

TO: Mount Holly Municipal Utilities Authority
From: Robert Maybury, Executive Director
Date: September 14, 2017
Subject: Regular Meeting

There will be a Regular Meeting of the Mount Holly Municipal Utilities Authority held on September 14, 2017 at 6:00 PM in the Administrative Office of the Mount Holly Municipal Utilities Authority, 37 Washington Street, Mount Holly, New Jersey. The agenda for this meeting is as follows:

ROLL CALL

- Mr. Thiessen____, Mr. Silcox____, Mr. Jones____, Mr. Banks____, Ms. LaPlaca____
- Verification of Notice
- Pledge of Allegiance
- Public Comments on Action Items
- Approval of Minutes
 - Regular Meeting Minutes August 10, 2017
 - Executive Meeting Minutes August 10, 2017 (Resolution 2017-75)

Old Business

New Business

- Resolution 2017-82 A resolution awarding the High Street Sanitary Sewer Main Improvements contract # 2017-14.
- Resolution 2017-83 A Resolution approving an S-3 Application for sewerage service between the Mount Holly Municipal Utilities Authority and Frontier Development, LLC/ Starbucks, Township of Lumberton, Block 14.03; Lot 4.01, 4.02 & 4.03.
- Resolution 2017-84 A resolution authorizing change order No. 2 contract 2015-14 for the Belt Filter Press.

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the Authority and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

- *Resolution 2017-78 A resolution approving the operating expenses for the month of August 2017.
- *Resolution 2017-79 A resolution approving the sewer refunds for the month of August 2017.
- *Resolution 2017-80 A resolution approving the expenditures for the month of August 2017 from the escrow fund.
- *Resolution 2017-81 A resolution approving the expenditures for the month of August 2017 from the improvement replacement fund.

- Communications
- Matters to be presented by the Public
- Report of the Executive Director
- Report of the Engineer
- Report of the Operations Superintendent
- Report of the Safety Director & Special Projects
- Report of the Solicitor
- Report of Finance Administrator/Treasurer
- Other New Business
- Matters to be presented by the Commissioners
- Executive Session (2017- proposed Resolution)
- Adjournment

**indicates addendum to original agenda

OPEN PUBLIC MEETINGS ACT STATEMENT

REGULAR MEETING

“In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017, and the Courier-Post on February 15, 2017. On Monday, September 11, 2017 advanced written notice of this meeting was (1) posted on the Administrative Bulletin Board at the Township Building and (2) advanced written notice of this meeting was mailed to all persons who, according to the records of the MUA, requested such notice.”

MANDATORY AFFIRMATIVE ACTION COMPLIANCE NOTICE

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Mount Holly Municipal Utilities Authority Regular Meeting Minutes
August 10, 2017

The regular meeting of the Mount Holly Municipal Utilities Authority was held at 37 Washington Street, Mt. Holly New Jersey on Thursday August 10, 2017; at 6:00 P.M. Vice Chairman Silcox called the meeting to order.

PRESENT: Mr. Robert Silcox, Vice Chairman
Mr. Jason Jones, Commissioner
Mr. Christopher Banks, Commissioner
Ms. Gina LaPlaca, Commissioner
Mr. Robert Maybury, Executive Director
Mr. Tom Coleman, Raymond Coleman Heinold, LLP
Ms. Carol Berlin, Rainine Coughlin Minchello, LLC; Special Counsel
Mr. Armando Riccio, Labor/Employment Counsel
Mr. Dave Skibicki, R. A. Alaimo Associates, Engineer
Mr. Joel Hervey, Operations Superintendent
Mr. Anthony Stagliano, Safety Director & Special Projects
Mr. Michael B. Dehoff, Finance Administrator/Treasurer
Mrs. Brandy C. Boyington, Board Secretary

ABSENT: Mr. Jules Thiessen, Chairman

Verification of Notice

Executive Director Robert Maybury verified that "In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Notice of this meeting was published in the Courier Times on February 15, 2017 and the Courier Post on February 15, 2017. On August 07, 2017, advanced written notice of this meeting was posted on the Administrative Bulletin Board at the Township Building and advanced written notice of this meeting was mailed to all persons who, according to the records of the Authority, requested such notice."

Mandatory Affirmative Action Compliance Notice

Any contracts awarded tonight, and between now and the next meeting, the contractor, company or firm must comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C.127) N.J.A.C. 17:27.

Pledge of Allegiance



Moment of Silence of Mr. William Dunn

Vice Chairman Silcox asked everyone to stay standing and stated that earlier this week Mr. William Dunn passed away. Vice Chairman Silcox continued stating Mr. Dunn was a friend and was a leader for the Authority for almost fifty years. Vice Chairman Silcox specified that Mr. Dunn did so many things for the town, the Authority and so many people and asked that we have a moment of silence.

~obituary~

Bill was born in Oradell, N.J., Jan. 26, 1926, and grew up in Cranbury. He was a World War II U.S. Army veteran. He graduated from the University of Rochester in 1954. Bill was a long time Regional sales manager for WR Meadows overseeing construction and engineering projects across the country. Bill began his service to the Mount Holly Municipal Utilities Authority first as a board member and chairman and for many years as the full-time executive director. Under Bill's leadership the authority upgraded and expanded treatment systems and became a model of ground breaking technology in the area. Bill retired from the MHMUA at the end of 2012 at the age of 87 and was honored with a Joint Legislative Resolution by the New Jersey Senate and General Assembly. Bill and his wife, Ruth resided in Mount Holly for over 61 years. Mr. Dunn was also active in the Mount Holly community and served as deputy mayor and town councilman. He was a member and past-president of the Mount Holly Rotary Club, a member of the Mount Holly Lions Club, and the Mount Holly Elks. He was also active in helping to establish the Mount Holly First Night and frequently was a judge for many Mill Race and downtown Mount Holly events. Bill is survived by his wife of nearly 66 years, Ruth; three children, daughter, Roberta Bartley (William) of Boca Raton, Fla.; daughter, Alexandra Dunn of West Palm Beach, Fla.; and son, William G. Dunn Jr. of Mount Holly; and three grandsons, Michael Bartley, Connor Pleban, and Kyle Pleban. Friends may attend his visitation from 6 to 8 p.m. Friday, Aug. 11, at the Perinchief Chapels, 438 High St., and Mount Holly. A memorial service will be held 1:30 p.m. Saturday, Aug. 12, at the funeral home. In lieu of flowers, contributions in his memory may be made to the University of Rochester or Penn Medicine. Perinchief Chapels, Mount Holly.

Public Comments on Action Items

None.

Approval of Minutes

Commissioner Jones moved for the approval of Regular Meeting Minutes and Executive Meeting Minutes of July 13, 2017. Commissioner LaPlaca seconded the motion. At the call of the roll the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

Old Business

None.

New Business

Resolution 2017-73

A Resolution approving an S-1NR Application for sewerage service between the Mount Holly Municipal Utilities Authority and Frontier Development, LLC/ Starbucks, Township of Lumberton, Block 14.03; Lot 4.01, 4.02 & 4.03

Resolution 2017-74

A Resolution approving an S-2 Application for sewerage service between the Mount Holly Municipal Utilities Authority and Frontier Development, LLC/ Starbucks, Township of Lumberton, Block 14.03; Lot 4.01, 4.02 & 4.03

Executive Director Robert Maybury stated resolution 2017-73 and 2017-74 refer to applications that pertain to the proposed Starbucks who applied for sewer service. Executive Director Robert Maybury explained that Starbucks intends to purchase the Lone Wolf Farm Market at the intersection of the bypass and Route 38 in Lumberton Township. Approving these two resolutions allows them to proceed with sewer service for this property.

Commissioner Jones moved for the approval of resolution 2017-73. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

Commissioner Jones moved for the approval of resolution 2017-74. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

CONSENT AGENDA:

“All items listed with an asterisk (*) are considered routine by the MHMUA and will be enacted by one motion. Should a Commissioner wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence.”

*Resolution 2017-69

A resolution approving the operating expenses for the month of July 2017.

*Resolution 2017-70

A resolution approving the sewer refunds for the month of July 2017.

*Resolution 2017-71

A resolution approving the expenditures for the month of July 2017 from the escrow fund.

*Resolution 2017-72

A resolution approving the expenditures for the month of July 2017 from the improvement replacement fund

Commissioner Jones moved for the approval of the consent agenda. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Banks, Commissioner Jones, Commissioner LaPlaca, Commissioner Silcox

Nays:

Abstain:

Absent: Chairman Thiessen

Communications None.

Matters to be presented by the Public Andrew Huber – 706 Henderson Road, Lumberton NJ 08048

Mr. Huber stated before he presents to the board his issue he would like to recognize the importance MUA's have on their communities, they are a cornerstone upon society and he appreciates that. Mr. Huber continued stating the ability to have flush away piping has a priceless aspect to it and thinks without getting too far into the MHMUA's rates. Mr. Huber stated he personally does not have an issue with the billing structure, but the postage and handling is salt to a wound. Mr. Huber continued by explaining that about eight to nine months ago social media flared up with posts about the MHMUA and he started to pay attention to his bill. Mr. Huber stated his bill for 706 Henderson Road looks good and he has no issues, but he once owned 8 Sesame in Country Estates and pulled an old bill, it was before the MHMUA itemized the service billing charge. Mr. Huber stated he then filed a formal OPRA request with the MHMUA to understand the charges. Mrs. Boyington helped me out and was a great aid. Mr. Huber continued explaining he was trying to figure out if he was being billed for a garbage disposal when he owned 8 Sesame, but after understanding the combination of fees in the service billing charge he discovered he was being billed for a ¾" meter not a 5/8" meter. Mr. Huber continued to explain after more communication with the MHMUA it was explained to him that accounts are setup based on the information provided to them from what the developers put on the application for service. Silver Construction stated on the original application that the residence at 8 Sesame had a ¾" meter. Mr. Huber continued saying he felt as a citizen it was in his interest to notify people, and he did. Mr. Huber stated through other various social media posts he discovered the MHMUA's online billing feature, he found an issue with the MHMUA's billing in the Country Estates Development. Mr. Huber continued stating that for the nine and half years he owned 8 Sesame he was incorrectly billed \$708.40. Vice Chairman Silcox informed Mr. Huber this matter would be looked into and thanked him for his information. Mr. Huber stated he will make a formal request for the refund. Commissioner Jones thanked Mr. Huber.

Kenneth Pearson- (MHMUA retiree) 41 Nassau Road, Lumberton, NJ 08048. Mr. Pearson asked the board why the American Flag was not at half-staff for Mr. William Dunn's passing. Mr. Pearson continued stating he understands everyone has their own feeling about Mr. Dunn but would the board show some respect and lower the flag. Solicitor Coleman stated the Governor and /or President would need to make that call.

Report of the Executive Director Report of the Executive Director was received. Executive Director Robert Maybury stated the Belt Filter Press Project is complete minus the final report from Alaimo and the project came in under budget. Executive Director Robert Maybury stated the contractors did a good job throughout the construction project. Executive Director Robert Maybury continued stating the MHMUA is currently performing the trial of the Peracetic Acid (PAA) in lieu of sodium hypochlorite for disinfection. Executive Director Robert Maybury explained the trial began in July and so far, it is effective and this trial is expected to be a success. Executive Director Robert Maybury stated the trial will continue into early 2018. Engineering design for a permanent storage building, tanks and pumps will need to start in the near future. Executive Director Robert Maybury informed the board the High Street Project is getting ready to go to bid and this project is expected to be completed by the end of September.

