

To: Mount Holly Municipal Utilities Authority  
From: Robert G. Maybury, Executive Director  
Date: August 16, 2018  
Subject: Regular Meeting

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There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, August 16, 2018 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

**Roll Call**

Mr. Thiessen\_\_\_\_, Mr. Silcox\_\_\_\_, Mr. Jones\_\_\_\_, Mr. Banks\_\_\_\_, Ms. LaPlaca\_\_\_\_

**Verification of Notice**

**Pledge of Allegiance**

**Public Comments on Action Items**

**Approval of Minutes**

Regular Meeting Minutes                      July 12, 2018  
Executive Meeting Minutes                      July 12, 2018 (Resolution 2018-74)

**New Business**

- Resolution 2018-80                      A resolution authorizing collective bargaining agreement with Supervisor Unit and the Mt. Holly Municipal Utilities Authority.
- Resolution 2018-81                      A resolution of the Mt. Holly Municipal Utilities Authority confirming the findings of the New Jersey Local Finance bond.
- Resolution 2018-82                      A resolution of the Mt. Holly Municipal Utilities Authority awarding an extraordinary unspecifiable service contract for the HSI Turbo Blower.

**Consent Agenda:**

“All items listed with an asterisk (\*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2018-76                      A resolution approving the operating expenses for the month of July 2018.
- \*Resolution 2018-77                      A resolution approving the sewer refunds for the month of July 2018.
- \*Resolution 2018-78                      A resolution approving the expenditures for the month of July 2018 from the escrow fund.
- \*Resolution 2018-79                      A resolution approving the expenditures for the month of July 2018 from the improvement replacement fund.

- Communications
- To be presented by the public
- Report of the Executive Director
- Report of the Engineer
- Report of the Operations Superintendent
- Report of the Safety Director and Special Projects
- Report of the Solicitor
- Report of the Finance Administrator/Treasurer
- Other new business
- Matters to be presented by the Commissioners
- Executive Session (Proposed Resolution 2018-\_\_)
- Adjournment 1<sup>st</sup> Motion \_\_\_\_\_ 2<sup>nd</sup> Motion \_\_\_\_\_ Time: \_\_: \_\_PM
- \*\* Indicates addendum to original agenda**

## **OPEN PUBLIC MEETINGS ACT STATEMENT**

### **REGULAR MEETING**

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018, and the Courier-Post on February 21, 2018. On Monday, August 13, 2018 advanced written notice of meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

### **MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE**

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

## **Mount Holly Municipal Utilities Authority Regular Meeting Minutes for July 12, 2018**

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday July 12; at 6:00 P.M. Commissioner Silcox called the meeting to order with the following roll call:

PRESENT: Mr. Robert Silcox, Vice Chairman  
Mr. Christopher Banks, Commissioner  
Ms. Gina LaPlaca, Commissioner  
Mr. Robert G. Maybury, Executive Director  
Mr. Tom Coleman, Raymond Coleman Heinold, LLP  
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer  
Mr. Armando Riccio, Labor/Employment Counsel  
Ms. M. Lou Garty, Esq The Garty Law Firm  
Mr. Anthony Stagliano, Safety Director & Special Projects  
Mr. Michael B. Dehoff, Finance Administrator/Treasurer  
Mrs. Brandy C. Boyington, Board Secretary  
Ms. Kristina D'Aiutolo, Assistant Board Secretary  
Mr. Bryan Morris, Phoenix Advisors  
Mr. Craig Gargano, Parker McCay

ABSENT: Mr. Jules Thiessen, Chairman  
Mr. Jason Jones, Commissioner  
Mr. Joel Hervey, Operations Superintendent

### **Verification of Notice**

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 21, 2018 and the Courier Post on February 21, 2018. Advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

### **Pledge of Allegiance**



### **Public Comments on Action Items** None

### **Approval of Minutes**

Commissioner LaPlaca moved for the approval of Regular and Executive Meeting Minutes of June 14, 2018. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen, Commissioner Jones

### **New Business**

#### **Public Notice**

Notice to Bidders was advertised in Courier Post/Burlington County Times for "design, engineer, fabrication and supply exterior fiberglass stairs, landing, kickplates, railings and appurtenances or equivalent", bid opening is scheduled for July 18<sup>th</sup>, 2018 at 10:00 AM.

#### **Resolution 2018-72**

A resolution approving the S-2 application for the Our Lady Queen of Peace Church Hainesport Township.

Executive Director Maybury stated this is a sewer agreement approval for a new Church that is being built at the intersection of Mt. Laurel Road and Marne Highway across from an existing Church that is presently a parking lot. Commissioner LaPlaca moved for the approval of resolution 2018-72. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen, Commissioner Jones

Resolution 2018-73

A resolution approving the sale of aggregate principal amount(s) of sewer revenue refunding bonds, series of 2018 of the Authority; and determining certain matters in connection therewith.

Michael Dehoff, Treasurer, stated this March the whole process of refunding three bond series started. On Tuesday July 10, 2018 the sale was held and went extremely well, above what was expected in savings. The Authority achieved approximately \$3.2 million in savings over a nineteen-year period and also shortening the debt service payments by one year. Dehoff acknowledged Bryan Morris from Phoenix Advisors and Craig Gargano from Parker McCay. Commissioner Silcox congratulated everyone involved and stated the transaction had perfect timing. Executive Director Maybury stated the professionals lead the Authority through this complex process with a better outcome than anticipated and thanked everyone involved. Commissioner LaPlaca moved for the approval of resolution 2018-73. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen, Commissioner Jones

**CONSENT AGENDA:**

“All items listed with an asterisk (\*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- \*Resolution 2018-31      A resolution approving the operating expenses for the month of June 2018.
- \*Resolution 2018-32      A resolution approving the sewer refunds for the month of June 2018.
- \*Resolution 2018-33      A resolution approving the expenditures for the month of June 2018 from the escrow fund.
- \*Resolution 2018-34      A resolution approving the expenditures for the month of June 2018 from the improvement replacement fund.

Commissioner LaPlaca moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Silcox, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen, Commissioner Jones

**Communications** None

**Matters to be presented by the Public** None

**Report of the Executive Director** The Report of the Executive Director was received. Nothing to add.

**Report of the Engineer** The Report of the Engineer was received. Mr. Skibicki stated he hopes to get the Authorities comments this week and advertise the bids next week for the Turbo Blower replacement. Executive Director Maybury stated the Authority intends to have the Turbo Blower bids Advertised and opened no later than August 2<sup>nd</sup>.

**Report of the Operations Superintendent** The Report of the Operations Superintendent was received.

**Report of the Safety Director and Special Projects** The Report of the Safety Director and Special Projects was received. Nothing to add.

**Report of the Solicitor** The Report of the Solicitor was received. Nothing to add.

**Report of the Finance Administrator/Board Treasurer** The Report of the Finance Administrator/Board Treasurer was received. Nothing to add.

**Other New Business** None

**Matters to be presented by Commissioners** None

**Executive Session-** (Resolution 2018-74)

Commissioner LaPlaca moved for the approval to go into Executive Session. Commissioner Banks seconded the motion at 6:05 P.M. At the call of the roll, the vote was:

- Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox
- Nays:
- Abstain:
- Absent: Chairman Thiessen, Commissioner Jones

Commissioner LaPlaca motioned to return to public at 6:15 P.M., Commissioner Banks seconded the motion. At the call of the roll, the vote was:

- Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox
- Nays:
- Abstain:
- Absent: Chairman Thiessen, Commissioner Jones

**\*\*Resolution 2018-75**                      a resolution of the Mt Holly Municipal Utilities Authority approving agreement between General Laborers Union Local 172 of South Jersey and the Mt. Holly Municipal Utilities Authority

Commissioner LaPlaca moved for the approval of resolution 2018-75. Commissioner Banks seconded the motion. At the call of the roll the vote was:

- Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Silcox
- Nays:
- Abstain:
- Absent: Chairman Thiessen, Commissioner Jones

**Adjournment**

Commissioner LaPlaca moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:16 P.M.

Respectfully submitted,

\_\_\_\_\_  
Brandy C. Boyington, Secretary

**\*\* Indicates addendum to original agenda**

**MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY  
RESOLUTION # 2017-74  
AUTHORIZING EXECUTIVE SESSION**

**WHEREAS, N.J.S.A.** 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS,** the Mount Holly Municipal Utilities Authority (“MHMUA”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of the MHMUA will reconvene following the end of the closed session.

**NOW, THEREFORE, BE IT RESOLVED** that the MHMUA will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_X\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: Pending PERC Charges, Supervisor’s Contract);

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled:)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_  
\_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_  
\_\_\_\_\_);

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission

for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the MHMUA hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the MHMUA Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the MHMUA, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

I, Brandy C. Boyington do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on June 14, 2018.

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Brandy C. Boyington, Secretary

**RESOLUTION 2018-80**

**RESOLUTION OF THE  
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
AUTHORIZING COLLECTIVE BARGAINING AGREEMENT  
WITH THE SUPERVISORY UNIT**

**WHEREAS**, the Authority has reached an agreement with representatives of the Supervisor Unit on the terms of a four-year contract for the period of January 1, 2017 through December 31, 2020; and

**WHEREAS**, the Board has reviewed the proposed four-year contract between the Authority and the Supervisory Unit; and

**WHEREAS**, the Board finds the terms of the agreement to be acceptable and recommends the formal ratification of said agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mount Holly Municipal Utilities Authority as follows:

1. The four-year contract between the Mount Holly MUA and the Supervisory Unit is hereby ratified and approved in full for the period of January 1, 2017 through December 31, 2020.
2. The terms of the agreement shall be retroactive to January 1, 2017.
3. The Chairman, Secretary, and/or Executive Director of the Authority are hereby authorized and directed to execute the aforementioned collective bargaining agreement with the Supervisory Unit.
4. All resolutions or parts of resolutions inconsistent herewith are repealed to the extent of such inconsistency.
5. Authorized by adoption of Memorandum of Understanding on August 10, 2017: Appendix A, longevity shall be grandfathered for those employees hired prior to January 1, 2007.

Motion:

Second:

Record Vote

AYE

NO

ABSTAIN

ABSENT

Mr. Thiessen  
Mr. Silcox  
Mr. Banks  
Mr. Jones  
Ms. LaPlaca

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on August 16, 2018.

