

To: Mount Holly Municipal Utilities Authority  
From: Robert G. Maybury, Executive Director  
Date: January 14, 2021  
Subject: Regular Meeting

\*\*\*\*\*

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, January 14, 2021 at 6:00 PM telephonically. The agenda for this meeting is as follows:

**Roll Call**

Mr. Thiessen\_\_\_\_, Mr. Springer\_\_\_\_, Mr. Banks \_\_\_\_

**Verification Notice**

**Pledge of Allegiance**

**Public Comments on Action Items**

**Approval of Minutes**

Regular Meeting Minutes                      December 10, 2020

**New Business**

Resolution 2021-05                      A resolution approving refund to MHMUA Employees

Resolution 2021-06                      A resolution adopting a smoke free workplace policy.

**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2021-01                      A resolution approving the operating expenses for the month of December.
- \*Resolution 2021-02                      A resolution approving the sewer refunds for the month of December.
- \*Resolution 2021-03                      A resolution approving the expenditures for the month of December from the escrow fund.
- \*Resolution 2021-04                      A resolution approving the expenditures for the month of December from the improvement replacement fund.

Communications

To be presented by the public

Report of the Executive Director

Report of the Engineer

Report of the Operations Superintendent

Report of the Safety Director and Special Projects

Report of the Solicitor

Report of the Finance Administrator/Treasurer

Other new business

Matters to be presented by the Commissioners

Executive Session (Proposed Resolution 2021- \_\_\_\_)

Adjournment 1<sup>st</sup> Motion \_\_\_\_\_ 2<sup>nd</sup> Motion \_\_\_\_\_ Time: \_\_: \_\_PM

**\*Indicates addendum to original agenda**

## **OPEN PUBLIC MEETINGS ACT STATEMENT**

### **REGULAR MEETING**

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: On October 29, 2020, notice of this meeting was published in the Burlington County Times and the Courier-Post. On Monday, January 11, 2021 advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.” Electronic notice of this meeting has been provided specifying time and manner on the Authority’s website.”

### **MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

# Mount Holly Municipal Utilities Authority

## Regular Meeting Minutes December 10, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, December 10, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman  
Mr. Christopher Banks, Commissioner  
Mr. Jay Springer, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Robert Young, Operations Superintendent  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Ms. M. Lou Garty, Esq The Garty Law Firm  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Ms. Brandy C. Boyington, Board Secretary

ABSENT:

### **Verification of Notice**

Executive Director Maybury verified that “In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on October 29, 2020 and the Courier-Post on October 29, 2020. On Monday, December 07, 2020 advanced written notice of meeting was mailed to all persons who, according to the records of the MUA, requested such notice. Electronic Notice of this meeting has been provided specifying time and manner on the Authority's website.”

### **Pledge of Allegiance**

### **Public Comments on Agenda Items Only** None

### **Approval of Minutes** Regular Meeting Minutes November 12, 2020

Commissioner Springer moved for the approval of the regular minutes from the November 12<sup>th</sup> meeting.

Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Springer, Commissioner Banks

Nays:

Absent:

Abstain:

### **New Business**

Resolution 2020-119 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the collective bargaining agreement with the construction and general laborers’ union, Local 172 of South Jersey. Executive Director Maybury stated that settling this agreement was a good effort and hard work on behalf of the Authority, members of Local 172 and their business agent. The negotiations started in February of 2020 and were mostly completed by October and both parties finalized a memorandum of agreement on November 24, 2020. Executive Director discussed a few highlights from the agreement and stated that it is a four-year contract. Commissioner Banks moved for the approval of resolution 2020-119. Commissioner Springer seconded.

The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-120 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the collective bargaining agreement with the Supervisor Unit. Executive Director stated this agreement is nearly identical to Local 172 and it is also a four-year agreement. Commissioner Springer moved for the approval of resolution 2020-120. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

Resolution 2020-121 A resolution approving salary and wage adjustments for management and other non-union personnel. Executive Director Maybury stated this is for the non-union personnel. Commissioner Banks moved for the approval of resolution 2020-121. Commissioner Springer seconded. The motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
- Nays:
- Absent:
- Abstain:

Resolution 2020-122 A resolution awarding a contract to PAYARGO for recognition of electronic payee and other online network payment assistance services. Executive Director Maybury referred to Mr. Dehoff for an explanation of the services PAYARGO will be providing for the Authority. Mr. Dehoff stated this allows the Authority to be recognized as an electronic payee through banking institutions, one of the major benefits are the turnaround time for remitting payments to us. Commissioner Springer moved for the approval of resolution 2020-122. Commissioner Banks seconded the motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
- Nays:
- Absent:
- Abstain:

Resolution 2020-123 A resolution authorizing the extension of a shared service agreement with the township of Mt. Holly for the administrative use of facilities at 37 Washington Street. Executive Director Maybury stated the current agreement between the Authority and the township for 37 Washington Street expires December 31, 2020. This resolution extends the agreement for an additional six months. Commissioner Banks moved for the approval of resolution 2020-123. Commissioner Springer seconded the motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
- Nays:
- Absent:
- Abstain:

**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2020-107 A resolution approving the operating expenses for the month of November
- \*Resolution 2020-108 A resolution approving the sewer refunds for the month of November
- \*Resolution 2020-109 A resolution approving the expenditures for the month of November from the escrow fund.
- \*Resolution 2020-110 A resolution approving the expenditures for the month of November from the improvement replacement fund.

Commissioner Springer moved for the approval of consent agenda. Commissioner Banks seconded The motion. At the call of the roll the vote was:

- Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer
- Nays:
- Absent:
- Abstain:

**Communications** None

**To be presented by the public** None

**Report of the Executive Director** The Report of the Executive Director was received. Executive Director Maybury stated that the Joint Insurance Fund assessment came in and the cost for 2021 and it is essentially the same cost as calendar year 2020. The MELJIF (Municipal Excess Liability Joint Insurance Fund) is offering an elected official’s risk management seminar for the commissioners. The Authority will qualify for a \$250 credit per person if completed by May 10, 2021. Executive Director Maybury continued informing the commissioners the information would be emailed to them. The request for professionals will be posted and advertised on December 17th and opened on January 14, 2021. Executive Director Maybury informed the board the metering equipment for the PAA storage and metering project is scheduled to be delivered soon and this project is nearing the end.

**Report of the Engineer** The Report of the Engineer was received. Mr. Skibicki stated he received final comments from the Authority staff for Garden Street Pump station and will work with Executive Director Maybury on a bid scheduled.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received. Nothing to add.

**Report of the Safety Director and Special Projects** The Report of the Safety Director was received. Nothing to add.

**Report of the Solicitor**. Nothing to add.

**Report of the Finance Administrator/Treasurer** The Report of the Finance Administrator was received. Nothing to add.

**Other new business** None

**Matters to be presented by the Commissioners** Chairman Thiessen made a request to have the agenda made into a smart pdf for ease of access to specific resolutions.

**Executive Session** None

Adjournment Time 6:23 PM

Commissioner Banks moved for the adjournment. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent:

Abstain:

**\*\* Indicates addendum to original agenda**

Respectfully submitted,

\_\_\_\_\_  
Brandy C. Boyington, Secretary

**RESOLUTION 2021-05**

**A RESOLUTION APPROVING A REFUND TO MHMUA EMPLOYEES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that a dividend check in the amount of \$85,201.00 was received from the Southern New Jersey Regional Employee Benefits Fund (SNJREBF). This check was issued due to overpayment surplus from the employee medical insurance plans. A portion of this dividend is due to the employee for their contribution portion. The refund to the employees will be issued as a credit to their future payment in the amount due to each employee based on their individual Chapter 78 contribution. The amount to be refunded to the employees is 20.32 percent of the total amount received, or \$17,313.41.

**CERTIFICATION**

STATE OF NEW JERSEY     }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of January 14, 2021.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MHMUA this 14<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Jules Thiessen, Chairman

**RESOLUTION 2021-06**  
**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**

**A RESOLUTION ADOPTING A SMOKE-FREE WORKPLACE POLICY**

**WHEREAS**, the Mount Holly Municipal Utilities Authority (“Authority”), County of Burlington and State of New Jersey finds that healthcare and air quality studies have consistently found that tobacco smoke is a major contributor to outdoor pollution, and that breathing secondhand smoke can cause disease in healthy nonsmokers and,

**WHEREAS**, secondhand smoke is particularly hazardous to children, the elderly, individuals with cardiovascular disease, and individuals with impaired respiratory function, including asthmatics and those with obstructed airway diseases; and

**WHEREAS**, the smoking of tobacco products is also a form of air pollution, a danger to health, and a material public nuisance; and

**WHEREAS**, the ability of persons who choose to smoke must be balanced against the right of nonsmokers to breathe air untainted by tobacco smoke; and

**WHEREAS**, the Authority recognizes the need to adopt a smoke-free workplace policy in order to protect the public health and welfare of its employees

**NOW, THEREFORE BE IT RESOLVED**, by the Mount Holly Municipal Utilities Authority

1. The Authority hereby adopts a smoke-free workplace policy
2. Designates all Authority property as smoke-free

**THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**

By: \_\_\_\_\_

Jules K. Thiessen, Chairman

**CERTIFICATION**

I, Brandy C. Boyington, Board Secretary, of the Mount Holly Municipal Utilities Authority hereby certify the foregoing to be a true copy of a Resolution adopted by the Board of the Mount Holly Municipal Utilities Authority at a duly convened meeting held on January 14, 2021.