Report of the Engineer Report of the Engineer was received. Mr. Skibicki stated the High Street Project advertising will be posted early next week and bids will be due two and half weeks later. Mr. Skibicki continued stating the total time for the project is forty-five days.

Report of the Operations Superintendent Report of the Operations Superintendent was received. Nothing to add

Report of the Safety Director and Special Projects Report of the Safety Director and Special Projects was received. Nothing to add

Report of the Solicitor Report of the Solicitor was received. Comments reserved for Executive Session.

Report of the Finance Administrator/Board Treasurer Report of the Finance Administrator/Board Treasurer was received. Nothing to add.

Other New Business None.

Matters to be presented by Commissioners Commissioner LaPlaca thanked Mr. Huber for bringing up the water meter size issue as she is aware of the chatter on social media. If the subject was not brought up by the public tonight, she was going to address this topic. Commissioner LaPlaca continued stating she would like to be better educated on the billing of the water meters, she stated for example whose responsibility is it to determine what size meter per each property. Commissioner LaPlaca continued stating she would like to know how many properties are affected by this kind of discrepancy and how will the MHMUA handle it moving forward. Executive Director Robert Maybury stated this discrepancy has come up in the past, and over the last two years there has not been many. Executive Director Robert Maybury continued stating a similar situation came up in Eastampton Township, the developer used two different meter sizes throughout the development and the MHMUA billing department found there were sixty-one properties with the incorrect water meter size on their account. Executive Director Robert Maybury stated the problem is the MHMUA does not own the water meters, the MHMUA relies on the developer or the homeowner to properly complete the initial sewer service application, including the correct water meter size. The developer in the Eastampton case misidentified the water meter sizes for these homes in the initial sewer service application. Executive Director Robert Maybury stated discrepancies with all accounts are corrected immediately once confirmed by New Jersey American Water.

Executive Session:

Resolution 2017-75 A resolution approving Executive Session for contract negotiations and litigation, possible action to be taken, at 6:15 P.M. - Commissioner Jones moved for the approval to go into Executive Session. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen

****Resolution 2017-76** A resolution to add a resolution to the agenda. Commissioner Jones moved for the approval to add a resolution to the agenda. Commissioner LaPlaca seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen

****Resolution 2017-77** A resolution authorizing the collective bargaining agreement with the MHMUA's Supervisory Union. Commissioner LaPlaca moved for the approval of resolution 2017-77. Commissioner Banks seconded the motion. At the call of the roll, the vote was:

Ayes: Commissioner Silcox, Commissioner Jones, Commissioner Banks, Commissioner LaPlaca

Nays:

Abstain:

Absent: Chairman Thiessen

Adjournment

Commissioner Jones for adjournment. Commissioner LaPlaca seconded the motion. Vice-Chairman Silcox adjourned the meeting at 6:37 P.M.

Respectfully submitted,

Brandy C. Boyington, Secretary

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION 2017-75
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of the Mount Holly MUA has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board will reconvene at the conclusion of closed session, at approximately 6:15 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Mount Holly Municipal Utilities Authority, in the Township of Mount Holly, County of Burlington, State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);
- ☐ Any matter in which the release of information would impair a right to receive funds from the federal government;
- ☐ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;
- ☒ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: MHMUA Collective Bargaining Agreement);
- ☐ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- ☐ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- ☐ Any investigations of violations or possible violations of the law;
- ☒ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: 2016 Corrective Action Plan from audit) *Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Authority's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact*);
- ☐ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____)
- ☐ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Commissioners hereby declare that its discussion of the aforementioned subject(s) may be made public at a time when the Solicitor advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the MHMUA or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the MHMUA to take the appropriate action to effectuate the terms of this resolution.

I, Brandy Boyington, do hereby certify the above to be a true and correct copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at its meeting held on August 10, 2017.

Brandy C. Boyington

TO BE ACTED UPON

RESOLUTION 2017-82
A Resolution Awarding the High Street Sanitary Sewer Main Improvements
Contract 2017-14

WHEREAS, The Mount Holly Municipal Utilities Authority has duly advertised, according to the Local Public Contracts Law, for bids on Contract No. 2017-14, High Street Sanitary Sewer Main Improvements; and

WHEREAS, bids were received, opened and announced by the MHMUA at its offices on September 07, 2017 and

WHEREAS, _____ is the lowest responsible bidder on the aforesaid contract with a bid price of \$ _____; and

WHEREAS, the MHMUA's Engineer has recommended the award of this contract; and

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY this 14th day of September, 2017, that Contract No. 2017-14, High Street Sanitary Sewer Main Improvements and the same is hereby awarded to _____ for the bid price of \$ _____.

BE IT FURTHER RESOLVED that the Chairman and Secretary of the MHMUA be and the same are hereby authorized to execute the aforesaid Contract on behalf of the MHMUA.

THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

By: _____
Jules K. Thiessen, Chairman

Attest:

Brandy C. Boyington, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Thomas Coleman, Solicitor

RESOLUTION 2017-83

A RESOLUTION APPROVING S-3 APPLICATION FOR APPROVAL OF SEWER CONSTRUCTION PLANS BETWEEN THE MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY AND FRONTIER DEVELOPMENT, LLC/ STARBUCKS, TOWNSHIP OF LUMBERTON, BLOCK 14.03 LOT 4.01, 4.02, 4.03

WHEREAS, The Mount Holly Municipal Utilities Authority, (hereinafter "MHMUA"), 1 Park Drive, Mount Holly, New Jersey is a public body created by the governing body of the Township of Mount Holly pursuant to the provisions of the Sewerage Authorities Law (P.L. 1946, c. 138) of the State of New Jersey, as amended and supplemented; and

WHEREAS, the MHMUA is charged, inter alia, with the responsibility for the maintenance, operation and improvement of works for the collection, treatment, purification and disposal of sewage within the Authority Service Area; and

WHEREAS, Frontier Development, LLC/Starbucks.; (hereinafter "Applicant") has its address or principal place of business at 1801 S.W. 3rd Avenue #5 Miami, FL 33129; and

WHEREAS, the Applicant proposes to construct construction of 68 LF of 4" PVC (SCH40) sewer lateral, approximately 2,392 LF of 1 ½" HDPE DR-11 force main, two (2) threaded cleanout plugs with grade plates and covers, approximately 60 LF of 4" SCH-80 steel casing under railroad, and one (1) pump station to service one proposed 1,850 SF Starbucks with 35 indoor seating and 12 outdoor seating to be known as Starbucks (hereinafter "Project") on Block 14.03, Lot 4.01, 4.02, 4.03 in the Township of Lumberton; and

WHEREAS, the Applicant has received final approval for the Project from the Township of Lumberton Land Use Board on _____; and

WHEREAS, the Applicant has submitted an S-3 Application for Approval of Sewer Construction Plans to the MHMUA for consideration; and

WHEREAS, the MHMUA and the MHMUA's Consulting Engineer have reviewed the submitted sewer construction plans and profiles and recommended approval of; and

WHEREAS, the Applicant has certified the statements made on the submitted S-3 Application for Approval of Sewer Construction Plans are true.

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority, the S-3 Application for Approval of Sewer Construction Plans as submitted by the Applicant is hereby approved.

Record Vote

AYE NO ABSTAIN ABSENT

Chairman Thiessen
Commissioner Silcox
Commissioner Jones
Commissioner Banks
Commissioner LaPlaca

The foregoing is a true copy of a Resolution adopted by the Authority on September 14, 2017.

Brandy C Boyington, Secretary

[SEAL]

THE MOUNT HOLLY MUNICIPAL
UTILITIES AUTHORITY

BY _____
Jules Thiessen, Chairman

RESOLUTION 2017-84
MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING CHANGE ORDER No. 2 TO
CONTRACT 2015-14 FOR THE BELT FILTER PRESS

WHEREAS, the Mount Holly Municipal Utilities Authority (“MHMUA”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the MHMUA has entered into Contract 2015-14 with MBE Mark III Electric, Inc. for Belt Filter Press; and

WHEREAS, changes to the aforesaid contract as detailed in the attached Contract Change Order acceptance letter dated August 15, 2017, has been recommended by the consulting engineer, Richard A. Alaimo Associates, which indicate that there will be a deduction to the contract, all of which has been reviewed and approved by MHMUA personnel; and

WHEREAS, Change Order No. 2 represents a deduction of \$29,041.58 to the original contract amount of \$406,577.00;

WHEREAS, the net result of Change Order 2 brings the new contract amount to \$384,489.42; and

WHEREAS, Change Order No. 2 satisfies each of the requirements of N.J.A.C. 5:30-11.3.

NOW, THEREFORE, BE IT RESOLVED by the MHMUA that Change Order No. 2 to the contract with MBE Mark III Electric, Inc., a copy of which is attached hereto, be and the same is hereby approved; and

BE IT FURTHER RESOLVED that the appropriate MHMUA officials are hereby authorized to execute Change Order No. 2 on behalf of the MHMUA.

MOTION: _____

SECONDED: _____

AYES: ABSTAIN: NAYES: ABSENT:

Chairman Thiessen
Commissioner Silcox
Commissioner Jones
Commissioner Banks
Commissioner LaPlaca

The foregoing is a true copy of a Resolution adopted by the Mount Holly Municipal Utilities Authority at a meeting thereof duly called and held on September 14, 2017.

Brandy C. Boyington, Secretary

RESOLUTION 2017-78

**A RESOLUTION APPROVING THE ANTICIPATED PAYROLL
FOR SEPTEMBER AND THE ACTUAL PAYROLL FOR THE MONTH
OF AUGUST AND THE OPERATING EXPENSES**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following anticipated payroll for the upcoming month is hereby approved subject to verification of actual payroll at the next regular meeting of the Mount Holly Municipal Utilities Authority. Anticipated \$300,000.00

BE IT FURTHER RESOLVED by the Mount Holly Municipal Utilities Authority that the payroll and Operating Expenditures in the amount of \$583,851.58 per attached listings are hereby approved.

CERTIFICATION

[illegible]

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby Certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of September, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand affixed to the seal of said MUA this 14th day of September, 2017.

