

To: Mount Holly Municipal Utilities Authority
From: Robert G. Maybury, Executive Director
Date: July 11, 2019
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on Thursday, July 11, 2019 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

Roll Call

Mr. Thiessen____, Mr. Silcox____, Mr. Jones____, Mr. Banks____, Ms. LaPlaca____

Verification of Notice

Pledge of Allegiance

Public Comments on Action Items

Approval of Minutes

Regular Meeting Minutes	June 13, 2019
Executive Meeting Minutes	June 13, 2019 (Resolution 2019-75)

Old Business

Rate Hearing and potential consideration of Resolution **2018-76** Adjustments to Rate Schedule

New Business

- | | |
|--------------------|--|
| Resolution 2019-67 | A resolution authorizing salary adjustments for non-union personnel. |
| Resolution 2019-81 | A resolution approving the S1 application for Hancock Lane Medical Office, 111 Hancock Lane, Westampton Block 906.07 Lot 8.01 |
| Resolution 2019-82 | A resolution approving the S1NR application for Mari’s Liquor Store, Eastampton Township Block 600 Lot 8 |
| Resolution 2019-83 | A resolution approving the S2 application for Mari’s Liquor Store, Eastampton Township Block 600 Lot 8 |
| Resolution 2019-84 | A resolution approving the S3 application for Shayona Donuts, County Road 541 and Western Drive, Westampton NJ Block 904 Lot3.01 |
| Resolution 2019-85 | A resolution approving the New Application for Industrial Waste Service with United Hospital Supply for treatment of Non-domestic Wastewater. |
| Resolution 2019-86 | A resolution authorizing the use of competitive contracting for the Procurement for design, engineer, fabricate and supply, exterior fiberglass stairs, landing, kickplates, railings and appurtenances or equivalent. |
| Resolution 2019-87 | A resolution awarding contract #2019-13 for the C.I.P.P project. |

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- | | |
|---------------------|--|
| *Resolution 2019-77 | A resolution approving the operating expenses for the month of June |
| *Resolution 2019-78 | A resolution approving the sewer refunds for the month of June |
| *Resolution 2019-79 | A resolution approving the expenditures for the month of June from the escrow fund. |
| *Resolution 2019-80 | A resolution approving the expenditures for the month of June from the improvement replacement fund. |

Communications
To be presented by the public
Report of the Executive Director
Report of the Engineer
Report of the Operations Superintendent
Report of the Safety Director and Special Projects
Report of the Solicitor
Report of the Finance Administrator/Treasurer
Other new business
Matters to be presented by the Commissioners
Executive Session (Proposed Resolution 2019-__)
Adjournment 1st Motion _____ 2nd Motion _____ Time: __: __PM
***Indicates addendum to original agenda**

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 19, 2019, and the Courier-Post on February 20, 2019. On Monday, July 08, 2019 advanced written notice of meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority

Meeting Minutes June 13, 2019

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street on Thursday, June 13, 2019 at 6:00P.M. Chairman Thiessen called the meeting to order with the following roll call:

PRESENT: Mr. Jason Jones, Commissioner
Mr. Christopher Banks, Commissioner
Mrs. Gina LaPlaca, Commissioner
Mr. Robert G. Maybury, Executive Director
Mr. Doug Heinold, Coleman Heinold, LLP
Mr. David Skibicki, R. A. Alaimo Associates, Engineer
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Richard Wells, Esq The Garty Law Firm
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Ms. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Jules Thiessen, Chairman
Mr. Robert Silcox, Vice Chairman
Mr. Armando Riccio, Labor/Employment Counsel

Verification of Notice

Executive Director Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Burlington County Times on February 20, 2019 and the Courier Post on February 21, 2019. On Monday, June 10, 2019, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Pledge of Allegiance

Public Comments on Agenda Items Only None

Approval of Minutes

Commissioner Banks moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of May. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain: Commissioner Jones

Old Business

Resolution 2019-57 A resolution approving the **S-3** application for sewer construction plans between The Mt. Holly Municipal Utilities Authority and Hirshland & Company in Hainesport Township. Executive Director Maybury explained to the board that this application is for a variety of retail stores including a Dunkin Donuts. This project is located next to the Sonic on Route 38 and all construction plan items have been conditionally approved. Commissioner LaPlaca moved for the approval of Resolution 2019-57. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

New Business

Resolution 2018-74 A motion to table Adjustments to Rate Schedule to July 11, 2019 board meeting. Commissioner LaPlaca moved to table Resolution 2019-74 until July 11, 2019. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

Resolution 2019-64 A resolution authorizing professional services contract for auditor. Executive Director stated this is an annual appointment that is held each June and this year the Authority received two RFP's. The recommendation is to award this to Brent Lee & Co., LLC. Commissioner LaPlaca moved for the approval of awarding Resolution 2019-64 to Brent Lee & Co, LLC. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

Resolution 2019-65 A resolution rejecting the bids for the contract of Disc filters contract #2019-10. Executive Director explained this is for the Authority's tertiary treatment equipment at the Rancocas Road Treatment Facility. These tertiary filters were installed in 2009 with the upgrade project and the panels are now failing. The panels filter is made of a polypropylene material bonded to a 304 stainless steel frame and there is only one company manufacturing them. The Authority only received one bid at the June 4, 2019 bid opening and the bid total was over the estimated bid amount. The recommendation is to reject the bid at this time. Commissioner Banks moved to reject the bid under Resolution 2019-65. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

Resolution 2019-66 A resolution of the Mt. Holly Municipal Utilities Authority authorizing the Expenditure of funds for the CIPP (Cured in Place Piping) & Epoxy Coating of manhole structures for older sewer mains located on Rancocas Road in Westampton Township and Main Street in Lumberton Township. Executive Director Maybury explained this project is to rehabilitate these sewer mains and manholes to extend the usable life by many decades. The estimated amount for this project is five hundred thousand dollars and approving this resolution would allow the project to move forward to the bid phase. Commissioner Banks moved for the approval of Resolution 2019-66. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

Resolution 2019-68 A resolution of the Mt. Holly Municipal Utilities Authority approving the 2018 Audit and corrective action plan. Executive Director Maybury stated the Audit is complete and has been accepted by the state. Mr. Brent Lee discussed matters that were observed during the audit to the board members, an Audit summary and a printed version of the full Audit was distributed to the commissioners. Commissioner LaPlaca moved for the approval of Resolution 2019-68. Commissioner Banks seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

Resolution 2019-69 A resolution approving the S1 application for Lumberton Family Apartments, 1788 Rte. 38 Lumberton Township Block 22, Lot 8.01. Executive Director Maybury explained this parcel is next to the Walmart in Lumberton for approximately two hundred and eleven acres, and this resolution is approving development on a piece of that land constructing seventy affordable units and a twenty-seven hundred square foot clubhouse. Commissioner Banks moved for the approval of Resolution 2019-69. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Absent: Chairman Thiessen, Commissioner Silcox

Abstain:

Consent Agenda:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2019-70 A resolution approving the operating expenses for the month of May 2019.
- *Resolution 2019-71 A resolution approving the sewer refunds for the month of May 2019.
- *Resolution 2019-72 A resolution approving the expenditures for the month of May 2019 from the escrow fund.
- *Resolution 2019-73 A resolution approving the expenditures for the month of May 2019 from the improvement replacement fund.

Commissioner LaPlaca moved for the approval of Resolutions 2019-70 through 2019-73. Commissioner Banks seconded the motion. At the call of the roll the vote was:

- Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Jones
- Nays:
- Absent: Chairman Thiessen, Commissioner Silcox
- Abstain:

Communications None

To be presented by the public None

Report of the Executive Director The Report of the Executive Director was received. Executive Director Maybury informed the board that Mr. Dehoff and himself met with Mayor Zeno, Deputy Mayor Springer and Administrator White from Eastampton Township on Tuesday, June 11th, 2019 to discuss the connection fee process.

Report of the Engineer The Report of the Engineer was received. Mr. Skibicki stated the Rancocas Road Generator A replacement specs are about ninety percent done and will be sent over in the next two weeks for the Authority to review and after receipt of comments from the Authority we can go out to bid.

Report of the Operations Superintendent The Report of the Operations Superintendent was received.

Report of the Safety Director and Special Projects The Report of the Safety Director & Special Projects was received.

Report of the Solicitor Nothing to add.

Report of the Finance Administrator/Treasurer The Report of the Finance Administrator was received.

Other new business None

Matters to be presented by the Commissioners None

Executive Session for personnel and possible contract with no anticipated action. (Resolution 2019-75) at 6:25 P.M. Commissioner LaPlaca moved to go into Executive Session. Commissioner Banks seconded the motion. At the call of the roll the vote was:

- Ayes: Commissioner Banks, Commissioner LaPlaca, Commissioner Jones
- Nays:
- Absent: Chairman Thiessen, Commissioner Silcox
- Abstain:

Adjournment 1st Motion Commissioner Banks 2nd Motion Commissioner LaPlaca Time: 6:53 PM
** Indicates addendum to original agenda

Respectfully submitted,

Brandy C. Boyington, Secretary

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 2019-75
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of the Mount Holly MUA has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board will reconvene at the conclusion of closed session, at approximately 6:25 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Mount Holly Municipal Utilities Authority, in the Township of Mount Holly, County of Burlington, State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: personnel and possible contract);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: contract negotiations.

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Authority's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

 X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is personnel and possible contract ;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Authority or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Authority to take the appropriate action to effectuate the terms of this resolution.

I, Brandy Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on June 13, 2019.

Brandy C. Boyington

RESOLUTION 2019-76

Resolution Approving Adjustments to Schedule of Rates

WHEREAS, The Mount Holly Municipal Utilities Authority Published Notice of proposed adjustments to its Schedule of Rates and of the time and place of the public hearing thereon in two newspapers of general circulation in the area serviced by the Authority and mailed said Notice to the clerk of each municipality serviced by the Authority, all at least twenty days preceding the aforesaid public hearing; and

WHEREAS, the Authority conducted a public hearing on the proposed adjustments on Thursday, July 11, 2019, at 6:00 p.m., at the MHMUA office, 29-37 Washington Street, Mount Holly, New Jersey 08060 as indicated in the publication of Notice; and

WHEREAS, the Authority provided evidence at the hearing showing that the proposed adjustments are necessary and reasonable; and

WHEREAS, the Authority provided the opportunity for cross-examination of persons offering such evidence at the public hearing; and

WHEREAS, the Authority ordered that a transcript of the hearing be made and a copy thereof be available upon request to any interested party at a reasonable fee; and

WHEREAS, the Authority has considered the proposed adjustments to its Schedule of Rates, as well as all evidence presented through direct and cross-examination, as well as all comments made by those members of the public in attendance at the aforesaid public hearing, as well as any written comments that may have been received; and

WHEREAS, the Authority having been satisfied from all of the evidence and comments presented that the proposed adjustments to its Schedule of Rates are in accordance with the Statute and are reasonable and necessary.

NOW, THEREFORE, BE IT RESOLVED, this 11th day of July, 2019, that the proposed adjustments to the Schedule of Rates, as attached to this Resolution, be and the same are hereby approved and adopted by the MHMUA.

Be it further resolved that the provisions of The Mount Holly Municipal Utilities Authority Rules and Regulations pertaining to the time or times when and the place or places where such charges shall be due and payable be and the same are hereby incorporated herein by reference.