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

[SEAL]

BY \_\_\_\_\_  
Jules Thiessen, Chairman

\_\_\_\_\_  
Brandy C. Boyington, Secretary



**THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION 2018-81**

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**RESOLUTION OF THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY CONFIRMING THE FINDINGS  
OF THE NEW JERSEY LOCAL FINANCE BOARD**

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**BACKGROUND**

**WHEREAS**, The Mount Holly Municipal Utilities Authority ("Authority") has submitted an application, dated April 18, 2018 ("Application") to the Local Finance Board, in the Division of Local Government Services, New Jersey Department of Community Affairs ("Local Finance Board"), in connection with the issuance of its Sewer Revenue Refunding Bonds, Series of 2018, in an aggregate principal amount of \$15,710,000 pursuant to *N.J.S.A. 40A:5A-6*; and

**WHEREAS**, the Application was reviewed by the Local Finance Board on May 9, 2018; and

**WHEREAS**, *N.J.S.A. 40A:5A-7* requires the Authority to certify to the Local Finance Board, by resolution, that each member of the Authority has personally reviewed the findings and recommendations of the Local Finance Board with respect to the proposed financing, as evidenced by a group affidavit of the Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY, AS FOLLOWS:**

**Section 1.** The Authority hereby certifies that each member of the Authority has reviewed the findings and recommendations contained in each of the resolutions of the Local Finance Board with respect to the proposed financing.

**Section 2.** The Secretary or Assistant Secretary of the Authority is hereby authorized and directed to submit a certified copy of this resolution and the required group affidavit to the Local Finance Board to demonstrate evidence of such compliance.

**Section 3.** All resolutions, or parts thereof, inconsistent herewith are hereby rescinded or repealed to the extent of any such inconsistency.

**Section 4.** This Resolution is adopted this 9th day of August, 2018 and shall take effect in accordance with the Municipal and County Utilities Authorities Law, constituting Chapter 183 of the Laws of 1957 of the State of New Jersey, as amended and supplemented (*N.J.S.A. 40:14B-1 et seq.*).

MOTION:

SECOND:

RECORDED VOTE

AYES:

ABSTAIN:

NAYES:

ABSENT:

The foregoing is a true copy of a resolution adopted by the governing body of THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY at a meeting thereof duly called and held on August 9, 2018.

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BRANDY C. BOYINGTON, Board Secretary  
The Mount Holly Municipal Utilities Authority

[SEAL]

**Group Affidavit Form  
Certification of Governing Body**

State of New Jersey                    )  
  ) ss  
County of Burlington                 )

We, the members of the governing body of THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY ("Authority"), being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the governing body of the Authority.

2. We certify that, pursuant to *N.J.S.A. 40A:5A-7*, we have personally reviewed the findings and recommendations of the Local Finance Board ("Board") issued at a meeting of the Board on May 9, 2018 with respect to the issuance by the Authority of the Sewer Revenue Refunding Bonds, Series of 2018, in an aggregate principal amount of \$15,710,000.

<u><b>Names</b></u>	<u><b>Title</b></u>	<u><b>Signature</b></u>
<b>Jules Thiessen</b>	Chairman	_____
<b>Robert Silcox</b>	Commissioner	_____
<b>Jason Jones</b>	Commissioner	_____
<b>Christopher Banks</b>	Commissioner	_____
<b>Gina LaPlaca</b>	Commissioner	_____

Sworn to and subscribed before me  
this 9th day of August, 2018.

\_\_\_\_\_



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO Box 803  
TRENTON, NJ 08625-0803

PHILIP D. MURPHY  
*Governor*

LT. GOVERNOR SHEILA Y. OLIVER  
*Commissioner*

**LOCAL FINANCE BOARD  
RESOLUTION**

**WHEREAS**, a proposed project financing has been submitted to the Local Finance Board for review pursuant to N.J.S.A. 40A:5A-6 by the Mount Holly Municipal Utilities Authority; and

**WHEREAS**, the Local Finance Board has held a hearing pursuant to N.J.S.A. 40A:5A-7 on May 9, 2018, to review a proposed project financing in an amount not to exceed \$17,700,000 for the issuance of Sewer Revenue Refunding Bonds, Series 2018A; and

**WHEREAS**, the Local Finance Board has given consideration to those matters, to the extent applicable, as provided for by Law, and has examined estimates, computations or calculations made in connection with such submissions and has required the production of such papers, documents, witnesses or information and taken such action which it has deemed necessary for its review of such submission;

**NOW, THEREFORE, BE IT RESOLVED** that the Local Finance Board does hereby make the following findings:

- a) that the project cost has been determined by reasonable and accepted methods;
- b) that the method proposed for the funding of the project cost, proposed or maximum terms and provision of the financing and of a proposed service contract are not unreasonable nor impracticable, and would not impose an undue and unnecessary financial burden on the local inhabitants within the Authority's jurisdiction or would not materially impair the ability to pay promptly the principal of and the interest on the outstanding indebtedness thereof or to provide essential public services to the inhabitants thereof;
- c) that the proposed or maximum terms and conditions of the sale are, in light of current market conditions for obligations of similar quality, reasonable;

**BE IT FURTHER RESOLVED** that the Local Finance Board does not deem it necessary to make any of the recommendations with regard to this project financing which the Board is authorized to make pursuant to N.J.S.A. 40A:5A-8 provided that the issuance of the refunding bonds achieve, at a minimum, a 3% present value savings and further that the issuance of the refunding bonds shall take place within twelve months of the date of this resolution; and



Local Finance Board  
Mount Holly Municipal Utilities Authority  
May 9, 2018

**BE IT FURTHER RESOLVED** that the Mount Holly Municipal Utilities Authority shall, within 30 days of the closing date of the financing that is the subject of this resolution, file with the Executive Secretary of the Local Finance Board a statement setting forth a complete accounting of the actual issuance costs incurred by the Mount Holly Municipal Utilities Authority in undertaking the financing which statement shall include the following: the name of the Mount Holly Municipal Utilities Authority; the closing date of the financing; the total amount of the financing; the name of the professionals or others who provided services to the Mount Holly Municipal Utilities Authority in undertaking the financing; the estimated dollar amount for each type of issuance cost as set forth in the application submitted by the Mount Holly Municipal Utilities Authority to the Local Finance Board with regard to the financing; and the actual dollar amount for each type of issuance cost incurred by the Mount Holly Municipal Utilities Authority in undertaking the financing; and

**BE IT FURTHER RESOLVED** that the details of the issuance of any permanent bonds associated with this application as included in the term sheet (closing statement) shall be promptly provided to the Executive Secretary by forwarding a copy of said term sheet (closing statement); and

**BE IT FURTHER RESOLVED** that the Executive Secretary of the Local Finance Board is hereby authorized and directed to certify or endorse such documents or instruments as may be necessary, convenient or desirable in order to carry out the purpose and provisions of the Law and this Resolution; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 40A:5A-7, the governing body of the Authority shall provide to the Executive Secretary within 45 days of receipt of this resolution, the required Authority resolution and affidavit; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

APPROVED BY:  
THE LOCAL FINANCE BOARD

DATE: May 9, 2018



PATRICIA PARKIN MCNAMARA  
EXECUTIVE SECRETARY  
LOCAL FINANCE BOARD

**THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION 2018-82**

**RESOLUTION AUTHORIZING AN AGREEMENT FOR THE REBUILD AND REHABILITATION OF THE AUTHORITY'S ATLAS COPCO TURBO BLOWER PURSUANT TO THE PROVISIONS OF N.J.A.C. 5:34-2.3 AND N.J.S.A. 40A:11-5 AS AN EXTRAORDINARY UNSPECIFICABLE SERVICES CONTRACT, ESTABLISHING SPECIFIC REASONS FOR THE AWARD OF THE CONTRACT WITHOUT COMPLIANCE WITH THE REQUIREMENTS TO BID THE SAME, AND FURTHER AUTHORIZING ADDITIONAL ACTION IN CONNECTION WITH THE FOREGOING AWARD OF CONTRACT**

**WHEREAS**, The Mount Holly Municipal Utilities Authority ("Authority") has identified a need to repair, replace and refurbish its existing air turbo blower ("Blower") that is an essential piece of equipment in the operation and maintenance of its wastewater treatment plant;

**WHEREAS**, Atlas COPCO, the manufacturer and distributor of the Blower believes that after consultation with the Authority that the Authority can save significant ratepayer revenue if the existing Blower is repaired and refurbished in place in lieu of a total replacement of the entire Blower system;

**WHEREAS**, the Authority's Consulting Engineer believes that the repairs and upgrades designed for the Blower unit can and should only be provided by Atlas COPCO so that there is absolutely no risk of a disruption of the Authority's wastewater treatment system;

**WHEREAS**, the Authority believes that it is in the general health, safety and welfare of the residents of the six (6) towns that it treats wastewater from that the existing Atlas COPCO Blower unit be replaced and refurbished solely by Atlas COPCO;

**NOW, THEREFORE, BE IT RESOLVED** on this 16<sup>th</sup> day of August, 2018 by the Board of the Mount Holly Municipal Utilities Authority as follows:

1. The nature of the service is to be provided by Atlas COPCO for the existing turbo blower unit are hereby described and categorized by the Authority as an extraordinary unspecifiable service and that the necessary parts to be refurbished should in the interest of the ratepayers of the Authority be only provided by Atlas COPCO.

2. For purposes of the certification to be provided, the Authority's Executive Director is hereby authorized and directed to utilize the standard certification format available from the Division of Local Government Services. A copy of the certification shall be kept with this resolution on file for the State of New Jersey and the general public to review, if necessary.

3. The Authority's Secretary is hereby authorized to place a notice of the action of the award of this contract to Atlas COPCO in the Authority's official newspaper pursuant to the provisions of N.J.S.A. 40A:11-5(i)(a) and 18A:18A-5(a)(2).

4. The Authority's Chairman, Executive Director and Secretary are hereby authorized and directed to execute any and all contractual documentation and related forms with Atlas COPCO for the performance of the work desired to be undertaken by the Authority for the repair and refurbishment of the Blower unit.

5. All resolutions or parts of resolutions inconsistent with the provisions hereof are repealed to the extent of such inconsistency.

Motion:

Second:

Record Vote

AYE    NO    ABSTAIN    ABSENT

Chairman Thiessen  
Commissioner Silcox  
Commissioner Banks  
Commissioner Jones  
Commissioner LaPlaca

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on August 16, 2018.

[SEAL]

THE MOUNT HOLLY MUNICIPAL  
UTILITIES AUTHORITY

\_\_\_\_\_  
Brandy C. Boyington, Secretary

BY \_\_\_\_\_  
Jules Thiessen, Chairman

## **RESOLUTION 2018-76**

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL  
FOR AUGUST AND THE ACTUAL PAYROLL FOR THE MONTH  
OF JULY AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$350,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$759,898.53 per attached listings are hereby approved.

## CERTIFICATION

STATE OF NEW JERSEY                 }  
COUNTY OF BURLINGTON } :ss

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 16<sup>th</sup> day of August, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the  
seal of said MUA this 16<sup>th</sup> day of August, 2018.

