability	116,062 X	39,177	28,311				
		Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	3086.22	847.23	57.96				
A BOX If Authority has no Compensated Abcences		Individuals Eligible for Benefit	Union Contract	Non Union	Employment Contract				

Agreement

The total Amount Should agree to most recently issued audit report for the Authority

183,550

Total liability for accumulated compensated absences at beginning of current year

MT. HOLLY M.U.A. SCHEDULE OF VACATION/SICK ACCRUALS FOR THE YEAR ENDING 12/3/1/16

imployment C	s		10,904.91	371.65	22,692.95	11,346.48	96.73	28,311.39
on 100 Union Em			16,964.91			11,346.48	57.96	28,311.39
on On Union Em	36.02	14.60	525.89	336.33	12,114.61	6.057.31	22.85	6 583 20
Ino Ino Ino Non-Union Em	38.46	. 0	106 72					-
nno rrs b b Non-Union Em hmitt	32.24	226.84	7 313 37	935.37	30 156 33		9.55	196.73
Mon-Union Em	16.16	1.72	27.80	1.36	21 98		177	75.05.7
Mon-Union Em	53.34	35.90	1,914.91	70.53	3.762.07	1 881 04	8 90	3 795 95
ris Le Non-Union Em hmitt	52.55	147.69	7,761.11	589.92	31,000,30		147.69	7 761 11
Non-Union Em	31.62	168.81	5,337.77	597.62	18.896.74		168.81	5 337 77
Non-Union Em	15.40	16.64	256.26	12.49	192.35		16.64	256.26
Non-Union Em	41.68	29.58	1,232.89	58.62	2,443.28		29.58	1.232.89
Non-Union Em hmitt	22.89	123.17	2,819.36	136.58	3,126.32		123.17	2,819,36
Non-Union Em	42.11	91.48	3,852.22	186.74	7,863.62		91.48	3,852.22
hmitt o o			31,238.26			7,938.35	847.23	39,176.61
00 6	24.80	16.50	00.000					
00 6	30.50	15.50	359.70	, ,			16.50	359.70
0 6	22.63	1/9/9	1,119.68	239.63	9,489,35		179.79	7,119.68
6	28.70	1727 63	3 640 48	123.80	2,801.59		85.11	1,926.04
8	19.58	13.04	0,010.40	301.12	10,361.30		122.63	3,519.48
	26.33	66.27	1 744 89	108.03	2 844 43		43.01	842.14
	28.70	100 01	2 870 29	214 56	8 157 87		170007	1,144.03
Fisher	35.88	125.51	4 503 30	292 57	10 707 41		100.01	2,870.29
	33.35	169.35	5.647.82	252.05	8 405 87		160.35	4,503.30
Hitchner Scott	38.63	3.79	146.41	28.60	1 104 82	552 41	2.20	608 82
James Donald	34.79	108.30	3,767.76	220.02	7,654,50	1	108.30	3 767 76
Henry	26.33	16.25	427.86	49.71	1,308.86		16.25	427.86
	34.79	169.53	5,897.95	16.18	562.90	281.45	22.20	6 179 40
Lingle Russell IV	34.79	140.60	4,891.47	99.92	3.476.22		140 60	4 891 47
	35.88	6.35	227.84	46.32	1,661,96		6.35	227 84
ski	16.75							
Maybury Craig	35.88	78.11	2,802.59	41.11	1,475.03		78.11	2.802.59
Brian	19.58	10.92	213.81	22.73	445.05		10.92	213.81
David	26.33	114.14	3,005.31	153.07	4,030.33		114.14	3,005.31
	32.12	84.16	2,703.22	24.70	793.36		84.16	2,703.22
Ondusko	24.48	31.59	773.32	21.15	517.75		31.59	773.32
George	34.79	17.23	599.43	,			17.23	599.43
	26.33	33.38	878.90	164.40	4,328.65		33.38	878.90
wski	26.33	151.08	3,977.94	143.26	3,772.04		151.08	3.977.94
	21.80	159.79	3,483.42	157.24	3,427.83		159.79	3 483 42
Arango	30.43	97.53	2,967.84	130.73	3,978.11		97.53	2.967.84
	33.17	195.44	6,482.74	736.29	24,422.74		195.44	6.482.74
	31.19	207.23	6,463.50	209.68	6,539.92		207.23	6.463.50
Rabeau Chris	30.43	205.30	6,247.28	292.70	8,906,86		205.30	6 247 28
William	26.33	11.05	290.95	9.39	247.24		11.05	290 95
	36.10	181.98	6,569.48	1,006.89	36,348.73		181.98	6.569.48
Johnson	21.80			20.38	444.28		,	
	26.33	11.32	298.06	37.19	979.21		11.32	298.06
Koberts Mark	26.33	222.15	5,849.21	334.20	8,799,49		222.15	5,849.21
Young	36.10	214.07	7,727.93	686.72	24,790.59	10,000.00	89.68	17,727.93
Total Union Employees			105,227.56			10.833.86	3.086.22	116 061 42
						2000000	77:000	10,001.42

Schedule of Shared Service Agreements

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

January 1, 2018

For the Period

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December 31, 2018

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service Type of Shared Service Provided	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Mount Holly MUA	Mount Holly Township	Office Building Use		1/1/1/1	1,17001	1111
		0		1/1/2010	1/1/5051	1/1/2021 \$/30/montnly
			If No Shared Services X this Box			

2018 AUTHORITY BUDGET

Financial Schedules Section

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

January 1, 2018

For the Period

December 31, 2018

-0.2% -7.0% -0.2% -2.6% 4.7% -16.0% -0.3% -5.9% 5.5% -0.2% -0.9% -0.2% All Operations All Operations Proposed vs. % Increase (Decrease) #DIV/0! #DIV/0i Adopted (342,654) (750) (26,000)(3,000)(25,250)(46,465)(38,491)(75,509)(26,000) 350,628 (29,000)9,491 85,000 Proposed vs. \$ Increase (Decrease) Adopted 10,750 1,281,208 13,927,250 1,769,965 7,527,806 1,553,000 2,834,208 FY 2017 Adopted 13,938,000 2,147,021 11,444,792 14,279,000 341,000 13,938,000 Operations Total All Budget S 10,000 13,912,000 \$ 13,902,000 1,723,500 1,804,367 1,638,000 14,250,000 13,912,000 7,878,434 11,406,301 1,205,699 2,843,699 338,000 Operations Total All N/A s S FY 2018 Proposed Budget N/A S N/A \$ S N/N S N/A 1,638,000 \$ 13,902,000 10,000 338,000 1,723,500 7,878,434 1,205,699 14,250,000 13,912,000 11,406,301 13,912,000 1,804,367 SEWER Total Principal Payments on Debt Service in Lieu of Total Appropriations and Accumulated Deficit Total Non-Operating Appropriations Less: Total Unrestricted Net Position Utilized Total Operating Appropriations Total Other Non-Operating Appropriations **Total Anticipated Revenues** Net Total Appropriations Total Interest Payments on Debt **Total Cost of Providing Services** Total Non-Operating Revenues ANTICIPATED SURPLUS (DEFICIT) **Total Operating Revenues Total Administration** Accumulated Deficit APPROPRIATIONS Depreciation REVENUES

Revenue Schedule

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY to

For the Period

January 1, 2018

December 31, 2018

\$ Increase

% Increase

											(Decrease)	(Decrease)
			,						EV 2	017 Adopted	Proposed vs.	Proposed vs.
			FY 2018	Pronosei	l Budae	rt				Budget	Adopted	Adopted
	2		2010	roposci	Duuge			Total All		Total All	Adopted	Adopted
	SEWER	N/A	N/A	N/A	N/A	N	/A	Operations		perations	All Operations	All Operations
OPERATING REVENUES		CONTRACTOR OF THE PARTY OF THE										•
Service Charges												
Residential	9,236,000							\$ 9,236,000	\$	9,235,815	\$ 185	0.0%
Business/Commercial	1,800,000							1,800,000		1,795,045	4,955	0.3%
Industrial	350,000							350,000		348,544	1,456	0.4%
Intergovernmental	585,000							585,000		588,565	(3,565)	-0.6%
Other	450,000							450,000		453,031	(3,031)	-0.7%
Total Service Charges	12,421,000	-	(1-		91	-	-	12,421,000	-	12,421,000	-	0.0%
Connection Fees				THE STATE OF THE S								
Residential	350,000	***************************************						350,000		350,000	-	0.0%
Business/Commercial	50,000						Ĭ,	50,000		50,000	-	0.0%
Industrial								-		-	-	#DIV/0!
Intergovernmental								-		_		#DIV/0!
Other							1	-		128		#DIV/0!
Total Connection Fees	400,000		-			_		400,000	A STATE OF THE STA	400,000		0.0%
Parking Fees	**					3000		•	X 33—43			
Meters								100			-	#DIV/0!
Permits								-		: = 1	-	#DIV/0!
Fines/Penalties								-		-		#DIV/0!
Other								2		-	-	#DIV/0!
Total Parking Fees		ŷ.				-	-				-	#DIV/0!
Other Operating Revenues (List)	***************************************	0.10					0.000.00					
Bulk Waste	974,000							974,000		924,000	50,000	5.4%
Gas Reimbursement	-									75,000	(75,000)	-100.0%
Miscellaneous	63,500							63,500		63,750	(250)	-0.4%
Rental Income	43,500							43,500		43,500		0.0%
Type in (Grant, Other Rev)								-		-	-	#DIV/0!
Type in (Grant, Other Rev)										-	1-1	#DIV/0!
Type in (Grant, Other Rev)								-		-	5 = 1	#DIV/0!
Type in (Grant, Other Rev)								2		-	-	#DIV/0!
Type in (Grant, Other Rev)							i	-		2	-	#DIV/0!
Type in (Grant, Other Rev)								-		-	-	#DIV/0!
Type in (Grant, Other Rev)								-		-	-	#DIV/0!
Total Other Revenue	1,081,000	-	-	-	000-000-0000	-	-	1,081,000		1,106,250	(25,250)	-2.3%
Total Operating Revenues	13,902,000	-	-	-		-	-	13,902,000		13,927,250	(25,250)	-0.2%
NON-OPERATING REVENUES									270			
Other Non-Operating Revenues (List)												
Type in								-		-	**	#DIV/0!
Type in								-		2	1	#DIV/0!
Type in	1							_		-	-	#DIV/0!
Type in							l	-		-	-	#DIV/0!
Type in								-			-	#DIV/0!
Type in								-		19	_	#DIV/0!
Total Other Non-Operating Revenue			-	-		-	-	-				#DIV/0!
Interest on Investments & Deposits (List)									Comment of the			
Interest Earned	10,000					2.7%		10,000		10,750	(750)	-7.0%
Penalties								-			(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	#DIV/0!
Other								-				#DIV/0!
Total Interest	10,000		-	-		-	-	10,000		10,750	(750)	-7.0%
Total Non-Operating Revenues	10,000	-	-	-		-	-	10,000		10,750	(750)	-7.0%
TOTAL ANTICIPATED REVENUES	\$ 13,912,000 \$	-	\$ -	\$ -	\$	- \$	-	\$ 13,912,000	\$	13,938,000	\$ (26,000)	-0.2%
									=	.,,	120,000	0.270