Be it further resolved that a copy of the Schedule of Rates in effect shall at all times be kept on file at the office of the Authority and shall at all reasonable times be open to public inspection.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules K. Thiessen, Chairman

ATTEST:

Brandy C. Boyington, Secretary

RESOLUTION 2019-67

A RESOLUTION APPROVING SALARY ADJUSTMENT FOR ADMINISTRATIVE PERSONNEL

WHEREAS, the Executive Director and Chief Financial Officer have performed a review of the compensation structure of the Authority's administrative staff and compared the complexity of the functions being performed, the level and type of administrative skills required to effectively and efficiently perform their duties, and has gauged the ability of certain administrative staff members to address and complete multiple complex tasks simultaneously and to perform tasks requiring different analytical skills; and

WHEREAS, the employees identified have diligently performed their duties, assisted the Authority in increasing its efficiency in the performance of administrative duties resulting in a reduction in the number of administrative staff required to perform their functions; and

WHEREAS, the Executive Director and Chief Financial Officer have evaluated the compensation structure of these employees as compared to other similarly situated employees within the Authority and other public employees with similar skills and performing similar administrative functions and has provided a recommendation to the Commissioners that an adjustment to the compensation of the identified employees is appropriate in order to compensate the employees in a manner which is commensurate with their duties, the complexity of the tasks and their ability to work independently and based upon the written agreement by these employees that in consideration for this adjustment to their base salary, they will not be entitled to longevity payments in the future; and

WHEREAS, the adjustment to the salary structure serves the goal of efficiency in avoiding having to hire additional administrative personnel to perform some of the duties currently being performed in an efficient manner by the employees; and

WHEREAS, based upon these factors, it has been recommended by the Executive Director that the salary of the following employees be adjusted in accordance with the salary chart listed below and to be effective July 11, 2019:

<u>Employee Name</u>	<u>Title</u>	<u>New Base Salary</u>
Maureen Ciocca	Senior Billing Clerk	\$80,000
Meghan Parks	Office Clerk	\$46,000
Kristina D' Aiutolo	Administrative Clerk	\$44,000
Patricia McTague	Administrative Clerk	\$62,000
Brandy Boyington	Assistant to the Executive Director/Board Secretary	\$56,000

NOW THEREFORE, BE IT RESOLVED by The Mount Holly Municipal Utilities Authority this 11th day of July 2019, that an adjustment to the salaries of the aforementioned employees is hereby approved and effective July 11, 2019.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules Thiessen, Chairman

Attest:

Brandy C Boyington, Secretary

RESOLUTION 2019-81

**A RESOLUTION APPROVING S-1 APPLICATION FOR SEWERAGE SERVICE BETWEEN
THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND BBL NJ LAND, LLC FOR
HANCOCK LANE MEDICAL OFFICE, TOWNSHIP OF WESTAMPTON
BLOCK 906.07 LOT 8.01**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, BBL NJ Land. LLC.; (hereinafter “Applicant”) has its address or principal place of business at 111 Hancock Lane, Westampton NJ 08060
; and

WHEREAS, the Applicant proposes to construct fifty thousand square foot medical office to be known as the Hancock Lane Medical Office (hereinafter “Project”) on Block 906.07, Lot 8.01 in the Township of Westampton; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Westampton Land Use Board on_____; and

WHEREAS, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on July 11, 2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

RESOLUTION 2019-82

**A RESOLUTION APPROVING S-1NR APPLICATION FOR SEWERAGE SERVICE
BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND JASMEET
BOYAL FOR MARI’S LIQUOR STORE, TOWNSHIP OF EASTAMPTON,
BLOCK 600 LOT 8**

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Jasmeet Boyal.; (hereinafter “Applicant”) has its address or principal place of business at 1305 Woodlane Road, Eastampton NJ 08060; and

WHEREAS, the Applicant proposes to construct 3080 sf ex. Liquor and 3600 SF retail to be known as the Mari’s Liquor (hereinafter “Project”) on Block 600, Lot 8 in the Township of Eastampton; and

WHEREAS, the Applicant has received preliminary approval for the Project from the Township of Eastampton Land Use Board on_____; and

WHEREAS, the Applicant has submitted an S-1 Application for Sewerage Service to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted conceptual sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-1 Application for Sewerage Service are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-1 Application for Sewerage Service as submitted by the Applicant is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on July 11, 2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

RESOLUTION 2019-83

A RESOLUTION APPROVING S-2 SERVICE AGREEMENT BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND JASMEET BOYAL FOR SANITARY SEWERAGE SERVICE AT MARI’S LIQUOR

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Jasmeet Boyal (hereinafter “Applicant”) has its address or principal place of business at 1305 Woodlane Road, Eastampton, NJ 08060; and

WHEREAS, the Applicant has submitted an S-2 Sanitary Sewerage Service Agreement to the Authority for consideration; and

WHEREAS, the covenants and conditions contained in the S-2 Service Agreement embody the entire agreement between the Authority and the Applicant and no other agreements exist, except as to any other written agreements between the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-2 Service Agreement between the Authority and Applicant for Sanitary Sewerage Service forMari’s Liquor, is hereby approved.

Record Vote

	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on July 11, 2019.

Brandy C. Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

RESOLUTION 2019-84

A RESOLUTION APPROVING S-3 APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND SHAYONA DONUTS, LLC FOR, TOWNSHIP OF WESTAMPTON, BLOCK 904 LOT 3.01

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "Authority"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1957, c. 183) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, _ Shayona Donuts; (hereinafter “Applicant”) has its address or principal place of business at 802B Woodlane Road, Westampton, NJ 08060; and

WHEREAS, the Applicant proposes to construct a 1,573 SF Dunkin Donuts drive-thru with (10) ten indoor seats to be known as the Shayona Donuts (hereinafter “Project”) on Block 904, Lot 3.01 in the Township of Westampton; and

WHEREAS, the Applicant has received final approval for the Project from the Township of Westampton Land Use Board on July 11,2018; and

WHEREAS, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the Authority for consideration; and

WHEREAS, the Authority and Authority Consulting Engineer have reviewed the submitted sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

	<u>Record Vote</u>			
	AYE	NO	ABSTAIN	ABSENT
Chairman Thiessen				
Commissioner Silcox				
Commissioner Jones				
Commissioner Banks				
Commissioner LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Authority on July 11,2019.

[SEAL]

Brandy C. Boyington, Secretary

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY_____
Jules Thiessen, Chairman

**RESOLUTION OF THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
APPROVING THE S1NR AGREEMENT WITH UNITED HOSPITAL SUPPLY**

RESOLUTION 2019-85

WHEREAS, the Mount Holly Municipal Utilities Authority (hereinafter "Authority") is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Municipal Utilities Authorities Law of the State of New Jersey, as amended and supplemented; and

WHEREAS, the Authority, a State designated pretreatment authority, is charged inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewerage within the Township of Mount Holly and surrounding service areas; and

WHEREAS, United Hospital Supply has submitted application and requested a Service Agreement for disposal of wastewater. This information is outlined in a memo from David W. Reich of the Industrial Pretreatment Department, a copy is attached and considered a part of this resolution; and

WHEREAS, the Authority has reviewed said application and under the terms and provisions of the submittal, as well as the Rules and Regulations of the Authority, will accept said wastewater from United Hospital Supply pursuant to the terms of the Service Agreement between the Authority and United Hospital Supply and

WHEREAS, the public hearing was held with regard to this Service Agreement on July 11, 2019; and

WHEREAS, the Authority deems it in its best interests to enter into the aforesaid Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority as follows:

1. The Service Agreement between the Mount Holly Municipal Utilities Authority and United Hospital Supply for Sanitary Sewerage Service, is hereby ratified and approved.
2. The Chairman and Secretary of the Authority are authorized and directed to execute the necessary documentation for the aforesaid Sewerage Service Agreement on behalf of the Authority.

CERTIFICATION

STATE OF NEW JERSEY }
 :
COUNTY OF BURLINGTON }

ss

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby CERTIFY the foregoing to be a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof held on July 11,2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Authority this 11th day of July, 2019

BRANDY C. BOYINGTON, SECRETARY

Mount Holly Municipal Utilities Authority

Resolution 2019-86

RESOLUTION PURSUANT TO N.J.S.A. 40A:11-4.3 AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE PROCUREMENT FOR DESIGN, ENGINEER, FABRICATE, AND SUPPLY, EXTERIOR FIBERGLASS STAIRS, LANDINGS, KICKPLATES, RAILINGS AND APPURTENANCES OR EQUIVALENT

WHEREAS, the Mount Holly Municipal Utilities Authority ("Authority") desires to contract with a vendor to provide for the Design, Engineer, Fabricate, and Supply, Exterior Fiberglass Stairs, Landings, Kickplates, Railings and Appurtenances or Equivalent; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3 et seq., the Authority may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which may exceed the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-4.5 permits the use of competitive contracting for the Design, Engineer, Fabricate, and Supply, Exterior Fiberglass Stairs, Landings, Kickplates, Railings and Appurtenances or Equivalent; and

WHEREAS, N.J.S.A. 40A:11-4.3(b) permits the Qualified Purchasing Agent to administer the process for the purchase pursuant to the rules governing the competitive contracting process; and

WHEREAS, under the competitive contracting process, the contract for the Design, Engineer, Fabricate, and Supply, Exterior Fiberglass Stairs, Landings, Kickplates, Railings and Appurtenances or Equivalent will be awarded to that proposer submitting a proposal that, when evaluated, most successfully meets the criteria indicated in Section X. SELECTION PROCESS AND CRITERIA of the RFP; and

WHEREAS, the MHMUA desires to conduct the bidding process for the aforesaid goods and services pursuant to the competitive contracting process as set forth by N.J.S.A. 40A:11-4.3 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Mount Holly Municipal Utilities Authority of the Township of Mount Holly, in the County of Burlington, State of New Jersey, that the Qualified Purchasing Agent is hereby authorized to utilize and administer the competitive contracting process as set forth in N.J.S.A 40A:11-4.3 et seq., to procure a contract with a vendor to provide Design, Engineer, Fabricate, and Supply, Exterior Fiberglass Stairs, Landings, Kickplates, Railings and Appurtenances or Equivalent, pursuant to the rules governing the competitive contracting process.

This Resolution 2019-86 shall take effect immediately.

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

Jules Thiessen, Chairman

I, Brandy C. Boyington, Board Secretary, hereby certify that the foregoing Resolution 2019-86 is a true, complete and accurate copy of a resolution adopted by the Mount Holly Municipal Utilities Authority of the Township of Mount Holly at a meeting held on July 11, 2019.

Brandy C. Boyington, Board Secretary

RESOLUTION 2019-87

Resolution Authorizing the award of a construction contract for sewer main improvements:
Installation Of Cured-In-Place Pipe (CIPP) & Epoxy Coating Manhole Structure Rehabilitation for Rancocas Road, Westampton Township, Burlington County, New Jersey & for Main Street, Lumberton Township, Burlington County, New Jersey

WHEREAS, the Mount Holly Municipal Utilities Authority has identified the need to make necessary repairs and improvements to the sewer mains and manhole structures specified in this contract solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq.; and,

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised according to law for bids and addendums on Contract No. 2019-13:

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for immediate work to completion and acceptance by the Mount Holly Municipal Utilities Authority; and

WHEREAS, bids were received, opened and announced by the Mount Holly Municipal Utilities Authority at its offices on Tuesday, July 9, 2019; and

WHEREAS, _____, was identified as the lowest responsible bidder on the aforesaid contract with a bid price of \$ _____; and

WHEREAS, the Executive Director has recommended the award of this contract; and

WHEREAS, the Certifying Finance Officer has certified the availability of funds for the above referenced work required by this contract and attached hereto;

NOW, THEREFORE, BE IT RESOLVED by THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY this 11th day of July, 2019, that Contract No. 2019-13, for the above named construction services is hereby awarded to _____ for the bid price of \$ _____.