Brandy C. Boyington, Secretary



P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: N
Format: Condensed	Received Date Range: 07/13/18 to 08/16/18	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
ACME005 ACME/LINGO FLAGPOLES, LLC						
18-00848	07/17/18	REPLACEMENT AMERICAN FLAGS	Open	502.92	0.00	
AIRGA010 AIRGAS USA, LLC						
18-00761	06/28/18	SAFETY ITEMS FOR MULTIPLE DEPT	Open	1,167.78	0.00	
ALLIN005 ALL IND-SAFETY PRDTS INC.						
18-00618	05/29/18	Oil Absorbing Booms	Open	415.60	0.00	
AMERI065 AMERICAN WATER						
18-00933	08/07/18	AMERICAN WATER BILLING	Open	462.70	0.00	
ANALY005 ANALYTICAL LABORATORY SERVICES						
18-00622	05/30/18	MONTHLY EFFL/DRBC MONITORING	Open	785.00	0.00	
18-00683	06/08/18	MONTHLY SQAR TESTING	Open	160.00	0.00	
				945.00		
ARMAN005 ARMANDO V. RICCIO, LLC						
18-00944	08/08/18	PROFESSIONAL SERVICES	Open	914.50	0.00	
ATLAN020 ATLANTIC SWITCH AND GENERATOR,						
18-00601	05/23/18	PS 209 ATS CONTROLLER	Open	2,544.68	0.00	
BAMBO005 BAMBOO GARDENS INC.						
18-00865	07/24/18	EMPLOYEE APPRECIATION LUNCHEON	Open	1,138.70	0.00	
BLOCK005 BLOCK LINE SYSTEMS						
18-00934	08/07/18	TELEPHONE BILLING	Open	725.88	0.00	
BOOTH005 BOOTH MECHANICAL INCORPORATED						
18-00830	07/16/18	MONMOUTH RD SANITARY SWR REPLA c1sd		12,394.20	0.00	
BRUCE005 BRUCE REED BUILDING MAINT						
18-00943	08/08/18	JULY, 2018 OFFICE CLEANING	Open	235.00	0.00	
BURLI005 BURLINGTON COUNTY AUTO PARTS						
18-00749	06/25/18	MOTOR OIL-SEMI SYTH 5W-20	Open	161.64	0.00	
CINTA005 CINTAS CORPORATION						
18-00759	06/28/18	UNIFORM RENTAL	Open	375.22	0.00	
18-00807	07/06/18	UNIFORM RENTAL	Open	403.83	0.00	
18-00814	07/10/18	UNIFORM RENTAL	Open	371.02	0.00	
18-00844	07/17/18	UNIFORM RENTAL	Open	375.17	0.00	
18-00869	07/24/18	UNIFORM RENTAL	Open	364.72	0.00	
18-00896	07/31/18	UNIFORM RENTAL	Open	372.52	0.00	
				2,262.48		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
CITYE005 CITY ELECTRIC SUPPLY CO						
18-00585	05/17/18	1/2" COUPLING, JUNCTION BOX	Open	20.14	0.00	
18-00808	07/06/18	FIRE ALARM PANEL BATTERIES	Open	92.16	0.00	
				112.30		
CLOVE005 CLOVERLEAF TOOL CO						
18-00757	06/26/18	JETTER HOSE	Open	1,560.00	0.00	
WEEK0005 COURIER-POST & THIS WEEK						
18-00940	08/07/18	CANCELLED MEETING 8/9/18	Open	37.48	0.00	
CROSS005 CROSS COUNTRY						
18-00350	03/19/18	JANITORIAL SUPPLIES	Open	819.24	0.00	
18-00391	04/04/18	PAPER TOWELS	Open	371.00	0.00	
18-00445	04/17/18	OIL DRI & TYVEK SUITS	Open	1,661.24	0.00	
18-00572	05/14/18	JANITORIAL SUPPLIES	Open	1,419.70	0.00	
18-00743	06/22/18	JANITORIAL SUPPLIES & GLOVES	Open	1,237.94	0.00	
18-00880	07/26/18	PAPER TOWELS	Open	556.50	0.00	
				6,065.62		
DETEC005 DETECTION INSTRUMENTS CORPORAT						
18-00748	06/25/18	ODALOG CALIBRATION/SERVICE	Open	117.45	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
18-00712	06/18/18	FILTERS, BEARINGS, BRAKE PADS	Open	263.32	0.00	
18-00753	06/26/18	FILTERS/BULBS- TRUCKS & MOWER	Open	46.56	0.00	
18-00779	07/02/18	DEK908D BATTERY-PS#214 GEN	Open	174.95	0.00	
18-00780	07/02/18	WIPER BLADES/ BRAKE PARTS/FILT	Open	565.15	0.00	
				1,049.98		
ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.						
18-00854	07/19/18	PAA CHEMICAL FEED SYSTEM	Open	6,500.00	0.00	
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
18-00774	07/02/18	BIOXIDE	Open	7,026.89	0.00	
18-00797	07/03/18	FILTER AND TANK EXCHANGES	Open	519.61	0.00	
				7,546.50		
EXCEL005 EXCELSIOR BLOWER SYSTEMS, INC.						
18-00595	05/22/18	AIR FILTERS-COMPRESSORS/BLOWER	Open	746.87	0.00	
FACTS005 FLEX FACTS						
18-00873	07/25/18	6/18 FSA BILLING	Open	50.00	0.00	
FRANK020 FRANKLIN-GRIFFITH, LLC						
18-00639	06/01/18	EMERGENCY LIGHT BATTERY PACK	Open	854.76	0.00	
18-00656	06/05/18	ALLEN BRADLEY RELAYS	Open	56.00	0.00	
18-00671	06/07/18	HEAVY DUTY GFCI COVERS	Open	66.05	0.00	
18-00681	06/08/18	STAINLESS STEEL JUNCTION BOXES	Open	392.20	0.00	
18-00694	06/13/18	BLACK ELECTRICAL TAPE	Open	52.90	0.00	
18-00708	06/14/18	250 WATT BALLAST, CLEANER	Open	121.27	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
FRANK020 FRANKLIN-GRIFFITH, LLC Continued						
18-00804	07/06/18	AA BATTERIES	Open	6.93	0.00	
				1,550.11		
GWLIP005 G.W. LIPPINCOTT INC.						
18-00745	06/25/18	COLD PATCH	Open	620.00	0.00	
18-00839	07/16/18	CEMENT GRAVEL MIX	Open	20.28	0.00	
				640.28		
GRAIN005 GRAINGER						
18-00693	06/13/18	B-22 THERMAL OVERLOADS	Open	98.52	0.00	
18-00740	06/22/18	RELAY SOCKETS, WIRETIE MOUNTS	Open	60.06	0.00	
18-00766	06/29/18	MOTOR CAPACITORS	Open	54.54	0.00	
18-00802	07/05/18	30MM PUSHBUTTONS, PILOTLIGHTS	Open	762.28	0.00	
				975.40		
HACHC005 HACH COMPANY						
18-00810	07/09/18	LABORATORY SUPPLIES	Open	618.53	0.00	
HAWKI015 HAWKINS TECHNOLOGIES, LLC						
18-00875	07/25/18	PROFESSIONAL SERVICES	Open	8,688.00	0.00	
HOMED005 HOME DEPOT CREDIT SERVICE						
18-00689	06/12/18	SHUTTERS & LOK FASTENERS	clsd	268.98	0.00	
18-00758	06/27/18	DRIVEWAY ALARM	Open	105.98	0.00	
18-00800	07/05/18	15 X 39 SHUTTERS	Open	69.30	0.00	
				444.26		
HUBER005 HUBER TECHNOLOGY						
18-00826	07/13/18	VALVE COIL, REBUILD KIT	Open	612.60	0.00	
INDUS005 INDUSTRIAL CONTROLS DISTRIBUTO						
18-00823	07/12/18	GEORGE FISCHER ACTUATOR	Open	397.24	0.00	
JHBER005 J & H BERGE INC						
18-00827	07/13/18	LABORATORY SUPPLIES	Open	942.95	0.00	
JOSEP005 JOSEPH FAZZIO INC.						
18-00822	07/11/18	STAINLESS STEEL BAR/ANGLE	Open	198.04	0.00	
18-00855	07/19/18	METAL FOR MAPLE AND RANOCAS	Open	671.84	0.00	
				869.88		
KROHN005 KROHNE INC.						
18-00809	07/09/18	IFC 100 FLOW METER DISPLAY	Open	707.30	0.00	
18-00862	07/23/18	EVALUATE FLOWMETER	Open	160.30	0.00	
				867.60		
LAURA005 LAURA MACGEGOR						
18-00820	07/13/18	SEWER REFUND/4 BENNINGTON LANE	clsd	172.56	0.00	
LOWES005 LOWE'S						
18-00674	06/07/18	SUPPLIES	clsd	65.92	0.00	
18-00680	06/08/18	RATCHET STRAPS	clsd	27.88	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
LOWES005 LOWE'S Continued						
18-00682	06/08/18	POLISH,PAINT ROLLERS,WOOD FILL	cld	34.03	0.00	
18-00711	06/15/18	TREATED 2X4, SMART SIDING	cld	146.80	0.00	
18-00738	06/21/18	FOAM, HARDWARE	cld	143.05	0.00	
18-00768	06/29/18	PROPANE CYLINDER EXCHANGE	cld	27.84	0.00	
18-00786	07/02/18	AUTO UNDERCOATING, SPRAY PAINT	cld	35.58	0.00	
				481.10		
MANCH005 MANCHELLO REPORTING						
18-00876	07/25/18	RATE HEARING 6/14/18	Open	313.00	0.00	
MANSF005 MANSFIELD OIL COMPANY						
18-00877	07/25/18	FUEL PURCHASES	Open	1,814.37	0.00	
18-00913	08/03/18	FUEL PURCHASES	Open	1,096.83	0.00	
				2,911.20		
MARGA005 MARGARET INMAN						
18-00907	08/01/18	SEWER REFUND/PAYMENT IN ERROR	Open	500.00	0.00	
MCMAS005 MCMASTER-CARR SUPPLY CO.						
18-00806	07/06/18	PULLEY, SS BOLT, STEEL TUBING	Open	36.91	0.00	
METLI005 METLIFE						
18-00935	08/07/18	8/18 DISABILITY INSURANCE BILL	Open	7,823.50	0.00	
MIDDL010 MIDDLESEX WELDING SALES						
18-00852	07/19/18	CYLINDER RENTAL	Open	61.50	0.00	
SHOES005 MIKES BETTER SHOES						
18-00883	07/26/18	WORK BOOTS - C. DRAPER	Open	125.00	0.00	
MILLE005 MILLER FORD SALES INC.						
18-00698	06/14/18	SPINDLE NUTS- TRUCK #4	Open	49.92	0.00	
18-00765	06/29/18	SOCKET ASSEMBLY	Open	9.32	0.00	
				59.24		
MISSION005 MISSION COMMUNICATIONS, LLC						
18-00847	07/17/18	SERVICE PACKAGE RENEWAL	Open	2,817.00	0.00	