Prior Year Adopted Revenue Schedule

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

Interest Earned 10,750 10,750 Penalties - - Other - - - - - 10,750 Total Interest 10,750 - - - - - 10,750 Total Non-Operating Revenues 10,750 - - - - - 10,750				FY 201	7 Adopted Bu	ıdget		
Service Charges		CEWIED	NI/A	NI/A	N1/A	N1/A	N1/A	
Service Charges Residential 9,235,815 \$ 9,225,815 \$ 1,795,045	ODERATING DEVENIUES	SEWER	N/A	N/A	N/A	N/A	N/A	Operations
Residential 9,225,815 1,795,005 1,								
SurinesyCommercial industrial		0.225.015						
Industrial 348,544 348,544 588,565 58,565 588,565 588,565 588,565 588,565 588,565 588,565 588,565 588,565 588,565 588,565 588,565 588,565 58								
Intergovernmental		W						
Other								the same and the same and
Total Service Charges Connection Fees Residential Business/Commercial Intergovernmental Other Total Connection Fees Wetters Permits Fines/Penalties Other Total Parking Fees Other Other Operating Revenues Internation (Grant, Other Rev) Type in (Grant, Other Re								
Residential 350,000 350,000 10,								
Residential Business/Commercial Industrial Intergovernmental Other Total Connection Fees Meters Permits Fines/Penalties Other Total Parking Fees Other Total Parking Fees Other Operating Revenues Miscellaneous Gas Reimbursement Type in (Grant, Other Rev) Type i		12,421,000	-	-		-		12,421,000
Business/Commercial Intergovernmental Cother		250,000						252.005
Intergovernmental								[]
Intergovernmental Other		50,000						50,000
Other Total Connection Fees 400,000 - 400,000 Parking Fees 400,000 - 400,000 Meters - 400,000 Permits - - Fines/Penalties - - Other - - Total Parking Fees - - Other Operating Revenues (List) - - Bulk Waste 924,000 - </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td>								-
Total Connection Fees 400,000 400,000 Parking Fees								-
Perking Fees								
Meters		400,000		-		-		400,000
Permits Fines/Penalties Other Total Parking Fees Other Operating Revenues (List) Bulk Waste Gas Reimbursement Miscellaneous Ass Reimbursement Miscellaneous Ass Reimbursement Miscellaneous Ass Reimbursement Asson Miscellaneous Asson Ass								
Fines/Penalties								-
Other Total Parking Fees - <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>×=</td>								×=
Total Parking Fees								-
State Stat		L						
Bulk Waste 924,000 924,000 Gas Reimbursement 75,000 75,000 Miscellaneous 63,750 63,750 Rental Income 43,500 43,500 Type in (Grant, Other Rev)				-	-		-	-
Gas Reimbursement 75,000 75,000 Miscellaneous 63,750 63,750 Rental Income 43,500 43,500 Type in (Grant, Other Rev) - - Type in (Grant, Other Rev) - - - Type in (Grant, Other Rev) - - - 1,106,250 NON-OPERATING REVENUES - - - 1,106,250 Other Non-Operating Revenues (List) - - - - - - - - - - - - - - <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
Miscellaneous 63,750 63,750 Rental Income 43,500 43,500 Type in (Grant, Other Rev) - - Type in (Grant, Other Rev) - - 1,106,250 Total Other Revenues 13,927,250 - - 13,927,250 Other Non-Operating Revenues (List) - - - 13,927,250 Type in - - - - - - 1,06,250 Type in - - - - - - - - - -		1						3
Rental Income 43,500 43,500 Type in (Grant, Other Rev)								
Type in (Grant, Other Rev)	AS 1.7 P. P. P. P. W. S. A. M. W.							
Type in (Grant, Other Rev)		43,500						43,500
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								
Type in (Grant, Other Rev) Crype in (Grant, Other Revenue 1,106,250 Crype in (Grant, Other Revenue 1,106,250 Crype in (Grant, Other Revenues 13,927,250 Crype in (Grant, Other Revenues (List) Crype in (Grant, Other Revenues (Grant, Other Grant, Other (Grant, Other (Grant, Other Grant, Other (Grant, Other Grant, Other (Grant, Other (Gra								J =
Type in (Grant, Other Rev)		1						-
Type in (Grant, Other Rev)								-
Total Other Revenue		1						-
Total Operating Revenues 13,927,250 - - - 13,927,250 NON-OPERATING REVENUES Other Non-Operating Revenues (List) Type in - - - Type in - - - Type in - <	Type in (Grant, Other Rev)							-
NON-OPERATING REVENUES Other Non-Operating Revenues (List) Type in - Other Non-Operating Revenues - Interest on Investments & Deposits 10,750 Penalties - Other - Total Interest 10,750 Total Non-Operating Revenues 10,750 Total Non-Operating Revenues 10,750	Total Other Revenue		-	-	.=/	-		1,106,250
Other Non-Operating Revenues (List) Type in - Other Non-Operating Revenues - - - - Interest on Investments & Deposits Interest Earned 10,750 10,750 Penalties - - - - 10,750 Total Interest 10,750 - - - 10,750 Total Non-Operating Revenues 10,750 - - - 10,750		13,927,250	-	-	-	-	-	13,927,250
Type in Type i	NON-OPERATING REVENUES							
Type in Other Non-Operating Revenues Interest on Investments & Deposits Interest Earned Penalties Other Total Interest 10,750 Total Non-Operating Revenues 10,750 10,750 Total Non-Operating Revenues 10,750 10,750 Total Non-Operating Revenues	Other Non-Operating Revenues (List)	,						
Type in Type in Type in Type in Type in Type in Other Non-Operating Revenues Interest on Investments & Deposits Interest Earned Penalties Other Total Interest 10,750 Total Non-Operating Revenues 10,750 10,750 Total Non-Operating Revenues 10,750 10,750 Total Non-Operating Revenues	Type in							(-)
Type in Type in Type in Type in Other Non-Operating Revenues Interest on Investments & Deposits Interest Earned Penalties Other Total Interest 10,750 10,750 Total Non-Operating Revenues 10,750 10,750 Total Non-Operating Revenues 10,750 10,750	Type in							-
Type in - 10,750 - - - - - 10,750 - - - - - 10,750 - - - - - 10,750 - - - - - - 10,750 -	Type in							-
Type in - </td <td>Type in</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>ĺ</td> <td>-</td>	Type in						ĺ	-
Other Non-Operating Revenues -	Type in							*
Interest on Investments & Deposits Interest Earned 10,750 10,750 Penalties - - Other - - - 10,750 Total Interest 10,750 - - - - 10,750 Total Non-Operating Revenues 10,750 - - - - 10,750	Type in							E
Interest Earned	Other Non-Operating Revenues			-	-	-	-	
Penalties - - Other - - - - - 10,750 - - - - 10,750 - - 10,750 - - - 10,750 - - - 10,750 - - - 10,750 - - - - - 10,750 -	Interest on Investments & Deposits							
Other - - - - - 10,750 - - - - - 10,750 Total Non-Operating Revenues 10,750 - - - - - - 10,750	Interest Earned	10,750						10,750
Total Interest 10,750 - - - - - - 10,750 Total Non-Operating Revenues 10,750 - - - - - 10,750	Penalties	T)						-
Total Non-Operating Revenues 10,750 10,750	Other		40.5					-
Total Non-Operating Revenues 10,750 10,750	Total Interest	10,750	-	-	-	-		10,750
	Total Non-Operating Revenues	10,750		-	-		-	
	TOTAL ANTICIPATED REVENUES	\$ 13,938,000	\$ - :	\$ - 5	\$ - \$	- \$		

Appropriations Schedule

\$ Increase

% Increase

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

For the Period

January 1, 2018 to

to December 31, 2018

			FY 2018 P	ronosed F	tudaet			FY 2017 Adopted Budget	(Decrease) Proposed vs. Adopted	(Decrease) Proposed vs. Adopted
			1 2010 11	орозеа в	uuget		Total All	Total All	Adopted	Adopted
	SEWER	N/A	N/A	N/A	N/A	N/A	Operations	Operations	All Operations	All Operation
OPERATING APPROPRIATIONS										
Administration - Personnel	F						٦.	•		
Salary & Wages	\$ 627,500						\$ 627,500	\$ 627,500	\$ -	0.0
Fringe Benefits	421,500						421,500	521,715	(100,215)	-19.2
Total Administration - Personnel	1,049,000	-	-	-			1,049,000	1,149,215	(100,215)	-8.7
Administration - Other (List)										
Other Expense - See Attached	674,500						674,500	620,750	53,750	8.7
Type in Description							-		-	#DIV/0!
Type in Description							10.0	7		#DIV/01
Type in Description	4						-		-	#DIV/0!
Miscellaneous Administration*							<u>-</u>		. <u> </u>	#DIV/0!
Total Administration - Other	674,500					-		620,750	53,750	8.7
Total Administration	1,723,500			-	-		1,723,500	1,769,965	(46,465)	-2.6
Cost of Providing Services - Personnel							7			
Salary & Wages	3,420,000						3,420,000	3,257,812	162,188	5.0
Fringe Benefits	1,736,034						1,736,034	1,664,694	71,340	4.3
Total COPS - Personnel	5,156,034	-			-	-	5,156,034	4,922,506	233,528	4.7
Cost of Providing Services - Other (List)							- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
Other Expense - See Attached	2,722,400						2,722,400	2,605,300	117,100	4.5
Type in Description							-	3	-	#DIV/0!
Type in Description							-		=	#DIV/0!
Type in Description	1						-		-	#DIV/0!
Miscellaneous COPS*								-		#DIV/0!
Total COPS - Other	2,722,400		-	-	-	-	-/:/:	2,605,300	117,100	4.5
Total Cost of Providing Services	7,878,434	-			-	_	7,878,434	7,527,806	350,628	4.7
otal Principal Payments on Debt Service in Lieu										
of Depreciation	1,804,367	-	-				1,804,367	2,147,021	(342,654)	-16.0
Total Operating Appropriations	11,406,301	-	-		-		11,406,301	11,444,792	(38,491)	-0.3
ION-OPERATING APPROPRIATIONS										
otal Interest Payments on Debt	1,205,699		-	-	-	-	1,205,699	1,281,208	(75,509)	-5.9
Operations & Maintenance Reserve							-			#DIV/0!
lenewal & Replacement Reserve	1,300,000						1,300,000	1,212,000	88,000	7.3
Aunicipality/County Appropriation	338,000						338,000	341,000	(3,000)	-0.9
other Reserves									-	#DIV/0!
Total Non-Operating Appropriations	2,843,699	-	<u> </u>	-	-	-	2,843,699	2,834,208	9,491	0.3
OTAL APPROPRIATIONS	14,250,000		-			-	14,250,000	14,279,000	(29,000)	-0.2
CCUMULATED DEFICIT								-	-	#DIV/0!
OTAL APPROPRIATIONS & ACCUMULATED										
EFICIT	14,250,000	12	<u> </u>		-	-	14,250,000	14,279,000	(29,000)	-0.2
NRESTRICTED NET POSITION UTILIZED					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
funicipality/County Appropriation	338,000	-		-	170	-	338,000	341,000	(3,000)	-0.9
ther		women cases sugares			necessary approximation		-			#DIV/0!
Total Unrestricted Net Position Utilized	338,000	-	-	-	-	-	338,000	341,000	(3,000)	-0.9
OTAL NET APPROPRIATIONS	\$ 13,912,000	\$ - \$	- 9	s [*] - \$	- \$	-		\$ 13,938,000	\$ (26,000)	-0.2

then the line item must be itemized above.

