
Roll Call

****Oath of Office to Jason Jones**

**** Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 19, 2019, and the Courier-Post on February 20, 2019. On Monday, March 11, 2019 advanced written notice of meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority Reorganization Meeting Minutes February 14, 2019

The reorganization meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, February 14, 2019 at 6:00P.M. Executive Director Maybury called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Christopher Banks, Commissioner
Mr. Jason Jones, Commissioner
Mrs. Gina LaPlaca, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Joel Hervey, Operations Superintendent
Mr. Armando Riccio, Labor/Employment Counsel

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 21, 2018 and the Courier Post on February 21, 2018. On Tuesday February 12, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Reorganization Nomination of Chairman for a one-year term

Executive Director Maybury requested nominations for the position of Chairman. Commissioner Jones moved for the nomination of Jules Thiessen for Chairman. Commissioner Silcox seconded the motion. Executive Director Maybury moved to close the nominations. Motion carried. There being no other nominations for Chairman, the Executive Director Maybury declared that nominations for Chairman be closed. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

The Executive Director turned the meeting over to Chairman Thiessen. Chairman Thiessen assumed the chair.

Nomination of Vice Chairman for a one-year term

Chairman Thiessen requested nominations for the position of Vice Chairman. Commissioner Jones moved for nomination of Robert Silcox for Vice Chairman. Commissioner Banks seconded the motion. There being no other nominations for Vice Chairman, Chairman Thiessen declared that nominations for Vice Chairman be closed. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Nomination of Treasurer

Chairman Thiessen requested nominations for the position of Treasurer. Chairman Silcox nominated Michael Dehoff for the position of Treasurer. Commissioner Jones seconded the motion. Chairman Thiessen moved to close the nominations. Motion carried. There being no further nominations for Treasurer, Chairman Thiessen declared the nominations for Treasurer closed. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Nomination of Secretary

Chairman Thiessen requested nominations for the position of Secretary. Commissioner Jones nominated Brandy C. Boyington for the position of Secretary. Commissioner Silcox seconded the motion. Chairman Thiessen moved to close the nominations. Motion carried. There being no further nominations for Secretary, Chairman Thiessen declared the nominations for secretary closed. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Public Comments on Agenda Items Only None

Resolution 2019-17 a resolution authorizing a professional services contract for Consulting Engineering for the Mt. Holly Municipal Utilities Authority for a 1-year term (Contract # 2019-01) with Alaimo Associates.

Commissioner Silcox moved for the approval of Resolution 2019-17. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-18 a resolution authorizing a professional service contract for Environmental Consulting Engineer for the Mt. Holly Municipal Utilities Authority for a 1-year term (Contract #2019-02) with Environmental Resolutions Inc.

Commissioner Jones moved for the approval of Resolution 2019-18. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-19 a resolution authorizing a professional services contract for Solicitor for Mt. Holly Municipal Utilities Authority for a 1-year term (Contract # 2019-03) with Raymond, Coleman, Heinhold LLP.

Commissioner Silcox moved for the approval of Resolution 2019-19. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-20 a resolution authorizing a professional services contract for Special Counsel for the Mt. Holly Municipal Utilities Authority for a 1-year term (Contract # 2019-04) with The Garty Law Firm.

Commissioner Jones moved for the approval of Resolution 2019-20. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca
Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-21 a resolution authorizing a professional services contract for Bond Counsel for Mt. Holly Municipal Utilities Authority for a 1-year term (Contract #2019-05) with Parker Mc Cay P.A.

Commissioner Jones moved for the approval of Resolution 2019-21. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca
Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-22 a resolution authorizing a professional services contract for Labor Counsel for the Mt. Holly Municipal Utilities Authority. (Contract # 2019-06) with Armando V. Riccio, LLC.

Commissioner Silcox moved for the approval of Resolution 2019-22. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca,
Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-23 a resolution authorizing an extraordinary unspecifiable service contracts for Computer Systems Consultant for the Mt. Holly Municipal Utilities Authority for a 1-year term (Contract #2019-07) with Hawkins Technologies.

Commissioner Silcox moved for the approval of Resolution 2019-23. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca,
Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-24 a resolution authorizing a professional services contract for Risk Management Consultant for Mt. Holly Municipal Utilities Authority for a 1-year term (Contract #2019-08) with Insurance Management Inc.

Commissioner Silcox moved for the approval of Resolution 2019-24. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca,
Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-25 a resolution designating Burlington County Times & Courier Post the official newspapers of the Mt. Holly Municipal Utilities Authority

Commissioner Jones moved for the approval of Resolution 2019-25. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-26 a resolution designating Beneficial Bank as the banking institution for the Mt. Holly Municipal Utilities Authority.

Commissioner Jones moved for the approval of Resolution 2019-26. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-27 a resolution designating Robert G. Maybury as Public Agency Compliance Officer (PACO) for the Mt. Holly Municipal Utilities Authority for the current calendar year.

Commissioner Jones moved for the approval of Resolution 2019-27. Commissioner Silcox seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-28 a resolution of the Mt. Holly Municipal Utilities Authority authorizing meetings for the year 2019 through the 2020 reorganization meeting

Commissioner Silcox moved for the approval of Resolution 2019-28. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-29 a resolution adopting the Mt. Holly Municipal Utilities Authority's anti discrimination policy.

Commissioner Silcox moved for the approval of Resolution 2019-29. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-30 a resolution authorizing actions to be performed on behalf of the Mt. Holly Municipal Utilities Authority

Commissioner Jones moved for the approval of Resolution 2019-30. Commissioner Silcox seconded the motion. At the call of the roll the vote was:
Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox
Chairman Thiessen
Nays:
Absent
Abstain:

Resolution 2019-31 a resolution appointing Robert G. Maybury as the Mount Holly Municipal Utilities Authority’s Insurance Fund Commissioner.

Commissioner Silcox moved for the approval of Resolution 2019-31. Commissioner Jones seconded the motion. At the call of the roll the vote was:
Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox
Chairman Thiessen
Nays:
Absent
Abstain:

Resolution 2019-32 a resolution of the Mt. Holly Municipal Utilities Authority approving the cash management plan of the Mount Holly Municipal Utilities Authority for fiscal year 2019.

Mr. Dehoff explained to the board that the everything is the same as last year with the exception of the changes to the reserve balances. Commissioner Jones moved for the approval of Resolution 2019-32. Commissioner Silcox seconded the motion. At the call of the roll the vote was:
Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca,
Chairman Thiessen
Nays:
Absent
Abstain:

Approval of Minutes

Commissioner Silcox moved for the approval of Regular Meeting Minutes of January 2019. Commissioner LaPlaca seconded the motion. The vote at the call of the roll was:
Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca, Chairman Thiessen
Nays:
Absent:
Abstain: Commissioner Jones

Commissioner Silcox moved for the approval of Executive Meeting Minutes Resolution 2019-12 of January 2019. Commissioner Banks seconded the motion. The vote at the call of the roll was:
Ayes: Commissioner Banks, Commissioner Silcox, Chairman Thiessen
Nays:
Absent:
Abstain: Commissioner Jones, Commissioner LaPlaca

New Business

Resolution 2019-33 A resolution approving **S1NR** application for approval of sewer construction plans between the Mt. Holly Municipal Utilities Authority and Hirshland & Company for Dunkin Donuts in the Township of Hainesport.

Resolution 2019-34

A resolution approving the **S-2** service agreement between the Mt. Holly Municipal Utilities Authority and Dunkin Donuts in the Township of Hainesport.

Executive Director Maybury explained to the board the proposed construction will be next to the Maro Brothers Liquors off route 38 in Hainesport. The developer plans to build a Dunkin Donuts and five other retail shops. Commissioner Silcox moved for the approval of Resolution 2019-33 & Resolution 2019-34. Commissioner Jones seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-35

A resolution authorizing engineering services contract with the Alaimo Group for replacement of the Rancocas Road 300 KW Generator A.

Executive Director Maybury explained to the board this is to replace a failing emergency generator at the Rancocas Road treatment facility that was installed with the original construction with the 1980 expansion. The generator is still operational but has had several failures requiring long-term rentals there over the last 18 months. Executive Director Maybury explained approval of this resolution will allow for the engineer services for design, bid phase and construction management for a total of \$64,000. The estimated project total could be as high as \$400,000 according to the engineer’s estimate. This is a necessary project; the existing failing emergency generator is over 38 years old and it powers the Authority’s raw sewer pumps for all of the sewer flow entering the treatment facility. Executive Director Maybury recommends moving forward with this project because of the critical pumping systems it powers. Commissioner Silcox moved for the approval of Resolution 2019-35. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Resolution 2019-36

A resolution of the Mt. Holly Municipal Utilities Authority approving the S-3 application for Our Lady Queen of Peace, Hainesport Township.