Brandy C. Boyington, Secretary

P.O. Type: All	Include Project Line Items: No	Open: N	Paid: Y	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Aprv: Y
Format: Condensed	Received Date Range: 08/11/17 to 09/14/17	Bid: Y	State: Y	Other: Y
Include Non-Budgeted: Y	Prior Year Only: N			Exempt: Y

Vendor # Name

PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AIRGA010 AIRGAS USA, LLC							
17-00446	06/20/17	SAFETY ITEMS	Open	1,286.47	0.00		
17-00456	06/22/17	WALL MOUNT DRENCH SHOWER	Open	204.41	0.00		
17-00549	07/13/17	BACTERIOSTATIC PRESERVATIVE	Open	24.42	0.00		
17-00679	08/09/17	CHEMICAL RESISTANT GOLVES	Open	46.56	0.00		
				<u>1,561.86</u>			
ALLIE010 ALLIED ELECTRONICS INC.							
17-00110	04/13/17	PANEL METER 120AC	Open	350.65	0.00		
AMERI010 AMERICAN AQUATIC TESTING INC.							
17-00586	07/24/17	BIOASSAY TOXICITY TESTING	Open	2,250.00	0.00		
AMERI065 AMERICAN WATER							
17-00726	08/18/17	AMERICAN WATER BILLING	Open	461.36	0.00		
ANALY005 ANALYTICAL LABORATORY SERVICES							
17-00519	07/06/17	EFFLENT SEMIANNUAL SAMPLING	Open	322.00	0.00		
17-00557	07/18/17	IPP SEMIANNUAL SAMPLING	Open	155.00	0.00		
17-00581	07/21/17	MONTHLY PAA VOA SAMPLING	Open	70.00	0.00		
				<u>547.00</u>			
ARMAN005 ARMANDO V. RICCIO, LLC							
17-00691	08/10/17	PROFESSIONAL SERVICES	Open	2,577.75	0.00		
ATLAN020 ATLANTIC SWITCH AND GENERATOR,							
17-00420	06/13/17	PUMP STATION 208 TRANSFER SWTC	Open	1,021.68	0.00		
17-00548	07/13/17	RENTAL GENERATOR FOR GEN B	Open	4,252.50	0.00		
17-00595	07/26/17	WATER PUMP AND GASKETS-GEN "B"	Open	343.43	0.00		
				<u>5,617.61</u>			
BCIT0005 B.C.I.T.							
17-00674	08/08/17	COURSE REGISTRATION	Open	504.00	0.00		
17-00693	08/10/17	COURSE REGISTRATIONS	Open	5,592.00	0.00		
				<u>6,096.00</u>			
BLAKE005 BLAKE BONITA							
17-00738	08/21/17	SEWER REFUND/9 BEAUMONT PLACE	Open	80.40	0.00		
BUDGE005 BUDGET PRINTING							
17-00743	08/22/17	ENVELOPES FOR BILLING	Open	180.00	0.00		
BYERL005 BYER LOCK SHOP							
17-00694	08/10/17	MONITOR SECURITY SYSTEM/1 PARK	Open	170.00	0.00		
CERTI005 CERTIFIED LABORATORIES							
17-00483	06/28/17	ANDROIL- PENETRANT/ LUBE	Open	193.78	0.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
CINTA005 CINTAS CORPORATION						
17-00602	07/26/17	UNIFORM RENTAL	Open	296.36	0.00	
17-00625	08/01/17	UNIFORM RENTAL	Open	296.36	0.00	
17-00678	08/08/17	UNIFORM RENTAL	Open	296.36	0.00	
17-00722	08/18/17	UNIFORM RENTAL	Open	296.36	0.00	
17-00745	08/22/17	UNIFORM RENTAL	Open	296.36	0.00	
				1,481.80		
CITYE005 CITY ELECTRIC SUPPLY CO						
17-00613	07/27/17	20 AMP GFCI, LIGHT BULBS	Open	304.15	0.00	
17-00665	08/04/17	DISC FILTER PANEL MAIN BREAKER	Open	198.00	0.00	
				502.15		
COBUR005 COBURN CHEMICAL, INC.						
17-00702	08/14/17	MAGNESIUM HYDROXIDE	Open	7,695.89	0.00	
WEEK0005 COURIER-POST & THIS WEEK						
17-00784	09/06/17	LEGAL NOTICE/CONTRACT C2017-14	Open	100.40	0.00	
COYNE005 COYNE CHEMICAL CO INC.						
17-00667	08/07/17	SODIUM BISULFITE	Open	1,020.48	0.00	
CROSS005 CROSS COUNTRY						
17-00695	08/10/17	JANITORIAL SUPPLIES	Open	1,086.16	0.00	
DESIG010 DESIGN PLASTIC SYSTEMS, INC.						
17-00612	07/27/17	SAFETY GRATING- PIPE GALLERY	Open	882.50	0.00	
DORIE005 DORIE KOZUCK						
17-00737	08/21/17	SEWER REFUND/1 MAYFAIRE CIRCLE	Open	19.83	0.00	
HABHE005 E.O. HABHEGGER						
17-00463	06/23/17	1000 GALLON SPLIT FUEL TANK	Open	23,320.00	0.00	
EASTE005 EASTERN AUTOPARTS WAREHOUSE						
17-00514	07/06/17	BATTERIES FOR GENERATOR PS 214	Open	319.90	0.00	
17-00590	07/25/17	BATTERY- TRUCK # 56	Open	75.95	0.00	
17-00688	08/10/17	TRANS FLUID/ CLEANER- VACTOR	Open	68.16	0.00	
				464.01		
ERICA005 ERIC A JOHNSON & STEPHANIE FOX						
17-00736	08/21/17	SEWER REFUND/17 HARROGATE DRIV	Open	35.74	0.00	
EULAH005 EULAH V. MURRAY						
17-00733	08/21/17	SEWER REFUND/124 GRANT STREET	Open	87.29	0.00	
EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC						
17-00700	08/11/17	PUMP STATION BIOXIDE	Open	8,201.34	0.00	
17-00714	08/16/17	TANK AND CARTRIDGE EXCHANGE	Open	503.00	0.00	
17-00760	08/29/17	PUMP STATION BIOXIDE	Open	6,990.10	0.00	
				15,694.44		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
FACTS005 FLEX FACTS						
17-00478	06/27/17	5/17 FSA BILLING	Open	50.00	0.00	
17-00609	07/27/17	6/17 FSA BILLING	Open	50.00	0.00	
				100.00		
GRAIN005 GRAINGER						
17-00555	07/17/17	LABELS, FILTERS, SEALER, WIREWRAP	Open	225.55	0.00	
17-00575	07/21/17	BEARINGS AND CUTOFF WHEELS	Open	32.67	0.00	
17-00607	07/26/17	V-BELTS, ELECTRIC ACTUATOR	Open	754.94	0.00	
17-00671	08/07/17	BATTERIES, FORK TERMINALS	Open	184.69	0.00	
				1,197.85		
HACHC005 HACH COMPANY						
17-00551	07/13/17	LAB SUPPLIES AND CHEMICALS	Open	633.70	0.00	
17-00587	07/25/17	LABORATORY MEDIA	Open	1,281.84	0.00	
				1,915.54		
HAINE020 HAINESPORT ENTERPRISES INC.						
17-00717	08/17/17	3/4" HYDRAULIC HOSE/HYDRA-TECH	Open	96.99	0.00	
HEALT005 HEALTH & SAFETY SERV UNLIMITED						
17-00556	07/17/17	YEARLY FUMEHOOD TESTING	Open	158.00	0.00	
HOOVE005 HOOVER TRUCK CENTER						
17-00681	08/09/17	POWER STEERING FLITERS-VACTOR	Open	20.60	0.00	
17-00687	08/10/17	POWER STEERING PUMP- VACTOR	Open	437.90	0.00	
				458.50		
HUBER005 HUBER TECHNOLOGY						
17-00701	08/11/17	VALVE COIL AND REBUILD KITS	Open	575.00	0.00	
HYDRA010 HYDRA-TECH PUMPS INC.						
17-00759	08/29/17	HYDRAULIC PUMP CONTROL VALVES	Open	354.37	0.00	
IATL0005 IATL						
17-00522	07/06/17	ASBESTOS SAMPLING	Open	95.00	0.00	
INTER020 INTERSTATE MOBILE CARE, INC.						
17-00747	08/22/17	DRUG & ALCOHOL SCREENINGS	Open	684.00	0.00	
JHBER005 J & H BERGE INC						
17-00606	07/26/17	LABORATORY SUPPLIES	Open	778.26	0.00	
JOOSE005 JOOS EQUIPMENT COMPANY						
17-00460	06/23/17	PARTS FOR DORR- OLIVER PUMP	Open	3,745.71	0.00	
LABOR005 LABORATORY SUPPLY						
17-00619	07/31/17	LABORATORY BOTTLES	Open	326.20	0.00	
LEONA005 LEONARD & HEIDI O'SULLIVAN						
17-00739	08/21/17	SEWER REFUND/13 HOGAN WAY	Open	307.22	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
LIBER015 LIBERTY TECHNOLOGY SOLUTIONS						
17-00696	08/10/17	NAME CHANGES FOR PHONE EXT.	Open	270.00	0.00	
LINES005 LINE SYSTEMS, INC.						
17-00744	08/22/17	TELEPHONE BILLING	Open	763.47	0.00	
LOWES005 LOWE'S						
17-00531	07/07/17	RATCHET STRAPS AND SCREWS	Clsd	75.24	0.00	
17-00543	07/12/17	MOWER BLADES,AIR FILTER,PUTTY	Clsd	110.09	0.00	
17-00544	07/12/17	FASTENERS, PICTURE FRAME HOOKS	Clsd	36.16	0.00	
17-00583	07/21/17	FAN FOR PAINT DEPARTMENT	Clsd	28.39	0.00	
17-00593	07/25/17	WOOD DECKING, SCREWS, CHAIR	Clsd	115.39	0.00	
17-00614	07/27/17	SHELVES, DOOR LOCK, KEYS	Clsd	616.33	0.00	
				981.60		
MANCH005 MANCHELLO REPORTING						
17-00690	08/10/17	CONNECTION FEE & RATE HEARING	Open	495.75	0.00	
MANSF005 MANSFIELD OIL COMPANY						
17-00682	08/09/17	FUEL PURCHASES	Open	74.18	0.00	
17-00723	08/18/17	FUEL PURCHASES	Open	142.58	0.00	
				216.76		
MBEMA005 MBE MARK III ELECTRIC, INC.						
17-00746	08/22/17	BELT PRESS INSTALLATION	Open	19,899.04	0.00	
MCMAS005 MCMASTER-CARR SUPPLY CO.						
17-00676	08/08/17	PARTS FOR PLANT EQUIPT/ SAFETY	Open	678.79	0.00	
METLI005 METLIFE						
17-00785	09/06/17	9/17 DISABILITY INSURANCE BILL	Open	7,448.75	0.00	
MIDDL010 MIDDLESEX WELDING SALES						
17-00730	08/21/17	CYLINDER RENTAL	Open	61.50	0.00	
MILLE005 MILLER FORD SALES INC.						
17-00558	07/19/17	BRAKE FLUID LEVEL SWITCH -TK#4	Open	28.97	0.00	
MISSION005 MISSION COMMUNICATIONS, LLC						
17-00728	08/18/17	SERVICE PACKAGE RENEWAL	Open	5,070.60	0.00	
TOILE005 MR. BOB PORTABLE TOILETS						
17-00753	08/23/17	PORTABLE TOILET RENTAL	Open	184.00	0.00	
NEOP005 NEOPOST USA, INC.						
17-00680	08/09/17	MAINTENANCE AGREEMENT	Open	1,339.73	0.00	
NEWJE005 NEW JERSEY AMERICAN WATER						
17-00789	09/07/17	NEW JERSEY AMERICAN WATER BILL	Open	1,722.94	0.00	
NJDEP005 NJ DEPARTMENT OF LABOR						
17-00707	08/14/17	QTR 2 REIMBURSEMENT BILLING	Clsd	383.55	0.00	

