



MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive
P.O. Box 486
Mount Holly, New Jersey 08060
(609) 267-0015
www.mhmua.com

Thu, June 11, 2020 6:00 PM - 7:00 PM (EDT)

Meeting Being Held Telephonically



June 11, 2020 Board Meeting
Thu, Jun 11, 2020 6:00 PM - 7:30 PM (EDT)

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To: Mount Holly Municipal Utilities Authority
From: Robert G. Maybury, Executive Director
Date: June 11, 2020
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, June 11, 2020 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

Roll Call

Mr. Thiessen____, Mr. Silcox____, Mr. Springer____, Mr. Banks____,

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes

Regular Meeting Minutes	May 14, 2020
Executive Meeting Minutes	May 14 ,2020 Resolution 2020-57

Old Business

Resolution 2019-117	A resolution approving the S-3 application for approval of sewer plans between the Mt. Holly M.U.A and Shen Warehouse for sanitary sewerage service in the township of Lumberton.
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New Business

Resolution 2020-61	A resolution of the Mt. Holly MUA authorizing purchase of 6500-gallon storage tank.
Resolution 2020-62	A resolution awarding contract # 2020-10 for Auditor for.
Resolution 2020-63	A resolution awarding contract #2020-11 for purchase of a Vactor Truck.
Resolution 2020-64	A resolution authorizing advertisement of request for proposal (RFP) for Certified Environmental Laboratory Testing Services

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2020-58	A resolution approving the operating expenses for the month of May 2020.
*Resolution 2020-59	A resolution approving the sewer refunds for the month of May 2020.
*Resolution 2020-60	A resolution approving the expenditures for the month of May 2020 from the improvement replacement fund.

Communications:

To be presented by the public
Report of the Executive Director
Report of the Engineer
Report of the Operations Superintendent
Report of the Safety Director and Special Projects
Report of the Solicitor
Report of the Finance Administrator/Treasurer
Other new business
Matters to be presented by the Commissioners
Executive Session (Proposed Resolution 2020-65)
Adjournment 1st Motion _____ 2nd Motion _____ Time: _: __PM
*Indicates addendum to original agenda

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 18, 2020 and the Courier-Post on February 18, 2020. On Monday, June 08, 2020 advanced written notice of meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority Reorganization

Meeting Minutes May 14, 2020

The regular meeting of the Mount Holly Municipal Utilities Authority was held telephonically on Thursday, May 14, 2020 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jules Thiessen, Chairman
Mr. Christopher Banks, Commissioner
Mr. Jay Springer, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Tom Coleman, Raymond, Coleman Heinold, LLP
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Ms. M. Lou Garty, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Robert Silcox, Commissioner

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2020 and the Courier Post on February 21, 2020. On Monday, May 11, 2020 advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes Regular Meeting Minutes April 09, 2020

Commissioner Springer moved for the approval of the April 09, 2020 minutes. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

Old Business

Resolution 2020-06 A resolution approving S-3 application for endorsement of sewer construction plans between the Mt. Holly MUA and Crown Point Associates, LLC for sanitary sewerage service in the township of Westampton (Fountain Square Project). Executive Director Maybury informed the board that this project is proposed for the corner of Irick Road and Route 541 on a 24-acre parcel. The developer propositions four restaurants, five retail units, a kiddie academy and a major gas station/ convenient store. The application submitted is recommended for approval. Commissioner Banks moved for the approval of resolution 2020-06. Commissioner Springer seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

Resolution 2020-52 A resolution approving an S-3 application associated with endorsement of sewer construction plans between the Mt. Holly MUA and MRP Industrial NE, LLC. Executive Director Maybury informed the board this project is proposed for Westampton Township behind the Home Depot on a 43-acre parcel on three separate lots. The developer plans for a 634,000 square foot warehouse and the application is recommended for approval. Commissioner Springer moved for the approval of resolution 2020-52. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

New Business

Resolution 2020-53 A resolution approving the S-1NR application for sewerage service between the Mt. Holly MUA and Cameron General Contractors (Parkers Landing Project) for 130 residential units in the township of Moorestown Block 8801, Lot 4.02 & 4.03.

Resolution 2020-54 A resolution approving S-2 service agreement between the Mt. Holly MUA and Cameron General Contractors (Parkers Landing Project) for sanitary sewerage service in the township of Moorestown Block 8801, Lot 4.02 & 4.03. Executive Director Maybury informed the board this project plans for 130 apartments on 650 Centerton Road on 31 acres. The applications are recommended for approval. Commissioner Banks moved for the approval of resolution 2020-53 and 2020-54. Commissioner Springer Seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

Resolution 2020-55 A resolution releasing maintenance bond with Eastampton Village II. Executive Director Maybury informed the board this project is finished and is located at the inter section of Woodlane Road and Smithville Road for 63 units. The release of the bond is recommended for approval as all punch list items have been satisfied. Commissioner Springer moved for the approval of consent agenda. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

****Resolution 2020-56** A resolution authorizing the award to purchase a replacement portable pump. Executive Director Maybury informed the board this is a GSA procurement which is similar to the State Contract and the Authority staff did get pricing for three similar units. This pump is replacing a 40-year-old pump and it will be used for bypassing and in emergency situations. This purchase has been budgeted and is recommended for approval. Commissioner Banks moved for the approval of Resolution 2020-56. Commissioner Springer seconded the motion.

At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

***Resolution 2020-48** A resolution approving the operating expenses for the month of April 2020.

***Resolution 2020-49** A resolution approving the sewer refunds for the month of April 2020.

***Resolution 2020-50** A resolution approving the expenditures for the month of April 2020 from the escrow fund.

***Resolution 2020-51** A resolution approving the expenditures for the month of April 2020 from the improvement replacement fund.

Commissioner Springer moved for the approval of consent agenda. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury stated the new 300 KW generator project at the Rancocas Road Treatment Facility is nearing completion. The Authority staff anticipates generator startup and testing between June 3rd-5th. The Authority staff continues to work on the PAA storage and a metering facility project on anticipates completion prior to September 30, 2020.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki informed the board that he plans to deliver 90 percent design for the Garden Street pump station upgrade to the Authority next week and this will supplement the TWA and he does not foresee any issues at this time.

Report of the Operations Superintendent The Report of the Operations Superintendent was received. Mr. Young stated that the collection comment section will no longer be a part of his report, starting next month.

Report of the Safety Director and Special Projects The Report of the Safety Director was received. Nothing to add.

Report of the Solicitor Nothing to add. Reserved comments for Executive Session.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Other new business None

Matters to be presented by the Commissioners None

Executive Session Chairman Thiessen called for Executive session at 6:30 PM. Resolution 2020-57. Commissioner Springer moved to go into Executive Session. Commissioner Banks seconded The motion. At the call of the roll the vote was:

Ayes: Chairman Thiessen, Commissioner Banks, Commissioner Springer

Nays:

Absent: Commissioner Silcox

Adjournment Time 7:14 PM

**** Indicates addendum to original agenda**

Respectfully submitted,

Brandy C. Boyington, Secretary

**MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY
RESOLUTION # 2020-57
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Mount Holly Municipal Utilities Authority (“Authority”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the MHMUA will reconvene following the end of the closed session.

NOW, THEREFORE, BE IT RESOLVED that the Authority will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract:);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

☒ **X** Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled:

If contract negotiation, the nature of the contract and interested party is _____
_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the MHMUA’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission

for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Authority hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Authority Attorney advises the MHMUA that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Authority, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Executive Director to take the appropriate action to effectuate the terms of this resolution.

I, Brandy C. Boyington do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on May 14, 2020.