Executive Director Maybury explained this project is for a new 350 seat church at the intersection of Marne Highway where Broad Street intersects Lumberton Road. They have already had the S1 and S2 applications approved under previous resolutions. Approving resolution 2019-36 would allow this project to move forward. Commissioner Silcox moved for the approval of Resolution 2019-36. Commissioner Thiessen seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Consent Agenda:
“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2019-13

A resolution approving the operating expenses for the month of January 2019.
- *Resolution 2019-14

A resolution approving the sewer refunds for the month of January 2019.
- *Resolution 2019-15

A resolution approving the expenditures for the month of January 2019 from the escrow fund.
- *Resolution 2019-16

A resolution approving the expenditures for the month of January 2019 from the improvement replacement fund.

Commissioner Silcox moved for the approval of Resolutions 2019-13 through 2019-16. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Silcox Commissioner Jones, Commissioner LaPlaca, Chairman Thiessen

Nays:

Absent

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Nothing to add.

Report of the Engineer The Report of the Engineer was received. Nothing to add.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Mrs. L. Garty & Mr. Coleman both thanked the commissioners for their reappointment.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received. Mr. Dehoff informed the commissioners the Audit has begun and field work should be done by next week.

Other new business None

Matters to be presented by the Commissioners None

Executive Session None

Adjournment 1st Motion Commissioner Banks 2nd Motion Jones Time: 6:21PM

** Indicates addendum to original agenda

Respectfully submitted,

Brandy C. Boyington, Secretary



Jason Jones
Mayor

Richard DiFolco, *Deputy Mayor*
James Codianni, *Councilmember*

Lewis Brown, *Councilmember*
Katherine McCandless, *Councilmember*

February 28, 2019

Robert Maybury, Executive Director
Mount Holly MUA
29-37 Washington Street
Mount Holly, NJ 08060

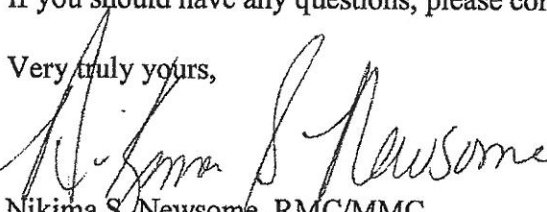
Re: MUA Board Appointment

Dear Mr. Maybury:

At the February 11, 2019 Township Council Meeting, Council re-appointed Jason Jones to the MUA Board for the term 2/1/2019 – 2/1/2024.

If you should have any questions, please contact me at 609-845-1101.

Very truly yours,


Nikima S. Newsome, RMC/MMC
Township Clerk

Cc Joshua Brown, Township Manager
Jason Jones, Mayor/MUA Board Member
Brandy Boyington, MUA Board Secretary

OFFICIAL OATH OF PUBLIC OFFICE

STATE OF NEW JERSEY }
 }ss.
COUNTY OF BURLINGTON }

I, Jason Jones, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey; that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the Authority of the People; and that I will faithfully, impartially and justly perform all the duties of the office of Commissioner of the Mount Holly Municipal Utilities Authority according to the best of my ability. (So help me God.)*

Sworn and subscribed to before	}	
	}	Jason Jones
me this 14th day of	}	
	}	MOUNT HOLLY, NJ 08060
March, 2019	}	
	}	
	}	
	}	
	}	

*Person taking oath has the option of including "So help me God," if he so desires.

RESOLUTION 2019-41

A RESOLUTION APPROVING A REFUND TO MHMUA EMPLOYEES

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that a dividend check in the amount of \$106,115.00 was received from the Southern New Jersey Regional Employee Benefits Fund (SNJREBF). This check was issued due to overpayment surplus from the employee medical insurance plans. A portion of this dividend is due to the employee for their contribution portion. The refund to the employees will be issued as a credit to their future payment in the amount due to each employee based on their individual Chapter 78 contribution. The amount to be refunded to the employees is approximately 20.78 percent of the total amount received, or \$21,815.29.

CERTIFICATION

STATE OF NEW JERSEY }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of March, 2018.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MHMUA this March 14, 2019.

Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules Thiessen, Chairman

RESOLUTION 2019-37

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR MARCH AND THE ACTUAL PAYROLL FOR THE MONTH
OF FEBRUARY AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$1,103,858.97 per attached listings are hereby approved.

CERTIFICATION

[illegible]