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Authority be and the same are hereby authorized to execute the aforesaid Contract on behalf of the Mount Holly Municipal Utilities Authority.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

	AYE	NO	Record Vote ABSTAIN	ABSENT
Mr. Thiessen				
Mr. Silcox				
Mr. Jones				
Mr. Banks				
Ms. LaPlaca				

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority on July 11, 2019
THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules K. Thiessen, Chairman

Attest:

Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Solicitor

RESOLUTION 2019-77

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR JULY AND THE ACTUAL PAYROLL FOR THE MONTH
OF JUNE AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$400,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$587,369.12 per attached listings are hereby approved.

CERTIFICATION

[illegible]

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 11th day of July, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the
seal of said MUA this 11th day of July, 2019.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: N	Aprv: Y
Format: Condensed	Received Date Range: 06/14/19 to 07/11/19	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
ABRO0005 A. BROOKS ROOFING INC.						
19-00579	05/20/19	PL# 2CNTRL RM ROOF REPAIR	Open	4,800.00	0.00	
AIRGA010 AIRGAS USA, LLC						
19-00668	06/12/19	GLOVES & SIDE SHIELDS	Open	1,205.52	0.00	
AMERI065 AMERICAN WATER						
19-00706	06/25/19	AMERICAN WATER BILLING	Open	463.66	0.00	
BARTU005 BARTUK HOSE & HYDRAULICS						
19-00694	06/19/19	HOSE AND FITTINGS, ASSEMBLED	Open	9.07	0.00	
BLOCK005 BLOCK LINE SYSTEMS						
19-00655	06/10/19	PHONE LINE SERVICE BILLING	Open	2,667.40	0.00	
BRUCE005 BRUCE REED BUILDING MAINT						
19-00734	07/02/19	JANITORIAL SERVICES 1 PARK DR	Open	235.00	0.00	
AGWAY005 BURLINGTON AGWAY						
19-00717	06/26/19	LIME FOR PLANT USE	Open	295.85	0.00	
CABRI005 C A BRIGGS COMPANY INC.						
19-00611	05/30/19	SUBMERSIBLE PRESSURE TRANS	Open	860.79	0.00	
CEMCO005 C.E.M. CORPORATION						
19-00658	06/11/19	LABORATORY SUPPLIES/SOLUTIONS	Open	535.65	0.00	
CINTA005 CINTAS CORPORATION						
19-00601	05/29/19	UNIFORM RENTAL	Open	434.35	0.00	
19-00656	06/10/19	UNIFORM RENTAL	Open	444.49	0.00	
19-00664	06/12/19	UNIFORM RENTAL	Open	431.72	0.00	
19-00683	06/18/19	UNIFORM RENTAL	Open	431.72	0.00	
				1,742.28		
COBUR005 COBURN CHEMICAL, INC.						
19-00606	05/30/19	MAGNESIUM HYDROXIDE	Open	7,585.37	0.00	
COURI005 COURIER TIMES, INC.						
19-00662	06/12/19	PUBLIC NOTICE MONTHLY MEETING	Open	194.56	0.00	
WEEK0005 COURIER-POST & THIS WEEK						
19-00661	06/12/19	ADVERTISEMENT PUBLIC NOTICE	Open	215.84	0.00	
19-00740	07/02/19	ADVERTISEMENT PUBLIC NOTICE	Open	439.80	0.00	
				655.64		
MAYBU005 CRAIG MAYBURY						
19-00699	06/20/19	WORK BOOTS	Open	109.02	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
CROSS005 CROSS COUNTRY						
19-00667	06/12/19	JANITORIAL SUPPLIES & GLOVES	Open	1,116.70	0.00	
CUMMI010 CUMMINS POWER SYSTEMS INC						
19-00241	02/27/19	RAD CAP,T-STAT,GASKETS,O-RINGS	Open	171.97	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
19-00613	05/30/19	OIL, FUEL, AIR FILTERS	Open	84.81	0.00	
19-00641	06/04/19	AIR FILTER WIX 46294	Open	48.61	0.00	
				133.42		
ENVIR045 ENVIRONMENTAL RESOLUTIONS INC.						
19-00736	07/02/19	PAA CHEMICAL FEED SYSTEM	Open	280.00	0.00	
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
19-00617	06/03/19	PUMP STATION BIOXIDE	Open	7,055.19	0.00	
FOLEY005 FOLEY, INCORPORATED						
19-00612	05/30/19	OIL AND COOLANT FILTERS	Open	38.75	0.00	
FRANK020 FRANKLIN-GRIFFITH, LLC						
19-00650	06/07/19	480V COIL SIZE 5- P/N 288626	Open	338.10	0.00	
GRAIN005 GRAINGER						
19-00698	06/20/19	ELECT PARTS- COLLECTIONS,POLYM	Open	212.76	0.00	
HAWKI015 HAWKINS TECHNOLOGIES, LLC						
19-00689	06/19/19	IT SERVICES	Open	8,122.50	0.00	
IMILL005 I. MILLER PRECISION OPTICAL						
19-00496	05/01/19	MICROSCOPE	Open	2,310.30	0.00	
JHBER005 J & H BERGE INC						
19-00602	05/30/19	LABORATORY SUPPLIES	Open	584.09	0.00	
LOWES005 LOWE'S						
19-00540	05/13/19	SUPPLIES	Open	42.70	0.00	
19-00573	05/17/19	BUCKETS, TOILET BOWL CLEANER	Open	22.59	0.00	
19-00580	05/20/19	DEHUMIDIFIER,1/2"CONNECTORS	Open	177.61	0.00	
19-00592	05/24/19	WEED KILLER, SPRAY PAINT	Open	95.85	0.00	
				338.75		
MANSF005 MANSFIELD OIL COMPANY						
19-00685	06/18/19	FUEL PURCHASES	Open	1,029.79	0.00	
19-00738	07/02/19	FUEL PURCHASES	Open	1,066.02	0.00	
				2,095.81		
MCMAS005 MCMASTER-CARR SUPPLY CO.						
19-00674	06/13/19	GAUGES,PVC UNIONS,CHECK VALVE	Open	200.10	0.00	
METLI005 METLIFE						
19-00707	06/25/19	DISABILITY INSURANCE	Open	656.14	0.00	

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MIDDLE010 MIDDLESEX WELDING SALES								
	19-00682	06/18/19	CYLINDER RENTAL	Open	61.50	0.00		
SHOES005 MIKES BETTER SHOES								
	19-00680	06/18/19	WORKBOOTS - B. CAIN	Open	99.99	0.00		
MILLE005 MILLER FORD SALES INC.								
	19-00608	05/30/19	BRAKE LINES	Open	30.67	0.00		
MISSION005 MISSION COMMUNICATIONS, LLC								
	19-00695	06/19/19	SERVICE PACKAGE RENEWAL	Open	3,380.40	0.00		
TOILE005 MR. BOB PORTABLE TOILETS								
	19-00715	06/26/19	PORTABLE TOILET RENTAL	Open	92.00	0.00		
MTHOL010 MT HOLLY FIRE DISTRICT #1								
	19-00657	06/10/19	ANNUAL REGISTRATION FEE	Open	100.00	0.00		
NEWJE005 NEW JERSEY AMERICAN WATER								
	19-00712	06/26/19	BILLING FOR WATER CONSUMPTION	Open	1,952.62	0.00		
ONECA005 ONE CALL CONCEPTS, INC.								
	19-00660	06/12/19	MARK OUTS REQUESTS	Open	519.52	0.00		
PEROX010 PEROXYCHEM LLC								
	19-00677	06/18/19	PAA TOTES FOR DISINFECTION	Open	4,500.00	0.00		
	19-00679	06/18/19	MAR/APRIL/MAY PAA EQUIP LEASE	Open	2,021.04	0.00		
					6,521.04			
BOWES005 PITNEY BOWES								
	19-00653	06/10/19	POSTAGE MACHINE	Open	514.26	0.00		
POSTM005 POSTMASTER								
	19-00675	06/14/19	Mailing Cycle 2 2019-2	Open	2,298.21	0.00		
PRIME005 PRIMEPOINT LLC								
	19-00688	06/19/19	PAYROLL PROCESSING	Open	856.85	0.00		
PSEG0005 PSE&G								
	19-00732	07/02/19	GAS & ELECTRIC CHARGES	Open	31,565.71	0.00		
PURCH005 PURCHASE POWER								
	19-00663	06/12/19	POSTAGE MACHINE	Open	2,101.20	0.00		
RAYMO005 RAYMOND, COLEMAN, HEINOLD, LLP								
	19-00654	06/10/19	ATTORNEY FEES - SOLICITOR	Open	3,500.00	0.00		
RICHA005 RICHARD A. ALAIMO ASSOCIATES								
	19-00758	07/03/19	ENGINEERING SERVICES	Open	25,440.00	0.00		
RUBBE005 RUBBER SUPPLY COMPANY INC								
	19-00635	06/03/19	FILL HOSE	Open	213.74	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RUSSE015 RUSSELL REID INC.								
	19-00678	06/18/19	MAY GRIT/TRASH HAULING FEES	Open	588.00	0.00		
SHERW005 SHERWIN-WILLIAMS								
	19-00724	06/27/19	ONAN GREEN PAINT, PAIL LINERS	Open	126.24	0.00		
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT								
	19-00684	06/18/19	MEDICAL/RX/DENTAL INSURANCE	Open	105,893.00	0.00		
SPRIN005 SPRINT								
	19-00672	06/13/19	PCS CONNECTION CARD/PLANT	Open	37.90	0.00		
STATE005 STATE OF NEW JERSEY								
	19-00711	06/26/19	CATASTROPHIC ILLNESS	Open	82.50	0.00		
STEVE005 STEVENSON SUPPLY CO. INC.								
	19-00697	06/20/19	FLOAT SWITCH WITH 50' CORD	Open	159.47	0.00		
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL								
	19-00737	07/02/19	SOLAR POWER PURCHASE	Open	14,639.79	0.00		
THEGA010 THE GARTY LAW FIRM, LLC								
	19-00686	06/18/19	ATTORNEY FEES/SPECIAL COUNSEL	Open	1,390.00	0.00		
TREAS015 TREASURER OF BURLINGTON								
	19-00639	06/04/19	MAY SLUDGE DISPOSAL FEES	Open	63,127.23	0.00		
	19-00640	06/04/19	MAY GRIT/TRASH DISPOSAL FEES	Open	3,263.02	0.00		
					66,390.25			
TREAS025 TREASURER STATE OF N.J.								
	19-00607	05/30/19	AIR PERMIT RENEWAL FOR 45352	Open	820.00	0.00		
TRICO005 TRI-COUNTY TERMITE & PEST CONT								
	19-00681	06/18/19	RODENT & PEST CONTROL	Open	70.00	0.00		
USABL005 U.S.A. BLUE BOOK								
	19-00584	05/21/19	TOP MANHOLE RIM ROLLER	Open	259.56	0.00		
	19-00648	06/06/19	PUMP/MOTOR COUPLINGS, SHIM SET	Open	440.18	0.00		
	19-00651	06/07/19	VALVES, FITTINGS, GAUGES	Open	950.50	0.00		
					1,650.24			
VERIZ015 VERIZON								
	19-00676	06/18/19	INTERNET SERVICES	Open	26.23	0.00		
	19-00733	07/02/19	INTERNET/TV SERVICES	Open	57.11	0.00		
					83.34			
VERIZ035 VERIZON WIRELESS								
	19-00713	06/26/19	CELL PHONE BILLING	Open	166.36	0.00		
VISIO005 VISION SERVICE PLAN								
	19-00709	06/25/19	VISION INSURANCE	Open	1,212.42	0.00		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WBMA005 W.B. MASON COMPANY, INC.							
19-00690	06/19/19	OFFICE SUPPLIES	Open	179.06	0.00		
WATER020 WATERS AND BUGBEE, INC.							
19-00666	06/12/19	MOUNT HOLLY SEWER REPAIR	Open	16,274.31	0.00		
Total Purchase Orders:		77	Total P.O. Line Items:	0	Total List Amount:	334,024.98	Total Void Amount: 0.00