Brandy C. Boyington, Secretary

RESOLUTION 2019-117

A RESOLUTION APPROVING AN S-3 APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND M. SHEN ASSOCIATES, LLC TOWNSHIP OF LUMBERTON, BLOCK 15.04 LOT 2.01

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented;

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area;

WHEREAS, M. Shen Warehouse; (hereinafter “Applicant”) has its address or principal place of business at 111 Mount Holly Bypass, Lumberton NJ 08048; and

WHEREAS, the Applicant proposes to construct a warehouse to be known as the Shen Warehouse (hereinafter “Project”) on Block 15.04, Lot 2.01 in the Township of Lumberton; and

WHEREAS, the Applicant has received final approval for the Project from the Township of Lumberton Land Use Board on May 15, 2019;

WHEREAS, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the Authority for consideration;

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted sewer construction plans and profiles and recommended approval of the same; and

WHEREAS, the Applicant has certified that the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

	<u>Record Vote</u>			
	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Banks				
Commissioner Springer				

The foregoing is a true copy of a Resolution adopted by the Authority on June 11, 2020.

[SEAL]

Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

RESOLUTION #2020-61

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR**

WHEREAS, the Mount Holly Municipal Utilities Authority has a need to acquire ONE (1) 6,500-GALLON CHEMICAL STORAGE TANK as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for immediate purchase; and

WHEREAS, DESIGN PLASTIC SYSTEMS, INC. has submitted a proposal dated May 6, 2020, indicating they will provide the 6,500-GALLON CHEMICAL STORAGE TANK for an amount not to exceed \$26,898.00; and

WHEREAS, DESIGN PLASTIC SYSTEMS, INC. has completed and submitted a Business Entity Disclosure Certification which certifies that DESIGN PLASTIC SYSTEMS, INC. has not made any reportable contributions to a political or candidate committee in Mount Holly Municipal Utilities Authority in the previous one year, and that the contract will prohibit DESIGN PLASTIC SYSTEMS, INC. from making any reportable contributions through the term of the contract; and

WHEREAS, the Certifying Finance Officer has certified the availability of funds for the 6,500-GALLON CHEMICAL STORAGE TANK contract; and

NOW THEREFORE, BE IT RESOLVED that the Mount Holly Municipal Utilities Authority authorizes the Qualified Purchasing Agent to enter into a contract with DESIGN PLASTIC SYSTEMS, INC. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Mr. Thiessen				
Mr. Silcox				
Mr. Banks				
Mr. Springer				
VACANT				

The foregoing is a true copy of a Resolution adopted by the MHMUA on June 11, 2020

[SEAL]

Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL UTILITIES
AUTHORITY

BY: _____
Jules Thiessen, Chairman

RESOLUTION 2020-62

**A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR
AUDITOR CONTRACT # 2020-10**

WHEREAS, there exists a need for the services of a registered municipal accountant to serve as auditor for The Mount Holly Municipal Utilities Authority; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the Resolution authorizing the award of contract for "professional services" without competitive bids and the resulting contract must be available for public inspection; and

WHEREAS, the Local Public Contracts Law further requires that a Notice of the award of the contract be printed as a legal advertisement; and

WHEREAS, this contract was awarded after a fair and open process.

NOW, THEREFORE, BE IT RESOLVED, by The Mount Holly Municipal Utilities Authority this 11th day of June, 2020, as follows:

1. _____ be and the same is hereby appointed as auditor for The Mount Holly Municipal Utilities Authority. The term of appointment is for one year, effective July 1, 2020.
2. This contract is awarded without competitive bidding after a fair and open process as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said contract encompasses a professional service recognized, and regulated by law.
3. The Chairman and Secretary are hereby authorized and directed to execute the attached Agreement with _____
4. Notice of this action shall be published once as a legal advertisement in the official newspaper of The Mount Holly Municipal Utilities Authority within ten days of its adoption.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules K. Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Tom Coleman III, Esquire

RESOLUTION No: 2020-63

WHEREAS, the Mount Holly Municipal Utilities Authority (the Authority) has duly advertised for bids on Contract: 2020-11 for the **SUPPLY & DELIVERY OF ONE (1) NEW, UNUSED VACTOR 2100i SERIES COMBINATION VACUUM & HIGH PRESSURE HYDRAULIC SEWER CLEANING MACHINE PLUS PD & ACCESSORIES MOUNTED ON A 2020 OR NEWER PETERBILT MODEL 348 OR APPROVED**; and

WHEREAS, bids were received, opened and announced by the Authority at its offices on Tuesday June 2, 2020; and

WHEREAS, **GranTurk Equipment Comany, Inc.** was the lowest responsible bidder on the aforesaid contract; and

WHEREAS, the Finance Administrator has recommended the award of the contract to the lowest responsible bidder; and

WHEREAS, the Finance Administrator has certified that sufficient funds are available in the 2020 Renewal and Replacement budget;

NOW THEREFORE BE IT RESOLVED by the Mount Holly Municipal Utilities Authority on this 11th day of June, 2020, as follows:

1. That Contract: 2020-11 for the SUPPLY & DELIVERY OF ONE (1) NEW, UNUSED VACTOR 2100i SERIES COMBINATION VACUUM & HIGH PRESSURE HYDRAULIC SEWER CLEANING MACHINE PLUS PD & ACCESSORIES MOUNTED ON A 2020 OR NEWER PETERBILT MODEL 348 OR APPROVED shall be awarded on the basis of the unit price indicated below:
Four Hundred Eighteen Thousand, Nine Hundred Fifty Six Dollars and Eighty Four Cents = \$418,956.84

To: GranTurk Equipment Comany, Inc., One Schuylkill Parkway, Building B, Bridgeport, PA 19405-9800

2. BE IT FURTHER RESOLVED that the Board Chairman, Vice-Chairman, Executive Director and Board Secretary are hereby authorized to execute the aforesaid contract on behalf of the Authority

Record Vote

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

The foregoing is a true copy of a Resolution adopted by the MHMUA on June 11, 2020

The Mount Holly Municipal Utilities Authority

Jules Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Board Secretary

Dated: _____

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 2020-64
RESOLUTION AUTHORIZING ADVERTISEMENT OF REQUEST FOR PROPOSAL (RFP) FOR
CERTIFIED ENVIRONMENTAL LABORATORY TESTING SERVICES

WHEREAS, The Mount Holly Municipal Utilities Authority ("the Authority") requires Certified Environmental Laboratory Testing Services in accordance with procedures approved by the United States Environmental Protection Agency (USEPA) and/or the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, in furtherance of those standards, the Authority utilizes a competitive contracting process in lieu of public bidding for the procurement of the above-captioned specialized goods and services pursuant to the provisions of N.J.S.A. 40A:11-4.1(e); and

WHEREAS, the Authority has developed an RFP containing all requirements deemed appropriate and necessary to allow for full and free competition between Proposers, including all information necessary and the methodology by which the Authority will evaluate and rank proposals received; and

WHEREAS, The Certified Environmental Laboratory Testing Services contract shall not exceed five (5) years, unless a longer period is specifically allowed by law; and

WHEREAS, the Authority seeks to publicly advertise for proposals;

WHEREAS, the Certifying Finance Officer has certified the availability of funds for the aforementioned RFP; and

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

1. The competitive contracting process shall be administered on behalf of the Authority by the Qualified Purchasing Agent ("QPA"), with the assistance of the Compliance Manager and legal counsel; and
2. The Authority's Compliance Manager and laboratory staff shall meet with Proposers following the receipt of proposals to review and evaluate the submissions and Proposer facilities and provide a written recommendation to the Authority's Board identifying the Proposer that should be awarded the contract for Certified Environmental Laboratory Testing Services based on said review and evaluation; and

BE IT FURTHER RESOLVED by the Board of the Mount Holly Municipal Utilities Authority this 11th day of June, 2020, that competitive contracting be used in lieu of public bidding for the procurement of the Certified Environmental Laboratory Testing Services, pursuant to the provisions of N.J.S.A. 40A:11-4.1(e); and

BE IT FURTHER RESOLVED that the Board of the Mount Holly Municipal Utilities Authority authorizes the Qualified Purchasing Agent to advertise for Certified Environmental Laboratory Testing Services.

Record Vote

RECORDED VOTE	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Thiessen						
Mr. Silcox						
Mr. Banks						
Mr. Springer						
Vacant						

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on June 11, 2020

[SEAL]

Brandy C. Boyington, Board Secretary

THE MOUNT HOLLY
MUNICIPAL UTILITIES AUTHORITY

BY: _____
Jules Thiessen, Chairman

RESOLUTION 2020-58

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR JUNE AND THE ACTUAL PAYROLL FOR THE MONTH
OF MAY AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the Payroll and Operating Expenditures in the amount of \$665,787.30 per the attached listing are hereby approved.