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of March, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the
seal of said MUA this 14th day of March, 2019.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: N
Format: Condensed	Received Date Range: 12/31/18 to 03/14/19	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
AEANJ005 AEANJ						
19-00239	02/27/19	REGISTRATION FEE	Open	355.00	0.00	
AIRGA010 AIRGAS USA, LLC						
19-00075	01/18/19	RAINGEAR PANTS	Open	17.24	0.00	
AMERI065 AMERICAN WATER						
19-00199	02/20/19	AMERICAN WATER BILLING	Open	463.12	0.00	
AMERI080 AMERIGAS						
19-00154	02/07/19	PROPANE	Open	824.81	0.00	
ANALY005 ANALYTICAL LABORATORY SERVICES						
18-01157	09/25/18	ANNUAL PP + 40 PERMIT SAMPLING	Open	3,531.00	0.00	
19-00016	01/03/19	SEMIANNUAL IPP SAMPLING	Open	625.00	0.00	
19-00026	01/04/19	MONTHLY REGULATORY SAMPLING	Open	363.00	0.00	
19-00194	02/19/19	RESAMPLE FOR EFFLUENT ANALYSIS	Open	70.00	0.00	
				4,589.00		
ARMAN005 ARMANDO V. RICCIO, LLC						
19-00262	03/05/19	LEGAL SERVICES - LABOR COUNSEL	Open	108.50	0.00	
ATLAS015 ATLAS COPCO LLC						
18-00997	08/21/18	HSI AIR END REBUILD & UPGRADES	Open	63,008.25	0.00	
BRENT BRENT W. LEE & CO., LLC						
19-00207	02/21/19	AUDIT SERVICES	Open	22,100.00	0.00	
BRIDG005 BRIDGESTATE FOUNDRY CORP.						
19-00135	02/01/19	1012D MANHOLE FRAME AND COVERS	Open	1,775.00	0.00	
BRUCE005 BRUCE REED BUILDING MAINT						
19-00173	02/12/19	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00	
19-00234	02/27/19	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00	
				470.00		
CABRI005 C A BRIGGS COMPANY INC.						
19-00109	01/30/19	SUBMERSIBLE TRANSDUCER	Open	840.00	0.00	
19-00179	02/14/19	BD100 PUMP CONTROLLER	Open	1,472.28	0.00	
				2,312.28		
CEUNI005 CEUNION						
19-00174	02/13/19	COURSE REGISTRATION	Open	95.00	0.00	
CINTA005 CINTAS CORPORATION						
19-00104	01/29/19	UNIFORM RENTAL	Open	348.70	0.00	
19-00107	01/29/19	WORK BIBS	Open	81.24	0.00	
19-00150	02/07/19	UNIFORM RENTAL	Open	348.70	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CINTA005 CINTAS CORPORATION Continued							
19-00165	02/12/19	WORK BIBS	Open	85.14	0.00		
19-00166	02/12/19	UNIFORM RENTAL	Open	353.70	0.00		
19-00193	02/19/19	UNIFORM RENTAL	Open	348.70	0.00		
				1,566.18			
CLOVE005 CLOVERLEAF TOOL CO							
19-00146	02/06/19	JETTER PARTS	Open	1,198.71	0.00		
COBUR005 COBURN CHEMICAL, INC.							
19-00103	01/29/19	MAGNESIUM HYDROXIDE	Open	7,672.62	0.00		
COURI005 COURIER TIMES, INC.							
18-01556	12/31/18	RESCHEDULED BOARD MEETING DATE	Open	143.04	0.00		
WEEK0005 COURIER-POST & THIS WEEK							
19-00235	02/27/19	ADVERTISEMENT PUBLIC NOTICE	Open	144.48	0.00		
DEANS005 DEANS GRAPHICS							
19-00083	01/23/19	2019 MT. HOLLY TWP. CALENDAR	Open	275.00	0.00		
EASTE005 EASTERN AUTOPARTS WAREHOUSE							
19-00231	02/27/19	BATTERIES,OIL,AIR,COOLANT,FUEL	Open	464.38	0.00		
19-00232	02/27/19	SUSPENSION PARTS, FRONT SHOCKS	Open	216.79	0.00		
19-00238	02/27/19	LIFT SUPPORT CYLINDERS	Open	24.64	0.00		
				705.81			
ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.							
19-00172	02/12/19	PAA CHEMICAL FEED SYSTEM	Open	5,581.25	0.00		
19-00263	03/05/19	PAA CHEMICAL FEED SYSTEM	Open	3,455.00	0.00		
				9,036.25			
EXCEL005 EXCELSIOR BLOWER SYSTEMS, INC.							
18-01283	10/24/18	2- BLOWER PACKAGES W/ENCLOSURE	Open	14,394.85	0.00		
FACTS005 FLEX FACTS							
19-00162	02/12/19	FSA BILLING	Open	100.00	0.00		
FRANK020 FRANKLIN-GRIFFITH, LLC							
19-00088	01/24/19	18 WATT LED LIGHTS	Open	326.10	0.00		
19-00188	02/19/19	RAB LIGHT PROTECTORS	Open	48.12	0.00		
19-00225	02/26/19	WEATHER PROOF SWITCH COVERS	Open	10.71	0.00		
19-00240	02/27/19	ROLL OFF BLOCK HEATER PLUG	Open	39.15	0.00		
				424.08			
GWLIP005 G.W. LIPPINCOTT'S SUPPLY							
19-00203	02/21/19	ASPHALT PATCH	Open	38.85	0.00		
GAGEI005 GAGE-IT INC.							
19-00177	02/13/19	CERTIFY BACKFLOW TEST KIT TK9A	Open	107.43	0.00		
GRAIN005 GRAINGER							
19-00178	02/13/19	PULLER CENTER BOLT- MODEL106	Open	52.45	0.00		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GRAIN005 GRAINGER Continued							
19-00185	02/15/19	CLIPS, STARTER, THERMAL UNITS	Open	550.95	0.00		
19-00218	02/25/19	CAN CADDY, OVERLOAD RELAY	Open	65.14	0.00		
				668.54			
HACHC005 HACH COMPANY							
19-00138	02/05/19	LAB SUPPIES AND SOLUTIONS	Open	358.95	0.00		
HAINE020 HAINESPORT ENTERPRISES INC.							
19-00201	02/21/19	TRUCK # 5 EMISSIONS TEST	Open	97.50	0.00		
IKRUG005 I KRUGER, INC.							
18-00485	04/26/18	NUTS, NYLON MEMBRANE RETAINER	Open	212.11	0.00		
18-01466	12/07/18	DISC FILTER NON-METALLIC PARTS	Open	5,408.06	0.00		
				5,620.17			
IDEXX005 IDEXX DISTRIBUTION, INC.							
19-00030	01/04/19	LABORATORY SUPPLIES	Open	235.40	0.00		
JHBER005 J & H BERGE INC							
19-00139	02/05/19	LABORATORY SUPPLIES/CHEMICALS	Open	1,179.35	0.00		
LABOR005 LABORATORY SUPPLY							
19-00094	01/25/19	LABORATORY SUPPLIES	Open	193.96	0.00		
LORCO005 LORCO PETROLEUM SERVICES							
19-00211	02/22/19	WASTE OIL REMOVAL	Open	162.50	0.00		
LOWES005 LOWE'S							
19-00038	01/08/19	SWIFFER DUSTER REFILLS	Open	11.39	0.00		
19-00056	01/14/19	NEW SMOKE DETECTOR	Open	26.58	0.00		
19-00058	01/15/19	CAULK AND SILICONE	Open	24.32	0.00		
19-00069	01/18/19	PROPANE EXCHANGE	Open	37.14	0.00		
19-00089	01/24/19	PIPE AND FITTING	Open	15.09	0.00		
19-00112	01/30/19	CLAMP LIGHTS	Open	42.68	0.00		
19-00128	01/31/19	OIL, FLASHING, CAULK, BOLTS, CLAMP	Open	76.96	0.00		
19-00134	01/31/19	CARPET TILES	Open	470.25	0.00		
19-00269	03/07/19	FLOOR PRIMER	Open	27.52	0.00		
				731.93			
MANSF005 MANSFIELD OIL COMPANY							
19-00078	01/21/19	FUEL PURCHASES	Open	913.58	0.00		
19-00156	02/08/19	FUEL PURCHASES	Open	924.32	0.00		
19-00205	02/21/19	FUEL PURCHASES	Open	952.59	0.00		
19-00255	03/05/19	FUEL PURCHASES	Open	662.85	0.00		
				3,453.34			
MCMAS005 MCMASTER-CARR SUPPLY CO.							
19-00145	02/06/19	DIPPER, AIR FILTERS, GREASE GUN,	Open	333.32	0.00		
19-00149	02/07/19	VARIOUS PARTS AND SUPPLIES	Open	327.85	0.00		
19-00175	02/13/19	BRAZING ROD, GLASSES, SEALS,	Open	351.77	0.00		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MCMAS005 MCMASTER-CARR SUPPLY CO. Continued							
19-00230	02/27/19	ADJ. PRESSURE-RELIEF VALVE	Open	135.50	0.00		
				1,148.44			
METLI005 METLIFE							
19-00233	02/27/19	DISABILITY INSURANCE	Open	7,679.73	0.00		
MIDDL010 MIDDLESEX WELDING SALES							
19-00186	02/15/19	CYLINDER RENTAL	Open	61.50	0.00		
SHOES005 MIKES BETTER SHOES							
19-00187	02/15/19	WORK BOOTS - J. LUTES	Open	115.00	0.00		
TOILE005 MR. BOB PORTABLE TOILETS							
19-00164	02/12/19	PORTABLE TOILET RENTAL	Open	269.35	0.00		
19-00189	02/19/19	PORTABLE TOILET RENTAL	Open	382.50	0.00		
				651.85			
NEWJE005 NEW JERSEY AMERICAN WATER							
19-00260	03/05/19	BILLING FOR WATER CONSUMPTION	Open	1,694.68	0.00		
NORRI005 NORRIS SALES COMPANY, INC.							
19-00180	02/14/19	45 FOOT LIFT RENTAL	Open	806.03	0.00		
ONECA005 ONE CALL CONCEPTS, INC.							
19-00167	02/12/19	JANUARY MARK OUTS	Open	418.92	0.00		
PENNO005 PENNONI ASSOCIATES, INC.							
19-00190	02/19/19	NJDES PERMIT RENEWAL STUDIES	Open	542.50	0.00		
PEROX010 PEROXYCHEM LLC							
18-01569	12/31/18	DECEMBER PAA EQUIPMENT LEASE	Open	673.68	0.00		
19-00108	01/29/19	JANUARY PAA EQUIPMENT LEASE	Open	673.68	0.00		
19-00229	02/27/19	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00		
				5,847.36			
POSTM005 POSTMASTER							
19-00237	02/27/19	FIRST CLASS PRESORT	Open	235.00	0.00		
PRIME005 PRIMEPOINT LLC							
19-00197	02/20/19	PAYROLL PROCESSING	Open	1,034.45	0.00		
PRIOR005 PRIOR-NAMI BUSINESS							
19-00032	01/04/19	PRINTER MAINTENANCE/REPAIRS	Open	399.00	0.00		
19-00161	02/12/19	PRINTER MAINTENANCE/REPAIRS	Open	299.00	0.00		
				698.00			
PSEG0005 PSE&G							
19-00257	03/05/19	GAS & ELECTRIC CHARGES	Open	37,925.41	0.00		
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP							
19-00159	02/12/19	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP Continued						
19-00261	03/05/19	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00	
				7,000.00		
RICHA005 RICHARD A. ALAIMO ASSOCIATES						
19-00251	03/04/19	ENGINEERING SERVICES	Open	10,196.25	0.00	
RIGGI005 RIGGINS INC.						
19-00168	02/12/19	ULS DIESEL	Open	381.58	0.00	
19-00171	02/12/19	ULS DIESEL	Open	183.01	0.00	
19-00176	02/13/19	ULS DIESEL	Open	297.50	0.00	
19-00206	02/21/19	ULS DIESEL	Open	361.88	0.00	
				1,223.97		
RUSSE015 RUSSELL REID INC.						
19-00170	02/12/19	GRIT AND TRASH HAULING	Open	784.00	0.00	
SCIEN010 SCIENTIFIC APPARATUS						
19-00099	01/29/19	ANNUAL LAB SPECT CALIBRATION	Open	169.50	0.00	
SELEC005 SELECTIVE INSURANCE						
19-00115	01/30/19	FLOOD INSURANCE - MODULAR OFF	Open	1,250.00	0.00	
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT						
19-00244	03/04/19	MEDICAL/RX/DENTAL INSURANCE	Open	107,011.00	0.00	
ADVAN020 STAPLES BUSINESS CREDIT						
19-00129	01/31/19	OFFICE SUPPLIES	Open	55.08	0.00	
19-00148	02/07/19	OFFICE SUPPLIES	Open	95.22	0.00	
				150.30		
STAPL005 STAPLES CREDIT PLAN						
19-00259	03/05/19	CELL PHONE BATTERY REPLACEMENT	Open	29.00	0.00	
STEVE005 STEVENSON SUPPLY CO. INC.						
19-00213	02/22/19	CLEANOUT CAP AND COLLAR	Open	49.76	0.00	
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL						
19-00204	02/21/19	SOLAR POWER PURCHASE	Open	5,403.90	0.00	
THEGA010 THE GARTY LAW FIRM, LLC						
19-00160	02/12/19	ATTORNEY FEES/SPECIAL COUNSEL	Open	1,000.00	0.00	
TREAS025 TREASURER STATE OF N.J.						
19-00214	02/22/19	AIR PERMIT RENEWAL GEN160001	Open	820.00	0.00	
TRICO005 TRI-COUNTY TERMITE & PEST CONT						
19-00192	02/19/19	RODENT & PEST CONTROL	Open	15.00	0.00	
UNITE020 UNITED PARCEL SERVICE						
19-00040	01/08/19	SHIPPING CHARGE	Open	4.04	0.00	
19-00130	01/31/19	SHIPPING CHARGE - CEM CORP	Open	25.83	0.00	
19-00133	01/31/19	SHIPPING CHARGE - YSI	Open	8.09	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
UNITE020 UNITED PARCEL SERVICE Continued							
19-00152	02/07/19	SHIPPING CHARGES	Open	3.63	0.00		
				41.59			
VERIZ015 VERIZON							
19-00254	03/05/19	FIOS/TV BILLING	Open	44.04	0.00		
VERIZ035 VERIZON WIRELESS							
19-00221	02/26/19	CELL PHONE BILLING	Open	335.16	0.00		
VISIO005 VISION SERVICE PLAN							
19-00256	03/05/19	VISION INSURANCE	Open	1,268.00	0.00		
WBMAS005 W.B. MASON COMPANY, INC.							
19-00202	02/21/19	OFFICE SUPPLIES	Open	126.00	0.00		
19-00223	02/26/19	OFFICE SUPPLIES	Open	74.78	0.00		
				200.78			
WOOLS005 WOOLSTON COMPANY, INC.							
19-00215	02/22/19	JANUARY SLUDGE HAULING	Open	6,238.20	0.00		
XYLEM010 XYLEM WATER SOLUTIONS USA, INC							
19-00085	01/24/19	MIXER PARTS-SEALS, SWITCH, WIRI	Open	963.91	0.00		
19-00127	01/31/19	MODEL 3202. BASIC REPAIR KIT	Open	4,652.66	0.00		
19-00183	02/14/19	SENSOR, LEVEL FLS-10(3202PUMP)	Open	546.16	0.00		
				6,162.73			
Total Purchase Orders: 118 Total P.O. Line Items: 0 Total List Amount: 352,879.19 Total Void Amount: 0.00							

