TO:	MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
FROM:	ROBERT G. MAYBURY, EXECUTIVE DIRECTOR
DATE:	, , , , , , , , , , , , , , , , , , ,
	REGULAR MEETING

	e a REGULAR MEETING of the Mount Holly Municipal Utilities Authority held on
	October 13, 2016 at 6:00 PM in the Administrative Office of the Mount Holly
-	Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for
_	is as follows:
A. ROLL C	
	essen, Mr. Jones, Mr. Silcox, Mr. Brown, Mr. Banks
B. VERIFIC	CATION OF NOTICE
	E OF ALLEGIANCE
D. PUBLIC	COMMENTS ON AGENDA ACTION ITEMS ONLY
E. APPROY	VAL OF MINUTES
Regular Me	eeting
Executive S	ession (RES 2016-96)
MOTIO	N MADE BY SECONDED BY
F. OLD BU	JSINESS:
AWARD O	F CONTRACT FLOCCULENT POLYMER (contract 12-16 Resolution 2016-90)
MOTIO	N MADE BY, SECONDED BY
G. NEW BU	
PUBLIC NO	OTICE CONTRACT 14-16 SODIUM BISULFITE 38%
*Bid	opening scheduled for Wednesday, October 19, 2016 at 10:00 A.M.
	ION 2016- 101 RESOLUTION APPROVING THE S-1 APPLICATION FOR THE LOFTS
AT RIVERY	
	ION 2016- 102 RESOLUTION APPROVING THE S-2 APPLCATION FOR THE LOFTS
AT RIVERY	
	ION 2016-103 RESOLUTION APPROVING THE MT.HOLLY MUNICIPAL UTILITIES
	Y 2017 BUDGET.
CONSENT.	AGENDA: "All items listed with an asterisk (*) are considered routine by the Authority and
	ted by one motion. Should a Commissioner wish to discuss a consent agenda item separately,
	n be removed from the consent agenda and considered in its normal sequence."
*RESOLUT	TION 2016-97 A RESOLUTION APPROVING THE OPERATING EXPENSES FOR
	TH OF SEPTEMBER 2016
	TION 2016-98 A RESOLUTION APPROVING THE SEWER REFUNDS FOR THE
	F SEPTEMBER 2016
	FION 2016-99 A RESOLUTION APPROVING THE ESCROW EXPENSES FOR THE
	F SEPTMEBER 2016
	TION 2016-100 A RESOLUTION APPROVING THE EXPENDITURES FOR THE
	F SEPTEMBER 2016 FROM THE IMPROVEMENT AND REPLACEMENT FUND
	JADE BY, SECONDED BY UNICATIONS:
	RS TO BE PRESENTED BY THE PUBLIC
	T OF THE EXECUTIVE DIRECTOR
	Γ OF THE ENGINEER
	T OF THE OPERATIONS SUPERINTENDENT
	T OF THE SAFETY DIRECTOR AND SPECIAL PROJECTS
	T OF THE SOLICITOR
	Γ OF FINANCE ADMINISTRATOR/TREASURER
	NEW BUSINESS
-	RS TO BE PRESENTED BY THE COMMISSIONERS
R. EXECU	TIVE SESSION yes no @: P.M.
MOTIO	N MADE BY, SECONDED BY RNMENT by,
S. ADJOUI	RNMENT by
	, SECONDED BY

**Indicates addendum to original agenda

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY REGULAR MEETING MINUTES

September 08, 2016

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday September 08, 2016; at 6:00 P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman

Mr. Robert Silcox, Vice Chairman Mr. Jason Jones, Commissioner Mr. Christopher Banks, Commissioner

Mr. Joshua Brown, Commissioner

ALSO Robert Maybury, Executive Director

PRESENT: Katelyn McElmoyl., Solicitor Parker McCay

David Skibicki, R. A. Alaimo Associates, Engineer Michael Dehoff, Finance Administrator / Treasurer Anthony Stagliano, Safety Director and Special Projects

Brandy C. Boyington, Board Secretary

ABSENT: Joel Hervey, Operations Superintendent

VERIFICATION OF NOTICE

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 16, 2016, and the Courier-Post on February 15, 2016. On Monday, September 05, 2016 advanced written notice of this meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

PLEDGE OF ALLEGIANCE



PUBLIC COMMENTS ON ACTION ITEMS None.

APPROVAL OF MINUTES

Commissioner Brown moved for the approval of Regular Meeting Minutes and Executive Session Minutes of August 11, 2016. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Jones, Commissioner Banks, Commissioner Brown

NAYES:

ABSTAIN: Commissioner Silcox

ABSENT:

OLD BUSINESS

RESOLUTION 2016-77-RESOLUTION AUTHORIZING CHANGE ORDER No.1 TO CONTRACT 2015-14 FOR BELT FILTER PRESS INSTALLATION WITH MBE MARK III ELECTRIC, INC.

Commissioner Brown moved for the approval of resolution 2016-78. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Jones, Commissioner Banks, and Commissioner Brown, Commissioner Silcox

NAYES:

ABSTAIN:

ABSENT:

<u>RESOLUTION 2016-78-</u>RESOLUTION AUTHORIZING CHANGE ORDER No.2 TO CONTRACT 2015-14 FOR RICHARD A. ALAIMO & ASSOCIATES ENGINEERING SERVICES.

Commissioner Jones moved for the approval of resolution 2016-78. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Jones, Commissioner Banks, Commissioner Brown, Commissioner Silcox

NAYES: ABSTAIN: ABSENT:

NEW BUSINESS

RESOLUTION 2016-89 RESOLUTION AWARDING CONTRACT NUMBER 11-16 TO COBURN CHEMICALS.

RESOLUTION 2016-90 -tabled, AWARD OF CONTRACT 12-16 FLOCCULENT POLYMER

<u>**RESOLUTION 2016-91**</u> RESOLUTION AWARDING CONTRACT NUMBER 13-16 TO EVOQUA WATER TECHNOLOGIES.

Commissioner Silcox moved for the approval of resolution 2016-89, 2016-91 and to table resolution 2016-90. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Jones, Commissioner Banks, Commissioner Brown, Commissioner Silcox

NAYES: ABSTAIN: ABSENT:

**RESOLUTION 2016-92 RESOLUTION RELEASING PERFORMANCE GUARANTEES.

Executive Director Maybury explained this is an amended resolution to be consistent with the amount of the bond for Eastampton Village II for the bond reduction. Commissioner Jones moved for the approval of resolution 2016-92. Commissioner Brown seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Jones, Commissioner Banks, Commissioner Brown, Commissioner Silcox

NAYES: ABSTAIN:

**RESOLUTION 2016-93 RESOLUTION APPROVING THE S-1 APPLICATION FOR ATLANTICARE HEALTH SERVICES, INC.

**RESOLUTION 2016-94 RESOLUTION APPROVING THE S-2 APPLCATION FOR ATLANTICARE HEALTH SERVICES, INC.

**RESOLUTION 2016-95 RESOLUTION APPROVING THE S-3 APPLICATION FOR ATLANTICARE HEALTH SERVICES, INC.

Executive Director Maybury asked Mr.Skibicki if we are ready to pass the resolution for the S-3 application. Mr. Skibicki stated Alaimo approved the plans as corrected, we have a sketch and they need to verify with plans.

Commissioner Silcox moved for the approval of resolution 2016-93, 2016-94 and 2016-95. Commissioner Jones seconded the motion. At the call of the roll the vote was:

AYES: Chairman Thiessen, Commissioner Jones, Commissioner Banks, Commissioner Brown, Commissioner Silcox

NAYES:

ABSTAIN:

CONSENT AGENDA:

"All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.

*RESOLUTION 2016- 85 A RESOLUTION APPROVING THE OPERATING EXPENSES FOR THE MONTH OF AUGUST 2016

*RESOLUTION 2016-86 A RESOLUTION APPROVING THE SEWER REFUNDS FOR THE MONTH OF AUGUST 2016

*RESOLUTION 2016-87 A RESOLUTION APPROVING THE ESCROW EXPENSES FOR THE MONTH OF AUGUST 2016

*RESOLUTION 2016- 88 A RESOLUTION APPROVING THE EXPENDITURES FOR THE MONTH OF AUGUST 2016 FROM THE IMPROVEMENT AND REPLACEMENT FUND

Commissioner Silcox moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

AYES: Chairman Thiessen, Commissioner Silcox, Commissioner Jones, Commissioner Browns, Commissioner Banks

NAYS:

ABSTAIN:

ABSENT:

COMMUNICATIONS: None

MATTERS TO BE PRESENTED BY THE PUBLIC: None

REPORT OF THE EXECUTIVE DIRECTOR: Executive Director Maybury stated the MHMUA has not received any further connections for the Hainesport Project and there are outstanding properties. Executive Director Maybury continued stating that Hainesport Township will be sending out a letter to the outstanding property owners notifying them of their obligation to connect to the sanitary sewer system. Executive Director Maybury discussed a storm water conflict on Woodlane Road in Westampton Township near the County Library. At the request of the county engineering dept., the MHMUA identified a county storm water line positioned on top of an existing sanitary sewer line. A letter was sent to the county on July 29, 2016 to discuss the conflict and a meeting was requested. At this time, the county has not responded to the meeting request. Executive Director Maybury stated he reached out to an advocate at the NJDEP to help resolve this issue with hopes of seeking an amicable resolution before moving towards mediation. Mr. Skibicki stated the county sent a document package dated August 8th, but it was not emailed to either Alaimo or the MHMUA until August 18th. The documentation received from the county is not clear on their storm water main installation date and the letter references an 18 inch main, not the 24 inch main currently in place. Mr. Skibicki said he reached out again this past Tuesday requesting a meeting to get this issue resolved. Executive Director Maybury explained the MHMUA should have the budget ready for review or approval for consideration at the October 13th Board Meeting. He requested participation from the board members to form a sub-committee to review the budget within a week or two.

REPORT OF THE ENGINEER: The Report of the Engineer was received. Mr Skibicki stated that the walkways for the belt filter press would be delivered around October 10th, 2016 and a date for the conveyor system delivery is still undetermined.

REPORT OF THE OPERATIONS SUPERINTENDENT: The Report of the Operations Superintendent was received.

REPORT OF THE SAFETY DIRECTOR AND SPECIAL PROJECTS: The Report of the Safety Director and Special Projects was received.

REPORT OF THE SOLICITOR: None.

REPORT OF FINANCE ADMINISTRATOR/ TREASURER: The Report of Finance Administrator-Treasurer was received.

OTHER NEW BUSINESS: None.

MATTERS TO BE PRESENTED BY COMMISONERS: Commissioner Silcox asked if the budget was ready for review. Executive Director Maybury explained that the budget is underway, but not ready at this time. The MHMUA is meeting with Bowman and Associates on Friday, September 16, 2016 for budget review and to identify any specific changes are required by New Jersey for the 2017 budget. Executive Maybury asked if the board would like to assign a board member to review. Commissioner Silcox asked if the board members usually get the budget to review prior to the meeting. Chairman Thiessen volunteered to take part in the pre-screening of the budget and Commissioner Banks also volunteered to also meet.

Executive Session

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY RESOLUTION 2016-96 **AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of the Mount Holly MUA has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and WHEREAS, the regular meeting of this Board will reconvene at the conclusion of closed session, at approximately NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Mount Holly Municipal Utilities Authority, in the Township of Mount Holly, County of Burlington, and State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential excluded discussion public (Provision or); Any matter in which the release of information would impair a right to receive funds from the federal government; Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy; Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection; Any investigations of violations or possible violations of the law; Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: proposed host benefits to Lumberton Twp.) (If contract negotiation the nature of the contract and interested party is belt filter press bids/contract) Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Authority's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact); Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is terms & conditions of employment. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility; Also, discussed matters falling under attorney -client privilege. BE IT FURTHER RESOLVED that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion. BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution. I, Brandy Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on September 08, 2016. <u>ADJOURNMENT</u>

Commissioner Silcox moved for adjournment. Commissioner Banks seconded the motion. Chairman Thiessen adjourned the meeting at 6:36 P.M.

Respectfully submitted

Executive Session MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY RESOLUTION 2016-96

AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of the Mount Holly MUA has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board will reconvene at the conclusion of closed session, at approximately 6:23 p.m. this evening.

approximately 6:23 p.m. this evening.
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Mount Holly Municipal Utilities Authority, in the Township of Mount Holly, County of Burlington, and State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:
Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon:
Any matter in which the release of information would impair a right to receive funds from the federal government;
Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;
Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract:);
Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
Any investigations of violations or possible violations of the law;
XAny pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: Lumberton Twp.)
(If contract negotiation the nature of the contract and interested party is belt filter press bids/contract)
Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Authority's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);
Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under <i>South Jersey Publishing</i> , 124 N.J. 478, the employee(s) and nature of discussion is terms & conditions of employment.
Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;
Also, discussed matters falling under attorney –client privilege.
BE IT FURTHER RESOLVED that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.
BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.
I, Brandy Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on September 08, 2016.

Brandy C. Boyington

RESOLUTION 2016-90

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised according to law for bids on Contract No 12-16, FLOCCULENT POLYMER; and

WHEREAS, bids were received, opened and announced by the Authority at its office on October 13, 2016 and

WHEREAS, SNF Polydyne, Inc., submitted the low bid on the aforesaid contract with the following unit prices for quantities delivered:

<u>Options</u>	<u>Dates</u>	Unit Price	Total Contract Price
		per pound	
		each year	
3 Years	Jan. 1,2017- Dec. 1 ,2017	\$1.29	\$58,050.00
1 Year Ext	Jan. 1,2020- Dec.31, 2020	\$1.34	\$60,300.00
1 Year Ext	Jan. 1,2021-Dec. 31, 2021	\$1.39	\$62,550.00

WHEREAS, the Executive Director of the MHMUA has recommended the award of this contract to the low bidder; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance office and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED this 13th day of October, 2016 the Contract No. **12-16**, **FLOCCULENT POLYMER**, be and the same is hereby awarded to SNF Polydyne, Inc. on the basis of unit prices indicated above.

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Authority be and the same are hereby authorized to execute the aforesaid Contract on behalf of the Authority.

THF	MOLIN'	Γ HOI	HYMII	MICIPAL	IITII ITIFS	AUTHORITY
	MICOLIN	1 11(/)			UTILITIES	лонимин

By:	
	Jules Thiessen, Chairman
Attest:	
Brandy C. Boyingto	on, Secretary
I have reviewed this resolution	on and the certificate of availability of funds and a

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Katelyn McElmoyl, Solicitor	

Resolution # 2016 - 78 Polymeric Flocculant - CONT12-16 Bid Summary and Recommendation

On Wednesday, September 7, 2016, the MHMUA opened two sealed for Polymeric Flocculant and each potential supplier is new to the MHMUA for this product. It was decided at the September 8, 2016 MHMUA Board Meeting this bid would be tabled until bench testing is conducted and product samples are received by the MHMUA for comparison.

Both bidders subsequently performed the require testing and also supplied the required samples for comparison.

Bidder # 1 – Recommended:

SNF Polydyne, Inc. 1 Chemical Plant Road, PO Box 279 Riceboro, GA 31323

- 3 Year Contract Jan. 1, 2017 Dec. 31, 2019
 - \$1.29 per pound or an estimated \$58,050.00 per year.
- 1 Year Extension Jan 1, 2020 Dec 31, 2020
 - \$1.34 per pound or an estimated \$60,300.00.
- 1 Year Extension Jan 1, 2021 Dec 31, 2021
 - \$1.39 per pound or an estimated \$62,550.00.

Bidder # 2:

George S. Coyne Chemical Co. 3015 State Road Croydon, PA 19021

- 3 Year Contract Jan. 1, 2017 Dec. 31, 2019
 - \$1.6905 per pound or an estimated \$76,072.50 per year.
- 1 Year Extension Jan 1, 2020 Dec 31, 2020
 - \$1.7362 per pound or an estimated \$78,129.00.
- 1 Year Extension Jan 1, 2021 Dec 31, 2021
 - \$1.7844 per pound or an estimated \$80,298.00.

RESOLUTION 2016-101

A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN THE MHMUA AND MOUNT HOLLY TOWNSHIP FOR THE LOFTS; BLOCK44 LOTS 13,14,15,16 & 17

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Fernmoor Properties, L.L.C. (hereinafter "Applicant") has its address or principal place of business; 1 Kathleen Drive, Suite 1, Jackson, N.J. 08527 and

WHEREAS, the Applicant proposes sewage service between the MHMUA and Mt. Holly Township for the,

The Lofts

Township of Mt. Holly,

Block 44 Lots 13,14,15,16 & 17 in Mt. Holly Township; and

WHEREAS, the Applicant has received preliminary and final approval for the Project from the Township of Mount Holly Land Use Planning Board on______; and

WHEREAS, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote	Y 7		
AYE	NAYS	ABSTAIN	ABSENT
Chairman Theissen			
Commissioner Silcox			
Commissioner Jones			
Commissioner Jones			
Commissioner Banks			

The foregoing is a true copy of a Resolution adopted by the Authority on September 08, 2016.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

BY			
	Jules Thiessen Chairman		

RESOLUTION 2016-102

A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND THE LOFTS FOR SANITARY SEWERAGE SERVICE MT. HOLLY TOWNSHIP; BLOCK 44 LOTS 13,14,15,16 & 17

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, <u>inter alia</u>, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Township of Mount Holly; and

WHEREAS, Fernmoor Properties, L.L.C (hereinafter "Applicant") has its address or principal place of business at 1 Kathleen Drive, Suite 1, Jackson, N.J. 08527

WHEREAS, the Applicant has as its agent for the service of process in New Jersey the following: P.D.S. Professional Design Services, L.L.C 1245 Airport Rd, Suite 1, Lakewood, NJ 08701

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Helly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service for The Lofts, is hereby approved.

Record Vote

AYE

NO

ABSTAIN

ABSENT

Chairman Thiessen

Commissioner Silcox

Commissioner Banks

Commissioner Brown

The foregoing is a true copy of a Resolution adopted by the Authority on September 8, 2016.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

BY_			
	Jules Thiessen	Chairman	

MHMUA 2017 Budget Summary

The total 2016 Budget: \$14,919,356 The total 2017 Budget: \$14,279,000

The difference between 2016 and 2017 Budgets is a decrease of \$640,356

For the 2017 Budget, the total Appropriations total \$14,279,000 with \$341,000 of Unrestricted Net Position utilized resulting in a net total of \$13,398,000.

Total Appropriations declined by \$640,356. This is primarily due to a decrease in required debt service payments for 2017. Anticipated Revenues total \$13,938,000 which is \$170,000 less than 2016's Budget due to less anticipated bulk waste revenue.

Administrative costs are anticipated to increase by 3.2% for health care costs, other insurance costs and the annual employer appropriation for Pension. Cost of providing services are expected to increase by 2.3% due to increasing health care costs, chemical costs and contractual wage increases.

The Capital Budget for 2017 increased by \$54,000 from 2016.

RESOLUTION 2016-103 2017 AUTHORITY BUDGET RESOLUTION MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of October 13, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,938,000, Total Appropriations, including any Accumulated Deficit if any, of \$14,279,000 and Total Unrestricted Net Position utilized of \$341,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,212,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held on October 13, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 10, 2016.

(Secretary's Signature)				(Date)	
Governing Body	Recorded	Vote			
Member:	Aye	Nay	Abstain	Absent	
Chairman Thiessen	•				
Commissioner Banks					
Commissioner Brown					
Commissioner Jones					
Commissioner Silcov					

State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31. 2017

Start Year

End Year

Fiscal Year

2017

2017

Authority Budget of:

Mount Holly Municipal Utilities Authority

For the Period:

January 1, 2017 to December 31, 2017

www.mhmua.com **Authority Web Address**

Department Of Community
Affairs

Division of Local Government Services

2017 AUTHORITY BUDGET

Certification Section

2017

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

Ву:	Date:
CERTIF	TICATION OF ADOPTED BUDGET
	ted Budget made a part hereof has been compared with the approved Division, and any amendments made thereto. This adopted Budget is dments and comparisons only.
	State of New Jersey Department of Community Affairs of the Division of Local Government Services
Ву:	Date:

2017 PREPARER'S CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael Dehoff		
Title:	Finance Administrator		
Address:	1 Park Drive, PO Box 486		
	Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mdehoff@mhmua.com		

2017 APPROVAL CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 13th day of October, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Bob Maybury		
Title:	Executive Director		
Address:	1 Park Drive, PO Box 486		
	Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmua.com	1	

INTERNET WEBSITE CERTIFICATION

	CONT.		
Authority's	Web Address:	www.mhmua.com	
website. The operations as	e purpose of the web nd activities. <u>N.J.S.A</u> minimum for public	site or webpage shall be to pro . 40A:5A-17.1 requires the foll	page on the municipality's or county's Internet ovide increased public access to the authority' owing items to be included on the Authority' low to certify the Authority's compliance wit
\boxtimes	A description of the	Authority's mission and respons	sibilities
\boxtimes	Commencing with 2 prior years	013, the budgets for the current	fiscal year and immediately preceding two
\boxtimes	The most recent Corinformation	nprehensive Annual Financial R	Report (Unaudited) or similar financial
\boxtimes	Commencing with 2 years	012, the annual audits of the mo	est recent fiscal year and immediately two prior
			statements deemed relevant by the governing within the authority's service area or
\boxtimes		ant to the "Open Public Meeting, , date, location and agenda of ea	s Act" for each meeting of the Authority, ach meeting
\boxtimes			each meeting of the Authority including all least three consecutive fiscal years
			and phone number of every person who er some or all of the operations of the
	corporation or other	The state of the s	er person, firm, business, partnership, remuneration of \$17,500 or more during the dered to the Authority.
webpage as i	dentified above comp	•	the Authority that the Authority's website or pry requirements of N.J.S.A. 40A:5A-17.1 as nce.
Name of Offic	cer Certifying complia	nce	Bob Maybury
Title of Office	er Certifying complian	ce	Executive Director
Signature			

RESOLUTION 2016-103 2017 AUTHORITY BUDGET RESOLUTION MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of October 13, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,938,000, Total Appropriations, including any Accumulated Deficit if any, of \$14,279,000 and Total Unrestricted Net Position utilized of \$341,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,212,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Mount Holly Municipal Utilities Authority, at an open public meeting held on October 13, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Mount Holly Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 10, 2016.

(Secretary's Signature)				(Date)	
Governing Body	Recorded	Vote			
Member:	Aye	Nay	Abstain	Absent	
Chairman Thiessen		(4) (4) (4) (4) (4) (4) (4) (4) (4) (4)			
Commissioner Banks					
Commissioner Brown					
Commissioner Jones					
Commissioner Silcox					

2017 ADOPTION CERTIFICATION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Mount Holly Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 10th day of, November, 2016.

Officer's Signature:			
Name:	Bob Maybury		
Title:	Executive Director		
Address:	1 Park Drive, PO Box 486		
	Mount Holly, NJ 08060		
Phone Number:	609-267-0015 Fax Number: 609-267-5420		
E-mail address	mayburyb@mhmua.com	n	

2017 ADOPTED BUDGET RESOLUTION

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Mount Holly Municipal Utilities Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Mount Holly Municipal Utilities Authority at its open public meeting of November 10, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$13,938,000, Total Appropriations, including any Accumulated Deficit, if any, of \$14,279,000 and Total Unrestricted Net Position utilized of \$13,938,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,212,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Mount Holly Municipal Utilities Authority, at an open public meeting held on November 10, 2016 that the Annual Budget and Capital Budget/Program of the Mount Holly Municipal Utilities Authority for the fiscal year beginning, January 1, 2017 and, ending, December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)	2.49			(Date)	
Governing Body	Recorded	Vote			
Member:	Aye	Nay	Abstain	Absent	
Chairman Thiessen	5				
Commissioner Banks					
Commissioner Brown					
Commissioner Jones					
Commissioner Silcox					

2017 AUTHORITY BUDGET

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

There are no significant changes in the makeup of the 2017 Budget when compared to the 2016 Budget. There is an increase in Fringe Benefits for both Administration & Cost of Providing Services which show a combined increase of \$134,839 due to an anticipated increase in health care costs for 2017. There is also a decrease in the annual Debt Service Principal & Interest costs in the amount of \$580,157 for 2017 compared to the prior year. There is also a \$54,000 increase in Renewal & Replacement reserves which is in line with the Capital Budget requirements discussed later.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

There is a slight decrease to Anticipated Revenues for the 2017 Budget compared to the 2016 Budget. This is a result of a decrease in anticipated bulk waste revenue in the amount of \$170,000

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of the local/regional economy has no impact on this budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The utilization of Unrestricted Net Position is for the replenishment of the Renewal & Replacement account as the Authority is undergoing significant upgrades as shown in the Capital Budget. The Unrestricted Net Position is also being utilized to fund the Mount Holly Township appropriation.

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS (Continued) MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As with prior years, the contribution is to help contribute revenue to the Mount Holly Township.

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Attached as "Page N-1 (Supplemental)"

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive P.O. Box 486 Mount Holly, New Jersey 08060-0486 Office (609) 267-0015 Fax (609) 267-5420

SCHEDULE OF RATES

Effective: July 1, 2016

SCHEDULE 1 CONNECTION FEES

A. WITHIN MOUNT HOLLY TOWNSHIP

CLASS 1: RESIDENTIAL \$4,884.00 Single-family, condominiums, townhouses, apartments, multifamily, duplex, age restricted, trailers, mobile homes (Per unit)

CLASS 2: NON-RESIDENTIAL: HOTEL OR MOTEL

(Per guest room) \$2,442.00

This portion of the connection fee applies only to the number of units available for transient occupancy. The connection fee for the non-occupancy portion of the building shall be based upon estimated usage from the remainder of the building, including kitchens, restaurants, taverns, laundries, offices, convention or meeting rooms, sport or athletic facilities, common areas and restrooms, at the Class 3 per gallon per day rate.

CLASS 3: NON-RESIDENTIAL: GENERAL

Per gallon per day \$26.21 Minimum connection fee (per unit) \$4,884.00

A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the estimated usage per unit is less than the residential rate of usage.

CLASS 4: CERTAIN AFFORDABLE HOUSING PROJECTS

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this *Schedule of Rates*.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this *Schedule of Rates*, or b.) the connection fee established in this *Schedule of Rates*, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this *Schedule of Rates* shall apply.

B. OUTSIDE MOUNT HOLLY TOWNSHIP

CLASS 1: RESIDENTIAL \$7,326.00

Single-family, condominiums, townhouses, apartments, multifamily, duplex, age restricted, trailers, mobile homes (Per unit)

CLASS 2: NON-RESIDENTIAL: HOTEL OR MOTEL

(Per guest room) \$3,663.50

This portion of the connection fee applies only to the number of units available for transient occupancy. The connection fee for the non-occupancy portion of the building shall be based upon estimated usage from the remainder of the building, including kitchens, restaurants, taverns, laundries, offices, convention or meeting rooms, sport or athletic facilities, common areas and restrooms, at the Class 3 per gallon per day rate.

CLASS 3: NON-RESIDENTIAL: GENERAL

Per gallon per day \$39.32 Minimum connection fee (per unit) \$7,326.00

A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the estimated usage per unit is less than the residential rate of usage.