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
OFFIC005 OFFICE BASICS, INC.								
	17-00536	07/12/17	FILE FOLDERS, HAND SOAP	Open	75.97	0.00		
ONECA005 ONE CALL CONCEPTS, INC.								
	17-00794	09/07/17	MARKOUT REQUESTS FOR MHMUA	Open	487.50	0.00		
PEACH005 PEACHTREE CONSULTING, LLC								
	17-00793	09/07/17	9/17 WEBSITE MAINTENANCE BILL	Open	175.00	0.00		
PENDE005 PENDERGAST SAFETY EQUIP								
	17-00623	08/01/17	CALIBRATION GAS	Open	237.76	0.00		
PENNO005 PENNONI ASSOCIATES, INC.								
	17-00661	08/04/17	MOLD/AIR TESTING AND REPORTS	Open	2,500.00	0.00		
PETTY005 PETTY CASH								
	17-00699	08/10/17	TOLLS, ALUM FOIL, PENS, FRAME	clsd	176.46	0.00		
BOWES005 PITNEY BOWES								
	17-00706	08/14/17	POSTAGE MACHINE	clsd	297.00	0.00		
POSTM005 POSTMASTER								
	17-00752	08/23/17	MAILING CYCLES 1 & 4	clsd	1,418.80	0.00		
POWER015 POWER MONITORS, INC.								
	17-00510	07/05/17	REPAIR OF 2 POWER MONITORS	Open	649.16	0.00		
PRIME005 PRIMEPOINT LLC								
	17-00725	08/18/17	PAYROLL PROCESSING 7/13, 7/27	Open	801.00	0.00		
PSEG0005 PSE&G								
	17-00790	09/07/17	GAS AND ELECTRIC BILLING	Open	30,856.75	0.00		
RAINO005 RAINONE, COUGHLIN MINCHELLO LLC								
	17-00611	07/27/17	RETAINER, JUNE, 2017	Open	1,777.40	0.00		
RAYMO005 RAYMOND, COLEMAN, HEINOLD & NO								
	17-00711	08/16/17	PROFESSIONAL SERVICES	Open	3,500.00	0.00		
REYNA005 REYNALDO & CONSUELO INOVERO								
	17-00734	08/21/17	SEWER REFUND/9 LAURELWOOD LANE	Open	16.37	0.00		
RICHA005 RICHARD A. ALAIMO ASSOCIATES								
	17-00788	09/06/17	ENGINEERING SERVICES	Open	24,478.13	0.00		
RUBBE005 RUBBER SUPPLY COMPANY INC								
	17-00553	07/14/17	FIRE HOSE FOR PLANT USE	Open	370.69	0.00		
RUMSE005 RUMSEY ELECTRIC								
	17-00639	08/03/17	ALLEN BRADLEY 1769-OA16 CARD	Open	425.56	0.00		
LINGL005 RUSSELL LINGLE IV								
	17-00662	08/04/17	WORK BOOTS	Open	125.00	0.00		

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
RUSSE015 RUSSELL REID INC.						
17-00710	08/16/17	GRIT AND TRASH HAULING FEES	Open	372.00	0.00	
RUTGE015 RUTGERS, THE STATE UNIVERSITY						
17-00754	08/25/17	CMFO COURSE - M. DEHOFF	Open	754.00	0.00	
SGSNO005 SGS NORTH AMERICA, INC.						
17-00390	06/05/17	PCB ANALYSIS	Open	1,600.00	0.00	
SHERW005 SHERWIN-WILLIAMS						
17-00617	07/31/17	PAINT FOR NEW DECKS	Open	50.60	0.00	
17-00632	08/02/17	SEALANT FOR MAPLE AVE. BARRIER	Open	85.22	0.00	
17-00716	08/17/17	SEALANT FOR MAPLE AVE. BARRIER	Open	85.22	0.00	
17-00751	08/23/17	DECK SEALER, PAINT FOR PUMPS	Open	180.01	0.00	
				401.05		
SHIIN010 SHI INTERNATIONAL CORP.						
17-00626	08/01/17	AUTOCAD LT RENEWAL	Open	863.10	0.00	
GIBB0005 SHINGLE & GIBB						
17-00596	07/26/17	AMETEK 955S TRANSDUCER	Open	621.30	0.00	
SPEED005 SIR SPEEDY						
17-00698	08/10/17	MAGNETIC SIGNS/JEEP PATRIOT	Open	160.00	0.00	
SOUTH030 SOUTHERN REGIONAL EMP BENEFIT						
17-00749	08/22/17	HEALTH INS BILLING 8/17	clsd	99,606.00	0.00	
SPRIN005 SPRINT						
17-00742	08/22/17	PCS CONNECTION CARD/PLANT	clsd	65.38	0.00	
ADVAN020 STAPLES ADVANTAGE						
17-00584	07/21/17	ENVELOPES, PENS	clsd	62.28	0.00	
STAPL005 STAPLES CREDIT PLAN						
17-00600	07/26/17	LABELS & DVI-D CABLE	clsd	47.28	0.00	
STEVE005 STEVENSON SUPPLY CO. INC.						
17-00645	08/03/17	BRASS ADAPTER FITTINGS-GEN "B"	Open	5.74	0.00	
17-00673	08/08/17	STAINLESS STEEL FITTINGS- HYD	Open	327.34	0.00	
				333.08		
SUMMI010 SUMMIT WATER NEXUS, MOUNT HOLL						
17-00791	09/07/17	8/17 BILLING	Open	11,881.32	0.00	
SUNAI005 SUNAIR COMPANY						
17-00573	07/21/17	PS#208 P-2 REBUILD MOTOR/PUMP	Open	9,977.00	0.00	
HOMED010 THE HOME DEPOT						
17-00582	07/21/17	30" FLOOR FAN	clsd	183.70	0.00	
THOMA010 THOMAS J. & EVELYN D. SAWEY						
17-00735	08/21/17	SEWER REFUND/4 NEWBURY LANE	Open	137.05	0.00	

Vendor # Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type
THOMA015 THOMAS/BOYD COMMUNICATIONS LLC						
17-00795	09/07/17	SOCIAL MEDIA	Open	600.00	0.00	
TRACT005 TRACTOR SUPPLY COMPANY						
17-00489	06/30/17	WEED KILLER	clsd	129.98	0.00	
17-00566	07/19/17	WEED/GRASS KILLER	clsd	59.98	0.00	
17-00685	08/09/17	SAFETY HEADGEAR	clsd	49.99	0.00	
				<u>239.95</u>		
TREAS015 TREASURER OF BURLINGTON						
17-00683	08/09/17	JULY SLUDGE DISPOSAL	Open	42,447.56	0.00	
17-00684	08/09/17	JULY GRIT/TRASH DISPOSAL	Open	1,221.48	0.00	
				<u>43,669.04</u>		
TREAS025 TREASURER STATE OF N.J.						
17-00740	08/22/17	LICENSE RENEWALS	clsd	150.00	0.00	
TRIJA005 TRIJAY SYSTEMS, INC.						
17-00675	08/08/17	QUARTERLY PREVENTATIVE MAINT	Open	3,000.00	0.00	
USABL005 U.S.A. BLUE BOOK						
17-00585	07/24/17	YARD HYDRANT- MAPLE AVE	Open	1,063.78	0.00	
UNITE025 UNITED RENTALS INC.						
17-00669	08/07/17	ARTICULATING LIFT RENTAL	Open	1,671.45	0.00	
VERIZ015 VERIZON						
17-00689	08/10/17	FIOS/TV BILLING	clsd	127.77	0.00	
17-00732	08/21/17	FIOS INTERNET BILLING	clsd	229.99	0.00	
17-00741	08/22/17	FIOS INTERNET/26 MAPLE AVENUE	clsd	234.25	0.00	
17-00781	09/06/17	FIOS INTERNET/TV BILLING	clsd	357.76	0.00	
				<u>949.77</u>		
VERIZ035 VERIZON WIRELESS						
17-00705	08/14/17	CELL PHONE BILLING	clsd	374.30	0.00	
17-00778	09/06/17	CELL PHONE BILLING	clsd	264.84	0.00	
				<u>639.14</u>		
VIRTU015 VIRTUA MEDICAL GROUP, P.A.						
17-00713	08/16/17	PRE-PLACEMENT PHYSICAL EXAM	Open	105.00	0.00	
VISIO005 VISION SERVICE PLAN						
17-00787	09/06/17	9/17 VISION BILLING	Open	1,393.78	0.00	
WBMAS005 W.B. MASON COMPANY, INC.						
17-00490	06/30/17	DEFM11442FPC CHAIRMAT	Open	162.49	0.00	
WILLI025 WILLIER ELEC MTR CO. INC.						
17-00666	08/04/17	DISC FILTER 3 BACK WASH MOTOR	Open	1,734.51	0.00	
17-00672	08/07/17	COOLING FANS FOR MOTORS	Open	51.81	0.00	
				<u>1,786.32</u>		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WOOLS005 WOOLSTON COMPANY, INC.							
17-00750	08/23/17	JULY SLUDGE HAULING FEES	Open	4,975.50	0.00		
Total Purchase Orders:		143	Total P.O. Line Items:	0	Total List Amount:	378,654.50	Total Void Amount: 0.00

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Total Per Report:	\$378,654.50 (A)	
Less Sewer Refund:	(\$683.90)	Resolution 2017-79
Less Improvements:	(\$67,577.92)	Resolution 2017-81
Add Payroll:	\$273,458.90	
Total:	\$583,851.58	Resolution 2017-78

RESOLUTION 2017-79

A RESOLUTION APPROVING SEWER REFUNDS

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Sewer Refunds for the month of August are hereby approved.

TOTAL REFUNDS AS PER THE ATTACHED REPORT: \$683.90

CERTIFICATION

STATE OF NEW JERSEY }

$$:SS$$

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting, held on the 14th day of September, 2017.

IN WITNESS WHEREOF, I have here unto set my hand affixed of the seal of said MUA
this September 14, 2017.

Brandy C. Boyington, Secretary

Tracking Id Range: SWR REFUND to SWR REFUND Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: G/L First Encumber Date Range: 08/11/17 to 09/14/17 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

Tracking Id Description									First	Status	
P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Encumber Date		
SWR REFUND											
17-00733	1	EULAH005	EULAH V. MURRAY	SEWER REFUND/124 GRANT STREET	01-000-2020	1.00	87.29	other	08/21/17	Rcvd	
17-00734	1	REYNA005	REYNALDO & CONSUELO INOVERO	SEWER REFUND/9 LAURELWOOD LANE	01-000-2020	1.00	16.37	other	08/21/17	Rcvd	
17-00735	1	THOMA010	THOMAS J. & EVELYN D. SAWEY	SEWER REFUND/4 NEWBURY LANE	01-000-2020	1.00	137.05	other	08/21/17	Rcvd	
17-00736	1	ERICA005	ERIC A JOHNSON & STEPHANIE FOX	SEWER REFUND/17 HARROGATE DRIV	01-000-2020	1.00	35.74	other	08/21/17	Rcvd	
17-00737	1	DORIE005	DORIE KOZUCK	SEWER REFUND/1 MAYFAIRE CIRCLE	01-000-2020	1.00	19.83	other	08/21/17	Rcvd	
17-00738	1	BLAKE005	BLAKE BONITA	SEWER REFUND/9 BEAUMONT PLACE	01-000-2020	1.00	80.40	other	08/21/17	Rcvd	
17-00739	1	LEONA005	LEONARD & HEIDI O'SULLIVAN	SEWER REFUND/13 HOGAN WAY	01-000-2020	1.00	307.22	other	08/21/17	Rcvd	
Bid:		0.00	State:	0.00	other:	683.90	Exempt:	0.00	Total:	7.00	683.90

Total Tracking Ids: 1 Total Qty: 7.00 Total Amount: 683.90

Total Bid: 0.00 Total State: 0.00 Total Other: 683.90 Total Exempt: 0.00

RESOLUTION 2017-80
A RESOLUTION APPROVING EXPENDITURES
FROM THE ESCROW FUND

NOW, THEREFORE, BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following Escrow Fund Expenditures are hereby approved:

For Engineering Services as of June 30, 2017:

Richard A. Alaimo Associates:	\$4,243.75 (per attached report)
Mount Holly M.U.A.:	<u>\$ 218.75 (per attached report)</u>
Total:	<u>\$4,462.50</u>

CERTIFICATION

STATE OF NEW JERSEY }

ss:

COUNTY OF BURLINGTON }

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting held on the 14th day of September, 2017.