CERTIFICATION

STATE OF NEW JERSEY }
COUNTY OF BURLINGTON }

:ss

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 11th day of June, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the
seal of said MUA this 11th day of June, 2020.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: Y
Format: Condensed	Received Date Range: 05/15/20 to 06/11/20	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMERI065 AMERICAN WATER							
20-00528	05/26/20	AMERICAN WATER BILLING	Open	465.74	0.00		
AMERI080 AMERIGAS							
20-00304	03/24/20	PROPANE	Open	465.72	0.00		
20-00467	05/06/20	PROPANE FOR MAINT	Open	296.68	0.00		
				762.40			
NAPAA005 AUTO PARTS CONNECTION							
20-00496	05/14/20	BATTERY BOX, TRAILER LIGHT KIT	Open	83.56	0.00		
BRUCE005 BRUCE REED BUILDING MAINT							
20-00555	06/02/20	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00		
CABRI005 C A BRIGGS COMPANY INC.							
20-00300	03/20/20	BLUE RIBBON PRESSURE TRANSDUCE	Open	901.85	0.00		
CINTA005 CINTAS CORPORATION							
20-00422	04/29/20	UNIFORM RENTAL	Open	447.83	0.00		
20-00464	05/06/20	UNIFORM RENTAL	Open	447.83	0.00		
20-00470	05/11/20	WORK BOOTS - G. DAVIS	Open	154.94	0.00		
20-00490	05/13/20	UNIFORM RENTAL	Open	447.83	0.00		
20-00508	05/20/20	WORK BOOTS - M. MIRAGLIUOLO	Open	131.94	0.00		
20-00510	05/20/20	UNIFORM RENTAL	Open	447.83	0.00		
				2,078.20			
CITYE005 CITY ELECTRIC SUPPLY CO							
20-00326	03/31/20	P/S #220 AREA LIGHTS REPAIR KI	Open	43.04	0.00		
20-00331	04/01/20	REPLACEMENT LIGHT BULBS	Open	96.62	0.00		
20-00336	04/01/20	BATTERIES FOR MISSION UNITS	Open	546.00	0.00		
20-00349	04/06/20	MAINTENANCE DEPARTMENT LIGHTS	Open	28.48	0.00		
				714.14			
COBUR005 COBURN CHEMICAL, INC.							
20-00498	05/18/20	MAGNESIUM HYDROXIDE	Open	8,016.86	0.00		
COMCA005 COMCAST BUSINESS							
20-00539	05/28/20	BUSINESS INTERNET	Open	223.80	0.00		
COURI005 COURIER TIMES, INC.							
20-00521	05/21/20	PUBLIC NOTICE CONTRACTS AWARD	Open	139.14	0.00		
WEEK0005 COURIER-POST & THIS WEEK							
20-00478	05/12/20	ADVERTISEMENT PUBLIC NOTICE	Open	133.28	0.00		
CROSS005 CROSS COUNTRY							
20-00284	03/16/20	SUPPLIES	Open	726.50	0.00		
20-00315	03/26/20	SUPPLIES	Open	74.00	0.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
CROSS005 CROSS COUNTRY Continued						
20-00507	05/20/20	MAX GLOVES	Open	410.00	0.00	
				1,210.50		
CUTTI005 CUTTING TECHNOLOGIES						
20-00293	03/18/20	CONCRETE WALL REMOVAL	Open	8,550.00	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
20-00297	03/18/20	FILTERS/PENETRATING OIL/CARB C	Open	268.79	0.00	
20-00346	04/05/20	AIR,OIL,AND FUEL FILTERS	Open	226.89	0.00	
				495.68		
EDGEW005 EDGEWATER STONE & GARDEN SUPPL						
20-00472	05/11/20	MULCH FOR FLOWER BEDS	Open	350.00	0.00	
20-00491	05/13/20	1-3" RIVER JACK STONE	Open	415.00	0.00	
				765.00		
ENGIN005 ENGINE DISTRIBUTORS INC.						
20-00294	03/18/20	TIMING BELT KIT/PUSHRODS/BOLTS	Open	311.92	0.00	
ENVIR040 ENVIRONMENTAL SYSTEMS RESEARCH						
20-00373	04/15/20	ARCGIS ANNUAL MAINTENANCE	Open	1,600.00	0.00	
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
20-00492	05/14/20	PUMP STATION BIOXIDE	Open	5,866.70	0.00	
EXCEL005 EXCELSIOR BLOWER SYSTEMS, INC.						
20-00295	03/18/20	81-1209 AIR FILTER ELEMENTS	Open	351.48	0.00	
FACTS005 FLEX FACTS						
20-00479	05/12/20	FSA BILLING	Open	50.00	0.00	
GLOBA005 GLOBAL EQUIPMENT COMPANY, INC.						
20-00497	05/18/20	WHITE RAGS FOR ALL DEPTS	Open	254.85	0.00	
GRAIN005 GRAINGER						
20-00465	05/06/20	EXPLOSION PROOF HEATER 480V	Open	1,784.50	0.00	
GRAPH010 GRAPHIC PRODUCTS, INC.						
20-00365	04/13/20	2"LABEL RIBBON FOR RTK LABELS	Open	514.27	0.00	
HACHC005 HACH COMPANY						
20-00377	04/16/20	LABORATORY SUPPLIES AND SOLNS	Open	478.02	0.00	
HOMED005 HOME DEPOT CREDIT SERVICE						
20-00473	05/11/20	MAINT SUPPLIES	Open	96.23	0.00	
LAMON005 LAMON AUTO BODY						
20-00461	05/05/20	INSTALL BACK PASSENGER WINDOW	Open	220.00	0.00	
LOWES005 LOWE'S						
20-00364	04/13/20	2 CYCLE OIL,NOZZLES,TRIMMER ST	Open	106.17	0.00	
20-00378	04/16/20	POULAN PRO HEDGE TRIMMER	Open	198.55	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
LOWES005 LOWE'S Continued						
20-00383	04/19/20	SHOVELS,AAA BATTERIES	Open	101.56	0.00	
20-00474	05/11/20	ITEMS FOR MAINT,PAINT,PLANT	Open	119.58	0.00	
20-00486	05/13/20	ITEMS FOR PLANT USE	Open	87.07	0.00	
				612.93		
LOWTH005 LOWTHER'S SERVICE CENTER, INC.						
20-00287	03/17/20	BELTS/BLADES/TENSIONER/TIRES	Open	537.98	0.00	
MANSF005 MANSFIELD OIL COMPANY						
20-00519	05/21/20	FUEL PURCHASES	Open	720.89	0.00	
ROBER005 MARK ROBERTS						
20-00530	05/27/20	WORK BOOTS	Open	125.00	0.00	
MCMAS005 MCMASTER-CARR SUPPLY CO.						
20-00309	03/25/20	ELECT CRIMP TERMINALS,PAA FITT	Open	634.67	0.00	
20-00413	04/23/20	ACID, LOCKABLE TOTE,FITTINGS	Open	479.56	0.00	
20-00421	04/29/20	STAINLESS HRDWRE/ PRES WASHER	Open	493.99	0.00	
20-00460	05/05/20	RAGS,PENET FLUID, SPRAY LUBE	Open	371.76	0.00	
20-00531	05/27/20	CHEST WADERS	Open	797.53	0.00	
				2,777.51		
METLI005 METLIFE						
20-00542	05/28/20	DISABILITY INSURANCE	Open	843.69	0.00	
MIDDL010 MIDDLESEX WELDING SALES						
20-00523	05/26/20	CYLINDER RENTAL	Open	61.50	0.00	
SHOES005 MIKES BETTER SHOES						
20-00424	04/29/20	WORK BOOTS	Open	340.00	0.00	
20-00525	05/26/20	WORK BOOTS - J. LUTES	Open	120.00	0.00	
				460.00		
MILLE005 MILLER FORD SALES INC.						
20-00499	05/18/20	TRUCK #12 REPAIRS	Open	1,055.35	0.00	
MISSION005 MISSION COMMUNICATIONS, LLC						
20-00513	05/20/20	ANNUAL SERVICE PACKAGE RENEWAL	Open	1,126.80	0.00	
MOUNT020 MOUNT HOLLY TOWNSHIP						
20-00475	05/11/20	MUNICIPAL APPROPRIATION	Open	169,000.00	0.00	
TOILE005 MR. BOB PORTABLE TOILETS						
20-00488	05/13/20	PORTABLE TOILET RENTAL	Open	92.00	0.00	
NEWJE005 NEW JERSEY AMERICAN WATER						
20-00517	05/21/20	BILLING FOR WATER CONSUMPTION	Open	1,966.59	0.00	
NJEZP005 NJ E-ZPASS						
20-00536	05/27/20	TOLL CHARGES	Open	20.70	0.00	