5% of Total Operating Appropriations \$ 570,315.05 \$ - \$ - \$ - \$ 570,315.05

Mount Holly Municipal Utilities Authority For the Period January 1, 2018 to December 31, 2018

Account Description	2018 Proposed Budget
Total Collection Sys Salary and Wages Expense	\$ 550,000
Total Collection Health Insurance Expense	182,800
Total Collection Sys Professional Service Expense	50,000
Total Collection Sys Utility Expense	342,000
Total Collection Sys R&M	94,500
Total Collection Sys Supplies Expense	22,000
Total Collection Sys Equipment Expense	15,500
Total Collection Sys Other Expenses	7,000
Total Collection Sys Advertising	0
Total Collection Sys Treatment Materials	90,000
Total Coll Sys Expenditures	1,353,800
Total Ind Salaries & Wages Expense	100,000
Total Ind Health Insurance Expense	35,834
Total Ind Professional Service	0
Total Ind Utility Expense	500
Total Ind Repair & Mainteance Expense	0
Total Ind Supplies Expese	0
Total Ind Equipment	0
Total Ind Other Expenses	2,000
Total Ind Advertising	250
Total Ind Expenditures	138,584
Total Cost of Providing Services - Salaries and Wages	3,420,000
Total Cost of Providing Services - Employee Benefits	1,736,034
Total Cost of Providing Services - Other Expenses	2,722,400
Total Cost of Providing Services	7,878,434
Debt Service Interest - Bonds	1,205,699
Debt Service Principal	1,804,367
R&R Reserves	1,300,000
Other Reserves	-
Total Municipality/County Appropriation	338,000
Total Expenditures	\$ 14,250,000

Mount Holly Municipal Utilities Authority For the Period January 1, 2018 to December 31, 2018

Account Description	2018 P	roposed Budget
Total Admin Salaries & Wages		627,500
Total Payroll Taxes & PERS	\$	200,000
Total Admin Health Insurance	•	221,500
Total / tariiii Treater mourance		221,300
Total Admin Employee Benefits		421,500
Total Business Insurance		325,000
Total Admin Professional Service		158,000
Total Admin Utilities Exp / Bank Fees		50,000
Total Admin Repair & Mainteance		5,000
Total Admin Office Supplies Expense		15,000
Total Admin Equip Expense		25,000
Total Admin Other Expenses		64,500
Total Postage Expense		32,000
Total Admin Other Expense		674,500
Total Admin Expense		1,723,500
Total Plant Salary and Wage Expense		2,450,000
Total Payroll Taxes & PERS		605,000
Total Plant Health Insurance Expense		806,000
Total Plant Professional Service		107,500
Total Business Insurance		-
Total Plant Utilities Expense		652,500
Total Repairs and Maintenance		135,000
Total Plant Misc Office / Janitorial Expense		133,500
Total Plant Supplies		53,750
Total Plant Other Expense		56,500
Total Plant Advertising		1,500
Total Plant Treatment Materials		228,500
Total Sludge / Grit Disposal		650,000
Total Penalties & Fines		00
Total Plant Expenditures		5,879,750
Total Lab Salaries and Wages Expense		320,000
Total Lab Health Insurance Expense		106,400
Total Lab Professional Service Expense		28,000
Total Lab Utility Expense		0
Total Repair and Maintenance Expense		13,500
Total Lab Supplies Expense		33,600
Total Lab Equipment		2,250
Total Lab Other Expenses		2,550
Total Lab Advertising		0
Total Lab Expenditures		506,300

Prior Year Adopted Appropriations Schedule

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

		2000	FY 2017	Adopted Bud	dget		
		292,202,200,000					Total All
	SEWER	N/A	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
Administration - Personnel							
Salary & Wages	\$ 627,500					//4	\$ 627,500
Fringe Benefits	521,715						521,715
Total Administration - Personnel	1,149,215		-	-	-	_	1,149,215
Administration - Other (List)					28 V. S.		
Other Expense - See Attached	620,750						620,750
Type In Description							-
Type In Description							-
Type In Description							_
Miscellaneous Administration*							=
Total Administration - Other	620,750	-	-	-	-	-	620,750
Total Administration	1,769,965	-	-	-	-	-	1,769,965
Cost of Providing Services - Personnel	\(\frac{1}{2}\)				111		· · · · · · · · · · · · · · · · · · ·
Salary & Wages	3,257,812				***************************************		3,257,812
Fringe Benefits	1,664,694						1,664,694
Total COPS - Personnel	4,922,506	_	-	-	-	-	4,922,506
Cost of Providing Services - Other (List)		***					
Other Expense - See Attached	2,605,300		***	W-50 - MA - 115			2,605,300
Type In Description							-
Type In Description							:-
Type In Description							_
Miscellaneous COPS*							-
Total COPS - Other	2,605,300	-	-	-	-		2,605,300
Total Cost of Providing Services	7,527,806	-	-	-	_		7,527,806
Total Principal Payments on Debt Service in Lieu							
of Depreciation	2,147,021	-	-	-	-	-	2,147,021
Total Operating Appropriations	11,444,792	-	-	-	-	_	11,444,792
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	1,281,208	-			-	-	1,281,208
Operations & Maintenance Reserve							
Renewal & Replacement Reserve	1,212,000						1,212,000
Municipality/County Appropriation	341,000						341,000
Other Reserves							341,000
Total Non-Operating Appropriations	2,834,208	-		-	_		2,834,208
TOTAL APPROPRIATIONS	14,279,000	-	-	_	_	_	14,279,000
ACCUMULATED DEFICIT							14,273,000
TOTAL APPROPRIATIONS & ACCUMULATED				-			
DEFICIT	14,279,000			-			14 270 000
UNRESTRICTED NET POSITION UTILIZED	14,273,000						14,279,000
Municipality/County Appropriation	341,000						241 000
Other	341,000				-		341,000
Total Unrestricted Net Position Utilized	341,000						244 000
TOTAL NET APPROPRIATIONS	\$ 13,938,000 \$	- \$	- \$	- \$			341,000
TOTAL NET APPROPRIATIONS	\$ 10,000 \$	- >	- >	- \$	- \$		\$ 13,938,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the

\$ 572,239.60 \$

amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations

Debt Service Schedule - Principal

If Authority has no debt X this box		MOM	MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY	AL UTILITIES AUT	HORITY					
				2						
		Proposed		riscal rear enaing in	Ending in					
	Adopted Budget	Budget Year								Total Brincinal
	Year 2017	2018	2019	2020	2021		2022	2023	Thereafter	Outstanding
SEWER										0
Existing Debt - See Attached	\$ 2,138,232	\$ 1,795,556	\$ 1,845,908	\$ 1,89	02 \$ 1,956,075	s	2,010,913 \$	2,077,859 \$	20,372,195	\$ 31,958,008
Type in Issue Name	8,789	8,811	8	8,833 8,8	8,855 8	8,877	8,899		a.	
Type in Issue Name										r
Total Principal	2,147,021	1,804,367	1.854.741	741 1 908 357	57 1 964 957		2 010 912	2 077 050	101 000	1 000 000
N/A							210,010,	600,110,4	20,372,195	32,002,283
Type in Issue Name										,
Type in Issue Name										,
Type in Issue Name										•
Type in Issue Name										,
Total Principal	,	·								
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										1
Type in Issue Name										1
Total Principal	1									1
N/A										1
Type in Issue Name										
Type in Issue Name										,
Type in Issue Name										
Type in Issue Name										,
Total Principal	,	1								
N/A							1			1
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Principal		,								
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										i i
Total Principal	1					,	,			'
TOTAL PRINCIPAL ALL OPERATIONS	\$ 2,147,021	\$ 1,804,367	\$ 1,854,741	41 \$ 1,908,357	57 \$ 1,964,952	S	2,019,812 \$	2.077.859 \$	20.372.195	\$ 32,002,283
							11	1	Ш	1
Indicate the Authority's most recent hond rating and the ways of the	and rating and the warra	f the eating his sating								

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Standard & Poors	A+	12/28/2012
Fitch		
Moody's	A2	12/7/2012
	Bond Rating	Year of Last Rating

e Schedule - Interest	MOUNT HOLLY MUNICIPAL LITHIFFS ALITHORITY
Debt Service	MOUNT HOLLY MUNIC

If Authority has no debt X this box			IN TOLLT INDINICIPAL OTILITIES AUTHORITY	LITIES AUTHORI	<u>></u>				
				Fiscal Year Ending in	g in				
	Adopted Budget Year 2017	Proposed Budget Year 2018	0100	000					Total Interest Payments
SEWER			2013	2020	1707	7707	2023	Thereafter	Outstanding
Existing Debt - See Attached Loan/Summit Energy	\$ 1,281,075	\$ 1,205,588	\$ 1,151,300 \$		\$ 1,042,500 \$	984,5	\$ 933,326 \$	6,125,350	\$ 12,530,919
Type in Issue Name		1	60	/0	44	77	t	r	333
Type in Issue Name									,
Total Interest Payments	1,281,208	1,205,699	1,151,389	1,098,304	1,042,544	984,610	923,356	6,125,350	12,531,252
Type in Issue Name									
Type in Issue Name									1 1
Type in Issue Name									
Type in Issue Name									. 1
Total Interest Payments	1				1		-		
N/A									
Type in Issue Name									11
Type in Issue Name									© 1
Type in Issue Name									,
Type in Issue Name									
Total Interest Payments		1	1		1	1			1
N/A									
Type in Issue Name									,
Type in Issue Name									8 81
Type in Issue Name									
Type in Issue Name									. 3
Total Interest Payments	1	1		!					
N/A									
Type in Issue Name									
Type in Issue Name									•
Type in Issue Name									E .
Type in Issue Name									1
Total Interest Payments									1
N/A						t	ı	•	1
Type in Issue Name									
Type in Issue Name									1
Type in Issue Name									i.
Type in Issue Name									. ,
Total Interest Payments		1	,	z	1	,		1	
TOTAL INTEREST ALL OPERATIONS	\$ 1,281,208	\$ 1,205,699	\$ 1,151,389 \$	1,098,304	\$ 1,042,544 \$	984,610 \$	923,356 \$	6,125,350	\$ 12,531,252
							11		II