Brandy C. Boyington, Secretary

P.O. Type: All Include Project Line Items: Only Open: Y Paid: N Void: N
 Range: First to Last Rcvd: N Held: N Aprv: N
 Format: Detail without Line Item Notes First Enc Date Range: 08/11/17 to 09/14/17 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: N Prior Year Only: N * Means Prior Year Line

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00715	08/16/17	MUA00005 MOUNT HOLLY M.U.A.									
1		INSPECT MANHOLES EASTAMPTON PL	218.75	0000000047	P EA PLACE		0	08/16/17			07212017
		Tracking Id: ESCROW									
17-00748	08/22/17	RICHA005 RICHARD A. ALAIMO ASSOCIATES									
1		ENG SVC/A BETTER LUMBERTON LLC	923.75	0000000002	P A BETTER LUMB		0	08/22/17			098318
		Tracking Id: ESCROW									
2		ENG SVC/QUAKER STEAK & LUBE	185.00	0000000138	P QUAKERSTEAK		0	08/22/17			098319
		Tracking Id: ESCROW									
3		ENG SVC/ATLANTICARE URGENT CAR	180.00	0000000010	P ATLANTICARE		0	08/22/17			098320
		Tracking Id: ESCROW									
4		ENG SVC/LENNAR AT RANOCAS	2,770.00	0000000108	P LENNAR RAN CR		0	08/22/17			098321
		Tracking Id: ESCROW									
5		ENG SVC/EASTAMPTON PLACE WEST	185.00	0000000048	P EA PLACE WEST		0	08/22/17			098322
		Tracking Id: ESCROW									
			4,243.75								

Total Purchase Orders: 2 Total P.O. Line Items: 6 Total List Amount: 4,462.50 Total Void Amount: 0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Project Total	Total
	7-03	0.00	4,462.50	4,462.50
Total of All Funds:		<u>0.00</u>	<u>4,462.50</u>	<u>4,462.50</u>

Totals by Fund				
Fund Description	Fund	Expend Total	Project Total	Total
	03	0.00	4,462.50	4,462.50
Total of All Funds:		<u>0.00</u>	<u>4,462.50</u>	<u>4,462.50</u>

Project Description	Project No.	Project Total
A BETTER LUMB	0000000002	923.75
ATLANTICARE	0000000010	180.00
EA PLACE	0000000047	218.75
EA PLACE WEST	0000000048	185.00
LENNAR RAN CR	0000000108	2,770.00
QUAKERSTEAK	0000000138	185.00
Total of All Projects:		<u>4,462.50</u>

RESOLUTION 2017-81

**A RESOLUTION APPROVING THE EXPENDITURES
FROM THE IMPROVEMENT/REPLACEMENT FUND**

BE IT RESOLVED by the Mount Holly Municipal Utilities Authority that the following expenditures from the Improvement/Replacement Fund Project Fund are hereby approved:

Improvements (per attached listing)	\$67,577.92
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<u>TOTAL</u>	<u>\$67,577.92</u>
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CERTIFICATION

STATE OF NEW JERSEY	}	
		:ss
COUNTY OF BURLINGTON	}	

I, Brandy C. Boyington, Secretary of the Mount Holly Municipal Utilities Authority do hereby certify the foregoing to be a true copy of the Resolution adopted by the Mount Holly Municipal Utilities Authority at a regular meeting thereof, held on the 14th day of September, 2017.

Brandy C. Boyington, Secretary

Tracking Id Range: RENEWREPLA to RENEWREPLA Vendor Range: First to Last Open: Y Rcvd: Y Paid: Y Held: Y Aprv: Y Void: Y
Account Type: Expenditure Received Date Range: 08/11/17 to 09/14/17 Include Items Without Tracking Id: N
Account Range: First to Last

Tracking Id Description

P.O. #	Item	Vendor #	Vendor Name	Description	Charge Account	Quantity	Amount	Purch. Type	Received Date	Status
RENEWREPLA	CAPITAL ITEMS - R&R RESOLUTION									
17-00463	1	HABHE005	E.O. HABHEGGER	1000 GALLON SPLIT FUEL TANK	01-010-6303	1.00	23,320.00	Other	09/07/17	Rcvd
17-00706	1	BOWES005	PITNEY BOWES	POSTAGE MACHINE	01-010-6303	1.00	297.00	Other	08/16/17	Pd
17-00746	1	MBEMA005	MBE MARK III ELECTRIC, INC.	BELT PRESS INSTALL/FINAL PMT.	01-010-6303	1.00	19,899.04	Other	08/23/17	Rcvd
17-00788	2	RICHA005	RICHARD A. ALAIMO ASSOCIATES	MONMOUTH RD SEWER REPLACEMENT	01-010-6303	1.00	3,757.25	Other	09/07/17	Rcvd
17-00788	3	RICHA005	RICHARD A. ALAIMO ASSOCIATES	HIGH STREET SEWER MAIN REPAIR	01-010-6303	1.00	20,304.63	Other	09/07/17	Rcvd
Bid:		0.00	State:	0.00	Other:	67,577.92	Exempt:	0.00	Total:	5.00
							67,577.92			
Total Tracking Ids:		1	Total Qty:		5.00	Total Amount:		67,577.92		
Total Bid:		0.00	Total State:		0.00	Total Other:		67,577.92	Total Exempt:	
								0.00		

**REQUISITION FOR PAYMENT OR REIMBURSEMENT
FROM RENEWAL AND REPLACEMENT FUND**

REQUISITION NO. 2017-81

DATE: September 14, 2017

To: TD BANK, NATIONAL ASSOCIATION, TRUSTEE

Pursuant to a Resolution of The Mount Holly Municipal Utilities Authority (the "Authority") adopted June 5, 1986 entitled: "Resolution Authorizing Sewer Bonds", as amended and supplemented (the "Resolution"), the undersigned, an authorized officer of the Authority, hereby authorizes and directs the Trustee to make disbursements of the funds from the Renewal and Replacement Fund established pursuant to Section 4.11 of the Resolution (with all capitalized terms used herein having the meaning given such terms in the Resolution), as follows:

PAYEE	AMOUNT TO BE PAID	PURPOSE OF DISBURSEMENT
Richard A. Alaimo Associates	\$ 24,061.88	Monmouth Road/ Sewer Replacement, High Street/Sewer Main Repair
E.O. Habhegger	\$ 23,320.00	1000 Gallon Split Fuel Tank
Pitney Bowes	\$ 297.00	Postage Machine
MBE Mark III Electric, Inc.	\$ 19,899.04	Belt Press Install/ Final Payment

So that we may effect payment to the Payee(s) listed above, funds to cover payment to the above named Payees should be wired by the Trustee to the Authority’s Operating Account #XXXXXXX607 at Beneficial Bank.

Dated:

By: _____
Authorized Officer

Mount Holly Municipal Utilities Authority
Regular Meeting of the Board of Commissioners
September 14, 2017

Executive Director's Report

- **Rancocas Road Belt Filter Press Installation - Resolution # 2016-29:** The belt press project is complete and both Belt Presses are fully operational. The final cost of the project ended up costing \$22,087.58 less than the approved bid amount.
- **NJPDES Permit Renewal Status Engineering Resolution # 2015-94:** The PAA disinfection trial at the Rancocas Road Treatment Facility is operational and has been operating successfully since startup in early July of 2017. If it proves successful throughout the six-month trial period, the MHMUA will be in a good position to meet the new NJDEP discharge permit requirements for elimination of Bromodichloromethane. This innovative disinfection method also has the potential to save the rate payers of the MHMUA millions in capital expenses when compared to the installation of a new ultraviolet disinfection system. PAA is a relatively new chemical for wastewater disinfection in the United States and the MHMUA is in the forefront for this use.
- **Southern New Jersey Health Insurance Fund Meeting (SNJHIF):** The SNJHIF held a meeting on August 28 and the 2018 calendar year medical insurance rates were preliminarily approved. The proposed increase for the MHMUA is 2.06 % for 2018. This increase will impact the 2018 budget for an estimated additional cost of \$24,612.00.
- **Mount Holly - High Street Sewer Main Repair Project Resolution # 2017-49:** The bids for Contract # 2017-14 were opened on Thursday September 07, 2017 and there were three bidders with the following unofficial results: 1.) Standard Pipe Services (\$134,560.00), 2.) North American Pipeline Services (\$219,034.40) and 3.) National Water Main Cleaning (\$375,065.00). Dave Skibicki of Alaimo Associates is verifying the bids for administrative completeness and also preparing the bid tabulations prior to award of this contract.
- **Eastampton Township - Monmouth Road Sewer Main Replacement Project Resolution # 2017-67:** Alaimo is completing the bid documents for this project and the MHMUA Staff is expected to receive them for review within the next several weeks.
- **Mount Holly Township - Pump Station 213 (Garden Street) Resolution # 2017-29:** Alaimo Associates submitted the draft engineering proposal for this project to the MHMUA and it is currently under review for final comment.
- **Tours of the Wastewater Treatment Facilities:** The MHMUA has been conducting tours of its treatment facilities for nearly 20 years. The tours have typically been held for local and regional school classes, Boys Scouts and similar, but this year the tours are being extended to include media outlets and the officials from the townships serviced by the MHMUA. Two such tours have been scheduled between now and the end of October.
- **Social Media:** The MHMUA Facebook page is finished and expected to go live on or about September 08, 2017.



SUPERINTENDENT OF OPERATION'S REPORT

FOR

September 14, 2017

PLANT OPERATIONS

1. The **MONTHLY DISCHARGE MONITORING REPORT** summary for August, 2017 is included. There were **no violations** for the period.
2. The **YEAR TO DATE CONSUMABLES USAGE REPORT** for August, 2017 is attached.
3. The **SLUDGE QUALITY** data summaries through August, 2017 are attached. There were no significant changes in sludge quality for the period covered.
4. The **COLLECTION SYSTEM OPERATIONS** report for August, 2017 is attached.
5. There were **TWO ODOR COMPLAINTS** received during the period covered by this report.
 - a. One odor complaint was made by a resident of the Deerwood development. The odors were attributed to a manhole where a forcemain transitions to a gravity sewer. Air was escaping around the manhole cover. A plastic insert was installed to prevent the odorous gases from escaping.
 - b. The second complaint was from a resident of Hainesport Mount Laurel Road and was attributed to the Kelly's Pumping Station. The blower motor for the odor control system had tripped the circuit breaker. The Breaker was reset and the odor treatment was resumed. No further complaints were received.
6. The **YEAR TO DATE INDUSTRIAL PRETREATMENT ACTIVITIES REPORT** summary for August, 2017 is attached.