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ONECA005 ONE CALL CONCEPTS, INC.								
	20-00487	05/13/20	MARK OUT REQUESTS	Open	416.16	0.00		
PEROX010 PEROXYCHEM LLC								
	20-00466	05/06/20	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00		
PRIME005 PRIMEPOINT LLC								
	20-00495	05/14/20	PAYROLL PROCESSING	Open	838.75	0.00		
PRIOR005 PRIOR-NAMI BUSINESS								
	20-00494	05/14/20	PRINTER MAINTENANCE/REPAIRS	Open	1,833.87	0.00		
PSEG0005 PSE&G								
	20-00520	05/21/20	GAS & ELECTRIC CHARGES	Open	26,894.19	0.00		
PURCH005 PURCHASE POWER								
	20-00458	05/05/20	POSTAGE MACHINE	Open	127.41	0.00		
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP								
	20-00567	06/04/20	ATTORNEY FEES - SOLICITOR	Open	3,959.00	0.00		
RIGGI005 RIGGINS INC.								
	20-00509	05/20/20	ULS DIESEL	Open	199.50	0.00		
JANNE005 ROBERT JANNEY ELECTRICAL CONT.								
	20-00557	06/03/20	GENERATOR INSTALLATION C2019-1	Open	215,386.30	0.00		
RUMSE005 RUMSEY ELECTRIC								
	20-00440	05/04/20	ROCKWELL AUTOMATION CONTRACT	Open	7,135.61	0.00		
RUSSE015 RUSSELL REID INC.								
	20-00501	05/18/20	APRIL MAPLE GRIT HAULING	Open	199.00	0.00		
	20-00504	05/19/20	APRIL R.R.SLUDGE,GRIT,TRASH HA	Open	10,348.00	0.00		
					10,547.00			
SAMSL005 SAM'S LAWN SERVICE & LANDSCAP								
	20-00350	04/07/20	LANDSCAPING FOR RR PLANT	Open	8,980.02	0.00		
	20-00483	05/13/20	SPREADING MULCH	Open	140.00	0.00		
					9,120.02			
SHERW015 SHERWOOD-LOGAN & ASSOCIATES, I								
	20-00286	03/17/20	PRESS COMM CONVEYOR LINERS	Open	3,204.00	0.00		
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT								
	20-00502	05/18/20	MEDICAL/RX/DENTAL INSURANCE	Open	98,527.00	0.00		
SPRIN005 SPRINT								
	20-00477	05/12/20	PCS CONNECTION CARD/PLANT	Open	40.24	0.00		
STAPL005 STAPLES CREDIT PLAN								
	20-00344	04/03/20	TONER CARTRIDGES (CF283A)	Open	213.16	0.00		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
STEVE005 STEVENSON SUPPLY CO. INC.							
20-00262	03/11/20	PVC PIPE,ALUM CAMLOCK,PVC ADPT	Open	815.24	0.00		
20-00414	04/24/20	CHECK VALVES/TUBING/BUSHINGS	Open	474.20	0.00		
				1,289.44			
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL							
20-00554	06/02/20	SOLAR POWER PURCHASE	Open	14,291.52	0.00		
THEGA010 THE GARTY LAW FIRM, LLC							
20-00540	05/28/20	ATTORNEY FEES/SPECIAL COUNSEL	Open	1,000.00	0.00		
TIERN005 TIERNEY BROTHERS, INC							
20-00481	05/13/20	HP DESIGNJET T730 36" PRINTER	Open	3,084.00	0.00		
TRAPR005 TRAP ROCK INDUSTRIES LLC							
20-00500	05/18/20	BASE & TOP ASPHALT	Open	180.97	0.00		
TRICO005 TRI-COUNTY TERMITE & PEST CONT							
20-00443	05/04/20	PEST CONTROL	Open	35.00	0.00		
20-00489	05/13/20	CONT SERVICE, PLANT EXTERMINAT	Open	70.00	0.00		
				105.00			
UNITE025 UNITED RENTALS INC.							
20-00302	03/20/20	SCISSOR LIFT RENTAL-MAINT SHOP	Open	605.44	0.00		
VERIZ015 VERIZON							
20-00518	05/21/20	INTERNET/TV SERVICES	Open	324.23	0.00		
20-00544	05/28/20	INTERNET/TV SERVICES	Open	159.99	0.00		
20-00556	06/02/20	INTERNET/TV SERVICES	Open	56.55	0.00		
				540.77			
VERIZ035 VERIZON WIRELESS							
20-00545	05/28/20	CELL PHONE BILLING	Open	1,104.60	0.00		
VIRTU015 VIRTUA MEDICAL GROUP, P.A.							
20-00480	05/12/20	PRE-EMPLOYMENT PHYSICAL	Open	143.45	0.00		
VISIO005 VISION SERVICE PLAN							
20-00543	05/28/20	VISION INSURANCE	Open	1,246.04	0.00		
Total Purchase Orders: 95 Total P.O. Line Items: 0 Total List Amount: 622,237.50 Total Void Amount: 0.00							

Total Per Report:	\$622,237.50	
Add: May Payroll:	\$258,936.10	
Less: Improvements:	\$(215,386.30)	Resolution 2020-60
Total Operating Expense:	\$665,787.30	Resolution 2020-58

RESOLUTION 2020-59

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of May are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$355.05

CERTIFICATION

STATE OF NEW JERSEY }

$$:SS$$

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 11th day of June, 2020.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA
this 11th day of June, 2020.

Brandy C. Boyington, Secretary

Tracking Id	Description
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Total Tracking Ids:	1	Total Qty:	5.00	Total Amount:	335.05
Total Bid:	0.00	Total State:	0.00	Total Other:	335.05
				Total Exempt:	0.00

RESOLUTION 2020-60

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (Per Attached Listing)	<u>\$215,386.30</u>
--	----------------------------

CERTIFICATION

STATE OF NEW JERSEY	}	
		:ss
COUNTY OF BURLINGTON	}	

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 11th day of June, 2020.

Brandy C. Boyington, Secretary

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Expenditure Received Date Range: 05/15/20 to 06/11/20 Include Items without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
20-00557	1	JANNE005	ROBERT JANNEY ELECTRICAL	CONT. INSTALLMENT #2	01-010-6303	1.00	215,386.30	other	06/03/20	Rcvd
Bid:		0.00	State:	0.00	Other:	215,386.30	Exempt:	0.00	Total:	
						1.00	215,386.30			
Total Tracking Ids:		1	Total Qty:		1.00	Total Amount:		215,386.30		
Total Bid:		0.00	Total State:		0.00	Total Other:		215,386.30	Total Exempt:	
								0.00		

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2020-60

DATE: June 11, 2020

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Robert Janney Electrical	\$ 215,386.30	Generator A Replacement

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority’s Operating Account #XXXXXXXX607 at WSFS Bank.