A

Total Per Report:	\$352,879.19	(A)
Total Per Report:	\$108,236.87	(B)
Add Payroll:	\$268,863.16	Actual February 2019
Add Pension:	\$454,856.00	Annual Employer Appropriation 2019
Less: Improvements:	(\$80,976.25)	Resolution 2019-40
Total Expenditures:	\$1,103,858.97	Resolution 2019-37

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: N	Held: N	Aprv: N
Format: Condensed	Received Date Range: 02/15/19 to 03/14/19	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
BLOCK005 BLOCK LINE SYSTEMS						
19-00198	02/20/19	PHONE LINE SERVICE BILLING	Clsd	738.98	0.00	
POSTM005 POSTMASTER						
19-00184	02/14/19	Mailing Cycles 1 & 4 2019/1	Clsd	1,489.00	0.00	
SHERW005 SHERWIN-WILLIAMS						
19-00147	02/06/19	GLOSS BLACK PAINT, TAPE APP	Clsd	56.18	0.00	
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT						
19-00208	02/21/19	MEDICAL/RX/DENTAL INSURANCE	Clsd	104,788.00	0.00	
SPRIN005 SPRINT						
19-00181	02/14/19	PCS CONNECTION CARD/PLANT	Clsd	37.90	0.00	
VERIZ015 VERIZON						
19-00158	02/12/19	FIOS/TV BILLING	Clsd	82.88	0.00	
19-00212	02/22/19	INTERNET SERVICES	Clsd	484.22	0.00	
				567.10		
VERIZ035 VERIZON WIRELESS						
19-00157	02/11/19	CELL PHONE BILLING	Clsd	340.79	0.00	
19-00222	02/26/19	CELL PHONE BILLING	Clsd	218.92	0.00	
				559.71		

Total Purchase Orders:	9	Total P.O. Line Items:	0	Total List Amount:	108,236.87	Total Void Amount:	0.00
------------------------	---	------------------------	---	--------------------	------------	--------------------	------

B

Totals by Year-Fund		
Fund Description	Fund	Expend Total
	9-01	108,236.87
Total Of All Funds:		<u>108,236.87</u>

RESOLUTION 2019-38

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of February are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$982.73

CERTIFICATION

STATE OF NEW JERSEY }

$$:SS$$

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of March, 2019.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA
this March 14, 2019.

Brandy C. Boyington, Secretary

Tracking Id	Description
1	...
2	...
3	...
4	...
5	...
6	...
7	...
8	...
9	...
10	...
11	...
12	...
13	...
14	...
15	...
16	...
17	...
18	...
19	...
20	...
21	...
22	...
23	...
24	...
25	...
26	...
27	...
28	...
29	...
30	...
31	...
32	...
33	...
34	...
35	...
36	...
37	...
38	...
39	...
40	...
41	...
42	...
43	...
44	...
45	...
46	...
47	...
48	...
49	...
50	...
51	...
52	...
53	...
54	...
55	...
56	...
57	...
58	...
59	...
60	...
61	...
62	...
63	...
64	...
65	...
66	...
67	...
68	...
69	...
70	...
71	...
72	...
73	...
74	...
75	...
76	...
77	...
78	...
79	...
80	...
81	...
82	...
83	...
84	...
85	...
86	...
87	...
88	...
89	...
90	...
91	...
92	...
93	...
94	...
95	...
96	...
97	...
98	...
99	...
100	...

Tracking Id Description										First	
P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Encumber Date	Status	
SWR REFUND											
19-00247	1	NICH0010	NICHOLAS CAREYOTE & DAVID ORDI	SEWER REFUND/302 GARDEN ST	01-000-2020	1.00	96.08	other	03/04/19	Open	
19-00248	1	SUNRI005	SUNRISE SERVICES LLC	SEWER REFUND/27 CHURCH ST	01-000-2020	1.00	350.84	other	03/04/19	Rcvd	
19-00249	1	BALJI005	BALJINDER SINGH	SEWER REFUND/1371 WOODLANE RD	01-000-2020	1.00	219.88	other	03/04/19	Open	
19-00250	1	DAVID005	DAVID OLIAN	SEWER REFUND/124 AUGUSTA DR	01-000-2020	1.00	162.33	other	03/04/19	Open	
19-00252	1	PROCA010	PRO CAP 7, LLC	SEWER REFUND/205 STARLING LA	01-000-2020	1.00	153.60	other	03/04/19	Open	
Bid:		0.00	State:	0.00	Other:	982.73	Exempt:	0.00	Total:	5.00	
								982.73			
Total Tracking Ids:		1		Total Qty:		5.00	Total Amount:		982.73		
Total Bid:		0.00		Total State:		0.00	Total Other:		982.73		
				Total Exempt:				0.00			

RESOLUTION 2019-39
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of January 31, 2018:

Richard A. Alaimo Associates: \$11,083.74 (per attached report)

CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14th day of March, 2019.

Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Project Received Date Range: 02/15/19 to 03/14/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status	
ESCROW											
19-00253	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	0000000162	1.00	1,338.75	other	03/05/19	Rcvd	
19-00253	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	0000000171	1.00	882.50	other	03/05/19	Rcvd	
19-00253	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	0000000108	1.00	6,702.49	other	03/05/19	Rcvd	
19-00253	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	0000000168	1.00	935.00	other	03/05/19	Rcvd	
19-00253	5	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	0000000173	1.00	1,225.00	other	03/05/19	Rcvd	
Bid:		0.00	State:	0.00	other:	11,083.74	Exempt:	0.00	Total:	5.00	11,083.74

Total Tracking Ids: 1 Total Qty: 5.00 Total Amount: 11,083.74

Total Bid: 0.00 Total State: 0.00 Total Other: 11,083.74 Total Exempt: 0.00

RESOLUTION 2019-40

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (per attached listing) \$ 80,976.25

CERTIFICATION

STATE OF NEW JERSEY }
 :ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 14th day of March, 2019.

Brandy C. Boyington, Secretary

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2019-40

DATE: March 14, 2019

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Richard A. Alaimo Associates	\$ 5,400.00	Garden St. PS Replacement
Richard A. Alaimo Associates	\$ 4,000.00	Generator A Replacement
Environmental Resolutions Inc.	\$ 9,036.25	PAA Chemical Feed System
Atlas Copco, LLC	\$62,540.00	HIS Turbo Blower Upgrade

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority’s Operating Account #XXXXXXX607 at Beneficial Bank.

Dated:

By: _____
Authorized Officer

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: N Rcvd: Y Paid: N Held: N Aprv: N Void: N
Account Type: Expenditure Received Date Range: 12/31/18 to 03/14/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
18-00997	1	ATLAS015	ATLAS COPCO LLC	HSI AIR END REBUILD & UPGRADES	01-010-6303	1.00	62,540.00	other	12/31/18	Rcvd
19-00172	1	ENVIR045	ENVIRONMENTAL RESOLUTIONS INC.	PAA CHEMICAL FEED SYSTEM	01-010-6303	1.00	2,581.25	other	02/21/19	Rcvd
19-00172	2	ENVIR045	ENVIRONMENTAL RESOLUTIONS INC.	PAA CHEMICAL FEED SYSTEM	01-010-6303	1.00	3,000.00	other	02/21/19	Rcvd
19-00251	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	01-010-6303	1.00	5,400.00	other	03/05/19	Rcvd
19-00251	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEERING SERVICES	01-010-6034	1.00	4,000.00	other	03/05/19	Rcvd
19-00263	1	ENVIR045	ENVIRONMENTAL RESOLUTIONS INC.	PAA CHEMICAL FEED SYSTEM	01-010-6303	1.00	3,455.00	other	03/05/19	Rcvd
Bid:		0.00	State:	0.00	Other:	80,976.25	Exempt:	0.00	Total:	6.00 80,976.25

Total Tracking Ids: 1 Total Qty: 6.00 Total Amount: 80,976.25

Total Bid: 0.00 Total State: 0.00 Total Other: 80,976.25 Total Exempt: 0.00

**Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of Commissioners**

March 14, 2019

Executive Director's Report

- Maple Avenue Turbo Blower Repair - Contract 2017-17: The repaired HSI Turbo Blower was put on line and fully operational on January 23, 2019. On February 6, 2019, the unit experienced an unknown failure. The blower assembly was removed and sent to the HSI factory in Houston for inspection and repair. As of March 8, 2019, the Authority is waiting on the repair progress and return date.
- PAA Storage and Metering Project - Resolution # 2018-40: Environmental Resolutions Inc. ("ERI") is working on the final details for the plans to construct a permanent storage and metering facility for the PAA. ERI anticipates the Authority will receive the final design for review and comment within two weeks.
- Alaimo Associates Project Updates: 1.) As of March 7, 2019, the Garden Street Pump Station upgrade project has "significant progress" and Dave Skibicki is submitting the project drawings and related information to the Authority Staff for review and comment. 2.) The 300 Kw Generator replacement for the Rancocas Road treatment facility was approved for engineering and bid under Resolution 2019-35. No change in status for this project since the February 14, 2019 Meeting. 3.) The Odor Control project for the Belt Press Room is now moving forward and is awaiting input from Bowker Associates for air sampling.
- Eastampton – Lennar, Age Restricted Development: The contractor for the Lennar Development on Smithville Road (452 homes) has significant progress and they expect to have the first homes complete and ready for occupancy by October 2019.
- Pending Developer Application Approvals expected for the April 11, 2019 Meeting:
 - Mount Holly - S3 Application for The Colby Group -Dixie Chix Restaurant
 - Hainesport - S3 Application for Hirshland- Dunkin plus five retail units
 - Westampton - S1, S2 & S3 Application for Dunkin Donuts -(Rte. 541-Western Drive)
 - Lumberton - S1NR Wellington Farms.
- Second Meter Program Cost Analysis: The Authority's Second Meter Program is currently under review to determine options that may simplify the program and possibly offer more customer options. A final report and recommendation to the Commissioners is expected before June 2019 Rate Hearing.
- Dates to Remember:
 - Saturday May 4th (10:00 am – 1:00 pm) – MHMUA's 1st annual Rain Barrel making workshop.
 - April 12th - MHMUA to attend career day at Holbein School in Mt. Holly.



SUPERINTENDENT OF OPERATION'S REPORT

FOR

March 14, 2019

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for February, 2019 is included. There were **no violations** during the month of December.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for February, 2019 is attached.
3. The **SLUDGE QUALITY** data summaries through February, 2019 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS** report for February, 2019 is attached.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for February, 2019 is attached.

Respectfully submitted,

Joel L. Hervey
Superintendent of Operations

Mount Holly Municipal Utilities Authority

Report Date: 03/01/2019

Receipt Summary Report for the Period

2/1/2019 Through 2/28/2019

Page 1

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
17 Bretton Way	Groundwater	111	3,450		1	0.1	\$86.25
A & L SEPTIC SERVICES	Septage	6402	198,450		40	0.3	\$7,938.00
BEMS / BIG HILL LANDFILL	Leachate	4031	124,975		25	0.5	\$4,879.06
BROWN, ALBERT S.	Septage	258	8,000		2	0.8	\$320.00
Burlington County RRF PO# 13-09265	Leachate	22023	682,711		113	0.4	\$12,288.80
Cella's Septic Company	Septage	2145	66,500		19	0.4	\$2,660.00
Champion Contracting, LLC	Septage	2439	75,600		18	0.5	\$3,024.00
DREDGE HARBOR BOAT CENTER LLC	Septage	226	7,000		1	0.1	\$280.00
Deckers Septic	Septage	532	16,500		5	0.4	\$660.00
Dey Farms	Miscellaneous	903	28,000		4	0.1	\$1,400.00
Drayton	Septage	7290	226,000		46	0.4	\$9,245.00
Drayton Transfer Station	Septage	2871	89,000		18	0.4	\$3,560.00
Fieldsboro	Sludge	161	5,000		1	2.1	\$400.00
Homestead Treatment Utilities, Inc.	Sludge	1426	44,200		8	1.4	\$1,812.20
Jackson Transfer Station	Septage	161	5,000		1	0.8	\$200.00
Laird & Company	Miscellaneous	333	10,335		2	0.4	\$475.41
Mansfield Farms	Sludge	1806	56,000		8	1.0	\$2,289.00
McGovern Environmental	Septage	148	4,600		1	0.4	\$184.00
Medford Township STP	Sludge	9159	283,920		52	1.6	\$15,615.60
Mobile Estates of Southampton, Inc.	Sludge	323	10,000		2	2.4	\$800.00
Palmyra	Sludge	839	26,000		4	1.9	\$1,300.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.7	\$1,200.00
Roman Septic	Septage	516	16,000		4	0.5	\$640.00
Star General Contracting	Septage	81	2,500		1	0.9	\$100.00
State Environmental Services	Septage	1942	60,200		14	0.4	\$2,408.00
Waste Management/Parklands Landfill	Leachate	1387	43,000		10	0.3	\$1,139.50