Respectfully submitted,

Joel L. Hervey
Superintendent of Operations

MONTHLY AVERAGE VALUES

PARAMETER	10/16	11/16	12/16	01/17	02/17	03/17	04/17	05/17	06/17	07/17	08/17	09/17	YEARLY AVERAGE		Limits
													This Reporting Period	Last Reporting Period	
POTW Flow	2.92	2.86	2.98	3.04	2.93	3.02	3.08	3.22	2.95	2.86	2.91			2.983	5
CBOD5(influent)	270	302	283	252	308	333	252	364	398	253	167			266.8	n/a
CBOD5(effluent)	< 2	< 2	< 2	5.3	6.9	3.5	4.2	< 2	< 2	< 2	< 2			1.7	15
COD(influent)	1099	1063	972	715	825	941	825	1069	937	681	851			935.8	n/a
COD(effluent)	43.5	29.6	30.5	42.5	33.6	47.8	30.8	36.7	29.1	40.6	26.4			42.5	n/a
TSS(influent)	615	693	613	404	489	785	465	723	596	339	323			610.1	n/a
TSS(effluent)	2	1.5	3	1	1.5	1.5	3.5	1.5	3.5	1.5	1.5			1.8	30
pH(influent-Max)	7	8	7.3	8.1	7.2	7.2	7.1	7.2	7.2	7	7			8.5	n/a
pH(influent-Min)	6	6.4	6.5	6.6	6.5	6.6	6.4	6.3	5.8	6.1	6.2			6.0	n/a
pH(effluent-Max)	7	7	7	7	6.9	6.9	6.7	6.8	6.8	7	7.1			7.1	9
pH(effluent-Min)	6.6	6.6	6.7	6.6	6.7	6.4	6.3	6.4	6.4	6.6	6.6			6.5	6
Oil & Grease (effluent)	< 2.2	< 2.2	< 2.2	< 2.2	< 2.2	< 2	5.3	< 2.2	< 2.2	< 2.2	3.1			1.3	10
SQAR															
Arsenic	< 12.1	< 11.5	< 13	< 13.1	< 12.8	< 12.6	< 10.6	< 10.8	< 11.1	< 11.8	< 10.5			<12.6	41
Beryllium	< 6	< 5.7	< 6.5	< 6.5	< 6.4	< 6.3	< 5.3	< 5.4	< 5.5	< 5.9	< 5.2			<6.3	n/a
Cadmium	< 3	< 2.9	< 3.2	< 3.3	< 3.2	< 3.1	< 2.7	< 2.7	< 2.8	< 3	< 2.6			<3.1	39
Chromium	22.7	27.1	38.6	40.9	27.8	19.6	19.8	21.7	23.8	28.3	25.7			0.00	n/a
Copper	779	853	1360	1410	1000	693	727	779	779	827	826			0.0	1500
Lead	25.8	32.4	39.4	43.5	34.1	22.5	21.7	22.7	26.7	33.8	30.5			0.00	300
Mercury	0.47	0.74	1.2	0.81	1.4	0.49	0.44	0.53	0.38	< 0.29	0.63			0.00	17
Molybdenum	< 12.1	< 11.5	15.5	16.1	< 12.8	< 12.6	< 10.6	< 10.8	< 11.1	< 11.8	< 10.5			0.00	75
Nickel	19.3	22.3	24.6	28.6	20.1	16.2	16.7	16.5	16.7	18.3	19.9			0.00	420
Selenium	< 30.2	< 28.7	< 32.4	< 32.6	< 32.1	< 31.5	< 26.6	< 27	< 27.7	< 29.6	< 26.1			<31.5	100
Zinc	1420	1800	2170	2380	1790	1110	1230	1410	1200	1400	1450			0.0	2800
Cyanide	N/A	N/A	N/A	1.7	N/A	N/A	N/A	N/A	N/A	N/A	N/A			<1.5	n/a

Unless otherwise indicated, liquid analysis reported in mg/l, sludge reported in mg/kg (dry weight basis), pH reported in Standard Units
FORM AR-5a

NOTE: Sludge limits do not apply to sludge that is not land-applied.
Most recent permit violation: 1/97 for Effluent Chlorine Residual

Annual Consumables Summary- 2017

Fund Number	Consumable Name	Unit														Actual	Actual	Actual	Projected 2017		2017
		Price	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTDTOT	YTDAVE	YTDCOST	Quantity	Costs	Budget	
020-6042	City H2O (100 gal)	0.5968	180.49	169.37	311.42	285.67	304.14	220.95	175.18	185.32						1832.54	229.07	\$1,093.66	2748.81	\$1,640.49	\$15,000.00
040-6045	Diesel Fuel (gal) Vehicles	1.7135	744.60	645.20	473.70	208.00	1,030.90	785.60	133.10	135.70						4,156.80	519.60	\$7,122.68	6,235.20	\$10,684.02	\$11,100.00
020-6044	Diesel Fuel (gal) Gen	1.7135	92.00	52.00	60.00	74.00	257.00	101.00	189.00	498.00						1,323.00	165.38	\$2,266.96	1,984.50	\$3,400.44	\$20,000.00
022-6044	Diesel Fuel (gal) Maple Ave	1.7135	39.00	22.00	53.00	14.00	62.00	50.00	139.00	719.00						1,098.00	137.25	\$1,881.42	1,647.00	\$2,822.13	\$5,000.00
020-6107	Ecogrow Nutrients	5.7500	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00						120.00	15.00	\$690.00	180.00	\$1,035.00	\$2,000.00
020-6041	Electric (100 kwhr)	1.0530	2,352.00	2,016.00	2,156.00	1,876.00	1,848.00	1,876.00	1,820.00	1,764.00						15,708.00	1,963.50	\$16,540.52	23,562.00	\$24,810.79	\$380,000.00
022-6041	Electric (100 kwhr)Maple Ave	1.0530		1,043.11	985.43		726.30	769.99	672.97	793.21						4,991.01	831.84	\$5,255.53	9,982.02	\$10,511.07	\$20,000.00
020-6102	Hypochlorite (gal)	1.0280	2,700.00	2,303.00	2,608.00	2,435.00	2,891.00	4,037.00	1,635.00	0.00						18,609.00	2,326.13	\$19,130.05	27,913.50	\$28,695.08	\$80,000.00
022-6102	Hypochlorite - Maple Ave	1.0280	11.00	360.00	137.00	302.00	302.00	293.00	340.00	128.00						1,873.00	234.13	\$1,925.44	2,809.50	\$2,888.17	\$0.00
020-6105	Lime (lbs)	0.0810	1,050.00	850.00	900.00	800.00	1,450.00	1,050.00	700.00	750.00						7,550.00	943.75	\$611.55	11,325.00	\$917.33	\$1,000.00
020-6104	MgOH (gal)	2.2512	1,100.00	1,277.00	1,568.00	1,636.00	2,599.00	2,369.00	1,017.00	1,458.00						13,024.00	1,628.00	\$29,319.63	19,536.00	\$43,979.44	\$60,000.00
020-6046	Natural Gas (ccf)	1.0176	1,083.00	813.00	865.00	124.00	53.00	5.00	5.00	4.00						2,952.00	369.00	\$3,003.96	4,428.00	\$4,505.93	\$7,500.00
022-6045	Natural Gas (ccf) Maple Ave	1.0176		75.949	68.790		61.956	7.477	4.273	4.273						222.72	37.12	\$226.64	445.44	\$453.28	\$5,000.00
020-6101	Polymer (lbs)	1.2900	1,840.00	1,400.00	1,410.00	1,290.00	1,520.00	1,450.00	1,350.00	1,080.00						11,340.00	1,417.50	\$14,628.60	17,010.00	\$21,942.90	\$55,000.00
020-6103	Sodium Bisulfite (gal)	2.2330	1,814.00	1,677.00	1,830.00	1,852.00	1,820.0	1,743.00	465.00	0.00						11,201.00	1,400.13	\$25,011.83	16,801.50	\$37,517.75	\$25,000.00
040-6045	Unleaded-MUA (gal)**	1.6582	3,056.00	591.20	741.30	604.50	3,303.70	2,950.40	552.40	661.10						12,460.60	1,557.58	\$20,662.17	18,690.90	\$30,993.25	\$138,900.00
Subtotal															\$149,370.65			\$226,797.05		\$825,500.00	
Collection System Consumables																					
040-6104	Bioxide (gals)	2.7200	2,038.70	1,948.50	2,050.40	1,926.50	2,554.40	2,742.10	3,204.10	3,308.40						19,773.10	2,471.64	\$53,782.83	29,659.65	\$80,674.25	\$77,000.00
040-6044	Diesel Fuel (gal) P/S Gen	1.8109	17.30	24.90	28.20	18.20	26.00	22.90	18.20	30.70						186.40	23.30	\$337.55	279.60	\$506.33	\$500.00
040-6046	Natural Gas (ccf)	1.0176	80.64	68.00	85.77	46.64	58.00	60.83	29.76	143.00						572.64	71.58	\$582.72	858.96	\$874.08	\$3,500.00
Subtotal															54,703.10			82,054.65		81,000.00	
Total															\$204,073.75			\$308,851.71		\$906,500.00	

Source Name	Waste Type	Flow, gpd	Total Gallons	Total Tons	No. of Trucks	Average % Solids	Amount Charged
A & L SEPTIC SERVICES	Septage	9485	294,050		56	0.3	\$11,762.00
Accurate Waste Systems	Septage	226	7,000		1	1.3	\$280.00
Burlington County RRF PO# 13-09265	Leachate	25736	797,824		132	0.5	\$14,403.82
Cella's Septic Company	Septage	4435	137,500		31	0.6	\$5,500.00
DREDGE HARBOR BOAT CENTER LLC	Septage	452	14,000		2	0.1	\$560.00
Deckers Septic	Septage	532	16,500		5	0.3	\$660.00
Dey Farms	Miscellaneous	903	28,000		4	0.1	\$1,400.00
Don E. Miller Cesspool Service	Septage	2268	70,300		18	0.8	\$2,904.00
Drayton	Septage	13471	417,600		92	0.4	\$16,704.00
Drayton Transfer Station	Septage	3897	120,800		25	0.7	\$4,832.00
Fieldsboro	Sludge	323	10,000		2	2.5	\$800.00
GROWS Landfill Stormwater	Miscellaneous	50135	1,554,184		267	0.1	\$27,975.31
Homestead Treatment Utilities, Inc.	Sludge	765	23,700		5	0.9	\$971.70
Jackson Transfer Station	Septage	216	6,700		1	2.8	\$562.80
Laird & Company	Miscellaneous	606	18,781		3	0.5	\$863.93
Mansfield Farms	Sludge	2213	68,600		10	0.9	\$2,812.60
Medford Township STP	Sludge	1419	44,000		6	1.6	\$2,420.00
Mobile Estates of Southampton, Inc.	Sludge	323	10,000		2	1.7	\$800.00
NEW EGYPT SCHOOL PO#15-1280	Sludge	139	4,300		1	2.6	\$344.00
Palmyra	Sludge	419	13,000		2	2.0	\$650.00
Puglisi Egg Farms. Inc.	Septage	774	24,000		4	0.5	\$960.00
Russell Reid	Septage	7655	237,300		34	0.1	\$9,492.00
Seneca High School	Sludge	116	3,600		1	0.3	\$306.00
State Environmental Services	Septage	1526	47,300		11	0.4	\$1,892.00
Waste Management/Parklands Landfill	Leachate	971	30,100		7	0.3	\$752.50

Total Gallons	Total Tons	No. of Trucks	Amount Charged
3,999,139	0	722	\$110,608.65