CLASS 4: CERTAIN AFFORDABLE HOUSING PROJECTS

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of new connections to the system are to be computed by providing a 50% reduction in the connection fee established in this *Schedule of Rates*.

Connection fees to public housing authorities and non-profit organizations building affordable housing projects that consist of replacement units for demolished or refurbished units, and for which a connection fee was previously paid, are to be computed by charging the lesser of a.) the reduced rate of 50% of the connection fee established in this *Schedule of Rates*, or b.) the connection fee established in this *Schedule of Rates*, minus a credit in the amount of a connection fee previously paid for the housing units being replaced, provided the public housing authority and non-profit organization can establish the connection fee previously paid. If the amount of the previous connection fee cannot be established, the reduced rate of 50% of the connection fee established in this *Schedule of Rates* shall apply.

GENERAL REQUIREMENTS APPLICABLE TO ALL SEWER CONNECTION FEES

- A. An applicant shall pay a sewer connection fee prior to the time that a certificate of occupancy is issued for the building, in an amount as established by the Authority's *Schedule of Rates* in effect at the time that a complete application for the certificate of occupancy is made.
- B. Connection fees for non-residential users shall be based upon the Authority's calculation of projected flow multiplied by the rate per gallon per day contained in the *Schedule of Rates*. A minimum sewer connection charge for non-residential users shall be imposed, in an amount equal to the residential connection fee regardless of whether the projected flow is less than the residential projected flow.
- C. The projected flow criteria contained in N.J.A.C. 7:14A-23.3 shall be used to determine the projected flow for non-residential uses, whenever practicable. In the event that a type of use is not listed in N.J.A.C. 7:14A-23.3, the Authority shall use its best judgment in determining projected flow. The Authority may adopt additions or exceptions to the projected flow contained in N.J.A.C. 7:14A-23.3 by Resolution. For the purpose of this Schedule of Rates, any reference to "seat" or "person" in N.J.A.C. 7:14A-23.3 or in any projected flow criteria adopted by the Authority shall be deemed to mean the maximum permitted occupancy established pursuant to the Uniform Construction Code and/or the Uniform Fire Code.
- D. In the event that an application is made for sewer service to a non-residential building or unit for which the types or sizes of the uses therein have not been determined by the Applicant, or are subject to change in the future, a connection fee shall be assessed based upon the maximum potential projected flow in the building or unit. The Authority, in its discretion, may enter into a deferred connection fee agreement under which an initial connection fee would be imposed only for those uses that are initially contemplated, and which would defer the payment of the balance of the connection fee until such time as a use for which the initial connection fee was paid is changed to a use that will generate additional projected flow. Any connection fee paid under a deferred connection fee agreement shall be paid at the connection fee rate then prevailing at the time that payment is made.
- E. A non-residential user shall be entitled to use the amount of sewer capacity, in gallons per day, obtained through the payment of connection fees, as well as such additional capacity actually used by its building or unit.
- F. In the event that an application is made to reinstate sewer service to a building or unit that was previously abandoned or terminated when the prior building or unit was demolished or substantially totally destroyed because of a Catastrophic Event, no additional connection fee shall be due if sewer service is reinstated within two (2) years after the date of the demolition or Catastrophic Event, provided that the Applicant has continued to pay the Service Billing Charge for the building or unit on a quarterly basis as those charges became due. For the purpose of this section, "Catastrophic Event" means a

fire or any declared national, State or municipal emergency or a flood or other natural disaster or event that substantially affects or damages a building or unit.

G. In the event that an application is made to reinstate sewer service to a non-residential building or unit that was previously abandoned or terminated when the prior building or unit was demolished or substantially totally destroyed because of a Catastrophic Event, no additional connection fee shall be due if sewer service is reinstated within two (2) years after the date of the demolition or Catastrophic Event, provided that: (1) the Applicant has continued to pay the Service Billing Charge for the building or unit on a quarterly basis as those charges became due, and (2) there is no change in the projected flow of the damaged building or unit. In the event that condition (1) herein has been satisfied, but there will be an increase in the projected flow of the damaged building or unit, then the Applicant shall pay a connection fee only on the amount of the increase in the projected flow. For the purpose of this section, "Catastrophic Event" means a fire or any declared national, State or municipal emergency or a flood or other natural disaster or event that substantially affects or damages a building or structure.

SCHEDULE 2 METERED SERVICES

The sanitary sewerage charge for structures having a metered water supply shall be the sum of the SERVICE BILLING CHARGE and the SEWAGE FLOW CHARGE.

I. SERVICE BILLING CHARGES

A. Single-Family Residential Units and Single Non-Residential Units

A quarterly service billing charge for all single-family residential units, including single-family homes, condominiums, townhouses, trailers and mobile homes and single non-residential units shall be imposed as follows:

WITHIN MOUNT HOLLY TOWNSHIP (Per Quarter)

1. VITTIIN MOONT HOLLT TOWNSHIP (Fel Quarter)			
Meter Size	Square Inch Area	Residential	Non-Residential
5/8"	0.30700	\$33.00	\$37.95
3/4"	0.44200	47.51	54.64
1"	0.78500	84.38	97.04
1 1/4"	1.22700	131.89	151.67
1 1/2"	1.76700	189.93	218.43
2"	3.14200	337.73	388.39
3"	7.06900	759.85	873.82
4"	12.5660	1,350.72	1,553.33
6"	28.2740	3,039.17	3,495.05
8"	50.2650	5,402.98	6,213.43
10"	78.5400	8,442.26	9,708.60
12"	113.097	12,156.80	13,980.32

2. OUTSIDE MOUNT HOLLY TOWNSHIP (Per Quarter)

Meter Size	Square Inch Area	Residential	Non-Residential
5/8"	0.30700	\$49.50	\$56.93
3/4"	0.44200	71.27	81.96
1"	0.78500	126.57	145.55
1 1/4"	1.22700	197.84	227.51
1 1/2"	1.76700	284.90	327.64
2"	3.14200	506.60	582.59
3"	7.06900	1,139.77	1,310.74
4"	12.5660	2,026.08	2,329.99
6"	28.2740	4,558.76	5,242.57
8"	50.2650	8,104.48	9,320.15
10"	78.5400	12,663.40	14,562.91
12"	113.097	18,235.19	20,970.47

B. Multiple Residential Units and Multiple Non-Residential Units

In calculating the service billing charge for all multi-unit residential users or multi-unit non-residential users, serviced through a single water meter, the first unit shall be charged at the appropriate meter rate in paragraph I.A. and each additional equivalent dwelling unit shall be charged at the rate established for a 5/8" water meter.

C. Minimum Service Billing Charge to Be Billed

The service billing charges referred to in paragraph I.A. and I.B. shall be imposed regardless of water usage.

D. Postage and Handling Charges

Where the Authority has been contracted to issue sewer usage bills directly to the user, a postage and handling charge of \$1.50 within Mt. Holly Township and \$2.25 outside Mt. Holly Township per billing period shall be assessed.

II. SEWAGE FLOW CHARGES

Sewage flow charges for all Residential and Non-Residential Users shall be based on water consumption and shall be calculated as follows *effective July 1, 2014*:

A. WITHIN MOUNT HOLLY TOWNSHIP.

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$1.94	\$2.24
Other	\$3.58	\$4.11
TOTAL:	\$5.52	\$6.35

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$1.94	\$2.24
Other	\$5.37	\$6.18
TOTAL:	\$7.31	\$8.42

^{*}Operation, Maintenance and Repairs

The following rates shall be effective on January 1, 2015:

A. WITHIN MOUNT HOLLY TOWNSHIP

30 3 - 50 - 60 60 60	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$3.94	\$4.55
TOTAL:	\$6.07	\$7.00

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$5.91	\$6.81
TOTAL:	\$8.04	\$9.26

^{*}Operation, Maintenance and Repairs

The following rates shall be effective on January 1, 2016:

A. WITHIN MOUNT HOLLY TOWNSHIP

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$3.94	\$4.55
TOTAL:	\$6.07	\$7.00

B. OUTSIDE MOUNT HOLLY TOWNSHIP

	Residential	Non-Residential
	(Per Thousand Gallons)	(Per Thousand Gallons)
O/M/R*	\$2.13	\$2.45
Other	\$5.91	\$6.81
TOTAL:	\$8.04	\$9.26

^{*}Operation, Maintenance and Repairs

III. DISCOUNTS FOR CERTAIN SENIOR CITIZENS AND PERMANENTLY AND TOTALLY DISABLED PERSONS

N.J.S.A. 40:14B-22.2 permits the Authority to provide a discount for certain senior citizens and permanently and totally disabled persons. The Authority is permitted to give a discount only to those persons who qualify under the statute.

Any person who is billed for sewer services to a property which he or she owns and occupies and who has been approved by the governing body of the municipality in which the property is located to receive a deduction against the tax assessed against the property under the provisions of N.J.S.A. 54:4-8.40 shall be entitled to a discount of Thirteen Dollars (\$13.00) per quarter for sanitary sewer services rendered to the property. This discount shall not apply to connection fees, non-residential uses, interest, late charges, application review and inspection fees, and miscellaneous charges imposed by the Authority.

Only one discount shall be permitted per property, regardless of the number of approved owners. Proportionate discounts, when appropriate, shall be made in accordance with the provisions of N.J.S.A. 54:4-8.46.

The governing body of the municipality in which the property is located will provide annual notification to the Authority of the customers eligible to receive the discount. The discount shall become effective with the first bill issued for sewer services after receipt by the Authority of notification. The discount shall remain in effect until December 31 of the calendar year, or until any change of ownership occurs or the person no longer qualifies under the Statute for the deduction against the tax assessed, whichever occurs earlier.

SCHEDULE 3

UNMETERED SERVICES

The sanitary sewerage charge for structures having an unmetered water supply shall be the total of the <u>SERVICE BILLING CHARGE</u> and the <u>FLAT-RATE SEWAGE</u> FLOW CHARGES.

I. SERVICE BILLING CHARGES

The service billing charges of Schedule 2 shall also apply to unmetered residential and non-residential units. Residential units shall be billed on the basis of a 5/8" meter. Non-residential units shall be billed on a presumed water meter size, proportionate to the estimated usage, as determined by the Authority in its discretion.

II. FLAT-RATE SEWAGE FLOW CHARGES

A. RESIDENTIAL UNITS

Each residential unit having an unmetered water supply shall be billed on a presumed usage of 17,700 gallons per quarter.

B. NON-RESIDENTIAL UNITS

Each non-residential unit having an unmetered water supply shall be billed on a presumed usage equivalent to the estimated water usage calculated for connection fee purposes.

SCHEDULE 4

GARBAGE DISPOSAL UNITS

A. RESIDENTIAL – SINGLE AND MULTI-RESIDENTIAL UNITS

All residential units containing domestic type garbage disposal units shall be charged an additional \$6.00 per quarter in Mount Holly Township and \$9.00 per quarter outside of Mount Holly Township.

B. NON RESIDENTIAL UNITS

No commercial, industrial or other non-residential garbage disposal units or grinders will be permitted without written permission by the Authority. The charge for such units will be determined as a surcharge to the normal metered service charge upon recommendation by the Authority Engineer. The Engineer shall compute the surcharge on the basis of the sewage load imposed on the system in comparison to a residential garbage disposal unit operating in a single-family residential unit. The Authority specifically reserves the right to refuse service to any non-residential unit if it is in the best interest of the sewerage system.

SCHEDULE 5

SURCHARGE FOR TREATMENT OF INDUSTRIAL WASTES

The quarterly service charge for sewerage service for the collection and treatment of industrial or other non-residential wastes discharged into the Authority's system shall be based upon the water usage as computed under SCHEDULE 2 or SCHEDULE 3 and product of the surcharge or premium charge as determined as a strength factor in accordance with the following formula, unless other waste water concentrations are determined by the Authority to be more critical:

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^{*} In cases where the quotient is less than 1, 1 shall be used as the value in parentheses.

^{**} In cases where suspended solids, in the opinion of the Authority do not represent the true characteristics of the solids loading, the Authority reserves the right to use total solids instead of suspended solids.

SPECIAL, PARTIAL AND TEMPORARY SERVICES

Schedule of Rates for Residential or Non-Residential User Utilizing Special, Partial or Temporary Services from the Authority:

I. METER READING FEES

Any user having an additional water meter shall be charged a fee of \$36.00 per read per each additional water meter to cover the additional expenses incurred by the Authority to read the additional meter and make the necessary billing adjustments.

II. <u>TEMPORARY CONNECTIONS</u>

Upon application, the Authority shall allow the temporary connection of construction trailers and sanitary facilities upon payment of a one-time fee of five hundred dollars (\$500.00) per site. Said connection shall (1) meet the construction standards of the Authority; (2) only be made under inspection by the Authority; and (3) upon completion of construction, be abandoned and disconnected under inspection by the Authority.

SUMP PUMP CONNECTIONS

- A. All structures connecting a sump pump to the sanitary sewer system must secure an annual permit from the Authority. This permit will be issued only after determination by the Authority that an alternate method of disposing of ground water is not available, or is not economically feasible, or will not result in a health or safety hazard.
- B. The annual permit for each sump pump is \$5.00 per quarter in Mount Holly Township and \$7.50 per quarter outside of Mount Holly Township. In addition, the Authority shall estimate the gallonage discharge of the sump pump and shall charge the customer in accordance with the established flow charges. The minimum quarterly flow shall be one thousand (1,000) gallons.

SEPTAGE AND/OR SLUDGE TREATMENT CHARGES¹

I. SLUDGE

A. PER GALLON CHARGE

 Percent Solids
 Per Gallon

 In Sample
 Charge

 0 - 4.0%
 \$0.03/Gal. to \$0.12/Gal.

 greater than 4.0%
 (\$0.12/Gal) (T.S.%)

Where T.S. = Total solids determined by the Authority

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

B. <u>INTERMITTENT DELIVERY AFTER TESTING AND PRIOR</u> AGREEMENT

The charge for intermittent sludge treatment shall be the greater of the following:

1. The number of gallons delivered times the per gallon charge in I.A. above

OR.

2. The volume of the delivery vehicle, as posted thereon, times the per gallon charge in I.A. above.

C. CONTRACTUAL DELIVERY

Subject to the availability of capacity and by prior agreement, sludge will be accepted at the plant for the above listed per gallon charge.

¹ For the purposes of this schedule, septage and sludge shall be defined as follows: SEPTAGE – The combination of Liquid and Solid Residues resulting from the treatment of domestic sewage in individual sub-surface sewage disposal system.

SLUDGE – The solid residue and associated liquid resulting from physical, chemical or biological treatment by (1) publicly owned treatment works; or (2) privately owned treatment works which provide in-ground collection facilities and treatment of domestic sewage, only.

D. PAYMENT

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery and prior to actual delivery.

II. SEPTAGE

A. PER GALLON CHARGE

Percent Solids In Sample	Per Gallon Charge
2.0% or less	\$0.04/Gal.
greater than 2.0%	(\$0.06/Gal) (<u>T.S.%)</u> 2%

Where T.S. = Total solids determined by the Authority

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

B. <u>INTERMITTENT DELIVERY AFTER TESTING AND PRIOR</u> AGREEMENT

The charge for intermittent septage treatment shall be the greater of the following:

- 1. The number of gallons delivered times the per gallon charge in II.A. above OR,
- 2. The volume of the delivery vehicle, as posted thereon, times the per gallon charge in II.A. above.

C. CONTRACTUAL DELIVERY

Subject to the availability of capacity and by prior agreement, septage will be accepted at the plant for the above listed per gallon charge.

D. PAYMENT

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery and prior to actual delivery

LEACHATE TREATMENT CHARGES

I. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.016 and \$0.09 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the Authority, and based upon gallons delivered, as calculated by truck size or other approved method.

II. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

BULK DELIVERED NON-HAZARDOUS INDUSTRIAL WASTES

I. AGREEMENT REQUIRED

Subject to availability of capacity, bulk deliveries of Non-Hazardous Industrial Wastes will be accepted by agreement only.

II. PAYMENT IN ADVANCE OF OFF-LOADING

Unless otherwise approved by prior agreement, payment shall be made on the day of the delivery prior to off-loading.

III. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.025 and \$5.00 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the Authority, and based upon gallons delivered, as calculated by truck size or other approved method.

IV. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

NON-HAZARDOUS CONTAMINATED GROUND WATER

I. AGREEMENT REQUIRED

Subject to availability of capacity, discharges of non-hazardous contaminated ground water will be accepted by agreement only.

II. MAXIMUM CONTAMINANT LEVELS

The maximum contaminant levels for TSS, CBOD5 and COD shall be 250 mg/L, 250 mg/L and 375 mg/L, respectively. Wastes containing greater than the aforesaid values will be evaluated for acceptance on a case-by-case basis and may require pre-treatment.

III. PAYMENT

Unless otherwise approved, payment for bulk deliveries shall be made on the day of delivery prior to off-loading. Payment shall be based upon the size of the delivery vehicle, regardless of the actual contents delivered.

Unless otherwise approved, payment for direct connected discharges shall be required on a monthly basis, upon receipt of a bill from the Authority. The discharger shall install and maintain a flow meter on the discharge for these purposes.

IV. GALLONAGE CHARGE

Subject to the availability of capacity and by prior agreement, a per gallon charge of between \$0.0135 and \$5.00 will be imposed, based upon the assessment of strength of the delivered waste, as determined by the Authority, and based upon gallons delivered, as calculated by truck size or other approved method.

V. TREATMENT CHARGES

The per gallon charge shall be based upon any factors determining the type, class and amount of use or service of the system, or any combination of any such factors, and may give weight to characteristics of the waste and any other special matter affecting the cost of treatment and disposal thereof.

APPLICATION, PLAN REVIEW AND INSPECTION FEES

S-1 Application Fees

\$60.00 (non-refundable)

S-1NR Application Fees

\$60.00 (non-refundable)

S-1 Conceptual Review Fees

\$30.00 per equivalent dwelling unit

(Escrowed)

S-1NR Conceptual Review Fees

\$30.00 per equivalent dwelling unit

(Escrowed)

S-3 Plan Review Fees (Escrowed)

Up to 8" Sewer Mains Greater than 8" Mains

Construction Inspection

Sewerage Appurtenances

\$0.08 per lineal foot \$0.12 per lineal foot

2% of Authority Engineer's Improvement Bond Estimate.

6% of Authority Engineer's

Improvement Bond Estimate including mains, laterals, manholes, pumping stations and/or treatment works, and miscellaneous sewerage

appurtenances.

S-5 Application Fee

New Single Family Dwelling

Unit only

Existing Sewer Lateral

Replacement

\$60.00 per unit (non-refundable)

\$60.00 per unit (non-refundable)

Actual legal and engineering charges will be deducted from the posted funds in the escrow account. In the event that the level of posted funds falls below \$1,000.00, the applicant shall, upon notice from the Authority, post additional funds in its escrow account in an amount to be determined by the Authority, not to exceed a total balance of \$5,000.00. No reviews, inspections or other professional services shall be performed for the applicant until such time as the required escrow funds are posted.

EQUIPMENT RENTAL AND LABOR CHARGES

1. <u>FEES</u>

Equipment Or Personnel	Regular <u>Hourly Charge</u>	Comments
Concrete Mixer	\$15.00 per hour (2-hour minimum)	Operator not included
Compressor	\$20.00 per hour (2-hour minimum)	Operator, hoses and tools not included
Compressor with hoses and tools	\$25.00 per hour (2-hour minimum)	Operator not included
Personnel: Operator Mechanic Technician	\$50.00 per hour \$50.00 per hour \$50.00 per hour	One (1) hour minimum for all classes of personnel utilized
Pump, Hydraulic	\$40.00 per hour (2-hour minimum)	Operator not included
Discharge Hose for 6" Hydraulic Pump	\$7.50 per hour (2-hour minimum)	
Pump, 3" Mud	\$25.00 per hour (2-hour minimum)	Operator not included
Pump, Portable	\$20.00 per hour (2-hour minimum)	Operator not included
Truck, Dump	\$45.00 per hour (1-hour minimum)	Operator not included
Truck, Pick-Up	\$30.00 per hour (1-hour minimum)	Operator not included
Vactor	\$190.00 per hour (1-hour minimum)	Includes two operators

II. SERVICES

- A. Smoke Testing
 - 1. Four (4) operators are required for setup and spotting smoke at standard Operator Rate. (2-hour minimum).
 - 2. Smoke testing equipment, including blower, manhole insert, hoses, plugs and miscellaneous equipment is \$25.00 per hour. (2-hour minimum).
 - 3. Smoke bombs are \$10.00 each.

III. TERMS AND CONDITIONS

- A. All equipment shall be operated by Authority personnel only.
- B. Hourly usage is determined on a portal-to-portal basis.
- C. Employee overtime rates of one and a half times salary are in effect Monday through Friday before 7:00 a.m., 12:00 noon through 1:00 p.m. and after 4:00 p.m. Employee overtime rates of two and a half times salary are in effect all day on Saturday, Sunday and Holidays.
- D. All bills/invoices will include a 25% add-on charge.

MISCELLANEOUS CHARGES

<u>Termination Fee</u> For inspection and documentation of termination of service prior to demolition of a structure	\$60.00
Reconnection Fee For inspection and documentation of reconnection of service after termination	\$60.00
Final Bill Charge	\$25.00
Reprocessing Charge For redepositing a customer check/ACH which has not been honored for payment	\$20.00
Fine for Violation of Rules and Regulations To a maximum of	\$100.00 Per day/violation/unit

AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

Name of Authority:	Mount Holly Municipal U	Itilities Au	thority	
Federal ID Number:	21-6001513			
Address:	1 Park Drive	****		
	PO Box 486			
City, State, Zip:	Mount Holly		NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-2	67-5420
Preparer's Name:	Michael Dehoff			1777
Preparer's Address:	1 Park Drive			
Treparer's Address.	PO Box 486			
City, State, Zip:	Mount Holly		NJ	08060
Phone: (ext.)	609-267-0015	Fax:	609-2	67-5420
E-mail:	mdehoff@mhmua.com			outriday. Patris rodalinas sacris.
Chief Executive Officer:	Bob Maybury			
Phone: (ext.)	609-267-0015	Fax:	609-20	57-5420
E-mail:	mayburyb@mhmua.com			
Chief Financial Officer:	Michael Dehoff			
Phone: (ext.)	609-267-0015 Fa	ax: 6	09-267-542	20
E-mail:	mdehoff@mhmua.com			
Name of Auditor:	John J. Maley, Jr	1-0-100		
Name of Firm:	John J. Maley, Jr.			
Address:	PO Box 614			
Auu1535.	TO BOX 014			
City, State, Zip:	Bordentown	- 10 Mg - 10 M	NJ	08505
Phone: (ext.)	609-298-8639	Fax:	609-29	8-1198
E-mail:	Gmaley@maleycpa.com			

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **61**
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **Box 16 = \$3,610,851.56**
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://fds.state.nj.us/njdca_prod/fdssearch.aspx before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No**
 - If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. The Township of Mount Holly sets the commissioner's salary. There is no formal evaluation for key employees other than a review and approval from the commissioners.
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes, there are informal employee appreciation lunches. See Attached Cost analysis. If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes, however no overnight travel is allowed. See attached for cost analysis. If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

Mount Holly Municipal Utilities Authority 2017 Budget Informational Questionnaire Page N-3 (Supplemental)

The following is a summary of travel expenses for the employees listed on page N-4 during 2015.

Employee	Description	Amount
Anthony Stagliano	Milage Reimbursements for Official Authority Travel	\$ 605.92
		\$ 605.92
The following is a list of m Vendo r	eals and catering	
Christophers Caterers	Retirement Luncheon	\$ 598.00
Target/Wegmans	Fall Festival Employee Appreciation Luncheon	\$ 266.05
Downtown Pizza	December Employee Appreciation Holiday Luncheon	453.06
		\$ 1,317.11

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- **Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- **Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
 - a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
 - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- **Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

						Total	Compensation	All Public	Fortities	2017	4,500	1,500	1 000	100 141	100,141	4,300	145,764	131,921	119,494	131 618	100 041	T+0'01	0	0	0	0	0	749,480
	Estimated amount	ofother		compensation from	Other Public Entities	(health henefite	2	lieu of health	C 104	(100)	٨			6 730														6,730 \$
				ō	Reportable 0	-			(W-2/1099)	2000	000,6			92 036	3 000	000'0												\$ 98,036 \$
	Average	Hours per	1471	week	Dedicated to	t Positions at	Other Public	Entities Listed	in Column O		ī			nager	Member													
				ט		Positions held at Positions at	Other Public	() Entities Listed in	Column O	Council Member				Interim Twp Manager	Mayor/Collnoil Member													
		Names of Other	Public Entities where	COURT CHILLIES WHEN	Individual is an	Employee or	Member of the	Compensation Governing Body (1) Entitles Listed in Entitles Listed Public Entities	See note below					1,375 Mt Holly Twp	1.500 Mt Holly Two													←
							Total			1,500	1 500	1,500	1,000	1,375 1	1.500 /	17				131,618	109,041	•	o (0	0	0	0	\$ 644,714
,		Estimated	amount of other		compensation	from the	Authority	Ę,	pension, etc.)							15 373	15,050	27,000	1,5/9	28,891	8,133							\$ 69,614
ensation from -2/ 1099)		Other (auto	allowance.		exbense	account,	payment in	lieu of health	benefits, etc.)																			\$.
Reportable Compensation from Authority (W-2/1099)							Base	Salary/	Stipend Bonus	1,500	1 500	1,000	T,000	1,375	1,500	130,441	116 233	117 914	100,000	107,727	100,909							\$ 575,099 \$
Position		Hig	gh	es	Ke	еу	F ipei Emp	orn nsar oloy oloy Offic	ner ted /ee /ee	\$			-			×	×	: ×		×	×							v.∥
L						rs		9	Position	×	×		•	^	^	40	40	40		3	40							
									Title	Chairman	Vice Chairman	Commissioner		Commissioner	Commissioner	Executive Director	Operations Superintendent	Dir. Of Safety & Special Projects	Flactrical Cumanicar	Cick India adper Misor	Miaintenance Supervisor							
								-	Name	1 Jules Thiessen	2 Robert Silcox	3 Christopher Banks		4 Joshua Brown	5 Jason Jones	6 Roberty Maybury	7 Joel Hervey	8 Anthony Stagliano	9 Leighton Bryan	10 C	TO SCOTT HITCHIEF	11	12	13	14	15	Total	- Olai.