MOUNT020 MOUNT HOLLY TOWNSHIP						
18-00799	07/05/18	GARDEN STREET TRAFFIC CONTROL	Open	2,152.92	0.00	
TOILE005 MR. BOB PORTABLE TOILETS						
18-00730	06/21/18	PORTABLE TOILET RENTAL	Open	120.00	0.00	
18-00881	07/26/18	PORTABLE TOILET RENTAL	Open	92.00	0.00	
				212.00		
NEWJE005 NEW JERSEY AMERICAN WATER						
18-00890	07/27/18	NEW JERSEY AMERICAN WATER BILL	Open	1,766.72	0.00	
NJPMA005 NJPMA						
18-00305	03/12/18	PESTICIDE COURSE REGISTRATION	cld	99.00	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
ONECA005 ONE CALL CONCEPTS, INC.						
18-00941	08/07/18	MARKOUT REQUESTS FOR MHMUA	Open	560.00	0.00	
PAULH005 PAUL HAVERY						
18-00828	07/13/18	SEWER REFUND/8 WINDING WAY	Clsd	207.97	0.00	
PENNO005 PENNONI ASSOCIATES, INC.						
18-00882	07/26/18	NJDES PERMIT RENEWAL STUDIES	Open	407.50	0.00	
PEROX010 PEROXYCHEM LLC						
18-00857	07/23/18	JULY MONTHLY EQUIPMENT RENTAL	Open	673.68	0.00	
18-00859	07/23/18	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00	
				5,173.68		
PETTY005 PETTY CASH						
18-00834	07/16/18	PETTY CASH REIMBURSEMENT	Clsd	182.50	0.00	
PITNE005 PITNEY BOWES INC.						
18-00942	08/08/18	DM300C/400C RED INK CTDG	Open	305.97	0.00	
POLYD005 POLYDYNE, INC.						
18-00640	06/01/18	POLYMER - CLARIFLOC NE-2163	Open	17,028.00	0.00	
POSTM005 POSTMASTER						
18-00840	07/17/18	MAILING CYCLE "C" BILLING	Clsd	1,860.86	0.00	
PRIME005 PRIMEPOINT LLC						
18-00853	07/19/18	PAYROLL PROCESSING 6/14, 6/28	Open	816.10	0.00	
PSEG0005 PSE&G						
18-00906	08/01/18	GAS & ELECTRIC BILLING	Open	2,411.96	0.00	
PSEGC005 PSE&G COMPANY						
18-00856	07/19/18	PSE&G GAS & ELECTRIC BILLING	Open	32,532.27	0.00	
18-00931	08/07/18	GAS & ELECTRIC BILL/26 MAPLE	Open	3,472.79	0.00	
18-00949	08/08/18	GAS & ELECTRIC BILLING	Open	9,129.41	0.00	
				45,134.47		
PURCH005 PURCHASE POWER						
18-00833	07/16/18	POSTAGE METER REFILL/1 PARK DR	Clsd	1,020.99	0.00	
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP						
18-00891	07/27/18	PROFESSIONAL SERVICES	Open	3,500.00	0.00	
18-00950	08/08/18	PROFESSIONAL SERVICES	Open	3,569.00	0.00	
				7,069.00		
RICHA005 RICHARD A. ALAIMO ASSOCIATES						
18-00932	08/07/18	ENGINEERING SERVICES	Open	13,722.50	0.00	
RIGGI005 RIGGINS INC.						
18-00908	08/02/18	ULS DIESEL	Open	877.67	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
ROBER040 ROBERT B. BADAT LANDSCAPING						
18-00705	06/14/18	LANDSCAPING - MAPLE AVE	Open	1,800.00	0.00	
RUBBE005 RUBBER SUPPLY COMPANY INC						
18-00858	07/23/18	4" COLD FLEX HOSE	Open	835.20	0.00	
18-00860	07/23/18	6" COLD FLEX HOSES	Open	1,501.00	0.00	
				2,336.20		
RUSSE015 RUSSELL REID INC.						
18-00861	07/23/18	MAY/JUNE GRIT/TRASH HAULING	Open	588.00	0.00	
SERVI040 SERVICE TIRE TRUCK CENTERS INC						
18-00676	06/07/18	(2) TIRES BACKHOE- (1) MACK	Open	844.14	0.00	
SHERW005 SHERWIN-WILLIAMS						
18-00785	07/02/18	GLOSS WHITE PAINT	Open	19.00	0.00	
18-00845	07/17/18	PAINT SUPPLIES	Open	33.99	0.00	
18-00886	07/27/18	PAINT SUPPLIES, PRIMER, PAINT	Open	48.25	0.00	
				101.24		
SHERW015 SHERWOOD-LOGAN & ASSOCIATES, I						
18-00631	06/01/18	SS DRIVE CHAINS- DISC FILTERS	Open	6,348.14	0.00	
SHIIN010 SHI INTERNATIONAL CORP.						
18-00307	03/12/18	MICROSOFT SERVER LICENSING	Open	9,340.89	0.00	
SILVI005 SILVI GROUP						
18-00750	06/25/18	1:20 DRY GROUT	Open	705.25	0.00	
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT						
18-00841	07/16/18	HEALTH INSURANCE BILL 7/18	clsd	103,131.00	0.00	
SPRIN005 SPRINT						
18-00835	07/16/18	PCS CONNECTION CARD/PLANT	clsd	37.90	0.00	
ADVAN020 STAPLES BUSINESS CREDIT						
18-00667	06/06/18	OFFICE SUPPLIES	clsd	46.04	0.00	
18-00719	06/20/18	LAMINATING POUCHES, PACK TAPE	clsd	36.74	0.00	
18-00727	06/21/18	OFFICE/JANITORIAL SUPPLIES	clsd	116.44	0.00	
18-00838	07/16/18	PC MONITOR STAND	clsd	24.99	0.00	
				224.21		
STAPL005 STAPLES CREDIT PLAN						
18-00831	07/16/18	3X3 STICKY NOTES/VEHICLE MILEA	clsd	62.99	0.00	
STEVE005 STEVENSON SUPPLY CO. INC.						
18-00754	06/26/18	VARIOUS DRAIN PIPE FITTINGS	Open	228.77	0.00	
18-00866	07/24/18	PVC FITTINGS, GALV BUSHINGS, ETC	Open	314.23	0.00	
				543.00		
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL						
18-00892	07/27/18	6/18 BILLING	Open	12,026.65	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL Continued						
18-00945	08/08/18	7/18 BILLING	Open	20,257.37	0.00	
				32,284.02		
THEGA010 THE GARTY LAW FIRM, LLC						
18-00874	07/25/18	PROFESSIONAL SERVICES	Open	1,000.00	0.00	
HONCO005 THE HON COMPANY, LLC						
18-00106	01/26/18	CUBICLE WALL & DESK	Open	2,253.06	0.00	
TOWNS010 TOWNSHIP OF MOORESTOWN						
18-00936	08/07/18	LAUREL CREEK PS WATER BILL	Open	31.50	0.00	
18-00937	08/07/18	2ND QTR CONSUMPTION REPORT	Open	294.00	0.00	
				325.50		
TRACT005 TRACTOR SUPPLY COMPANY						
18-00805	07/06/18	SAFETY BOOTS- A.LORE	Open	89.99	0.00	
18-00813	07/10/18	2.5 GALLON WEED KILLER	Open	113.98	0.00	
				203.97		
TRAPR005 TRAP ROCK INDUSTRIES LLC						
18-00764	06/29/18	BASE ASPHALT	Open	152.53	0.00	
18-00803	07/05/18	BASE / I-2 (BASE ASPHALT)	Open	450.00	0.00	
				602.53		
TREAS015 TREASURER OF BURLINGTON						
18-00787	07/02/18	JUNE SLUDGE DISPOSAL	clsd	62,071.79	0.00	
18-00788	07/02/18	JUNE GRIT/TRASH DISPOSAL	clsd	3,798.66	0.00	
18-00903	08/01/18	JULY SLUDGE DISPOSAL	Open	54,165.18	0.00	
18-00904	08/01/18	JULY GRIT AND TRASH DISPOSAL	Open	2,239.69	0.00	
				122,275.32		
TRICO005 TRI-COUNTY TERMITE & PEST CONT						
18-00825	07/12/18	EXTERMINATING & RODENT CONTROL	Open	105.00	0.00	
TRIJA005 TRIJAY SYSTEMS, INC.						
18-00912	08/03/18	SCADA MONITOR ADAPTERS	Open	200.00	0.00	
USABL005 U.S.A. BLUE BOOK						
18-00043	01/11/18	MARKING PAINT AND FLAGS	Open	851.81	0.00	
UNITE020 UNITED PARCEL SERVICE						
18-00732	06/21/18	SHIPPING CHARGE	Open	4.45	0.00	
UNITE025 UNITED RENTALS INC.						
18-00707	06/14/18	45 FOOT LIFT 1 WEEK RENTAL	Open	1,292.87	0.00	
VERIZ015 VERIZON						
18-00819	07/11/18	FIOS TV/1 PARK DRIVE	clsd	44.06	0.00	
18-00832	07/16/18	FIOS TV INTERNET BILLING	clsd	256.63	0.00	
18-00879	07/26/18	FIOS INTERNET/1 PARK DRIVE	Open	159.99	0.00	
18-00905	08/01/18	FIOS INTERNET/300 RANCOCAS RD	Open	159.99	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VERIZ015 VERIZON Continued							
18-00930	08/07/18	FIOS TV BILLING	Open	136.45	0.00		
				757.12			
VERIZ035 VERIZON WIRELESS							
18-00818	07/11/18	CELL PHONE BILLING	Clsd	374.96	0.00		
18-00878	07/26/18	CELL PHONE BILLING	Open	217.92	0.00		
				592.88			
VISIO005 VISION SERVICE PLAN							
18-00938	08/07/18	8/18 VISION BILLING	Open	1,331.57	0.00		
WBMA005 W.B. MASON COMPANY, INC.							
18-00425	04/11/18	OFFICE SUPPLIES	Open	115.48	0.00		
18-00551	05/08/18	TONER, COPIER PAPER	Open	237.76	0.00		
18-00561	05/10/18	PAPER	Open	252.00	0.00		
18-00613	05/24/18	TONER CARTRIDGES	Open	285.30	0.00		
				890.54			
WATER010 WATER ENVIRONMENT							
18-00868	07/24/18	MEMBERSHIP RENEWAL	Open	107.00	0.00		
LUBE0005 WESTAMPTON CAR WASH & QUICK LU							
18-00946	08/08/18	OIL & FILTER CHANGE/ADM JEEP	Open	27.18	0.00		
WOOLS005 WOOLSTON COMPANY, INC.							
18-00864	07/23/18	JUNE SLUDGE HAULING FEES	Open	7,202.80	0.00		
Total Purchase Orders: 161 Total P.O. Line Items: 0 Total List Amount: 478,945.53 Total Void Amount: 0.00							