A

Total Per Report:	\$334,024.98 (A)
Add: Payroll June 2019	\$278,624.14
Less: Improvements	\$(25,280.00) Resolution 2019-80
Total Operating Expenses:	\$587,369.12 Resolution 2019-77

RESOLUTION 2019-78

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of June are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$1,229.16

CERTIFICATION

STATE OF NEW JERSEY }

$$:SS$$

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 11th day of July, 2019.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA
this 11th day of July, 2019.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: G/L First Encumber Date Range: 06/14/19 to 07/11/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	First Encumber Date	Status
SWR REFUND SEWER REFUNDS										
19-00745	1	DEUTS005	DEUTSCHE BANK NATIONAL TRUST	SEWER REFUND/308 WOOLMAN ST	01-000-2020	1.00	90.09	other	07/02/19	Open
19-00746	1	FPALL005	F. PALLANTE	SEWER REFUND/203 WASHINGTON ST	01-000-2020	1.00	506.09	other	07/02/19	Open
19-00747	1	LESLI005	LESLIE AUGUSTINO	SEWER REFUND/150 HICKORY ST	01-000-2020	1.00	34.74	other	07/02/19	Open
19-00748	1	KAMIL005	KAMILINN ENSLEY	SEWER REFUND/20 MITCHELL TERR	01-000-2020	1.00	34.42	other	07/02/19	Open
19-00749	1	JOSEP030	JOSEPH & KRISTIN SPRAGUE	SEWER REFUND/8 ARIEL DR	01-000-2020	1.00	235.92	other	07/02/19	Open
19-00750	1	EDWAR020	EDWARD & RUTH PORR	SEWER REFUND/209 DEVON LANE	01-000-2020	1.00	71.25	other	07/02/19	Open
19-00751	1	SCOTH005	SCOT & HILLARY KING	SEWER REFUND/66 TYNEMOUTH DR	01-000-2020	1.00	11.08	other	07/02/19	Open
19-00752	1	JENNI010	JENNIFER KATES	SEWER REFUND/61 GREENWICH DR	01-000-2020	1.00	90.30	other	07/02/19	Open
19-00753	1	RICHB005	RICHBAR PROPERTIES, LLC	SEWER REFUND/619 OGDEN DR	01-000-2020	1.00	18.79	other	07/02/19	Open
19-00754	1	LOUIS005	LOUIS & CAROL ROMANET	SEWER REFUND/2 FERNBROOKE DR	01-000-2020	1.00	20.00	other	07/02/19	Open
19-00755	1	DEBOR010	DEBORAH & TEOFILO SMITH	SEWER REFUND/13 YORKSHIRE LA	01-000-2020	1.00	116.48	other	07/02/19	Open
Bid:		0.00	State:	0.00	Other:	1,229.16	Exempt:	0.00	Total:	11.00 1,229.16

Total Tracking Ids: 1 Total Qty: 11.00 Total Amount: 1,229.16

Total Bid: 0.00 Total State: 0.00 Total Other: 1,229.16 Total Exempt: 0.00

RESOLUTION 2019-79
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of May 31, 2019:

Richard A. Alaimo Associates: \$16,098.42 (per attached report)

CERTIFICATION

STATE OF NEW JERSEY }

SS:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 11th day of July, 2019.

Brandy C. Boyington, Secretary

Tracking Id Range: ESCROW to ESCROW Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Project Received Date Range: 06/14/19 to 07/11/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
ESCROW ESCROW PROJECTS										
19-00757	1	RICHA005	RICHARD A. ALAIMO ASSOCIATES	EASTAMPTON VILLAGE II	0000000051	1.00	520.00	other	07/03/19	Rcvd
19-00757	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	WELLINGTON FARMS	0000000162	1.00	1,220.00	other	07/03/19	Rcvd
19-00757	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	WAVERLY POINTE	0000000160	1.00	437.32	other	07/03/19	Rcvd
19-00757	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	LENNAR RAN CR	0000000108	1.00	7,769.36	other	07/03/19	Rcvd
19-00757	5	RICHA005	RICHARD A. ALAIMO ASSOCIATES	EA PLACE WEST	0000000048	1.00	681.74	other	07/03/19	Rcvd
19-00757	6	RICHA005	RICHARD A. ALAIMO ASSOCIATES	WEST RANCOCAS PHASE 1B/2/3C	0000000167	1.00	1,150.00	other	07/03/19	Rcvd
19-00757	7	RICHA005	RICHARD A. ALAIMO ASSOCIATES	CVS PHARMACY RT 38	0000000168	1.00	380.00	other	07/03/19	Rcvd
19-00757	8	RICHA005	RICHARD A. ALAIMO ASSOCIATES	HAINESPORT PLAZA	0000000173	1.00	1,635.00	other	07/03/19	Rcvd
19-00757	9	RICHA005	RICHARD A. ALAIMO ASSOCIATES	SMITHVILLE PARK MAINT FACILITY	0000000177	1.00	380.00	other	07/03/19	Rcvd
19-00757	10	RICHA005	RICHARD A. ALAIMO ASSOCIATES	SHREE SHAYONA DONUTS LLC	0000000172	1.00	570.00	other	07/03/19	Rcvd
19-00757	11	RICHA005	RICHARD A. ALAIMO ASSOCIATES	RETAIL STORES - MARIS LIQUOR	0000000175	1.00	625.00	other	07/03/19	Rcvd
19-00757	12	RICHA005	RICHARD A. ALAIMO ASSOCIATES	HANCOCK LANE MEDICAL OFFICE	0000000176	1.00	730.00	other	07/03/19	Rcvd
Bid:		0.00	State:	0.00	Other:	16,098.42	Exempt:	0.00	Total:	12.00 16,098.42

Total Tracking Ids: 1 Total Qty: 12.00 Total Amount: 16,098.42

Total Bid: 0.00 Total State: 0.00 Total Other: 16,098.42 Total Exempt: 0.00

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2019-80

DATE: July 11, 2019

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Richard A. Alaimo Associates	\$ 9,000.00	Garden St. PS Replacement
Richard A. Alaimo Associates	\$ 16,000.00	Generator A Replacement
Environmental Resolutions Inc	\$ 280.00	PAA Chemical Feed

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority’s Operating Account #XXXXXXX607 at Beneficial Bank.

Dated:

By: _____
Authorized Officer

RESOLUTION 2019-80

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Total Improvements (per attached listing) \$ 25,280.00

CERTIFICATION

STATE OF NEW JERSEY }

:ss

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 11th day of July, 2019.

Brandy C. Boyington, Secretary

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Expenditure Received Date Range: 06/14/19 to 07/11/19 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
19-00736	1	ENVIR045	ENVIRONMENTAL RESOLUTIONS INC.	PAA CHEMICAL FEED SYSTEM	01-010-6303	1.00	280.00	other	07/02/19	Rcvd
19-00758	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEER SVC GARDEN ST PUMP ST	01-010-6303	1.00	9,000.00	other	07/03/19	Rcvd
19-00758	4	RICHA005	RICHARD A. ALAIMO ASSOCIATES	ENGINEER SVCS - GENERATOR A	01-010-6034	1.00	16,000.00	other	07/03/19	Rcvd
Bid:		0.00	State:	0.00	Other:	25,280.00	Exempt:	0.00	Total:	
						3.00	25,280.00			

Total Tracking Ids: 1 Total Qty: 3.00 Total Amount: 25,280.00

Total Bid: 0.00 Total State: 0.00 Total Other: 25,280.00 Total Exempt: 0.00

**Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of Commissioners**

July 11, 2019

Executive Director's Report

- **Rain Event and Flooding:** On Thursday June 20, 2019, up to 5.7" of rain fell causing significant flooding in areas surrounding the North Branch of the Rancocas Creek. The National Weather service compared this rain event to the rain event this area experienced in July of 2004; *"Flood history...This crest compares to a previous crest of 4.2 feet on Jul 14 2004."* The Authority was spared any significant problems from this rain event except for higher than normal flows in the collection system and at both treatment facilities. Although Mt. Holly Township's Building suffered flooding, the Authority's Office located at 1 Park Drive was high enough to avoid flooding throughout this event.
- **Alaimo Associates Project Updates:** 1.) Garden Street Pump Station upgrade project – awaiting the Treatment Works Approval 2.) The bid specification and drawings for the Rancocas Road treatment facility 300 Kw Generator replacement were received on July 2, 2019 and are expected to be advertised within two weeks. 3.) The odor control project for the belt press room is on hold until other projects are closer to completion. The Authority is currently working on improving the ventilation within the belt press building to improve the working environment.
- **Employee Wellness Program:** Authority staff has been coordinating a wellness program for the benefit of all employees along with Aetna and Conner Strong & Buckelew. The program is being run and paid for by Aetna with no cost to the Authority. A survey has been prepared for employees to provide feedback for the level of interest and types of programs to institute.
- **Internet Loss:** Comcast Xfinity internet service was added to the business office on June 25, 2019 as a secondary internet service to help prevent any future interruptions as occurred with FIOS on May 22-24, 2019.

MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
ENGINEER'S STATUS REPORT
July 2, 2019

- | | |
|-------------|--|
| M-0030-0317 | <u>Garden Street Pump Station Replacement</u>

Design is ongoing. Soil borings were completed on April 22, 2019. Progress review meeting was held on May 9, 2019. TWA to be submitted. |
| M-0030-0320 | <u>Sludge Tank Conversion</u>

Alaimo will submit a proposal for final design for MHMUA review and comment. Conference call with MHMUA was held on March 11, 2019 to review odor control requirements. |
| M-0030-0321 | <u>TSST Tank Demolition</u>

Alaimo will submit a final design proposal for MHMUA review and comment. |
| M-0030-0322 | <u>Reactor Demolition</u>

Alaimo will submit a design proposal for MHMUA review and comment. |
| M-0030-0323 | <u>Odor Control Sludge Tanks/BFP Room</u>

Alaimo visited site with Bowker and Associates on February 7, 2019 to review Belt Filter Press room and sludge tanks. Conference call was held on March 11, 2019 with MHMUA to review conceptual design requirements for the odor control system. Alaimo revised proposal to control odors only from BFP room and submitted to the MHMUA for review on May 8, 2019. |
| M-0030-0325 | <u>P.S. Corrosion Protection System</u>

Alaimo to submit a design proposal and scope of work for MHMUA review and comment. |
| M-0030-0326 | <u>Rancocas Road Generator Replacement</u>

Alaimo has started the design. Project kick-off meeting was held on March 15, 2019 at MHMUA to review project and as-built information. Design ongoing. Design package to MHMUA to be submitted for review on July 2, 2019. |

M-0031-0210-000 Eastampton Village II

Request for Maintenance Bond release letter was issued on May 22, 2019. Maintenance Bond will not be released until punch list is completed.