\_\_\_\_\_  
Brandy C. Boyington, Board Secretary

## **RESOLUTION 2021-01**

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL  
FOR JANUARY AND THE ACTUAL PAYROLL FOR THE MONTH  
OF DECEMBER AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$350,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$561,161.77 per the attached listing are hereby approved.

## CERTIFICATION

STATE OF NEW JERSEY }  
COUNTY OF BURLINGTON } :ss

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the  
seal of said MUA this 14<sup>th</sup> day of December, 2021.

Brandy C. Boyington, Secretary



P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: Y
Format: Condensed	Received Date Range: 12/11/20 to 01/14/21	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
AIRGA010 AIRGAS USA, LLC						
20-01224	11/20/20	FIRST AID SUPPLIES	Open	269.00	0.00	
ALLEN005 ALLEN'S OIL & PROPANE, INC.						
20-01251	11/30/20	PROPANE FOR MAINT & ELEC SHOPS	Open	210.92	0.00	
20-01265	12/02/20	PROPANE	Open	1,511.79	0.00	
20-01338	12/17/20	PROPANE - MAINT	Open	220.42	0.00	
				1,943.13		
AMERI065 AMERICAN WATER						
20-01357	12/31/20	AMERICAN WATER BILLING	Open	468.14	0.00	
ANKOR005 ANKOR FIRE & SAFETY EQUIP						
20-01306	12/09/20	FIRE EXTINGUISHERS INSPECTION	Open	410.00	0.00	
ATCC0005 ATCC						
20-00592	06/11/20	MICRO CONTROLS FOR MEDIA	Open	364.50	0.00	
20-01303	12/08/20	MICRO LABORTORY CONTROLS	Open	303.30	0.00	
				667.80		
AUTOM010 AUTOMATIONDIRECT.COM INC.						
20-01099	10/21/20	12VDC POWER SUPPLY	Open	102.00	0.00	
BARTU005 BARTUK HOSE & HYDRAULICS						
20-01317	12/11/20	OIL ABSORBENT MATS	Open	159.80	0.00	
BDS00005 BDS						
20-01324	12/14/20	BALL BEARING	Open	277.00	0.00	
BLOCK005 BLOCK LINE SYSTEMS						
20-01325	12/15/20	PHONE LINE SERVICE BILLING	Open	141.91	0.00	
BRUCE005 BRUCE REED BUILDING MAINT						
20-01373	12/31/20	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00	
AGWAY005 BURLINGTON AGWAY						
20-01262	12/02/20	LIME FOR PLANT USE	Open	283.50	0.00	
CABRI005 C A BRIGGS COMPANY INC.						
20-01311	12/10/20	BLUE RIBBON PRESSURE TRANSDUCE	Open	901.76	0.00	
CINTA005 CINTAS CORPORATION						
20-01237	11/23/20	UNIFORM RENTAL	Open	422.77	0.00	
20-01255	12/01/20	UNIFORM RENTAL	Open	422.77	0.00	
20-01313	12/10/20	PARKA-J. BREWER	Open	79.94	0.00	
20-01314	12/10/20	UNIFORM RENTAL	Open	438.55	0.00	
20-01329	12/15/20	UNIFORM RENTAL	Open	422.77	0.00	
20-01330	12/15/20	PARKA - T DESILVA	Open	67.94	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
CINTA005 CINTAS CORPORATION Continued						
20-01344	12/23/20	UNIFORM RENTAL	Open	425.40	0.00	
				2,280.14		
CITYE005 CITY ELECTRIC SUPPLY CO						
20-01181	11/06/20	30A 240V DISCONNECT	Open	47.60	0.00	
20-01199	11/16/20	PHOTO CELL,RECPT,LED BULB,TAPE	Open	139.78	0.00	
20-01225	11/20/20	BULBS,14 GAUGE CORD,DUCT SEAL	Open	163.39	0.00	
20-01297	12/04/20	WIREMOLD, BULBS, SEALTITE 90	Open	146.09	0.00	
				496.86		
CLOVE005 CLOVERLEAF TOOL CO						
20-01233	11/23/20	5/8" DIAMETER SAW MOTOR	Open	819.34	0.00	
COMCA005 COMCAST BUSINESS						
21-00001	01/04/21	BUSINESS INTERNET	Open	244.57	0.00	
WEEK0005 COURIER-POST & THIS WEEK						
20-01367	12/31/20	ADVERTISEMENT PUBLIC NOTICE	Open	240.00	0.00	
MAYBU005 CRAIG MAYBURY						
20-01295	12/04/20	WORK BOOTS	Open	110.49	0.00	
DEJAN005 DEJANA TRUCK EQUIPMENT, INC						
20-01343	12/22/20	PLOW PIVOT BAR	Open	154.05	0.00	
20-01350	12/30/20	PLOW LIGHT BULBS ,HYDRAULIC LI	Open	148.11	0.00	
				302.16		
DIAMO015 DIAMOND TOOL & FASTNERS,INC						
20-01144	10/30/20	45' ARTICUL BOOM LIFT RENTAL	Open	2,279.00	0.00	
EARLE005 EARLE'S TIRE SERVICE						
20-01285	12/03/20	TIRES FOR TELEHANDLER	Open	2,599.96	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
20-01263	12/02/20	BELTS & OIL	Open	138.04	0.00	
20-01319	12/11/20	BELTS	Open	42.96	0.00	
20-01351	12/31/20	GENERATOR AIR FILTER	Open	81.25	0.00	
				262.25		
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
20-01167	11/04/20	PARTS TO MAINTAIN PURELAB SYST	Open	1,639.08	0.00	
20-01292	12/04/20	PS BIOXIDE	Open	7,233.67	0.00	
				8,872.75		
FACTS005 FLEX FACTS						
20-01304	12/09/20	FSA BILLING	Open	50.00	0.00	
20-01375	12/31/20	FSA BILLING	Open	50.00	0.00	
				100.00		
FRANK020 FRANKLIN-GRIFFITH, LLC						
20-01342	12/21/20	RAB LED LIGHT	Open	268.42	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
GRAIN005 GRAINGER						
20-01348	12/29/20	STRAINERS & VALVES	Open	95.74	0.00	
GRAPH010 GRAPHIC PRODUCTS, INC.						
20-01301	12/08/20	DURALABEL TORO LABEL PRINTER	Open	799.00	0.00	
HACHC005 HACH COMPANY						
20-01302	12/08/20	LABORATORY SUPPLIES AND SOLNS	Open	972.76	0.00	
HOMED005 HOME DEPOT CREDIT SERVICE						
20-01236	11/23/20	MUD PAN/KNIFE,NOZZLE,OIL,TOOL	Open	225.08	0.00	
20-01281	12/02/20	3" ELBOW & STRAIGHT PIPE	Open	30.91	0.00	
20-01298	12/07/20	SHELF & BRACKETS	Open	16.13	0.00	
20-01340	12/18/20	COLD WATER FEED LINE	Open	13.38	0.00	
				285.50		
HYPER005 HYPERION TREE SERVICE, INC.						
20-01152	11/03/20	REMOVAL OF STORM DAMAGE TREES	Open	8,500.00	0.00	
INTER020 INTERSTATE MOBILE CARE, INC.						
20-01363	12/09/20	RANDOM TESTING OF CDL DRIVERS	Open	154.00	0.00	
JHBER005 J & H BERGE INC						
20-01117	10/27/20	LABORATORY SUPPLIES	Open	1,247.49	0.00	
20-01296	12/04/20	LABORATORY SUPPLIES/SOLUTIONS	Open	339.79	0.00	
				1,587.28		
ARANG005 JACQUELINE ARANGO						
21-00005	01/04/21	WORK SHOES REIMBURSEMENT	Open	150.00	0.00	
LORCO005 LORCO PETROLEUM SERVICES						
20-00889	08/28/20	USED OIL & OILY WATER REMOVED	Open	242.50	0.00	
LOWES005 LOWE'S						
20-01186	11/10/20	HEATERS & DEHUMIDIFIER	Open	245.46	0.00	
20-01235	11/23/20	BALL VALVE	Open	20.86	0.00	
				266.32		
LOWTH005 LOWTHER'S SERVICE CENTER, INC.						
20-01076	10/15/20	BLADES & AIR FILTERS	Open	190.88	0.00	
MANSF005 MANSFIELD OIL COMPANY						
20-01353	12/31/20	FUEL PURCHASES	Open	808.63	0.00	
MARIO005 MARION LANDSCAPING						
20-01318	12/11/20	TOP SOIL	Open	90.00	0.00	
MCMAS005 MCMASTER-CARR SUPPLY CO.						
20-01316	12/11/20	COLORLED RAGS	Open	156.85	0.00	
20-01337	12/17/20	CUTOFF WHEEL,FASTENERS,SCREWS	Open	365.36	0.00	
21-00004	01/04/21	SS ENCLOSURE & PANEL	Open	410.42	0.00	
				932.63		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
METLI005 METLIFE						
20-01358	12/31/20	DISABILITY INSURANCE	Open	848.91	0.00	
MIDDL010 MIDDLESEX WELDING SALES						
20-01347	12/29/20	CYLINDER RENTAL	Open	61.50	0.00	
MILLE005 MILLER FORD SALES INC.						
20-01283	12/03/20	ANNUAL SERVICE	Open	45.57	0.00	
20-01289	12/03/20	ANNUAL SERV & BRAKES - TR 55	Open	675.87	0.00	
20-01308	12/09/20	ANNUAL SERVICE	Open	190.63	0.00	
20-01320	12/11/20	ANNUAL SERVICE	Open	129.19	0.00	
				1,041.26		
MOBIL010 MOBILE DREDGING & VIDEO PIPE						
20-01051	10/08/20	MH # 493 REHABILITATION	Open	5,187.00	0.00	
NEWJE005 NEW JERSEY AMERICAN WATER						
20-01362	12/31/20	BILLING FOR WATER CONSUMPTION	Open	1,860.99	0.00	
UTILI005 NJUA JOINT INSURANCE FUND						
21-00024	01/06/21	NJUAJIF 1ST INSTALLMENT	Open	108,146.00	0.00	
ONECA005 ONE CALL CONCEPTS, INC.						
20-01307	12/09/20	MARK OUT REQUESTS	Open	481.91	0.00	
PEROX010 PEROXYCHEM LLC						
20-01270	12/02/20	EQUIPMENT LEASE	Open	673.68	0.00	
20-01335	12/17/20	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00	
				5,173.68		
BOWES005 PITNEY BOWES						
20-01249	11/30/20	POSTAGE MACHINE	Open	514.26	0.00	
POSTM005 POSTMASTER						
20-01333	12/16/20	MAILING CYCLE 2 2020-4	Open	2,250.32	0.00	
PRIME005 PRIMEPOINT LLC						
20-01352	12/31/20	PAYROLL PROCESSING	Open	697.10	0.00	
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP						
20-01327	12/15/20	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00	
20-01360	12/31/20	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00	
				7,000.00		
RICHA005 RICHARD A. ALAIMO ASSOCIATES						
20-01326	12/15/20	ENGINEERING SERVICES	Open	648.75	0.00	
RUSSE015 RUSSELL REID INC.						
20-01336	12/17/20	NOVEMBER R.R.SLUDGE,GRIT,TRAS	Open	6,766.00	0.00	
RVRHS005 RVRHS						
21-00011	01/05/21	RONALD D. NICHOLSON MEMORIAL	Open	2,000.00	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
SHERW015 SHERWOOD-LOGAN & ASSOCIATES, I						
20-01259	12/01/20	WATSON-MARLOW QDOS 30 PUMP	Open	3,081.46	0.00	
SPRIN005 SPRINT						
20-01334	12/16/20	PCS CONNECTION CARD/PLANT	Open	38.49	0.00	
STAPL005 STAPLES CREDIT PLAN						
20-01370	12/31/20	SUPPLIES FOR OFFICE	Open	55.50	0.00	
STEVE005 STEVENSON SUPPLY CO. INC.						
20-01218	11/19/20	12" STEEL BLIND FLANGE	Open	672.10	0.00	
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL						
20-01359	12/31/20	SOLAR POWER PURCHASE	Open	4,049.76	0.00	
TREAS015 TREASURER OF BURLINGTON						
20-01268	12/02/20	NOVEMBER SLUDGE DISPOSAL FEES	Open	42,942.02	0.00	
20-01269	12/02/20	NOVEMBER GRIT/TRASH DISPOSAL	Open	3,206.29	0.00	
				46,148.31		
TRICO005 TRI-COUNTY TERMITE & PEST CONT						
20-01312	12/10/20	CONT SERVICE, PLANT EXTERMINAT	Open	70.00	0.00	
USABL005 U.S.A. BLUE BOOK						
20-01284	12/03/20	LMI DIGI PULSE FLOW MONITOR	Open	360.58	0.00	
VERIZ015 VERIZON						
20-01300	12/08/20	INTERNET/TV SERVICES	Open	97.84	0.00	
20-01345	12/28/20	INTERNET/TV SERVICES	Open	164.24	0.00	
20-01354	12/31/20	INTERNET/TV SERVICES	Open	319.98	0.00	
21-00022	01/06/21	INTERNET/TV SERVICES	Open	56.55	0.00	
				638.61		
VERIZ035 VERIZON WIRELESS						
20-01305	12/09/20	CELL PHONE BILLING	Open	129.93	0.00	
20-01355	12/31/20	CELL PHONE BILLING	Open	1,102.34	0.00	
20-01374	12/31/20	CELL PHONE BILLING	Open	151.71	0.00	
				1,383.98		
VIRTU015 VIRTUA MEDICAL GROUP, P.A.						
20-01328	12/15/20	PRE-EMPLOYMENT PHYSICAL	Open	143.45	0.00	
VISIO005 VISION SERVICE PLAN						
21-00002	01/04/21	VISION INSURANCE	Open	1,093.02	0.00	
WBMAS005 W.B. MASON COMPANY, INC.						
20-01288	12/03/20	OFFICE SUPPLIES	Open	153.73	0.00	
20-01309	12/09/20	SANITIZING WIPES & FILE CABINE	Open	359.70	0.00	
				513.43		
WATER010 WATER ENVIRONMENT						
20-01264	12/02/20	MEMBERSHIP RENEWAL	Open	117.00	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ZOOMV005 ZOOM VIDEO COMMUNICATIONS, INC							
20-01331	12/15/20	ONLINE MEETING SUBSCRIPTION	Open	14.99	0.00		
Total Purchase Orders: 105 Total P.O. Line Items: 0 Total List Amount: 240,868.58 Total Void Amount: 0.00							