Dated:

By: _____
Authorized Officer

**Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of Commissioners**

June 11, 2020

Executive Director's Report

- **Alaimo Associates – Current Project Updates:** **1.)** The final version of the Garden Street Pump Station upgrade plans and specifications were received on Tuesday June 4, 2020. Authority staff will perform a final review before advertising for competitive bidding. An application for Mt. Holly Township's Planning Board is being prepared and the site plan for this facility should be on the Township's July agenda. **2.)** The new 300 Kw Generator installation project at the Rancocas Road treatment facility is nearly complete and startup & testing is expected to be completed by mid-June.
- **PAA Storage and Metering Project - Resolution # 2018-40:** The Bid Specifications for the metering pump skid are currently advertised with a June 23, 2020 Bid opening date. The estimated cost of the pump skid, including controls is \$45,000.00. The 6,500-gallon chemical storage tank will be purchased this month. A completion date for this project has been set for September 30, 2020.
- **Collective Bargaining Agreements ("CBA's"):** The CBA's for Local 172 and the Supervisor's Unit expire on December 31, 2020. Negotiations between both bargaining units began in April and the goal for these early meetings is to finalize the agreements prior to expiration. One important nonmonetary item on the agenda for this years' negotiation is to have the newly revised job descriptions adopted by the CBA's and Authority.
- **Operations Manager:** On behalf of the Mount Holly Municipal Utilities Authority, I am pleased to announce that Russ Lingle will serve as the Authority's Operations Manager effective June 4, 2020. Over the past 21 years, Russ has acquired valued knowledge and has proven to be a capable leader. This change will fill a necessary management void, ensure continued policy compliance and complement the Authority's management team.

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
June 5, 2020

- M-0030-0317 Garden Street Pump Station Replacement
- Design is essentially complete.** TWA was resubmitted with revised drawings and specifications for MHMUA's review and signature on March 27, 2020. Per the MHMUA, TWA to include electrical drawings to receive Township signoff. **Alaimo submitted 95% specifications and drawings on May 1, 2020.**
- M-0030-0320 Sludge Tank Conversion
- Alaimo upon MHMUA's request will submit a proposal for final design for MHMUA review and comment.
- M-0030-0321 TSST Tank Demolition
- Alaimo upon MHMUA's request will submit a final design proposal for MHMUA review and comment.
- M-0030-0322 Reactor Demolition
- Alaimo upon MHMUA's request will submit a design proposal for MHMUA review and comment.
- M-0030-0324 Turbo Blower Replacement
- Alaimo has completed proposal to replace Turbo Blower with piping modifications at Maple Avenue Plant and submitted to the MHMUA on January 17, 2020. Awaiting authorization on the project.
- M-0030-0325 P.S. Corrosion Protection System
- Alaimo upon MHMUA's request to submit a design proposal and scope of work for MHMUA review and comment.
- M-0030-0326 Rancocas Road Generator A Replacement
- Contractor started construction on April 27, 2020. **All piping and electrical work has been completed. Generator is to be set the week of June 8, 2020. Start-up and test is scheduled to be completed by June 12, 2020.**

M-0030- Locker Room/Shower Facility

Alaimo sent preliminary sketches on layout options to the MHMUA on February 11, 2020 for review and comment.

M-0031-0215-001 Walters Group/Viking, Lumberton Family Apts., LLC

Meeting was held with Developer's Engineer to discuss project options on January 8, 2020. Received preliminary documentation package, TWA, and Flow Study for review on February 28, 2020. Review letter was sent out on March 20, 2020. TWA has been "Approved as Noted". Other documents have been noted "Revise and Resubmit". Revised TWA was submitted on April 13, 2020 for review. TWA was approved on April 15, 2020.

M-0031-0219-001 Dixie Chix

Performance Bond Estimate letter was issued on November 13, 2019. Preconstruction meeting was held on January 15, 2020.

M-0031-0223 Lennar at Rancocas Creek

Sanitary sewer main and manhole installation has continued. Construction site inspection is ongoing.

M-0031-0227 Fountain Square

Review and comment letter was issued on December 10, 2019 and designated as "Revise and Resubmit". Review and comment letter was issued on April 1, 2020 and designated as "Revise and Resubmit". Package was resubmitted on April 2, 2020. Review and comment letter issued on April 16, 2020. Documents were deemed "Approved as Noted".

M-0031-0231 Dunkin Donuts Western Drive

Received revised package on November 21, 2019. Review and comment letter was issued on December 16, 2019. Received revised package on January 9, 2020. Review and comment letter was issued on February 10, 2020 and still noted as "Revise and Resubmit."

M-0031-0232

Retail Store Mari's Liquors

Review and comment letter was sent out on June 7, 2019. Package was noted as "Revise and Resubmit". Received MHMUA comments on revised package on July 30, 2019. Review and comment letter was issued on August 6, 2019 and designated as "Approved as Noted". Details submitted by Engineer were approved on October 1, 2019.

M-0031-0236

Shen Warehouse

Received revised documentation for review dated November 22, 2020. Review and comment letter was issued on January 27, 2020 and deemed "Revise and Resubmit." **Received revised drawings on May 13, 2020. Review letter was completed on May 21, 2020 and package was deemed "Approved as Noted".**

M-0031-0237

Hainesport Commerce Center

Review and comment letter was issued on March 4, 2020 and designated as "Revise and Resubmit." Revised documents were received on March 13, 2020. Review and comment letter was issued on March 19, 2020, designated as "Approved as Noted".

M-0031-0238

The Reserve at Creekside

Review and comment letter was issued on February 20, 2020 and deemed "Approved." Signed drawings were received on March 2, 2020.

M-0031-0239

Westampton Logistics Center

The MHMUA requested on January 20, 2020 that Alaimo complete a construction estimate for the lining of the 12" ACP main between Woodlane Road and Rancocas Road. Estimate was completed on February 11, 2020 and sent to MHMUA for review. Documentation package was received for review on February 17, 2020. Revised documents were received on March 26, 2020. Review and comment letter was issued on April 10, 2020 and documents deemed "Approved as Noted".

M-0031-0240

Parker's Landing

Received documentation for review on April 17, 2020. **Review and comment was issued on June 2, 2020 and package was deemed "Revise and Resubmit".**

DJS/dal



SUPERINTENDENT OF OPERATION'S REPORT

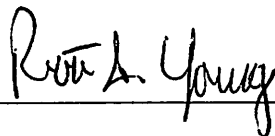
FOR

June 11, 2020

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for May, 2020 is included. There were **no violations** during the month of May.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for May, 2020 is attached.
3. The **SLUDGE QUALITY** data summaries through May, 2020 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS REPORT** for May, 2020 is attached.
5. There were **NO ODOR COMPLAINTS** received during the period covered by this report.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for May, 2020 is attached.

Respectfully submitted,



Robert I. Young
Operations Superintendent

MONTHLY AVERAGE VALUES

PARAMETER	10/19	11/19	12/19	01/20	02/20	03/20	04/20	05/20	06/20	07/20	08/20	09/20	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.2	3.2	3.6	3.41	3.39	3.38	3.44	3.21							5
CBOD5(influent)	177	166	207	161	249	281	250	257							n/a
CBOD5(effluent)	< 2	< 2	3	5.6	7.1	4.9	3.5	2.3							15
COD(influent)	811	955	816	789	721	1300	906	813							n/a
COD(effluent)	26.7	29.4	30.1	28.5	30.4	32.6	33.6	29.1							n/a
TSS(influent)	320	459	286	424	465	543	487	423							n/a
TSS(effluent)	3.25	1.25	2	3	2.25	4.5	3	2.5							30
pH(influent-Max)	6.9	8.5	7.1	7.4	6.7	7.8	8.5	6.9							n/a
pH(influent-Min)	6.3	6.4	6.3	6.4	6.4	6.3	6.3	6.3							n/a
pH(effluent-Max)	6.9	7	6.7	6.8	6.7	6.7	6.6	6.7							9
pH(effluent-Min)	6.6	6.4	6.3	6.4	6.3	6.4	6.3	6.2							6
Oil & Grease (effluent)	< 3.9	< 3.8	< 3.8	< 3.9	< 3.9	< 3.8	< 3.9	< 3.8							10
SQAR															
Arsenic	< 12.3	15.6	< 12.1	< 12.7	< 11.5	< 11.6	< 12	< 12.5							41
Beryllium	< 6.1	< 5.6	< 6	< 6.4	< 5.7	< 5.8	< 6	< 6.3							n/a
Cadmium	< 3.1	< 2.8	< 3	< 3.2	< 2.9	< 2.9	< 3	< 3.1							39
Chromium	24.5	27	26.1	25.5	23.1	20.5	20.9	17.8							n/a
Copper	696	824	668	699	661	538	672	619							1500
Lead	29	53.6	27.9	26.6	25.8	25.8	27.9	23.6							300
Mercury	0.49	0.56	0.44	1.1	0.33	< 0.31	0.31	0.37							17
Molybdenum	15.6	14.6	< 12.1	13.9	13.7	< 11.6	< 12	< 12.5							75
Nickel	14.8	17.1	15	17.3	15.5	13.7	15.4	14							420
Selenium	< 30.7	< 27.9	< 30.2	< 31.9	< 28.6	< 29	< 29.9	< 31.3							100
Zinc	1930	2200	1850	2260	2030	1610	1870	1760							2800
Cyanide	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A							n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units
FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