Total
Gallons
2,122,941

Total
Tons
0

No. of
Trucks
405

Amount
Charged
\$74,904.82

Annual Consumables Summary- 2019

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2019		2019
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTD AVE	YTD COST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	155.51	207.24											362.75	181.38	\$216.49	2176.50	\$1,288.94	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	2.7970	118.43	111.56											227.99	114.00	\$637.69	1,387.94	\$3,826.13	\$5,000.00
020-6044	Diesel Fuel (gal) Gen	2.2762	134.00	92.00											226.00	113.00	\$514.42	1,356.00	\$3,086.53	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2762	53.00	16.00											69.00	34.50	\$157.06	414.00	\$942.35	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00											30.00	15.00	\$172.50	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,380.00	2,156.00											4,536.00	2,268.00	\$12,705.34	27,216.00	\$76,232.02	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	630.56	449.58											1,080.14	540.07	\$11,580.18	6,480.84	\$69,481.09	\$175,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00											0.00	0.00	\$0.00	0.00	\$0.00	\$0.00
022-6102	Hypochlorite - Maple Ave	1.0850	0.00	195.00											195.00	97.50	\$211.58	1,170.00	\$1,269.45	\$5,000.00
020-6105	Lime (lbs)	0.0970	800.00	450.00											1,250.00	625.00	\$121.25	7,500.00	\$727.50	\$1,000.00
020-6104	MgOH (gal)	2.2512	2,247.00	1,690.00											3,937.00	1,968.50	\$8,862.86	23,622.00	\$53,177.14	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	98.80	64.80											163.60	81.80	\$168.75	981.60	\$1,012.52	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1252	588.440	996.631											1,583.07	791.54	\$1,781.27	9,498.43	\$10,687.63	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	792.00	633.00											1,425.00	712.50	\$10,331.25	8,550.00	\$61,987.50	\$82,000.00
020-6101	Polymer (lbs)	1.2900	1,740.00	1,320.00											3,060.00	1,530.00	\$3,947.40	18,360.00	\$23,684.40	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00											0.00	0.00	\$0.00	0.00	\$0.00	\$25,000.00
040-6045	Unleaded-MUA (gal) Pit Tank	2.1955	92.00	49.30											141.30	70.65	\$310.22	847.80	\$1,861.34	\$145,000.00
040-6045	Unleaded-MUA (gal)	2.3787	691.32	563.52											1,254.84	627.42	\$2,984.89	7,529.04	\$17,909.33	
Subtotal																	\$54,703.14		\$328,218.85	\$990,500.00
Collection System Consumables																				
040-6104	Bioxide (gals)	2.8300	2,315.70	2,569.20											4,884.90	2,442.45	\$13,824.27	29,309.40	\$82,945.60	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2762	21.50	40.60											62.10	31.05	\$141.35	372.60	\$848.11	\$500.00
040-6046	Natural Gas (ccf)	1.0315	103.75	92.66											196.41	98.21	\$202.60	1,178.46	\$1,215.58	\$3,500.00
Subtotal																	14,168.22		85,009.30	
Total																	\$17,153.10		\$413,228.14	\$994,000.00

MONTHLY AVERAGE VALUES

PARAMETER	10/18	11/18	12/18	01/19	02/19	03/19	04/19	05/19	06/19	07/19	08/19	09/19	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.11	3.87	3.65	3.72	3.62									3.203	5
CBOD5(influent)	276	239	191	174	190									256.3	n/a
CBOD5(effluent)	3.22	<2.0	2.28	3.42	2.88									2.2	15
COD(influent)	890	1071	726	705	615									904.8	n/a
COD(effluent)	29.3	30.4	19.8	35.9	30.1									31.9	n/a
TSS(influent)	592	549	430	335	378									509.1	n/a
TSS(effluent)	1.5	1.5	1.5	1.5	4.5									1.6	30
pH(influent-Max)	7.9	6.7	6.9	6.7	6.7									9.0	n/a
pH(influent-Min)	6.1	6.3	6.2	6.3	6.3									6.1	n/a
pH(effluent-Max)	6.9	6.9	6.8	6.8	6.8									7.4	9
pH(effluent-Min)	6.5	6.4	6.3	6.2	6.4									6.5	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.2	< 2	< 2									1.3	10
SQAR															
Arsenic	< 11.9	< 9.3	< 12.7	< 13.1	< 11.7									<15.1	41
Beryllium	< 6	< 4.7	< 6.4	< 6.5	< 5.9									<7.5	n/a
Cadmium	< 3	< 2.3	< 3.2	< 3.3	< 2.9									<3.8	39
Chromium	25.8	22	20.5	20.1	22.1									22.00	n/a
Copper	890	683	626	672	674									710.0	1500
Lead	21.4	22.1	21.4	33.1	23.4									24.50	300
Mercury	0.99	0.59	0.7	0.66	0.34									0.82	17
Molybdenum	< 11.9	10.5	< 12.7	< 13.1	< 11.7									7.60	75
Nickel	21.2	15.2	14.9	17.5	18.3									17.60	420
Selenium	< 29.8	< 23.3	< 31.8	< 32.7	< 29.3									<37.7	100
Zinc	1490	1230	1130	1280	1430									1195.0	2800
Cyanide	N/A	1.9	N/A	N/A	N/A									1.90	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2019

MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1) MISCELLANEOUS BEEPER CALL	9	8											17
2) MISCELLANEOUS CALLS NOT OURS	3	2											5
3) NUMBER OF OVERTIME CALLS	6	6											12
4) ACTUAL OTHER BILLABLE MANHOURS	0	0											0
5) NUMBER OF FEET OF PIPE CLEANED	35,296	36,430											71,726
6) MANHOLE OVERFLOW INCIDENTS	0	0											0
7) LATERAL INSPECTIONS	3	4											7
8) MANHOLE INSPECTIONS	6	14											20
9) TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	3	8											11
10) NUMBER OF SERVICE CALLS NOT OUR PROBLEM	3	8											11
11) NUMBER OF OVERTIME SERVICE	0	1											1
12) NUMBER OF REPEAT SERVICE CALLS **	0	0											0
13) NUMBER OF SECOND WATER METER READINGS	9	6											15
14) NUMBER OF FEET OF PIPE SMOKE TESTED	0	0											0
15) NUMBER OF FEET OF PIPE TELEVIEWED	0	60											60
16) MARK OUT REQUESTS	271	204											475

** SAME MAIN IN A 3 MONTH PERIOD

FEBRUARY 2019 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
202	2-7-2019						Serviced P-2 check valve.
205	2-14-2019						Installed P-1, back in service.
210	2-12-2019						Performed pump capacity test.
213	2-12-2019						Performed pump capacity test.
215	2-12-2019						Performed pump capacity test.
215	2-14-2019	Techs trouble shooting P-1 starter.					
216	2-12-2019						Performed pump capacity test.
217	2-6-2019	Problem with pump controller caused extended run alarms. Techs replaced controller.					Responded for extended run alarms.
221	2-7-2019						Performed pump capacity test.
222	2-7-2019						Performed pump capacity test.
223	2-7-2019						Performed pump capacity test.
227	2-22-17						Responded for extended run alarm on P-2 and Mission communication fault. The communication fault caused the extended run alarm. The operator monitored pump operations and verified everything to be normal. Installed portable Mission alarm monitor until communication fault cleared.

FEBRUARY 2019 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
238	2-22-2019			P-1			
241	2-21-2019	Techs troubleshooting generator transfer switch problem.					
Eastampton School	2-25-2019			P-1			

**TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM**

October 2018 through September 2019
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	2	2	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		0		0		1		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		2		0		1		2
Total number of POTW sampling visits to IUs.	1	3		0	1	1		1
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm

Bulk Waste Monitoring February, 2019

	February	January	October 2018- September 2019	October 2017- September 2018
1. Number of bulk delivery pH, T.S. and sensory checks:	405	479	2,492	7,248
2. Number of bulk delivery conventional pollutant checks:	7	9	46	120
3. Number of bulk septage sources:	14	14	19	25
4. Number of bulk sludge sources:	6	7	10	12

Sampling (February): None
Inspections (February): None

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
February, 2019

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
S/CWEA State/CWEA Violation
FLV Federal Limit Violation
RV Reporting Violation
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
SE Spill/Emergency at Discharger
SN Number of Facilities that are Significant Non-Compliers
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
February, 2019

February, 2019																			
Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period

0 0 0 0 0 0 0 0 0 0 0 \$0 0 \$0 0 \$0 \$0 0 0

Last Reporting Period

0 0 0 0 0 0 0 0 0 0 0 \$0 0 \$0 0 \$0 \$0 0 0

March 6, 2019
MHMUA STATUS REPORT
Safety Director and Special Projects
MONTHLY AGENDA UPDATE for February 2019

Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

- Evesham MUA – Tony Fisher and I met with Jeff Rollins, Executive Director, and Frank Locantore, Safety Director at their request to review the policies, procedures and training programs the Authority has established for Arc Flash, Electrical and Lockout/Tagout Safety.
- J A Montgomery – Discussed Arc Flash issues with Brian Maitland, JIF Safety Director as it relates to concerns with employers limiting their scope of compliance to only the NFPA Tables to determine level of hazard and required PPE
 - The Authority still needs to advertise the RFP for a licensed PE to conduct a Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis

Asset Management:

- Revised the Asset Management Decision Tables
- Populating the Asset Management Program (more Capital Project based) that Joel developed with updated information (2013 – 2017)
 - Reviewing other options for an AMP that moves away from a Capital Project format to a formative program that will take components from acquisition to end of service life with focus on financial, longevity and maintenance during that period

Claims:

- See table below

Confined Space:

- We have prepared a second collection system winch for pick-up by Pendergast Safety so it can be returned to the manufacturer to be disassembled, cleaned, rebuilt, re-cabled, and recertified
 - Cost for the above service is \$760.40 per winch, while cost to replace is \$3,920 per winch

Electronic Records Imaging and Information Management System (RMS/DIMS):

- No change since last agenda report

Emergency Action and Response and Plan EARP:

- Copies of the EARP and Safety Manual were provided to Liam Callahan at J A Montgomery for review
- Updated the EARP to address the internal notification criteria should an offsite incident occur that has the potential to impact the collection system or treatment operations

Environmental Stewardship and Management System Program – ESMS:

- Renewable Wind Energy – Continue to review various websites to gather information on renewable wind energy for Maple Ave
- Scanners - Researched the NJ Division of Purchase and Property for information on State contract for computers and peripherals (scanners to replace printers) as a means to reduce annual cost for paper, toner cartridges and related items and provided information to Mike
- New Jersey Water Park Financing Group - Reviewed information regarding funding for various water/wastewater projects, compile excerpts and forwarded to Mike for review
- Reviewing GSA and other websites in search of environmentally friendly cleaning and maintenance products (as part of the Environmental Stewardship and Management System Program), electrical, mechanical, office and other maintenance supplies and tools and equipment

Fire Safety:

- Maple Ave. Fire Alarm – Developed a Request for Information (RFI) with detailed information pertaining to prevailing wage (electrical) as required by the Local Public Contracts Law, reviewed latest revision of NFPA 72, and mailed to the three vendors that had previously provided proposals.
 - Johnson Controls (State contract) is the only vendor to respond to the RFI
 - There was a reduction from initial proposal to the RFI response of \$8,710.43
 - I will be contacting the two other vendors to determine if they will be responding to the RFI

First Aid Kits & Safety Equipment:

- Checked and refilled first aid kits

Health & Safety:

- Physicals – Interstate Mobile Care is scheduled for March 7th to complete medic evaluations, audiometric tests, and pulmonary function tests for selected employees based on the rotating (two year) schedule
- Regulatory Updates
 - Continue reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies or training and safety bulletins
 - Continue to review information pertaining to enhancing employee safety
 - Confined space davit bases and related equipment that might be adaptable for use when employees are entering the open-top tanks
 - Hydraulic Shoring – to be used to safeguard employees while working in excavations
 - Discussed at December Safety Committee with additional input from Robert Holwitt of J A Montgomery
 - Will be scheduling a visit to Evesham MUA as they have three different types of protective systems available to safeguard employees
 - Dual dropdown ladder racks for the electrical vans to make it easier and safer to store and remove ladders
 - Ladder rack on new painter's van came in with single, curbside drop down ladder rack. We have evaluated the rack to determine effectiveness for electrical vans. Researching availability of dual, curbside down models to fit the two Ford E vans.
- Respiratory Protection – Completed a revision of the respiratory protection (monthly and after use) equipment
- Safety Bulletins
 - Sub-Zero Wind Chills, Cold Weather Concerns & Snow Removal Practices - Revised bulletins and emailed
 - Accident Reporting Requirements – Developed a safety bulletin per revised NJPEOSH requirements, posted and emailed (see attached)
 - Additional Safety Bulletins being prepared for distribution during the first quarter include of 2019:
 - OSHA's Final Rule on Walking-Working Surfaces
 - Updates on Personal Fall Protection Systems
 - The Impact of a Positive Employee Experience
- Safety Committee – Compiled and emailed meeting agenda, chaired meeting, processed and emailed minutes

MEL/NJUA:

- Updated the 2018 JIF Activity report for the Safety Incentive Program and emailed to J. A. Montgomery
- Reviewed recent Safety Bulletin from MEL regarding snow/winter storm preparation
- Loss Control Inspection – Liam Callahan of J A Montgomery completed a review of 2018 training records, accident/injury reports, confined space and hot work permits, etc. and an inspection of the Rancocas Road facility
 - Identified one item of concern pertaining to a missing point-of-operation/power transmission guard from a P12 pump in the pipe gallery
 - A work order was written to replace the missing cover
- Attended the NJUA Safety Awards ceremony at which time the Authority, along with other JIF members, received awards for active participation in the Safety Incentive Program and for not recording a Lost Time Accident in two years
 - Authority employees should be commended as their active participation in the Authority Safety Program and workplace attentiveness help achieve a level of performance that makes receiving these awards possible

Purchasing:

- Professional Service Agreements
 - Copies of the Agreements were mailed to all professionals after the reorganization meeting
 - Have received signed Agreements from all but two professionals
 - Executed copies have been mailed back to all respondents
- QPA License Renewal
 - Website review and calls to Rutgers Center for Government Services, Department of Community Affairs (DCA), Division of Local Government Services (DLGS), etc. to find CEU classes specific to Purchase & Procurement (need 2 credits), and email to Shannon Hudak at DCA
- Airgas Safety – Followed up (phone & email) on Past Due Notice received for two outstanding invoices from 2018
 - In both cases, **the vendor failed to provide the required signed documents**
 - We have received correspondence removing the Past Due Notice charges and issuing credits for two shipping charges that were mistakenly charged

- Cured In Place Piping (CIPP) – Writing a detailed bid specification for installation of approximately 1850 +/- linear feet of CIPP (1500LF for Rancocas Road & 336LF for Main Street) and rehabilitation of nine manhole structures (7 for Rancocas Road & 2 for Main Street)
- Administrative Parking Lot – Writing a Request for Proposal (RFP) for repair of potholes and cracks spray coating/sealing, and line and sign painting of the parking lot

Regulatory Affairs:

- Physical Connection Permit (Backflow Preventer) - Completed online renewal applications and after several calls with NJDEP personnel, payment was processed and we received the renewal permit and it has been posted
- Pump Station 214 - Completed online renewal of the generator air permit
 - Received two separate bills with the same facility ID and address but with different permit numbers
 - Contacted NJDEP (Laura) and was advised they “erred” in the billing
 - Completed an “Air Permit Termination Request” to cancel the second permit they issued
 - Waiting for confirmation that the Termination Request was processed and to receive the revised invoice prior to issuing the purchase order

Training:

- See 2019 training table below
- Developed/Updated the following PowerPoint programs for 2019 training:
 - Level One Awareness, Back Safety/Material Handling and Ergonomics, Trench & Shore (Excavation Safety) and Flagger/Work Zone
 - CPR/AED/First Aid - Go to American Heart Association (AHA) website and start reviewing e-card information and setting up file and folders for same on instructor dashboard
 - Internet search for training manikins equipped with feedback devices needed for CPR/AED certification
- Continue to work on updating existing programs and developing new programs based on the Authority's operations and exposures
 - Work on Hierarchy of Control information
 - Researching NIOSH Work Place Safety Program

2019 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
2/21/19	0	0	Plant operator working by the sludge bin slipped on ice/snow and fell on left side. No offsite treatment was required.	Slip & Fall

2019 General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION

2019 Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
2/6/19	<p>Blower #1 seized as it appears a safety installed by Atlas Copco failed to operate during a power failure. The blower assembly was removed and returned to Atlas Copco for repair.</p> <p>The VFD on Blower #2 was damaged by a short, arc, or other electric issue. The VFD was removed and temporarily replaced with the VFD from Blower #1</p> <p>Blower #2 and #3 are functional, Blower #1 is OOS</p> <p>Both fall under a boiler/machinery loss claims and have been reported to CNA and Qual-Lynx</p>