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Mount Holly Municipal Utilities Authority January 1, 2017

For the Period

December 31, 2017

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	# of Covered Members	Annual Cost Estimate per Employee	Total Cost Estimate	# of Covered Members	Annual Cost			
	(Medical & Rx) Proposed Budget	Proposed Budget	Proposed Budget	(Medical & Rx) Current Year	per Employee Current Year	Total Prior \$ Increase		% Increase
Active Employees - Health Benefits - Annual Cost							(See case)	(Secress)
Single Coverage	12	\$ 12,320	\$ 147,834	10	\$ 11.460	\$ 114.600	\$ 33,734	29 0%
Parent & Child	7	\$ 21,827	152,788	7				7.5%
Employee & Spouse (or Partner)	4	\$ 26,071	104,284	4	24,252	97,008	7,276	7.5%
Family	24 \$	\$ 36,404	873,691	23	33,864	778,872	94,819	12.2%
Employee Cost Snaring Contribution (enter as negative -) Subtotal	LV		(251,566)	**		(234,015)	(17,551)	7.5%
	14		1,027,030	44		898,593	128,437	14.3%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			1			,		10//10#
Parent & Child			1					#DIV/0!
Employee & Spouse (or Partner)			1			r	1	10/AIQ#
Family			,			,		#DIV/0I
Employee Cost Sharing Contribution (enter as negative -)					8			#DIV/0!
Subtotal	0			0			1	#DIV/0!
Dotings Hoolth Donoffits Assessed								
Single Courses								
Single Coverage			,			1	I.	#DIV/0!
רמופור א כווומ			1	,		r	E	#DIV/0i
Employee & Spouse (or Partner)		7.00	•			L	19	#DIV/0!
ramily			ŗ			•	t	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							E	#DIV/0i
Subtotal	0		1	0		ı		#DIV/0!
GRAIND IOLAL	47	II	\$ 1,027,030	44		\$ 898,593	\$ 128,437	14.3%
Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	inswer in Box) (Place Answer in Bo		ON ON	Yes or No Yes or No				

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2017

t

December 31, 2017

pensated absences.	
rued liability for com	5
r the Authority's acc	mpensated Abcence
the below table for	Authority has no Con
Complete	X Box if

(check applicable items) Legal Basis for Benefit

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated	pproved abor greement	esolution	laubivibo mployment greement
		1	רו	Я	3
UNION CONTRACT	527.65	X 075,611	×		
NON UNION	98.38			×	
EMPLOYEE CONTRACT	57.03				×
Total liability for accumulated compensated absences at beginning of current year	at beginning of current year	\$ 178,146	-		

The total Amount Should agree to most recently issued audit report for the Authority

MT. HOLLY M.U.A. SCHEDULE OF VACATION/SICK ACCRUALS FOR THE YEAR ENDING 12/31/15

Total Value 19,633.93	19,633.93	547.04	602 32	87.02	8 062 35	154.05	1 770 38	4718.00	4,7 10.30	8,071.41	1,789.25	2 600 76	845.46	4,015.72	38,942.27		141.25	1,566.42	7,581.15	7 802 67	252.87	2,964.79	3,239.32	4,202.25	4,262.26	164.36	1 772 89	9.052.62	3,275.92	1,382.22	1,826.19	2,344.32	1,362.33	1.042.75	1,280.15	1,230.62	4,110.76	2,571.24	4,272.25	5,897,98	6,520.84	127.15	1,426.49	7,087.91	419.67	5,999.53	14,169.09		119,569.72	
Total Days 57.03	57.03	70,	2.00	0.54	32 44	125	80 8	17.72	10.70	19.39	53.34	15.04	5.30	12.16	98.38		0.86	9.16	24.42	13.48	1.93	14.36	15.09	14.93	20.64	0.54	8 59	35.81	12.01	4.91	6.49	11.35	4 23	6.79	4.69	5.96	19.91	15.04	17.90	24.59	27.42	0.72	8.65	25.04	2.03	29.06	20.19		527.65	
\$7500/10K 3,717.46	3,717.46			-				2 694 89	00:00:1						2,694.89												+	718.53																			7,401.38		8,119.90	
in \$Dollars\$ 7,434.92		8 408 72	1	119.02	13,955.40	93.03	342 24	5 389 78	15 155 30	8 653 19	486.24	1.163.07	526.12	3,434.08			306.31	(1,153.23)	1 158 43	4.238.84	152.71	377.21	2,367.15	4,876.12	3,106.10	3 059 84	658.67	1,437.05	1,633.02	442.39	343.36	2000.42	274.68	139.58	2,152.00	2,091.13	1,791.73	1,166.05	13 103 05	2.816.41	3.860.60	10.76	1,203.80	17,589.36	497.10	4,159.80	14,802.75			
Bal as of 12/31/15 290.54		476.28		11.79	898.32	12.09	21.43	206.11	582 56	558 27	28.51	103.66	52.77	166.38			29.71	128.71	104.41	315.86	18.60	29.23	176.39	277.21	(17 57)	179.41	51.04	84.26	95.75	25.15	19.52	12.83	22.89	14.54	126.18	162.04	138.84	109.13	749 93	184.26	258.84	76.0	116.76	994.03	38.52	341.55	836.55			
	15,916.47	547.31	692.32	87.02	8,062.35	154.05	1,779.38	2,024.01	8,071.41	5.789.25	1,479.35	2,699.76	845.46	4,015.72	36,247.38		1 566 42	7 581 15	764.45	2,893.62	252.87	2,964.79	3,239.32	4,202.25	164.36	2.462.06	1,772.89	8,334.10	3,275.92	1,382.22	1,826.19	1,562.53	811.44	1,042.75	1,280.15	1,230.62	4,110.76	42.176,7	6.397 98	5,897.87	6,520.84	127.15	1,426.49	7,087.91	419.67	4 169 09	7,091.09	444 440 00	111,449.82	
Bal as of 12/31/15 310.99		15.50	16.00	4.31	259.49	10.01	55.71	38.70	155.13	186.75	43.37	120.31	42.40	97.28			73 30	195.34	34.45	107.81	15.40	114.87	120.69	165.14	4 34	72.18	69.69	244.33	96.04	39.29	91.81	49.62	33.81	54.31	37.53	47.68	129.27	143 22	196 74	192.93	218.60	5.73	69.18	200.28	19.20	161.53	200.37			
<u>Rate</u> 51.18	ses	35.31	43.27	20.19	31.07	15.39	31.94	52.30	52.03	31.00	34.11	22.44	19.94	41.28		20.63	21.37	38.81	22.19	26.84	16.42	25.81	25.18	25.81	37.87	34.11	25.81	34.11	34.11	35.10	25.81	31.49	24.00	19.20	34.11	25.61	21.37	29.83	32.52	30.57	29.83	22.19	20.62	35.38 25.84	25.81	25.81	35.39			
First Robert	ent Contract Employees	Sherrill	Michelle	Brandy	Maureen	Meghan	Cheryl	Joel	Anthony	John	Adam	Patricia	= .	David	n Employees	Michael	James	Leighton	Justin	Wayne	Galen	Anthony	Anthony	Wayne	Scott	Donald	Henry	Russell III	Kussell IV	Crain	David	William	Carl	Eric	George	nho!	Alan	Jacqueline	Diane	Joseph Jr	Chris	William	David	James.	Mark	Gregory	Robert	plovees	and and	
Last	Total Employment Contract Er	Cox	Nocito	Boyington	Ciocca	Kegan	Wusrt	Hervey	Stagliano	Connors	Holba	Mctague	Swan	Keich	Total Non-Union Employees	. Johnson	Bierschmitt	Bryan	Caseiro	Costello	Davis	Draner	Fisher	Gaskill	Hitchner	James	Jones	Lingle	1 ore	Maybury	Minor	Norkis	Ondusko	Richardson	Sojka	Wisniewski	Yantis	Arango	Crispi	Gaskill	Rabeau	Cain	Communication	Lutes	Roberts	Roberts	Young	Total Union Employees		
2047		1004	1008	1001	1006	1013	1021	2031	2068	2010	2036	2049	1018	0.00		2033	2002	2005	2008	2011	2012	2010	2019	2025	2034	2041	2039	2043	2045	2044	2052	2057	2060	2062	2067	2076	2078	3050	3006	2024	8070	2007	4004	2048	2064	2074	2077			

Schedule of Shared Service Agreements

Mount Holly Municipal Utilities Authority January 1, 2017

For the Period

December 31, 2017

Amount to be

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

			Comments (Enter more specifics if	Agreement	Agromom	Received by/	
Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	needed)	Date	End Date	Authority	
MOUNT HOLLY MUA	MOUNT HOLLY TWP	Office Building Use		1/1/2016	1/1/2021 \$750/month	\$750/month	
		Ψ.	If No Shared Services X this Box				

2017 AUTHORITY BUDGET

Financial Schedules Section

Mount Holly Municipal Utilities Authority
For the Period January 1, 2017 to December 31, 2017

-1.2% %0.0 -1.2% 3.2% 2.3% -18.1% -2.1% -7.7% -15.6% -12.2% -4.3% -58.0% -1.2% All Operations All Operations Proposed vs. % Increase (Decrease) Adopted #DIV/0! #DIV/0i (246,335)(640,356)(170,000)(170,000)(107,021)(287,000) 54,630 172,171 (473,136)(470,356)(170,000)(394,021)Proposed vs. \$ Increase (Decrease) Adopted S 10,750 FY 2016 Adopted 14,097,250 14,108,000 1,715,335 7,355,635 2,620,157 11,691,127 1,388,229 1,840,000 3,228,229 14,919,356 811,356 14,108,000 Operations Budget Total All S \$ 1,553,000 \$ 13,927,250 13,938,000 7,527,806 2,834,208 10,750 1,769,965 2,147,021 11,444,792 1,281,208 14,279,000 341,000 13,938,000 Operations Total All S • Ϋ́ S S 1 FY 2017 Proposed Budget N/A S S N/A S S Ν s Ś N/A S S \$ 13,927,250 10,750 13,938,000 7,527,806 1,769,965 11,444,792 1,281,208 1,553,000 2,834,208 14,279,000 2,147,021 341,000 13,938,000 Sewer Less: Total Unrestricted Net Position Utilized Total Principal Payments on Debt Service in Total Appropriations and Accumulated Total Other Non-Operating Appropriations Total Non-Operating Appropriations Total Operating Appropriations Total Interest Payments on Debt **Total Anticipated Revenues** Total Cost of Providing Services Total Non-Operating Revenues Net Total Appropriations ANTICIPATED SURPLUS (DEFICIT) **Total Operating Revenues** Total Administration Lieu of Depreciation Accumulated Deficit **APPROPRIATIONS** Deficit REVENUES

Revenue Schedule

Mount Holly Municipal Utilities Authority 1, 2017 to December 31

For the Period

January 1, 2017

December 31, 2017

			FY 2017 F	Proposed I	Budget			FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All		
OPERATING REVENUES	Jewei	11/14	N/A	14/15	N/A	IV/A	Operations	Operations	All Operations	All Operations
Service Charges										
Residential	9,235,815						\$ 9,235,815	\$ 9,235,815	\$ -	0.0%
Business/Commercial	1,795,045						1,795,045	1,795,045	7	0.0%
Industrial	348,544						348,544	348,544		0.0%
Intergovernmental	588,565						588,565	588,565		0.0%
Other	453,031						453,031	453,031	-	0.0%
Total Service Charges	12,421,000	-	-		-		-	12,421,000		0.0%
Connection Fees	22,122,000						12,421,000	12,421,000		0.078
Residential	350,000						350,000	350,000	9	0.0%
Business/Commercial	50,000						50,000	50,000	-	0.0%
Industrial	30,000						50,000	50,000		#DIV/0!
Intergovernmental								-	-	#DIV/0!
Other									-	#DIV/0!
Total Connection Fees	400,000		-	-			400,000	400,000		0.0%
Parking Fees	400,000						400,000	400,000		0.0%
Meters		-04					1			4DIV/01
Permits							1		X.50	#DIV/01
Fines/Penalties								(5)	-	#DIV/0!
Other								(-5)	-	#DIV/0!
Total Parking Fees		_		-		-				#DIV/0!
Other Operating Revenues (List)										#DIV/0!
Bulk Waste	924,000	472.000			24.5		924,000	1,094,000	(170,000)	-15.5%
Gas Reimbursement	75,000						75,000	75,000	(170,000)	0.0%
Miscellaneous	63,750						63,750	63,750	970	
Rental Income	43,500						43,500		-	0.0%
Type in (Grant, Other Rev)	73,300						43,300	43,500	-	0.0%
Type in (Grant, Other Rev)							1 .	-		#DIV/0!
Type in (Grant, Other Rev)								-	-	#DIV/0!
Type in (Grant, Other Rev)							1		-	#DIV/0!
Type in (Grant, Other Rev)							1		-	#DIV/0!
Type in (Grant, Other Rev)							1	-	-	#DIV/0!
Type in (Grant, Other Rev)								-	-	#DIV/0!
Total Other Revenue	1,106,250	1.0	-	-	-	-	1,106,250	1 276 250	(170,000)	#DIV/0!
Total Operating Revenues	13,927,250							1,276,250 14,097,250	(170,000)	-13.3%
NON-OPERATING REVENUES	15,527,250				3		13,327,230	14,097,230	(170,000)	-1.2%
Other Non-Operating Revenues (List)										
Type in	T	-	-				1			#DIV/01
Type in								-	-	#DIV/0!
Type in									-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in								-	5	#DIV/0!
Type in							_	1.5	~	#DIV/0!
Total Other Non-Operating Revenue										#DIV/0!
Interest on Investments & Deposits (List)										#DIV/0!
Interest Earned	10,750						10.750	10.750		0.004
Penalties	10,730						10,750	10,750	-	0.0%
Other							-		-	#DIV/0!
Total Interest	10,750		-		-		10,750	10.750		#DIV/0!
Total Mon-Operating Revenues	10,750	<u>:</u>						10,750		0.0%
TOTAL ANTICIPATED REVENUES	\$ 13,938,000 \$		\$ - 5		- \$		10,750 \$ 13,938,000	10,750	¢ (170,000)	0.0%
	+ 13,330,000 3		Y - 1	- 3	- 3		7 13,330,000	\$ 14,108,000	\$ (170,000)	-1.2%

Prior Year Adopted Revenue Schedule

Mount Holly Municipal Utilities Authority

	I.		FY 201	6 Adopted Bu	dget		
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES						,	operations.
Service Charges							
Residential	\$ 9,235,815						\$ 9,235,815
Business/Commercial	1,795,045						1,795,045
Industrial	348,544						348,544
Intergovernmental	588,565						588,565
Other	453,031						453,031
Total Service Charges	12,421,000	_		-			12,421,000
Connection Fees			4.7.				12,121,000
Residential	350,000						350,000
Business/Commercial	50,000						50,000
Industrial							-
Intergovernmental							_
Other							_
Total Connection Fees	400,000	-	-	-			400,000
Parking Fees							-100,000
Meters		4537		5-16/0			_
Permits							_
Fines/Penalties							
Other							
Total Parking Fees			-		-	_	
Other Operating Revenues (List)	- A 100						
Bulk Waste	1,094,000		-				1,094,000
Gas Reimbursement	75,000						75,000
Miscellaneous	63,750						
Rental Income	43,500						63,750
Rental Income	43,300						43,500
							-
							-
							-
							-
							-
Total Other Revenue	1,276,250	4					1 276 250
Total Operating Revenues	14,097,250						1,276,250
NON-OPERATING REVENUES	14,037,230						14,097,250
Other Non-Operating Revenues (List)							
Type in		-	200				
Type in						1	-
Type in						i	
Type in							-
Type in							-
_ (e.me.,							1-1
Type in							-
Other Non-Operating Revenues	-		-			-	
Interest on Investments & Deposits Interest Earned	10.750	-			_	-	40.750
	10,750						10,750
Penalties							-
Other	40.750						
Total Interest	10,750	-	-	-	-	-	10,750
Other Non-Operating Revenues	10,750	-	-		-	-	10,750
Total ANTICIPATED REVENUES	10,750			-			10,750
TOTAL ANTICIPATED REVENUES	\$ 14,108,000 \$	- \$	- \$	- \$	- \$		\$ 14,108,000

Appropriations Schedule

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2017

to

December 31, 2017

\$ Increase

% Increase

			FY 2017 Pi	oposed B	udaet			FY	2016 Adopted Budget	(Decrease) Proposed vs. Adopted	(Decrease) Proposed vs. Adopted
	- 100 NV				auger		Total All	_	Total All	Адоргед	наоргеа
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	_	Operations	All Operations	All Operations
OPERATING APPROPRIATIONS											
Administration - Personnel	4						1				
Salary & Wages	\$ 627,500						\$ 627,500	\$	627,500	\$ -	0.0%
Fringe Benefits	521,715						521,715	_	490,335	31,380	6.4%
Total Administration - Personnel	1,149,215	•			-	-	1,149,215	_	1,117,835	31,380	2.8%
Administration - Other (List)							1		2014/03/05/00/00		
Other Expense - See Attached	620,750						620,750		597,500	23,250	3.9%
Type in Description							-		=	-	#DIV/0!
Type in Description							-		5	-	#DIV/0!
Type in Description							1/3		- 5	-	#DIV/0!
Miscellaneous Administration*									-		#DIV/0!
Total Administration - Other	620,750	3.83	-	-		-			597,500	23,250	3.9%
Total Administration	1,769,965	:=:	-	-		-	1,769,965		1,715,335	54,630	3.2%
Cost of Providing Services - Personnel											
Salary & Wages	3,257,812						3,257,812		3,201,100	56,712	1.8%
Fringe Benefits	1,664,694						1,664,694		1,561,235	103,459	6.6%
Total COPS - Personnel	4,922,506		-) = 1	-		4,922,506		4,762,335	160,171	3.4%
Cost of Providing Services - Other (List)						10-01-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1					
Other Expense - See Attached	2,605,300						2,605,300		2,593,300	12,000	0.5%
Type in Description							-		-	2	#DIV/0!
Type in Description							_			-	#DIV/0!
Type in Description							-		-	-	#DIV/0!
Miscellaneous COPS*							-		-	-	#DIV/0!
Total COPS - Other	2,605,300	-	-	-	-		2,605,300		2,593,300	12,000	0.5%
Total Cost of Providing Services	7,527,806	-	-	-	-		7,527,806		7,355,635	172,171	2.3%
Total Principal Payments on Debt Service in Lieu									.,,		2.570
of Depreciation	2,147,021	_	-	-	-	-	2,147,021		2,620,157	(473,136)	-18.1%
Total Operating Appropriations	11,444,792		-	-			11,444,792	_	11,691,127	(246,335)	-2.1%
NON-OPERATING APPROPRIATIONS				\$100					11,051,127	(2.10,000)	2.170
Total Interest Payments on Debt	1,281,208	2	_	_	-	_	1,281,208		1,388,229	(107,021)	-7.7%
Operations & Maintenance Reserve	2,202,200	1000			1866		1,202,200		1,500,225	(107,021)	#DIV/0!
Renewal & Replacement Reserve	1,212,000						1,212,000		1,158,000	54,000	4.7%
Municipality/County Appropriation	341,000						341,000		341,000	34,000	0.0%
Other Reserves	311,000						3+1,000		341,000	(341,000)	-100.0%
Total Non-Operating Appropriations	2,834,208	10				_	2,834,208		3,228,229		
TOTAL APPROPRIATIONS	14,279,000						14,279,000		14,919,356	(394,021)	-12.2%
ACCUMULATED DEFICIT	14,273,000						14,275,000		14,919,550	(640,356)	-4.3%
TOTAL APPROPRIATIONS & ACCUMULATED											#DIV/0!
DEFICIT	14 270 000						14 270 000		44040055	(5.5.5.5)	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	14,279,000					-	14,279,000		14,919,356	(640,356)	-4.3%
UNRESTRICTED NET POSITION UTILIZED	244 000										
Municipality/County Appropriation	341,000		-		-	10.	341,000		341,000		0.0%
Other									470,356	(470,356)	-100.0%
Total Unrestricted Net Position Utilized	341,000			-		-	341,000		811,356	(470,356)	-58.0%
TOTAL NET APPROPRIATIONS	\$ 13,938,000 \$	- \$	- \$	- \$	- \$	-	\$ 13,938,000	\$	14,108,000	\$ (170,000)	-1.2%

^{*} Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 572,239.60 \$ - \$ - \$ - \$ - \$ 572,239.60

Mount Holly Municipal Utilities Authority

For the Period January 1, 2017 to December 31, 2017

			S	Increase (Decrease) Pro	pposed vs. Adopted
Account Description	2016 Adopted Budget	2017 Proposed Budget		Dollar	Percentage
Total Admin Salaries & Wages	627,500	627,500		-	0.00%
Total Payroll Taxes & PERS	180,000	\$ 190,000	Ś	10,000	5.56%
Total Admin Health Insurance	310,335	331,715		21,380	6.89%
Total Admin Employee Benefits	490,335	521,715		31,380	6.40%
Total Business Insurance	270,000	290,250		20,250	7.50%
Total Admin Professional Service	145,500	148,500		3,000	2.06%
Total Admin Utilities Exp / Bank Fees	49,000	49,000		124	0.00%
Total Admin Repair & Mainteance	5,000	5,000		-	0.00%
Total Admin Office Supplies Expense	15,000	15,000		0	0.00%
Total Admin Equip Expense	25,000	25,000		0	0.00%
Total Admin Other Expenses	56,000	56,000		0	0.00%
Total Postage Expense	32,000	32,000			0.00%
Total Admin Other Expense	597,500	620,750		23,250	3.89%
Total Admin Expense	1,715,335	1,769,965		54,630	3.18%
Total Blank Calamiand Mana Surana	2 225 600	2 272 442		46.542	2 224
Total Plant Salary and Wage Expense	2,325,600	2,372,112		46,512	2.00%
Total Payroll Taxes & PERS	540,000	575,000		35,000	6.48%
Total Plant Health Insurance Expense	738,636	788,345		49,709	6.73%
Total Plant Professional Service	95,000	95,000		#	0.00%
Total Business Insurance	-	-		÷ _	#DIV/0!
Total Plant Utilities Expense	652,500	652,500		0	0.00%
Total Repairs and Maintenance	120,000	120,000		0	0.00%
Total Plant Supplies Expense	119,500	119,500		0	0.00%
Total Plant Misc Office / Janitorial Expense	43,750	43,750		- 	0.00%
Total Plant Other Expense	50,500	50,500		1.00	0.00%
Total Plant Advertising	1,000	1,000		- /5.000\	0.00%
Total Plant Treatment Materials	228,500	223,500		(5,000)	-2.19%
Total Sludge / Grit Disposal Total Penalties & Fines	615,000 0	615,000 0		-	0.00% 0.00%
Total Plant Expenditures	5,529,986	5,656,207		126,221	2.28%
T. I. I. C. I.	205 000	200 700			
Total Lab Salaries and Wages Expense	285,000	290,700		5,700	2.00%
Total Lab Health Insurance Expense	90,900	96,900		6,000	6.60%
Total Lab Professional Service Expense	25,000	25,000		0	0.00%
Total Danin and Maintenana Symposis	0	0			0.00%
Total Repair and Maintenance Expense	13,500	13,500		-	0.00%
Total Lab Supplies Expense	30,500	30,500		-	0.00%
Total Lab Cohon Symposium	2,250	2,250		-	0.00%
Total Lab Other Expenses Total Lab Advertising	2,550 0	2,550 0		0	0.00% 0.00%
Total Lab Expenditures	449,700	461,400		11,700	2.60%
Total Collection Suc Salam and Wagner Surgary	500,000	¢ 500,000			2 2221
Total Collection Sys Salary and Wages Expense Total Collection Health Insurance Expense	500,000	100 March 100 Ma		10 500	0.00%
Total Collection Sys Professional Service Expense	157,800 50,000	168,300 50,000		10,500	6.65%
Total Collection Sys Utility Expense	342,000	342,000		0	0.00%
				-	0.00%
Total Collection Sys R&M	94,500	94,500		0	0.00%

2016 Appropriation Schedule

Mount Holly Municipal Utilities Authority For the Period January 1, 2017 to December 31, 2017

			\$ Increase (Decrease) Pr	oposed vs. Adopted
Account Description	2016 Adopted Budget	2017 Proposed Budget	Dollar	Percentage
Total Collection Sys Supplies Expense	22,000	22,000	0	0.00%
Total Collection Sys Equipment Expense	15,500	15,500	7-	0.00%
Total Collection Sys Other Expenses	7,000	7,000	0	0.00%
Total Collection Sys Advertising	0	0		0.00%
Total Collection Sys Treatment Materials	60,000	77,000	17,000	28.33%
Total Coll Sys Expenditures	1,248,800	1,276,300	27,500	2.20%
Total Ind Salaries & Wages Expense	90,500	95,000	4,500	4.97%
Total Ind Health Insurance Expense	33,899	36,149	2,250	6.64%
Total Ind Professional Service	0	0	-	0.00%
Total Ind Utility Expense	500	500	0	0.00%
Total Ind Repair & Mainteance Expense	0	0	•	0.00%
Total Ind Supplies Expese	0	0	-	0.00%
Total Ind Equipment	0	0	*	0.00%
Total Ind Other Expenses	2,000	2,000	0	0.00%
Total Ind Advertising	250	250	<u> </u>	0.00%
Total Ind Expenditures	127,149	133,899	6,750	5.31%
Total Cost of Providing Services - Salaries and Wages	3,201,100	3,257,812	56,712	1.77%
Total Cost of Providing Services - Employee Benefits	1,561,235	1,664,694	103,459	6.63%
Total Cost of Providing Services - Other Expenses	2,593,300	2,605,300	12,000	0.46%
Total Cost of Providing Services	7,355,635	7,527,806	172,171	2.34%
Debt Service Interest - Bonds	1,388,229	1,281,208	(107,021)	-7.71%
Debt Service Principal	2,620,157	2,147,021	(473,136)	-18.06%
R&R Reserves	1,158,000	1,212,000	54,000	4.66%
Other Reserves	341,000	-	(341,000)	-100.00%
Total Municipality/County Appropriation	341,000	341,000	-	0.00%
Total Expenditures	14,919,356	\$ 14,279,000	(640,356)	-4.29%

Prior Year Adopted Appropriations Schedule

Mount Holly Municipal Utilities Authority

			FY 201	l6 Adopted Bu	ıdget		
							Total All
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
Administration - Personnel							
Salary & Wages	\$ 627,500						\$ 627,500
Fringe Benefits	490,335						490,335
Total Administration - Personnel	1,117,835	-	-	-	=	-	1,117,835
Administration - Other (List)	1146 955		2600000 1000000				
Other Expenses	597,500			-	· · · · · · · · · · · · · · · · · · ·	520	597,500
Type In Description							-
Type In Description							
Type In Description							_
Miscellaneous Administration*							_
Total Administration - Other	597,500	-	-	×=	_	-	597,500
Total Administration	1,715,335	-	-		-	-	1,715,335
Cost of Providing Services - Personnel							
Salary & Wages	3,201,100					W	3,201,100
Fringe Benefits	1,561,235						1,561,235
Total COPS - Personnel	4,762,335	_			-		4,762,335
Cost of Providing Services - Other (List)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		-				1,702,333
Other COPS Expense	2,593,300						2,593,300
Type In Description	_,,						2,555,500
Type In Description							
Type In Description							_
Miscellaneous COPS*							-
Total COPS - Other	2,593,300	_			-		2,593,300
Total Cost of Providing Services	7,355,635						7,355,635
Total Principal Payments on Debt Service in Lieu	7,333,033						7,555,655
of Depreciation	2,620,157	-			-	_	2,620,157
Total Operating Appropriations	11,691,127						11,691,127
NON-OPERATING APPROPRIATIONS	11,031,127					-	11,091,127
Total Interest Payments on Debt	1,388,229						1,388,229
Operations & Maintenance Reserve	1,300,223						1,300,229
Renewal & Replacement Reserve	1,158,000					V	1 150 000
Municipality/County Appropriation	341,000						1,158,000
Other Reserves							341,000
L	341,000						341,000
Total Non-Operating Appropriations	3,228,229	-					3,228,229
TOTAL APPROPRIATIONS	14,919,356			-			14,919,356
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED							
DEFICIT	14,919,356	-	-		-	-	14,919,356
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	341,000	-	-		-		341,000
Other	470,356	***					470,356
Total Unrestricted Net Position Utilized	811,356	-	-	~	-	_	811,356
TOTAL NET ADDRODDIATIONS	¢ 14 100 000 ¢	4					