MOUNT HOLLY MUA SCHEDULE OF DEBT SERVICE PAYMENTS

MITERICA	INTEREST																											3						1,205,587.50	12 13	4 171 300 00	1,131,300.00		1,098,237.50		1,042,500.00		984,587.50
realizated	LANGERA																											ä						1,795,556.21		02 500 500 5	D. 105,540,4		1,899,501.78		1,956,075.03		2,010,912.90
INTERECT	1000																															174.400.00	428,393.75	428,393.75	160,500.00	160,500.00	146,075.00	146,075.00	130,750.00	390,500,00 130,750.00	390,500,00		377,318.75 98,325.00 363,353.13
PRINCIPAL																																136.278.64		540,000.00	126,226.55	1,154,681.14	117,795.76	1,196,706.02	585,000.00 108,975.86	1,232,099.17	615,000.00 97,545.66	1,273,367.24	640,000.00 85,548.00
EWER BONDS RIES A INTEREST														63,268.89	00000	00,200,00	80,200.00	80,200.00	80,200.00	80,200.00	80,200.00	80,200.00	80,200.00	00 000 08		80,200.00	80,200.00	80,200.00	80,200.00	80,200.00	80,200.00	80,200,00	68,200.00	68,200.00	68 200.00	200.00	00000		68,200.00	68,200.00	68,200.00	68,200.00	68,200.00
DSR - TAXABLE SEWER BONDS 2009 SERIES A PRINCIPAL INTEREST																																400,000.00											
IN-NIEIT											288 534 16		177,256.48	449,635.74	170,447.00	455,796.70	163,313.25	461,633.40	155,855.25	470,388.45	150 508 18		474,769.22	144,833.62	482,065.09	138,763,45	485,722.75	130,089.47	496,504.43	120,929.09	503.557.11	111,363.39	512 447 07	70.744,616	101,311.30	522,850.64	92,880.51	533,875.52	84,060.61	541,268.67	72,630,41	552,536.74	60,632.75
ROJECT - M											444.910.33		273,323.75	273,323.75	262,823.75	262,823.75	251,823,75	251,823.75	240,323.75	240,323.75	232.078.75		232,078.75	223,328.75	223,328.75	213,968.75	213,968.75	200,593.75	200,593.75	179,975.00	179,975.00	167,350.00	167 350 00	000000000000000000000000000000000000000	154,075.00	154,075.00	140,150.00	140,150.00	125,450.00	125,450.00	110,050.00	110,050,00	93,900.00
CONSTRUCTION P TRUST LOAN-NJEIT PAL INTER														420,000.00		440,000.00		460,000.00		185,000.00			200,000,00		520,000.00		535,000.00		565,000.00		205,000.00		531,000,00			557,000.00		588,000.00		616,000.00		646,000.00	
II TRI											_			420,			.25		52.	_	.25			.25		52:	_	52:		.25		25			52		25		25		52		25
EDWARD STREET PUMP STATION TRUST LOAN-NIEIT FUND LOAN-NIEIT VCIPAL INTEREST PRINCIPAL																49,830.50	24,915.25	49,830.50	24,915.25	49,830.50	24,915.25		49,830.50	24,915.25	49,830,50	24,915.25	49,830.50	24,915.25	49,830.50	24,915.25	49,830,50	24,915.25	49,830,50		24,915.25	49,830.50	24,915.25	49,830.50	24,915.25	49,830.50	24,915.25	49,830.50	24,915.25
NO STREET PUM N-NJEIT INTEREST																9,713.75	10,225.00	10,225.00	9,925.00	9,925.00	9,550.00	00 031 0	00.000%	9,050.00	9,050.00	8,550.00	8,550.00	8,050.00	8,050.00	7,550.00	7,550.00	7,050.00	7,050.00		6,425,00	6,425.00	5,925.00	5,925.00	5,300.00	5,300.00	4,925.00	4,925.00 F.6	4,425.00
EDWAI TRUST LOA PRINCIPAL																		15,000.00		15,000.00		20 000 00	20,000,00		20,000.00		20,000.00		20,000.00		20,000.00		25,000.00			25,000.00		25,000.00		25,000.00		25,000.00	
ENUE BONDS INTEREST											OC.201,102	285,181.25	286,181.25	286,181.25	285,981.25	285.981.25	70, 100	57.181.23	203,781.63	285,581.25	285,581.25	285,381.25	285,381.25	285,181.25	285,181.25	284.981.25	70.000	284 781 25		284,781.25	284,581.25	284,581.25	276,831.25	276,831.25	268,456.25	268,456.25	261,456.25	261,456.25	254.256.25	254.256.25	245,656.25	246 656 25	238,509.38
SERIES 2007C REVENUE BONDS PRINCIPAL INTEREST														10,000.00		10,000,00			0000000		10,000.00		10,000.00		10,000.00		00 000	000000		10,000,01		310,000.00		335,000.00		350,000.00		360,000.00		380,000.00		395 000 00	
	721,575.00 360,787.50	141,625.62	141,675.62	139,425.62	137,125.62	134,725.62	132,225.62	129,625.62	129,625.62	126,925.62	70.000,577	124,055.62	121,065.00	121,065.00	117,915.00	117,915.00	114 475 00	24.4		111,175.00	111,1/5.00	107,575.00	107,575.00	105,450.00	105,450.00	103,431.25	36 167 601	101.412.50		06,214,101	88,231.25	88,231.25	83,362.50	83,362.50	78,493.75	78,493.75	73,387.50	73,387.50	68,043.75	68,043.75	62,462.50	62 462 50	56,643.75
CONSTRUCTION \$\$ 1998 PRINCIPAL INTEREST			110,000.00	115,000.00	120,000.00	125,000.00	130,000.00		135,000.00	140,000.00		145,000.00		150,000.00		160,000.00		150,000,00			100,000,001		85,000.00		85,000.00		85 000 00		000000	on'onn'ess		205,000.00		205,000.00		215,000.00		225,000.00		235,000.00		245.000.00	
S\$-1999 INTEREST	103,942.71	222,734.38	222,734.38	216,303,13	205,934.38	195,040,63	183,753.13	171,809.38	159,209,38	159,209.38		146,084.38	132,303,13	132,303.13	117,865.63	117,865.63	102 771 88	107 771 88	27 250 75	67.803,10	01,200.13	71,125.00	71,125.00	54,500.00	54,500.00	37,125.00	37 125 00	19,000.00	10000	00000													_
REFINANCE \$\$-1999 PRINCIPAL INTERE			245,000.00	395,000.00	415,000.00	430,000.00	455,000.00	400 000 00	480,000.00	500,000.00		\$25,000,00		550,000.00		575,000.00		605 000 00			0000000		665,000.00		695,000.00		725.000.00		750,000,00														
DATE	01-Dec-99 01-Jun-00	01-Dec-00 01-Jun-01	01-Dec-01 01-Jun-02	01-Dec-02 01-Jun-03	01-Dec-03	01-Dec-04	01-Jun-05 01-Dec-05	01-Jun-06	01-Jun-07	01-Dec-07 01-Jun-08	01-Aug-08	01-Dec-08	01-Jun-09	01-Dec-09	01-Jun-10	01-Aug-10 01-Dec-10	01-Feb-11 01-Jun-11	01-Aug-11	01-Feb-12	01-Aug-12	01-Feb-13	01-Jun-13 01-Aug-13	01-Dec-13	01-Jun-14	01-Aug-14 01-Dec-14	01-Feb-15 01-Jun-15	01-Aug-15 01-Dec-15	01-Feb-16 01-Jun-16	01-Aug-16	01-Feb-17	01-Aug-17	01-Feb-18	01-Aug-18	01-Dec-18 01-Feb-19	01-Jun-19	01-Dec-19	01-reb-20 01-Jun-20	01-Aug-20 01-Dec-20	01-Feb-21 01-Jun-21	01-Aug-21 01-Dec-21	01-Feb-22 01-Jun-22	01-Aug-22 01-Dec-22	01-Feb-23 01-Jun-23

		INTEREST		923,356.26			859,081.26			20 121 107	07.151,157			720,168.76			25 500 303	07.545.55			567,450.00				475,987.50			718 187 50				581,400.00				431,100.00				267,300.00	
		PRINCIPAL		2,077,858.46			2,117,181.62			2 1 2 2 2 2 2 5 1 2	C, 100,01 C. 10			2,201,264.43			31 975 085 5	270000000000000000000000000000000000000			2,010,000.00				1,775,000.00			1.495,000,00				1,635,000.00				1,780,000.00				1,945,000.00	
		INTEREST	98,325.00	363,353.13	348,840.63	80,700.00	348,840.63	62,275.00	333,290.63	333 290 63	42,900.00	317,184.38	42,900.00	317,184.38	22,725.00	300,296.88	300.527,72	1,400.00	282,325.00	1,400.00	282,325.00	700.00	237,293.75	700.00	237,293.75	187,531.25	171 562 50	171.562.50	154,350.00	154,350.00	136,350.00	136,350.00	117,562.50	117,562.50	97,987.50	97,987.50	77,512.50	77,512.50	56,137.50	56,137.50	33,750.00
		PRINCIPAL	1,327,310.46	74,798.75	٠	1,342,382.87	700,000,00	38,064.19	1 370 307 94	725,000,00	25,661.20	٠	1,415,603.23	750,000.00	12,/4/.51	1 472 630 66	795,000,00		,	35,000.00	1,975,000.00			35,000.00	1,740,000.00		00.000,067	765,000,00	٠	800,000,00		835,000.00	•	870,000.00		910,000.00	ï	950,000.00		995,000.00	٠
SOMOR BOARD	IES A	INTEREST		68,200.00	68,200.00		68,200.00	00.000	P8,200.00	68.200.00		68,200.00		68,200.00	00 000	68,2UU.UU	68.200.00		68,200.00		68,200.00		68,200.00		68,200.00	33,750.00	33 750 00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00	33,750.00
ACIACO GIACO SIGNADA CANADA	2009 SERIES A	PRINCIPAL																							1,040,000.00																
FAVE	FUND LOAN-NJEIT	PRINCIPAL	300,473,30	49,883.50		575,186.37	28 054 19	CT'+80'00	589.307.94		25,661,20		599,603.23		16.141,31	612.630.65																									
CONSTRUCTION PROJECT - MAPIF AVE		NYEREST 93 900 nol	200000	76,875.00		76,875.00	29.050.00	000000000000000000000000000000000000000	59,050.00		40,275.00		40,275.00	20 20 00	0000000	20.625.00	•																								
CONSTRUCTION	TRUST LOAN-NJEIT	681 000 00			20,000 11	7.13,000,00			751,000.00				786,000.00			825,000,00																									
STATION	IEIT	PRINCIPAL 49.830.50		24,915.25	03 301 10	OC'95T'+7																		-																	
EDWARD STREET PUMP STATION		4,425.00		3,825.00	3 825 00	2000	3,225.00		3,225.00		2,625.00	50	7,623.00	2.100.00		2,100.00		1,400.00		1,400.00	200 002	200.00	200 00	2000																	
	TRUST LOAN-NJEIT	30,000.00			30,000,00				30,000.00			00 000 05	30,000,00			35,000.00				35,000.00			35,000,00																		
Ш	NUE BONDS	INTEREST	238,509.38		230,033.13	230.053.13		220,915.63		220,915.63	211 450 20	211,459.38	211 459 38		201,578.13		201,578.13		190,958.75	100 000 75	130,300,73	169 093 75		169,093,75	153,781,25	153,781.25	137,812.50	137,812.50	120,600.00	120,600.00	102,600.00	102,600.00	83,812.50	03,012,30	64,237.30	42 752 50	45,762.30	43,762.50	22 387 50		•
	SERIES 2007C REVENUE BONDS	PRINCIPAL	410,000.00			430,000,00				445,000.00			465,000,00				485,000.00			1,000,000,00	70000000			700,000,00		730,000.00		765,000.00		800,000,00	035 000 00	833,000.00	00 000 050	000000	910,000,00	00,000,010	0000000	00.000,056	00.000.599		
		-	56,643.75	60 602 60		50,587.50		44,175.00		44,175.00	27 525 00	37,323.00	37.525.00		30,518.75		30,518.75	1000	C7'9CT'C7	23 156 25	03:00																				•
	CONSTRUCTION \$\$ 1998	To the same	255,000,00			270,000.00				280,000.00			295,000.00				310,000.00			975 000 00																					
	PRINCIPAL INTEREST																				•																				
	DATE		01-Dec-23	01-Feb-24 01-Jun-24	01-Aug-24	01-Dec-24	01-Feb-25	01-Jun-25	01-Aug-25	01-5ab 26	01-Jun-26	01-Aug-26	01-Dec-26	01-Feb-27	01-Jun-27	01-Aug-27	01-Dec-27	01-rep-28	01-Aug-28	01-Dec-28	01-Feb-29	01-Jun-29	01-Aug-29	01-Dec-29	01-Jun-30	01-Dec-30	01-Jun-31	01-Dec-31	01-Dec-32	01-lun-33	01-Dec-33	01-Jun-34	01-Dec-34	01-Jun-35	01-Dec-35	01-Jun-36	01-Dec-36	01-Jun-37	01-Dec-37	01-Jun-38	01-Dec-38