A

Total Per Report:	\$240,868.58	A
Add: December Payroll:	\$325,480.19	
Less: Improvements:	(\$5,187.00)	Resolution 2021-04
Total Operating Expense:	\$561,161.77	Resolution 2021-01

## **RESOLUTION 2021-02**

## A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of December are hereby approved.

**TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$404.72**

# CERTIFICATION

STATE OF NEW JERSEY }

:SS

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14<sup>th</sup> day of January, 2021.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA  
this 14<sup>th</sup> day of January, 2021.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y  
Account Type: G/L Received Date Range: 12/11/20 to 01/14/21 Include Items without Tracking Id: N  
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
SWR REFUND	SEWER REFUNDS									
21-00012	1	MURIE005	MURIEL BIERMAN	SEWER REFUND/166 MERION WAY	01-000-2020	1.00	29.32	other	01/06/21	Rcvd
21-00013	1	DIANA005	DIANA THORPE	SEWER REFUND/205 NEW YORK AVE	01-000-2020	1.00	71.48	other	01/06/21	Rcvd
21-00014	1	JOHND015	JOHN DUCKETT	SEWER REFUND/20 ELSINORE DR	01-000-2020	1.00	202.64	other	01/06/21	Rcvd
21-00015	1	EQUIT005	EQUITY RENTALS, LLC	SWR REFUND/408 MAPLE GROVE BLV	01-000-2020	1.00	71.68	other	01/06/21	Rcvd
21-00016	1	CYNTH005	CYNTHIA KLACIK	SEWER REFUND/24 AZALEA DRIVE	01-000-2020	1.00	29.60	other	01/06/21	Rcvd
Bid:		0.00	State:	0.00	other:	404.72	Exempt:	0.00	Total:	5.00
							404.72			
Total Tracking Ids:		1	Total Qty:		5.00	Total Amount:		404.72		
Total Bid:		0.00	Total State:		0.00	Total Other:		404.72	Total Exempt:	
							0.00			



**RESOLUTION 2021-03**  
**A RESOLUTION APPROVING EXPENDITURES**  
**FROM THE ESCROW FUND**

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

**For Engineering Services as of October 31, 2020:**

**Richard A. Alaimo Associates: \$14,247.19 (per attached report)**

# CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14<sup>th</sup> day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 14<sup>th</sup> day of January, 2021.

Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y  
Account Type: Project Received Date Range: 12/11/20 to 01/14/21 Include Items Without Tracking Id: N  
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
ESCROW ESCROW PROJECTS										
21-00010	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	HAINESPORT COMMERCE CENTER	0000000183	1.00	8,665.65	Other	01/07/21	Rcvd
21-00010	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	RESERVE AT CREEKSIDE	0000000184	1.00	423.45	Other	01/07/21	Rcvd
21-00010	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	WESTAMPTON LOGISTICS CENTER	0000000185	1.00	574.13	Other	01/07/21	Rcvd
21-00010	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	PARKER'S LANDING	0000000186	1.00	731.25	Other	01/07/21	Rcvd
21-00010	5	RICHA005	RICHARD A. ALAIMO ASSOCIATES	LUMBERTON FAMILY APARTMENTS	0000000189	1.00	3,852.71	Other	01/07/21	Rcvd
Bid:		0.00	State:	0.00	Other:	14,247.19	Exempt:	0.00	Total:	5.00 14,247.19

Total Tracking Ids: 1 Total Qty: 5.00 Total Amount: 14,247.19

Total Bid: 0.00 Total State: 0.00 Total Other: 14,247.19 Total Exempt: 0.00

**RESOLUTION 2021-04**

**A RESOLUTION APPROVING THE EXPENDITURES  
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

**Total Improvements (per attached listing)    \$5,187.00**

**CERTIFICATION**

STATE OF NEW JERSEY        }

:ss

COUNTY OF BURLINGTON   }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 14<sup>th</sup> day of January, 2021.