YEARLY TOTALS OF COLLECTION SYSTEM WORK

R-23A

YEAR 2017

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
1)	MISCELLANEOUS BEEPER CALL	4	4	7	10	9	7	5	12					58
2)	MISCELLANEOUS CALLS NOT OURS	1	1	1	3	1	0	4	0					11
3)	NUMBER OF OVERTIME CALLS	3	2	4	5	5	3	2	9					33
4)	ACTUAL OTHER BILLABLE MANHOURS	0	0	0	0	0	0	3.5	0					3.5
5)	NUMBER OF FEET OF PIPE CLEANED	35,111	22,488	21,027	21,210	39,997	39,986	48,093	57,527					285,439
6)	MANHOLE OVERFLOW INCIDENTS	0	0	1	1	0	0	0	0					2
7)	LATERAL INSPECTIONS	2	6	2	4	7	5	4	7					37
8)	MANHOLE INSPECTIONS	30	19	23	17	14	12	12	6					133
9)	TOTAL NUMBER OF SERVICE CALLS (STOPPAGE)	15	9	10	9	7	6	6	3					65
10)	NUMBER OF SERVICE CALLS NOT OUR PROBLEM	15	7	7	8	7	6	6	3					59
11)	NUMBER OF OVERTIME SERVICE	5	4	3	3	5	1	3	1					25
12)	NUMBER OF REPEAT SERVICE CALLS **	0	0	0	0	0	0	0	0					0
13)	NUMBER OF SECOND WATER METER READINGS	5	5	5	26	22	18	18	23					122
14)	NUMBER OF FEET OF PIPE SMOKE TESTED	0	0	0	0	0	0	0	0					0
15)	NUMBER OF FEET OF PIPE TELEVISED	1,114	0	0	0	108	0	0	0					1222
16)	MARK OUT REQUESTS	255	244	337	341	369	393	399	490					2,828

** SAME MAIN IN A 3 MONTH PERIOD

AUGUST 2017 COLLECTION SYSTEM COMMENTS

Pump Station	Date	Electrical Maint Required	Mechanical Maint Required	Pumps Clogging	Generator Problems	Alarm System Problems	Miscellaneous
204	8-10-17		On 8-8-17 a pinhole was found in the volute of P-1. On 8-10-17 it was fixed with an epoxy patch.				
208	8-2-17						P-2 back in service.
209	8-11-17						Grinder removed from service
221	8-29-17			P-2 check valve pulled removed rags.			Pulled P-2 found damaged impeller.
235.	8-1-17 8-17-17			Removed rags from P-2 check valve on both dates listed.			

AUGUST 2017 COLLECTION SYSTEM COMMENTS

THERE WERE TWO BIOXIDE DELIVERIES MADE IN THE MONTH OF AUGUST ON 8-7-2017 AND 8-24-2017

<u>PUMP STATIONS</u>	<u>GALLONS</u>
P/S # 15	
P/S # 19	2166
P/S # 21	674
P/S # 22	
P/S # 24	
P/S # 25	
P/S # 26	1396.9
C.O.B	945

THERE WAS 5181.9 TOTAL GALLONS OF BIOXIDE DELIVERED IN THE MONTH OF AUGUST.

THERE WAS A FUEL ADDITION MADE IN THE MONTH OF AUGUST.

<u>PUMP STATION</u>	<u>GALLONS</u>	<u>PUMP STATION</u>	<u>GALLONS</u>
P/S # 01		P/S # 21	
P/S # 02		P/S # 22	
P/S # 08		P/S # 23	
P/S # 10		P/S # 24	
P/S # 11	3.3	E.A.S.	
P/S # 14		H.A.I	
P/S # 15		20 KW	
P/S # 17		100 KW	
P/S # 18		150KW	
P/S # 19			
P/S # 20			

Odor Complaint Record

Odor Complaint Instructions

The Shift Supervisor or other qualified employee of the MHMUA must complete this form and investigate the complaint within 2-hours of receipt of an odor complaint.

Name of MHMUA employee taking call Jason Corn Date: 8/28/2017 Time 19:29
Caller: Nam Sean Gallagher Telephone: (609)548-4976
Address: 20 Sawgrass Drive Township Westampton **Select check box on all odor complaints to send an email** ☐

**ANY ODOR CONTROL COMPLAINT FROM SOUTH HUNTERDON AVENUE IN HAINESPORT
CALL JOEL'S CELL PHONE @ (609) 969-2009 IMMEDIATELY!**

Questions to be asked of caller by MHMUA employee

What time did you first detect an odor: 19:29 Do you still smell the odor: No
Have you smelled the odor before: Yes Where: 35 Augusta Drive
When: various times
Is the odor constant or intermittent: Intermittent Describe the odor: Strong sewer odor
Caller comments This caller sent an email to the info email address @ 19:29 hours on 8/28/2017 and was forwarded to me on Tuesday morning. The resident lives @ 20 Sawgrass Drive in Deerwood but detected the odor in front of 35 Augusta Drive as he walks by. He believes the odor is coming from manhole W-DW2-011.

If the caller indicates that they no longer detect an odor, advise them that we cannot investigate an odor complaint unless the odor is currently present. Advise them that if the odor returns t please call back as soon as possible so that we can investigate.

Name of MHMUA investigator: Justin Caseiro and Jim Lutes Time investigated: 8:30 Date: 8 /29/2017
Weather Conditions: rainy Humidity Level NA
Wind Information: Speed: NA MP Direction: NA Gusting: No GustingTo: NA MP
Did you investigate the complaint: Yes Did you detect an odor: No

If you do not detect an odor, advise the resident of that and that they should call if they detect another odor. Do not make any unsubstantiated statements.

If an odor is detected:

Print Current Record

Did you isolate the source of the odor: No Did you speak with the caller: Yes
What did you tell the caller about your findings: We spoke to the callers wife and told her that manhole is where our force main from one of our pump stations dumps into so it may smell more. At the time we did not detect a odor but that we would install a insert that should take care of most of the smell.
What corrective actions, if any are needed: We installed a new insert in that manhole.

If the odor is emanating from the plant, then the source must be identified and corrected:

Name of Supervisor contacted: _____ Time _____
Supervisor's response or comments: _____

Please write additional information and note notification procedures: _____

Odor Complaint Record

Odor Complaint Instructions

The Shift Supervisor or other qualified employee of the MHMUA must complete this form and investigate the complaint within 2-hours of receipt of an odor complaint.

Name of MHMUA employee taking call Jason Corn Date: 8/27/2017 Time 20:00

Caller: Nam Karen Kauterman Telephone: (609)471-7507

Address: 20 Hainesport Mt. Laurel Road Township Hainesport

Select check box on all odor complaints to send an email ☒

ANY ODOR CONTROL COMPLAINT FROM SOUTH HUNTERDON AVENUE IN HAINESPORT CALL JOEL'S CELL PHONE @ (609) 969-2009 IMMEDIATELY!

Questions to be asked of caller by MHMUA employee

What time did you first detect an odor: 20:00

Do you still smell the odor: No

Have you smelled the odor before: Yes

Where: Outside

When: Various times

Is the odor constant or intermittent: Intermittent

Describe the odor: Sewer odors

Caller comments This resident works with my wife and works with her as well and lives at the above address. She sent a text message to my wife later Sunday evening on 8-27-17 and stated that she was detecting sewer odors outside her home in the yard over the weekend. She did not call the plant because she did not want someone to have to respond Sunday night but wanted to inform us so we could look into the problem.

If the caller indicates that they no longer detect an odor, advise them that we cannot investigate an odor complaint unless the odor is currently present. Advise them that if the odor returns t please call back as soon as possible so that we can investigate.

Name of MHMUA investigator: Jason Corn Time investigated: 6:35 Date: 8/28/2017

Weather Conditions: N/A Humidity Level N/A

Wind Information: Speed: N/A MP Direction: N/A Gusting: N/A GustingTo: N/A MP

Did you investigate the complaint: Yes Did you detect an odor: Yes

If you do not detect an odor, advise the resident of that and that they should call if they detect another odor. Do not make any unsubstantiated statements.

If an odor is detected:

Print Current Record

Did you isolate the source of the odor: Yes

Did you speak with the caller: Yes

What did you tell the caller about your findings: When I called the resident there was no answer so I left a message with her and I informed her the fan motor on the Eco Pure Mini Biofilter located at the pump station down the road from her home had tripped causing odors to escape the wetwell and be dispersed throughout the neighborhood. I reset the tripped breaker and the fan started and I could no longer detect an odor. I told her to call me back if she had any questions. She did call back and I explained to her my findings and corective action.

What corrective actions, if any are needed:

As I went to work on the morning of 8-28-17 and approached Kelly's Pump Station # 220 I noticed the alarm light was constantly lit on the Eco Pure Mini Biofilter. I pulled into the station and I could hear the fan was not running and could smell a sewer odor emanating from the pump station. I opened the control box and pushed the reset button for the fan motor. The fan started and began pulling the odors from the wetwell through the unit. I could no longer detect an odor in and around the pump station.

If the odor is emanating from the plant, then the source must be identified and corrected:

Name of Supervisor contacted: _____ Time _____

Supervisor's response or comments:

Please write additional information and note notification procedures:

TABLE AR-7
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF VIOLATIONS OF LOCAL, STATE, AND FEDERAL PRETREATMENT REGULATIONS
August, 2017

Discharger Name	LLV	S/CWEA	FLV	RV	AO	SE	SN	CC
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0
Dey Farms	0	0	0	0	0	0	0	0
GROWS Stormwater	0	0	0	0	0	0	0	0
Landfill & Development	0	0	0	0	0	0	0	0
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0
Monmouth County Reclamation	0	0	0	0	0	0	0	0
Parklands Landfill	0	0	0	0	0	0	0	0

This Reporting Period	0	0	0	0	0	0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0
Outstanding Actions	0	0	0	0	0	0	0	0

KEY: LLV Local Limit Violation
S/CWEA State/CWEA Violation
FLV Federal Limit Violation
RV Reporting Violation
AO Administrative Order, Administrative Consent Order, or Judicial Consent Order Violations
SE Spill/Emergency at Discharger
SN Number of Facilities that are Significant Non-Compliers
CC Number of Facilities Convicted of Criminal Conduct

TABLE AR-8
Mount Holly Sewerage Authority NJPDES 0024015
SUMMARY OF POTW COMPLIANCE ACTIONS
August, 2017

Administrative										Legal/Judicial									
FAC Name	NV	CS	AM	AR	W	AS	SC	O	I	CA	CP	CAA	CAP	SI	SA	PC	CAF	MA	
Burl. Co. Resource Recovery	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Dey Farms	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
GROWS Stormwater	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Landfill & Development	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Metal Etching Technology Assoc	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Monmouth County Reclamation	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	
Parklands Landfill	0	0	0	0	0	0	0	0	0	0	0	0	\$0	0	0	\$0	0	0	

This Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0
Last Reporting Period	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0	0	\$0	\$0	0	0

**TABLE AR-4
SUMMARY OF IWPT MONITORING PROGRAM**

October 2016 through September 2017
POTW: Mount Holly Municipal Utilities Authority

	CATEGORICAL IUs		NON-SIGNIFICANT CATEGORIAL IUs		SIGNIFICANT/ MAJOR IUs		OTHER REGULATED	
	This Period	Last Period	This Period	Last Period	This Period	Last Period	This Period	Last Period
Number of Industrial Users (IUs) included in POTW Monitoring Program	2	2	0	0	3	2	2	2
Number of IUs added to POTW Monitoring Program	0	0	0	0	1	0	0	0
Number of IUs eliminated from POTW Monitoring Program	0	0	0	0	0	0	0	0
Total number of POTW inspections of IUs.		2		0		2		2
Total number of POTW sampling visits to IUs.	3	3	1	0	1 ¹	15 ¹	1	2
Total number of IUs in IPP not sampled.		0		0		0		0
Total number of IUs in IPP not inspected.		0		0	0	0		0

¹ Includes MHMUA monitoring in lieu of self-monitoring for the following facilities: Monmouth County Reclamation Center, Dey Farm

Bulk Waste Monitoring August, 2017

	August	July	October 2016-September 2017	October 2015-September 2016
1. Number of bulk delivery pH, T.S. and sensory checks:	722	683	5,951	5,356
2. Number of bulk delivery SQAR sampling checks:	0	0	0	0
3. Number of bulk delivery conventional pollutant checks:	9	11	108	124
4. Number of bulk septage sources:	12	12	20	20
5. Number of bulk sludge sources:	8	8	13	10

Sampling (August): None
Inspections (August): None

September 7, 2017
MHMUA STATUS REPORT
Safety Director and Special Projects
MONTHLY UPDATE August 2017

These fields are to remain blank or the words "no change in status" if progress has not been achieved since the previous report.