31,958,008.41 12,530,918.80

TOTAL REMAINING

Net Position Reconciliation

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

For the Period

January 1, 2018

December 31, 2018 to

FY 2018 Proposed Budget

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

Less: Invested in Capital Assets, Net of Related Debt (1)

Less: Restricted for Debt Service Reserve (1)

Total Unrestricted Net Position (1) Less: Other Restricted Net Position (1)

Less: Designated for Non-Operating Improvements & Repairs

(2,718)

(2,718)

14,447,152 214,443

\$ 26,055,650 19,070,318

Operations Total All

N/A

N/A

N/A

N/A

N/A

SEWER

\$ 26,055,650 19,070,318 3,420,307 3,567,743

3,420,307 3,567,743

Less: Designated for Rate Stabilization

Less: Other Designated by Resolution

Plus: Accrued Unfunded Pension Liability (1)

Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)

14,447,152 214,443

Plus: Estimated Income (Loss) on Current Year Operations (2)

Plus: Other Adjustments (attach schedule)

GET	14,658,877		r'		,	1	14,658,877
	1	1	1	ı	ï	1	•
	1,314,500	1	î	1	r	1	1,314,500
	338,000	1	ı	,	1	1	338,000
	1,652,500	·	î			١.	1,652,500
YEAR							
	\$ 13,006,377 \$	\$ -		₹ >-	\$,	\$ 13,006,377

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDG

Unrestricted Net Position Utilized to Balance Proposed Budget Unrestricted Net Position Utilized in Proposed Capital Budget Appropriation to Municipality/County (3)

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF Y Total Unrestricted Net Position Utilized in Proposed Budget Last issued Audit Report (4) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

\$ 570,315 Maximum Allowable Appropriation to Municipality/County

570,315 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including ۍ the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

AUTHORITY CAPITAL BUDGET/ PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FROM:

FISCAL YEAR:

JANUARY 1,

2018

DECEMBER

31, 2018

TO:

copy of the Capital Budget/P	rogram approved, pursua	nt to N.J.A.C. 5:	ogram annexed hereto is a true 31-2.2, along with the Annual Authority, on the 12 th day of
	O	R	
[] It is hereby cer NOT to adopt a Capital Budge the following reason(s): _	tified that the governing let /Program for the afores	oody of theaid fiscal year, pu	Authority have elected arsuant to N.J.A.C. 5:31-2.2 for
	R		
Officer's Signature:	AAMM	7.	
Name:	ROBERT MAYBURY		
Title:	EXECUTIVE DIRECT	OR	
Address:	1 PARK DRIVE, MOU	NT HOLLY NJ (08060
Phone Number:	609.267.0015	Fax Number:	609.267.5420
E-mail address	MAYBURYB@MHMU	JA.COM	

2018 CAPITAL BUDGET/PROGRAM MESSAGE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR:

FROM:

JANUARY 1, 2018

TO:

DECEMBER 31, 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

All municipalities serviced by the Authority received via certified mail a draft of the 2018 capital budget/program for their review and consideration. Included was a listing of infrastructure in their municipality identified for repair, replacement or improvement.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

There are no planned projects in any of the six municipalities serviced by the Authority

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital projects will be financed through the Renewal & Replacement reserve and Unrestricted Net Position and currently no rate increase is planned.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

For the Period

January 1, 2018

to

December 31, 2018

			Fui	nding Sources		
			Renewal &			
	Estimated Total	Unrestricted Net	Replacement	Debt		Other
	Cost	Position Utilized	Reserve	Authorization	Capital Grants	Sources
SEWER						
Office & Plant Equipment	\$ 68,000	\$ 68,000				
Vehicle Replacement	47,500	47,500				
Plant Improvements/Upgrades	394,000	394,000				
Collection System Upgrades	2,105,000	805,000	1,300,000	020.4		
Total	2,614,500	1,314,500	1,300,000	-	-	
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TOTAL PROPOSED CAPITAL BUDGET	\$ 2,614,500	\$ 1,314,500	\$ 1,300,000	\$ -	\$ - \$	-

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

For the Period

January 1, 2018

to

December 31, 2018

Fiscal Year Beginning in

			55-00-00-0										
		ed Total	Cu	rrent Budget									
	Cc	ost		Year 2018	2019		2020		2021		2022	20	23
SEWER			141										
Office & Plant Equipment		430,500	\$	68,000	\$ 197,500	\$	135,000	\$	10,000	\$	10,000	\$ 1	10,000
Vehicle Replacement		347,500		47,500	300,000								
Plant Improvements/Upgrades		144,000		394,000	260,000		1,175,000		615,000		850,000		50,000
Collection System Upgrades		477,500		2,105,000	1,170,000		620,000		1,300,000		1,400,000	3,88	32,500
Total	15,	399,500		2,614,500	1,927,500		1,930,000		1,925,000		2,260,000	4,74	12,500
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TOTAL	2 بر 15,3	99,500	\$	2,614,500	\$ 1,927,500	\$	1,930,000	>	1,925,000	>	2,260,000	\$ 4,74	2,500

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

For the Period

January 1, 2018

to

December 31, 2018

							nding Sources		
				8 8 90		Renewal &			
	Est	imated Total		stricted Net	Re	eplacement	Debt		3000 VIQ. 1 (CAS1)
	W	Cost	Posi	tion Utilized		Reserve	Authorization	Capital Grants	Other Sources
SEWER	1980								
Office & Plant Equipment	\$	430,500	\$	430,500	\$	-			
Vehicle Replacement		347,500		347,500		-			1
Plant Improvements/Upgrades		4,144,000	1	4,144,000		-			
Collection System Upgrades		10,477,500		2,677,500		7,800,000			
Total		15,399,500		7,599,500		7,800,000	_	-	
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Total		-	51 61	-		-	-	-	
N/A									
Type in Description		=							
Type in Description		-							
Type in Description		200 700	1						1
Type in Description		-							
Total		-		-		-	-		=
N/A			\$						
Type in Description		-							
Type in Description									
Type in Description		-							
Type in Description		_							
Total		_		-		_		-	
TOTAL	\$	15,399,500	\$	7,599,500	\$	7,800,000	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$	15,399,500							
Balance check			amount i	other than zer	'O 1"	erify that aroin	octs listed above a	natch projects list	ed on CR 1
balance check		- 11	amount is	סטופו טוטוו צפו	U, VE	injy that proje	ו שטטעפ וויינים וויינים	naten projects listi	eu OII CD-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.



SUPERINTENDENT OF OPERATION'S REPORT

FOR

December 14, 2017

PLANT OPERATIONS

- 1. The MONTHLY DISCHARGE MONITORING REPORT summary for November, 2017 is included. There were <u>no violations</u> for the period.
- 2. The YEAR TO DATE CONSUMABLES USAGE REPORT for November, 2017 is attached.
- 3. The SLUDGE QUALITY data summaries through November, 2017 are attached. There were no significant changes in sludge quality for the period covered.
- 4. The COLLECTION SYSTEM OPERATIONS report for November, 2017 is attached.
- 5. There were NO ODOR COMPLAINTS received during the period covered by this report.
- 6. The YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT summary for November, 2017 is attached.

Respectfully submitted,

Joel L. Hervey
Superintendent of Operations

Mount Holly Municipal Utilities Authority Receipt Summary Report for the Period

Report Date: 12/01/2017

11/1/2017 Through 11/30/2017

Page 1

<u> </u>				•			
Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	11303	350,400		66	0.3	\$14,016.00
A-Action Plumbing,Inc.	Septage	113	3,500		2	0.2	\$140.00
Accurate Waste Systems	Septage	452	14,000		2	0.7	\$560.00
BEMS / BIG HILL LANDFILL	Leachate	484	14,997		3	1.7	\$584.88
Burlington County RRF PO# 13-09265	Leachate	24730	766,638		126	0.6	\$13,799.48
Cella's Septic Company	Septage	2290	71,000		16	0.7	\$2,840.00
Colgate-Palmolive Company	Miscellaneous	210	6,500		1	0.1	\$780.00
DREDGE HARBOR BOAT CENTER LLC	Septage	226	7,000		1	0.1	\$280.00
Deckers Septic	Septage	1171	36,300		11	0.4	\$1,452.00
Dey Farms	Miscellaneous	1129	35,000		5	0.1	\$1,750.00
Don E. Miller Cesspool Service	Septage	2542	78,800		21	0.5	\$3,152.00
Drayton	Septage	8442	261,700		59	0.4	\$10,572.00
Drayton Transfer Station	Septage	5277	163,600		36	0.5	\$6,544.00
Fieldsboro	Sludge	161	5,000		1	2.9	\$400.00
GROWS Landfill Stormwater	Miscellaneous	46491	1,441,224		250	0.1	\$25,942.03
Homestead Treatment Utilities, Inc.	Sludge	1461	45,300		8	0.9	\$1,857.30
Laird & Company	Miscellaneous	595	18,430		3	0.6	\$847.78
Mansfield Farms	Sludge	1761	54,600		8	0.8	\$2,238.60
Mobile Estates of Southampton, Inc.	Sludge	323	10,000		2	2.4	\$800.00
NEW EGYPT SCHOOL PO#15-1280	Sludge	139	4,300		1	1.8	\$344.00
PERRY EQUIPMENT COMPANY INC.	Miscellaneous	968	30,000		6	0.2	\$2,400.00
Palmyra	Sludge	1048	32,500		5	2.4	\$1,625.00
Puglisi Egg Farms. Inc.	Septage	774	24,000		4	0.8	\$960.00
Russell Reid	Septage	2742	85,000		17	0.1	\$3,400.00
Seneca High School	Sludge	161	5,000		1	1.0	\$425.00
State Environmental Services	Septage	803	24,900		6	0.3	\$996.00
VOIDED RECEIPTS	Sludge	0	0		1	0.0	\$0.00
Waste Management/Parklands Landfill	Leachate	1677	52,000		13	0.2	\$1,300.00