2019 Training Programs			# of Seminars
Bloodborne/Waterborne Pathogens (Communicable Disease)			
Confined Space Entry/Fall Protection/Multi-Gas Meters (Practical)			
Electrical/Arc Flash/LOTO			
Employment Practices Liability/Conscientious Employee Protection Act [CEPA] (Solicitor)			
Fire Safety/Hot Work			
PPE/Respiratory Protection			
CPR/AED/First Aid			
Accident/Incident Investigation			
Back Safety, Material Handling & Ergonomics			
Federal Motor Carrier Safety Regulations (FMCO)			
Heavy Equipment/Telehandler			
Trench & Shore (Excavation Safety)			

Work Zone/Flagger	
Introduction to SKED	
Level One Awareness	
Emergency Action Response Plan/Emergency Preparedness (NFPA 3000)	
TOTAL	YTD

Permit Required Confined Space Entries – January 1, 2019 thru December 31, 2019

Activity to be Reported Quarterly

2019 Confined Space Entry Activity by Location

Rancocas Road Treatment Plant

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen													
Trickling Filters													
Other													
TOTAL													

Maple Avenue Treatment Plant

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL													

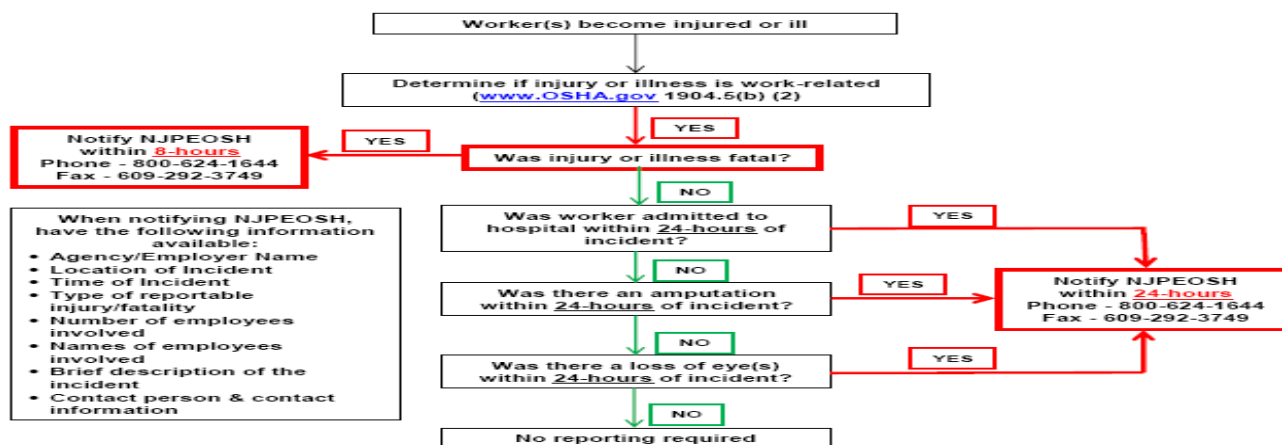
Collection System

	Jan – Mar	April – June	July – Sept	Oct – Dec	
Pump Stations					
Combined					

Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2019 thru December 31, 2019

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Plant R & M													

**NEW JERSEY PUBLIC EMPLOYEES OCCUPATIONAL SAFETY & HEALTH (NJPEOSH)
INJURY & ILLNESS REPORTING REQUIREMENTS**



NOTES:

- OSHA defines amputation as the traumatic loss of a limb or external body part, including a part, such as a limb or appendage, that has been severed, cut off (either completely or partially); fingertip amputations with or without bone loss; medical amputations resulting from irreparable damage; and amputations of parts that have been reattached.
 - Amputations *do not* include avulsions, **enucleations** (the removal of the eye that leaves the eye muscles and remaining orbital contents intact), **degloving** (a type of avulsion in which an extensive section of skin is completely torn off the underlying tissue), **scalping** (cutting or tearing a part of the human scalp, with hair attached, from the head), severed ears, or broken or chipped teeth.
- Work Zones - If a motor vehicle accident occurs *in a construction work zone*, the Authority must report the fatality, in-patient hospitalization, amputation or loss of an eye *within the time frames established above*.
 - If a motor vehicle accident occurred on a public street or highway, but not in a construction work zone, the Authority does not have to report the fatality, hospitalization, amputation, or loss of an eye.
- A work-related fatality or in-patient hospitalization caused by a heart attack must be reported *within the time frames established above*.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
FEBRUARY 2019**

<u>BANK ACCOUNTS</u>	<u>REGISTRATION</u>	<u>AMOUNT</u>	
Beneficial Bank	MHMUA Escrow Account	\$	242,983.35
Beneficial Bank	MHMUA Self Insured UE Fund	\$	42,270.66
Beneficial Bank	MHMUA Payroll	\$	22,515.66
Beneficial Bank	MHMUA Operating Fund	\$	647,862.74
Beneficial Bank	MHMUA Trustee Deposit Account	\$	1,279,371.48
Beneficial Bank	MHMUA FSA Account	\$	5,208.30
		\$	<u>2,240,212.19</u>

ACCOUNTS HELD IN TRUST

T.D. Wealth Management	Debt Service Reserve	\$	2,910,353.07	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,449,197.00	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	13,044,419.87	In Trust
T.D. Wealth Management	Debt Service Fund	\$	1,956,317.92	In Trust
		\$	<u>20,360,287.86</u>	

Debt Service payment June 1, 2019:		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2019:</u>		<u>NJEIT FEES</u>
		Due 2.1.19	\$ 286,726.55	18,960.00
Total Debt Payment 6/1/2019	\$ 371,940.63	Due 6.1.19	\$ 371,940.63	
Balance 2/28/2019	\$ 1,956,317.92	Due 8.1.19	\$ 1,315,181.14	18,960.00
		Due 12.1.19	\$ 861,940.63	
Debt Service (Required)/Available	\$ <u>1,584,377.29</u>		\$ <u>2,835,788.95</u>	\$ <u>37,920.00</u>

[illegible]

[illegible]

Mount Holly Municipal Utilities Authority

Report Date: Friday, March 01, 2019 Hauled Wastes Receipt Resolution Report for the

02/01/2019 thru 02/28/2019

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.08	1	5000	2.1 %	875	\$400.00
\$0.041	8	44200	1.4 %	4847	\$1,812.20
\$0.055	52	283920	1.6 %	39023	\$15,615.60
\$0.08	2	10000	2.4 %	1959	\$800.00
\$0.04	1	7000	1.1 %	612	\$280.00
\$0.041	7	49000	1.0 %	4019	\$2,009.00
\$0.05	4	26000	1.9 %	4173	\$1,300.00
Subtotal:	75	425120	1.6 %	55508	\$22,216.80

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.04	40	198450	0.3 %	4949	\$7,938.00
\$0.04	2	8000	0.8 %	533	\$320.00
\$0.04	19	66500	0.4 %	2241	\$2,660.00
\$0.04	18	75600	0.5 %	2940	\$3,024.00
\$0.04	5	16500	0.4 %	548	\$660.00
\$0.04	45	221000	0.4 %	6903	\$8,840.00
\$0.081	1	5000	2.7 %	1125	\$405.00
\$0.04	18	89000	0.4 %	3127	\$3,560.00
\$0.04	1	7000	0.1 %	58	\$280.00
\$0.04	1	4600	0.4 %	153	\$184.00
\$0.04	5	30000	0.7 %	1700	\$1,200.00
\$0.04	1	5000	0.8 %	333	\$200.00
\$0.04	4	16000	0.5 %	599	\$640.00
\$0.04	1	2500	0.9 %	187	\$100.00
\$0.04	14	60200	0.4 %	1856	\$2,408.00
Subtotal:	175	805350	0.6 %	27252	\$32,419.00

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.039	24	119976	0.5 %	5140	\$4,679.06
\$0.04	1	4999	0.5 %	208	\$200.00
\$0.018	113	682711	0.4 %	21335	\$12,288.80
\$0.025	9	38700	0.3 %	927	\$967.50
\$0.04	1	4300	0.3 %	107	\$172.00
Subtotal:	148	850686	0.4 %	27717	\$18,307.36

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.05	4	28000	0.1 %	290	\$1,400.00
\$0.046	2	10335	0.4 %	358	\$475.41
Subtotal:	6	38335	0.3 %	648	\$1,875.41

Waste Type: Groundwater

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.025	1	3450	0.1 %	28	\$86.25

Mount Holly Municipal Utilities Authority

2/1/19 thru 2/28/19

Report Date: Friday, March 01, 2019 Hauled Wastes Receipt Resolution Report for the

Waste Type: Groundwater

Subtotal:	1	3450	0.1 %	28	\$86.25
Total:	405	2122941	0.8 %	111153	\$74,904.82