^{*} Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

\$ 14,108,000 \$

TOTAL NET APPROPRIATIONS

5% of Total Operating Appropriations \$ 584,556.35 \$ - \$ - \$ - \$ - \$ 584,556.35

\$

\$

\$

\$ 14,108,000

Debt Service Schedule - Principal

If Authority has no debt X this box		2	fount Holly	Mount Holly Municipal Utilities Authority	ies Authority					
				Fi	Fiscal Year Ending in	in				
	Adopted Budget Year 2016	Proposed Budget Year 2017		2018	2019	2020	2021		i F	Total Principal
Sewer						2020	7707	2022	пегеапег	Outstanding
Existing Debt - See Attached Loan/Summit Fnergy	\$ 2,611,340	\$ 2,138,232	٠	1,795,556 \$	1,845,908 \$	1,899,502 \$	1,956,075 \$	2,010,913 \$	\$ 22,451,054	\$ 34,097,240
Type in Issue Name	/TO'0	601,03		8,811	8,833	8,855				35,288
Type in Issue Name										
Total Principal	2,620,157	2,147,021		1,804,367	1,854,741	1,908,357	1.956.075	2.010.913	22 451 054	34 137 528
N/A							a salanda	510,010,12	+CO/TC+/77	34,132,320
Type in Issue Name										i
Type in Issue Name										9
Type in Issue Name										ì
Type in Issue Name										1
Total Principal	•	,				1				'
N/A										
Type in Issue Name										
Type in Issue Name										,
Type in Issue Name										
Type in Issue Name										
Total Principal	1	1		ı		1			1	
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Principal	1	1		,						
N/A										
Type in Issue Name										,
Type in Issue Name										
Type in Issue Name										ī
Type in Issue Name										,
Total Principal	1	,		1		1		1	a	'
N/A										
Type in Issue Name										,
Type in Issue Name										j.
Type in Issue Name										£
Total Paincing										1
TOTAL BEINGBAL ALL OPERATIONS						1997	1	Г	t.	1
COST STATE OF EACH ONS	/ST/070/7	\$ 2,147,021	٨	1,804,367 \$	1,854,741 \$	1,908,357 \$	1,956,075 \$	2,010,913 \$	22,451,054	\$ 34,132,528

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Standard & Poors	A+ from AA-	12/28/2012
Fitch		
Moody's	A2 from A1	12/7/2012
	Bond Rating	Year of Last Rating

Debt Service Schedule - Interest Mount Holly Municipal Utilities Authority

If Authority has no debt X this box

	Total Interest Payments	Outstanding	3, 13,811,994 399	13,812,393	r i r r	1 ,	î î		i i	1 1 1		13,812,393
		Thereafter	7,048,707 \$	7,048,707						1		7,048,707
		2022	984,588 \$	984,588						1		984,588 \$
		2021	\$ 1,042,500 \$	1,042,500						L		1,042,500 \$
g in		2020	\$ 1,098,238 \$	1,098,305								- 1,098,305 \$
Fiscal Year Ending in		2019	\$ 1,151,300	1,151,389	8			1				- \$ 1,151,389
	9707	2018	1,205,588	1,205,698				J				1,205,698
	Proposed Budget Year 2017	1107	\$ 1,281,075 \$ 133	1,281,208								\$ 1,281,208
	Adopted Budget Year 2016		\$ 1,388,075	1,388,229								\$ 1,388,229
		Sewer	Existing Debt - See Attached Loan/Summit Energy Type in Issue Name	Total Interest Payments N/A	Type in Issue Name Type in Issue Name Type in Issue Name Type in Issue Name Type InIssue Name	N/A Type in Issue Name	Type in Issue Name Type in Issue Name Type in Issue Name	Total Interest Payments N/A	Type in Issue Name Type in Issue Name Type in Issue Name	Type in Issue Name Total Interest Payments	Type in Issue Name Type in Issue Name Type in Issue Name Type in Issue Name Total Interest Payments	Type in Issue Name Type in Issue Name Type in Issue Name Type in Issue Name Total Interest Payments

14,111, 1,111,	REFINANCE \$5.1999 CONSTRUCTION \$5.1998 SERIES 2007C REVENUE BONDS PRINCIPAL INTEREST PRINCIPAL INTEREST I	JCTION \$\$ 1998 INTEREST	-	SERIES 2007C REVENUI PRINCIPAL IN	5 5	ч.	EDWARD STREI TRUST LOAN-NIEIT PRINCIPAL INTERE	ST.	EUND LOAN NIEIT PRINCIPAL	CONSTRUCTION R TRUST LOAN-NIEIT PRINCIPAL INTER	ROJECT - M.	N-NJEIT PAL	DSR - TAXABLE SEWER BONDS 2009 SERIES A PRINCIPAL INTEREST	WER BONDS ES A INTEREST	REQUIRED	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
STATEMENT NO. 17,757.00 11,757.00	88,231.25 284,561.25 7,550.00	284,581.25	284,581.25			7,550.00	7,550.00		24,915.25		179,975.00	120,929.09		80 200 00		145,844.34	187,525.00		
1477-100 1477-100	20,000.00 88,231.25 310,000.00 284,581,25	88,231.25 310,000.00 284,581.25	310,000.00 284,581.25	20,000.00	20,000.00		7,550.00		49,830.50	505,000.00	179,975.00	503,557.11	00 000 00			078,387.61			
11,140,000 11,154,000 11,144,000 11,144,000 11,144,000 11,144,000 11,145,000 11,	33,562,50 276,831,25	7,050.00	7,050.00	7,050.00	7,050.00				14,915.25		167,350.00	111,363.39		00,000,00		136,278.64		2,139,231.95	1,281,075.00
15,070.00 15,0	25,000.00 7,050.00	83.362.50 335.000.00 778.837.75	25,000,00 7,050,00	25,000.00 7,050.00	25,000.00 7,050.00	7,050.00			49,830.50	531,000.00	167,350.00	513,447.07		00,002,80	ਜੰ	119,277.57	174,400.00		
140,100 140,	78.493.75	78.493.75	758 ds 75	268 456 75	3-5	6,425.00	6,425.00		24,915.25		154,075.00	101,311.30		68,200.00		540,000.00	428,393.75 160,500.00	1,795,556.21	1,205,587.50
140,100 140,	350,000,000	78 493 75 35,000,00 25,000,00	25,000.00	25,000.00	25,000.00		6,425.00		49,830.50	557,000.00	154,075.00	522,850.64		68,200.00	200	154,681.14	415,150.00		
110,000 110,	73 387 50	30 30 PBC		25, 35, 55, 55, 55, 55, 55, 55, 55, 55, 5		5,925.00	5,925.00		24,915.25		140,150.00	92,880.51		68,200.00		565,000.00	415,150.00	1,845,907.69	1,151,300.00
115,400		25,000.00	25,000.00	25,000.00	25,000.00		5,925.00		49,830.50	588,000.00	140,150.00	533,875.52		68,200.00		196.705.02	403,043.75		
66,000 D 13,500 D 54,286 D 64,000 D 10,000 D 10,	5,387,50 350,000,00 5,300,00 5,300,00	73,387.50 360,000.00 261,456.25	360,000.00 261,456.25	261,456.25		5,300.00	5,300.00		24,915.25		125.450.00	84.060.61		68,200.00		585,000.00	403,043.75	1,899,501.78	1,098,237.50
100,000 100,	68,043.75 254,256.25	254,256.25	254,256.25	25.000.00	25.000.00		230000		03 050	00 000 313	00 000			68,200.00		108,975.88	390,500.00		
100,000 100,000 585,284.74 670,000 1373,91.75 670,000 1373,91.75 773,91.75		68,043.75 380,000.00 254,256.25	380,000.00 254,256.25	254,256.25			00 30 00		2000000	00.000	125,450.00	541,268.67		68,200.00		232,099.17		1,956,075.03	1,042,500.00
1484,000 110,050 151,546,74 171,546,74 171,547,10 171,547,		246,656.25	246,656.25				4,525.00		24,915.25		110,050.00	72,630.41		68,200.00	212,520.66	97,545.66	114,975.00		
1,000,000 9,900,000 1,10	245,000.00 62,462.50 395,000.00 246,656.25	62,462.50 395,000.00 246,656.25	395,000.00 246,656.25	246,656.25	25,000.00		4,925.00		49,830.50	645,000.00	110,050.00	552,536.74		00000	ı,	273,367.24			
64,000 0 99,900 0 99,900 0 64,000 0 1,	56.643.75.00	3 S S S S S S S S S S S S S S S S S S S	3 S S S S S S S S S S S S S S S S S S S			4,425.00	4,425.00		24,915.25		93,900.00	60,632.75		00,000,00		85,548.00		2,010,912.90	984,587.50
75,675.00 75,675	410 000 00	30,000.00	410 000 00 238 KD9 38	30,000.00	30,000,00		4,425.00		49,830.50	681,000.00	93,900.00	566,479.96		68,200.00		327,310,46	363,353.13 98,325.00		
13,000,00 75,316.3 64,200 1,044,846.4 1,342,382.9 34,248.8 34,2	C 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6				3600	3,825.00	3,825.00		24,915.25		76,875.00	49,883.50		68,200.00		74,798.75		2,077,858.46	923,356.26
1,000,000 2,00		230,053.13	250,053.13	30,000.00	30,000.00		3,825.00		24,196.50	713,000.00	76.875.00	575 186 27		68,200.00			348,840.63		
59,050,00 38,064,13 68,200 1,42,582,44 1,370,307 21,375,00 <th< td=""><td></td><td>50,587.50 430,000.00 230,053.13</td><td>430,000.00 230,053.13</td><td>230,053,13</td><td></td><td></td><td></td><td></td><td>15</td><td></td><td>ļ</td><td></td><td></td><td>68,200.00</td><td></td><td>700,000.00</td><td></td><td>2,117,181.62</td><td>859,081.26</td></th<>		50,587.50 430,000.00 230,053.13	430,000.00 230,053.13	230,053,13					15		ļ			68,200.00		700,000.00		2,117,181.62	859,081.26
590 SOO OR 589 307 94 68,200 D 1,485,582.43 1,370,307.44 252,750.03 2,143,582.43 1,370,307.44 252,750.03 2,143,582.43 1,370,307.44 2,275.00 2,275.00 1,277.73 1,277.73 2,275.00 2,275.00 2,275.00 2,275.00 2,275.00 2,275.73 2,275.73 2,275.73 2,275.73 2,275.73 2,275.73 2,275.73 2,275.73 2,275.73 2,275.74 2,277.24 2,277.24	44,775.00 220,915.63 3,225.00	220,915.63	220,915.63			3,225.00	3,225.00				59,050.00	38,064.19		68 200 00		38,064.19			
40,775 CO 40,775	30,000,00 3,225.00 3,225.00 3,225.00	30,000,00 62 312 0CC 00,000 3AA 000,000	30,000.00	30,000,00	30,000,00		3,225.00			751,000.00	59,050.00	589,307.94				370,307.94	62,275.00		
40,275 CO 599,603 23 68,200 CO 11,458,503 23 443,500 23 42,300 CO 13,17,184,38 20,625,00 12,747,51 68,200 CO 14,95,536,65 1,475,500 CO 17,184,39 20,625,00 612,630 65 68,200 CO 14,95,536,65 1,475,530 CO 17,184,30 CO 18,200 CO		50.046,044	50,046,044	50,515,03		2,625.00	2,625.00				40,275.00	25,661.20		68,200.00		725,000.00		2,133,372.13	791,131.26
20,052.00 11,747.51 12,7	30,000,00 2,625,00	211,459.38	211,459.38	30,000,00	30,000,00		2,625.00			786.000.00	40.275.00	509 603 23		68,200.00			317,184.38		
20,625.00 12,747.51 66,200.00 14,745.68.68 12,747.50 27,750.00 20,625.00 612,630.65 68,200.00 1,495,296.88 1,472,630.68 22,757.60 80,200.00 1,495,296.88 2,757.50 2,757.50 1,400.00 90,237.16 2,757.50 1,400.00 90,237.88 2,237.20 1,400.00 90,237.88 2,237.20 1,400.00 90,237.88 2,237.20 1,400.00 90,237.88 2,237.20 1,400.00		37,525.00 465,000.00 211,459.38	465,000.00 211,459.38	211,459.38						and and	00.673,04	67'60B'666		68,200.00	4	415,603.23		2,201,264.43	720,168.76
20,625.00 612,630.65 68,700.00 238,735.00 1,472,630.65 27,752.00 27,752.01 68,700.00 68,700.00 238,735.00 1,975,000.00 282,735.00 2,137,350.00 2,137,350.00 2,100,000.00 68,700.00 48,700.00 238,735.00 1,975,000.00 282,335.00 2,100,000.00 68,700.00 237,732.37 1,700.00 2,137,337.37 1,700.00 2,100,000.00 10,040,000.00 68,700.00 1,277,337.37 1,700.00 1,775,337.37 1,775,000.00 11,040,000.00 68,700.00 1,277,337.37 1,740,000.00 1,775,337.37 1,775,000.00 11,040,000.00 13,750.00 1,777,39.75 1,740,000.00 1,775,329.15 1,775,000.00 11,040,000.00 11,156.20 1,775,39.75 1,775,000.00 1,775,30.00 1,775,000.00 11,040,000.00 11,158.20 1,775,000.00 1,775,30.00 1,775,000.00 1,775,000.00 11,040,000.00 115,350.00 1,175,000.00 1,175,000.00 1,175,000.00 1,175,000.00 11,040,000.	30,518.75 201,578.13	201,578.13	201,578.13				2,100.00				20,625.00	12,747.51		68 200 00	35,472.51	12,747.51			e e
68,200 0	310,000,00 30,518,75 485,000,00 201,578,13	30.518.75 485.000.00 201.578.13	35,000.00	35,000.00	35,000.00		2,100.00			825,000.00	20,625.00	612,630.65			ii ii	472,630.65	22,725.00		
68,200 00 28,375.00 1,975,000.00 1,400.00 00 00 00 00 00 00 00 00 00 00 00 0						1,400.00	1,400.00							68,200.00		795,000.00		2,280,378.16	646,043.76
68,000.00 68,000.00 68,000.00 68,000.00 137,283.75 1,740,000.00 137,500.00 13	23,156.25	23,156.25 190,968.75 35,000.00	190,968.75.	35,000.00	35,000.00		1,400.00							68,200.00	282,325.00		282,325.00		
68,000 M 219,219.75	975,000.03 23,156.25 1,000,000.00 190,968.75	23,156.25 1,000,000.00 190,968.75	1,000,000.00 190,968.75	190,968.75		000								68,200.00	104201	975,000.00		2,010,000.00	567,450.00
68,000 (197,139,175) 38,750 (201,131,125)	00,007/					00.00	300.00							68 200 00	227 202 75	1			
64,200 (1973) 1343-75 (1740,000 237,231.5 (175,000,00 33,750.00 137,750.00 (197,331.25 (1740,000 237,231.5 (175,000,00 33,750.00 117,542.50 (175,331.5 (17		35,000.00	35,000.00	35,000.00	35,000.00		700.00		_							35,000.00	700.00		
34,750.00 11,542.25 730,000.00 18,543.12 33,750.00 11,542.50 71,54	/00,000.00 109,095.75 153,781.25				159,093,75								1,040,000.00	68,200.00		740,000.00		1,775,000.00	475,987.50
33,750.00 177,562.50 177,562.50 34,750.00 184,350.00 175,562.50 34,750.00 184,350.00 184,350.00 34,750.00 184,350.00 184,350.00 34,750.00 138,350.00 185,350.00 34,750.00 138,350.00 186,500.00 34,750.00 138,350.00 186,500.00 34,750.00 187,552.00 17,552.50 34,750.00 187,522.00 17,552.50 34,750.00 107,512.50 17,500.00 34,750.00 107,512.50 55,000.00 34,750.00 127,512.50 55,000.00 34,750.00 127,512.50 55,000.00 34,750.00 34,750.00 17,751.20 34,750.00 34,750.00 17,751.20 34,750.00 34,750.00 18,750.00 34,750.00 14,755.12 34,750.00 1,755.12 34,750.00 1,750.00 34,750.00 1,750.00 34,750.00 1,750.00 34,750.00 1,750.00	730,000.00 153,781.25				153,781.25									33,750.00		730,000.00	187,531.25		
33,750.00 134,350.00 0. 154,350.00 134,350.00 135,350.00 134,350.0	137 812.50 137 812.50				137.812.50									33,750 00					
33,750.00 34,530.00 35,4350.00 34,530.00 34,550.00 34,					120,600.00									33,750.00		765,000.00		1,495,000.00	718,137.50
31,750.00 136,350.00 136,350.00 33,750.00 117,562.50 136,350.00 33,750.00 117,562.50 117,562.50 33,750.00 117,562.50 117,562.50 33,750.00 91,987.50 91,987.50 33,750.00 117,512.50 97,987.50 33,750.00 127,512.50 95,000.00 33,750.00 56,137.50 95,000.00 33,750.00 10,27,512.50 95,000.00 33,750.00 10,27,512.50 95,000.00 33,750.00 10,27,512.50 95,000.00 33,750.00 10,27,512.50 95,000.00 33,750.00 10,27,512.50 95,000.00 33,750.00 10,27,512.50 13,750.00 33,750.00 10,27,512.50 33,750.00 33,750.00 10,93,750.00 13,750.00 34,750.00 10,000,000 32,750.00 34,750.00 10,000,000 32,750.00	800,000.00 120,600.00				120,600.00									33,750.00		800,000,00	154,350,00		
33,750.00 91,358.20 91,858.20 1,858.000.00 133,750.00 133,750.00 135,822.00 1,858.200.00 135,822.00 13,750	102,600.00 835,000.00				102,600.00									33,750.00			136,350.00		
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34,097,240.36 13,811,993.80

TOTAL REMAINING

Net Position Reconciliation

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2017

December 31, 2017

to

FY 2017 Proposed Budget

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

Less: Invested in Capital Assets, Net of Related Debt (1)

Less: Restricted for Debt Service Reserve (1)

3,999,415

6,819,811

\$ 24,947,858 17,569,384

Operations Total All

N/A

N/A

N/A

N/A

N/A

Sewer

\$ 24,947,858

17,569,384

(3,440,752)

182,224

11,036,397

Total Unrestricted Net Position (1)

Less: Other Restricted Net Position (1)

(3,440,752)

3,999,415

6,819,811

Less: Designated for Non-Operating Improvements & Repairs

Less: Designated for Rate Stabilization

Less: Other Designated by Resolution

Plus: Accrued Unfunded Pension Liability (1)

Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)

182,224

11,036,397

Plus: Estimated Income (Loss) on Current Year Operations (2)

Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget Unrestricted Net Position Utilized in Proposed Capital Budget Appropriation to Municipality/County (3)

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR Total Unrestricted Net Position Utilized in Proposed Budget

4

7,777,869	I,	1	341,000	341,000	7,436,869
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<u>,</u>	1	ı	1		\$
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7,777,869	,	Ē	341,000	341,000	5 7,436,869 \$

Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

572,240 \$ Maximum Allowable Appropriation to Municipality/County

572,240 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2017 MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

[] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a	true
copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Anna	ıual
Budget, by the governing body of the Mount Holly Municipal Utilities Authority, on the 13th day	y of
October, 2016.	500 GESEGON

Officer's Signature:			
Name:	Bob Maybury		
Title:	Executive Director		
Address:	1 Park Drive, PO Box 4	86	
	Mount Holly, NJ 08060		
Phone Number:	609-267-0015	Fax Number:	609-267-5420
E-mail address	mayburyb@mhmua.com	n	

2017 CAPITAL BUDGET/PROGRAM MESSAGE

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

1.	Has each municipality or county affected by the actions of the authority participated in the development of the
	capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital projects will be financed through the Renewal & Replacement reserve and Net Position. A rate increase may be necessary in the future.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2017

to

December 31, 2017

			Fu	nding Sources		
			Renewal &			
	Estimated Total	Unrestricted Net	Replacement	Debt		Other
	Cost	Position Utilized	Reserve	Authorization	Capital Grants	Sources
Sewer		***************************************				
See Attached Schedule	\$ 1,212,000		\$ 1,212,000			
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Total	1,212,000		1,212,000	_	-9	-
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Total				-	-	
TOTAL PROPOSED CAPITAL BUDGET	\$ 1,212,000	\$ -	\$ 1,212,000	\$ -	\$ - \$	

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

2016 Proposed Capital Budget Mount Holly Municipal Utilities Authority For the Period January 1, 2017 to December 31, 2017

				Funding Sources		
			Renewal &			
	Estimated	Unrestricted Net	Replacement			
Project	Total Cost	Position Utilized	Reserve	Debt Authorization	Capital Grants	Other Sources
Office PC/Terminal Replacements	\$ 5,000		\$ 5,000			
Plant PC/Terminal Replacements	5,000		5,000			
Replace Routers and additional security features (office)	8,000		8,000			
Install on-demand hot water system for Polymer room	8.000		8,000			
Install Electric over Hydraulic Lift for Vehicle Service	8,000		8,000			
Spray-Coat Concrete Lining in (4) Gravity Sewer Manholes in Hainesport Township	10,000		10,000			
Replace Plant Gator	10,000		10,000			
Office Virtual Host Server	15,000		15,000			
Plant Virtual Host Server	15,000		15 000			
Replace Microwave TS % Analyzer & Incunator	18,000		18,000			
Purchase 20 KW Generator & Transfer Switch for Station 211	20,000		20,000			
Replace Wood Decking around Modular Buildings	25,000		25,000			
Replace windows & doors in Zimpro Building	30,000		30,000			
Replace Hyrda-tech Pump	30,000		30,000			
Replace Lab Cabinets & Counter tops at Rancocas Road	35,000		35,000			
Replace 30 year old 100 kw generator for emergency use at pump stations	70,000		70,000			
Install Security Gate system at Rancocas Road	75,000		75,000			
Permit Study	75,000		75,000			
Repair of Replace Damaged Gravity Sewer Mains	100,000		100,000			
Contract ARC Flash Assessment on Pump Stations	105,000		105,000			
Install Grinders in 3 pump stations to eliminate barscreen baskets	120,000		120,000			
Replace Generator A at Rancocas	125,000		125,000			
Repair & Slip Line 8,000 ft of Gravity Sewer	300,000		300,000			

4

\$ 1,212,000 \$

\$ 1,212,000 \$

5 Year Capital Improvement Plan

Mount Holly Municipal Utilities Authority

For the Period

January 1, 2017

to

December 31, 2017

Fiscal Year Beginning in

	Estimated Total Cost		nt Budget ar 2017	2018	2019		2020		2021	2022
Sewer										
See Attached Schedule	\$ 23,756,299	\$	1,212,000	\$ 1,623,000	\$ 1,096,000	\$	1,385,000	\$	1,715,000	\$ 16,725,299
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Total	23,756,299	-	1,212,000	1,623,000	1,096,000		1,385,000		1,715,000	16,725,299
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TOTAL	\$ 23,756,299	\$	1,212,000	\$ 1,623,000	\$ 1,096,000	\$	1,385,000	\$	1,715,000	\$ 16,725,299

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

and of the first of the control of t	December 31, 2017						
	Estimated Total Cu	Current Year		riscai Year Beginning in	uı buır.		
Project	Cost	Proposed Budget	2018	2019	2020	2021	2022
Office PCT ferminal Replacements	\$ 20,000 \$	5.000 \$	5.000 \$	5 000 \$	5,000		
Plant PC/I erminal Replacements	20,000			5,000	5,000		
Nephace Nouers and add additional security reatures (office)	8,000	8,000					
natan orrectional for water system of FORTHER TOOM.	8,000	8,000					
modal covering and a financial for well of selling the selling of	8,000	8,000					
Point of Consolidation (+) Gravity Sewer Maillioles III namesport Township Replace Dant Gator	10,000	10,000					
Office State of the State of th	10,000	10,000					
Omeo Victoria I Dol Cerve	15,000	15,000					
	15,000	15,000					
Replace Microwave 15 % Analyzer & Incunator	18.000	18 000					
Purchase 20 KW Generator & Transfer Switch for Station 211	00000	000'00					
Replace Wood Decking around Modular Buildings	20,000	20,000					
Replace windows & doors in Zimpro Building	25,000	25,000					
	30,000	30,000					
replace nyloa-tech Pump	30.000	30 000					
Keplace Lab Cabinets & Counter tops at Rancocas Road	35,000	36,000					
Replace 30 year old 100 kw generator for emergency use at numn stations	000,00	000,00					
Install Security Cate system at Bancones Dond	000,07	70,000					
Down Challe Chart	75,000	75,000					
Leithing	75.000	75 000					
Repair of Replace Damaged Gravity Sewer Mains	1 600 000	100,000	000	000	000		
Contract ARC Flash Assessment on Pump Stations	000,000,	000,001	200,000	200,000	300,000	300,000	300,000
Install Grinders in 3 nume stations to climinate because	000,501	105,000					
Design Consists A transfer to Commission Dasvers	120,000	120,000					
replace Cellerator A at Kangocas	125.000	125 000					
Repair & Slip Line 8,000 ft of Gravity Sewer	000 008	000,000					
Replace Zimpro overhead door	000,000	200,000					
Renace AD1 Server (Diant)	9,000		2,000				
Displace Tables (1977)	8,000		8,000				
Replace Technician Gator	10.000		10,000				
Replace two Drainage Sump Pumps	10,000		000				
Replace Madison Avenue fance & aates	000,01		000				
Repaye sidewalks at Rancocas Dlant	20,000		20,000				
Inchall Copy of the control of the copy of	30,000		30,000				
ilistali STOC alea alound Generator C	30,000		30,000				
rave Kancocas Koad parking lot	70.000		30,000	40.000			
Replace Truck #55 with 1 ton utility body with Autocrane	65,000		65,000	000			
Replace Generator B at Rancocas	75,000		000'00				
HollyBrook Pump Station #208 Replacement	000,000		000,67				
Purchase & Install research Street	1,080,000		80,000			1,000,000	
Promotes Contained to the Contained of t	135,000		135,000				
Deficient Storage Storage Tank	175,000		175,000				
Keplace 1987 Vactor with New Vactor w/Positive Displacement Blower	240 000		240,000				
UV System	000 000 6		400,000	000	000	000	000
Install 6 new manholes to remove excessive runs or access tee's or iunctions	200,000		400,000	400,000	400,000	400,000	400,000
Repave Worn areas at Rancocas Road Site	000,00			30,000			
Replace Laser Jet Printers (Plant)	000,001			100,000			
Replace aser let Printers (office)	3,000			3,000			
Separate Office & District Asset	3,000			3,000			
Topica Const Part Table 2	10,000			10,000			
Neparation of the control of the con	25,000			25,000			
re-purpose open Carbon lank	25,000			25,000			
Demoish Plant No. 1 Intermediate Clarifier	150,000			150,000			
Purchase and Install 1,000 scfm blower for Surge Tank #1	10,000				000		
Replace Generator & ATS at Pump Station 202	30,000				000,05		
Demolish Chimney at Tech Shop	900,00				000,00		
Redesign & Install properly sized return Sludge & Waste Sludge at Rancocas	125,000				20,000		
Demolish Plant No 1. Primary Clarifier	000 000				200,000		
Convert to Remote Second Water Meter Reading System	250,000				250,000		
Install siding on the Collection System office at Maple Avenue	15,000				200,000		
Replace Rancocas Raoad Lab Oven/Furnace	3 500					000,61	
							3,500