---

Brandy C. Boyington, Secretary

**REQUISITION FOR PAYMENT OR REIMBURSEMENT  
FROM RENEWAL AND REPLACEMENT FUND**

**REQUISITION NO. 2021-04**

**DATE: January 14, 2021**

**To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE**

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

<b>PAYEE</b>	<b>AMOUNT TO BE PAID</b>	<b>PURPOSE OF DISBURSEMENT</b>
<b>Mobile Dredging &amp; Video Pipe</b>	<b>\$5,187.00</b>	<b>Rehabilitation of Manhole #493</b>

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority’s Operating Account #XXXXXXXX607 at WSFS Bank.

Dated:

By: \_\_\_\_\_  
Authorized Officer

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y  
Account Type: Expenditure Received Date Range: 12/11/20 to 01/14/21 Include Items Without Tracking Id: N  
Account Range: First to Last

Tracking Id Description

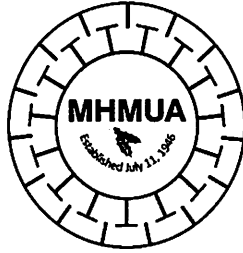
P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
20-01051	1	MOBIL010	MOBILE DREDGING & VIDEO PIPE	MANHOLE # 493 REHABILITATION	01-040-6054	1.00	5,187.00	other	12/31/20	Rcvd
Bid:		0.00	State:	0.00	Other:	5,187.00	Exempt:	0.00	Total:	
						1.00	5,187.00			
Total Tracking Ids:		1	Total Qty:		1.00	Total Amount:		5,187.00		
Total Bid:		0.00	Total State:		0.00	Total Other:		5,187.00	Total Exempt:	
								0.00		

Mount Holly Municipal Utilities Authority  
Regular Meeting of the Board of Commissioners

January 14, 2021

Executive Director's Report

- 2021 Requests for Proposal (RFP) for Professional Appointments: On December 17, 2020, the Authority advertised RFP's for the following appointments: Solicitor, Risk Manager, Bond Counsel, Labor Attorney, Special Counsel, Computer Consultant, Consulting Engineer, Special Consulting Engineer and Environmental Consulting Engineer. Proposals received prior to January 14, 2021 at 10:00 am will be opened on location at 37 Washington Street. A list of the qualified responders will be forwarded to the Commissioners for appointment consideration at the Authority's February 11, 2021 reorganization meeting.
- Covid-19 Updates and Vaccinations Schedules: Since the beginning of the Covid-19 pandemic outbreak in early 2020, only one Authority Employee was known to be infected with the virus. That employee has fully recovered and returned to work after follow-up testing confirmed a safe return. A vaccination date has not been established for the phase 1C group that includes the Authority and its clean water professionals. Phase 1A is currently being vaccinated and the four distinct phase groups are described below:
  - **Phase 1A** – Currently ongoing for paid and unpaid persons serving in health care settings who have the potential for direct or indirect exposure to patients or infectious materials as well as residents and staff of long-term congregate settings.
  - **Phase 1B** - Frontline essential workers & other high-risk groups.
  - **Phase 1C** - Other essential workers, adults 65 and over, and persons aged 16-64 with medical conditions that increase the risk for severe COVID-19 as defined by the CDC.
  - **Phase 2** - The general public
- The Authority has Committed to be Smoke & Vape Free starting January 2021. The Collective Bargaining Agreement ratified for Local 172 in December 2020 included smoke and vape free policy language for its 25 members. Resolution 2021-06, on the January 11, 2021 agenda is a resolution adopting a smoke and vape free workplace policy for the Authority's entire workforce. Once adopted, signs will be added at the entryways to the treatment facilities and several other key locations.
- Alaimo Associates – Current Project Updates: 1.) The Garden Street Pump Station upgrade bid specifications should be advertised soon. 2.) The new Maple Avenue aeration blower project, approved at the September 10, 2020 Board meeting is gradually moving forward. An on-site design meeting took place January 11, 2021 at the Maple Avenue blower room with Alaimo and the Authority representatives.
- Congratulations to the Authority's New Treatment Facility Operators: Jeremy Brewer (January 9, 2020), Harry Brunken (May 11, 2020), Derek Alcott (November 3, 2020) and Bryan Allison (December 17, 2020).
- Mechanical and Electrical Maintenance hiring: Treatment facility operator, Mike Miragliuolo was transferred from treatment operations to the mechanical maintenance department as a Grade II mechanic on January 7, 2021. A new treatment facility operator will be hired to fill the vacancy created by Mike's transfer. The Authority is continuing the search for a qualified electrician to replace senior electrician Tony Fisher, who was promoted to the position of Maintenance Supervisor on October 8, 2020.



## **SUPERINTENDENT OF OPERATION'S REPORT**

**FOR**

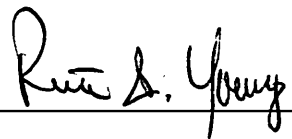
**January 14, 2020**

---

### **PLANT OPERATIONS**

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for December, 2020 is included. There were **no violations** during the month of December.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for December, 2020 is attached.
3. The **SLUDGE QUALITY** data summaries through December, 2020 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS REPORT** for December, 2020 is attached.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for December, 2020 is attached.

Respectfully submitted,



---

Robert I. Young  
Operations Superintendent

## MONTHLY AVERAGE VALUES

PARAMETER	10/20	11/20	12/20	01/21	02/21	03/21	04/21	05/21	06/21	07/21	08/21	09/21	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	2.95	3.25	3.32												5
CBOD5(influent)	204	229	197												n/a
CBOD5(effluent)	< 2	< 2	< 2												15
COD(influent)	849	840	672												n/a
COD(effluent)	28.7	26.6	23												n/a
TSS(influent)	456	447	325												n/a
TSS(effluent)	2	2	0.75												30
pH(influent-Max)	8.3	8.2	6.9												n/a
pH(influent-Min)	6.1	6.1	6.2												n/a
pH(effluent-Max)	7.1	6.7	6.7												9
pH(effluent-Min)	6.4	6.3	6.2												6
Oil & Grease (effluent)	< 3.8	< 3.8	< 3.8												10
SQAR															
Arsenic	< 11.8	< 11.8	< 12.9												41
Beryllium	< 5.9	< 5.9	< 6.5												n/a
Cadmium	< 2.9	4.2	< 3.2												39
Chromium	24.3	23.5	21.5												n/a
Copper	749	782	775												1500
Lead	22.9	30.1	34.7												300
Mercury	0.73	1	1.5												17
Molybdenum	15	12.9	< 12.9												75
Nickel	21.7	15.5	19.8												420
Selenium	< 29.4	< 29.5	< 32.3												100
Zinc	2270	2230	2310												2800
Cyanide	N/A	N/A	N/A												n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.  
Most recent permit violation: 1/97 for Effluent Chlorine Residual