M-0031-0215-001 **Walters Group/Viking, Lumberton Family Apts., LLC**

A meeting was held with the MHMUA and Developer's Engineer on January 24, 2019 to go over options for project. Alaimo issued Hydraulic Study to assess impact to Hollybrook and Country Estates Pump Stations on April 18, 2019. Documentation package was received for review on April 25, 2019. **Review letter was issued on June 17, 2019 and deemed "Revise and Resubmit".**

M-0031-0218 Waverly Pointe Subdivision

Performance Bond reduction letter was issued on September 28, 2017. Received revised as-builts on November 29, 2017. Review and comment letter was issued January 19, 2018. Sanitary mains were tested on January 18, 2018. Developer has requested that Performance Bond has been satisfied and would like to move onto Maintenance Bond. Letter was sent out on April 15, 2019 indicating several punchlist items still need to be completed. Final inspection is scheduled for May 3, 2019.

M-0031-0219-001 Dixie Chix

A review and comment letter was issued on February 12, 2019. Revised drawings were received for review on March 7, 2019. Review and comment letter was issued on April 3, 2019.

M-0031-0221 The Lofts at the Mi-Place

Review and comment letter was issued on February 27, 2018 deeming the documents "Approved". Meeting was held with developer at the site the week of December 26, 2018 to go over construction options. **Construction was issued the week of July 1, 2019.**

M-0031-0223 Lennar at Rancocas Creek

Sanitary sewer main and manhole installation has continued. Shop drawing review is ongoing.

- M-0031-0226 Rancocas Glen, Phase 1B, 2 and 3C
- Review and comment letter sent out on May 1, 2019. Package was designated as "Approved as Noted".
- M-0031-0227 Fountain Square
- Received documents for review on October 30, 2018. Review and comment letter was issued on December 3, 2018.
- M-0031-0228 CVS Pharmacy
- Documents were received for review on December 2, 2018. A review and comment letter was issued on January 23, 2018. Preconstruction meeting was held on site on May 29, 2019.
- M-0031-0229 Hirshland & Company
- Revised documentation package was received for review on April 18, 2019. Review letter was completed on May 22, 2019. Package was deemed "Approved as Noted".
- M-0031-0230 Smithville Park Maintenance Facility
- Review and comment letter was sent out on April 29, 2019. Package was noted as "Revise and Resubmit".
- M-0031-0231 Dunkin Donuts Western Drive
- Review and comment letter was sent out on May 3, 2019. Package was noted as "Revise and Resubmit".
- M-0031-0232 Retail Store Mari's Liquors
- Review and comment letter was sent out on June 7, 2019. Package was noted as "Revise and Resubmit".
- M-0031-0233 Hancock Lane Medical**
- Review and comment letter was sent out on June 7, 2019. Package was noted as "Revise and Resubmit".**

DJS/dal

M:\Projects\M00300007000\DOCS\Status Reports\July 2019.docx



SUPERINTENDENT OF OPERATION'S REPORT

FOR

July 11, 2019

PLANT OPERATIONS

1. The MONTHLY DISCHARGE MONITORING REPORT summary for June, 2019 is included. There were no reporting violations during the month of June. Due to heavy rains and the Rancocas Creek flood on June 20th and 21st, one of our contact tanks (ECCT) overflowed treated effluent. This resulted in a call to the DEP hotline, and subsequent written report sent to our enforcement officer Sam Magro. No violations are expected from this incident.
2. The YEAR TO DATE CONSUMABLES USAGE REPORT for June, 2019 is attached.
3. The SLUDGE QUALITY data summaries through June, 2019 are attached. There were no significant changes in sludge quality for the period covered.
4. The COLLECTION SYSTEM OPERATIONS report for June, 2019 is attached.
5. There were no ODOR COMPLAINTS received during the period covered by this report.
6. The YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT summary for June, 2019 is attached.

Respectfully submitted,

Adam Holba

Assistant Superintendent

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	14481	448,900		87	0.3	\$17,956.00
BEMS / BIG HILL LANDFILL	Leachate	4031	124,975		25	0.5	\$4,874.03
BROWN, ALBERT S.	Septage	774	24,000		6	1.1	\$1,148.00
Burlington County RRF PO# 13-09265	Leachate	29732	921,701		155	0.4	\$16,590.62
Cella's Septic Company	Septage	1935	60,000		15	0.7	\$2,400.00
Champion Contracting, LLC	Septage	3252	100,800		24	0.6	\$4,032.00
DREDGE HARBOR BOAT CENTER LLC	Septage	677	21,000		3	0.1	\$840.00
Deckers Septic	Septage	852	26,400		8	0.4	\$1,056.00
Dey Farms	Miscellaneous	1097	34,000		5	0.2	\$1,700.00
Drayton	Septage	12913	400,300		88	0.4	\$16,012.00
Drayton Transfer Station	Septage	5335	165,400		35	1.1	\$6,746.00
Fieldsboro	Sludge	161	5,000		1	1.3	\$400.00
First Choice Waste Disposal, LLC	Septage	1290	40,000		8	0.6	\$1,600.00
Homestead Treatment Utilities, Inc.	Sludge	1810	56,100		10	0.9	\$2,300.10
Jackson Transfer Station	Septage	719	22,300		6	0.4	\$892.00
Joseph J Carbin Plumbing	Septage	218	6,750		3	0.4	\$270.00
Laird & Company	Miscellaneous	383	11,872		2	0.6	\$546.11
Mansfield Farms	Sludge	1490	46,200		7	0.9	\$1,894.20
Medford Township STP	Sludge	11096	343,980		63	2.1	\$18,918.90
Mobile Estates of Southampton, Inc.	Sludge	161	5,000		1	1.8	\$400.00
Puglisi Egg Farms. Inc.	Septage	968	30,000		5	0.5	\$1,200.00
Roman Septic	Septage	774	24,000		6	0.4	\$960.00
Russell Reid	Septage	526	16,300		3	0.7	\$652.00
State Environmental Services	Septage	416	12,900		3	1.1	\$516.00
Waste Management/Parklands Landfill	Leachate	1597	49,500		12	0.3	\$1,237.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
2,997,378	0	581	\$105,141.45

Annual Consumables Summary- 2019

Fund Number	Consumable Name	Unit													Actual	Actual	Actual	Projected 2019		2019
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTD COST	Quantity	Costs	Budget
020-6042	City H2O (100 gal)	0.5988	155.51	207.24	180.26	121.50	192.47	203.28							1060.26	176.71	\$632.76	2120.52	\$1,265.53	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	2.8500	116.43	111.56	127.89	145.90	168.99	152.44							823.21	137.20	\$2,346.15	1,646.42	\$4,692.30	\$5,000.00
020-6044	Diesel Fuel (gal) Gen	2.2762	134.00	92.00	73.00	175.00	68.00	55.00							597.00	99.50	\$1,358.89	1,194.00	\$2,717.78	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	2.2762	53.00	16.00	20.00	11.00	21.00	97.00							218.00	36.33	\$496.21	436.00	\$992.42	\$5,000.00
020-6106	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00							90.00	15.00	\$517.50	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	2.8010	2,380.00	2,156.00	2,352.00	1,904.00	1,988.00	1,848.00							12,628.00	2,104.67	\$35,371.03	25,256.00	\$70,742.06	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	10.721	630.56	449.58	379.97	309.02	337.07	155.87							2,262.07	377.01	\$24,251.65	4,524.14	\$48,503.30	\$175,000.00
020-6102	Hypochlorite (gal)	1.0850	0.00	0.00	0.00	0.00	0.00	0.00							0.00	0.00	\$0.00	0.00	\$0.00	\$0.00
022-6102	Hypochlorite - Maple Ave	1.0850	0.00	195.00	98.00	390.00	335.00	320.00							1,338.00	223.00	\$1,451.73	2,676.00	\$2,903.46	\$5,000.00
020-6105	Lime (lbs)	0.0970	800.00	450.00	1,350.00	850.00	1,300.00	1,000.00							5,750.00	958.33	\$557.75	11,500.00	\$1,115.50	\$1,000.00
020-6104	MgOH (gal)	2.2512	2,247.00	1,690.00	563.00	1,691.00	2,169.00	2,485.00							10,845.00	1,807.50	\$24,413.94	21,690.00	\$48,827.88	\$63,000.00
020-6046	Natural Gas (ccf)	1.0315	98.80	64.80	45.90	47.00	10.00	5.00							271.50	45.25	\$280.05	543.00	\$560.10	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.1252	586.440	996.631	732.785	145.275	38.455	41.660							2,541.25	423.54	\$2,859.41	5,082.49	\$5,718.82	\$5,000.00
020-6102	Peracetic Acid (gal)	7.2500	792.00	633.00	867.00	774.00	687.00	795.00							4,548.00	758.00	\$32,973.00	9,096.00	\$65,946.00	\$82,000.00
020-6101	Polymer (lbs)	1.2900	1,740.00	1,320.00	1,260.00	1,730.00	1,970.00	1,980.00							10,000.00	1,666.67	\$12,900.00	20,000.00	\$25,800.00	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	0.00	0.00	0.00	0.00	0.0	263.00							263.00	43.83	\$587.28	526.00	\$1,174.56	\$25,000.00
040-6045	Unleaded-MUA (gal) Plt Tank	2.1955	92.00	49.30	11.50	53.50	65.6	49.30							321.20	53.53	\$705.19	642.40	\$1,410.39	\$145,000.00
040-6045	Unleaded-MUA (gal)	2.5600	691.32	563.52	696.65	481.12	516.58	712.24							3,661.43	610.24	\$9,373.26	7,322.86	\$18,746.52	

Subtotal **\$151,075.81** **\$302,151.62** **\$990,500.00**

Collection System Consumables

040-6104	Bioxide (gals)	2.8300	2,315.70	2,569.20	2,808.30	2,199.90	2,172.20	2,292.90							14,358.20	2,393.03	\$40,633.71	28,716.40	\$81,267.41	\$90,000.00
040-6044	Diesel Fuel (gal) P/S Gen	2.2762	21.50	40.60	33.20	4.40	8.70	2.10							110.50	18.42	\$251.52	221.00	\$503.04	\$500.00
040-6046	Natural Gas (ccf)	1.0315	103.75	92.66	141.92	50.07	17.63	351.17							757.20	126.20	\$781.05	1,514.40	\$1,562.10	\$3,500.00

Subtotal **41,666.28** **83,332.56**

Total **\$51,039.54** **\$385,484.18** **\$994,000.00**

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2019

	MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	9	8	6	8	6	12							49
2)	MISCELLANEOUS CALLS NOT OURS	3	2	2	3	1	5							16
3)	NUMBER OF OVERTIME CALLS	6	6	3	4	1	7							27
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0							0
5)	NUMBER OF FEET OF PIPE CLEANED	35,296	36,430	29,436	27,497	64,040	61,276							253,975
6)	MANHOLE OVERFLOW INCIDENTS	0	0	0	0	0	0							0
7)	LATERAL INSPECTIONS	3	4	3	4	5	2							21
8)	MANHOLE INSPECTIONS	6	14	10	14	16	14							74
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	3	8	4	7	8	7							37
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	3	8	3	6	8	7							35
11)	NUMBER OF OVERTIME SERVICE	0	1	2	1	3	2							9
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0							0
13)	NUMBER OF SECOND WATER METER READINGS	9	6	6	17	20	18							76
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0							0
15)	NUMBER OF FEET OF PIPE TELEVIEWED	0	60	93	428	0	0							581
16)	MARK OUT REQUESTS	271	204	341	411	367	428							2,022

** SAME MAIN IN A 3 MONTH PERIOD

JUNE 2019 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
204	6-20-2019						Station was put on line for a short period of time due to heavy flooding in town. Was taken back off line because surge tank level was high.
205	6-6-2019						Cleaned wet well.
205	6-19-2019 thru 6-21-2019						Station was in flood during these dates due to heavy rain. Monitoring and flow adjustments took place as well in this time frame between the two plants.
209	6-19-2019 thru 6-21-2019	Techs responded to repair faulty high level float.					Responded to for various alarms due to flooding from heavy rains. Generator ran for 33.1 due to power outage from storm.
233	6-7-2019			P-2			
233							Responded for high level alarms. Neither pump was running upon arrival but in automatic mode. Turned both pumps off from auto position and back to auto and they both came on and pumped well down.