Annual Consumables Summary- 2020

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2020		2020
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5968	141.70	150.04	160.34	175.61	142.20								452.08	150.69	\$269.80	1808.32	\$1,079.21	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles ****	2.8500	104.20	90.40	112.69	62.00	62.52								307.29	102.43	\$875.78	1,229.16	\$3,503.11	\$5,000.00
020-6044	Diesel Fuel (gal) Gen	2.2762	82.00	69.00	78.00	84.00	45.00								229.00	76.33	\$521.25	916.00	\$2,085.00	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2762	31.00	31.00	63.00	31.00	31.00								125.00	41.67	\$284.53	500.00	\$1,138.10	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00								45.00	15.00	\$258.75	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,352.00	2,156.00	2212.00	2,016.00	2,072.00								6,720.00	2,240.00	\$18,822.72	26,880.00	\$75,290.88	\$350,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	1,133.70	960.56	2094.20	208.02	232.79								4,188.41	1,396.14	\$44,903.94	16,753.64	\$179,615.77	\$175,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00	0.00	0.00	0.00								0.00	0.00	\$0.00	0.00	\$0.00	\$0.00
022-6102	Hypochlorite - Maple Ave	1.0850	59.00	107.00	166.00	156.00	145.00								332.00	110.67	\$360.22	1,328.00	\$1,440.88	\$5,000.00
020-6105	Lime (lbs)	0.0970	1,250.00	700.00	1200.00	900.00	1,050.00								3,150.00	1,050.00	\$305.55	12,600.00	\$1,222.20	\$1,000.00
020-6104	MgOH (gal)	2.4013	2,809.00	2,763.00	2627.00	1,489.00	2,712.00								8,199.00	2,733.00	\$19,688.26	32,796.00	\$78,753.03	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	55.10	61.00	17.20	63.00	4.00								133.30	44.43	\$137.50	533.20	\$550.00	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1252	886.606	882.598	2381.00	N/A	143.139								4,150.20	1,383.40	\$4,669.81	16,600.82	\$18,679.24	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	663.00	600.00	645.00	632.00	609.00								1,908.00	636.00	\$13,833.00	7,632.00	\$55,332.00	\$82,000.00
020-6101	Polymer (lbs)	1.6800	1,980.00	1,860.00	1470.00	1,500.00	1,410.00								5,310.00	1,770.00	\$8,920.80	21,240.00	\$35,683.20	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00	0.00	0.00	0.0								0.00	0.00	\$0.00	0.00	\$0.00	\$25,000.00
040-6045	Unleaded-MUA (gal) Plt Tank	2.1955	24.10	8.40	52.20	78.10	63.1								84.70	28.23	\$185.96	338.80	\$743.84	\$145,000.00
040-6045	Unleaded-MUA (gal) ****	2.5600	695.12	580.42	294.03	608.07	678.05								1,569.57	523.19	\$4,018.10	6,278.28	\$16,072.40	

Collection System Consumables

040-6104	Bioxide (gals)	2.8900	2,721.00	1,959.00	1952.00	1,759.50	2,314.00								6,632.00	2,210.67	\$19,166.48	26,528.00	\$76,665.92	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2762	35.00	20.10	38.10	22.10	21.20								93.20	31.07	\$212.14	372.80	\$848.57	\$500.00
040-6046	Natural Gas (ccf)	1.0315	8,864.00	8,330.00	8117.00	5,500.00	3,700.00								25,311.00	8,437.00	\$26,108.30	101,244.00	\$104,433.19	\$3,500.00
Subtotal																	45,486.92		181,947.67	
Total																	\$49,505.02		\$654,171.52	\$964,000.00

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
156 Uxbridge Dr.	Groundwater	111	3,450		1	0.2	\$55.20
A & L SEPTIC SERVICES	Septage	15552	482,100		97	0.7	\$19,545.15
AAA Septic	Septage	152	4,700		1	0.7	\$188.00
BEMS / BIG HILL LANDFILL	Leachate	4515	139,972		28	0.4	\$5,458.91
BROWN, ALBERT S.	Septage	1290	40,000		10	0.9	\$1,600.00
Burlington County RRF PO# 13-09265	Leachate	36501	1,131,534		190	0.6	\$20,366.53
Champion Contracting, LLC	Septage	2574	79,800		19	0.7	\$3,313.80
DREDGE HARBOR BOAT CENTER LLC	Septage	226	7,000		1	0.8	\$280.00
Deckers Septic	Septage	958	29,700		9	1.0	\$1,188.00
Dey Farms	Miscellaneous	1335	41,400		7	0.3	\$2,070.00
Dimeglio Septic	Septage	4065	126,000		18	0.1	\$5,040.00
Drayton	Septage	15084	467,600		106	0.6	\$18,797.60
Drayton Transfer Station	Septage	3439	106,600		23	1.0	\$4,454.00
Fieldsboro	Sludge	161	5,000		1	1.9	\$400.00
First Choice Waste Disposal, LLC	Septage	161	5,000		1	0.5	\$200.00
Homestead Treatment Utilities, Inc.	Sludge	784	24,300		5	1.7	\$996.30
Jackson Transfer Station	Septage	1219	37,800		6	1.1	\$1,512.00
Joseph J Carbin Plumbing	Septage	581	18,000		8	0.9	\$720.00
LOGAN TOWNSHIP MUA	Sludge	210	6,500		1	3.7	\$292.50
Laird & Company	Miscellaneous	953	29,542		5	0.4	\$1,358.93
Medford Township STP	Sludge	10568	327,600		60	1.8	\$18,018.00
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	1.9	\$400.00
PERRY EQUIPMENT COMPANY INC.	Miscellaneous	806	25,000		5	0.6	\$2,000.00
Palmyra	Sludge	419	13,000		2	0.6	\$650.00
Potty Pros	Septage	592	18,350		23	1.3	\$734.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.7	\$1,200.00
Roman Septic	Septage	387	12,000		3	0.7	\$480.00
Russell Reid	Septage	129	4,000		1	1.3	\$160.00
State Environmental Services	Septage	258	8,000		2	0.9	\$320.00
United Hospital Supply Corp.	Miscellaneous	761	23,600		6	0.5	\$1,180.00
Waste Management/Parklands Landfill	Leachate	1516	47,000		11	0.4	\$1,175.00

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,299,548	0	656	\$114,153.92

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2020

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	7	10	10	4	5								36
2)	MISCELLANEOUS CALLS NOT OURS	1	0	3	0	1								5
3)	NUMBER OF OVERTIME CALLS	6	10	6	3	2								27
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0								0
5)	NUMBER OF FEET OF PIPE CLEANED	34,494	29744	32,963	24304	5935								127440
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0								0
7)	LATERAL INSPECTIONS	6	3	0	3	1								13
8)	MANHOLE INSPECTIONS	17	13	12	10	4								56
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	10	6	6	5	2								29
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	9	6	6	4	2								27
11)	NUMBER OF OVERTIME SERVICE	6	1	2	1	1								11
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0								0
13)	NUMBER OF SECOND WATER METER READINGS	11	4	4	0	0								19
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0								0
15)	NUMBER OF FEET OF PIPE TELEVISED	80	0	80	0	0								160
16)	MARK OUT REQUESTS	309	185	352	308	487								1641