(A)

Total Per Report: \$478,945.53 (A)  
 Add: July Payroll: \$313,347.20  
 Less: Imp/Replacement: (\$32,394.20) - Resolution 2018-79  
 Total Operating Expense: \$759,898.53 - Resolution 2018-76



## **RESOLUTION 2018-77**

## A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of July are hereby approved.

**TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$6,794.73**

# CERTIFICATION

STATE OF NEW JERSEY }

 $\cdot SS$ 

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 16<sup>th</sup> day of August, 2018.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA  
this August 16, 2018.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y  
Account Type: G/L First Encumber Date Range: 07/13/18 to 08/16/18 Include Items Without Tracking Id: N  
Account Range: First to Last

Tracking Id Description

Tracking Id Description										First	Status
P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Encumber Date		
SWR REFUND											
18-00914	1	COUNT010	COUNTY OF BURLINGTON	SEWER REFUND/203 HIGH STREET	01-000-2020	1.00	115.96	other	08/03/18	Open	
18-00915	1	SUSAN005	SUSAN PIERCE	SEWER REFUND/19 WINDING WAY	01-000-2020	1.00	36.44	other	08/03/18	Open	
18-00916	1	SUZAN005	SUZANNE & JOSEPH LATIGONA	SEWER REFUND/12 CHURCH STREET	01-000-2020	1.00	126.11	other	08/03/18	Open	
18-00917	1	RISHI005	RISHI PROPERTIES, LLC	SEWER REFUND/8 DAYLILY DRIVE	01-000-2020	1.00	45.93	other	08/03/18	Open	
18-00918	1	PATRI015	PATRICIA FATATIS	SEWER REFUND/21 WOODHURST DR	01-000-2020	1.00	95.71	other	08/03/18	Open	
18-00919	1	DEBOR005	DEBORAH MILLER	SEWER REFUND/26 EASTON WAY	01-000-2020	1.00	58.69	other	08/03/18	Open	
18-00920	1	DELTA010	DELTAMER, INC.	SEWER REFUND/54 BLUE SPRUCE CT	01-000-2020	1.00	81.22	other	08/03/18	Open	
18-00921	1	3COTT005	3 COTTONWOOD DR, LLC	SEWER REFUND/3 COTTONWOOD DR	01-000-2020	1.00	85.71	other	08/03/18	Open	
18-00922	1	JOYCE005	JOYCE & DAVID CARMELI	SEWER REFUND/21 MIDDLETON DR	01-000-2020	1.00	88.31	other	08/03/18	Open	
18-00923	1	SEANJ005	SEAN & JADA PRIVITTA	SEWER REFUND/15 SESAME DRIVE	01-000-2020	1.00	64.32	other	08/03/18	Open	
18-00924	1	JASON005	JASON & CRYSTAL GRAUL	SEWER REFUND/16 THORNHILL DR	01-000-2020	1.00	23.99	other	08/03/18	Open	
18-00925	1	PATRI020	PATRICIA PHELAN	SEWER REFUND/101 INVERNESS DR	01-000-2020	1.00	11.03	other	08/03/18	Open	
18-00951	1	MTHOL025	MT. HOLLY TWP. TAX OFFICE	SEWER REFUND	01-000-2020	1.00	5,943.39	other	08/09/18	Open	
18-00952	1	MARGA010	MARGARET C. CLARK	SEWER REFUND/734 MAIN STREET	01-000-2020	1.00	17.92	other	08/09/18	Open	
Bid:		0.00	State:	0.00	Other:	6,794.73	Exempt:	0.00	Total:	14.00	6,794.73

Total Tracking Ids: 1 Total Qty: 14.00 Total Amount: 6,794.73

Total Bid: 0.00 Total State: 0.00 Total Other: 6,794.73 Total Exempt: 0.00

**RESOLUTION 2018-78**  
**A RESOLUTION APPROVING EXPENDITURES**  
**FROM THE ESCROW FUND**

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

**For Engineering Services as of May 31, 2018:**

**Richard A. Alaimo Associates: \$2,344.04 (per attached report)**

## CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 16<sup>th</sup> day of August, 2018.

Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y  
Account Type: Project First Encumber Date Range: 07/13/18 to 08/16/18 Include Items Without Tracking Id: N  
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	First Encumber Date	Status
ESCROW										
18-00926	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENG SVC/W RANCOCAS 1B-2-3C	0000000167	1.00	2,050.00	other	08/03/18	Open
18-00926	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENG SVC/W RANCOCAS 3B	0000000156	1.00	294.04	other	08/03/18	Open
Bid:		0.00	State:	0.00	Other:	2,344.04	Exempt:	0.00	Total:	
						2.00	2,344.04			

Total Tracking Ids: 1 Total Qty: 2.00 Total Amount: 2,344.04

Total Bid: 0.00 Total State: 0.00 Total Other: 2,344.04 Total Exempt: 0.00

## **RESOLUTION 2018-79**

## **A RESOLUTION APPROVING THE EXPENDITURES FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Improvements (per attached listing)	\$ 32,394.20
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<b>TOTAL</b>	<b>\$ 32,394.20</b>
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## CERTIFICATION

STATE OF NEW JERSEY }

$$:SS$$

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 16<sup>th</sup> day of August, 2018.

Brandy C. Boyington, Secretary

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y  
Account Type: Expenditure First Encumber Date Range: 07/13/18 to 08/16/18 Include Items Without Tracking Id: N  
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	First Encumber Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
18-00830	1	BOOTH005	BOOTH MECHANICAL INCORPORATED	MONMOUTH RD SANITARY SWR REPLA	01-010-6303	1.00	12,394.20	Other	07/16/18	Pd
18-00854	1	ENVIR045	ENVIRONMENTAL RESOLUTIONS INC.	PAA CHEMICAL FEED SYSTEM	01-010-6303	1.00	6,500.00	Other	07/19/18	Rcvd
18-00932	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	GARDEN ST PS REPLACEMENT	01-010-6303	1.00	9,000.00	Other	08/07/18	Rcvd
18-00932	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	TURBO BLOWER SPECIFICATIONS	01-010-6303	1.00	4,500.00	Other	08/07/18	Rcvd
Bid:		0.00	State:	0.00	Other:	32,394.20	Exempt:	0.00	Total:	
						4.00	32,394.20			

Total Tracking Ids: 1 Total Qty: 4.00 Total Amount: 32,394.20

Total Bid: 0.00 Total State: 0.00 Total Other: 32,394.20 Total Exempt: 0.00

**REQUISITION FOR PAYMENT OR REIMBURSEMENT  
FROM RENEWAL AND REPLACEMENT FUND**

**REQUISITION NO. 2018-79**

**DATE: August 16, 2018**

**To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE**

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

<b>PAYEE</b>	<b>AMOUNT TO BE PAID</b>	<b>PURPOSE OF DISBURSEMENT</b>
<b>Richard A. Alaimo Associates</b>	<b>\$ 13,500.00</b>	<b>Turbo Blower Specification Garden St. PS Replacement</b>
<b>Booth Mechanical Incorporated</b>	<b>\$ 12,394.20</b>	<b>Monmouth Road Sanitary Sewer Replacement</b>
<b>Environmental Resolutions, Inc.</b>	<b>\$ 6,500.00</b>	<b>PAA Chemical Feed System</b>

So that we may affect payment to the Payee(s) listed above, funds to cover payment to the above-named Payees should be wired by the Trustee to the Authority’s Operating Account #XXXXXXX607 at Beneficial Bank.

Dated:

By: \_\_\_\_\_  
Authorized Officer

Mount Holly Municipal Utilities Authority  
Regular Meeting of the Board of Commissioners  
August 16, 2018

Executive Director's Report

- (Obituary) Passing of long time MUA Commissioner and Board Chairman: **John R. Edwards** of Mount Holly died Thursday, July 26, 2018, at the Samaritan Hospice Inpatient Unit in Mount Holly. He was 71. Born in Jersey City, N.J., John was a graduate of Temple University and did graduate work at Glassboro State. He taught in elementary and middle schools in N.J. and Pa. before working for the N.J. State Department of Health Division of Narcotics. He retired from the State Department of Education, where he trained school superintendents on student alcohol and drug use. Mr. Edwards was the longest serving Chairman of the Mount Holly MUA and served for many years on the Rancocas Valley Regional High School Board of Education. He is survived by his wife of 37 years, Mianne; two step-daughters, Laurie Simone of Westwood, Mass. and Julie Corda of Mount Laurel; and four grandchildren, Katherine, Ethan, Jason, and Matthew. A memorial service will be held at 2 p.m. Sunday, Aug. 19, at the Perinchief Chapels, 438 High St., Mount Holly. In lieu of flowers, contributions in John's name can be made to Samaritan Healthcare & Hospice, 5 Eves Dr., Suite 300, Marlton, NJ 08053. Perinchief Chapels, Mount Holly [www.perinchief.com](http://www.perinchief.com)
- Bond Restructuring 2018 - Resolution # 2018-73): The successful sale of aggregate sewer bonds on July 11, 2018, formally settled and was finalized on Tuesday July 24, 2018.
- Maple Avenue Turbo Blower Replacement Status - (Contract 2017-17): Resolution # 2018-82 is on the agenda for approval consideration. This resolution is to have the failed blower unit repaired by the manufacturer who built the unit. The estimated repair cost is \$62,540.00 plus shipping to and from the repair facility located in Houston, Texas.
- NJPDES Permit Renewal Status Engineering - Resolution # 2015-94: Environmental Resolutions, Inc. (ERI) is continuing with engineering services for the new storage and metering facility. There have been no updates since the July 12 Board Meeting.
- Mount Holly - Pump Station 213 (Garden Street) Resolution # 2017-29: Alaimo Associates is working on this project after receiving authorization under Resolution # 2018-64 at the June 14 Board Meeting. Alaimo is currently working on Floodplain Analysis for the site. There have been no updates since the July 12 Board Meeting.