JUNE 2019 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
234	6-19-2019			Check valves on each pump.			
Easthampton School	6-28-2019	Trouble shot breaker # 6 tripping. Found block heater to be causing problem and replaced.					

JUNE 2019 COLLECTION SYSTEM COMMENTS

THERE WAS NO BIOXIDE DELIVERY MADE IN THE MONTH OF JUNE.

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	
P/S # 21	
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	
C.O.B	

THERE WERE NO FUEL ADDITIONS MADE IN THE MONTH OF JUNE.

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11		E.A.S.	
P/S # 14		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

TABLE AR-7
 Mount Holly Sewerage Authority NJPDES 0024015
 SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
 June, 2019

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
 S/CWEA State/CWEA Violation
 FLV Federal Limit Violation
 RV Reporting Violation
 AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
 SE Spill/Emergency at Discharger
 SN Number of Facilities that are Significant Non-Compliers
 CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
June, 2019

June, 2019

Administrative									Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0

This Reporting Period

0 0 0 0 0 0 0 0 0 0 0 \$0 0 \$0 0 \$0 \$0 0 0

Last Reporting Period

0 0 0 0 0 0 0 0 0 0 0 \$0 0 \$0 0 \$0 \$0 0 0

MONTHLY AVERAGE VALUES

PARAMETER	10/18	11/18	12/18	01/19	02/19	03/19	04/19	05/19	06/19	07/19	08/19	09/19	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	3.11	3.87	3.65	3.72	3.62	3.7	3.39	3.65	4.12					3.203	5
CBOD5(influent)	276	239	191	174	190	166	199	200	222					256.3	n/a
CBOD5(effluent)	3.22	<2.0	2.28	3.42	2.88	4.3	4.8	2.1	3.1					2.2	15
COD(influent)	890	1071	726	705	615	546	882	708	871					904.8	n/a
COD(effluent)	29.3	30.4	19.8	35.9	30.1	49.4	50.6	28.6	21.3					31.9	n/a
TSS(influent)	592	549	430	335	378	387	370	410	451					509.1	n/a
TSS(effluent)	1.5	1.5	1.5	1.5	4.5	4.5	3.5	0.75	2.3					1.6	30
pH(influent-Max)	7.9	6.7	6.9	6.7	6.7	6.6	6.7	6.6	6.6					9.0	n/a
pH(influent-Min)	6.1	6.3	6.2	6.3	6.3	6.3	6.2	6.2	6.2					6.1	n/a
pH(effluent-Max)	6.9	6.9	6.8	6.8	6.8	6.7	6.8	7	7.1					7.4	9
pH(effluent-Min)	6.5	6.4	6.3	6.2	6.4	6.4	6.4	6.4	6.4					6.5	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.2	< 2	< 2	< 1.9	< 3.7	< 3.8	< 3.9					1.3	10
SQAR															
Arsenic	< 11.9	< 9.3	< 12.7	< 13.1	< 11.7	< 12.4	< 9.4	< 10.8	< 10.6					<15.1	41
Beryllium	< 6	< 4.7	< 6.4	< 6.5	< 5.9	< 6.2	< 4.7	< 5.4	< 5.3					<7.5	n/a
Cadmium	< 3	< 2.3	< 3.2	< 3.3	< 2.9	< 3.1	< 2.3	< 2.7	< 2.7					<3.8	39
Chromium	25.8	22	20.5	20.1	22.1	17.7	17.8	19.4	30.7					22.00	n/a
Copper	890	683	626	672	674	610	631	639	769					710.0	1500
Lead	21.4	22.1	21.4	33.1	23.4	21.1	20	18.8	34.4					24.50	300
Mercury	0.99	0.59	0.7	0.66	0.34	0.59	1.1	0.59	0.86					0.82	17
Molybdenum	< 11.9	10.5	< 12.7	< 13.1	< 11.7	< 12.4	< 9.4	< 10.8	< 10.6					7.60	75
Nickel	21.2	15.2	14.9	17.5	18.3	16.2	17.5	18.2	23.5					17.60	420
Selenium	< 29.8	< 23.3	< 31.8	< 32.7	< 29.3	< 31.1	< 23.4	< 27	< 26.5					<37.7	100
Zinc	1490	1230	1130	1280	1430	1410	1520	1680	2110					1195.0	2800
Cyanide	N/A	1.9	N/A	N/A	N/A	N/A	N/A	N/A	N/A					1.90	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units
FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM

October 2018 through September 2019
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	2	2	0	0	1	1	2	2
Number of IUs added to POTW Monitoring Program		0		0		1		0
Number of IUs eliminated from POTW Monitoring Program		0		0		0		0
Total number of POTW inspections of IUs.		2		0		1		2
Total number of POTW sampling visits to IUs.	2	3	1	0	1	1		1
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0		0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Dey Farm

Bulk Waste Monitoring June, 2019

	June	May	October 2018- September 2019	October 2017- September 2018
1. Number of bulk delivery pH, T.S. and sensory checks:	581	650	4,758	7,248
2. Number of bulk delivery conventional pollutant checks:	9	8	83	120
3. Number of bulk septage sources:	15	16	19	25
4. Number of bulk sludge sources:	5	7	12	12

Sampling (June): None
Inspections (June): None

July 1, 2019
MHMUA STATUS REPORT
Safety Director and Special Projects & Purchasing Agent
MONTHLY AGENDA UPDATE for June 2019

Arc Flash Compliance/Electrical Safety & Lock Out/Tag Out:

- The Authority still needs to advertise the RFP for a licensed PE to conduct a Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis to comply with the National Electric Code and improve employee safety for those working on or around electrical components
 - Discussion with Mike about advertising as either RFP or EUS for required services
 - No change since last agenda report

Claims:

- See table below

Confined Space:

- The fourth and final winch (used by Electricians) sent out for recertification was returned and placed back in service.
- Emergency Response from Burlington County Tactical Rescue Team
 - Have spoken with representatives of the BCTRT regarding emergency response to Authority facilities
 - Preplanning Process - Developing site plans and diagrams for each treatment plant to identify confined spaces, tank dimensions, flammable/chemical storage, etc. and GPS positioning for each hazard so it can be uploaded to mobile data computers
 - Collection employees were gathering wet and dry well dimensions for several pump stations where plans were not available electronically or hard copy
 - Once the preplanning is complete, we will be scheduling a meeting with Battalion Chief Santone to formalize response plans, establish dates for facility tours and training events

Electronic Records Imaging and Information Management System (RMS/DIMS):

- No change since last agenda report

Emergency Action and Response Plan:

- Make revisions to program to reflect changes in contact information and Hot Work permits

Environmental Stewardship and Management System Program – ESMS:

- No change since last agenda report

Fire Safety:

- The Mount Holly Fire Official completed the annual fire inspection of 1 Park Drive and 300 Rancocas Road
 - No violations of the fire code were identified and annual certificates were received and posted
- Reviewed the most recent proposal from Bevan Security for repair/replacement of the Maple Avenue fire alarm
 - We will be awarding the repair/replacement work to the Maple Avenue fire alarm system to Bevan Security
 - New vendor forms were emailed to Bevan for completion so that an account can be established
 - Bevan will also be providing information on a water level detection/monitoring system that can be connected to the existing alarm information as a result of the flood in the pump room on June 1st (see property claim below)
- Hot work permits were updated and provided to maintenance

First Aid Kits & Safety Equipment:

- Checked and refilled first aid kits as needed and ordered replacement inventory

Health & Safety:

- Regulatory Updates
 - Continue reviewing regulatory websites, periodicals, etc. to identify the need for revision to Authority Safety Manual, policies or training and safety bulletins
 - Continue to review information pertaining to enhancing employee safety
 - Confined space davit bases and related equipment that might be adaptable for use when employees are entering the open-top tanks
 - Hydraulic Shoring – to be used to safeguard employees while working in excavations
 - Dual dropdown ladder racks for the electrical vans to make it easier and safer to store and remove ladders

- Seeking additional availability and pricing for dual, curbside down models to fit the two Ford E-Series electrical vans
- Completed additional view of the PAA project drawings submitted by ERI to include markup of plans and compiled list of concerns for Adam
 - Attended meeting with ERI regarding PAA facility
 - Discussion on potential incompatible materials and that all must be compatible with product
 - Removing the interconnect between the emergency shower and eyewash and the makeup system (utility water)
 - Adding an additional emergency shower and eyewash in the tank area with frost free valve
 - Discussion on the flammability of vapors and if there is a need to use vapor proof verses explosion proof in the building
- Reviewed the NJ Local Public Contracts Law and the two goods and service contracts in response a surety question from Peroxy Chem and email response to Eric
- Safety Bulletins
 - Were prepared for the following topics and emailed to employees
 - Electrical Safety for Extension Cords and Power Strips
 - Lithium Batteries Safety
 - Electrical Safety “Near Miss”
- Safety Committee
 - Safety meeting was held on June 18th
 - Agenda was emailed
 - Minutes were completed and emailed
 - Next meeting is scheduled for Tuesday 20th
 - Agenda will be emailed to committee members

MEL/NJUA:

- 1st Safety Expo is scheduled for June at the Middlesex County Fire Academy
 - Information was emailed to Adam for review
 - 2nd Safety Expo will be in September at the Camden County Fire Academy
 - Reviewed curriculum for Expo and completed registration for three supervisors to attend the four-hour supervisor leadership program

Purchasing:

- Professional Service Agreement for Auditor
 - Completed the letter and executed contracts
- Disc Filter Panel Replacement
 - The bid was rejected as it exceeded the budget allocation for the project
 - Veolia Water Technologies, Inc. was advised via letter that:
 - *The lowest bid substantially exceeds the cost estimates for the goods or services*
 - *The lowest bid substantially exceeds the Owner's appropriation for the goods or services*
 - Spoke with Michele Meade from Division of Local Government Services to review the bid specification, the pricing received prior to the bid submittal and the pricing received with the bid
 - She confirmed that Title 17: Treasury, Chapter 12 for Division of Purchase and Property is not applicable to MUA and only the provisions of the Local Public Contracts Law will apply
 - There being no other options, she confirmed rejection of bid and recommended revising the specification to reflect the warranty pricing (Quote 042319) that was received prior to the specification being advertised

The following table clarifies the differences between the Veolia Water Technologies, Inc. bid submittal and Quote 042319:

Bid Specification	Submittal	Quote 042319 Cost per Disc Filter	Budget Using Quote 042319	Difference	% Exceedance
Bid Option #1 (1260 Filters)	\$159,110.00	\$43,691.30	\$131,073.90	\$28,036.10	17.5%
Bid Option #2 (420 Filters)	\$57,356.00	\$43,691.30	\$43,691.30	\$13,664.70	31%
Bid Option #3 (420 Filters)	NO BID	\$43,691.30	\$43,691.30	n/a	n/a
Bid Option #4 (420 Filters)	NO BID	\$43,691.30	\$43,691.30	n/a	n/a

- Cured In Place Piping (CIPP), Rancocas Road, Westampton and Main Street in Lumberton for cleaning, CCTV, installation of approximately 1840 +/- linear feet of CIPP and manhole structure rehabilitation for nine manholes (estimate 12-days for project)
 - After receiving several calls from potential bidders regarding the “contingency” in the Bid Proposal form