Annual Consumables Summary- 2017

	· · · · · · · · · · · · · · · · · · ·	Unit													Actual	Actual	Actual	Projec	ted 2017	2017
Fund Number	Consumable Name	Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	180.49	169.37	311.42	285.67	304.14	220.95	175.18	185.32	188.99	170.89	188.02		2380.44	216.40	\$1,420.65	2596.84	\$1,549.80	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles**	1.7135	744.60	645.20	473.70	208.00	1.030.90	785.60	133.10	135.70	192,40	123.10	187.10		4,659.40	423.58	\$7,983.88	5,082.98	\$8,709.69	\$11,100,00
040-6045	Diesel Fuel (gal) Vehicles ##	2.5550									123.91	0.00	0.00		123.91	41.30	\$316.59	495.64	\$1,266.36	\$11,100.00
020-6044	Diesel Fuel (gal) Gen**	1.8629			NEV	V SPLIT TA	ANK					0.00	42.20		42.20	21.10	\$78.61	253.20	\$471.69	\$20,000,00
020-6044	Diesel Fuel (gal) Gen	1.7135	92.00	52.00	60.00	74.00	257.00	101.00	189.00	498.00	332.00	99.00	108.00		1,862.00	169.27	\$3,190.54	2,031.27	\$3,480.59	
022-6044	Diesel Fuel (gal) Maple Ave	1.7135	39.00	22.00	53.00	14.00	62.00	50.00	139.00	719.00	137.00	48.00	37.00		1,320.00	120.00	\$2,261.82	1,440.00	\$2,467.44	\$5,000.00
020-6107	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00		165.00	15.00	\$948.75	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	1.0530	2,352.00	2,016.00	2,156.00	1,876.00	1,848.00	1,876.00	1,820.00	1,764.00	1,680.00	1,792.00	1,904.00		21,084.00	1,916.73	\$22,201.45	23,000.73	\$24,219.77	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	1.0530		1,043.11	985.43		726.30	769.99	672.97	793.21	789.04	835.98	843.73		7,459.76	828.86	\$7,855.13	9,946.35	\$10,473.50	\$20,000.00
020-6102	Hypochlorite (gal)	1.0280	2,700.00	2,303.00	2,608.00	2,435.00	2,891.00	4,037.00	1,635.00	0.00	0.00	0.00	0.00		18,609.00	1,691.73	\$19,130.05	20,300.73	\$20,869.15	\$80,000.00
022-6102	Hypochlorite - Maple Ave	1.0280	11.00	360.00	137.00	302.00	302.00	293.00	340.00	128.00	390.00	312.00	88.00		2,663.00	242.09	\$2,737.56	2,905.09	\$2,986.43	\$0.00
020-6105	Lime (lbs)	0.0810	1,050.00	850.00	900.00	800.00	1,450.00	1,050.00	700.00	750.00	1,050.00	1,200.00	800.00		10,600.00	963.64	\$858.60	11,563.64	\$936.65	\$1,000.00
020-6104	MgOH (gal)	2.2512	1,100.00	1,277.00	1,568.00	1,636.00	2,599.00	2,369.00	1,017.00	1,458.00	1,416.00	591.00	0.00		15,031.00	1,366.45	\$33,837.79	16,397.45	\$36,913.95	\$60,000.00
020-6046	Natural Gas (ccf)	1.0176	1,083.00	813.00	865.00	124.00	53.00	5.00	5.00	4.00	5.00	32.00	338,00		3,325.00	302.27	\$3,383.52	3,627.27	\$3,691.11	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.0176		75.949	68.790		61.956	7.477	4.273	4.273	4.273	18.159	141.002		386.15	42.91	\$392.95	514.87	\$523.93	\$5,000.00
020-6101	Polymer (lbs)	1.2900	1,840.00	1,400.00	1,410.00	1,290.00	1,520.00	1,450.00	1,350.00	1,080.00	740.00	990.00	1,180.00		14,250.00	1,295.45	\$18,382.50	15,545.45	\$20,053.64	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	1,814.00	1,677.00	1,830.00	1,852.00	1,820.0	1,743.00	465.00	0.00	0.00	0.00	0.00		11,201.00	1,018.27	\$25,011.83	12,219.27	\$27,285.64	\$25,000.00
040-6045	Unleaded-MUA (gal)##	2.3045									87.03	439.64	467.05		993.72	331.24	\$2,290.03	3,974.88	\$9,160.11	İ
040-6045	Unleaded-MUA (gal)**	1.6677			NEV	V SPLIT TA	ANK					23.50	51.80		75.30	37.65	\$125.58	451.80	\$753.47	\$138,900.00
040-6045	Unleaded-MUA (gal)**	1.6582	3,056.00	591.20	741.30	604.50	3,303.70	2,950.40	552.40	661.10	484.30	38.70	0.00		12,983.60	1,180.33	\$21,529.41	14,163.93	\$23,486.62	
														Subtotal			\$173,937.23		\$200,334.53	\$825,500.00
	Collection System Consumables																			
040-6104	Bioxide (gals)	2.8300	2,038.70	1,948.50	2,050.40	1,926.50	2,554.40	2,742.10	3,204.10	3,308.40	2,668.70	2,060.40	1,957.50		26,459.70	2,405.43	\$74,880.95	28,865.13	\$81,688.31	\$77,000.00
040-6044	Diesel Fuel (gal) P/S Gen	1.8109	17.30	24.90	28.20	18.20	26.00	22.90	18.20	30.70	26.80	32.70	38.50		284.40	25.85	\$515.02	310.25	\$561.84	\$500.00
040-6046	Natural Gas (ccf)	1.0176	80.64	68.00	85.77	46.64	58.00	60.83	29.76	143.00	55.00	49.00	53.00		729.64	66.33	\$742.48	795.97	\$809.98	\$3,500.00
														Subtotal			76,138.45		83,060.13	81,000.00
														Total			\$250,075.69		\$283,394.66	\$906,500.00

^{**} Vehicle gas & diesel usage show was dispensed from the tanks located at plant

^{##} Vehicle gas & diesel usage shown was purchased under new swipe card system

MONTHLY AVERAGE VALUES

														AVERAGE	
PARAMETER	10/16	11/16	12/16	01/17	02/17	03/17	04/17	05/17	06/17	07/17	08/17	09/17	This Reporting Period	Last Reporting Period	Limits
POTW Flow	2.88	2.88												2.968	5
CBOD5(influent)	278	331												286.6	n/a
CBOD5(effluent)	< 2	< 2												2.3	15
COD(influent)	849	1035												896.0	n/a
COD(effluent)	25.5	27.7												36.4	n/a
TSS(influent)	404	580												538.5	n/a
TSS(effluent)	1	1												1.9	30
pH(influent-Max)	9	7.4										10		8.1	n/a
pH(influent-Min)	6.3	6.7										18		5.8	n/a
pH(effluent-Max)	7.3	7.2												7.1	9
pH(effluent-Min)	6.7	6.9												6.3	6
Oil & Grease (effluent)	< 2.2	< 2.2												1.7	10
SQAR															
Arsenic	< 12.7	< 11.7							_					<13.1	41
Beryllium	< 6.3	< 5.8												<6.5	n/a
Cadmium	< 3.2	< 2.9												<3.3	39
Chromium	19.6	23.4												26.68	n/a
Copper	685	901												903.8	1500
Lead	23.3	26.9												31.02	300
Mercury	0.86	0.76												0.67	17
Molybdenum	< 12.7	< 11.7												7.44	75
Nickel	15	18.8												19.92	420
Selenium	< 31.7	< 29.2												<32.6	100
Zinc	1150	1400			* 1									1570.0	2800
Cyanide	N/A	N/A												1.70	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied. Most recent permit violation: 1/97 for Effluent Chlorine Residual

YEARLY TOTALS OF COLLECTION SYSTEM WORK

YEAR 2017

	MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	4	4	7	10	9	7	5	12	8	9	7		82
2)	MISCELLANEOUS CALLS NOT OURS	1	1	1	3	1	0	4	0	2	4	2		19
3)	NUMBER OF OVERTIME CALLS	3	2	4	5	5	3	2	9	6	5	4		48
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	3.5	0	10.25	0	0		13.75
5)	NUMBER OF FEET OF PIPE CLEANED	35,111	22,488	21,027	21,210	39,997	39,986	48,093	57,527	30,120	20,119	32,665		368,343
6)	MANHOLE OVERFLOW INCIDENTS	0	0	1	1	0	0	0	0	1	0	0		3
7)	LATERAL INSPECTIONS	2	6	2	4	7	5	4	7	5	7	3		52
8)	MANHOLE INSPECTIONS	30	19	23	17	14	12	12	6	3	11	16		163
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	15	9	10	9	7	6	6	3	2	5	8		80
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	15	7	7	8	7	6	6	3	0	5	8		72
11)	NUMBER OF OVERTIME SERVICE	5	4	3	3	5	1	3	1	0	4	4		33
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0	0	0	0		0
13)	NUMBER OF SECOND WATER METER READINGS	5	5	5	26	22	18	18	23	99	10	11		242
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0	0	0	0		0
15)	NUMBER OF FEET OF PIPE TELEVISED	1,114	0	0	0	108	0	0	0	0	0	0		1222
16)	MARK OUT REQUESTS	255	244	337	341	369	393	399	490	459	493	408		4,188

^{**} SAME MAIN IN A 3 MONTH PERIOD

NOVEMBER 2017 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
202	11-21-17			Yes, P-1 and check valve.			
209	11-9-17						Cleaned wet well.
210	11-13-17 and 11-14- 17	Responded for P-2 not running. Found motor overload tripped. Techs then replaced over load contact for P-2.					
215	11-21-17			Yes, P-2 and check valve			
217	11-28-30 and 11-30- 17			Yes, P-1 and check valve both days			
237	11-6-17						Responded for P-1 extended run alarm. P-1 discharge valve vibrated shut. Opened valve and wet well pumped down and alarm cleared.

NOVEMBER 2017 COLLECTION SYSTEM COMMENTS

THERE WAS ONE BIOXIDE DELIVERIES MADE IN THE MONTH NOVEMBER ON 11-13-2017.

PUMP STATIONS	GALLONS
P/S # 15	
P/S # 19	264
P/S # 21	393
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	458
C.O.B	431

THERE WAS TOTAL OF 1,546 GALLONS OF BIOXIDE DELIVERED IN THE MONTH OF NOVEMBER.

THERE WAS ONE FUEL DELIVERY MADE IN THE MONTH OF NOVEMBER ON 11-24-2017.

PUMP STATION	GALLONS	PUMP STATION	GALLONS
P/S # 01	65.4	P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11		E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

THERE WAS 65.4 TOTAL GALLONS OF PROPANE DELIVERED IN THE MONTH OF NOVEMBER.