**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY**  
**ENGINEER'S STATUS REPORT**  
**August 9, 2018**

- |             |  |
|-------------|--|
| M-0030-0317 | <p><u>Garden Street Pump Station Replacement</u></p> <p>Revised proposal for final design was submitted to MHMUA on May 9, 2018. Design/Construction project was authorized on June 14, 2018. <b>Design is ongoing.</b> Alaimo is working on Floodplain Analysis for the site.</p> |
| M-0030-0320 | <p><u>Sludge Tank Conversion</u></p> <p>After completing field walk-through and scope of work, Alaimo will submit a proposal for final design for MHMUA review and comment.</p>  |
| M-0030-0321 | <p><u>TSST Tank Demolition</u></p> <p>After completing field walk-through and scope of work, Alaimo will submit a final design proposal for MHMUA review and comment.</p>  |
| M-0030-0322 | <p><u>Reactor Demolition</u></p> <p>After completing field walk-through and scope of work, Alaimo will submit a design proposal for MHMUA review and comment.</p>  |
| M-0030-0323 | <p><u>Odor Control Sludge Tanks/BFP Room</u></p> <p>Alaimo will submit a design proposal for MHMUA review and comment. This will include a conceptual design for the odor control system.</p>  |
| M-0030-0324 | <p><u>Turbo Blower Replacement</u></p> <p><b>Per discussions with Solicitor on July 20, 2018, project does not need to be re-bid. The MHMUA to handle rebuild and reinstallation of Turbo Blower as a maintenance item directly with Vendor, Atlas-Copco.</b></p>                  |

M-0030-0325      P.S. Corrosion Protection System

Alaimo to submit a design proposal and scope of work for MHMUA review and comment.

M-0030-0326      Rancocas Road Generator Replacement

Alaimo to submit a design proposal and scope of work for MHMUA review and comment.

M-0031-0218      Waverly Pointe Subdivision

Performance Bond reduction letter was issued on September 28, 2017. Received revised as-builts on November 29, 2017. Review and comment letter was issued January 19, 2018. Sanitary mains were tested on January 18, 2018. Developer has requested that Performance Bond has been satisfied and would like to move onto Maintenance Bond. Punch List to be verified.

M-0031-0219      Quaker Steak & Lube

Key Engineers met with the MHMUA and Alaimo on June 14, 2017 to discuss the specifics on the project. Drawings were submitted for review on July 13, 2107. Review and comment letter was issued on December 8, 2017.

M-0031-0221      The Lofts at the Mi-Place

Received revised drawing package on December 11, 2017. Review and comment letter was issued on January 30, 2018. Received documentation package on February 2, 2018. Review and comment letter was issued on February 27, 2018 deeming the documents "Approved".

M-0031-0223      Lennar at Rancocas Creek

Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Revised drawings were received on June 27, 2017. Received revised documentation package for review on November 9, 2017. Review and comment letter was issued on March 12, 2018. **Contractor (RNR) submitted Shop Drawings on July 31, 2018. Review will not start until Bowman Consulting submits revised drawings per our March 2018 letter.**

M-0031-0224      Eastampton Place West

Letter sent out addressing contribution to the Garden Street Pumping Station Upgrade on April 13, 2017. Contractor has completed installing sanitary mains and Manholes as of March 26, 2018.

M-0031-0226      West Rancocas Phase 1B-2-3C

Received drawing package for review on November 13, 2017. Review and comment letter was issued on February 1, 2018. Documents have been noted "Revise and Resubmit". Received revised drawing package on April 19, 2018. Review and comment letter was issued on May 18, 2018. **Received revised drawings on July 12, 2018. Review and comment letter to be issued the week of August 13, 2018.**

DJS/dal



## **SUPERINTENDENT OF OPERATION'S REPORT**

**FOR**

**August 16, 2018**

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### **PLANT OPERATIONS**

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for July, 2018 is included. There were no violations for the period.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for July, 2018 is attached.
3. The **SLUDGE QUALITY** data summaries through July, 2018 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS** report for July, 2018 is attached.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for July, 2018 is attached.

Respectfully submitted,

Joel L. Hervey  
Superintendent of Operations

## MONTHLY AVERAGE VALUES

PARAMETER	10/16	11/16	12/16	01/17	02/17	03/17	04/17	05/17	06/17	07/17	08/17	09/17	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	2.88	2.88	2.97	3.43	3.46	3.64	3.29	3.26	3.21	3.04				2.968	5
CBOD5(influent)	278	331	237	286	263	247	242	235	249	208				286.6	n/a
CBOD5(effluent)	< 2	< 2	2.64	3.02	3.14	3.14	< 2	< 2	3.42	2.74				2.3	15
COD(influent)	849	1035	967	789	820	936	1099	861	790	928				896.0	n/a
COD(effluent)	25.5	27.7	36.5	35.4	30	32.4	33.8	26.7	33.1	33.1				36.4	n/a
TSS(influent)	404	580	496	466	618	435	900	494	392	489				538.5	n/a
TSS(effluent)	1	1	2	3	2	0.75	1.5	3	1	1.5				1.9	30
pH(influent-Max)	9	7.4	7.2	7.2	7.1	6.9	7	7.1	7	7.2				8.1	n/a
pH(influent-Min)	6.3	6.7	6.9	6.8	6.5	6.5	6.4	6.4	6.5	6.2				5.8	n/a
pH(effluent-Max)	7.3	7.2	7.2	7.2	7.2	7	7	7.1	7.2	7.3				7.1	9
pH(effluent-Min)	6.7	6.9	6.8	6.7	6.6	6.6	6.6	6.7	6.6	6.7				6.3	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.1	4	< 2.2	< 2.2	< 2.3	< 2.2	< 2.3	< 2.2				1.7	10
SQAR															
Arsenic	< 12.7	< 11.7	< 12	< 15.1	< 12.3	< 12	< 11.4	< 10.8	< 10.8	< 10.6				<13.1	41
Beryllium	< 6.3	< 5.8	< 6	< 7.5	< 6.2	< 6	< 5.7	< 5.4	< 5.4	< 5.3				<6.5	n/a
Cadmium	< 3.2	< 2.9	< 3	< 3.8	< 3.1	< 3	< 2.9	< 2.7	< 2.7	< 2.7				<3.3	39
Chromium	19.6	23.4	21.5	21.6	21.1	19.6	17.7	19.1	17.8	25.6				26.68	n/a
Copper	685	901	676	631	551	531	555	702	645	786				903.8	1500
Lead	23.3	26.9	26.1	21.9	16.8	20.5	18.1	28.3	19.3	29.1				31.02	300
Mercury	0.86	0.76	0.84	0.48	0.64	0.56	0.47	0.39	0.79	1.7				0.67	17
Molybdenum	< 12.7	< 11.7	< 12	< 15.1	< 12.3	15.6	< 11.4	< 10.8	< 10.8	10.8				7.44	75
Nickel	15	18.8	16.5	15.3	14.9	16.1	15	17.8	16	22.1				19.92	420
Selenium	< 31.7	< 29.2	< 30.1	< 37.7	< 30.8	< 29.9	< 28.6	< 27	< 27	< 26.5				<32.6	100
Zinc	1150	1400	1210	1160	960	919	885	1100	1070	1420				1570.0	2800
Cyanide	N/A	N/A	1.9	N/A	N/A	N/A	N/A	N/A	N/A	N/A				1.70	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units

FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.  
Most recent permit violation: 1/97 for Effluent Chlorine Residual

### Annual Consumables Summary- 2018

Fund Number	Consumable Name	Unit Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual YTDTOT	Actual YTD AVE	Actual YTD COST	Projected 2018 Quantity	Projected 2018 Costs	2018 Budget
020-6042	City H2O (100 gal)	0.5968	584.77	159.70	192.66	179.31	216.82	238.83	230.56						1802.65	257.52	\$1,075.82	3090.26	\$1,844.27	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	2.8713	116.68	98.23	60.50	104.55	166.42	143.36	64.53						754.27	107.75	\$2,165.74	1,293.03	\$3,712.69	\$10,600.00
020-6044	Diesel Fuel (gal) Gen	2.2414	43.00	130.00	665.70	57.00	142.00	72.00	317.00						1,426.70	203.81	\$3,197.81	2,445.77	\$5,481.95	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2414	10.00	2.00	155.00	25.00	131.00	27.00	316.00						666.00	95.14	\$1,492.77	1,141.71	\$2,559.04	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00						105.00	15.00	\$603.75	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,492.00	2,016.00	2,240.00	1,960.00	1,904.00	1,960.00	1,848.00						14,420.00	2,060.00	\$40,390.42	24,720.00	\$69,240.72	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	733.91	561.21	375.69	388.13	386.41	421.56	325.52						3,192.43	456.06	\$34,226.04	5,472.74	\$58,673.21	\$200,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00	0.00	\$0.00	0.00	\$0.00	\$0.00
022-6102	Hypochlorite - Maple Ave	1.0850	10.00	88.00	127.00	292.00	419.00	478.00	605.00						2,019.00	288.43	\$2,190.62	3,461.14	\$3,755.34	\$2,100.00
020-6105	Lime (lbs)	0.0810	1,100.00	650.00	1,100.00	550.00	1,100.00	950.00	750.00						6,200.00	885.71	\$502.20	10,628.57	\$860.91	\$1,000.00
020-6104	MgOH (gal)	2.2512	1,320.00	110.00	911.00	630.00	1,224.00	866.00	1,053.00						6,114.00	873.43	\$13,763.65	10,481.14	\$23,594.83	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	12.74	78.20	66.80	20.30	15.00	5.00	4.00						202.04	28.86	\$208.40	346.35	\$357.26	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.0315	990.221	748.808	747.740	564.010	71.569	6.409	4.273						3,133.03	447.58	\$3,231.72	5,370.91	\$5,540.09	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500					166.000	857.000	642.000						1,665.00	555.00	\$12,071.25	6,660.00	\$48,285.00	\$82,000.00
020-6101	Polymer (lbs)	1.2900	1,670.00	1,170.00	1,770.00	1,950.00	2,750.00	2,360.00	2,800.00						14,470.00	2,067.14	\$18,666.30	24,805.71	\$31,999.37	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00	0.00	0.00	0.0	0.00	0.00						0.00	0.00	\$0.00	0.00	\$0.00	\$25,000.00
040-6045	Unleaded-MUA (gal) Pit Tank	1.6677	29.60	6.50	27.70	60.60	75.4	67.70	49.40						316.90	45.27	\$528.49	543.26	\$905.99	\$139,400.00
040-6045	Unleaded-MUA (gal)	2.6860	317.33	563.81	822.06	587.32	601.54	630.24	544.19						4,066.49	580.93	\$10,922.59	6,971.13	\$18,724.44	
Subtotal																	\$145,237.58		\$276,570.13	\$1,012,600.00
<b>Collection System Consumables</b>																				
040-6104	Bioxide (gals)	2.8300	1,373.00	1,399.50	1,370.40	1,781.70	2,070.00	2,274.80	2,049.50						12,318.90	1,759.84	\$34,862.49	21,118.11	\$59,764.26	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2414	23.00	25.10	37.60	17.40	9.60	23.60	23.50						159.80	22.83	\$358.18	273.94	\$614.02	\$500.00
040-6046	Natural Gas (ccf)	1.0225	95.00	81.00	551.26	63.00	45.29	19.14	69.04						923.73	131.96	\$944.51	1,583.54	\$1,619.17	\$3,500.00
Subtotal																	36,165.18		61,997.45	
Total																	\$47,087.77		\$338,567.58	\$1,016,100.00