5 Year Capital Improvement Plan Mount Holly Municipal Utilities Authority For the Period January 1, 2017 to December 31, 2017

Fiscal Year Beginning in

	Estimated Total	Current Year					
Project	Cost	Proposed Budget	2018	2019	2020	2021	2022
Replace Analytical Balance for Rancocas Road Lab	4 000						
Replace MH 321 on Branch Street Mt Holly	000'5						4,000
Provide Engineering for Westampton Siphon Updrade	006,21						12,500
Contract ARC Flash Assessment on Rancocas Road WW/TP	20,000						20,000
Purchase Automated Simplex Strainer w/ manual by passe for Manle I Hilliv Water Sustain	25,000						25,000
Replace the 100kw nortable consistence of with new reliable not	30,000						30,000
Contract ADC Tables Account of the Marile UIII.	35,000						35,000
Collinator And Plassis Assessment on Maple Avenue vvvv IP	40,000						40 000
Install Stairs to Access Maple Avenue Pump & Blower Building Roof	40,000						40,000
Purchase 60ft boom lift for painting & Mantenance of tanks and equipment	45,000						40,000
Rehabilitate Plant No.2 Wetwell - Concrete, Electric, Controls, Ventilation	80,000						40,00
Rehabilitate Rancocas Road Drainage Sumo Pumping Station & Pining	200,000						000'09
Replace 325 feet 16 inch ACP Sanitary Sewer Main from MH F108 to MH F101	000'67						75,000
Replace 306-feet 8-inch VCP/CIP Sanitary Sewer Main from MH # 742 to MH # 744	000,08						90,000
Demonstrate District A Control Building	90,000						90,000
Communication of the communica	150,000						150 000
Install CIPP in 767-feet of 24-inch ACP sanitary sewer main	154 000						7,000
Install CIPP in 1927-feet of 14-inch ACP sanitary sewer main	212 000						134,000
Install CIPP in 2619-feet of 18-inch ACP sanitary sewer main	200,200						212,000
Install CIPP in 3234-feet of 16-inch ACP continue	432,500						432,500
Respectively Day Androyolish Calling The Control of	453,000						453,000
Nonemainate Figure 10.2 in the Internity of the Conference of the	200,000						500 000
renabilitate Planti No.2 Primary Settling Tank - Concrete, Railings, Collector, Valves, Electric, Controls	750,000						750 000
Kenabilitate Plant No. 3 Secondary Settling Tank No. 1 - Collector, Concrete, Catwalk, Baffles, Electric	850,000						000,000
Rehabilitate Plant No. 3 Secondary Settling Tank No. 2 - Collector, Concrete, Catwalk, Baffles, Electric	850 000						000,000
Rehab Pump Station 210 to a Sumbersible Pump Station with Nat Gas Generator. ATS. Grinder	1 250,000						000,000
Install CIPP in 15479 feet of 12 inch ACP sanitary sewer main	000,000,						1,250,000
Rehab Dimo Station 24 to Submercial Council Station units and Conference Arts Council	1,253,799						1,253,799
Increase our processor of the Control of the Contro	1,300,000						1,300,000
Optioner Turing Station 200, New Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000						1,300,000
reliab Puntp Station 201, Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000						1,300,000
reliab Pullip Statuon Zuz, Submersible Pumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000						1,300,000
Optione Fumb Station 204, New Submersible Fumps, Controls, Nat Gas Gen & ATS, Grinder, Mini Bio-air unit	1,400,000						1,400,000
renab Pump Statton 213, Submersible Pumps/VFD, Nat Gas Generator & ATS, Grinder, Bypass, mini Bio-air unit	2,000,000						2,000,000

\$ 23,756,299 \$ 1,212,000 \$1,623,000 \$1,096,000 \$1,385,000 \$1,715,000 \$16,725,299

5 Year Capital Improvement Plan Funding Sources

Mount Holly Municipal Utilities Authority

For the Period January 1, 2017 to December 31, 2017

					F	unding Sources		
					Renewal &			
	Es	timated Total	Unrestricte	d Net	Replacement	Debt		
	500	Cost	Position Ut	ilized	Reserve	Authorization	Capital Grants	Other Sources
Sewer								
See Attached Schedule	\$	23,756,299			\$ 23,756,299)		
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Total	-	23,756,299		-	23,756,299	-	-	-
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TOTAL	Ś	23,756,299	\$		\$ 23,756,299			\$ -
Total 5 Year Plan per CB-4	-	23,756,299	-			(1 1	T	<u> </u>
Total 5 Teal Flatt per Cb-4	<u>~</u>	20,100,200						

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Balance check

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

5 Year Capital Improvement Plan Funding Sources Mount Holly Municipal Utilities Authority For the Period January 1, 2017 to December 31, 2017

		l			Funding Sources		
			Unrestricted	Renewal &			
	Estima	Total	Net Position	Replacement			
Project		Cost	Utilized	Reserve	Debt Authorization	Capital Grants Oth	Other Sources
Office PC/Terminal Replacements	e	000 00					
Plant PC/Terminal Replacements	>	20,000		20,000			
Replace Routers and add additional security features (office)		8.000		8,000			
Install on-demand hot water system for Polymer room		8.000		8,000			
Install Electric over Hydraulic Lift for Vehicle Service		8,000		8,000			
Spray-Coat Concrete Lining in (4) Gravity Sewer Manholes in Hainesport Township		10,000		10,000			
Replace Plant Gator		10,000		10,000			
Office Virtual Host Server		15,000		10,000			
Plant Virtual Host Server		2,000		15,000			
Replace Microwave TS % Analyzer & Incurator		19,000		15,000			
Purchase 20 KW Generator & Transfer Switch for Station 211		10,000		18,000			
Parlace Loring around Madular Britishan		20,000		20,000			
Systems windows to do not a more and the systems of		25,000		25,000			
Neprace windows & doors III Zimpro Building		30,000		30,000			
Replace Hyrda-tech Fump		30,000		30,000			
Replace Lab Cabinets & Counter tops at Rancocas Road		35,000		35,000			
Replace 30 year old 100 kw generator for emergency use at pump stations		70,000		70,000			
Install Security Gate system at Rancocas Road		75,000		75,000			
Permit Study		75,000		75,000			
Repair of Replace Damaged Gravity Sewer Mains	•	000,67		000,67			
Contract App Elach Accordant on Chairs		1,600,000		1,600,000			
COLUMN TAY TO THAN ASSESSITE TO PUMP STAILORS		105,000		105,000			
install Grinders in 3 pump stations to eliminate barscreen baskets		120,000		120,000			
Replace Generator A at Rancocas		125,000		125,000			
Repair & Slip Line 8,000 ft of Gravity Sewer		300 000		300,000			
Replace Zimpro overhead door		5,000		6,000			
Replace AD1 Server (Plant)		000,0		0000			
Replace Technician Gator		0,000		8,000			
Replace two Drainage Sumn Primos		10,000		10,000			
Replace Avenue force & artists		000,01		10,000			
replace manual ryellar elice & gates		20,000		20,000			
Nepave sucewarks at realistical Plant		30,000		30,000			
mistal SPCC area around Generator C		30,000		30,000			
Pave Kancocas Koad parking lot		70,000		70,000			
Replace I ruck #55 with 1 ton utility body with Autocrane		65,000		65,000			
Keplace Generator B at Rancocas		75,000		75,000			
HollyBrook Pump Station #208 Replacement	-	1,080,000		1.080,000			
Purchase & Install pre-engineered Storage Building at Maple Avenue		135,000		135,000			
Demolish Oxidized Sludge Storage Tank		175,000		175 000			
Replace 1987 Vactor with New Vactor w/Positive Displacement Blower		240,000		240,000			
UV System	2	2 000 000		200,000			
Install 6 new manholes to remove excessive runs or access tee's or iunctions	Î	30,000		200,000			
Repave Worn areas at Rancocas Road Site		100,000		30,000			
Replace Laser Jet Printers (Plant)		2000		000,000			
Replace Laser Jet Printers (office)		3,000		3,000			
Replace Office & Plant back-up tanes		3,000		3,000			
		000,01		10,000			

5 Year Capital Improvement Plan Funding Sources Mount Holly Municipal Utilities Authority For the Period January 1, 2017 to December 31, 2017

	1	La chairtean and	0	Funding Sources		
	Estimated Total	Net Position	Replacement			
Project	Cost	Utilized	Reserve	Debt Authorization	Capital Grants	Other Sources
Re-purpose Spent Carbon Thickener Tank	25,000		25,000			
Ke-purpose Spent Carbon Tank	25,000		25,000			
Demolish Plant No. 1 Infermediate Clarifier	150,000		150,000			
Purchase and Install 1,000 schm blower for Surge Tank #1	10,000		10,000			
Keplace Generator & ATS at Pump Station 202	30,000		30,000			
Demoilsh Chimney at Tech Shop	000'09		60,000			
Redesign & Install properly sized return Sludge & Waste Sludge at Rancocas	125,000		125,000			
Demolish Plant No 1. Primary Clarifier	200,000		200,000			
Convert to Remote Second Water Meter Reading System	250,000		250,000			
install siding on the Collection System office at Maple Avenue	15,000		15,000			
Replace Rancocas Raoad Lab Oven/Furnace	3,500		3,500			
Replace Analytical Balance for Rancocas Road Lab	4,000		4,000			
Keplace MH 321 on Branch Street Mt Holly	12,500		12,500			
Provide Engineering for Westampton Siphon Upgrade	20,000		20,000			
Contract ARC Flash Assessment on Rancocas Road WWTP	25,000		25,000			
Purchase Automated Simplex Strainer w/ manual by pass for Maple Utility Water System	30,000		30,000			
Replace the 100kw portable generator set with new reliable unit	35,000		35,000			
Contract ARC Flash Assessment on Maple Avenue WWTP	40,000		40.000			
Install Stairs to Access Maple Avenue Pump & Blower Building Roof	40,000		40,000			
Purchase 60ft boom lift for painting & Mantenance of tanks and equipment	45,000		45,000			
Rehabilitate Plant No.2 Wetwell - Concrete, Electric, Controls, Ventilation	000'09		60,000			
Rehabilitate Rancocas Road Drainage Sump Pumping Station & Piping	75,000		75,000			
Replace 325 feet 16 inch ACP Sanitary Sewer Main from MH E108 to MH E101	90,000		90,000			
Replace 306-feet, 8-inch, VCP/CIP Sanitary Sewer Main from MH # 742 to MH # 741	90,000		90,000			
Demois Plant No. 1 Control Building	150,000		150,000			
Install OFF II 10 OFF THE DO LEGEL OF LEGEL OF SANITARY SEWER MAIN	154,000		154,000			
Install OFF III 1922-19et 01 14-hnch ACP sanitaly sewer main	212,000		212,000			
Install CITED in 2024 forth 4016 Stallary Sewer Main	432,500		432,500			
instance of the Land All All All All All All All All All Al	453,000		453,000			
Nenabilitate Plant No.2. Internite Date betting Lank - Concrete, Kallings, Collector Debublitate plant No.5. Discourse and the concrete control of the contr	200,000		200,000			
Negration and Trait No. 2 Filming Setting Tank - Condidete, Kallings, Collector, Valves, Electric, Controls Debabilistic Plant No. 2 Formal Setting Tank - Condidete, Kallings, Collector, Valves, Electric, Controls	750,000		750,000			
Debracionate Frant No. 3 Secondary Settling Tank No. 1 - Collector, Concrete, Catwalk, Baffles, Electric	850,000		850,000			
Neighborn Catalan No. 3 Secondary Setting Lank No. 2 - Collector, Concrete, Catwalk, Baffles, Electric	850,000		850,000			
Feeral Purply Station 2.10 to a Sumbbersible Pump Station with Nat Gas Generator, ATS, Grinder	1,250,000		1,250,000			
Basel Of the Property of the ACP sanitary sewer main	1,253,799		1,253,799			
Theretor Purity Station 2.11 to a Submersible Pump Station with Nat Gas Generator, ATS, Grinder, Bypass	1,300,000		1,300,000			
Opgrave Fullip Station Los, New Submersible Fumps, Controls, Nat Gas Gen & ATS, Grinder, Bypass Bother brown Station Station Controls.	1,300,000		1,300,000			
Netran Furth Status (201) Submitted Furths, Controls, Nat Gas Gen & ATS, Grinder, Bypass Debab Diran Statis (201) Submitted Furths, Controls, Nat Gas Gen & ATS, Grinder, Bypass	1,300,000		1,300,000			
Treatment and Station 2014 Volumerships Controlled Stations Controlled Bypass	1,300,000		1,300,000			
Rehab Pump Station 213 Submersible Pumps Ventions, Controls, Nat Gas Gen & ATS, Grinder, Mini Bio-air unit Rehab Pump Station 213 Submersible Pumps VED Nat Cas Generator 8 ATS Caladar Pumps 213 Submersible Pumps VED Nat Cas Generator 8 ATS Caladar Pumps VED Cas Caladar Pumps VED Cas	1,400,000		1,400,000			
The second of th	2,000,000		2,000,000			

4

\$ 23,756,299 \$

\$ 23,756,299 \$

RESOLUTION 2016-97

A RESOLUTION APPROVING THE ANTICIPATED PAYROLL FOR OCTOBER AND THE ACTUAL PAYROLL FOR THE MONTH OF SEPTEMBER AND THE OPERATING EXPENSES

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$874,945.11per attached listings are hereby approved.

CERTIFICATION

STATE OF NEW JERSEY } :ss
COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 13th day of October, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 13th day of October, 2016.

Brandy C. Boyington, Secretary

10/6/2016 2:14:10 PM System: User Date: 10/6/2016

Mt. Holly Municipal Utilities
DISTRIBUTION DETAIL HISTORY REPORT Purchase Order Processing

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\$21.03

Ranges:

01-010-6043

ADMIN-TELEPHONE EXPENSE

From:

To:

Audit Trail Code: RECVG00002602 RECVG00002611

Sorted	By: Account Number			1) ,)	ar
- Account	Description				les 7	N16-	7 /
Туре	Post Date Vendor ID			Description			Amount
01-000-	-1240 DUE FROM IMPROVEMN 9/30/2016 MBE MARK III ELECTRIC,	T FUND-PLAN INCP#16-420	PO013098	BELT PRESS INSTALLAT	'IIST PAYMENT	- CP# 16	\$74,569.52
(1, 000	1050 DUE EDOM TMDDOLEMA	m Pinn Oimo	Totals:			\$	74,569.52
01-000-	9/19/2016 WHEL-TECH, INC.	CD#16-436	P0013057 P0013057 P0013057 P0013057 P0013043 P0013045 P001305 P001305 P001305 P001305 P001305 P001305 P001305 P001505 P0015	M803 FLAT PACK M802 (NEMA 4 RF432 TAMPER RESISTA SHIPPING CHARGES M83 MANHOLE MONITOR SHIPPING CHARGES	HAINESPORT H	BOE & RVR , 240	\$7,134.00 \$318.00
01_000_	1260 DUE FROM R & R FUN	D_ DI	Totals:			\$:	23,474.00
01 000	10/6/2016 HAWKINS TECHNOLOGIES, L 10/6/2016 U.S.A. BLUE BOOK 10/6/2016 U.S.A. BLUE BOOK	LCCP#16-428	POR000287 PO013072 PO013072	LMI PUMP	OPERATIONS S HYPO PUMP -	SUPERINTE CP # 16-	\$1,802.50 \$1,719.95 \$38.33
01 000	1070 DUE EDOM D C D EUN	D. OUMAT DD	Totals:			2	\$3,560.78
01-000-	1270 DUE FROM R & R FUN 10/5/2016 A.C. SCHULTES MOTOR &	CP#16-439	PO013076 !	5HP, WDX-50 MYERS PU	MFOR HAINSPOR	RT SCHOOL	\$5,200.00
01 010	COCC		Totals:			5	\$5,200.00
01-010-	ADMIN-LEGAL EXPENSE 9/19/2016 PARKER MCCAY 9/19/2016 PARKER MCCAY 9/30/2016 PARKER MCCAY 9/30/2016 RAYMOND, COLEMAN, HEINO	3003225 3005471	PO012850 I	PROFESSIONAL SERVICE PROFESSIONAL SERVICE PROFESSIONAL SERVICE PROFESSIONAL SERVICE	S S		\$102.00 \$1,551.48 \$1,383.94 \$1,250.00
01 010			Totals:			Ş	4,287.42
01-010-	6034 ADMIN-ENGINEERING I 9/30/2016 RICHARD A. ALAIMO ASSOC 9/30/2016 RICHARD A. ALAIMO ASSOC	IA091586	PO012849 #	M0030-0007-000 M0030-0315-000			\$193.75 \$2,781.25
01-010-	6035 ADMIN-CONTRACTED SE	PRITORO EVA	Totals:			Ş	2,975.00
01-010-		235116 4000102716	P0012837 P P0013106 F P0012934 F P0012934 F	PAYROLL PROCESSING MER WTR BILLING/07/2 RISK MGMT FEE PAYROLL PROCESSING PAYROLL PROCESSING PAYROLL PROCESSING I. DEHOFF	2 5/5/16, 5/12	/16, 5/1 /16, 6/9	\$458.60 \$16,474.18 \$2,485.20 \$1,926.90
01 010	COOR 2000 2000 2000 2000 2000 2000 2000 2		Totals:			\$2	3,739.28
01-010-0	6037 ADMIN-JANITORIAL SE 9/30/2016 OFFICE BASICS, INC.		PO012840 H	AND SOAP			\$45.38
01 010	SOA1 DOMEN DE DOMOTO A CO	e evpence	Totals:				\$45.38
01-010-6	ADMIN-ELECTRIC & GA 10/5/2016 PSE&G	10012016	PO012846 B	ILLING			\$527.76
01 010 4	COAO ADMIN MAMED EVERNOE		Totals:				\$527.76
01-010-6	5042 ADMIN-WATER EXPENSE 10/5/2016 NEW JERSEY AMERICAN WATE		PO012844 B	ILLING			\$21.03

Totals:

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Mt. Holly Municipal Utilities
DISTRIBUTION DETAIL HISTORY REPORT Purchase Order Processing

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Account	Description

						il Code		
	9/20/2016 9/20/2016 9/30/2016	VERIZON VERIZON VERIZON	WIRELESS WIRELESS	753-081-660-000 9770420321 9772077063 69623160915	PO012789 PO012851 PO012851	BILLING BILLING BILLING		\$229.99 \$165.94 \$110.67
	10/5/2016	LINE SYS	STEMS, INC.	69623160915	PO012796	BILLING		\$334.61
01 010 (COC1	3 DA	AIN OFFICE GUDDI	TEC EVDENCE	Totals			\$841.21
01-010-6	9/20/2016 9/20/2016 9/20/2016 9/30/2016	STAPLES STAPLES OFFICE E	ADVANTAGE ADVANTAGE ADVANTAGE BASICS, INC. BASICS, INC.	IES EXPENSE 3312669707 3312669706 I-322955 I-395724	PO012841 PO012841 PO012840 PO012840	CLASP ENVELOPES TONER, CORRECTION TAP LEGAL PADS PAPER		\$15.79 \$180.39 \$15.58 \$57.76
					Totals			\$269.52
01-010-6	9/30/2016	RSM IIS P	PRODUCT SALES LLO	D/SOFTWARE C R-4917643-305 LCMHM-090616 LCMHM-092116 S214330	PO012873 PO012896 PO012896 PO013117	PROFESSIONAL CONSULTI PROFESSIONAL SERVICES PROFESSIONAL SERVICES FIXED ASSETS CS-PERPE		
					Totals	:		\$2,812.00
01-010-6	5081 9/1/2016 9/20/2016 9/30/2016 10/6/2016	ADM RUTGERS NJWEA NJLM RUTGERS	IIN TRAVEL,MEETIN UNIVERSITY UNIVERSITY	NGS, SEMINAR PP-2203-FA16-4 RMAYBURY S-13296 10032016	PO012717 PO012941 PO012995 PO012717	: PUBLIC PURCHASING IIIB SEMINAR REGISTRATION R LABOR NEGOTIATIONS SEM ADV DUTIES OF MUNICIPM	. BOYINGTON TO ATTE MAYBURY . DEHOFF TO ATTEND. EGHAN REGAN TO ATTE	\$932.00 \$376.00 \$80.00 \$622.00
01 010 0		7.014			Totals			\$2,010.00
01-010-6	9/30/2016	ADM THOMSON	IN PROFESSIONAL REUTERS	JOURNAL EX 834720796	PO012967	SUBSCRIPTION CHARGES		\$1,224.00
					Totals			\$1,224.00
01-010-6	5085 9/20/2016 9/30/2016	ADM VERIZON FLEX FAC	IN MISCELLANEOUS	EXPENSE 752-719-789-000 13451	PO012789 PO012822	BILLING JULY-AUG, 2016 FSA		\$42.55 \$20.00
01 010 0	000	7 DM	TN DEDMIN / TODAY	E EXPENSE/NJEIT FEES	Totals			\$62.55
01-010-6				08012016		LICENSE RENEWAL		\$150.00
					Totals:			\$150.00
01-010-6	9/20/2016	SOUTHERN	IN MEDICAL INSUR REGIONAL EMP BE REGIONAL EMP BE	NCE EXPENS N09012016 N10012016		SEPTEMBER, 2016 BILLI OCTOBER, 2016 BILLING		\$8,409.00 \$8,409.00
01 010 6	000	3.04	TN GET TURTURE		Totals:		Ş	316,818.00
)1-010-6			IN SDI EXPENSE	09152016	PO012718	OCTOBER, 2016 BILLING		\$595.23
					Totals:			\$595.23
)1-010-6	9/20/2016	SOUTHERN	TAL INSURANCE EX REGIONAL EMP BE REGIONAL EMP BE	N09012016		SEPTEMBER, 2016 BILLI OCTOBER, 2016 BILLING		\$569.00 \$569.00
					Totals:			\$1,138.00
)1-010-60	9/19/2016	VISION SE	ION INSURANCE EX ERVICE PLAN ERVICE PLAN	08162016		SEPTEMBER, 2016 BILLI OCTOBER, 2016 BILLING		\$151.82 \$211.06
		ing to obtain the control of			Totals:			\$362.88
01-010-60	9/1/2016 9/1/2016	POSTMASTE POSTMASTE	ER	09132016 09162016	PO012782	LATE NOTICES MH & WES MAILING CYCLE "B" BIL POSTAGE METER REFILL		\$277.98 \$2,175.93 \$1,020.99

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Mt. Holly Municipal Utilities
DISTRIBUTION DETAIL HISTORY REPORT Purchase Order Processing

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Account			Description				
				Vendor ID		Debit	Credit
					Totals:		\$3,474.90
1	10/5/2016	VIRTUA	AT WORK	RVICE EXPENS 00117261-00 C. 710804	PO013014 R. LOVENDUSKI PO012727 PROFESSIONAL SER	RVICESTHROUGH 8/28/16	\$133.45 \$4,648.19
					Totals:		\$4,781.64
01-020-604 1	41 10/5/2016	P PSE&G	LANT ELECTRIC EX	PENSE 10012016	PO012846 BILLING		\$16,863.30
					Totals:		\$16,863.30
			LANT WATER EXPENS RSEY AMERICAN WAT		PO012844 BILLING		\$622.18
					Totals:		\$622.18
9 9 9 9 9	9/20/2016 9/20/2016 9/20/2016 9/30/2016 9/30/2016	VERIZOI VERIZOI VERIZOI VERIZOI VERIZOI LINE S'	LANT TELEPHONE EX N WIRELESS N WIRELESS N N WIRELESS YSTEMS, INC.	852-797-878-000 9771035508 9770420321 852-797-878-000 9772077063 69623160915	PO012789 BILLING PO012851 BILLING PO012851 BILLING PO012789 BILLING PO012851 BILLING PO012796 BILLING		\$229.99 \$257.81 \$38.24 \$229.99 \$51.98 \$461.08
21 020 604	4.4	ומ	LANT FUEL OIL (BO	ATTED/CENDED	Totals:		\$1,269.09
9	9/19/2016	RIGGIN	S INC.	74910381	PO012758 DIESEL FOR GENER	RATOR	\$804.15
1 020 60#	16	ת	RYER/WAR FUELL/ G	AC EVD	Totals:		\$804.15
1	10/5/2016	PSE&G	VIEW, WAY LORRY, G	10012016	PO012846 BILLING		\$27.63
1 000 605	:1	וח	LANT R&M/SUPPLIES	EVDENCE	Totals:		\$27.63
9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 1 1	2/19/2016 2/19/2016 2/20/2016 2/20/2016 2/20/2016 2/20/2016 2/20/2016 2/20/2016 2/27/2016 2/27/2016 2/27/2016 2/27/2016 2/27/2016 2/27/2016 2/29/2016	BILLOWS BILLOWS STEVENS LOWE'S LOWE'S LOWE'S RUMSEY RUMSEY HOME DE FRANKLI FRANKLI FRANKLI BILLOWS BILLOWS DIAMOND DIAMOND DIAMOND DIAMOND DIAMOND DIAMOND MCMASTE MCMASTE MCMASTE BILLOWS BILLOWS BILLOWS BILLOWS BILLOWS BILLOWS	ELECTRIC SUPPLY SON SUPPLY CO. IN ELECTRIC ELECTRIC ELECTRIC EPOT CREDIT SERVI ENGRIFFITH, LLC ENGRIFFITH, LLC ENGRIFFITH, LLC ELECTRIC SUPPLY ELECTRIC SUPPLY ELECTRIC SUPPLY M LUMBER COMPAN ENGRAPH SUPPLY ELECTRIC SUPPLY CO ENGRAPH SUPPLY CO ENGRAPH SUPPLY CO ELECTRIC SUPPLY ELECTRIC SUPPLY ELECTRIC SUPPLY ELECTRIC SUPPLY ELECTRIC SUPPLY ELECTRIC SUPPLY	C3222440-01 C3235962-00 C.543313 994665 995031 901758 S4943022.001 S4943022.001 CE171501 S1835786.001 S1834611.001 S1835859.001 S1836296.001 C3234193-03 C3270828-01 C3274093-00 Y R-184208 Y R-184208		LECHATE TRENCH DRAIN MODULPLANT 3 PLC DERLA GREEN & BLACK PLING HT,STNEW LOCKER ROOM ELECTRICAL SHOP ENT ES	\$12.00 \$803.36 \$235.84 \$844.00 \$7.70 \$461.97 \$9.30 \$197.82 \$39.85 \$44.55 \$198.07 \$26.00 \$61.11 \$424.14 \$774.71 \$34.50 \$35.80 \$51.50 \$73.50 \$45.10