** SAME MAIN IN A 3 MONTH PERIOD

**TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM**

October 2019 through September 2020
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	3	3	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		1		0		0		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		3		0		1		2
Total number of POTW sampling visits to IUs.	1	4 ¹		1	1	1	1	2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm, United Hospital Supply

Bulk Waste Monitoring May, 2020

	May	April	October 2019-September 2020	October 2018-September 2019
1. Number of bulk delivery pH, T.S. and sensory checks:	656	651	4,766	6,482
2. Number of bulk delivery conventional pollutant checks:	0	7	62	113
3. Number of bulk septage sources:	17	15	19	22
4. Number of bulk sludge sources:	5	5	10	12

Sampling (May): None
Inspections (May): None

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
May, 2020

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0
United Hospital Supply	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
S/CWEA State/CWEA Violation
FLV Federal Limit Violation
RV Reporting Violation
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
SE Spill/Emergency at Discharger
SN Number of Facilities that are Significant Non-Compliers
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
May, 2020

Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
United Hospital Supply	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

June 2, 2020
MHMUA STATUS REPORT
Safety Director and Special Projects & Purchasing Agent
MONTHLY AGENDA UPDATE for May 2020

Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

- The Authority still needs to advertise the RFP for a licensed PE to conduct a Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis to comply with the National Electric Code and improve employee safety for those working on or around electrical components
 - Discussion with Mike about advertising as either RFP or EUS for required services with this project that has been dormant since 2017
 - Revised RFP for anticipated advertisement in March 2020
 - Was placed on hold until April Board meeting
 - Emailed regulatory information to Bob for his review based on his questions at the Safety Committee meeting

Claims:

- Maple Avenue Blower Claim:
 - Still waiting for review and final approval by NJUA
- VACTOR Damage:
 - On April 28th, the elbow of the VACTOR boom caught a low hanging wire on the exit from Route 541 to Woodlane Road causing the boom to lift out of the support bracket, bending and breaking the boom sleeve. The claim was forwarded to Qual-Lynx and CNA
 - We acquired a rental unit from Jack Doheny Companies, Inc. on May 1, 2020
 - Rental was returned on Friday, May 29, 2020 at a cost of \$12,000
 - Qual-Care issued a check for \$9,000 to cover their portion of the rental
 - GranTurk completed repairs to the VACTOR and unit was returned Thursday, May 28, 2020
 - The County of Burlington emailed the repair estimate from Garden State Highway Products, Inc. for their variable message board that was allegedly struck by our VACTOR totaling \$6,975
 - The estimate was forwarded to CNA and Qual-Lynx as part of the claim
- Employee Injury:
 - A Plant Operator reported pain in the lower left calf after exiting the new F250 at Maple Avenue. He reported discomfort when walking and pain when applying weight to ball of foot and toes. Qual-Care was notified and a claim file opened in case treatment was requested later by the employee. No off-site treatment was requested.

Health & Safety:

- First Aid Kits & Safety Equipment:
 - Checked and refilled first aid kits as needed and provided several departments with additional PPE
- Fleet Safety Policy:
 - Continue working to revise current Fleet Safety policy to integrate with the MEL and FMCSA Clearinghouse, pre-trip inspection forms and preventable accident information, etc.
- Infectious Disease – Coronavirus:
 - Continue reviewing daily update information released from the CDC, WHO, NSC, OSHA and other sources related to COVID-19
 - View several webinars through environmental health safety network that provided additional information and considerations for workplace safety
 - Review updated PPE list that is being recommended as New Jersey goes through the multiple stages of “reopening”
- Employee Physicals, Pulmonary Function Tests (PFT’s) and Audio Tests:
 - Services were scheduled with Interstate Mobile Care (IMC) for affected employees for March 19th
 - Services were postponed because of COVID-19 restrictions and will be rescheduled as soon as the restrictions for medical providers are lifted
- Regulatory Updates:
 - Continue reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies, training and safety bulletins
- Right-To-Know:
 - I have started the annual chemical inventory as required by the state.
 - Rancocas Road
 - Physical inventory is complete and updated safety data sheets obtained
 - Need to print and affix labels to containers

- Maple Avenue
 - Need to complete
- Pump Stations
 - Jim reported no changes in inventory
- Received a call from Elliot Carter, NJDOH inquiring about any changes in chemical inventory (specifically related to disinfectants, cleaners and sanitizers) that might have occurred because of COVID-19
 - He was advised no such changes occurred in the workplace related to COVID-19
- Safety Manual:
 - I have been using the reduced office hours throughout month to complete the safety manual review and updates, fleet safety program, etc. at home
 - All sections of the Safety Manual have been updated with prevailing code information
 - Additional sections will be added to address specific areas of concern based on observations, operations, exposures and/or regulations.
 - The manual will also be reformatted on the shared drive for easy access by employees.

NJDEP:

- Air Permit Renewals:
 - The renewal applications for four (4) pump station generators were processed with the NJDEP along with corresponding purchase orders.
- Enforcement
 - Received several calls and emails from Martchela Popova, NJDEP Air Compliance Enforcement Officer regarding to previous "incidents" that resulted in a Notice of Violation being issued:

Incident	Inspection / Investigation	NJDEP Ref.	Permit ID	Reason	Status	Penalty
April 3, 2016	July 19, 2019	PEA190001-45169	PCP150002	Headworks Biofilter was shut down for less than one (1) minute	Affirmative defense accepted, no penalty issued	
March 7, 2018	NA	CRM 3/8/2018	GEN140001	GEN A damaged & could not provide power to Biofilter for 185-min.	Initial and Final CRM and supporting docs. emailed as requested	PENDING
Aug. 26, 2016		160826115846	GEN140001	GEN C was run for maint. For 18-min. without permission of Authority by Giles & Ransome	Emailed supporting docs. with several conversations	\$1,200 PENDING REVIEW AGAIN BY DIRECTOR

Purchasing & Contracts:

- Airgas Safety Products:
 - Received several emails from Elizabeth at Airgas Safety inquiring about payment for past due invoices
 - Reviewed the files and responded with detail and supporting information for the six (6) referenced invoices indicating that:
 - The MHMUA has not received the signed purchase order from Airgas and cannot pay until same is received
 - The MHMUA cannot pay on partial shipments as the order is not complete
 - The MHMUA should not be charged late fees for the above as the delay is the result on the vendors failure to provide materials and signed documents as required.
- CIPP:
 - There remains a short punch list of items THAT SHOULD HAVE BEEN COMPLETED the week of May 11th
 - NAP did not make complete the punch list
 - Additional emails sent to confirm scheduling of punch list for week of June 8th
 - Report to NAP Surety Company pending
- Maple Avenue Stairs:
 - The stair assembly has been delivered and will be installed by MUA employees as time permits
- Peracetic Acid
 - Bid specification written for chemical skid delivery system contract 2020-12 is being advertised
 - There was a need for an addendum that was completed and uploaded to the MHMUA website
 - RFP written for 6,500 chemical storage tank
 - After receiving quotes from five (5) different vendors, decided to purchase through Non-Fair-and-Open from Design Plastic Systems, Inc.
 - All required paperwork was received from the above vendor
 - Resolution is on agenda for Board review and approval

- Plant SUV:
 - Project on hold pending release of revised RFP
- Portable 6" Pump:
 - Pump bid specification draft completed but not needed as pump was approved for purchase through GSA using Resolution 2020-56 approved at the May meeting
 - Requisition and purchase order were completed and along with a copy of the Resolution were emailed to Xylem Pumping Solutions for signature on the PO
 - Pump was ordered from XYLEM Dewatering Solutions with anticipate delivery on June 28, 2020
 - Pursuant to the provisions of N.J.A.C. 5:34, a letter and supporting documents were mailed to the Co-op Liaison at the Division of Purchase and Property
- Professional Service Contracts:
 - The RFP for the Auditor was advertised and opened on June 9, 2020.
 - A resolution for appointment is on the agenda for Board review and approval
- Roll Off Truck:
 - Received additional pricing from a vendor for lease-purchase of a roll-off truck for use at the Rancocas Road plant
 - Will update the pricing comparison spreadsheet
 - These trucks are extremely expensive to either purchase outright or to lease purchase
 - Will be researching other avenues to secure a roll-off
- VACTOR:
 - Bids were received, reviewed and a recommendation and resolution are included in the agenda for review and approval