Mount Holly Municipal Utilities Authority

Report Date: 08/01/2018

Receipt Summary Report for the Period

7/1/2018 Through 7/31/2018

Page 1

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	10684	331,200		68	0.5	\$13,592.50
BEMS / BIG HILL LANDFILL	Leachate	645	19,996		4	1.5	\$779.84
BROWN, ALBERT S.	Septage	516	16,000		4	0.5	\$640.00
Burlington County RRF PO# 13-09265	Leachate	22664	702,574		117	0.7	\$12,646.33
Cella's Septic Company	Septage	3661	113,500		27	0.7	\$4,757.00
Champion Contracting, LLC	Septage	1490	46,200		11	0.6	\$1,944.60
DREDGE HARBOR BOAT CENTER LLC	Septage	677	21,000		3	0.1	\$840.00
Deckers Septic	Septage	745	23,100		7	0.4	\$924.00
Dey Farms	Miscellaneous	903	28,000		4	0.1	\$1,400.00
Dolan Septic LLC	Septage	103	3,200		1	0.5	\$128.00
Don E. Miller Cesspool Service	Septage	568	17,600		4	0.9	\$704.00
Drayton	Septage	7965	246,900		53	0.4	\$9,876.00
Drayton Transfer Station	Septage	6513	201,900		43	0.7	\$8,228.00
Fieldsboro	Sludge	290	9,000		2	2.0	\$720.00
First Choice Waste Disposal, LLC	Septage	2258	70,000		14	0.2	\$2,800.00
Homestead Treatment Utilities, Inc.	Sludge	1277	39,600		7	0.7	\$1,623.60
Jackson Transfer Station	Septage	542	16,800		3	1.5	\$817.00
Joseph J Carbin Plumbing	Septage	73	2,250		1	3.1	\$209.25
Laird & Company	Miscellaneous	565	17,509		3	0.5	\$805.41
Mansfield Farms	Sludge	2258	70,000		10	1.1	\$2,870.00
Medford Township STP	Sludge	11448	354,900		65	1.9	\$19,519.50
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	1.3	\$400.00
PERRY EQUIPMENT COMPANY INC.	Miscellaneous	645	20,000		4	0.1	\$1,600.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.4	\$1,200.00
Roman Septic	Septage	1419	44,000		11	0.5	\$1,760.00
Russell Reid	Septage	2648	82,100		14	0.5	\$3,619.00
State Environmental Services	Septage	2400	74,400		18	0.4	\$3,242.60
Waste Management/Parklands Landfill	Leachate	1319	40,900		10	0.3	\$1,022.50

Total  
Gallons  
2,647,629

Total  
Tons  
0

No. of  
Trucks  
514

Amount  
Charged  
\$98,669.14

**YEARLY TOTALS OF COLLECTION SYSTEM WORK**

**R-23A**

**YEAR 2018**

<b>MONTH</b>		<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
1)	MISCELLANEOUS BEEPER CALL	7	6	7	6	4	12	7						49
2)	MISCELLANEOUS CALLS NOT OURS	2	1	3	3	1	4	0						14
3)	NUMBER OF OVERTIME CALLS	5	4	1	2	2	9	4						27
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0						0
5)	NUMBER OF FEET OF PIPE CLEANED	15,514	26,608	33,936	33,174	50,961	26,860	7,211						194,264
6)	MANHOLE OVERFLOW INCIDENTS	1	0	0	0	0	1	1						3
7)	LATERAL INSPECTIONS	4	4	6	2	2	3	9						30
8)	MANHOLE INSPECTIONS	24	22	12	14	10	11	4						97
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	14	11	6	7	5	6	2						51
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	12	10	6	7	5	5	1						46
11)	NUMBER OF OVERTIME SERVICE	6	6	6	1	1	2	1						23
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0						0
13)	NUMBER OF SECOND WATER METER READINGS	0	6	8	13	33	13	13						86
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0						0
15)	NUMBER OF FEET OF PIPE TELEVISED	0	0	0	0	0	0	0						0
16)	MARK OUT REQUESTS	329	364	351	395	477	459	410						2,785

\*\* SAME MAIN IN A 3 MONTH PERIOD



## JULY 2018 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
201	7-7-18			Both pumps were clogged, removed debris from both			
205	7-5-18						P-2 air bound, took apart air release valve and removed grease from inside.
206	7-12-18	Techs responded to replace faulty transducer that was causing extended run alarms.					
209	7-23-18						Responded to grinder fault alarm. Reset grinder.
209	7-30-2018	Techs responded to repair low level float that was stuck in grinder.					
215	7/19/2018						Cleaned wet well.
225	7-16-18						Responded for excessive run times for both pumps. Found p-1 check valve stuck in the open position. Removed cover and removed a bolt from inside. The check valve is now operating normally.
226	7-6-18	Techs replaced UPS battery back up.					
227	7-11-18						Responded for P-1 extended run alarm. When operator arrived to the station alarm had cleared and station was operating as normal.

## JULY 2018 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
233	7-21-18						Responded for high level alarms. Both pump were in auto but running. Place each pump in hand and they both came on. Station operated normally after that.
241	7-11-18	P-2 check valve, removed debris.					
241	7-25-18						Wet well tripped out and will not reset. Techs notified and work order written.

**JULY 2018 COLLECTION SYSTEM COMMENTS**

**THERE WERE NO BIOXIDE DELIVIES MADE IN THE MONTH OF JULY.**

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	
P/S # 21	
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	
C.O.B	

**THERE WERE NO FUEL ADDITIONS MADE IN THE MONTH OF JULY.**

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11		E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

**TABLE AR-4  
SUMMARY OF IWPT MONITORING PROGRAM**

October 2017 through September 2018  
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program		2		0		1		2
Number of IUs added to POTW Monitoring Program		0		0	1	1		0
Number of IUs eliminated from POTW Monitoring Program		0		0		1		0
Total number of POTW inspections of IUs.		2		0		1		0
Total number of POTW sampling visits to IUs.	3	3		0	1	1	1	0
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

<sup>1</sup> Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm

**Bulk Waste Monitoring July, 2018**

	July	June	October 2017- September 2018	October 2016- September 2017
1. Number of bulk delivery pH, T.S. and sensory checks:	514	594	6,229	5,951
2. Number of bulk delivery conventional pollutant checks:	10	10	101	108
3. Number of bulk septage sources:	17	18	21	20
4. Number of bulk sludge sources:	5	7	12	13

Sampling (July): Dey Farm  
Inspections (July): None

TABLE AR-7  
Mount Holly Sewerage Authority NJPDES 0024015  
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS  
July, 2018

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
GROWS Stormwater	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation  
S/CWEA State/CWEA Violation  
FLV Federal Limit Violation  
RV Reporting Violation  
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations  
SE Spill/Emergency at Discharger  
SN Number of Facilities that are Significant Non-Compliers  
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8  
Mount Holly Sewerage Authority NJPDES 0024015  
SUMMARY OF POTW COMPLIANCE ACTIONS  
July, 2018

FAC Name	Administrative									Legal/Judicial									
	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
GROWS Stormwater	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

**August 1, 2018**  
**MHMUA STATUS REPORT**  
**Safety Director and Special Projects**  
**MONTHLY UPDATE for July 2018**

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Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

- Pursuant to the ongoing Arc Flash and Electrical Safety discussions and the need to conduct Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis
  - Reproduced Arc Flash labels for areas as requested by the electricians to replace those damaged or faded
  - We have received proposals from five vendors and are in the process of reviewing and comparing the submittals
  - Start developing draft Request For Proposal (RFP) for Arc Flash services SHORT CIRCUIT, OVERCURRENT DEVICE EVALUATION, OVERCURRENT DEVICE COORDINATION, AND ARC FLASH ANALYSIS
  - Registered for and attended a two-day NFPA 2018 Electrical Safety seminar (July 2<sup>nd</sup> & 3<sup>rd</sup>) at the AVO training institute in Valley Forge. Will be using the information provided at the seminar to update the existing arc flash, electrical safety and lockout tagout training program and related policies and procedures and completed expense and route of travel reports
  - Worked with Tony and Wayne to complete updates (revision 3) to the LOTO drafts for grit & screen and the Rotating Drum Thickener and will be reviewing with maintenance and plant operators to identify if addition revisions are needed before putting into final draft.

Claims:

- See table below

Collection System:

- Updated and delivered PPE need by employees

Confined Space:

- Met with Greg Sickler, Fabrication Manager for Kenric Steel to discuss potential options to improve confined space entry and retrieval for employees that are working in open-top tanks (clarifiers, settling tanks, aeration basin, etc.). Because of the tank/elevated walkway configurations, a mechanical retrieval device and davit cannot be used as there are no permanent davit base mounts and insufficient room to use a portable davit system. The installation of fixed davit bases would allow the use of a portable davit system as a mechanical retrieval device to better protect employees entering or exiting these tanks from extension ladders and assist with non-entry confined space rescue. This ongoing concern has been discussed at the Safety Committee and more information will be forthcoming as it is received.

Electronic Records Imaging and Information Management System (RMS/DIMS):

- Will be reviewing excerpts from a recent webinar presented by Iron Mountain pertaining to RMS/DIMS.
- There has been no movement to acquire software needed to fully develop a State approved system

Emergency Action and Response and Plan:

- The Plan continues to be updated based on changes in operation or exposure
  - On July 19<sup>th</sup>, an unauthorized individual was found in the Rancocas Road facility by plant operators on the 3 – 11 shift. I received a call from Don James of the incident and was informed the Mount Holly Police were contacted, responded and were removing the individual from the plant grounds.

Environmental Stewardship and Management System Program – ESMS:

- The Program continues to updated as needed based on applicable operations and exposures

FEMA:

- Review and provide Winter Storm Quinn information to Mike per email request from County
  - Received an email from the County that the storm declaration for Winter Storm Quinn may be expanded to include additional expenses incurred by the public entities.
  - Reviewed several documents from the New Jersey State Police Office of Emergency Management and FEMA related to Winter Storm Quinn.
    - The formal Public Assistance declaration was announced but only five counties (not Burlington) qualified for the declaration

#### Fire Safety:

- Completed a fire inspection of the Maple Avenue WWTP. Two of the means of egress light controllers checked during the November Fire Inspection were not operating properly during this inspection. The electricians identified that the control boards in the units were bad. As the boards for the existing units are no longer available, new controllers were ordered and installed.
- Several weeks after the inspection, we received a “nuisance” alarm from the internal fire detection system. Inspection of the control panel found that a control board in the alarm panel malfunctioned because of an overheated circuit that melted on the board. A new board was ordered and will be installed upon receipt.
  - A courtesy notification email was sent to the Lumberton Fire Prevention Bureau to advise of the alarm issue and that we were working to restore the system as soon as possible.
- We are still waiting for a response from the Mount Holly Bureau of Fire Prevention if a Life Hazard permit is needed for the new combination fuel tank at the Rancocas Road plant.