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Account

Mt. Holly Municipal Utilities DISTRIBUTION DETAIL HISTORY REPORT

Purchase Order Processing

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Debit Credit \$13.92 \$8.66 \$17.70 \$94.82 \$12.03 \$3.12 \$188.00 \$280.00 \$399.90 \$52.25 \$28.68 \$101.16 \$65.15 \$21.93 \$360.58 \$46.84 \$279.00 \$95.04 \$395.04 \$35.20 \$61.84
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01-020-6072 PLANT COMPUTER HARD/SOFTWARE

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Purchase Order Processing

Description Account Type Receipt No. Post Date Vendor ID Audit Trail Code Debit Credit 10/5/2016 LOWTHER'S SMALL ENGINE, I232430 PO012745 BATTERY & SPARK PLUG \$110.00 10/5/2016 LOWTHER'S SMALL ENGINE, I232588 PO012745 GROMMET KIT \$21.03 10/5/2016 LOWTHER'S SMALL ENGINE, I232764 PO012745 TRIMMER \$325.00 10/5/2016 LOWTHER'S SMALL ENGINE, I232764 PO012745 ELEMENT & SPARK PLUG \$19.03 10/6/2016 GRAINGER 9214784457 PO012722 MARKER BOOK \$51.68 10/6/2016 MCMASTER-CARR SUPPLY CO. 80525789 PO012715 TWO PLANE CROSS LEVEL \$22.62 10/6/2016 MCMASTER-CARR SUPPLY CO. 80525789 PO012715 TWO PLANE L SHAPE LEV \$38.72 10/6/2016 MCMASTER-CARR SUPPLY CO. 80525789 PO012715 SHIPPING LINE 130 - 131 \$55.27 ------Totals: \$2,058.75 ### Totals: \$2,008.75

| 9/20/2016 | LOWE'S | 901414 | PO012716 | FLR CLOTH, WET PAD, CLE | \$67.15

| 9/29/2016 | CROSS COUNTRY | 158572 | PO012799 | LG TRASH BAGS | \$86.61

| 9/29/2016 | CROSS COUNTRY | 158572 | PO012799 | PAPER TOWELS | \$259.70

| 9/29/2016 | CROSS COUNTRY | 158572 | PO012799 | NEUTRAL FLOOR CLEANER | \$63.60

| 9/29/2016 | CROSS COUNTRY | 158572 | PO012799 | TOILET BOWL CLEANER | \$31.50

| 9/29/2016 | MCMASTER-CARR SUPPLY CO. 77170352 | PO012733 | VACUUM, BELTS, BAGS | \$293.54

| 9/29/2016 | MCMASTER-CARR SUPPLY CO. 77170352 | PO012733 | SHIPPING CHARGES | \$10.41

| 10/5/2016 | CROSS COUNTRY | 158892 | PO012799 | SPRAY CLEANER | \$69.00 01-020-6063 01-020-6064 Totals: \$1,353.17 9/19/2016 BILLOWS ELECTRIC SUPPLY C3230822-00 FO013039 SQ D COIL \$300.00
9/29/2016 WILLIER ELEC MTR CO. INC.232501 PO013070 YASKAWA KEYPAD AT BLOWER \$119.00
9/29/2016 WILLIER ELEC MTR CO. INC.232501 PO013070 YASKAWA COOLING FAN SURGE BLOWER \$48.00
9/29/2016 WILLIER ELEC MTR CO. INC.232501 PO013070 FREIGHT CHARGES \$14.26
10/5/2016 BILLOWS ELECTRIC SUPPLY C3271083-00 PO013039 BUCK BOOST \$250.00
10/5/2016 BILLOWS ELECTRIC SUPPLY C3277888-00 PO013039 BREAKER, FUSES, SWITCH, \$705.74
10/5/2016 PENN VALLEY PUMP COMPANY 11306 PO013085 FREIGHT CHARGES \$156.60 01-020-6065 Totals: \$5,393.00 070 PLANT HOUSEKEEPER/PAINTER EXPENSES

10/6/2016 SHERWIN-WILLIAMS 6572-6 PO012749 PAINT
10/6/2016 SHERWIN-WILLIAMS 6713-6 PO012749 PAINT & SUPPLIES
10/6/2016 SHERWIN-WILLIAMS 6714-4 PO012749 PAINT
10/6/2016 SHERWIN-WILLIAMS 0382-5 PO012749 PAINT & SUPPLIES
10/6/2016 SHERWIN-WILLIAMS 6900-9 PO012749 PAINT & SUPPLIES 01-020-6070 \$248.92 \$54.49 \$123.69 \$40.30 \$44.38

Totals:

\$511.78

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Account	Description	i
Account	Desci	ription

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	9/20/2016 SPRINT 10/5/2016 SHI IN 10/6/2016 HAWKIN 10/6/2016 HAWKIN 10/6/2016 HAWKIN	TERNATIONAL IS TECHNOLOGIES, L S TECHNOLOGIES, L S TECHNOLOGIES, L	107836813-106 B05218029 LCMHM-090616 LCMHM-092116 LCMHM-092116	PO012827 PCS CONNECTION CARD PO013001 AUTOCAD RENEWAL PO012896 PROFESSIONAL SERVICES PO012896 PROFESSIONAL SERVICES PO012896 UPS UNITS		\$62.38 \$817.65 \$2,194.00 \$422.00 \$310.00
				Totals:		\$3,806.03
01-020-	6074 P 9/29/2016 MCMAST 9/29/2016 MCMAST 9/29/2016 MCMAST 9/29/2016 MCMAST 9/29/2016 MCMAST	LANT SAFETY EQUIPER-CARR SUPPLY COER-CARR SUPPLY COER-CARR SUPPLY COER-CARR SUPPLY COER-CARR SUPPLY COER-CARR SUPPLY CO	MENT EXPENS . 77331758 . 77331758 . 77331758 . 77331758 . 77331758	PO012715 MARKER PAINT PO012715 ALUM TAGS PO012715 CABLE TIE PO012715 CABLE TIE PO012715 SHIPPING CHARGES		\$31.80 \$66.90 \$21.76 \$10.24 \$5.37
	-			Totals:		\$136.07
01-020-	9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA	LANT TRAVEL,MEETI	NGS, SEMINAR JHERVEY JWISNIEWSKI WGASKILL AHOLBA SHITCHNER CMAYBURY DJAMES	PO012941 SEMINAR REGISTRATION	J HERVEY \$453 - \$13 J WISNIEWSKI \$257 - W GASKILL A HOLBA S HITCHNER C MAYBURY D JAMES \$180 - \$75	\$341.00 \$182.00 \$77.00 \$77.00 \$334.00 \$334.00 \$105.00
				Totals:		\$1,450.00
01-020-	9/1/2016 DELAWA	RE RIVER BASIN COM	S EXPENSES MM09132016 752-744-481-000 13451	PO013089 APPLICATION FEE PO012789 BILLING PO012822 JULY-AUG, 2016 FSA		\$500.00 \$90.36 \$20.00
			_	Totals:		\$610.36
)1-020- (9/19/2016 COURIER	R-POST & THIS WEER	X 0001519602 X 0001519738	PO012801 CONTRACT CONT11-16 PO012801 CONTRACT CONT12-16 PO012801 CONTRACT CONT13-16 PO012838 CONT11-16 MAG HYDROXI PO012838 CONT12-16 POLYMERIC F PO012838 CONT13-16 BIOXIDE		\$76.80 \$76.80 \$76.80 \$69.68 \$70.14 \$70.14
				Totals:		\$440.36
)1-020-6	9/20/2016 SOUTHER	ANT MEDICAL INSUF RN REGIONAL EMP BE RN REGIONAL EMP BE		PO012786 SEPTEMBER, 2016 BILLI PO012786 OCTOBER, 2016 BILLING		\$67,554.00 \$67,554.00
				Totals:	\$	135,100.00
11-020-6	5092 PI 10/6/2016 METLIFE		09152016	PO012718 OCTOBER, 2016 BILLING		\$3,873.53
				Totals:		\$3,873.53
1-020-6	5093 DE 9/20/2016 SOUTHER 10/6/2016 SOUTHER	N REGIONAL EMP BE	N09012016	PO012786 SEPTEMBER, 2016 BILLI PO012786 OCTOBER, 2016 BILLING		\$3,963.00 \$3,963.00
				Totals:		\$7,926.00
1-020-6	5094 VI 9/19/2016 VISION 10/6/2016 VISION	SERVICE PLAN	08162016	PO012720 SEPTEMBER, 2016 BILLI PO012720 OCTOBER, 2016 BILLING		\$987.94 \$987.94
				Totals:		\$1,975.88
1-020-6	102 PL 9/29/2016 MIRACLE	ANT SODIUM HYPOCH CHEMICAL COMPANY		PO012772 SODIUM HYPO - 2014-16		\$4,177.33
				Totals:		\$4,177.33
				-model pulsar and office of victorians o		,

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\$1,201.00

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Accoun	t		Description							
Type	Receipt	No.	Post Date	Vendor ID	Audit Tra	ail Code		Debit		Credit
	-6103	DT	ANT CUIODINE/CIII							
01 (020	-6105	DT	AND TIME		Totals	: :				\$6,830.05
01-020	9/29/2016	BURLING	TON AGWAY	028303	PO012711	. LIME - PLT				\$259.20
01_020.	-6107	DT	ANT - NITRAZYME		Totals	:				\$259.20
01-020	10/6/2016	BIOAIR	SOLUTIONS, LLC SOLUTIONS, LLC	I-16187 I-16187	PO013096 PO013096	ECOGROW NU SHIPPING	TRIENTS			\$870.00 \$50.00
01 000	6001	CD	TO COMMATNED C HA	III BYDENGE	Totals	:				\$920.00
01-020-	9/19/2016 9/19/2016 9/20/2016 9/20/2016 10/6/2016	TREASUR TREASUR RUSSELL RUSSELL RUSSELL RUSSELL	REID INC. REID INC. REID INC. REID INC.	ST089054 ST089054	27963D 27961K 27961L 27961M 27961N	4-4-GRIT 1-1-TRASH 2-2-GRIT 1-1-GRIT 4-1-TRASH, 1-1-GRIT 4-GRIT	2-GRIT,1-S	W		\$2,802.99 \$146.91 \$372.00 \$186.00 \$744.00 \$196.00 \$2,061.06
01 000	5000	222	DAGED OF FROM		Totals	:				\$6,498.96
01-020-	9/19/2016 9/20/2016 10/5/2016	TREASURE WOOLSTON	N COMPANY, INC.	ST089052 71881 72622 ST089167	27960I	27-CAKE SLI 27-CAKE SLI 27-CAKE SLI 25-CAKE SLI	UDGE UDGE			\$34,580.94 \$4,248.45 \$4,248.45 \$32,058.28
01_022_	-6035	_	Maple Avenue- CON	TDACT CEDUTCEC	Totals	:				\$75,136.12
01-022-				R40-2086370	PO013038	29107-3766	1			\$35.00
01-022-	-6041	-1	Maple Avenue- ELE	CTRIC EXPENSE	Totals	:				\$35.00
	9/19/2016	PSE&G SUMMIT V	NATER NEXUS, MOUN		PO012846 PO012811 PO012846	AUGUST, 201	16 BILLING			\$3,546.63 \$13,659.54 \$4,292.41
11 022	C042		fanla Arranua MEII	EPHONE/INTERNET EXP	Totals	;				\$21,498.58
71-022-				609-267-6768 04 852-590-120-000 69623160915		BILLING BILLING BILLING				\$56.03 \$234.26 \$76.98
1 000	EDAE		In la America Mami	IDAT CAG	Totals	:				\$367.27
)1-022-		PSE&G	Maple Avenue- NAT	08242016 10012016	PO012846 PO012846					\$22.95 \$44.22
)1-022-				AIRS AND MAINT/SUPP						\$67.17
	9/29/2016	RITTOMS	ELECTRIC SUPPLY (3270828-00	PO013039					\$38.46
1-022-	6065 9/20/2016		aple Avenue- PART	S EXPENSE 2478	Totals:			3152.091	SLKT-SCR-NB	\$38.46 3 \$1,175.00
				2478		SHIPPING CH				\$26.00

Totals:

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Type Rece	eipt No.	Post Date	Vendor ID	Audit Trail Code	Debit	Credit
01-022-6073		-Maple Avenue- L	AB EXPENSES			
10/6/	2016 THOMAS	SCIENTIFIC	966168	PO013081 NITRATE TEST &	TUBE	\$85.65
01 000 0100		Mars 1 - 2 C	ODTIM HUDOCHI ODTME	Totals:		\$85.65
9/29/	2016 MIRACL	E CHEMICAL COMPA	ODIUM HYPOCHLORITE NY 23235	PO012772 SODIUM HYPO - 20	014-16MAPLE AVE	\$1,062.67
01_030_6035	т	AD COMPDACE CEDIA	TOPO PYDENCE	Totals:		\$1,062.67
9/19/ 9/29/ 9/29/ 9/29/ 9/29/ 9/29/ 9/29/ 9/29/ 9/29/ 9/29/	2016 AMERIC 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT 2016 ANALYT	AB CONTRACT SERV AN AQUATIC TESTIF ICAL LABORATORY;	NG 7467 SER40-2086371 SER40-2088218	Totals: PO013067 CHRONIC TOXICIT: PO013038 29449-38032-3803 PO013051 VOA DISC FILTER PO013051 VOA CCT INLET PO013051 VOA NS CCT OUTLE: PO013051 VOA MIDDLE PA TA PO013051 VOA PA DISTRIBUT PO013051 VOA BEFORE WEIR PO013051 VOA DISC FILTER PO013049 29503-38104 PO013108 CHRONIC TOXICITS	Y TEST 33 ET FANK PION B UV 254	\$1,240.00 \$127.00 \$70.00 \$70.00 \$70.00 \$70.00 \$70.00 \$70.00 \$71.00
10/5/	ZUI6 AMERICA	AN AQUATIC TESTI	NG /511		TEST	
01-030-6051	L	AB EQUIPMENT REPA	AIR & MAINTN	Totals:		\$2,682.00
10/6/	2016 THOMAS	SCIENTIFIC	964795	PO013081 PH ELECTRODE STA	MND	\$193.60
01-030-6064				Totals:		\$193.60
9/19/ 9/19/ 10/5/ 10/5/ 10/5/	2016 CINTAS 2016 CINTAS 2016 CINTAS 2016 CINTAS 2016 CINTAS 2016 CINTAS	CORPORATION CORPORATION CORPORATION CORPORATION CORPORATION CORPORATION	061284344 061288239 061292111 061296058 061299889 061303723	PO012879 3 LAB COATS		\$7.92 \$7.92 \$7.92 \$7.92 \$7.92 \$7.92
						\$47.52
9/29/ 9/29/ 9/29/ 9/29/ 10/6/ 10	2016 ATCC 2016 ATCC 2016 ATCC 2016 ATCC 2016 EVOQUA 2016 EVOQUA 2016 EVOQUA 2016 EVOQUA 2016 EVOQUA 2016 EVOQUA	WATER TECHNOLOGI WATER TECHNOLOGI WATER TECHNOLOGI WATER TECHNOLOGI WATER TECHNOLOGI SCIENTIFIC	IVJ59807-181568 IVJ59807-181568 IVJ59807-181568 IVJ59807-181568 EES902752836 EES902752836 EES902752836 EES902752836	PO013054 ECOLI CONTROL PO013054 PSEUDOMONAS CONT PO013054 E.FAECALIS CONTR PO013054 SHIPPING CHARGES PO012750 CART 20" 1UM EXC PO012750 MIXBED 2.1 CF PO012750 FUEL CHARGE PO012750 CHEMICAL SURCHAR PO012750 CART 20" 5UM COD PO013061 ISOPROPYL ALCOHO PO013061 PORCELIN FILTERS PO013061 KIMWIPES PO013061 EC MEDIUM WITH M PO013061 STIR BARS PO013061 SQAR JARS PO013061 GRADUATED CYLIND PO013061 MAGNESIUM SULFA PO013061 BUFFER SOLUTION PO013061 BUFFER SOLUTION PO013061 STERILE PIPETS PO013061 STERILE PIPETS PO013081 FILTERS, 90MM PO013081 FILTERS, 90MM	GE EF L , 90M UG ER,10 TE	\$95.00 \$95.00 \$47.50 \$69.00 \$21.00 \$10.00 \$14.00 \$21.00 \$60.00 \$126.02 \$22.20 \$181.48 \$161.35 \$14.22 \$84.76 \$51.22 \$16.79 \$24.83 \$20.05 \$57.25 \$61.99 \$117.85 \$37.00

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\$15,311.37

Account			Descr	iption					
Туре							rail Code		Credit
	10/6/2016 10/6/2016 10/6/2016 10/6/2016 10/6/2016 10/6/2016	THOMAS THOMAS THOMAS THOMAS THOMAS THOMAS	SCIENTI SCIENTI SCIENTI SCIENTI SCIENTI SCIENTI	FIC FIC FIC FIC FIC	965570 971644 973126 970071 973982 967708	PO01308 PO01308 PO01308 PO01308 PO01308	B1 TRUCK CUPS B1 POTASSIUM IODI B1 CHORINE AMPULE B1 SQAR JARS B1 BUFFER 7.00, 1 B1 CHLORINE AMPUL	DE SS 9L ES	\$110.00 \$60.54 \$45.11 \$43.51 \$126.46 \$45.11
01 020 6	001	Т 7	\D#D X \IE	MEETING	S,SEMINARS	Total	LS:		\$2,443.56
01-030-6	9/20/2016	NJWEA			JARANGO DCRISPI	PO01294		RATION J ARANGO RATION D CRISPI	\$77.00 \$77.00
						Total	.s:		\$154.00
01-030-6					EXPENSE 13451	PO01282	2 JULY-AUG, 2016	FSA	\$20.00
01 000 0	000	т 3	D MEDIC	אד דאומווסאא	ior Eynenge	Total	s:		\$20.00
01-030-6	9/20/2016	SOUTHER	N REGIO	NAL EMP BE	ICE EXPENSE N09012016 N10012016	PO01278	6 SEPTEMBER, 201 6 OCTOBER, 2016	6 BILLI BILLING	\$6,699.00 \$6,699.00
01 020 6						Total	s:		\$13,398.00
01-030-6	092 10/6/2016				09152016	PO01271	8 OCTOBER, 2016	BILLING	\$508.35
						Total	s:		\$508.35
01-030-6	093 9/20/2016 10/6/2016	SOUTHER	N REGION	IAL EMP BE	PENSE N09012016 N10012016	PO01278	6 SEPTEMBER, 201 6 OCTOBER, 2016		\$455.00 \$455.00
						Total	s:		\$910.00
01-030-6		VISION	SERVICE	PLAN	08162016 09162016		O SEPTEMBER, 2010 O OCTOBER, 2016		\$102.95 \$102.95
01 010 6	0.25	20				Total	s:		\$205.90
01-040-6	10/5/2016	ATLANTI	C SWITCH	AND GENE	ERVICE EXP R14687 R14687 R14821	PO01308	4 PREVENTIVE MAIN	NTENANCRVRHS ANNEX NTENANCHAINESPORT SCHOOL IR HAINESPORT SCHOOL	\$465.00 \$465.00 \$415.00
01 040 6	0.41	CO.	י די פירייאז מ	VOUN DIEC	MDTC EVD	Total	s:		\$1,345.00
01-040-60	041 10/5/2016		PPECIN 2	121M FPFC	10012016	PO01284	6 BILLING		\$13,857.13
						Total	s:		\$13,857.13
01-040-60	9/19/2016	NEW JER	SEY AMER	ICAN WATE	TER EXPENS R08172016 R10012016		4 BILLING 4 BILLING		\$188.62 \$827.73
01 040 6						Total	s:		\$1,016.35
	9/20/2016 10/5/2016	VERIZON	WIRELES	S	9771035508 69623160915		1 BILLING 6 BILLING		\$164.18 \$44.09
01 040 6) 4 F	-	T DOWN -	LOWN TOWN	orn prev	Total	s:		\$208.27
01-040-60	9/19/2016 9/19/2016 9/19/2016 9/29/2016	RIGGINS RIGGINS RIGGINS	INC. INC. INC.		74910382 74910380 74907924 74907928	PO01275	B UNLEADED GASOLI B DIESEL FOR TWP UNLEADED GASOLI B DIESEL FOR TWP	TANK INE	\$6,210.59 \$1,598.51 \$5,738.05 \$1,764.22

Totals:

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Account		Description				
Type				Audit Trail Code		
	5046 CO	LLECTION SYSTEM	GAS EXPENSE	PO012846 BILLING		\$198.5
	10,0,0010 15240		20025020			
01-040-6	5051 CO	T.T.FCTN SYST DIIMD	STATION RE	Totals:		\$198.54
01 040 0	9/19/2016 BILLOWS	ELECTRIC SUPPLY	C3235962-00	PO013039 BOX W/ COVER		\$51.3
	9/19/2016 BILLOWS	ELECTRIC SUPPLY	C3235962-00	P0013039 LUGS		\$21.0
	9/19/2016 GRAINGE	R	9193840668	POO12722 PLUG IN RELAY	MISSION	\$1,096.5
	9/19/2016 GRAINGE	R	9193840668	POO12722 SOCKET RELAT		\$131.3
	9/20/2016 LOWE'S		910777	PO012716 HANDLE		\$4.0
	9/29/2016 BILLOWS	ELECTRIC SUPPLY	C3273089-00	PO013039 BALLAST	PS 242	\$78.7
	9/29/2016 BILLOWS	ELECTRIC SUPPLY	C3234193-02	PO013039 OCAL	EL OIL DOLUND DOLLM	\$272.0
	9/29/2016 DESIGN	PLASTIC SYSTEMS,	182192 182192	POOLSUGS OF GALLON HUPE TANK POOLSUGS PROTECTIVE TANK WRAI	W/ Z" BOLTED DRAIN	\$314.0
	9/29/2016 DESIGN	PLASTIC SYSTEMS,	I82192	PO013063 TANK STAND	. TON BITTING	\$230.00
	9/29/2016 DESIGN	PLASTIC SYSTEMS,	I82192	PO013063 FREIGHT CHARGES		\$195.0
	9/29/2016 EASTERN	AUTOPARTS WAREH	OU12IV019535	PO012743 BATTERY	PS 211	\$69.9
	9/29/2016 MCMASTE	R-CARR SUPPLY CO	. 77570731	PO012733 WASHERS & DIN RAIL		\$54.90
	10/5/2016 MCMASIE	ELECTRIC SUPPLY	C3234193-00	POOL 2733 SHIPPING CHARGES		\$10.0
	10/5/2016 UNITED	ELECTRIC SUPPLY	COS103523063.001	PO013082 ATS22D75S6U SAFT STA	ARPS234	\$1,189.29
	10/6/2016 AUTO PA	RTS CONNECTION -	M783809	PO013115 COOLANT RESERVOIR		\$8.05
	10/6/2016 AUTO PAI	RTS CONNECTION -	M783810	PO013115 COOLANT RESERVOIR		\$40.25
	10/6/2016 GRAINGE	K P	9214784457	POULZ / ZZ WIRE DUCT		\$62.72 \$17.12
	10/6/2016 GRAINGE	R	9214784457	PO012722 WIRE DOCT COVER PO012722 CAPACITOR		\$52.92
	10/6/2016 XYLEM W	ATER SOLUTIONS U	SA3556916772	PO013055 MULITIRODE PUMP CONT	'RPS #240	\$2,496.56
	10/6/2016 XYLEM W	ATER SOLUTIONS U	SA3556916772	PO013055 FREIGHT CHARGES		\$5.93
	10/6/2016 XYLEM WA 10/6/2016 XYLEM WA	ATER SOLUTIONS US ATER SOLUTIONS US	SA3556920965 SA3556920965	Totals: PO013039 BOX W/ COVER PO013039 LUGS PO012722 PLUG IN RELAY PO012722 SOCKET RELAY PO012722 WEDGE ANCHOR PO012716 HANDLE PO013039 BALLAST PO013039 OCAL PO013063 65 GALLON HDPE TANK PO013063 PROTECTIVE TANK WRAP PO013063 TANK STAND PO013063 FREIGHT CHARGES PO012743 BATTERY PO012733 WASHERS & DIN RAIL PO012733 SHIPPING CHARGES PO013039 GROUND BAR KIT PO013082 ATS22D75S6U SAFT STAP PO013115 COOLANT RESERVOIR PO013115 COOLANT RESERVOIR PO012722 WIRE DUCT PO012722 WIRE DUCT PO012722 WIRE DUCT PO012722 CAPACITOR PO013055 MULITIRODE PUMP CONT PO013055 FREIGHT CHARGES PO012984 MULITIRODE PUMP CONT	'R	\$5.91 \$2,496.56
				Totals:		\$9,184.79
01-040-6	052 COI	LLECTN SYSTM VEH	ICLE R & M	PO012743 BALL JOINTS PO012743 WASHER FLUID PO012743 BATTERY & OIL FILTEF PO013066 ELEMENT PO012866 5W20 OIL PO013068 FILTER & LUBE FILTER	mp 10	4450 6
	9/29/2016 EASTERN	AUTOPARTS WAREH	JU121V018 / 6U	POULZ/43 BALL JOINTS	TR 13	\$150.60
	9/29/2016 EASTERN	AUTOPARTS WAREH	01121V019011 011121V020495	POOL2743 WASHER FLUID POOL2743 BATTERY & OIL FILTER	TR 7	\$100.83
	9/29/2016 HOOVER T	TRUCK CENTER	92772P	PO013066 ELEMENT	VACTOR	\$9.81
	10/5/2016 BURLING	TON COUNTY AUTO I	PA100731809	PO012866 5W20 OIL		\$158.04
	,-,			PO013068 FILTER & LUBE FILTER PO012722 AIR CYLINDER		4,0.50
	10/6/2016 GRAINGER	ζ.	9212658513	POULZ7ZZ AIR CILINDER	VACTOR	\$153.38
1-040-6	057 COI	L SYSTEM - ONE (CALL	Totals:		\$661.56
				PO012848 BILLING		\$451.25
1 040 6	0.00	T DOWN ONOMN OWN	T BOOLD BY	Totals:		\$451.25
1-040-6	062 COI 9/20/2016 LOWE'S	השחיר SISTM SMAI	JL TOOLS EX 901758	PO012716 DEHUMIDIFER		\$246.05
		OT CREDIT SERVICE	CE2870261		RPS 219	\$365.00
	10/6/2016 GRAINGER		9197238141			\$141.98
1 040 6	0.64	T DOWN GUOWN OF OR		Totals:		\$753.03
1-040-60	064 COI 9/19/2016 CINTAS C		HING EXP 061284344	PO012879 6 UNIF RENT / COLL		\$30.30
	9/19/2016 CINTAS C	ORPORATION	061284344	PO012879 UNIFORM ADVANTAGE		\$11.52
	9/19/2016 CINTAS C	ORPORATION	061288239	PO012879 6 UNIF RENT / COLL		\$30.30
	9/19/2016 CINTAS C		061288239	PO012879 UNIFORM ADVANTAGE		\$11.52
	9/19/2016 MIKES BE		24623-15	PO012771 WORK BOOTS	B YOUNG	\$125.00
	10/5/2016 CINTAS C 10/5/2016 CINTAS C		061292111 061292111	PO012879 6 UNIF RENT / COLL PO012879 UNIFORM ADVANTAGE		\$30.30
	10/5/2016 CINTAS C		061296058	PO012879 ONIFORM ADVANTAGE PO012879 6 UNIF RENT / COLL		\$11.52 \$30.30
	10/5/2016 CINTAS C		061296058	PO012879 UNIFORM ADVANTAGE		\$11.52
						W. — — —