TABLE AR-4 SUMMARY OF IWPT MONITORING PROGRAM

October 2017 through September 2018 POTW: Mount Holly Municipal Utilities Authority

		CATEGORICAL IUs		NON- SIGNIFICANT CATEGORIAL IUs		ICANT/ DR IUs	OTHER REGULATED		
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period	
Number of Industrial Users (IUs) included in POTW Monitoring Program		2		0		1		2	
Number of IUs added to POTW Monitoring Program		0		0		1		0	
Number of IUs eliminated from POTW Monitoring Program		0		0		1	:	0	
Total number of POTW inspections of IUs.	,	2		0		1		0	
Total number of POTW sampling visits to IUs.	:	3		0		1		0	
Total number of IUs in IPP not sampled.		0		0		0		0	
Total number of IUs in IPP not inspected.		0		0		0		0	

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm

Bulk Waste Monitoring November, 2017						
	November	October	October 2017- September 2018	October 2016- September 2017		
1. Number of bulk delivery pH, T.S. and sensory checks:	675	591	1,266	5,951		
2. Number of bulk delivery conventional pollutant checks:	12	10	22	108		
3. Number of bulk septage sources:	12	11	13	20		
4. Number of bulk sludge sources:	8	5	9	13		

Sampling (November): None Inspections (November): None

TABLE AR-7 Mount Holly Sewerage Authority NJPDES 0024015 SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS November, 2017

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY:	LLV	Local Limit Violation
	S/CWEA	State/CWEA Violation
	FLV	Federal Limit Violation
	RV	Reporting Violation

AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations

SE

Spill/Emergency at Discharger
Number of Facilities that are Significant Non-Compliers
Number of Facilities Convicted of Criminal Conduct SN CC

TABLE AR-8 Mount Holly Sewerage Authority NJPDES 0024015 SUMMARY OF POTW COMPLIANCE ACTIONS

							Nov	embei	, 2017	,								
FAC Name	Administrative Legal/Judicial																	
	NV	CS	AM	AR	W	AS	SC	0		CA	CP	CAA	CAP	SI	SA	PC	CAF	- MA
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	0	0	\$0	0	0
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	0	0	\$0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$ 0	0	0	\$0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY ENGINEER'S STATUS REPORT December 8, 2017

M-0030-0316 MHMUA WMP Compliance Review

Alaimo completed memorandum on sewer service determination for Block 8, Lots 5.02 and 5.03 in Hainesport Township on September 5, 2017.

M-0030-0317 <u>Garden Street Pump Station Replacement</u>

Alaimo received MHMUA comments on June 1, 2017. Alaimo submitted a proposal to MHMUA to complete the final design on August 22, 2017. Project review meeting with MHMUA was held on October 18, 2017. Proposal for final design will be revised and submitted to MHMUA.

M-0030-0318 Sanitary Sewer Replacement – Monmouth Road

Meeting was held on January 25, 2017 to plan project. 16-inch sanitary sewer replacement. Alaimo was authorized to complete design on July 13, 2017. Design documents were sent to MHMUA for review in October. Alaimo to incorporate MHMUA comment and finalize documents. Bid schedule to be finalized.

M-0030-0319 <u>High Street Sanitary Sewer Improvements</u>

Bid tabulation and recommendation letter was sent to MHMUA on September 13, 2017. Preconstruction meeting was held on October 5, 2017. The new manhole has been installed and 19 feet of sanitary main replaced. The area has been paved. The sanitary sewer lining is continuing.

M-0030-0324 <u>Turbo Blower Replacement</u>

Alaimo has receive authorization to complete the design. Draft specifications and drawings to be provided to the MHMUA for review by first week of January 2018.

M-0031-0210 <u>Eastampton Village II Subdivision</u>

Sanitary sewer mains have been installed and manholes have been set. Alaimo issued a revised performance bond reduction letter on September 13, 2016. Alaimo issued a letter with a revised Punch List on March 28, 2017. Per Alaimo Field Inspection (April 7, 2017), all items on Punchlist have been completed except for as-builts. Performance Bond Reduction letter sent out on April 13, 2017.

M-0031-0218 Waverly Pointe Subdivision

Contractor has installed all of the 8" SDR PVC sanitary main. Developer has requested a Performance Bond Reduction. As-built drawings were submitted for review on June 5, 2017. Performance Bond reduction letter was issued on September 28, 2017. **Received revised as-builts on November 29, 2017.**

M-0031-0219 Quaker Steak & Lube

Review and comment letter was issued on October 24, 2016 denoting documentation package as "Revise and Resubmit". Received review package on December 20, 2016. Review and comment letter was issued on February 20, 2017. Received revised package on March 13, 2017. Review and comment letter was issued on May 26, 2017. Key Engineers met with the MHMUA and Alaimo on June 14, 2017 to discuss the specifics on the project. Drawings were submitted for review on July 13, 2107. **Review and comment letter was issued on December 8, 2017.**

M-0031-0221 The Lofts at the Mi-Place

Received revised review package on December 19, 2016. Review and comment letter was issued on January 13, 2017. Revised drawing package was received on October 19, 2017. **Review and comment letter was issued on December 1, 2017.**

M-0031-0223 Lennar at Rancocas Creek

Alaimo received revised documentation package for review on February 15, 2017. A meeting was held with the MHMUA on March 1, 2017 to review preliminary comments. Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Revised drawings were received on June 27, 2017. Received revised documentation package for review on November 9, 2017. Review and comment letter to be issued indicating all previous MHMUA comments that were not addressed. Meeting is scheduled on December 12, 2017 to discuss flow contribution with Lennar.

M-0031-0224 <u>Eastampton Place West</u>

Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Review and comment letter was issued on April 20, 2017. Received revised package on July 1, 2017. Review and comment letter was issued on September 27, 2017. **Resolved water main encasement issue with Stout & Caldwell on November 30, 2017. Drawings are to be revised.**

DJS/dal

Mount Holly Municipal Utilities Authority Regular Meeting of the Board of Commissioners

December 21, 2017 (rescheduled from December 14, 2017)

Executive Director's Report

- NJPDES Permit Renewal Status Engineering Resolution # 2015-94: The PAA disinfection trial at the Rancocas Road Treatment Facility has been determined a success and Pennoni is working with the Authority Staff for the permanent storage and metering facility as part of their existing contract obligation. Dialog with the NJDEP has been ongoing since the inception of this project and their cooperation has been exceptional as the trial is now turning into a long-term solution for disinfection of the treated wastewater.
- <u>2018 Annual Budget Adoption Resolution # 2017-111:</u> The 2018 budget was introduced on November 09, 2017 under Resolution # 2017-100 and it is listed on the December 14, 2017 Board Agenda for Adoption consideration.
- 2018 Requests for Proposals (RFP's): RFP's for professional appointments are scheduled to be advertised on the MHMUA Website, the Courier Post and Burlington County Times on or around December 22, 2017. The following professional positions will be advertised for consideration of appointment at the annual reorganization of the MHMUA on February 08, 2018: Solicitor, Risk Manager, Bond Counsel, Special Counsel, Labor Attorney, Engineer, Computer Consultant and Environmental Engineer. The deadline for RFP submissions and the tentative scheduled opening date is Thursday January 24, 2018 at 10:00 a.m.
- <u>Mount Holly High Street Sewer Main Repair Project Resolution # 2017-49</u>: North American Pipeline Services has completed the replacement of a section of pipe just to the South of # 12 High Street, all project manholes have been rehabilitated and coated with an epoxy. The sewer mains have been cleaned and televised and the lining process will begin once a schedule can be coordinated.
- <u>Southern New Jersey Health Insurance Fund Meeting (SNJHIF)</u>: The SNJHIF released the anticipated dividend to the Authority for 2018 in the amount of \$76,807.00.
- <u>Eastampton Township Monmouth Road Sewer Main Replacement Project Resolution # 2017-67</u>: No change in status for this project since the October 12, 2017 meeting.
- <u>Mount Holly Pump Station 213 (Garden Street) Resolution # 2017-29:</u> Alaimo Associates is preparing final bid documents for Authority review and Board approval.

• 2018 Capital Projects and estimated engineering and construction improvement costs:

File number M-0030-0324	Aeriation Blower Replacement	\$ 259,000.00
o Maple Avenue Facility		
File number M-0030-0319	High Street Sewer Improvements	\$ 219,034.40
Mount Holly Township		
File number M-0030-0317	Garden Street Station	\$ 1,800,000.00
o Mount Holly Township	M dD la Dl	0.150.000.00
File number M-0030-0318	Monmouth Road Sewer Replacement	\$ 158,000.00
 Eastampton Township PAA Disinfection 	Stanger and Mataring Facility	¢ TDD
	Storage and Metering Facility	\$ TBD
o Rancocas Road Facility		

Total estimated capital improvement project costs for 2018: \$ 2,436,000.00

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BANK BALANCE REPORT NOVEMBER 30, 2017

BANK ACCOUNTS	<u>REGISTRATION</u>		<u>AMOUNT</u>	
Beneficial Bank	MHMUA Escrow Account	\$	226,982.54	
Beneficial Bank	MHMUA Self Insured UE Fund	\$	42,199.02	
Beneficial Bank	MHMUA Payroll	\$	9,899.60	
Beneficial Bank	MHMUA Operating Fund	\$	747,482.40	
Beneficial Bank	MHMUA Trustee Deposit Account	\$	1,090,923.78	
Beneficial Bank	MHMUA FSA Account	\$	5,754.15	
		\$	2,123,241.49	
ACCOUNTS HELD IN TRUST				
T.D. Wealth Management	Debt Service Reserve	\$	3,928,482.78	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,341,502.75	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	10,101,556.28	In Trust
T.D. Wealth Management	Debt Service Fund	\$	1,539,007.46	In Trust
		\$	17,910,549.27	
		· · · · · · · · · · · · · · · · · · ·	·	

Debt Service payme	ent December 1, 2017:	DEBT SERVICE SCHEDULED PA	NJEIT FEES		
			Due 2.1.17	\$ 333,369.34	18,960.00
Total Debt Payment 12/1/2017	\$	1,368,012.51	Due 6.1.17	\$ 453,012.51	
Balance 11/30/2017	\$	1,539,007.46	Due 8.1.17	\$ 1,265,912.61	18,960.00
			Due 12.1.17	\$ 1,368,012.51	
Debt Service (Required)/Available	\$	170,994.95		\$ 3,420,306.97	

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF INTEREST INCOME FOR THE YEAR 2017

BANK ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	130.56	92.97	99.59	78.07	73.26	54.06	68.18	104.68	85.05	123.39	116.21		1,026.02
OPERATING	50.44	55.37	51.77	55.87	45.65	39.37	40.61	47.02	51.63	49.31	49.47		536.51
ESCROW	22.29	19.68	21.08	20.19	20.36	18.90	19.42	19.14	19.02	19.36	19.08		218.52
UNEMPLOYMENT	3.19	2.93	3.33	3.28	3.45	3.38	3.54	3.56	3.46	3.58	3.46		37.16
PAYROLL	2.72	2.71	3.03	4.83	3.15	3.25	2.39	2.30	2.86	3.06	3.57		33.87
FSA ACCOUNT	0.43	0.36	0.40	0.39	0.40	0.37	0.40	0.37	0.35	0.39	0.41		4.27
REVENUE FUND (Trust Acct)	14.54	13.89	11.05	106.92	273.26	321.99	524.92	726.91	808.08	952.19	875.01		4,628.76
DEBT SERVICE RES. (Trust Acct)	1.99	5,626.14	-	3,231.25	40,231.19	1,175.45	0.14	4,062.67	0.23	3,231.44	40,255.68		97,816.18
DEBT SERVICE (Trust Acct)	-	5.53	10.58	128.15	361.64	435.75	631.44	875.75	518.45	516.58	566.84		4,050.71
RENEWAL & REPLACEMENT (Trust Acct)	31.20	31.20	28.18	272.98	667.41	896.22	1,650.34	2,410.30	2,689.99	2,679.45	3,262.45		14,619.72
TOTAL INTEREST	\$257.36	\$5,850.78	\$229.01	\$3,901.93	\$41,679.77	\$2,948.74	\$2,941.38	\$8,252.70	\$4,179.12	\$7,578.75	\$45,152.18	\$0.00	\$122,971.72