# Annual Consumables Summary- 2020

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2020		2020
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	141.70	150.04	160.34	175.61	142.20	164.25	172.37	196.58	333.55	424.32	374.15	339.81	2774.92	231.24	\$1,656.07	2774.92	\$1,656.07	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles ****	2.8500	104.20	90.40	112.69	62.00	62.52	197.29	120.66	148.80	106.48	183.19	107.13	59.07	1354.23	112.85	\$3,859.58	1354.23	\$3,859.58	\$5,000.00
020-6044	Diesel Fuel (gal) Gen	2.2762	82.00	69.00	78.00	84.00	45.00	353.00	668.00	495.00	63.00	117.00	53.00	61.00	2168.00	180.67	\$4,934.80	2168.00	\$4,934.80	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2762	31.00	31.00	63.00	31.00	31.00	229.00	937.00	219.00	62.00	94.00	31.00	63.00	1822.00	151.83	\$4,147.24	1822.00	\$4,147.24	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	180.00	15.00	\$1,035.00	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,352.00	2,156.00	2212.00	2,016.00	2,072.00	1,960.00	2,044.00	1,904.00	1,820.00	1,848.00	2,016.00	2,268.00	24668.00	2055.67	\$69,095.07	24668.00	\$69,095.07	\$350,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	1,133.70	960.56	2094.20	208.02	232.79	148.37	140.07	170.97	334.26	255.14	364.20	579.94	6620.22	551.69	\$70,975.38	6620.22	\$70,975.38	\$175,000.00
022-6102	Hypochlorite - Maple Ave	1.0850	59.00	107.00	166.00	156.00	145.00	244.00	497.00	371.00	282.00	415.00	273.00	117.00	2832.00	236.00	\$3,072.72	2832.00	\$3,072.72	\$5,000.00
020-6105	Lime (lbs)	0.0970	1,250.00	700.00	1200.00	900.00	1,050.00	1,100.00	900.00	900.00	900.00	1,100.00	1,200.00	550.00	11750.00	979.17	\$1,139.75	11750.00	\$1,139.75	\$1,000.00
020-6104	MgOH (gal)	2.4013	2,809.00	2,763.00	2627.00	1,489.00	2,712.00	2,525.00	3,120.00	2,723.00	168.00	1,348.00	2,420.00	1,819.00	26523.00	2210.25	\$63,689.68	26523.00	\$63,689.68	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	55.10	61.00	17.20	63.00	4.00	18.70	37.00	16.70	4.80	5.00	12.00	9.90	304.40	25.37	\$313.99	304.40	\$313.99	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1252	886.606	882.598	238.100	N/A	143.139	54.478	4.273	4.273	3.205	21.364	47.001	206.163	2481.20	226.47	\$2,803.10	2717.67	\$3,057.93	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	663.00	600.00	645.00	632.00	609.00	584.00	605.00	688.00	526.00	1018.00	597.00	651.00	7818.00	651.50	\$56,680.50	7818.00	\$56,680.50	\$82,000.00
020-6101	Polymer (lbs)	1.8800	1,980.00	1,860.00	1470.00	1,500.00	1,410.00	1,800.00	2,260.00	1,580.00	1,360.00	1,570.00	1,430.00	1,630.00	19850.00	1654.17	\$33,348.00	19850.00	\$33,348.00	\$55,000.00
040-6045	Unleaded-MUA (gal) Pit Tank	2.1855	24.10	8.40	52.20	78.10	63.1	78.90	44.70	101.80	89.40	42.40	56.20	85.40	724.70	60.39	\$1,591.08	724.70	\$1,591.08	\$145,000.00
040-6045	Unleaded-MUA (gal) ****	2.5600	695.12	580.42	294.03	608.07	678.05	637.75	578.81	651.58	507.59	621.20	574.59	611.80	7039.01	588.58	\$18,019.87	7039.01	\$18,019.87	
Subtotal																	\$336,361.79		\$336,616.62	\$935,500.00
<b>Collection System Consumables</b>																				
040-6104	Bioxde (gals)	2.8900	2,721.00	1,959.00	1952.00	1,759.50	2,314.00	2,220.40	2,299.30	2,022.80	2,776.40	3,224.00	3,169.30	3,235.00	6,632.00	2,210.67	\$19,166.48	26,526.00	\$76,665.92	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2762	35.00	20.10	38.10	22.10	21.20	171.40	20.00	144.87	19.70	31.10	26.40	28.00	93.20	31.07	\$212.14	372.80	\$848.57	\$500.00
040-6046	Natural Gas (ccf)	1.0315	8,884.00	8,330.00	8117.00	5,500.00	3,700.00	63,300.00	4,800.00	83,400.00	3,900.00	5,300.00	5,400.00	7,700.00	25,311.00	8,437.00	\$26,108.30	101,244.00	\$104,433.19	\$3,500.00
Subtotal																	45,486.92		181,947.67	94,000.00
Total																	\$381,848.71		\$518,564.29	\$1,029,500.00

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	11576	358,850		72	0.4	\$14,354.00
AAA Septic	Septage	152	4,700		1	0.4	\$188.00
BEMS / BIG HILL LANDFILL	Leachate	4193	129,974		26	0.6	\$5,068.99
BROWN, ALBERT S.	Septage	258	8,000		2	0.2	\$320.00
Burlington County RRF PO# 13-09265	Leachate	37532	1,163,500		196	0.5	\$20,943.00
Champion Contracting, LLC	Septage	2245	69,600		17	0.7	\$2,784.00
DREDGE HARBOR BOAT CENTER LLC	Septage	226	7,000		1	0.2	\$280.00
Deckers Septic	Septage	8942	277,200		84	0.1	\$11,088.00
Dey Farms	Miscellaneous	1532	47,500		8	0.4	\$2,375.00
Drayton	Septage	9061	280,900		61	0.5	\$11,236.00
Drayton Transfer Station	Septage	2574	79,800		18	0.9	\$3,318.00
Fieldsboro	Sludge	323	10,000		2	1.3	\$800.00
First Choice Waste Disposal, LLC	Septage	161	5,000		1	1.8	\$200.00
Helen Fort Middle School	Sludge	161	5,000		1	3.2	\$400.00
Homestead Treatment Utilities, Inc.	Sludge	745	23,100		5	0.6	\$947.10
J&J Aquatics	Miscellaneous	161	5,000		1	0.3	\$125.00
Jackson Transfer Station	Septage	3748	116,200		20	1.5	\$5,834.99
Joseph J Carbin Plumbing	Septage	290	9,000		4	0.7	\$360.00
L & L Pumping Septic Services	Septage	929	28,800		6	0.8	\$1,152.00
Laird & Company	Miscellaneous	916	28,393		5	0.4	\$1,306.08
Medford Township STP	Sludge	13210	409,500		75	1.4	\$22,522.50
Mobile Estates of Southampton, Inc.	Sludge	484	15,000		3	2.2	\$1,200.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.6	\$1,200.00
Russell Reid	Septage	681	21,100		4	1.1	\$1,007.80
State Environmental Services	Septage	397	12,300		3	0.3	\$492.00
United Hospital Supply Corp.	Miscellaneous	619	19,200		4	0.6	\$960.00
Waste Management/Parklands Landfill	Leachate	1577	48,900		12	0.4	\$1,222.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,213,517	0	637	\$111,684.95

# YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2020

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	7	10	10	4	5	17	12	7	7	4	4	7	94
2)	MISCELLANEOUS CALLS NOT OURS	1	0	3	0	1	3	2	1	1	0	1	0	13
3)	NUMBER OF OVERTIME CALLS	6	10	6	3	2	6	10	6	3	2	2	6	62
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0	0	0	0	0	0	0
5)	NUMBER OF FEET OF PIPE CLEANED	34,494	29744	32,963	24304	5935	48859	46136	51803	31589	10035	39491	6642	361995
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0	0	0	1	0	0	0	0	1
7)	LATERAL INSPECTIONS	6	3	0	3	1	2	1	0	3	1	1	0	21
8)	MANHOLE INSPECTIONS	17	13	12	10	4	18	12	12	10	12	16	19	155
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	10	6	6	5	2	8	6	6	6	6	7	9	77
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	9	6	6	4	2	7	6	5	6	6	7	8	72
11)	NUMBER OF OVERTIME SERVICE	6	1	2	1	1	1	4	2	0	1	1	4	24
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0	0	0	0	0	0
13)	NUMBER OF SECOND WATER METER READINGS	11	4	4	0	0	0	0	18	25	10	7	3	82
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0	0	0	0	0	0
15)	NUMBER OF FEET OF PIPE TELEVISED	80	0	80	0	0	405	0	0	0	398	366	0	1329
16)	MARK OUT REQUESTS	309	185	352	308	487	508	452	439	370	394	346	992	5142

\*\* SAME MAIN IN A 3 MONTH PERIOD

**TABLE AR-4  
SUMMARY OF IWPT MONITORING PROGRAM**

October 2020 through September 2021  
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	3	3	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		0		0		0		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		3		0		1		2
Total number of POTW sampling visits to IUs.		5 <sup>1</sup>		0		1		2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

<sup>1</sup> Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm, United Hospital Supply

**Bulk Waste Monitoring December, 2020**

	December	November	October 2020- September 2021	October 2019- September 2020
1. Number of bulk delivery pH, T.S. and sensory checks:	637	601	1,956	7,567
2. Number of bulk delivery conventional pollutant checks:	0	0	0	62
3. Number of bulk septage sources:	15	16	18	23
4. Number of bulk sludge sources:	5	5	8	13

Sampling (December): None  
Inspections (December): None

TABLE AR-7  
Mount Holly Sewerage Authority NJPDES 0024015  
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS  
December, 2020

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation  
S/CWEA State/CWEA Violation  
FLV Federal Limit Violation  
RV Reporting Violation  
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations  
SE Spill/Emergency at Discharger  
SN Number of Facilities that are Significant Non-Compliers  
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8  
Mount Holly Sewerage Authority NJPDES 0024015  
SUMMARY OF POTW COMPLIANCE ACTIONS  
December, 2020

										December, 2020									
Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
United Hospital Supply	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**ENGINEER'S STATUS REPORT**  
**January 7, 2021**

- M-0030-0317      Garden Street Pump Station Replacement
- Received Mount Holly Township comments at meeting on July 20, 2020. Received MHMUA comments on August 31, 2020. Alaimo submitted documents for final review incorporating MHMUA and Township comments from August 2020 on November 3, 2020. Signed TWA submitted to NJDEP also. **Alaimo received final comments from the MHMUA on December 20, 2020. Awaiting to finalize bid schedule.**
- M-0030-0320      Sludge Tank Conversion
- Alaimo will submit a proposal for final design for MHMUA review and comment.
- M-0030-0321      TSST Tank Demolition
- Alaimo upon MHMUA's request will submit a final design proposal for MHMUA review and comment.
- M-0030-0322      Reactor Demolition
- Alaimo will submit a design proposal for MHMUA review and comment.
- M-0030-0325      P.S. Corrosion Protection System
- Alaimo upon MHMUA's request to submit a design proposal and scope of work for MHMUA review and comment.
- M-0030-0328      **Blower GD 2 Replacement**
- Alaimo has been given authorization on the project and design has started. **Site meeting is scheduled with the MHMUA on January 11, 2021 to go over design details.**
- M-0030-      Locker Room/Shower Facility
- Alaimo sent preliminary sketches on layout options to the MHMUA on February 11, 2020 for review and comment. Alaimo received MHMUA comments on August 19, 2020 on option selected. Alaimo submitted proposal for authorization on September 30, 2020.