#### First Aid Kits & Safety Equipment:

- Kits continue to be refilled as needed

#### Health and Safety:

- Completed 2 Health and Wellness bulletins to be sent to employees regarding sleep deprivation and high blood pressure
- Two Safety Bulletins were emailed to employees for review and posting:
  - The A, B, C's of Office Safety, Part 1
  - Excerpts from the American Heart Association's Health & Wellness program, “Be Healthy for Good with Life's Simple 7”

#### Human Resources:

- Assisted Adam by attending interim performance evaluations for several employees and with four interviews conducted for a new plant operator

#### NJUA:

- Presented the Succession Planning portion of the Supervisor Track at the NJUA Safety Expo in Sayerville, NJ and completed expense and route of travel reports
- Provided a copy of Chapter 1A of MHMUA HR Manual on Ethics to Mike Saraceni at Merchantville Pennsauken Water Commission for review as part of his presentation at the Safety Expo discussing Ethics and Safety in the Workplace
- Completed and emailed the semi-annual report as part of the JIF Safety Incentive program
- Met with and escorted Anthony Fragale from CNA as he completed boiler inspections, reviewed plumbing code related to upgrades requested for the Maple Avenue boiler, reviewed ASME boiler standards and met with Tony and Scott to discuss same, emails to/from Tony and Scott about initial and follow-up inspections
- Worked with Brandy to update the annual MEL/JIF renewal schedules for:
  - Locations
  - Vehicles
  - Special Floaters
  - Scheduled and Unscheduled Equipment

#### Purchasing:

- Discussion with Scott about the RFP for the Maple Avenue stairs for which we received no bids
  - Reviewed same with Adam and provided supporting information from Design Plastics that was used to develop the RFP, including reference to NSF/ANSI STANDARD 61
- Reviewed the New Jersey Division of Purchase and Property website to obtain information and state contract pricing Class I and II pickup trucks and vans as well as the pricing and vehicles available through the Cranford Police Cooperative Pricing System, placed calls to all dealers listed on both websites as approved vendors, conducted an email search for aftermarket uplifts and emailed Adam information for discussion with Bob and Mike

#### Right-To-Know:

- Completed physical inventory of all facilities and updated the spreadsheets with additional chemical inventory as well as hazardous substance information (DOT #, Substance #, & Hazard Concerns) obtained from the State's website



- Obtained new or revised Safety Data Sheets as needed based on chemical inventory
- Updated the State's electronic reporting system with information gathered during the physical inventories and certified same
- Reorganized all facility files into new binders to include:
  - Quick reference index pages in alphabetical order
  - Supplemental index by location
  - Quick reference spreadsheet for each location identifying products, chemical ingredients, CAS numbers, DOT and product reference number
- In the process of restructuring the electronic RTK files on the W-drive for ease of use

#### Safety Manual:

- Continue to make revisions to the safety manual to address operational concerns or exposures

#### Spill Prevention Control and Countermeasure (SPCC):

- As we have received the backorder absorbent booms, will be creating a spill containment kit for Maple Avenue

#### Training:

- Training will commence after the summer
- See additional information in the table below

### **2018 Activity**

#### **2018 Employee Incident/Injury Reports – Workers Compensation - \* Indicates submittal to Qual Lynx\***

<b>DOL</b>	<b>Lost Time Days</b>	<b>Restricted Duty Days</b>	<b>DESCRIPTION</b>	<b>TYPE</b>
*1/3/18*	0	3	Turned ankle, claim is now closed	Sprain/Strain
1/15/18	0	0	No offsite treatment required	Slip & Fall
2/3/18	0	0	No offsite treatment required	Fall/Struck Against
3/2/18	0	0	No offsite treatment required	Fall/Struck Against
5/10/18	0	0	Tripped over partially raised floor mat when entering lab. Felt discomfort in right knee. No offsite treatment required	Trip/No fall
5/31/18	0	0	Tripped while climbing over a pallet in the storage trailer. Abrasion to left hand, pain in left wrist & shoulder. No offsite treatment required.	Trip & Fall
6/11/18	0	0	After removing channel covers that were floating as a result of flooding in grit & screen, felt pain in left wrist. No offsite treatment required	Sprain/Strain
6/21/18	0	0	Struck on lower right back by jetter hose that came out of pipe while pressure jetting clogged pipe at Rancocas Avenue diversion chamber. No offsite treatment required	Struck By
6/28/18	0	0	Small cut on right index finger while removing rags from clogged pump at Rancocas Road diversion chamber. No offsite treatment required	
7-13-18	0	0	An employee reported skin irritation on his forearms while making modifications to the rigid insulation around a portion of Maple Avenue headworks unit 1. No offsite treatment required	Exposure

- Updated claims Excel file, repeater report, reassigned former employee claims info, and combined 2005 -2017

#### **2018 General Liability – \* Indicates submittal to Qual Lynx\***

<b>DOI</b>	<b>DESCRIPTION</b>	
*1/1/18*	20 Buttonwood, Mount Holly	Sewer backup into basement from surcharged line in street. Cleaned up by All Risk. Claim is now closed
1/25/18	9 Cove Court, Lumberton	The incident was unrelated to Authority operations
2/3/18	201 Canary Lane, Mount Holly	Sewer backup into basement from surcharged line in street. Cleaned up by All Risk. Claim is now closed

**2018 Property/Automobile Damage – \* Indicates submittal to Qual Lynx\***

DOI	DESCRIPTION	
1/5/18	Pump Station 221	The taillight of Authority vehicle was cracked when snowplowing
*1/13/18*	Pump Station 228	Processed and submitted all claim forms, pictures and related information and claim is closed
*3/7-8/18*	Generator A, Plant 2 Rancocas Road WWTP	Generator A ongoing claim, see NJDEP section and below for additional information
*12/28/17*	Elevated Rail Trestle, Rails-To-Trails, Creek Island Park	Fence has been repaired and the claim is closed.

2018 Training Programs	# of Seminars
Employment Practice Liability (Harassment) presented by Authority Solicitor – Feb. 23, 2018	2
Electrical Safety, Arc Flash Lockout/Tagout – April 3 & 5, 2018	4
Chemical Safety (Peracetic Acid/Acid Magic/Sodium Bisulfite/Sodium Hypochlorite) – April 10 & 12, 2018	6
Spill Prevention Act – SPCC & EAP Reviews – April 17, 18, & 19, 2018	5
Confined Space Entry/Fall Prot./Meters, with Focus on Non-Entry Rescue – April 24 & 26, 2018	5
Bloodborne/Waterborne Pathogens (Communicable Disease) – May 1, 2 & 3, 2018	5
Fire Extinguishers / Fire Safety – Fire Prevention Plan / Flammable & Comb. Liquids/Hot Work & Welding – June 12 & 14, 2018, NOTE: The seminars for the 14 <sup>th</sup> were canceled because of the Garden Street line repair and will be rescheduled	5
PPE/Respiratory/SCBA/Hearing Conservation – June 19 & 21, 2018	3
Confined Space Rescue – Intro to SKED and patient packaging – To Be Determined	
Chain Saw Operations, Powder Actuated Tools (Hilti, Ramjet) Shop and Tool Safety – To Be Determined	
Defensive Driving/Coaching the Maintenance Vehicle Operator – To Be Determined	
Asbestos, Silica & Lead Awareness Including NJ Dry Cutting Law – To Be Determined	
Emergency Preparedness – Six Parts – To Be Determined	
<b>TOTAL</b>	

**2018 ACTIVITY**
**Permit Required Confined Space Entries – January 1, 2018 thru December 31, 2018**

2018 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	106	0	0	0	0	0						106
Trickling Filters	2	2	0	0	0	0	0						4
Other	1	0	0	7	1	6	4						19
<b>TOTAL</b>	<b>3</b>	<b>108</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>5</b>	<b>4</b>						<b>129</b>
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>TOTAL</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>7</b>						<b>17</b>
Collection System – (To be reported quarterly) ** Air Relief Valves/Contract Stations													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	79	63	73	61	62	57	TBD						395
<b>Combined</b>	<b>82</b>	<b>174</b>	<b>73</b>	<b>71</b>	<b>65</b>	<b>64</b>	<b>11</b>						<b>541</b>

**Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2018 thru December 31, 2018**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
<b>Plant R &amp; M</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>2</b>						<b>9</b>

The above activity tables will be updated in next month's report.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY  
BANK BALANCE REPORT  
JULY 2018**

<b><u>BANK ACCOUNTS</u></b>	<b><u>REGISTRATION</u></b>	<b><u>AMOUNT</u></b>	
Beneficial Bank	MHMUA Escrow Account	\$	223,738.05
Beneficial Bank	MHMUA Self Insured UE Fund	\$	40,343.96
Beneficial Bank	MHMUA Payroll	\$	10,047.46
Beneficial Bank	MHMUA Operating Fund	\$	587,826.85
Beneficial Bank	MHMUA Trustee Deposit Account	\$	947,975.95
Beneficial Bank	MHMUA FSA Account	\$	5,030.17
		<b>\$</b>	<b><u>1,814,962.44</u></b>

**ACCOUNTS HELD IN TRUST**

T.D. Wealth Management	Debt Service Reserve	\$	2,884,484.02	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,813,799.08	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	984,425.15	In Trust
T.D. Wealth Management	Debt Service Fund	\$	2,283,103.99	In Trust
		<b>\$</b>	<b><u>8,965,812.24</u></b>	

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<b>Debt Service payment August 1, 2018:</b>		<b><u>DEBT SERVICE SCHEDULED PAYMENTS (P&amp;I) FOR 2018:</u></b>		<b><u>NJEIT FEES</u></b>
		Due 2.1.18	\$ 310,433.64	18,960.00
Total Debt Payment 8/1/2018	\$ 1,312,392.57	Due 6.1.18	\$ 428,393.76	
Balance 7/31/2018	\$ 2,283,103.99	Due 8.1.18	\$ 1,293,432.57	18,960.00
		Due 12.1.18	\$ 806,861.58	
<b>Debt Service (Required)/Available</b>	<b>\$ <u>970,711.42</u></b>		<b>\$ <u>2,839,121.55</u></b>	<b>\$ <u>37,920.00</u></b>

[illegible]

[illegible]