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF CASH IN/OUT FOR THE YEAR 2017

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,382,217.31	1,087,565.04	1,015,712.86	1,088,957.41	900,290.80	747,870.51	1,163,769.87	1,113,105.05	725,422.13	1,847,218.72	1,136,862.27		12,208,991.97
CONNECTION FEES	36,630.00	36,630.00	97,349.51	80,163.00	180,708.00	102,564.00	14,652.00	44,446.00	7,522.00	44,943.00	71,961.00		717,568.51
SLUDGE/SEPTAGE/LEACH.	86,926.96	50,127.34	64,797.01	88,928.46	96,276.54	82,418.07	144,517.31	70,783.60	175,698.08	64,891.23	84,919.96		1,010,284.56
TOTAL GAS	8,067.86	3,850.30	3,786.71	3,821.29	4,846.55	4,613.12	4,336.08	4,252.94			3,248.92		40,823.77
ACCOUNTS RECEIVABLE - O/S	-				1,020.81	291.66	4,110.60	1,057.89		2,608.72	581.25		9,670.93
MISCELLANEOUS	6,264.80	14,663.75	6,541.16	65,658.51	10,897.49	13,045.92	5,062.82	4,892.59	13,244.14	14,057.99	9,127.00		163,456.17
INTEREST INCOME	257.36	5,850.78	229.01	3,901.93	41,679.77	2,948.74	2,941.38	8,252.70	4,179.12	7,578.75	45,152.18		122,971.72
TOTAL CASH IN	1,520,364.29	1,198,687.21	1,188,416.26	1,331,430.60	1,235,719.96	953,752.02	1,339,390.06	1,246,790.77	926,065.47	1,981,298.41	1,351,852.58	-	14,273,767.63
													-
CHECK REGISTER	(253,582.14)	(457,793.47)	(407,843.30)	(395,418.67)	(372,827.48)	(370,252.50)	(303,405.35)	(313,008.33)	(414,178.61)	(229,690.69)	(673,669.35)		(4,191,669.89)
PAYROLL	(288,952.22)	(253,968.38)	(264,077.15)	(718,162.36)	(257,466.97)	(402,550.18)	(278,112.83)	(253,841.60)	(268,465.88)	(390,545.40)	(260,399.05)		(3,636,542.02)
BOND/LOAN PRINCIPAL	-	(145,844.34)	-					(1,078,387.61)					(1,224,231.95)
BOND/LOAN INTEREST	-	(187,525.00)	-			(453,012.51)		(180,533.35)					(821,070.86)
BOND/LOAN FEES		(18,960.00)	-					(18,960.00)					(37,920.00)
TOTAL CASH OUT	(542,534.36)	(1,064,091.19)	(671,920.45)	(1,113,581.03)	(630,294.45)	(1,225,815.19)	(581,518.18)	(1,825,770.89)	(682,644.49)	(620,236.09)	(934,068.40)	-	(9,873,514.72)
DIFFERENCE (IN/OUT)	\$ 977,829.93	\$ 134,596.02	\$ 516,495.81	\$ 217,849.57	\$ 605,425.51	\$ (272,063.17)	\$ 757,871.88	\$ (578,980.12)	\$ 243,420.98	\$ 1,361,062.32	\$ 417,784.18	\$ -	\$ 4,400,252.91

December 7, 2017

MHMUA STATUS REPORT

Safety Director and Special Projects MONTHLY UPDATE for November 2017

These fields are to remain blank or the words "no change in status" if progress has not been achieved since the previous report.

AED Units & First Aid Kits:

- Were restocked and an all AED batteries (9 volt & 5-year batteries) were replaced AED units were cleaned and inspected.
- Copied and distributed American Heart Association (AHA) employee wallet cards.
 - We have been notified that the cost of wallet cards for the next certification cycle will increase to \$20 per wallet card. The increase was implemented by the AHA as a means to offset revenue losses because of diminished sales of student and instructor manuals.
 - I will be reviewing other programs and options that are available for AED/CPR/First Aid training through the National Safety Council, American Red Cross, etc. to determine how their costs compare to AHA.
 - Example 2017 AHA cost 36 wallet cards @ \$8 = \$288
 - 2019 AHA new price structure 36 wallet cards @ \$20 = \$720

Air Permit Compliance Inspection:

- We have not received any response yet from the Air Compliance Inspection performed July 14th and 18th by Martchela Popova, Compliance and Enforcement for the NJDEP, details of which were outlined in the August report.
- Electronic Records Imaging and Information Management System:
 - No work was completed on this task after computer access was terminated on June 5, 2017.
 At last count, over 130,117 images have been scanned since the scanner was activated on February 3rd.
 - Spoke with Mark Szemple at Sunrise Systems about project direction and forwarded his information and previous proposals to Mike Dehoff.
 - Spoke with Angelique Mansell, Senior Account Executive at GRM Document Management regarding the scope of the Authority project and provided her links to the States website for more information on requirements and file/folder coding.
 - Met with Brandy and Adam to reviewed the status of records in the vault at Maple Avenue and assisted with relocating boxes from the file room back to the training room and discussed re-inventory of records to update the existing spreadsheets, discussed the status of the images already scanned, time and cost to scan, and the approved software available through Sunrise Systems that would link all files to the State

Emergency Response and Action Plan:

- Dave is in the process of adding a section to the plan that addresses IPP issues as required by the.
 - The table of Contents will be revised to reflect the updates and an employee training program developed and provided in 2018.

Interstate Mobile Care:

 Scheduled employees to complete audiometric testing to comply with the agreement between the New Jersey Department of Labor, Consultation Division and the Authority as it relates to employees (collection and several plant operators) that may be exposed to noise levels in exceedance of permitted levels when operating the jetter/vactor or landscaping equipment.

Maple Avenue:

- Having copies made of all facility keys to be inserted into the KNOX BOX as part of the Rapid Entry System required by the New Jersey Uniform Fire Code.
- The emergency gate activation sign has been mounted at the facility entry.
 - The Fire Official tested opener and the gate functioned properly when the "YELP" siren was used.
 - A sign has been posted over the manual gate controllers in the lab so that emergency responders can lock the gate open in an emergency.

MHMUA Fueling System:

- Received the 2018 Life Hazard permit for the fuel dispensing systems (Township yard and Rancocas Road). The Township Fire Official registered the new combination tank as a Life Hazard under the New Jersey Uniform Fire Code
 - Developed a draft planning document that outlines the responsibilities and scope of work required for the removal of the above ground fuel storage tanks (AST's), distribution pumps/fuel island, piping and related apperentures from the Township yard and emailed to Adam and Mike for review.
 - Emailed Richard Erickson of First Environment (New Jersey Environmental Insurance Fund [EJIF]) regarding the services that may be available to the Authority through the EJIF as project Licensed Site Remediation Professional (LSRP) related to soil sampling and site remediation if required as part of the project.
 - The diesel fuel tank has been sitting on compressed gravel since installation close to 25 years ago and there is the potential that some soil remediation may be needed to address any spillage that might have occurred over the period.

NJUA JIF:

- Still waiting for the 2016 SIP Award Plaque that was mailed by PERMA to the Authority.
- Will be gathering information for the 2017 annual report highlighting activity during the last six months of 2017 towards completion of the Safety Incentive Program.
- I attend the NJUAJIF Executive Safety Committee meetings on Thursday, November 9th at Merchantville Pennsauken Utilities Authority.
 - In addition to the normal agenda, a Cyber Security presentation was made by JA Montgomery/Conner Strong and two Special Agents from the FBI Cyber Crime Unit, Newark office.
 - I am scheduled to attend the December NJUAJIF Executive Safety Committee meetings on Thursday, December 14th at Evesham MUA.
 - In addition to the normal agenda, Richard Erickson, EJIF/First Environment will make a presentation on environmental changes and other highlights and coverage issues that could impact Authority operations and/or coverage.
 - Continuing to work with the Authority Safety Committee and Department Supervisors to make sure the Authority makes every effort to remain in compliance with the JIF Safety Program requirements.

Peracetic Acid (PAA) Trial:

 Continue to monitor employee interaction with product to make sure the proper PPE is being used and that no problems or failures occur with same.

Right-To-Know:

- Will continue to update the Right-To-Know folder created on the W-Drive as well as central and facility files, including department inventory spreadsheets with information as needed as new products are received.
- Received correspondence from the New Jersey Department of Health requesting that the Authority revise the Co/Mu identification number they issued during the next reporting cycle.
 - I spoke with NJDOH representative regarding removal of the above location from the Authority file as it was a contracted pump station (Charley's Other Brother) that we no longer operate.
- Will continue to monitor and provide additional labeling as needed.

Safety Committee Scheduled Meeting Highlights and Upcoming Meeting Dates:

- o The next Committee meeting is scheduled for Tuesday December 19th.
- Still researching davit base options as a way to improve employee safety when entering the clarifier tanks at Maple Avenue.
 - Davit base information was introduced and discussed at the October meeting and manufacturer cut sheets were included in the meeting minutes.
- Developing several safety bulletins regrading work related topics to be distributed to exposed employees as a means to enhance the Authority Safety Program.
- Printed Arc Flash labels as requested by the electricians for new or updated panels

Safety Equipment:

Replacement overhead LED mini-bar lights were ordered and installed to replace malfunctioning lights on two plant vehicles and two are for inventory.

- We received a tentative price from DBI SALA/Capital Safety/3M through Pendergast Safety for the rebuilding/recertification (\$900 - \$1000 + shipping) or replacement (\$3300 - \$3400 + shipping) of the Rancocas Road davit winch. We will send the winch for the rebuild/recertification in January.
- I will be consolidating the stock safety and first aid supplies now located at both plants to the Rancocas Road plant

Safety Manual:

- Revisions were made to several sections of the manual related to hot work, indoor air quality, jetter/vactor operations and PPE.
 - Updates/revisions will continues as needed to address operational concerns or exposures

Training:

- Submitted 2017 training information to Chrissy Gerstnicker at NJDEP Training Unit regarding TCH credits for licensed operators.
- Researched regulatory requirements and other information sources (CSB, OSHA, NIOSH, MUTCD, NJUFC, etc.) to updated or developed Power Point programs and provide seminars as follows:
 - 7 Confined Space, Excavation/Trench & Shore, LOTO, Heavy Equipment, Utility and Construction Incident Overview "LEARNING FROM OTHERS"
 - 6 Jetter/Vactor Awareness Programs
 - 6 Fire Safety/Hot Work Power Point
- Developed an Office Safety & Ergonomics Power Point
 - Rob Holwitt from JA Montgomery confirmed via email that the office safety and ergonomics training can be accomplished through a series of internal employee bulletins as opposed to requiring that administration staff sit through a formal presentation.
- Have developed or in the process of developing several safety bulletins on various work related topics to be distributed to employees throughout the year with the first being winter related concerns.
- Emails were sent to the Westampton Fire Department Training Officer & Fire Chief to schedule the annual confined space rescue drill. Still awaiting a response.
- Provided the 3rd revision of the energy specific lockout procedures (LOTO) for the press room and related operations to maintenance for review and revision. Once completed, the press LOTO should be ready for final approval.