- Developed a Human Resources Information Folder available to all employees: Six chapters were completed posted to the S drive in December and January. The information has been recently referenced several times to assist employees and plant management with specific issues and new employees.
- Electronic Records Imaging and Information Management System: No work was completed on this task after computer access was terminated on June 5, 2017. At last count, over 130,117 images have been scanned since the scanner was activated on February 3rd.
 - Records review and scanning will begin again on staggered intervals so other projects can be completed and regulatory issues and employee safety and training properly addressed.
- MHMUA Fueling System: At Adam's request, reviewed information submitted by vendor for combination fuel tank for Rancocas Road, met with vendor representative to confirm location of combination tank and observed installation of the tank.
- Safety Committee Scheduled Meeting Highlights and Upcoming Meeting Dates: The Committee met on Tuesday August 15th with minutes for same processed and emailed to members on August 21st The Committee is scheduled to meet again on Tuesday, October 17, 2017.
 - Included a report outlining the performance of a Short Circuit, Overcurrent Device Evaluation, Overcurrent Device Coordination and Arc Flash Analysis and the requirements/certifications/licenses needed by those performing same.
 - Emailed an update to all employees reminding them of the signs and symptoms of heat related disorders and the need for constant hydration.
- Peracetic Acid (PAA) Trial: Assisted with and observed the change-out of two PAA totes and provided a report on same to Joel, Adam and Dave for review and consideration for additional safety procedures for the next tote change-out.
 - Observed the supplier training provided to maintenance and plant personnel regarding of the chemical lines for the chemical feed pumps.
 - Updated the PPE for the employees as some of the gloves initially purchased were found to be defective (small pin holes) that could have resulted employee injury and burns. The supplier was notified of the defective PPE and immediately replaced the gloves at no cost to the Authority. The shipment of defective gloves was disposed of so they could not be used.
- Right-To-Know: The annual chemical inventory was completed that included updating the Excel facility inventory spreadsheets, obtaining updated Safety Data Sheets, scanning and inputting the information into the NJDOH Right-To-Know database. All updates were completed, certified and filed with the NJDOH by July 6, 2017. The plan is to create a searchable folder of MSDS/SDS on the shared drive accessible to all personnel. This is in addition to the binders of MSDS/SDS that the NJDOH still requires be maintained in each facility.
 - Spent additional time updating SDS or MSDS and the Excel spreadsheets for each department before commencing any scanning of same.
 - Completed RTK printing and labeling of Grit & Screen, RDT, Plant #2, Press Room, Maintenance, sludge receiving and BioAir units.
- Safety Equipment: Replacement safety equipment and first aid supplies were distributed as needed.
- Emergency Response and Action Plan – Completed a complete overhaul of the program including updated contact information, revised Emergency Action Plans and forms. A copy was sent to Joel and Adam for review. Their comments and suggested revisions were included in the update. The table of Contents will be finalized and an employee training developed and provided.
- Air Permit Compliance Inspection – We have not received any response yet from the Air Compliance Inspection performed by Martchela Popova, Compliance and Enforcement for the NJDEP on July 14th and 18th, details of which were outlined in last month's report.
 - Assisted Jason Corn with information needed by the Burlington County Health Department for upcoming inspections of emergency generators at various pump stations.

- Completed and filed the required Final Notification form with the NJDEP when the generator B rental was removed generator B placed back in service.
- Training: Provided New Employee Orientation and 5 new employee training programs to the new plant operator before her departure.
 - Provided 6 Blood/Waterborne Pathogens programs to employees.
- LOTO – Worked with Russ Lingle III and the electricians to assemble and complete two reviews of the LOTO for the belt presses and sludge pumps. Russ is completing a third review before the LOTO goes to maintenance for review and additions specific to their exposure.

QUARTERLY or ANNUAL UPDATES

- NJUA JIF
 - Still waiting for the 2016 SIP Award Plaque that was mailed by PERMA
 - Submitted the 2017 semi-annual report highlighting activity during the first six months of 2017 towards completion of the Safety Incentive Program.
 - As I am not permitted to attend the JIF Executive Safety Committee meetings, training programs or participate in other JIF activities that account for a majority of the SIP credits, it will be difficult for the Authority to achieve the required credits to qualify for the 2017 SIP. However, I will be working with the Authority Safety Committee and Department Supervisors to make sure the Authority makes every effort to remain in compliance with the JIF Safety Program requirements.
 - Robert Holwitt of J A Montgomery completed a facility inspection on Wednesday, August 7th. He reviewed employee injury information for frequency and severity, employee training, reviewed the confined space and lockout/tagout programs, completed a walkthrough of the Rancocas Road facility and monitored the annual Blood/Waterborne refresher training provided for employees.
 - EXIGIS – Assisting Brandy with completing the annual property & liability insurance update for the MEL/JIF
 - At the direction of Joel and Adam, I will be registering Tony DeSilva and Brian Mays to attend the upcoming JIF Safety Expo scheduled for Friday, September 29, at the Camden County Fire Academy.

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
BANK BALANCE REPORT
AUGUST 31, 2017**

BANK ACCOUNTS

REGISTRATION

AMOUNT

Beneficial Bank	MHMUA Escrow Account	\$	232,015.42
Beneficial Bank	MHMUA Self Insured UE Fund	\$	42,023.18
Beneficial Bank	MHMUA Payroll	\$	9,895.99
Beneficial Bank	MHMUA Operating Fund	\$	564,870.64
Beneficial Bank	MHMUA Trustee Deposit Account	\$	912,407.80
Beneficial Bank	MHMUA FSA Account	\$	4,456.45
		\$	1,765,669.48

ACCOUNTS HELD IN TRUST

T.D. Wealth Management	Debt Service Reserve	\$	3,908,431.07	In Trust
T.D. Wealth Management	Revenue Fund	\$	2,831,642.63	In Trust
T.D. Wealth Management	Renewal & Replacement	\$	7,976,713.59	In Trust
T.D. Wealth Management	Debt Service Fund	\$	1,537,405.59	In Trust
		\$	16,254,192.88	

Debt Service payment December 1, 2017:		<u>DEBT SERVICE SCHEDULED PAYMENTS (P&I) FOR 2017:</u>		<u>NJEIT FEES</u>
		Due 2.1.17	\$ 333,369.34	18,960.00
Total Debt Payment 12/1/2017	\$ 1,368,012.51	Due 6.1.17	\$ 453,012.51	
Balance 8/31/2017	\$ 1,537,405.59	Due 8.1.17	\$ 1,265,912.61	18,960.00
		Due 12.1.17	\$ 1,368,012.51	
Debt Service (Required)/Available	\$ 169,393.08		\$ 3,420,306.97	

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF INTEREST INCOME
FOR THE YEAR 2017**

BANK ACCOUNTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
REVENUE - TRUSTEE ACCT	130.56	92.97	99.59	78.07	73.26	54.06	68.18	104.68					701.37
OPERATING	50.44	55.37	51.77	55.87	45.65	39.37	40.61	47.02					386.10
ESCROW	22.29	19.68	21.08	20.19	20.36	18.90	19.42	19.14					161.06
UNEMPLOYMENT	3.19	2.93	3.33	3.28	3.45	3.38	3.54	3.56					26.66
PAYROLL	2.72	2.71	3.03	4.83	3.15	3.25	2.39	2.30					24.38
FSA ACCOUNT	0.43	0.36	0.40	0.39	0.40	0.37	0.40	0.37					3.12
REVENUE FUND (Trust Acct)	14.54	13.89	11.05	106.92	273.26	321.99	524.92	726.91					1,993.48
DEBT SERVICE RES. (Trust Acct)	1.99	5,626.14	-	3,231.25	40,231.19	1,175.45	0.14	4,062.67					54,328.83
DEBT SERVICE (Trust Acct)	-	5.53	10.58	128.15	361.64	435.75	631.44	875.75					2,448.84
RENEWAL & REPLACEMENT (Trust Acct)	31.20	31.20	28.18	272.98	667.41	896.22	1,650.34	2,410.30					5,987.83
TOTAL INTEREST	\$257.36	\$5,850.78	\$229.01	\$3,901.93	\$41,679.77	\$2,948.74	\$2,941.38	\$8,252.70	\$0.00	\$0.00	\$0.00	\$0.00	\$66,061.67

**MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY
SCHEDULE OF CASH IN/OUT
FOR THE YEAR 2017**

SOURCE OF INCOME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
METER SERVICE	1,382,217.31	1,087,565.04	1,015,712.86	1,088,957.41	900,290.80	747,870.51	1,163,769.87	1,113,105.05					8,499,488.85
CONNECTION FEES	37,110.00	37,077.18	97,829.51	80,883.00	182,268.00	103,584.00	15,192.00	45,061.00					599,004.69
SLUDGE/SEPTAGE/LEACH.	86,926.96	50,127.34	64,797.01	88,928.46	96,276.54	82,418.07	144,517.31	70,783.60					684,775.29
TOTAL GAS	8,067.86	3,850.30	3,786.71	3,821.29	4,846.55	4,613.12	4,336.08	4,252.94					37,574.85
ACCOUNTS RECEIVABLE - O/S	-				1,020.81	291.66	4,110.60	1,057.89					6,480.96
MISCELLANEOUS	5,784.80	14,216.57	6,061.16	64,938.51	9,337.49	12,025.92	4,522.82	4,277.59					121,164.86
INTEREST INCOME	257.36	5,850.78	229.01	3,901.93	41,679.77	2,948.74	2,941.38	\$8,252.70					66,061.67
TOTAL CASH IN	1,520,364.29	1,198,687.21	1,188,416.26	1,331,430.60	1,235,719.96	953,752.02	1,339,390.06	1,246,790.77	-	-	-	-	10,014,551.17
CHECK REGISTER	(253,582.14)	(457,793.47)	(407,843.30)	(395,418.67)	(372,827.48)	(370,252.50)	(303,405.35)	(313,008.33)					-
PAYROLL	(288,952.22)	(253,968.38)	(264,077.15)	(718,162.36)	(257,466.97)	(402,550.18)	(278,112.83)	(253,841.60)					(2,874,131.24)
BOND/LOAN PRINCIPAL	-	(145,844.34)	-					(1,078,387.61)					(2,717,131.69)
BOND/LOAN INTEREST	-	(187,525.00)	-			(453,012.51)		(180,533.35)					(1,224,231.95)
BOND/LOAN FEES		(18,960.00)	-					(18,960.00)					(821,070.86)
TOTAL CASH OUT	(542,534.36)	(1,064,091.19)	(671,920.45)	(1,113,581.03)	(630,294.45)	(1,225,815.19)	(581,518.18)	(1,825,770.89)	-	-	-	-	(7,636,565.74)
DIFFERENCE (IN/OUT)	\$ 977,829.93	\$ 134,596.02	\$ 516,495.81	\$ 217,849.57	\$ 605,425.51	\$ (272,063.17)	\$ 757,871.88	\$ (578,980.12)	\$ -	\$ -	\$ -	\$ -	\$ 2,377,985.43