M-0031-0223      Lennar at Rancocas Creek

Sanitary sewer main and manhole installation has continued. Construction site inspection is ongoing. **Pump station start-up will occur after sanitary installation is corrected.**

M-0031-0226      Rancocas Glen 1B, 2, and 3C

**Preconstruction meeting was held on December 16, 2020. Shop Drawings were reviewed and sent out on January 4, 2021.**

M-0031-0227      Fountain Square

Review and comment letter was issued on December 10, 2019 and designated as "Revise and Resubmit". Review and comment letter was issued on April 1, 2020 and designated as "Revise and Resubmit". Package was resubmitted on April 2, 2020. Review and comment letter issued on April 16, 2020. Documents were deemed "Approved as Noted".

M-0031-0230      Smithville Park Maintenance Facility

A revised documentation package was submitted on July 21, 2020, including Plumbing Plan and As-Built Details. An approval letter was issued August 12, 2020.

M-0031-0231      Dunkin Donuts Western Drive

Received revised package on November 21, 2019. Review and comment letter was issued on December 16, 2019. Received revised package on January 9, 2020. Review and comment letter was issued on February 10, 2020 and still noted as "Revise and Resubmit."

M-0031-0237      Hainesport Commerce Center

Revised documents were received on March 13, 2020. Review and comment letter was issued on March 19, 2020, designated as "Approved as Noted". A Performance Bond letter was issued on August 3, 2020. A revised approval letter was completed on October 28, 2020 adjusting the EDU's per MHMUA standards.



- M-0031-0238      The Reserve at Creekside
- Review and comment letter was issued on February 20, 2020 and deemed "Approved." Signed drawings were received on March 2, 2020.
- M-0031-0240      Parker's Landing
- Received documentation for review on April 17, 2020. Review and comment was issued on June 2, 2020 and package was deemed "Revise and Resubmit". A revised document package was received on October 22, 2020. Review and comment letter was issued on November 23, 2020. Package deemed "Revise and Resubmit".
- M-0031-0241      Walters Group/Viking, Lumberton Family Apts., LLC
- TWA was approved on April 15, 2020. Received revised documents on July 28, 2020. Review and comment letters were issued on August 20 and August 28, 2020. Received revised documents for review on September 4, 2020. Final document review and bond estimate letter was issued on September 22, 2020. Shop Drawing review has started. Sanitary main construction inspection was completed in October 2020.

DJS/dal

**January 7, 2021**  
**MHMUA STATUS REPORT**  
**Safety Director and Special Projects & Purchasing Agent**  
**MONTHLY AGENDA UPDATE for December 2020**

Claims:

- Plant Operator – 10/22/2020 – Closed out and returned to work 12/3/2020
- Motor Vehicle Accident, Plant Operations – 11/04/2020
  - Multiple emails and phone conversations with various professionals (Qual-Lynx, T C Irons, and 1<sup>st</sup> Alert Appraisals) regarding the disposition of truck 56
  - Emailed all requested forms, title and declarations as requested
- Workers Comp – Called Med Express regarding continued notices being sent to an employee for a work-related injury
  - Followed up with emails to Qual-Lynx and RMC

**2020 Employee Incident/Injury Reports – Workers Compensation - \* Indicates submittal to Qual-Care/Qual-Lynx\***

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
*05/05/20	0	3	Struck in left forearm by rotating handle of davit winch	Abrasion/contusion / Struck by
*05/08/20	0	0	Plant operator felt discomfort in left calf as he exited the cab of the new F-250 at Maple Avenue. No offsite treatment required	Sprain/Strain
07/16/20	0	0	Employee suffered small finger laceration from burr on handle and operating mechanism of new fuel container	Cut/Puncture/Scrape
*07/29/20	0	5	Emp. Vehicle rear-ended by commercial vehicle while stopped at red light	Upper body sprain strain
*10/22/20	0	28 Closed	Plant operators were turning a "tight" valve at Maple Ave. CCT when one heard/felt a "pop" in right elbow causing pain from elbow to thumb. Because of time of injury, directed employee to ER. Had follow-up with Ortho and MRI. Diagnosed with partial tear, received injections and completing therapy	Right elbow
*11/4/20	0	0	Emp. Vehicle rear-ended by passenger vehicle while stopped at intersection waiting to make a left turn	Upper body sprain strain
12/18/20	0	0	Employee pinched tip of finger between wrench and bolt head on pump during routine maintenance	Caught in or between

**2020 General Liability – \* Indicates submittal to Qual Lynx\***

DOI	DESCRIPTION	
01/28/2020	Ms. Cadiente	Alleged T/F in sinkhole at Mi-Place Apts., inspected area and emailed info and photos to Qual-Lynx w/copy to Brian
*04/28/20	County of Burlington	Boom of VACTOR allegedly struck variable message board on shoulder of Route 541 as part of Property claim below
*09/18/20	Robert Mitchell	Claimant reports he stepped on and fell into a "manhole" that was identified as a New Jersey American Water meter pit in front of 154 Grant Street resulting in multiple extremity injuries

**2020 Property/Automobile Damage – \* Indicates submittal to Qual Lynx\***

DOI	DESCRIPTION
*04/28/20	The elbow of the VACTOR boom caught a low hanging wire on the exit from Route 541 to Woodlane Road causing the boom to lift out of the support bracket, bending and breaking the boom sleeve
*07/29/20	Truck 55 rear-ended by commercial vehicle while stopped at red light
*11/4/2020	Truck 56 rear-ended by a passenger vehicle while stopped at the intersection of High Street and Rancocas Road. No injury to employee but truck has been totaled by 1 <sup>st</sup> Alert Appraisals

Health & Safety:

- Alcohol and Controlled Substances
  - Pursuant to DOT and FMCSA) and MHMUA policy requirements, scheduled Interstate Mobile Care to complete 4<sup>th</sup> quarter random testing of drivers and filed annual report
- Confined Space
  - Maple Avenue Headworks
    - Discussions with Bob, Tony, and reviewed ventilation requirements with Craig and Carl regarding CSE precautions (ventilation and metering requirements) for the headworks while hot work is taking place

- COVID-19 - Executive Order EO#192
  - Continued to update daily health check tracking spreadsheets with employee activity and temperature readings
- Fire Safety
  - Escorted John from Anchor Fire Safety around all locations for annual fire extinguisher compliance inspection
    - Identified and replaced five (5) non-compliant extinguishers
      - Additional new extinguishers will be purchased to replace several more
- First Aid Kits & Safety Equipment:
  - Checked and refilled first aid kits and ordered additional supplies
- Incinerator Stack:
  - Continued working on draft specification for demolition of the incinerator stack at Rancocas Road
    - Demolition will require the services of an Environmental Engineer for related issues (asbestos, silica, etc.)
- Regulatory Updates:
  - Continued reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies, training, and safety bulletins
  - Ordered, received and set-up replacement industrial label maker (replaces non-supported unit) used for regulatory, safety, and chemical compliance
- Safety Bulletin:
  - See updated table below
- Safety Committee:
  - Processed agenda, hosted telephonic meeting, and processed minutes for December meeting and emailed to all employees and professionals
- Safety Manual
  - Fleet Safety Policy
    - Made updates to policy and added appendixes A (for forms) and B for (Clearinghouse FAQ)
    - Applies to DOT & FMCSA (CDL) and MHMUA Alcohol and Controlled Substance compliance

#### NJDEP:

- Updated air permit files for all locations and assisted Jason with documents required for upcoming County Health inspection of the pump stations

#### NJUA:

- Met with Brian Maitland from J A Montgomery to review compliance with JIF safety programs and to perform loss control surveys of nine (9) pump stations in Westampton
- Reviewed JIF resolutions and related information provided by Karen following the December JIF meeting
  - Emailed Karen with coverage questions for vehicle rentals to determine if same covers Vac trucks and similar equipment based on the MHMUA loss in 2020
    - No response as of yet

#### MEL:

- Review agenda and minutes from previous Safety & Education Committee meeting in preparation for the upcoming meeting