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Mt. Holly Municipal Utilities
DISTRIBUTION DETAIL HISTORY REPORT Purchase Order Processing

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Account		Description				
Туре				Audit Trail Code	Debit	Credit
	10/5/2016 CINTAS	CORPORATION	061299889	PO012879 6 UNIF RENT / CO. PO012879 UNIFORM ADVANTAG PO012879 7 UNIF RENT / CO. PO012879 UNIFORM ADVANTAG	LL	\$30.30 \$11.52 \$37.25 \$13.44
				Totals:		\$384.79
01-040-	6081 C 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA 9/20/2016 NJWEA	OLL SYS-TRAVEL,M	EETING, SEMIN RYOUNG JCORN MROBERTS WCAIN DCOLEMAN	PO012941 SEMINAR REGISTRA' PO012941 SEMINAR REGISTRA' PO012941 SEMINAR REGISTRA' PO012941 SEMINAR REGISTRA' PO012941 SEMINAR REGISTRA'	TION R YOUNG TION J CORN TION M ROBERTS TION WM CAIN TION D COLEMAN	\$77.00 \$77.00 \$154.00 \$180.00 \$257.00
01 040	5005	OTTEOMY OVOMA NE	2277733722	Totals:		\$745.00
01-040-6	6085 C 9/30/2016 FLEX F		13451	PO012822 JULY-AUG, 2016 F3	SA	\$20.00
				Totals:		\$20.00
01-040-6		RN REGIONAL EMP		PO012786 SEPTEMBER, 2016 BID PO012786 OCTOBER, 2016 BID		\$11,638.00 \$5,674.00
01 040 (5000	OLI GUOMBN ODI BI	(DDNOD	Totals:		\$17,312.00
01-040-6	5092 C 10/6/2016 METLIF			PO012718 OCTOBER, 2016 BII	LLING	\$595.22
				Totals:		\$595.22
01-040-6	5093 Di 9/20/2016 SOUTHE 10/6/2016 SOUTHE	ENTAL INSURANCE I RN REGIONAL EMP I RN REGIONAL EMP I	EXPENSE BEN09012016 BEN10012016	PO012786 SEPTEMBER, 2016 EPO012786 OCTOBER, 2016 BII	BILLI LLING	\$703.00 \$241.00
				Totals:		\$944.00
)1-040-6	5094 V: 9/19/2016 VISION 10/6/2016 VISION	SERVICE PLAN	08162016	PO012720 SEPTEMBER, 2016 EPO012720 OCTOBER, 2016 BII		\$145.15 \$145.15
				Totals:		\$290.30
)1-050-6	043 IN 9/20/2016 VERIZON			PO012851 BILLING		\$21.98
				Totals:		\$21.98
)1-050-6	085 IN 9/30/2016 FLEX FA		CELLANEOUS E 13451	PO012822 JULY-AUG, 2016 FS	A	\$20.00
				Totals:		\$20.00
)1-050-6	090 IN 9/20/2016 SOUTHEF 10/6/2016 SOUTHEF	RN REGIONAL EMP E	EN09012016	PO012786 SEPTEMBER, 2016 B PO012786 OCTOBER, 2016 BIL		\$3,051.00 \$3,051.00
				Totals:		\$6,102.00
)1-050-6	092 IN 10/6/2016 METLIFE		09152016	PO012718 OCTOBER, 2016 BIL	LING	\$169.00
				Totals:		\$169.00
)1-050-6	093 DE 9/20/2016 SOUTHER 10/6/2016 SOUTHER	N REGIONAL EMP B	EN09012016	PO012786 SEPTEMBER, 2016 B PO012786 OCTOBER, 2016 BIL		\$164.00 \$164.00
				Totals:		\$328.00
11-050-6	094 VI 9/19/2016 VISION 10/6/2016 VISION	SERVICE PLAN	08162016	PO012720 SEPTEMBER, 2016 B PO012720 OCTOBER, 2016 BIL		\$38.51 \$36.51

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Mt. Holly Municipal Utilities DISTRIBUTION DETAIL HISTORY REPORT

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Purchase Order Processing

Account

Description

Type Receipt No. Post Date Vendor ID Audit Trail Code Debit Credit

Totals:

\$77.02

Report Totals:

\$578,037.22

U - C

1210 66,159-57 106,804-30 -66,542-23 73,630.00 68,317-59 67,385-81

RESOLUTION 2016-98

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of September are hereby approved.

106 Inverness Drive	Arthur & Rosalee Brownstein	\$	297.84
16 Coriander Drive	Lum Holding	\$	31.78
28 Municipal Drive	Denise Russo	\$	64.32
10 Creek Road	Michael Yurco	\$	65.47
20 Nutmeg Drive	Daniel Tolly	\$	32.45
4 Mulberry Court	Patricia Woods	\$	17.85
113 Masons Woods Land	e Lakshmi Kademani	\$	39.65
404 Sandra Lane	DBC Investments, LLC	\$	34.46
21 Maryland Avenue	Trident Land Transfer	\$	24.66
36 Bispham Street	La Casa, LLC	\$	60.87
29 Paxson Street	Alex & Alicia Rocha	\$	96.78
129 Clover Street	Harry & Patricia Slocum	\$	32.16
<u>ADDRESS</u>	NAME	AN	MOUNT
	129 Clover Street 29 Paxson Street 36 Bispham Street 21 Maryland Avenue 404 Sandra Lane 113 Masons Woods Land 4 Mulberry Court 20 Nutmeg Drive 10 Creek Road 28 Municipal Drive 16 Coriander Drive	129 Clover Street Harry & Patricia Slocum 29 Paxson Street Alex & Alicia Rocha 36 Bispham Street La Casa, LLC 21 Maryland Avenue Trident Land Transfer 404 Sandra Lane DBC Investments, LLC 113 Masons Woods Lane Lakshmi Kademani 4 Mulberry Court Patricia Woods 20 Nutmeg Drive Daniel Tolly 10 Creek Road Michael Yurco 28 Municipal Drive Denise Russo 16 Coriander Drive Lum Holding	129 Clover Street Harry & Patricia Slocum \$ 29 Paxson Street Alex & Alicia Rocha \$ 36 Bispham Street La Casa, LLC \$ 21 Maryland Avenue Trident Land Transfer \$ 404 Sandra Lane DBC Investments, LLC \$ 113 Masons Woods Lane Lakshmi Kademani \$ 4 Mulberry Court Patricia Woods \$ 20 Nutmeg Drive Daniel Tolly \$ 10 Creek Road Michael Yurco \$ 28 Municipal Drive Denise Russo \$ 16 Coriander Drive Lum Holding \$

CERTIFICATION

STATE OF NEW JERSEY }	
	:ss
COUNTY OF BURLINGTON }	

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 13th day of October, 2016.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA this October 13, 2016.

Brandy C. Boyington, Secretary

RESOLUTION 2016-99 A RESOLUTION APPROVING EXPENDITURES FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures are hereby approved:

ACCOUNT # INV # AMOUNT PURPOSE

Richard A. Alaimo Associates Engineering S	Services Ending	07/31/2016:
--	-----------------	-------------

M-031-210-000 09158	8 \$	42.50	Eastampton Village II
M-031-218-000 09158	9 \$	1,403.60	A Better Lumberton LLC
M-031-220-000 09159	0 \$	350.00	Eastampton Place
SUB TOTAL	\$	1,796.10	
GRAND TOTAL	\$	1.796.10	

CERTIFICATION

STATE OF NEW JERSEY	}	
		SS
COUNTY OF BURLINGTON	}	

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 13th day of October 2016.

Brandy C. Boyington, Secretary

RESOLUTION 2016-100

A RESOLUTION APPROVING THE EXPENDITURES FROM THE IMPROVEMENT/REPLACEMENT FUND

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Improvements -		\$	98,043.52			
Replacement -		\$	8,760.78			
TOTAL		\$	106,804.30)		
		<u>CEF</u>	RTIFICATI	<u>ON</u>		
STATE OF NEW JERSEY	}	*00				
COUNTY OF BURLINGTON	}	:SS				
I, Brandy C. Boyington, Shereby certify the foregoing to be Municipal Utilities Authority at a	e a tr	ue co	py of the Re	solution adopted	l by the Mour	nt Holly
				Brandy C. Boy	ington, Secre	 tary

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Mt. Holly Municipal Utilities
DISTRIBUTION DETAIL HISTORY REPORT
Purchase Order Processing

Page: 1 User ID: Sherrill

Ranges:

From:

To:

Audit Trail Code:

Sorted By:

2016-100

Account		Description			
Туре	Post Date		Invoice #	MUA PO# Description	
01-000-1 SHP/IVC	240	DUE FROM IMPROVEMNT FUND-E	PLAN	PO013098 BELT PRESS IIST PAYMENT -	CP# 16 \$74,569.52
	0.50		Vendor	Totals:	\$74,569.52
01-000-1 SHP/IVC		DUE FROM IMPROVEMNT FUND-CONTROL WHEL-TECH, INC.	CP#16-436	PO013057 M803 FLAT PAPS 237, 239,	240,242 \$13,852.00
SHP/IVC	RC 9/19/2016	WHEL-TECH, INC.	CP#16-436	PO013057 M802 (NEMA 4HAINESPORT BO	E & RVR \$7,134.00
SHP/IVC	RC 9/19/2016	WHEL-TECH, INC.	CP#16-436	PO013057 RF432 TAMPERPS 237, 239,	240 \$318.00
SHP/IVC	RC 9/19/2016	WHEL-TECH, INC.	CP#16-436	PO013057 SHIPPING CHA	\$141.00
SHP/IVC	RC 9/19/2016	WHEL-TECH, INC.	CP#16-433	PO013043 M83 MANHOLE CP 16-433	\$1,999.00
SHP/IVC	RC 9/19/2016	WHEL-TECH, INC.	CP#16-433	PO013043 SHIPPING CHA	\$30.00
			Vendor	Totals:	\$23,474.00
01-000-12 SHP/IVC		DUE FROM R & R FUND-PLANT HAWKINS TECHNOLOGIES, LLC	CP#16-428	POR000287DELL PC W/ HOPERATIONS SU	PERINTE \$1,802.50
SHP/IVC	RC 10/6/2016	U.S.A. BLUE BOOK	041074	PO013072 LMI PUMP HYPO PUMP - C	P # 16- \$1,719.95
SHP/IVC	RC 10/6/2016	U.S.A. BLUE BOOK	041074	PO013072 SHIPPING	\$38.33
			Vendor	Totals:	\$3,560.78
01-000-12 SHP/IVC		DUE FROM R & R FUND-OUTSID A.C. SCHULTES MOTOR &		PO013076 5HP, WDX-50 FOR HAINSPORT	SCHOOL \$5,200.00
			Vendor	Totals:	\$5,200.00
				Report Totals:	\$106,804.30

Mount Holly Municipal Utilities Authority Regular Meeting of the Board of Commissioners October 13, 2016 Executive Director's Report

- <u>Hainesport Sewer Project:</u> On September 29, 2016, Hainesport's Township Administrator, Leo Selb sent an email communication to the MHMUA stating Hainesport is preparing to bill the property owners who have not complied with their Sewer Ordinance No. 1993-2BH. An additional communication was received by the MHMUA on October 05, 2016 explaining these bills will be sent out on October 11, 2016 with a 30 day limit. After the 30 day limit expires, interest will be applied and then in March or April of 2017, these properties will go to tax lien sale if they remain outstanding.
- <u>Annual Budget 2017:</u> On September 27, a budget subcommittee meeting was held between Chairman Thiessen, Commissioner Banks, Finance Administrator Dehoff and myself. The budget is complete and a budget summary has been prepared. The budget will be distributed to the Commissioners and also listed on the October 13th Board Meeting agenda for review, discussion and approval consideration.
- Burlington County storm water line conflict: On September 19, 2016, a meeting was held between the Burlington County Engineering Department, Alaimo and the MHMUA to resolve an apparent storm water conflict. The county previously identified a visible sanitary sewer main intersecting the bottom of a storm water main within a county owned manhole on Woodlane Road in Westampton. They notified the MHMUA about this conflict via email on June 10, 2016 and MHMUA Personnel verified the conflict does exist and that it has existed since the early 1970's. The outcome of the September 19 meeting indicated the county will move forward to complete a storm water improvement project with this conflict remaining in place. The county proposes to encapsulate the sanitary sewer main in concrete and they will likely request a hold harmless agreement from the MHMUA if and when this occurs.
- Edmunds Accounting Software: On October 03, 2016, a purchase order was written under State Purchasing Contract # 89851 for Edmunds & Associates Accounting Software. The implementation of Edmunds will allow for more efficient office procedures, seamless transactions with the surrounding service area townships, on-line customer payments and account & bill access. Another advantage with Edmunds is that it runs on a standard computer server, compared to the existing program that requires an expensive SQL server and thousands of dollars in licensing fees.
- Rancocas Road Belt Filter Press Installation Resolution # 2016-29: This project is progressing and in accordance with the estimated time line for completion. The catwalks are expected to arrive on or around October 10th and the conveyor delivery date is still to be determined.
- NJPDES Permit Renewal Status Engineering Resolution # 2015-94: Coordination to meet the requirements of the NJDEP permit continues between Pennoni and the MHMUA Staff. Pennoni is continuing to work with contact labs to prepare bench tests and models for the best method to meet the new bromodichloromethane permit discharge limits.

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY ENGINEER'S STATUS REPORT October 7, 2016

M-0030-0007 <u>Miscellaneous Services</u>

- A) As requested by the Authority, A letter will be sent to NJDEP, on behalf of the Authority, requesting a TWA determination to abandon one (1) of the two (2) dry wells at the Garden Street Pumping Station.
- B) MHMUA has requested that Alaimo research the history of the Harrison Avenue Sanitary Extension Project completed in 2009. A meeting was held with the MHMUA to discuss the findings on August 17, 2016. MHMUA has sent out letter to Contractor.

M-0030-0314 Belt Filter Press Installation

Alaimo has reviewed 100% of the shop drawings. Contractor has continued work.

The following progress has been made:

- 1) Truck unloading pad has been completed.
- 2) New overhead doors have been wired.
- 3) Platforms are to be delivered in October 2016.
- 4) Conveyor delivery date is still to be determined.

M-0030-0315 Woodlane Road Sanitary Sewer

Meeting was held with Burlington County Engineer on September 19, 2016. MHMUA to receive construction modifications and "Hold Harmless" Agreement from County. No action is required by MHMUA at this time.

M-0031-0194 <u>Creekview, Sections 4 and 5</u>

Letter was issued on September 21, 2015 to release developer from

Performance Bond.

M-0031-0204 <u>Eastampton Towne Center</u>

The performance bond can be released upon receipt of a 10% maintenance

bond.

M-0031-0209 Washington Street Subdivision (Hainesport)

Contractor has completed main and lateral installation as of March 3,

2015, but lines have not been tested.

M-0031-0210 <u>Eastampton Village II Subdivision</u>

Preconstruction meeting was held on April 6, 2016. Blenheim

Construction has started demo work. Shop Drawings were "Approved as Noted" on May 18, 2016. Review and comment letter on Drawings was issued on June 2, 2016. Construction has progressed. Sanitary sewer mains have been installed and manholes have been set. Request for Performance Bond Reduction by K2 Consulting Engineers, Inc. letter was received in July 2016. **Alaimo issued a revised performance bond**

reduction letter on September 13, 2016.

M-0031-0213 West Rancocas Redevelopment, Phase 3B

Contractor started installing 10-inch sewer main on August 30, 2016.

Work on 6-inch sewer lateral at 48 Levis Drive started on September 1, 2016. **Construction site inspection is ongoing.**

Contractor continuing with 10-inch SDR-35 sewer main installation.

M-0031-0215 Wellington Farms

Concept Plan and documents were reviewed and comment letter was issued on August 31, 2015. MHMUA and Alaimo met with Nicholson

Associates on September 17, 2015 to review project options.

M-0031-0216 West Rancocas Redevelopment Sanitary Sewer Extension

Review letter was issued on November 25, 2015. Documents were approved. Shop Drawings were reviewed and sent out on December 15, 2015. Additional Shop Drawing on crushed stone pipe bedding was reviewed and sent out "Approved as Noted" on March 22, 2016.

M-0031-0218 Waverly Pointe Subdivision

Review and comment letter was issued on June 13, 2016. Received revised package on June 23, 2016. Review and comment letter was issued on July 14, 2016 denoting documents as "Approved". Sanitary easement was submitted for review on August 16, 2016 by Nicholson and Associates. Easement needs to be revised. Alaimo to develop performance bond letter based on Engineer's Estimate.

M-0031-0219 Quaker Steak & Lube

Developer's Engineer, Key Engineers, has indicated that the existing 8-inch line may be video inspected and slip-lined in order to be re-used. A revised documentation package was submitted on March 24, 2016. A review and comment letter was issued by April 20, 2016. Documents were deemed "Revise and Resubmit". Per Key Engineers on April 28, 2016 existing 8-inch to be video inspected and results to be provided to MHMUA. Received revised documentation package on September 8, 2016. Awaiting MHMUA review comments before issuing review and comment letter.

M-0031-0220 Eastampton Place Apartments

Review and comment letter was issued on February 19, 2016.

Documents were deemed "Approved as Noted". Preconstruction meeting was held at Eastampton Township at Manor House Court on July 6, 2016. Construction expected to begin in September 2016. Drawings and Engineer's Report was received on July 26, 2016. Revised drawings and Engineer's Report was received on August 22, 2016. Received MHMUA comments on package on August 31, 2016. Review and comment letter was issued on September 27, 2016. Documents were deemed "Approved as Noted". Received revised drawings and letter from Engineer on October 3, 2016. Review and comment letter to be issued.

M-0031-0221 The Lofts at the Mi-Place

Alaimo received documentation package on August 23, 2016. Review and comment letter was issued on September 16, 2016.

M-0031-0222 Atlanticare Urgent Care

Alaimo received documentation package on September 1, 2016. Review and comment letter was issued on September 8, 2016 denoting package "Approved as Noted". Received response letter from Reid Associates, LLC on October 3, 2016 addressing our comments. Review and comment letter to be issued.

M-0031-0223 <u>Lennar at Rancocas Creek</u>

Alaimo received documentation package for review on September 19, 2016. Review and comment letter to be issued.

DJS/dal



DEPUTY DIRECTOR FOR PLANT OPERATION'S REPORT

FOR

October 13, 2016

PLANT OPERATIONS

- 1. The MONTHLY DISCHARGE MONITORING REPORT summary for September, 2016 is included and indicates <u>no violations</u> for the period.
- 2. The YEAR TO DATE CONSUMABLES USAGE REPORT for September, 2016 is attached.
- 3. The **SLUDGE QUALITY** data summaries through September, 2016 are attached.

 a. The sludge data shows no significant changes in sludge characteristics.
- 4. The COLLECTION SYSTEM OPERATIONS report for September, 2016 is attached.
 - a. Alarm monitoring system conversions have been completed at all pump stations.
- 5. There were NO ODOR COMPLAINTS received during the period covered by this report.
- 6. The YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT summary for September, 2016 is attached.

Respectfully submitted,

Joel L. Hervey Superintendent of Operations

MONTHLY AVERAGE VALUES

													YEARLY	AVERAGE	
PARAMETER	10/15	11/15	12/15	01/16	02/16	03/16	04/16	05/16	06/16	07/16	08/16	09/16	This Reporting Period	Last Reporting Period	Limits
POTW Flow	2.96	2.85	3.08	2.98	3.13	3.1	3.03	3.18	2.88	2.94	2.82	2.85	2.983	3.053	5
CBOD5(influent)	222	240	201	182	207	240	296	290	329	292	324	379	266.8	227.3	n/a
CBOD5(effluent)	< 2	< 2	< 2	< 2	3.5	< 2	1.8	2.2	3.4	< 2	2.74	< 2	1.7	1.7	15
COD(influent)	916	1058	901	799	749	918	1039	874	1111	863	1139	862	935.8	767.0	n/a
COD(effluent)	31.2	45.3	48	73	49.4	42.9	46.2	42	43.9	32.3	30.4	25.2	42.5	36.3	n/a
TKN(influent)	64.4	74.7	84.7	63.9	64.9	63.3	TKN e	liminated	from permi	t			69.3	68.4	n/a
TKN(effluent)	2.1	2.1	2.5	1.8	3	2.2							2.3	2.3	15
TSS(influent)	432	553	730	493	577	688	488	764	763	408	860	565	610.1	435.0	n/a
TSS(effluent)	1	2.5	1	2	2.5	2.5	2.6	2	2.5	1	1.5	1	1.8	1.5	30
pH(influent-Max)	6.8	6.8	6.9	8.5	6.9	7	6.8	6.8	7.9	7.7	7	6.9	8.5	8.5	n/a
pH(influent-Min)	6.3	6.4	6.3	6.5	6.4	6.5	6.4	6.1	6.1	6	6.2	6.1	6.0	5.9	n/a
pH(effluent-Max)	7	7	6.9	7.1	7	7	6.9	6.9	6.9	6.9	7	6.9	7.1	7.2	9
pH(effluent-Min)	6.5	6.7	6.6	6.6	6.7	6.6	6.6	6.6	6.6	6.6	6.6	6.5	6.5	6.4	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.2	< 2.2	< 2.2	3.1	< 2.1	< 2.2	< 2.4	< 2.2	< 2.4	< 2.3	1.3	1.6	10
SQAR															
Arsenic	< 11.5	< 11.5	< 12.5	< 12.6	< 11.4	< 10.8	< 11.9	< 11.6	< 11.9	< 10	< 10.7	< 10.1	<12.6	<11.8	41
Beryllium	< 5.8	< 5.8	< 6.3	< 6.3	< 5.7	< 5.4	< 5.9	< 5.8	< 6	< 5	< 5.4	< 5	<6.3	<5.9	<u>n/a</u>
Cadmium	< 2.9	< 2.9	< 3.1	< 3.1	< 2.8	< 2.7	< 3	< 2.9	< 3	< 2.5	< 2.7	< 2.5	<3.1	1.40	39
Chromium	26.2	22.5	22.3	23.5	21.7	17.6	24.3	23.6	20.4	24.7	24.8	27.2	23.23	22.10	n/a
Copper	974	827	719	679	615	511	670	747	729	967	900	1060	783.2	774.7	1500
Lead	49.7	31.2	22.8	23.3	19.6	17.3	21.9	24.3	21.7	24.7	33.5	30.3	26.69	27.33	300
Mercury	1.8	0.77	0.5	0.58	0.95	0.67	2	1.2	0.69	1.4	1.6	0.8	1.08	0.70	17
Molybdenum	< 11.5	< 11.5	< 12.5	< 12.6	< 11.4	< 10.8	< 11.9	< 11.6	< 11.9	10.9	10.8	11.8	7.20	6.50	75
Nickel	22.2	17.3	17.9	38.2	24.1	19.2	21.5	22.5	18.7	22.1	24.3	22.5	22.54	21.31	420
Selenium	< 28.8	< 28.8	< 31.3	< 31.5	< 28.4	< 26.9	< 29.7	< 29	< 29.8	< 25.1	< 26.8	< 25.2	<31.5	<29.4	100
Zinc	1600	1320	1210	1210	1120	920	1220	1400	1240	1550	1610	1860	1355.0	1349.9	2800
Cyanide	N/A	N/A	N/A	N/A	N/A	N/A	< 1.5	N/A	N/A	N/A	N/A	N/A	<1.5	<1.6	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied. Most recent permit violation: 1/97 for Effluent Chlorine Residual