- An Addendum was issued to establish a “**not-to-exceed**” allowance reserve of **\$50,000 (Fifty Thousand)** for the entire project for unanticipated work that was unable to be determined, identified or specified in detail by the Owner at the time the specification was written, bids received or contract awarded
 - The Bid Proposal forms were revised
 - The Notice of Addendum was revised
 - Because of the Addendum being issued so close to the original date of opening, the bid opening was pushed back one (1) week to July 9th
 - The Addendum was emailed and faxed to each potential bidder that downloaded the specification from the Authority website
 - The Addendum was advertised in the newspaper and on the website
- Emailed John Janis at Burlington County to request permission to exceed the construction curfew or 0900 – 1500 hours.
 - Instructed to send letters to the Business Administrators in the affected Townships to request permission for roadway occupancy times of 0700 – 1700
- Outside Laboratory Service Contract
 - The professional service contract expires the end of the year
 - Discussed updating the RFP with Dave
 - He will update and schedule site audits to potential laboratories that can provide the services required under the RFP
- Chemical Contracts
 - Pat and I reviewed chemical (consumable) spreadsheet for Bioxide, Magnesium Hydroxide and Polymer usage for last three years
 - Updated the spreadsheet showing usage for 2016 – 2019 TYD and included an estimated usage and costs for 2020 – 2021 based on the option to extend the contracts for two, 1-year terms or one, 2-year term
 - Processed a letters to vendors to inquire about Authority exercising extension options
 - Revised the goods and services contracts for Bioxide and Magnesium Hydroxide in case we need to go out for bid
- Godwin (Xylem) 6”
 - Per Adam’s researched the availability of the pump through the NJ Division of Purchase & Property and GSA sites
 - Calls and emails to Godwin regarding available models and capacity and forward manufacturer questions to Adam for review with Bob and Jason
- American Asphalt
 - Review the proposals from American Asphalt for asphalt repair/replacement at 1 Park Drive and 300 Rancocas Road
 - Emails and calls to John Krider to revise the proposals to reflect prevailing wage rates for Burlington County and/or Statewide

Right-To-Know:

- Complete the annual update for all facilities and locations
 - Processed all forms on the State’s website and submittal for approval

Storm Damage:

- Emails and calls to/from Colleen at Burlington County OEM related to storm damage assessments for the period of June 19th and June 21, 2019
 - Reviewed “rough” overtime and equipment usage information from collection department
 - Received the final overtime numbers for all departments from John and will insert information into the damage assessment report and email to Colleen
 - Walked the rails-to-trails to check for storm damage, found trees across path. We will receive assistance from MHTDPW for the removal and disposal

Training:

- See 2019 training table below
 - Provided Right-To-Know, Lab Safety, PPE and Fire Safety training to Lauren (intern) so that she can work in the lab

2019 Employee Incident/Injury Reports – Workers Compensation - * Indicates submittal to Qual Lynx*

DOL	Lost Time Days	Restricted Duty Days	DESCRIPTION	TYPE
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2/21/19	0	0	Plant operator working by the sludge bin slipped on ice/snow and fell on left side. No offsite treatment was required.	Slip & Fall
3/31/19	0	0	Plant operator fell when exiting the cab of the roll-off truck and suffered some minor contusions. No offsite treatment was	Trip & Fall

2019 General Liability – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION

2019 Property/Automobile Damage – * Indicates submittal to Qual Lynx*

DOI	DESCRIPTION
2/6/19	Maple Ave Blowers #1 & #2 Atlas Copco scheduled to be here on July 13 th to commence work on Blower #1. After receipt of confirmation from the VFD manufacturer that the equipment was tested by Willier to meet DANFOS specifications, the Authority has accepted the VFD which was installed by the electricians the week of June
6/1/2019	Flood in Maple Avenue Blower Room All motors were returned from being reconditioned. All pumps were serviced. Damaged components were replaced in the utility water cabinet. We have not experienced any malfunctions with the KROHNE flow meters We should be able to close out the claim after the holiday

2019 Training Programs		# of Seminars
Level One Awareness		4
Bloodborne/Waterborne Pathogens (Communicable Disease) & Accident/Incident Investigation		4
Confined Space Entry/Fall Protection/Multi-Gas Meters (Practical)		
Electrical/Arc Flash/LOTO		3
Employment Practices Liability/Conscientious Employee Protection Act [CEPA] (Solicitor)		
Fire Safety/Hot Work		4
PPE/Respiratory Protection		
CPR/AED/First Aid		4
Accident/Incident Investigation		
Back Safety, Material Handling & Ergonomics		
Federal Motor Carrier Safety Regulations (FMCO)		
Heavy Equipment/Telehandler		
Trench & Shore (Excavation Safety)		
Work Zone/Flagger		
Introduction to SKED		
Emergency Action Response Plan/Emergency Preparedness (NFPA 3000)		4
TOTAL YTD		23

Permit Required Confined Space Entries – January 1, 2019 thru December 31, 2019

Activity to be Reported Quarterly

Report from Collection System not available at time of report. Will include in next month's report

2019 Confined Space Entry Activity by Location													
Rancocas Road Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Grit/Screen													
Trickling Filters	1		2	1									4
Other	2		4	7									13
TOTAL	3		6	8									17
Maple Avenue Treatment Plant													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
TOTAL	0		6	0									6
Collection System													
	Jan – Mar			April – June			July – Sept			Oct – Dec			
Pump Stations	84	79	58	36									257
Combined	87	79	70	44									280

Waiting for quarterly submission of CSE permits from Collections to add to information above

Hot Work Permits – (for welding/cutting/brazing/grinding) - January 1, 2019 thru December 31, 2019

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Plant R & M	3	0	1	0									

WORKPLACE SAFETY REVISITED: EXPECT THE UNEXPECTED

On May 31, 2019, work order #17182 for Blower Room AT Blower #2, a 480 volt cabinet was written for the unit "Failing while in operation during scheduled maintenance and began to smoke. It was immediately shut off." Initially believed to be a maintenance issue because the operator noted on the work order, "There is no lubrication for the blow off counter weight cylinder and requested maintenance to provide the operators with the correct lubrication for this."

On face value, one might consider this just a "routine" malfunction and never give it another thought. However, if we take the time to consider the potential of the incident, based on what was found upon inspection and the actual outcome, we see that a very serious situation (near miss) was averted by employees properly following policy, procedure and the safety program.

Operators identified a problem and immediately and properly reacted to what they witnessed. More importantly, they did not let curiosity get the better of them and "STAYED OUT OF THE CABINET."

Maintenance identified this was an electrical issue and "STAYED OUT OF THE CABINET."

The electricians followed proper lockout/tagout procedures by locking and tagging both the cabinet disconnect and the feed from Plant 3 MCC, and adhered to the Arc Flash warning label by donning appropriate PPE to confirm that all power was terminated by checking with a meter.

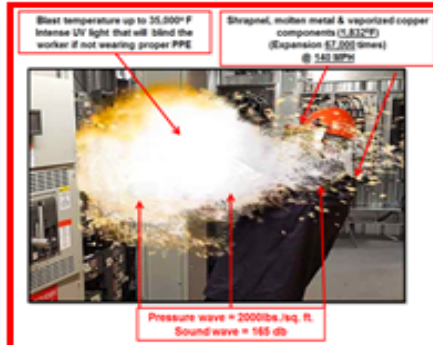
- ✓ Upon inspection, the electricians found visible damage to the 480V starter coil inside the cabinet and the unit was replaced.
- ✗ They also identified a significant accumulation of carbon particles (dust) on various components in this and adjacent cabinets, which was vacuumed out of each cabinet and off all components.



You should now be thinking Arc Flash and how this seemingly "routine" incident could have easily escalated into something catastrophic.

As we have discussed in training, the conductive carbonized particles in the air or on the components can bridge between the phases or conductors. Acting as its own conductor, it can vaporize immediately, creating an arc flash, resulting in an arc blast.

- Arc Flash 101: We get an arc from line to ground which heats up the surrounding air. As air temperature goes up as with most substances (except carbon) the insulation properties go down. Thus within typically 1-2 cycles of an arc flash the surrounding air heats up to the point that it jumps from one terminal to the next and we get a full on 3 phase (or single phase) arc flash.



So let's use this as a "lesson learned" and always remain vigilant, while remembering to adhere to policies, procedures and the Safety Program. Remember that **"NOTHING IS ROUTINE!"** The moment we start becoming complacent, we leave ourselves vulnerable.



Preventing Fire and/or Explosion Injury from Small and Wearable Lithium Battery Powered Devices

Introduction

Lithium cells provide sustained power and often have the capability to recharge. When designed, manufactured, and used properly, lithium batteries are a safe, high energy density power source for devices in the workplace.

While lithium batteries are normally safe, they may cause injury if they have design defects, are made of low quality materials, are assembled incorrectly, are used or recharged improperly, or are damaged. In February 2018, the U.S. Consumer Product Safety Commission reported over 25,000 overheating or fire incidents involving more than 400 types of lithium battery-powered consumer products that occurred over a five-year period.

Workers who wear or frequently handle lithium-powered devices or batteries are particularly at risk if a lithium battery catches fire or explodes since the device or battery is close to the body. To prevent injury, it is important for employers and workers to understand a lithium-powered device's basic function, hazards, and safe use.

Hazards

Lithium batteries are generally safe and unlikely to malfunction (i.e., fail), but only so long as there are no defects and the batteries are not damaged. When lithium batteries fail to operate safely, they may present a fire or explosion hazard. Damage from improper use, storage, or charging may also cause lithium batteries to fail.

Damage to lithium batteries can occur immediately or over a period of time, from physical impact, exposure to certain temperatures, and/or improperly charging lithium-ion batteries.

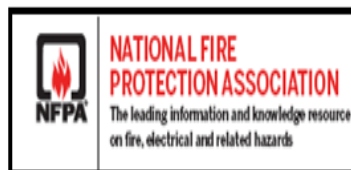
- Physical impacts that can damage lithium batteries include dropping, knocking, crushing, vibrating, and puncturing.
- Damage to all types of lithium batteries can occur when the temperatures are too high (e.g., above 100°F).
 - External heat sources can also accelerate failure in cells with defects or damage from other causes.
- Damage to lithium-ion batteries can occur when the batteries themselves or the environment around the batteries is below freezing (32°F) during charging.
 - Charging in temperatures below freezing can lead to permanent metallic lithium buildup (i.e., plating) on the anode, increasing the risk for failure.
- Charging a device or battery without following manufacturer's instructions may cause damage to rechargeable lithium-ion batteries.

Both defects in, and damage to, lithium batteries can lead to battery failure. Heat released during cell failure can damage nearby cells, releasing more heat in a chain reaction (i.e., thermal runaway). The high energy density in lithium batteries makes them more susceptible to hazardous thermal runaway. Lithium cell failures can result in chemical reactions and/or combustion reactions, which can also result in heat releases and/or over-pressurization.

Prevention


Workplace injuries from lithium battery defects or damage are preventable in consideration of the following guidelines:

- Ensure lithium batteries, chargers, and associated equipment, are certified by a nationally recognized testing laboratory, and are rated for their intended uses.
- Follow manufacturer's instructions for storage, use, charging, and maintenance.
- When replacing batteries and chargers, ensure they are specifically designed and approved for use with the device and they are purchased from the device's manufacturer or a manufacturer authorized reseller.
- Remove lithium-powered devices and batteries from the charger once they are fully charged.
- Store lithium batteries and devices in dry, cool locations.
- Inspect batteries for signs of damage, such as bulging/cracking, hissing, leaking, rising temperature, and smoking before use, especially if they are wearable.
 - Immediately remove a device or battery from service and place it in an area away from flammable materials if any of these signs are present.
- If batteries are damaged, remove from service and dispose in accordance with local, state, and federal regulations.