#### Purchasing & Contracts:

- Arc Flash:
  - Received, reviewed, and disseminated project update received from EG&R towards completion of contract
    - Tony and Wayne will review and advise of any concerns or revisions
- 2021 Professional Contracts
  - Completed updating eight (8) RFP documents for advertisement for 2021 professional services
  - Developed one (1) new RFP specifically for Special Project Consulting Engineer for advertisement for 2021 professional services
- Global Industrial
  - Continued emails and phone conversations with Global representative to resolve outstanding PO for safety and PPE purchased in fall of 2020
    - Credit was awarded the MHMUA as certain items were not available
    - Global altered an MHMUA PO to reflect a change in price after credit was issued
    - Global was informed in writing the MHMUA will not pay on the PO that was altered and was emailed a revised PO
    - The MHMUA is still awaiting receipt of a signed PO
- County of Burlington Co-Op

- Review 2021 cooperative purchasing agreement from BURLCO, highlighted and forwarded to Bob, Pat and Russ
- Plant Pickup – Replacement for Truck 56
  - Reviewed State and ESCNJ Co-Op pricing for new pickup truck
    - Calls and email discussions with Mike Wright at Beyer of Morristown to check availability and pricing under both contracts
      - Has Dodge 1500 PU on lot
      - Obtain and review cut sheet and email to management for review
  - Calls and discussions with Linda Hoffman at Winner Ford
    - Have nothing on lot but State just approved extension for F150, 250 and 350 models (12 – 16 weeks out)
      - She will provide cut sheets for review
- Roll Off Truck:
  - Continue to search for a financially feasible option to replace the aging roll-off truck currently in use
    - Drafted “rough” RFP outline for 2018 or newer model and reviewed with Bob and Russ
      - Russ also reviewed with maintenance
    - After discussion with several haulers and in consideration of cost verses needs, the draft will be made more generic
- Tarnsfield Pump Station Replacement Generator
  - Tentative delivery is 2<sup>nd</sup> week of December
    - SHIPPED AND WE HAVE BEEN TRACKING BUT NOT YET ARRIVED

Training:

- New Employee training was completed for plant operator for the following topics:
  - Right-to-Know, Communicable Disease, PPE, Arc Flash, Electrical Safety, Fire Safety, Lock Out/ Tag Out LOTO, Confined Space Entry (CSE), Fall Protection, and Multi-Gas

<b>2020 In-Person Training Programs</b>		<b># of Seminars</b>
Accident/Incident Investigation		
Aerial Lifts and Truck-Mounted Aerial Devices		
Asbestos, Silica & Lead Awareness, including NJ Dry Cutting law		
Back Safety/Material Handling		
Bloodborne/Waterborne Pathogens (Communicable Disease)		<b>6</b>
Confined Space Entry/Fall Protection/Multi-Gas Meters		<b>7</b>
CPR / AED / First Aid		
Defensive Driving		
Electrical Safety / Arc Flash / Lockout Tagout (LOTO)		<b>2</b>
Employment Practices Liability Harassment/Hostile Work Environment		
Federal Motor Carrier Safety Administration Regulations (FMCSA)		
Fire Extinguishers / Fire Safety/Hot Work & Welding		<b>2</b>
Hand & Power Tools, Powder Actuated Tools & Chainsaw Safety		
Hazard Communication (NJ RTK) w/ Global Harmonizing System (GHS)		<b>6</b>
Hazardous Materials Level One Awareness		<b>2</b>
Heavy Equipment Safety		
Jetter/VACTOR Truck Safety Awareness		
Ladder Safety/ Walking & Working Surfaces		
Level One Awareness		
National Incident Management System (NIMS)		
PPE & Respiratory Protection		
Office Safety		
Spill Prevention Control & Countermeasure (SPCC)		
Trench & Shore (Excavation Safety)		
Work Zone/Flagger		
<b>TOTAL YTD</b>		<b>25</b>

Listed below are the Safety Bulletins and E-Training Bulletins that have been distributed to employees YTD

<b>Safety Bulletins</b>	<b>E-Training Bulletins</b>
3M/DBI SALA Winch Highlights of Excavation March Ladder Safety Month Coronavirus Protocols	Communicable Disease/Waterborne Pathogens Excavation Safety Confined Space Safety Multi Gas Meters

Nutritional Culture Shift Combating Stress Through Nutrition Understanding Nutrition Labels EPIC Underwriters/CNA Safety News COVID-19 Disinfect to Protect MEL Safety Institute COVID-19 for Water & Wastewater Reuse of Respiratory Protection COVID-19 EPIC Underwriters/CNA Property Updates Reducing Risk of Skin Cancer The Heat is ON, Preventing Heat Stresses Complacency in Workplace COVID Travel Advisory Maple Avenue Fire Alarm Upgrades COVID-19 Understanding Contact Tracing COVID-19 Workplace Safety Workers Compensation, Non-Compensable Injuries At Work Overview of Excavation Fatality National Safety Council Update, Increased Drug Use in the Workplace Workplace Bulletin – Performing Daily Health Checks COVID-19 Updates with Cold, Flu and COVID Symptom Comparison	Personal Fall Protection Electrical Safety Arc Flash Safety Lock-Out/Tag-Out Fire Safety & Hot Work Personal Protective Equipment (PPE) Respiratory Protection Personal Protective Equipment First Aid & Medical Emergencies Part 1 Stopping the Bleed, Medical Emergencies Part 2 CPR & AED, Medical Emergencies Part 3 Respiratory Difficulties, Medical Emergencies Part 4 Overview of Governor's COVID-19 Executive Order #192 MHMUA COVID-19 Compliance Plan for EO#192 Authority Daily Health Check Protocols
---	---

### **Permit Required Confined Space Entries – January 1, 2020 thru December 31, 2020**

#### ***Activity to be Reported Quarterly***

Report from Collection System may not be available at time of report and will be included in next month's report

<b>2020 Confined Space Entry Activity by Location</b>													
<b>Rancocas Road Treatment Plant</b>													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	0	1	0	0	0	0	0	0	0	0	0	1
Trickling Filters	1	1	1	1	0	1	2	1	1	0	1	0	10
Other	11	5	12	14	4	8	7	12	5	5	3	5	91
<b>TOTAL</b>	<b>12</b>	<b>6</b>	<b>14</b>	<b>15</b>	<b>4</b>	<b>9</b>	<b>9</b>	<b>13</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>102</b>
<b>Maple Avenue Treatment Plant</b>													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>11</b>
<b>Collection System</b>													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	71	76	113	80	59	79	77	69	61	118	49	79	931
<b>Combined</b>	<b>83</b>	<b>82</b>	<b>129</b>	<b>96</b>	<b>64</b>	<b>94</b>	<b>86</b>	<b>82</b>	<b>67</b>	<b>123</b>	<b>53</b>	<b>85</b>	<b>1044</b>
<b>Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2020 thru December 31, 2020</b>													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
<b>Plant R &amp; M</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>20</b>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
BANK BALANCE REPORT  
DECEMBER 2020**

<b><u>BANK ACCOUNTS</u></b>	<b><u>REGISTRATION</u></b>	<b><u>AMOUNT</u></b>
WSFS Bank	MHMUA Escrow Account	\$ 211,694.09
WSFS Bank	MHMUA Self Insured UE Fund	\$ 50,609.65
WSFS Bank	MHMUA Payroll	\$ 69,863.19
WSFS Bank	MHMUA Operating Fund	\$ 545,483.90
Republic Bank	MHMUA Operating Fund	\$ 2,750.00
WSFS Bank	MHMUA Trustee Deposit Account	\$ 1,761,247.05
WSFS Bank	MHMUA FSA Account	\$ 6,293.66
		<b><u>\$ 2,647,941.54</u></b>

<b><u>ACCOUNTS HELD IN TRUST</u></b>			
T.D. Wealth Management	Debt Service Reserve	\$ 2,839,072.63	In Trust
T.D. Wealth Management	Revenue Fund	\$ 2,472,195.75	In Trust
T.D. Wealth Management	Renewal & Replacement	\$ 21,090,812.01	In Trust
T.D. Wealth Management	Debt Service Fund	\$ 1,489,591.78	In Trust
		<b><u>\$ 27,891,672.17</u></b>	

---

<b>Debt Service payment February 1, 2021:</b>		<b><u>DEBT SERVICE SCHEDULED PAYMENTS (P&amp;I) FOR 2020:</u></b>	<b><u>NJEIT FEES</u></b>
		Due 2.1.21 \$ 239,645.86	18,960.00
Total Debt Payment 2/1/2021	\$ 258,605.86	Due 6.1.21 \$ 346,940.63	
Balance 12/31/2020	\$ 1,489,591.78	Due 8.1.21 \$ 1,361,769.17	18,960.00
		Due 12.1.21 \$ 886,940.63	
<b>Debt Service (Required)/Available</b>	<b><u>\$ 1,230,985.92</u></b>	<b><u>\$ 2,835,296.29</u></b>	<b><u>\$ 37,920.00</u></b>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
SCHEDULE OF CASH IN/OUT  
FOR THE YEAR 2020**