Annual Consumables Summary-2016

Fund		Unit													Actual	Actual	Actual	Projec	ted 2016	2016
Number	Consumable Name	Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	763.02	700.33	710.40	199.00	157.42	165.51	154.17	188.04	184.26				3222. <u>15</u>	358.02	\$1,922.98	4296.20	\$2,563.97	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	1.8181	696.80	384.20	191.90	236.50	222.00	206.80	99.00	332.20	123.30				2,492.70	276.97	\$4,531.98	3,323.60	\$6,042.64	\$17,000.00
020-6044	Diesel Fuel (gal) Gen	1.8462	98.00	39.00	86.00	99.00	51.00	79.00	106.00	222.00	99.00				879.00	97.67	\$1,622.81	1,172.00	\$2,163.75	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	1.8462	53.00	36.00	22.00	69.00	5.00	9.00	182.00	267.00	121.00				764.00	84.89	\$1,410.50	1,018.67	\$1,880.66	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00				135.00	15.00	\$776.2 <u>5</u>	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	0.0679	2,604.00	2,436.00	2,128.00	1,876.00	1,904.00	1,736.00	1,820.00	1,820.00	1,736.00				18,060.00	2,006.67	\$1,226.27	24,080.00	\$1,635.03	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	2.9994	658.68	1,043.60	1,056.46	875.68	897.29	907.16	757.47	747.18	814.77				7,758.29	862.03	\$23,270.22	10,344.39	\$31,026.95	\$20,000.00
020-6102	Hypochlorite (gal)	1.0480	3,237.00	2,939.00	2,862.00	2,950.00	3,259.00	3,916.00	4,763.00	4,685.00	3,965.00				32,576.00	3,619.56	\$34,139.65	43,434.67	\$45,519.53	\$80,000.00
022-6102	Hypochlorite - Maple Ave	1.0480	29.00	58.00	176.00	448.00	215.00	283.00	321.00	332.00	321.00				2,183.00	242.56	\$2,287.78	2,910.67	\$3,050.38	\$10,000.00
020-6105	Lime (lbs)	0.0810	800.00	1,100.00	900.00	1,500.00	1,100.00	1,000.00	900.00	1,100.00	1,650.00				10,050.00	1,116.67	\$814.05	13,400.00	\$1,085.40	\$1,000.00
020-6104	MgOH (gal)	2.1595	1,640.00	1,381.00	460.00	1,620.00	1,617.00	1,760.00	2,592.00	2,451.00	1,539.00				15,060.00	1,673.33	\$32,522.07	20,080.00	\$43,362.76	\$55,000.00
020-6046	Natural Gas (ccf)	0.9792	943.00	877.00	463.00	200.00	14.00	6.00	5.00	6.00	7.00				2,521.00	280.11	\$2,468.56	3,361.33	\$3,291.42	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	0.9264	174.12	519.15	674.03	358.92	205.09	43.80	5.34	7.48	5.34				1,993.26	221.47	\$1,846.52	2,657.69	\$2,462.03	\$5,000.00
020-6101	Polymer (lbs)	1.8900	1,500.00	1,250.00	1,520.00	1,640.00	1,780.00	2,220.00	1,690.00	1,950.00	1,750.00				15,300.00	1,700.00	\$28,917.00	20,400.00	\$38,556.00	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2400	1,070.00	1,291.00	1,576.00	1,655.00	1,955.0	1,922.00	2,118.00	2,032.00	1,802.00				15,421.00	1,713.44	\$34,543.04	20,561.33	\$46,057.39	\$25,000.00
040-6045	Unleaded-MUA (gal)**	1.8441	914.30	642.20	2,808.00	747.70	687.40	724.30	679.10	703.70	686.20				8,592.90	954.77	\$15,846.17	11,457.20	\$21,128.22	\$133,000.00
								_						Subtotal			\$188,145.84		\$250,861.13	\$830,500.00
	Collection System Consumat	oles																		
040-6104	Bioxide (gals)	2.7200	2,114.10	1,878.60	2,139.40	2,216.10	2,235.80	1,888.60	2,385.40	2,295.80	2,270.50				19,424.30	2,158.26	\$52,834.10	25,899.07	\$70,445.46	\$60,000.00
040-6044	Diesel Fuel (gal) P/S Gen	1.8462	53.30	27.30	16.30	34.60	19.40	16.20	20.70	22.70	35.40				245.90	27.32	\$453.98	327.87	\$605.31	\$500.00
040-6046	Natural Gas (ccf)	0.9792	40.00	106.49	86.14	45.22	38.74	55.23	23.65	53.20	38.92				487.59	54.18	\$477.45	650.12	\$636.60	\$3,500.00
														Subtotal			53,765.52		71,687.37	64,000.00
_														Total			\$69,611.69		\$92,815.59	\$197,000.00

Rev. 1/14/16

Mount Holly Municipal Utilities Authority Receipt Summary Report for the Period

Report Date: 10/03/2016

9/1/2016 Through 9/30/2016

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	11213	347,600		70	0.3	\$13,904.00
BEMS / BIG HILL LANDFILL	Leachate	1129	34,993		7	1.2	\$1,364.73
Burlington County RRF PO# 13-09265	Leachate	17637	546,748		84	8.0	\$9,850.18
Cella's Septic Company	Septage	681	21,100		5	0.4	\$844.00
DREDGE HARBOR BOAT CENTER LLC	Septage	452	14,000		2	0.2	\$560.00
Deckers Septic	Septage	1171	36,300		11	0.5	\$1,452.00
Dey Farms	Miscellaneous	1129	35,000		5	0.1	\$1,750.00
Don E. Miller Cesspool Service	Septage	2584	80,100		23	0.6	\$3,284.50
Drayton	Septage	11216	347,700		86	0.5	\$14,224.80
Drayton Transfer Station	Septage	5510	170,800		38	0.5	\$6,832.00
Due Process Golf Course	Sludge	139	4,300		1	0.8	\$344.00
Fieldsboro	Sludge	290	9,000		2	1.5	\$720.00
Homestead Treatment Utilities, Inc.	Sludge	1548	48,000		8	1.0	\$1,968.00
JL Septic of SJ, Inc.	Septage	297	9,200		4	0.2	\$368.00
Jackson Transfer Station	Septage	1065	33,000		5	1.3	\$1,320.00
Laird & Company	Miscellaneous	734	22,768		4	0.4	\$1,047.33
Mansfield Farms	Sludge	1806	56,000		8	1.0	\$2,296.00
Mobile Estates of Southampton, Inc.	Sludge	452	14,000		3	2.2	\$1,120.00
Palmyra	Sludge	1258	39,000		6	2.3	\$1,950.00
Puglisi Egg Farms. Inc.	Septage	774	24,000		4	0.5	\$960.00
Russell Reid	Septage	161	5,000		1	0.2	\$200.00
Seneca High School	Sludge	116	3,600		1	0.7	\$306.00
State Environmental Services	Septage	832	25,800		6	0.4	\$1,032.00
Waste Management/Parklands Landfill	Leachate	1248	38,700		9	0.4	\$967.50

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YEARLY TOTALS OF COLLECTION SYSTEM WORK

YEAR 2016

	MONTH	JAN	FEB	MAR	APR	MAY	JUN	JÜL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	10	7	6	12	10	12	16	13	10				96
2)	MISCELLANEOUS CALLS NOT OURS	1	5	0	0	2	4	4	0	0				16
3)	NUMBER OF OVERTIME CALLS	9	4	5	12	7	7	11	9	6				70
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	0	0	0				0
5)	NUMBER OF FEET OF PIPE CLEANED	3,438	36,768	53,354	29,476	41,773	43,524	16,918	46,828	19,008				291,087
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0	0	0	0	0				0
7)	LATERAL INSPECTIONS	0	3	6	2	1	5	2	2	4	_			25
8)	MANHOLE INSPECTIONS	16	16	14	8	14	6	12	8	6				100
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	8	8	7	4	7	3	6	4	3				50
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	8	8	7	4	7	3	6	4	3				50
11)	NUMBER OF OVERTIME SERVICE	2	1	2	1	2	1	1	2	0				12
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0	0				0
13)	NUMBER OF SECOND WATER METER READINGS	9	6	6	23	22	17	28	15	133				259
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0	0				0
15)	NUMBER OF FEET OF PIPE TELEVISED	0	0	385	0	350	0	0	0	0				735
16)	MARK OUT REQUESTS	154	220	286	352	173	335	329	367	348				2564

^{**} SAME MAIN IN A 3 MONTH PERIOD

SEPTEMBER 2016 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
202	9-26-16						Cleaned wet well.
208	9-22-16		-				Pump capacity Test.
209	9-27-16	Found alarm lit for bio-air unit. Found problem with nutrient pump flow meter. Techs will oder new flow meter.					
215	9-6-16	Yes, problem with level transducer. Techs replased same.					
215	9-23 and 9- 26-16			Yes, P-2 and check valve.			
217	9-22-16						Pump capacity Test.
222	9-28-16		Maintenance replaced dead battery in generator.				
224	9-8-16			Yes, P-1			Cleaned wet well.
234	9-6-16	Found problem with P-1 soft start.					
234	9-16-16	Techs installed ne soft start for P-1.					
238	9-28-16						Cleaned wet well.
240	8-29-16			-			Installed Mission alarm system.
241	9-22-16						Pump capacity Test.
242	9-22-16						Pump capacity Test.
Hainesport School	9-2-16 thru 9-28- 16	Two new pumps installed.					

SEPTEMBER 2016 COLLECTION SYSTEM COMMENTS

THERE WAS ONE BIOXIDE DELIVERIES MADE IN THE MONTH OF SEPTEMBER ON 9-12-16

PUMP STATIONS	GALLONS
P/S # 15	
P/S # 19	798
P/S # 21	542
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	923.6
C.O.B	361

THERE WAS 2,642 TOTAL GALLON OF BIOXIDE DELIVERED IN SEPTEMBER.

THERE WERE NO FUEL ADDITIONS MADE IN THE MONTH OF SEPTEMBER.

PUMP STATION	GALLONS	PUMP STATION	GALLONS
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11		E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

TABLE AR-4 SUMMARY OF IWPT MONITORING PROGRAM

October 2015 through September 2016 POTW: Mount Holly Municipal Utilities Authority

		CATEGORICAL IUs		ON- FICANT GORIAL Js		FICANT/ OR IUs	OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs)								
included in POTW Monitoring Program	2	2	0	0	2	2	2	2
Number of IUs added to POTW Monitoring Program	0	0	0	0	0	1	0	0
Number of IUs eliminated from POTW Monitoring Program	0	0	0	0	0	1	0	0
Total number of POTW inspections of IUs.	2	2	0	0	2	2	2	2
Total number of POTW sampling visits to IUs.	3	3	0	0	15 ¹	13 ¹	2	2
Total number of IUs in IPP not sampled.	0	0	0	0	0	0	0	0
Total number of IUs in IPP not inspected.	0	0	0	0	0	0	0	0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Monmouth County Reclamation Center, Dey Farm

Bulk Waste Monitoring September, 2016											
	September	August	October 2015- September 2016	October 2014- September 2015							
1. Number of bulk delivery pH, T.S. and sensory checks:	393	441	5,356	5,850							
2. Number of bulk delivery SQAR sampling checks:	0	0	0	0							
3. Number of bulk delivery conventional pollutant checks:	8	10	124	111							
4. Number of bulk septage sources:	12	14	20	17							
5. Number of bulk sludge sources:	7	6	10	16							

Sampling (September): MCRC

Inspections (September): MET, L&D, Parklands, MRCR, Dey Farm, Burlington County Landfill

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

MONTHLY REPORT – Safety Director and Special Projects October 4, 2016 For the Period September 1, 2016 – September 30, 2016

Regulatory Affairs, Policy and Procedure - Robert J. Teeter, Jr. of First Environmental (New Jersey Environmental JIF consultant) and I previously met to review with the EPA Spill Protection Control and Countermeasure ("SPCC") requirements. Rob had reviewed the draft program previously submitted to the former EJIF consultants. Although the program addressed the requirements for the petroleum storage in the maintenance building and for the refueling of plant emergency generators, it did not address the Authority's 8000 gasoline tank and 2000 gallon diesel tank located on the Township property. Rob indicated that as the tanks are owned by the Authority and are located on land that is contiguous to the Rancocas Road plant, they must be included in the SPCC plan. As the combined total of all petroleum product storage (inclusive of the aforementioned tanks) is in excess of 10,000 gallons, the Authority is required to develop a "full detail" SPCC program, making the previous draft obsolete.

A draft of a "full" SPCC plan was emailed to Richard Erickson and Robert Teeter, Jr. at First Environmental (EFIJ consultant) for review on January 6, 2016. Messrs. Erickson, Teeter and I spoke at length regarding the submittal; the Authority's short range plans to eliminate the bulk diesel and gasoline storage tanks, subsequent program revisions to address the reduction in SPCC exposure, etc. The draft as submitted was acceptable; however, a minor revision was needed to add the three transformers at Rancocas Road and the transformer at Maple Avenue to reflect the quantity of oil contained in each sealed unit. Additional spill prevention/protection materials are being ordered to be placed accordingly at each location for ease of access and deployment by Authority personnel.

Right-To-Know/Hazard Communication/Global Harmonizing System - I am currently in the process of creating individual facility files on the database that will be accessible by all employees as a backup to the hardcopy of survey sheets, material safety data sheets and safety data sheets that are still required by the program. I have also ordered a roll of RTK/GHS labels to be used on containers where the chemical and CAS number that were not properly identified by the manufacturer, where labels have torn or are no longer legible or where conflicts between the SDS and label are evident.

<u>Fleet Services</u> – Received three proposals for cleaning removal and destruction or relocation of the diesel and gasoline and three for supply of replacement tanks. One vendor included pricing for phases of the project. Additional information was received from Containment Solutions regarding the availability of concrete lines tanks.

New Jersey Utilities Authority JIF – The last Executive Safety Committee meeting was held prior to the September Safety Expo. I was unable to attend. The next meeting is scheduled for November 10th at the Crowne Point Plaza in Monroe and will include a presentation from CNA.

<u>Employment Practices Liability Manual</u> – The EPL revisions were completed in "rough draft" and forwarded to Bob and Brandy for review by the Solicitor. I was advised that additional revisions were made and the manual sent to the solicitor for review prior to presentation to the Board. I have no knowledge of what those revisions were nor can I attest if they comply with the MEL/JIF requirements.

<u>Human Resources Manual</u> – I am proceeding with developing a Human Resource manual. This is an intensive process as the manual should be comprehensive inclusive of all exposures. The initial draft was over 250 pages. It is being reduced (now 121 pages) through review and editing. Based on the results of the research performed and the ongoing draft development, a majority of the contents of the Human Resource Manual tends to mirror the EPL manual.

<u>ARC Flash Update</u> – With the assistance of the electricians, we have gathered what we believe to be the required information needed to obtain proposals for Professional Engineering Services for the Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination, and ARC Flash Analysis for all 42 pump stations as well as updating the plans for the Rancocas Road and Maple Avenue facilities. Recent revisions to the National Fire Protection Association ("NFPA") National Electrical Code NFPA 70 and 70E require the ARC Flash Audit be updated every five years. The items below were submitted for inclusion in the 2017 Capital Improvement Budget.

BUDGET ONLY pricing was provided by Gannett Fleming as they conducted the initial Arc Flash audit of the Rancocas Road Facility. BUDGET ONLY pricing:

Rancocas Road Facility – Review and revise existing Arc Flash Audit to current exposures \$15,000 - \$25,000 Maple Avenue Facility – Review and revise what was provided from the engineer during final construction to current exposures. The initial BUDGET ONLY pricing was \$25,000 - \$40,000

They have been provided with copies of the single line drawings for review as a means to better refine the price. Pump Stations – We provided extensive information for each of the pump stations and based on review of same, the BUDGET ONLY pricing was \$80,000 - \$105,000

Each of the above BUDGET ONLY pricing includes the required short circuit and arc flash study, a protective device coordination study, single line drawings and Arc flash training.

As part of the Arc Flash program and as required by the National Electric Code, we obtained upgraded personal protective garments for the electricians to include Category 4 protection required to be worn when performing specific work processes in and around energized equipment.

Lockout/Tagout Program ("LOTO") – We are in the process of updating the equipment specific LOTO procedures for plant 3. Once plant 3 is complete, we will move to plants 1 and 2 then Maple Avenue and the collection system. Once revised, all equipment specific LOTO procedures will be printed, laminated and displayed on or around the equipment. As part of the process the LOTO kits in each department were reviewed and updated as needed. Also, the Electrical section of the Authority Safety Manual was revised to reflect the NFPA updates. A copy of the revised sections was sent to the electricians for review and comment.

<u>Electronic Records Imaging and Information Management System</u> – We are in the process of researching the development of a State approved Record Information Management System (RIMS) that will allow us to scan all the hardcopy records and documents currently stored at several Authority locations as well as records moving forward. As part of the process:

- We have obtained and are reviewing the required State applications
- We have developed a draft Disaster Recovery Plan which is a key element of the application process
- We spoke with Heide Brunt with the Township of Middletown (NJ) regarding the success of their (cooperative with County) RIMS program which has been in place since 2010.
- We had a conference call with Sunrise Systems to review the services and software available for the implementation of a RIMS program. Sunrise Systems sent a formal proposal for review
- Had a conference call with Steven McLaughlin of Iron Mountain about the services they offer related to establishing a RIMS program
 - Provided a copy of the State's requirements and the Authority outline for establishing the RIMS
 - Unfortunately there has been no comment from Mr. McLaughlin regarding Iron Mountain's intent to provide a proposal for services
- Spoke with Denise Delaney from GRM Document Services regarding their RIMS application
 - o Sent her an email for a follow-call to discuss the services available
 - Unfortunately there has been no comment from Ms. Delaney regarding GRM's intent to provide a proposal for services
- Contacted Nicole Carthan, Records Manager, Records Management Services for the New Jersey Division of Revenue and Enterprise Services and discussed in detail the process of developing a State approved RIMS program
 - Ms. Carthan provided a link containing detailed information regarding the RIMS development process that is currently being reviewed
- Completed a draft RFP for the "records" or hardcopy portion on the system
- Completed a draft RFP for the "digital" portion that pertains to the scanning, software, database, access, etc. that is currently under review.
 - The plan is to mesh the two into one RFP to be used if needed to secure professional services as the Authority moves forward with the project.
- I will be meeting with Salvatore Coppola, Jr., Records Management Services Contract Manager, ACCSESNJ/CAN Services to review the services available to implement the RIMS/DIMS programs

NJDEP & Employee Training – I will be submitting additional programs for review by the committee for both administration and safety credits. Employee training will continue until the cycle is complete. The training information was included in the semi-annual JIF SIP report.

<u>Safety Committee</u> – A Safety Committee meeting was held on September 27th with addition meetings scheduled for the third Tuesday in November.

Permit Required Confined Space Entries - January 1, 2016 thru December 31, 2016

	2016 Confined Space Entry Activity by Department/Location												
	Rancocas Road Treatment Plant												
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	0	0	1	1	0	1	0	0				3
Trickling Filters	0	2	1	3	2	1	1	0	1				11
Other	2	2	7	8	7	5	2	0	2				35
TOTAL	2	4	8	12	10	6	4	0	3				49
				Map	ole Ave	nue Trea	atment	Plant					
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL	0	0	7	1	4	2	1	0	8				23
Co	ollectio	n Syste	m – (To	be rep	orted o	quarterly	/) ** Air	Relief V	alves/C	ontrac	t Statio	ns	
	Jan – Mar Apı			pril – Ju	oril – June J		July – Sept		Oct – Dec				
Pump Stations	63	80	62	118	60	59	83	81	62				668
Combined Totals	65	84	77	131	74	67	88	81	71				738

Hot Work Permits - (for welding/cutting/brazing/grinding) - January 1, 2016 thru December 31, 2016

ſ		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
	Plant R & M	2	0	2	3	6	3	3	0	0				19

Claims/Insurance Activity

All claims have been investigated with appropriate follow-up and or notifications made when necessary. A workers compensation spreadsheet has been established so that historical data can be reviewed to identify any trending. Identification of claim trends is extremely important to reducing the frequency and severity of claims.

Coverage	Frequency	Type/Status
Automobile Liability	0 - YTD. = 0	Nothing reported for period
General Liability	1 - YTD. = 2	While performing normal line maintenance on Glenwood Avenue, sewage was pushed up through a toilet in a below grade basement powder room. The result was untreated debris on the floors and wall of the powder room and water on hallway carpet and the laundry room. Qual-Lynx was notified and the services of an emergency cleanup crew were authorized. All paperwork was filed with Qual-Lynx and an adjuster assigned
Property/Equipment Loss/Damage	0 - YTD. = 0	Nothing reported for period
Worker Compensation	4 - YTD. = 11	Plant operator suffered a finger laceration when a channel cover being replaced pinched his finger. As this occurred during the weekend, he was sent to the Virtua Memorial ER and received 4 stitches. There was no lost time. The channel covers in question have been cut and grab handles added to minimize reoccurrence.

Personal Injury Incident Activity - January 1, 2016 through December 31, 2016										
Type of Injury	Frequency	Department	Frequency							
Cut/Puncture/Scrape	2	Plant	7							
Slip/Trip/Fall	3	Mechanical Maintenance	1							

Push/Pull	1	Electrical Maintenance	
Exposure		Plant Administration	1
Not Work Related		Collection Operators	2
Sprain/Strain	3	Office Administration	1
Animal/Insect/Foliage	1	Support Services	
Struck by or against	2	Laboratory	
Foreign Body in Eye		Painter	
Totals	12		12

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY BANK BALANCE REPORT September 30, 2016

<u>REGISTRATION</u>	ACCOUNT NO.		AMOUNT				
MHMUA Escrow Account	9500084877	\$	249,545.75				
MHMUA Self Insured UE Fund	9500087581	\$	37,072.14				
MHMUA Payroll	9500087599	\$	14,516.02				
MHMUA Operating Fund	9500087607	\$	479,696.14				
MHMUA Trustee Deposit Account	9500087631	\$	768,657.54				
MHMUA FSA Account	9500075685	\$	4,533.79				
		\$	1,554,021.38				
	ACCT. NO.						
Debt Service Reserves	810176305	\$	4,137,115.92	In Trust			
Revenue Fund	810175018	\$	2,267,742.50	In Trust			
Renewal & Replacement	810179606	\$	5,324,531.08	In Trust			
Debt Service Fund	810180802	\$	1,810,393.76	In Trust			
		\$	13,539,783.26				
	MHMUA Escrow Account MHMUA Self Insured UE Fund MHMUA Payroll MHMUA Operating Fund MHMUA Trustee Deposit Account MHMUA FSA Account Debt Service Reserves Revenue Fund Renewal & Replacement	MHMUA Escrow Account MHMUA Self Insured UE Fund MHMUA Payroll MHMUA Operating Fund MHMUA Trustee Deposit Account MHMUA FSA Account Debt Service Reserves Revenue Fund Renewal & Replacement 9500087637 9500087631 9500075685 ACCT. NO. 810175018 810179606	MHMUA Escrow Account 9500084877 \$ MHMUA Self Insured UE Fund 9500087581 \$ MHMUA Payroll 9500087599 \$ MHMUA Operating Fund 9500087607 \$ MHMUA Trustee Deposit Account 9500087631 \$ MHMUA FSA Account 9500075685 \$ Debt Service Reserves 810176305 \$ Revenue Fund 810175018 \$ Renewal & Replacement 810179606 \$	MHMUA Escrow Account 9500084877 \$ 249,545.75 MHMUA Self Insured UE Fund 9500087581 \$ 37,072.14 MHMUA Payroll 9500087599 \$ 14,516.02 MHMUA Operating Fund 9500087607 \$ 479,696.14 MHMUA Trustee Deposit Account 9500087631 \$ 768,657.54 MHMUA FSA Account 9500075685 \$ 4,533.79 ACCT. NO. Debt Service Reserves 810176305 \$ 4,137,115.92 Revenue Fund 810175018 \$ 2,267,742.50 Renewal & Replacement 810179606 \$ 5,324,531.08 Debt Service Fund 810180802 \$ 1,810,393.76			

Debt Service payment Due Decembe	r 1,2016:		DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2016:	NJEIT FEES
Total Debt Payment 12/01/2016	\$	1,810,393.76	Due 2.1.16 \$ 291,988.50	18,960.00
Balance 09/30/2016	\$	1,810,393.76	Due 6.1.16 \$ 485,393.76	
			Due 8.1.16 \$ 1,352,330.87	18,960.00
Debt Service Required/(Available)	\$	-	Due 12.1.16 \$ 1,810,393.76	
			\$ 3,940,106.89	

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF CASH IN/OUT FOR THE YEAR 2016

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	SEPTEMBER	OCTOBER	NOVEMBER	1	DECEMBER	TOTAL
METER SERVICE	1,126,310.10	1,236,845.78	901,455.19	1,061,086.08	975,433.05	1,057,026.93	1,364,408.12	1,076,242.28	949,950.30					9,748,757.83
CONNECTION FEES	43,098.00	119,060.00	360.00	49,861.00	42,738.00	43,839.00	14,569.00	34,728.00	180.00					348,433.00
SLUDGE/SEPTAGE/LEACH.	95,727.76	63,233.52	76,647.18	76,053.43	68,761.21	85,308.85	67,842.08	87,475.19	80,914.20					701,963.42
TOTAL GAS	7,808.42	3,957.09	-	5,229.21	5,318.72	503.26	-	3,873.37	4,517.95					31,208.02
ACCOUNTS RECEIVABLE - O/S	455.00	342.38	152.50	1,244.00	1,906.28	5,142.66	4,158.68	8,672.80						22,074.30
MISCELLANEOUS	11,205.85	11,049.73	24,469.27	6,392.05	18,449.14	25,425.99	14,964.83	10,305.24	7,721.23					129,983.33
INTEREST INCOME	161,14	158.29	168.68	2,141.25	143.46	135.41	184.18	193.06	181.50					3,466.97
TOTAL CASH IN	1,284,766.27	1,434,646.79	1,003,252.82	1,202,007.02	1,112,749.86	1,217,382.10	1,466,126.89	1,221,489.94	1,043,465.18	_			-	10,985,886.87
LESS:														-
CHECK REGISTER	(466,832.00)	(219,792.44)	(172,473.89)	(689,591.95)	(456,576.44)	(364,053.47)	(402,024.15)	(325,602.26)	(428,943.80)					(3,525,890.40)
PAYROLL	(312,968.83)	(285,842.92)	(351,128.92)	(288,793.86)	(370,489.98)	(360,649.90)	(296,205.82)	(329,901.93)	(275,875.63)					(2,871,857.79)
BOND PRINCIPAL								(1,131,334.93)	-					(1,131,334.93)
BOND INTEREST		(291,988.50)				(485,393.76)		(220,995.94)	-					(998,378.20)
TOTAL CASH OUT	(779,800.83)	(797,623.86)	(523,602.81)	(978,385.81)	(827,066.42)	(1,210,097.13)	(698,229.97)	(2,007,835.06)	(704,819.43)	-	-			(8,527,461.32)
DIFFERENCE (IN/OUT)	\$ 504,965.44 \$	637,022.93	\$ 479,650.01 \$	223,621.21	<i>\$ 285,683.44</i>	<i>\$ 7,284.97</i> .	\$ 767,896.92 \$	\$ (786,345.12)	\$ 338,645.75 \$	-	<i>\$</i> -	\$	-	<i>\$ 2,458,425.55</i>

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF INTEREST INCOME FOR THE YEAR 2016

BANK ACCOUNTS

	JANUARY	FEBRUARY	MARCH	<u>APRIL</u>	MAY	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	77.60	80.94	75.40	72.72	49.47	38.51	84.08	91.28	69.37				639.37
OPERATING	15.52	10.38	19.94	22.92	16.81	13.32	16.36	14.76	29.29				159.30
ESCROW	18.22	17.71	19.23	18.57	20.23	19.75	20.52	20.76	19.98				174.97
UNEMPLOYMENT	2.62	2.57	2.85	2.84	2.96	2.93	3.09	3.12	3.03				26.01
SUNSHINE FUND	0.15	0.16	0.17	0.12	0.13	0.10	0.08	0.04	0.05				1.00
PAYROLL	4.95	5.00	8.78	6.11	4.44	5.30	6.76	5.21	5.87				52.42
FSA ACCOUNT	0.50	0.45	0.42	0.37	0.37	0.31	0.31	0.34	0.34				3.41
TRUST ACCOUNTS													
REVENUE FUND (Trust Acct)	12,61	11,65	10.91	1,980.91	11.54	12.16	12.49	13.80	11.67				2,077.74
DEBT SERVICE RES. (Trust Acct)	2.69	2.69	2.86	4.23	4.93	6.12	6.21	7.27	7.26				44.26
DEBT SERVICE (Trust Acct)	2.75	4.72	6.10	8.93	9.75	13.18	11.45	12.90	9.25				79.03
RENEWAL & REPLACEMENT (Trust Acct)	23.53	22.02	22.02	23.53	22.83	23.73	22.83	23.58	25.39				209.46
TOTAL	<i>\$161.14</i>	<i>\$158.29</i>	<i>\$168.68</i>	\$2,141.25	\$143.46	<i>\$135.41</i>	\$184.18	<i>\$193.06</i>	\$181.50	\$0.00	\$0.00	\$0.00	\$3,466.97