Lithium Ion Battery Safety

for Consumers



Lithium ion batteries supply power to many kinds of devices including smart phones, laptops, scooters, e-cigarettes, smoke alarms, toys, and even cars. Take care when using them. In rare cases, they can cause a fire or explosion.

The problem

- These batteries store a large amount of energy in a small amount of space.
- Sometimes batteries are not used the right way; batteries not designed for a specific use can be dangerous.
- Like any product, a small number of these batteries are defective. They can overheat, catch fire, or explode.

Safety Tips

- Purchase and use devices that are listed by a qualified testing laboratory.
- Always follow the manufacturer's instructions.
- Only use the battery that is designed for the device.
- Put batteries in the device the right way.
- Only use the charging cord that came with the device.
- Do not charge a device under your pillow, on your bed or on a couch.
- Keep batteries at room temperature.
- Do not place batteries in direct sunlight or keep them in hot vehicles.
- Store batteries away from anything that can catch fire.

Signs of a Problem

Stop using the battery if you notice these problems: odor, change in color, too much heat, change in shape, leaking, odd noises. If it is safe to do so, move the device away from anything that can catch fire. Call 9-1-1.

Battery Disposal

- Do not put lithium ion batteries in the trash.
- Recycling is always the best option.
- Take them to a battery recycling location or contact your community for disposal instructions.
- Do not put discarded batteries in piles.

High-Tech Luggage

Some major airlines no longer accept 'smart' luggage with non-removable lithium ion batteries as checked or carry-on luggage. The powerful batteries can potentially overheat and pose a fire hazard during flight.

In some instances, smart bags with removable lithium ion batteries will be allowed on board if the battery can be removed on site and taken on board with the customer. Check with your airline for restrictions.

Extension Cord and Power Strip Safety

Extension cord, power strip, power tap, multi tap or surge protector devices provide an important method of bringing temporary power to electrical devices that are used in areas not located near a wall outlet or where there is an insufficient number of outlets. UL approved and correctly sized extension cords are only allowable in the workplace, and should only be used in the home as temporary wiring not to exceed 90 days.

Domestically, the U.S. Consumer Product Safety Commission (CPSC) estimates that about 3,300 residential fires associated with electric extension cords occur each year, killing 50 people and injuring about 270 others. The most frequent causes of electrical fires are short circuits, overloading, damage, and/or misuse of extension cords, power strips, power taps and surge protectors. Cords and strips can get hot enough to ignite cloth, paper, carpet etc. and start fires. Overloading can occur when multiple devices are plugged into one cord or when cords are "daisy chained" (plugging multiple extension cords together) or when the connected equipment is drawing more amps than the power strip is rated to handle.

Some Relief

The New Jersey Uniform Fire and The New Jersey Department of Labor have acknowledged there is an overuse of similar device and have given some flexibility in the office/business environment when devices are equipped with surge protection or overload circuit breakers, as means to further reduce the potential for fire or electric shock should a surge or overload occur.

Some DO'S and DON'TS

- Don't use extension cords as substitutes for permanent wiring- temporary use only.
- Purchase cords approved and stamped or labeled by an independent testing laboratory.
- If the power cord or device feels hot, turn it off and disconnect it!
- Replace cords with cracks, cuts and damaged insulation.
- Power cords should never be nailed, stapled, or taped to the desk, wall, ceiling, baseboard, or another object.
- When unplugging a cord, pull on the plug, not the cord (yes, bend over)
- Do not run power cords through walls, doorways, under carpets, ceilings or floors.
- Don't coil equipment or extension cords while they're in use, allow the heat to escape.
- Use a three-wire extension cord only.
- Never force a plug into an outlet.
 - If it doesn't fit, don't use it!
- Use exterior rated cords outside use (see label).
 - Do not use indoor extension cords outdoors.
- GFCIs outlets or a GFCI "pig tail" adaptor is required for outdoor extension cord use.
 - Do not extend extension cords by daisy chaining as overloading can occur.

What to Look for in a Power Strip

The Difference between a Surge Protector vs. Power Strip

Surge Protector - Protects electronic devices from power surges or spikes. When a surge in power occurs, the device shuts off delivery of electricity to the electronics, protecting them from shorting out.

Power Strip - A small block with multiple electrical outlets that allows for powering more electronic devices than just two in a standard outlet

Maximum Amp Rating

The maximum amp rating dictates the maximum amount of electrical current you can safely draw through your power strip, or how many electronic devices you can plug in and use safely. Most power strip models have a rating of around 15A, meaning you can safely use as many electronics as you want, as long as their total power draw doesn't exceed that number. Overdoing the maximum amp rating of your power strip can produce excess heat in the cables and produce shock or fire hazards.

Surge Protection

Not all power strips have surge protection built-in. Power surges are typically measured in a unit of energy called Joules. The higher the number of Joules, the greater the protection if provided from surges. Power spikes can come in various sizes and while many smaller surges you don't even notice, they can steadily degrade your electronics. Typically a device with at least 700 joules of protection is recommended. However, the more expensive the electronics the greater the number of Joules required for protection.

Add it up!

If your device, equipment, instrument or tool uses 8-amps at 125 volts, then its wattage rating will be $1000W (8A \times 125V = 1,000W)$. Additionally, if you are going to use an extension cord or a power strip or surge protector with two or more connected devices, you must add together the total wattage ratings for ALL devices used on the cord even if the other device(s) is idle or not in full operation (as it has the potential of turning on to full load). Do not use a cord that has a lower rating than the equipment to be plugged in – check all manufacture's labels.

Studies have shown that a typical home or office equipment setup includes the items listed in the table below. These items were typically provided power through a power strip, power tap or surge protector rating:

Computer	2.0 amps	250 watts
LCD Monitor	1.5 amps	190 watts
Speakers	0.12 amps	15 watts
Desk lamp	0.32 amps	40 watts
Scanner	1.2 amps	150 watts
Printer (Printing)	9.4 amps	1,175 watts
Total	14.54amps	1,820 watts

The total combined power demand should not exceed the rated capacity of the power supply, whether it be a direct connection to an outlet or through a power strip, power tap or surge protector to the outlet. To reduce the risk of excessive energy draw, overheating, or fire, **ALWAYS** assume full load of the equipment when calculating the energy needs.

- Consider a standard printer: There is usually an energy demand listing for when the printer is idle and printing amperage when in use, always assume the printing amperage

Never use extensions or power strips for space heaters, refrigerators, microwave ovens, toaster ovens.

Some of the Better Performing Devices for Consideration

The following information for the devices below is specifically to identify the levels of built protection. The devices listed are fully tested and UL approved devices for home or office. Don't confuse these with the inexpensive devices that are available for a bargain price. As with any device, **"YOU GET WHAT YOU PAY FOR!"** Lives, homes, businesses, and the expensive electronics depend on proper protection.

➤ Belkin Advanced 12 Outlet

- It has 12 outlets, is rated for 15A, a built-in 3940 joule surge protector, two USB ports with a 2A rating, and a \$250,000 connected equipment coverage and lifetime warranty

➤ Poweradd 3 Outlet

- It has 3 outlets, rated for 10A, two 1A USB ports, and a 2-year warranty. It has power overload circuit breaker that shuts off the flow of electricity to instead of surge protection.

➤ Tripp Lite 7 Outlet

- It has 7 outlets, a 15A rating, a built-in 1080 Joule surge protector, and a lifetime warranty and a lifetime \$25,000 equipment coverage.

➤ Monster 6 Outlet

- It has 6 outlets, a 15A rating, a built-in surge protector offering 720 joules of protection and a \$25,000 connected equipment warranty.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
JUNE 2019**

<u>BANK ACCOUNTS</u>	<u>REGISTRATION</u>	<u>AMOUNT</u>	
Beneficial Bank	MHMUA Escrow Account	\$	212,123.94
Beneficial Bank	MHMUA Self Insured UE Fund	\$	44,868.76
Beneficial Bank	MHMUA Payroll	\$	22,693.99
Beneficial Bank	MHMUA Operating Fund	\$	312,689.16
Beneficial Bank	MHMUA Trustee Deposit Account	\$	835,647.49
Beneficial Bank	MHMUA FSA Account	\$	5,912.50
		\$	<u>1,433,935.84</u>

<u>ACCOUNTS HELD IN TRUST</u>				
T.D. Wealth Management	Debt Service Reserve	\$	2,816,765.58	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,480,530.54	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	14,138,174.55	In Trust
T.D. Wealth Management	Debt Service Fund	\$	2,186,933.68	In Trust
		\$	<u>21,622,404.35</u>	

Debt Service payment August 1, 2019:		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2019:</u>		<u>NJEIT FEES</u>
		Due 2.1.19	\$ 286,726.55	18,960.00
Total Debt Payment 8/1/2019	\$ 1,334,141.14	Due 6.1.19	\$ 371,940.63	
Balance 6/30/2019	\$ 2,186,933.68	Due 8.1.19	\$ 1,315,181.14	18,960.00
		Due 12.1.19	\$ 861,940.63	
Debt Service (Required)/Available	\$ <u>852,792.54</u>		\$ <u>2,835,788.95</u>	\$ <u>37,920.00</u>

[illegible]

[illegible]

Mount Holly Municipal Utilities Authority

Report Date: Tuesday, July 02, 2019 Hauled Wastes Receipt Resolution Report for the

06/01/2019 thru 06/29/2019

Waste Type: Sludge

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.08	1	5000	1.3 %	542	\$400.00
\$0.041	10	56100	0.9 %	4320	\$2,300.10
\$0.055	63	343980	2.1 %	59982	\$18,918.90
\$0.08	1	5000	1.8 %	750	\$400.00
\$0.041	7	46200	0.9 %	3464	\$1,894.20
Subtotal:	82	456280	1.4 %	69058	\$23,913.20

Waste Type: Septage

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.04	87	448900	0.3 %	12176	\$17,956.00
\$0.04	5	20000	0.8 %	1264	\$800.00
\$0.087	1	4000	2.9 %	967	\$348.00
\$0.04	3	6750	0.4 %	243	\$270.00
\$0.04	15	60000	0.7 %	3396	\$2,400.00
\$0.04	24	100800	0.6 %	4970	\$4,032.00
\$0.04	8	26400	0.4 %	768	\$1,056.00
\$0.04	88	400300	0.4 %	14085	\$16,012.00
\$0.04	34	160400	1.1 %	14222	\$6,416.00
\$0.066	1	5000	2.2 %	917	\$330.00
\$0.04	3	21000	0.1 %	232	\$840.00
\$0.04	8	40000	0.6 %	2164	\$1,600.00
\$0.04	5	30000	0.5 %	1250	\$1,200.00
\$0.04	3	16300	0.7 %	1029	\$652.00
\$0.04	6	22300	0.4 %	952	\$892.00
\$0.04	6	24000	0.4 %	730	\$960.00
\$0.04	3	12900	1.1 %	1182	\$516.00
Subtotal:	300	1399050	0.8 %	60547	\$56,280.00

Waste Type: Leachate

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.039	25	124975	0.5 %	5200	\$4,874.03
\$0.018	155	921701	0.4 %	34565	\$16,590.62
\$0.025	12	49500	0.3 %	1235	\$1,237.50
Subtotal:	192	1096176	0.4 %	41000	\$22,702.14

Waste Type: Miscellaneous

Rate/Gallon	# of Trucks	Sum of Gallons	Average of % Solids	Total # of Solids	Total Charged
\$0.05	5	34000	0.2 %	567	\$1,700.00
\$0.046	2	11872	0.6 %	593	\$546.11
Subtotal:	7	45872	0.4 %	1160	\$2,246.11
Total:	581	2997378	0.8 %	171765	\$105,141.45