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,299,479.57	1,015,067.90	951,336.81	1,150,809.91	966,378.44	875,688.17	1,101,719.12	1,031,498.59	956,342.81	1,485,783.30	1,186,372.27	987,508.80	13,007,985.69
CONNECTION FEES	14,172.98	319,232.00	200,518.50	98.00	638,464.00	-	118,812.25	14,848.00	315,319.25	110,509.80	-	59,392.00	1,791,366.78
APPLICATION FEES	960.00	600.00	445.00	180.00	495.00	470.00	505.00	710.00	900.00	660.00	540.00	445.00	6,910.00
SLUDGE/SEPTAGE/LEACH.	73,667.07	123,889.83	91,586.96	89,548.03	113,195.52	128,709.62	163,095.91	102,155.37	107,226.52	108,367.10	152,177.81	87,688.13	1,341,307.87
OUTSIDE SERVICES	-	70,218.18	877.00	1,169.64	-	-	747.96	-	310.00	1,866.90	-	-	75,189.68
RENTAL INCOME	4,392.86	4,406.58	-	8,021.33	3,627.49	5,929.35	4,428.19	750.00	750.00	4,521.67	8,667.17	2,395.66	47,890.30
MISCELLANEOUS	117,409.14	25,505.75	1,739.57	1,739.57	10,866.45	1,754.57	5,239.57	87,487.57	2,483.39	253,899.21	2,304.47	87,890.57	598,319.83
INTEREST INCOME	26,198.97	32,126.66	19,889.51	13,284.68	9,183.67	3,428.29	3,089.79	3,411.28	440.20	5,700.37	2,071.25	3,103.87	121,928.54
<b>TOTAL CASH IN</b>	<b>1,536,280.59</b>	<b>1,591,046.90</b>	<b>1,266,393.35</b>	<b>1,264,851.16</b>	<b>1,742,210.57</b>	<b>1,015,980.00</b>	<b>1,397,637.79</b>	<b>1,240,860.81</b>	<b>1,383,772.17</b>	<b>1,971,308.35</b>	<b>1,352,132.97</b>	<b>1,228,424.03</b>	<b>16,990,898.69</b>
<b>EXPENDITURES</b>													
CHECK REGISTER	(374,920.00)	(444,532.10)	(703,328.90)	(215,918.78)	(645,509.67)	(614,673.61)	(572,815.72)	(500,437.36)	(194,541.75)	(363,948.41)	(402,581.53)	(395,776.74)	(5,428,984.57)
PAYROLL	(284,136.65)	(241,286.09)	(844,304.02)	(251,245.21)	(239,100.73)	(287,816.05)	(280,419.57)	(242,044.79)	(367,393.16)	(259,076.99)	(238,311.36)	(306,780.22)	(3,841,914.84)
BOND/LOAN PRINCIPAL	-	(117,795.76)	-	-	-	-	-	(1,195,706.02)	-	-	-	(510,000.00)	(1,823,501.78)
BOND/LOAN INTEREST	-	(145,850.00)	-	-	-	(359,690.63)	-	(143,244.64)	-	-	-	(359,690.63)	(1,008,475.90)
BOND/LOAN FEES	-	(18,960.00)	-	-	-	-	-	(18,960.00)	-	-	-	-	(37,920.00)
<b>TOTAL CASH OUT</b>	<b>(659,056.65)</b>	<b>(968,423.95)</b>	<b>(1,547,632.92)</b>	<b>(467,163.99)</b>	<b>(884,610.40)</b>	<b>(1,262,180.29)</b>	<b>(853,235.29)</b>	<b>(2,100,392.81)</b>	<b>(561,934.91)</b>	<b>(623,025.40)</b>	<b>(640,892.89)</b>	<b>(1,572,247.59)</b>	<b>(12,102,877.09)</b>
<b>DIFFERENCE (IN/OUT)</b>	<b>\$ 877,223.94</b>	<b>\$ 622,622.95</b>	<b>\$ (281,239.57)</b>	<b>\$ 797,687.17</b>	<b>\$ 857,600.17</b>	<b>\$ (246,200.29)</b>	<b>\$ 544,402.50</b>	<b>\$ (859,532.00)</b>	<b>\$ 821,837.26</b>	<b>\$ 1,348,282.95</b>	<b>\$ 711,240.08</b>	<b>\$ (343,823.56)</b>	<b>\$ 4,888,021.60</b>

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
SCHEDULE OF INTEREST INCOME  
FOR THE YEAR 2020**

<b>BANK ACCOUNTS</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>TOTAL</b>
REVENUE - TRUSTEE ACCT	1,301.41	1,791.00	1,084.40	723.58	791.27	429.33	318.53	255.67	178.93	104.03	257.41	155.12	7,390.68
OPERATING	966.44	1,036.75	645.82	406.21	438.60	250.96	176.55	133.89	76.62	306.50	77.30	71.42	4,587.06
ESCROW	255.33	233.57	181.90	122.90	121.83	73.52	56.08	46.77	33.85	35.26	26.79	23.95	1,211.75
UNEMPLOYMENT	54.32	51.63	41.48	27.73	29.25	19.17	14.94	11.15	8.28	8.58	6.30	5.16	277.99
PAYROLL	69.66	64.85	75.75	41.79	44.10	25.83	22.02	19.21	15.10	14.58	9.85	10.82	413.56
FSA ACCOUNT	10.18	9.26	7.35	5.11	6.78	4.51	3.55	2.45	1.76	1.72	0.87	0.62	54.16
REVENUE FUND (Trust Acct )	2,444.02	2,167.47	2,016.23	749.62	13.00	14.14	12.89	14.30	14.05	13.16	13.14	31.71	7,503.73
DEBT SERVICE RES. (Trust Acct )	6,404.19	7,064.07	1,683.01	3,792.88	11.02	2,511.39	2,386.02	11.39	11.39	3,135.98	11.33	2,528.37	29,551.04
DEBT SERVICE (Trust Acct)	311.34	774.81	895.13	462.38	10.22	12.64	11.08	11.45	4.93	4.34	4.97	17.67	2,520.96
RENEWAL & REPLACEMENT (Trust Acct )	14,382.08	18,933.25	13,258.44	6,952.48	7,717.60	86.80	88.13	2,905.00	95.29	2,076.22	1,663.29	259.03	68,417.61
<b>TOTAL INTEREST</b>	<b>\$26,198.97</b>	<b>\$32,126.66</b>	<b>\$19,889.51</b>	<b>\$13,284.68</b>	<b>\$9,183.67</b>	<b>\$3,428.29</b>	<b>\$3,089.79</b>	<b>\$3,411.28</b>	<b>\$440.20</b>	<b>\$5,700.37</b>	<b>\$2,071.25</b>	<b>\$3,103.87</b>	<b>\$121,928.54</b>



Mount Holly Municipal Utilities Authority

12/1/20 thru 12/31/20

Report Date: Monday, January 04, 2021 Hauled Wastes Receipt Resolution Report for the

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.08	2	10000	1.3 %	1042	\$800.00
\$0.08	1	5000	3.2 %	1334	\$400.00
\$0.041	5	23100	0.6 %	1135	\$947.10
\$0.055	75	409500	1.4 %	48825	\$22,522.50
\$0.08	3	15000	2.2 %	2793	\$1,200.00
Subtotal:	86	462600	1.7 %	55129	\$25,869.60

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.04	1	4700	0.4 %	156	\$188.00
\$0.04	72	358850	0.4 %	12426	\$14,354.00
\$0.04	2	8000	0.2 %	99	\$320.00
\$0.04	4	9000	0.7 %	531	\$360.00
\$0.04	17	69600	0.7 %	4156	\$2,784.00
\$0.04	84	277200	0.1 %	3354	\$11,088.00
\$0.04	61	280900	0.5 %	11699	\$11,236.00
\$0.04	17	76200	0.8 %	4661	\$3,048.00
\$0.075	1	3600	2.5 %	750	\$270.00
\$0.04	1	7000	0.2 %	116	\$280.00
\$0.04	1	5000	1.8 %	750	\$200.00
\$0.04	6	28800	0.8 %	1840	\$1,152.00
\$0.04	5	30000	0.6 %	1550	\$1,200.00
\$0.04	3	14800	0.8 %	1152	\$592.00
\$0.066	1	6300	2.2 %	1155	\$415.80
\$0.04	16	89600	1.1 %	9319	\$3,584.00
\$0.069	1	7000	2.3 %	1342	\$483.00
\$0.084	1	6300	2.8 %	1471	\$529.20
\$0.093	1	7000	3.1 %	1809	\$651.00
\$0.0933	1	6300	3.1 %	1634	\$587.79
\$0.04	3	12300	0.3 %	303	\$492.00
Subtotal:	299	1308450	1.2 %	60273	\$53,814.79

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.039	26	129974	0.6 %	6740	\$5,068.99
\$0.018	196	1163500	0.5 %	45911	\$20,943.00
\$0.025	12	48900	0.4 %	1458	\$1,222.50
Subtotal:	234	1342374	0.5 %	54109	\$27,234.49

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.05	8	47500	0.4 %	1538	\$2,375.00
\$0.046	5	28393	0.4 %	987	\$1,306.08
\$0.025	1	5000	0.3 %	125	\$125.00
\$0.05	4	19200	0.6 %	880	\$960.00
Subtotal:	18	100093	0.4 %	3530	\$4,766.08

Total:	637	3213517	1.1 %	173041	\$111,684.95
--------	-----	---------	-------	--------	--------------