

**CONTRACT 2020-15 - SHORT CIRCUIT, OVERCURRENT DEVICE EVALUATION, OVERCURRENT  
DEVICE COORDINATION, AND ARC FLASH ANALYSIS OF TWO (2) WATER POLLUTION CONTROL  
FACILITIES**

SUBJECT: Bidder Questions and Owner Responses

DATE: July 8, 2020

TO: All Potential Bidders

The Mount Holly Municipal Utilities Authority (hereinafter the "OWNER") has received several questions regarding the above referenced Request for Proposal (RFP). As required by the New Jersey Local Public Contracts Law, the Owner is responding accordingly by providing a list of the questions and the responses to all potential bidders so as not to create an unfair advantage to one bidder.

July 6, 2020

1. Can Mount Holly MUA provide the existing electrical one line diagrams of Rancocas WPCF and Maple Ave WPCF now?  
*The Owner will be posting the diagrams on its website [www.mhmua.com](http://www.mhmua.com) for access by all potential bidders that have downloaded the RFP. An email will be sent when the diagrams are uploaded to the Owner's website. There has been a problem scanning the diagrams and your patience is appreciated.*
2. Does Mount Holly MUA have the preference on which software shall be used to perform the power system study?  
*Yes, the study was prepared using SKM Power Tools for Windows (PTW) program*
3. Does Mount Holly MUA have the PDF format of the previous power studies of Rancocas WPCF and Maple Ave WPCF?  
*Yes, we are scanning the existing documents. See response to #1 above*
4. The RFP Project Specifications Paragraph 1.0 Scope of Work Item 4 (Page 8 of 40) asks vendor to update the previous power studies completed at Rancocas WPCF and Maple Ave WPCF. Does Mount Holly MUA have the previous study program source file? If yes, has Mount Holly MUA validated the source file recently by opening the file using the program software?  
*Yes, we are scanning the existing documents. See response to #1 above*
5. Was the previous studies completed in SKM PowerTools by SKM Systems Analysis, Inc, EasyPower by EasyPower LLC, or ETAP by Operation Technology, Inc?  
*The study was prepared using SKM Power Tools for Windows (PTW) program*
6. Approximately how many Mount Holly staff are supposed to receive arc flash hazard training?  
*The Owner has approximately 34 employees that will be required to sit through training because of the exposure to arc flash hazards. Of those, 13 (2 - electricians, 7 – collection operators, 4 – maintenance) have the greatest exposure because of tasks performed.*

July 7, 2020

7. The RFP requires a "performance bond", which generally applies to contractors. Would you please kindly confirm if the performance bond is required?  
*A Performance Bond **IS** required as indicated in the RFP.*

July 8, 2020

8. The Mount Holly MUA Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination, and Arc Flash Analysis RFP states that Proposers shall submit one original bound proposal and one unbound copy of the proposal to the Mount Holly MUA. Due to the current circumstances surrounding COVID-19, many offices are still closed and employees are working from home. As such, can you please confirm whether Mount Holly MUA will accept electronic copies of the proposals sent via email?  
*Yes, in consideration of ongoing COVID-19 restriction, the Owner will accept electronic copies of the proposals sent via email. However, potential bidders should make every attempt to comply with the provisions of the RFP.*  
Signed proposals, one (1) bound original hard copy of original submittal and one (1) unbound copy of original submittal must be made on the standard form in the manner designated in the RFP; must be enclosed in a sealed envelope bearing the name and address of the Proposer; and the name and number

of the contract identified on the outside, addressed to Anthony G. Stagliano, Sr., Qualified Purchasing Agent (QPA), The Mount Holly Municipal Utilities Authority, 1 Park Drive, P.O. Box 486, Mount Holly, New Jersey 08060-0486 and must be received at the Owner's business office on or before Tuesday, July 21, 2020 at 10:00 a.m., prevailing time. No late submissions will be accepted. The Owner assumes no responsibility for proposals mailed or misdirected in delivery.