2020 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual-Care/Qual-Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
05/05/20	0	3	Struck in left forearm by rotating handle of davit winch	Abrasion/contusion / Struck by
05/08/20	0	0	Plant operator felt discomfort in left calf as he exited the cab of the new F-250 at Maple Avenue. No offsite treatment required	Sprain/Strain

2020 General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION	
01/28/2020	Ms. Cadiente	Alleged T/F in sinkhole at Mi-Place Apts., inspected area and emailed info and photos to Qual-Lynx w/copy to Brian
04/28/20	County of Burlington	Boom of VACTOR allegedly struck variable message board on shoulder of Route 541 as part of Property claim below

2020 Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
04/28/20	The elbow of the VACTOR boom caught a low hanging wire on the exit from Route 541 to Woodlane Road causing the boom to lift out of the support bracket, bending and breaking the boom sleeve

Training is postponed until such time as assembly and social distancing restrictions are lifted:

- New employee training continues to be provided for new plant operators

2020 Training Programs	# of Seminars
Accident/Incident Investigation	
Aerial Lifts and Truck-Mounted Aerial Devices	
Asbestos, Silica & Lead Awareness, including NJ Dry Cutting law	
Back Safety/Material Handling	
Bloodborne/Waterborne Pathogens (Communicable Disease)	3
Confined Space Entry/Fall Protection/Multi-Gas Meters	5
CPR / AED / First Aid	
Defensive Driving	
Electrical Safety / Arc Flash / Lockout Tagout (LOTO)	1
Employment Practices Liability Harassment/Hostile Work Environment	
Federal Motor Carrier Safety Administration Regulations (FMCSA)	
Fire Extinguishers / Fire Safety/Hot Work & Welding	
Hand & Power Tools, Powder Actuated Tools & Chainsaw Safety	
Hazard Communication (NJ RTK) w/ Global Harmonizing System (GHS)	3
Hazardous Materials Level One Awareness	
Heavy Equipment Safety	

Jetter/VACTOR Truck Safety Awareness	
Ladder Safety/ Walking & Working Surfaces	
Level One Awareness	
National Incident Management System (NIMS)	
PPE & Respiratory Protection	
Office Safety	
Spill Prevention Control & Countermeasure (SPCC)	
Trench & Shore (Excavation Safety)	
Work Zone/Flagger	
TOTAL YTD	12

Permit Required Confined Space Entries – January 1, 2020 thru December 31, 2020

Activity to be Reported Quarterly – 1st quarter 2020 not available at time of report

Report from Collection System not available at time of report. Will include in next month's report

2020 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen	0	0	1	0	0								1
Trickling Filters	1	1	1	1	0								4
Other	11	5	12	14	4								46
TOTAL	12	6	14	15	4								51
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL	0	0	2	1	1								4
Collection System													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	71	76	103	8	5								263
Combined	83	82	119	24	10								318
Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2020 thru December 31, 2020													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Plant R & M	1	0	2	4	1								7

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
MAY 2020**

<u>BANK ACCOUNTS</u>	<u>REGISTRATION</u>	<u>AMOUNT</u>
WSFS Bank	MHMUA Escrow Account	\$ 210,416.98
WSFS Bank	MHMUA Self Insured UE Fund	\$ 49,717.71
WSFS Bank	MHMUA Payroll	\$ 40,267.36
WSFS Bank	MHMUA Operating Fund	\$ 489,368.25
Republic Bank	MHMUA Operating Fund	\$ 1,850.00
WSFS Bank	MHMUA Trustee Deposit Account	\$ 1,264,298.13
WSFS Bank	MHMUA FSA Account	\$ 11,825.43
		<u>\$ 2,067,743.86</u>

<u>ACCOUNTS HELD IN TRUST</u>			
T.D. Wealth Management	Debt Service Reserve	\$ 2,839,072.63	In Trust
T.D. Wealth Management	Revenue Fund	\$ 2,454,123.75	In Trust
T.D. Wealth Management	Renewal & Replacement	\$ 18,596,880.33	In Trust
T.D. Wealth Management	Debt Service Fund	\$ 2,570,937.28	In Trust
		<u>\$ 26,461,013.99</u>	

Debt Service payment June 1, 2020:		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2020:</u>	<u>NJEIT FEES</u>
		Due 2.1.20 \$ 263,645.76	18,960.00
Total Debt Payment 6/1/2020	\$ 359,690.63	Due 6.1.20 \$ 359,690.63	
Balance 5/31/2020	\$ 2,570,937.28	Due 8.1.20 \$ 1,341,556.02	18,960.00
		Due 12.1.20 \$ 869,690.63	
Debt Service (Required)/Available	<u>\$ 2,211,246.65</u>	<u>\$ 2,834,583.04</u>	<u>\$ 37,920.00</u>

[illegible]

[illegible]

Mount Holly Municipal Utilities Authority

5/1/20 thru 5/31/20

Report Date: Tuesday, June 02, 2020 Hauled Wastes Receipt Resolution Report for the

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.08	1	5000	1.9 %	792	\$400.00
\$0.041	5	24300	1.7 %	3667	\$996.30
\$0.045	1	6500	3.7 %	2005	\$292.50
\$0.055	60	327600	1.8 %	48105	\$18,018.00
\$0.08	1	5000	1.9 %	792	\$400.00
\$0.05	2	13000	0.6 %	704	\$650.00
Subtotal:	70	381400	1.9 %	56065	\$20,756.80

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.04	1	4700	0.7 %	278	\$188.00
\$0.04	95	472050	0.7 %	25589	\$18,882.00
\$0.063	1	5050	2.1 %	884	\$318.15
\$0.069	1	5000	2.3 %	959	\$345.00
\$0.04	10	40000	0.9 %	3032	\$1,600.00
\$0.04	8	18000	0.9 %	1403	\$720.00
\$0.04	18	75600	0.7 %	4165	\$3,024.00
\$0.069	1	4200	2.3 %	805	\$289.80
\$0.04	9	29700	1.0 %	2391	\$1,188.00
\$0.04	18	126000	0.1 %	1510	\$5,040.00
\$0.04	105	464000	0.6 %	23727	\$18,560.00
\$0.066	1	3600	2.2 %	660	\$237.60
\$0.04	22	101600	0.9 %	7766	\$4,064.00
\$0.078	1	5000	2.6 %	1084	\$390.00
\$0.04	1	7000	0.8 %	467	\$280.00
\$0.04	1	5000	0.5 %	208	\$200.00
\$0.04	23	18350	1.3 %	2030	\$734.00
\$0.04	5	30000	0.7 %	1700	\$1,200.00
\$0.04	1	4000	1.3 %	433	\$160.00
\$0.04	6	37800	1.1 %	3517	\$1,512.00
\$0.04	3	12000	0.7 %	700	\$480.00
\$0.04	2	8000	0.9 %	599	\$320.00
Subtotal:	333	1476650	1.2 %	83907	\$59,732.55

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.039	28	139972	0.4 %	4494	\$5,458.91
\$0.018	190	1131534	0.6 %	56123	\$20,366.53
\$0.025	11	47000	0.4 %	1419	\$1,175.00
Subtotal:	229	1318506	0.4 %	62036	\$27,000.44

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.05	7	41400	0.3 %	917	\$2,070.00
\$0.046	5	29542	0.4 %	1031	\$1,358.93
\$0.08	5	25000	0.6 %	1166	\$2,000.00
\$0.05	6	23600	0.5 %	1009	\$1,180.00
Subtotal:	23	119542	0.4 %	4123	\$6,608.93

Mount Holly Municipal Utilities Authority

5/1/20 thru 5/31/20

Report Date: Tuesday, June 02, 2020 Hauled Wastes Receipt Resolution Report for the

Waste Type: Groundwater

	Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
	\$0.016	1	3450	0.2 %	57	\$55.20
Subtotal:		1	3450	0.2 %	57	\$55.20
Total:		656	3299548	1.1 %	206188	\$114,153.92